

# City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA



Mayor Marnie Mendoza · Mayor Pro Tem Sean Lomen  
Councilmembers · Kim Douglass · Trinity Burruss · Joe Fatula

## SPECIAL MEETING AGENDA

April 1, 2020

Special Workshop Session: 9:00AM

**This meeting will be performed via TELECONFERENCE**

View the information being discussed at the meeting on our YouTube channel by visiting <https://www.youtube.com/channel/UCqSGtHXZlorQ91WA7gGXO3w/featured>

To join the teleconference via phone, please use the dial in number (605) 313-4121, when prompted, enter Access Code: 878170#

You can also join via Facebook Live on our City of Colfax Page: City of Colfax California

For additional assistance connecting to the meeting text “Help” to the dial in number above.  
Message and data rates may apply.

**1 PUBLIC COMMENT**

**1A. Open Public Comment**

*Members of the audience are permitted to address the Council on matters of concern to the public within the subject matter jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible; not to exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.*

**2 WORKSHOP**

**2A. Community Development Block Grant (CDBG) Application Workshop**

**Action:** Receive presentation, discuss, and direct staff.

**3 ADJOURNMENT**

I, Jaclyn Collier, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at [www.Colfax-ca.gov](http://www.Colfax-ca.gov).

*Jaclyn Collier*  
\_\_\_\_\_  
Jaclyn Collier, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.



Colfax City Council Meetings are ADA compliant. If you need special assistance to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

**April 1, 2020**

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# CITY OF COLFAX

## 2020 CDBG Application



Review



Analyze



Apply



Implement

# Introduction



- A little about who we are
- Review CDBG Public Process
- CDBG 2020 Notice of Funding Availability
- City of Colfax Application

# Review

Review

Analyze

Apply

Implement

## Previous CDBG Grant Programs

- Road Improvements
- Housing Programs

## Other Programs

- SB1 Regional Water Quality Control Board Grant \$6,000,000 (Wastewater system improvements)
- SB2 General Plan Housing Element Update \$160,000 (Affordable Housing)

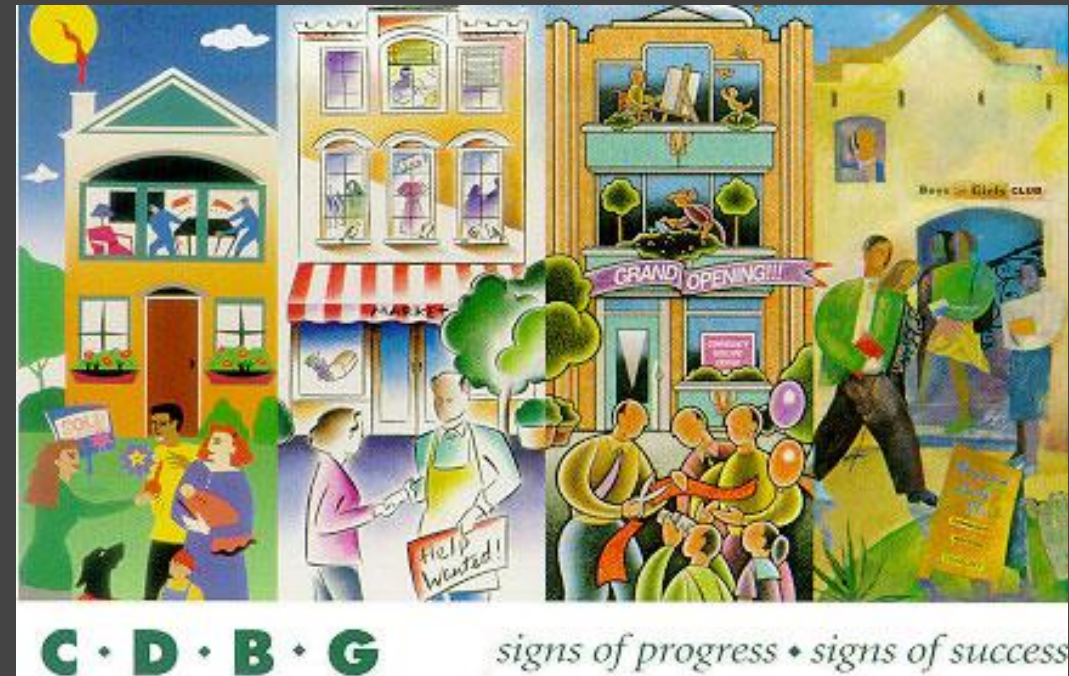
## Future CDBG

- Funding 2020 – Up to \$3,500,000 General Allocation and
- Funding 2020 – Up to \$5,000,000 Economic Development OTC Project
- Potential Projects
- Prioritization
- Changes in 2020 Funding Process

# Analyze



- 2020 CDBG Funding
  - Funding Opportunity
  - Types of Projects
  - Funding Limits
  - Potential Changes
  - Local Projects/Programs
  - Prioritize
  - Public Input



# Analyze

## Available Funding

### Funding Opportunity

[2020 CDBG NOFA]

Jurisdictions may apply for up to six (6) activities in one application

- Housing
- Public Improvements (OTC)
- Public Facilities (OTC)
- Public Services
- Enterprise Fund (BA/ME)
- Planning Technical Assistance

Funding Limit: \$3,500,000

- Housing Assistance
  - Single Family Homebuyer Assistance (1-4 units) (up to \$1m)
  - Single Family Housing Rehabilitation (1-4 units) (up to \$1m)
  - Acquisition/Rehabilitation (1-4 units) (up to \$3.5m)
  - Housing Rehabilitation (5 or more units) (up to \$3.5m)
  - Infrastructure in Support of Housing (up to \$3.5m)
- Public Improvements/Facilities (OTC) (up to \$3.5m)
  - Acquisition
  - Rehabilitation
  - Construction
- Public Services (up to \$500,000)
  - Senior/Youth Services
  - Health/Nutrition/Homeless Services
  - Job Training and other
- Enterprise Fund
  - Business Assistance (up to \$750,000)
  - Micro Enterprise (up to \$500,000)
- Planning Technical Assistance (up to \$250,000)

# Analyze

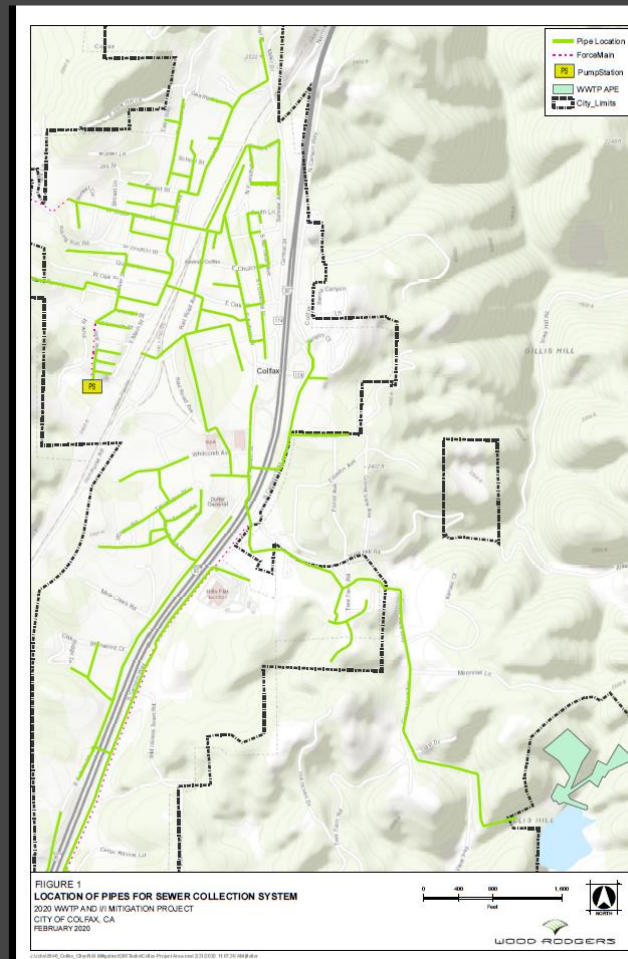
## Local Projects

- Public Facilities (OTC)
- Public Improvements (OTC)
  - Road Rehabilitation Project
- Public Services
  - Code Enforcement
  - Other Agency Applications
- Enterprise Fund
  - Business Loan Assistance
- Planning Technical Assistance
- Housing Programs
  - Owner Occupied Rehabilitation
  - Homebuyer Assistance

# Analyze

## Local Projects

- Public Infrastructure Project – Road Rehabilitation





## **CDBG Scoring Criteria - Over the Counter (OTC)**

- Project must meet National Objective based on the area served
- OTC Project must be ready to Bid (Plans/Specifications completed)
- Environmental must be completed and ready to publish
- All procurement must be in place
- If awarded – must bid in 90 days from contract execution
- Milestones will be enforced
- Cost estimate in bid must be on target
- All costs to prepare may be reimbursable up to six months (if procured per Federal Regulations)

## CDBG Scoring Criteria - Programs

- Capacity/Past Performance  
(based on PI Report submittals this year)
- **Need/Benefit** (set by applicant pool)
  - Breakdown varies by project
  - Important Category
- **Readiness**
- **State Objectives**  
Furthering Fair Housing  
Disaster Resiliency

Two areas of impact: Need and Readiness

# Apply

- NOFA Release
  - January 2020
- Application Due
  - OTC February 2020 – September 2020
  - General Program June 1, 2020
  - ED OTC Ongoing
- Awards Announced
  - August 2020 / OTC 45 days
- Contract Issued
  - October 2020 / OTC 60 days



# Implement

- Receive Contract
- Clear Special Conditions
- OTC must issue bid no later 90 from contract award
- General Funding ready to operate by October/November 2020
  
- Begin to Prepare for 2021 Funding Application