

## **Request for Proposals: Accounting and Financial Reporting Software Q&A**

Q: How many utility accounts does Colfax currently manage? Also, what utilities do you bill for (ie. Water, sewer, trash, etc)?

A: Colfax currently has 761 utility accounts with potential for an additional 200 to be added. Sewer is the only utility we handle.

Q: How many users are going to use the new software with write access and how many for read access - reporting only? what is the current software / processes in use to be replaced?

A: Please review attachment F. We currently have 4 users with write access and 1 more with read access; however, it would be beneficial to have a cost for additional read access seats.

Q: Due to the depth of information requested it may be challenging to address all required sections thoroughly within the 27-page limit. Would the city consider removing or extending this page limit to 50 pages to ensure offerors can fully address all items requested in sufficient detail?

A: After discussion, The City has decided to update the page limit to 50 pages.