

Chapter 2.36 PLANNING COMMISSION [\[1\]](#)

Sections:

[2.36.010 Created.](#)

[2.36.020 Membership, applications, qualifications, appointment, terms, vacancies and removal from office.](#)

[2.36.030 Financing.](#)

[2.36.040 Meetings—Records—Rules and regulations.](#)

[2.36.050 Powers and duties.](#)

2.36.010 Created.

There is created a planning commission to promote and insure the comprehensive and adequate planning of the city and to perform the functions delegated to it by the zoning provisions of this code.

(Ord. No. 500, Exh. A, 6-9-09)

2.36.020 Membership, applications, qualifications, appointment, terms, vacancies and removal from office.

- A. Membership. The planning commission shall consist of five voting members and one alternate member who may vote only when seated as an acting commissioner when one or more of the regular commissioners disqualifies themselves from participating on any matter before the commission or is absent.
- B. Applications. Interested citizens shall file an application for planning commission appointment with the city clerk's office. All applications shall be kept on file a minimum of three years from the date of filing.
- C. Qualifications.
 - a. Three planning commissions shall consist of residents of the city.
 - b. Two planning commissions shall be residents of the city or owners of businesses in the city limits.
 - c. The alternate planning commissioner shall be a resident.
- D. Appointment. All planning commissioners shall be appointed by a majority vote of the city council.
- E. Terms. The term of office of a planning commissioner shall be four years. In the event that a term of office has expired and a new appointment has not been made for that office, the commissioner whose term of office has expired shall automatically continue to serve until such time a new appointment has been made. Appointment terms shall be split by alternating two years as follows:
 - 1. Two resident and one business or resident appointment term to January 31, 2010, and then four-year terms thereafter.
 - 2. One resident, one business or resident and one alternate appointment term to January 31, 2013, and then four years thereafter.

Title 2 - ADMINISTRATION AND PERSONNEL

Chapter 2.36 PLANNING COMMISSION

- F. Vacancies. In the event of a vacancy in the planning commission, other than vacancies caused by expiration of terms of members, a person shall be appointed by majority vote of the city council to fill the unexpired term.
- G. Removal from office. Any planning commissioner may be removed with or without cause by a majority vote of the city council. The city's Commissions and Committees Manual Setting Forth Policies and Procedures shall govern attendance. In the event a planning commission office is declared vacant, the appointment of a successor shall be made for the unexpired term in a manner provided in this section.

(Ord. No. 500, Exh. A, 6-9-09)

2.36.030 Financing.

The council shall provide the funds, equipment and accommodations necessary for the work of the planning commission.

(Ord. No. 500, Exh. A, 6-9-09)

2.36.040 Meetings—Records—Rules and regulations.

The planning commission shall meet regularly and keep public record of its resolutions, findings and determinations pursuant to the City of Colfax Commissions and Committees Manual Setting Forth Policies and Procedures.

(Ord. No. 500, Exh. A, 6-9-09)

2.36.050 Powers and duties.

The planning commission shall have all the powers, functions and duties provided for by State Planning Law, the laws of the city and as delegated in accordance with all other applicable laws.

(Ord. No. 500, Exh. A, 6-9-09)

FOOTNOTE(S):

--- (1) ---

Editor's note— Ord. No. 500, Exh. A, adopted June 9, 2009, repealed the former Ch. 2.36, §§ 2.36.010—2.36.070, and enacted a new Ch. 2.36, §§ 2.36.010—2.36.050 as set out herein. The former Ch. 2.36 pertained to similar subject matter and derived from Prior code § 2-2.101—2-2.106; Ord. 408, 1993; and Ord. 485, 2006. [\(Back\)](#)