

• CITY PLANNER/PLANNING DIRECTOR •

Employer/Client: City of Colfax

Mailing Address: PO Box 702, Colfax, CA 95713

Street Address: 33 South Main Street, Colfax, CA 95713

Phone: (530) 346-2313

Background

The City of Colfax, located in the Sierra Nevada foothills of Placer County, about halfway between Sacramento and Lake Tahoe, is seeking a City Planner/Planning Director. Colfax has an approximate population of 2,000 and approximately \$4 million annual budget, including operating budget, capital projects, and enterprise funds.

The City is seeking a planning professional who, under direction of the city manager, will perform professional work in all areas of the Planning Department including development review, long-range planning, economic development and customer service. The City will consider individual candidates for a part-time employee or independent contractor role, and also consider contracting with a firm to provide a qualified individual. In addition to current and long range planning, General Plan and Zoning Code updates may be included, depending on the knowledge and experience of the individual. The ideal candidate will have a combination of education and experience that has provided the knowledge, skills and abilities necessary for the position. A typical way of obtaining the required qualifications is to possess the equivalent of 4 years of increasingly responsible experience in city or regional planning or community development, and a Bachelor's degree in urban or regional planning, public administration, or related field. Experience in the day to day planning process, business responsiveness and a strong customer service orientation is required.

Questions should be directed to the City Clerk at (530) 346-2313.

This office must receive an original submittal of an application or proposal no later than:

4:00 pm on Thursday April 16, 2015.

The application or proposal is to be sent to:

**City of Colfax
33 S. Main Street
P.O. Box 702
Colfax, CA 95713
Attn: City Clerk**

Faxed or emailed proposals will NOT be accepted and will be considered non-

responsive to this request.

[CLICK HERE](#) to download the Application Package. Proposals from firms or independent contractors do not need to submit the employment application form.
