



CITY COUNCIL MEETING

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA



MAYOR KIM DOUGLASS • MAYOR PRO-TEM TOM PARNHAM
COUNCILMEMBERS • STEVE HARVEY • TONY HESCH • WILL STOCKWIN

REGULAR MEETING AGENDA

October 28, 2015

Closed Session 6:15 PM • Regular Session begins at 7:00 PM

1) CONVENE CLOSED SESSION

- 1A. Call to Order
- 1B. Roll Call
- 1C. Public Comment – Closed Session Items
- 1D. Closed Session Agenda

Conference with Real Property Negotiators pursuant to Government Code Section 54956.8.
Property: APN 101-132-018 – Winner Chevrolet

2) CONVENE OPEN SESSION

- 2A. Pledge of Allegiance
- 2B. Report from Closed Session
- 2C. Roll Call
- 2D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

RECOMMENDED ACTION: By motion, accept the agenda as presented or amended.

3) PRESENTATIONS

- 3A. Council Certificate of Appreciation to Gunda Pramuk, Colfax Library Branch Manager
Mayor Douglass
- 3B. Presentation of Recent Air Quality Trends in Colfax
Councilmember Tony Hesch, Member of Placer County Air Pollution Control District

4) CONSENT CALENDAR

All matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion with a roll call vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City staff.

RECOMMENDED ACTION: Approve Consent Calendar

- 4A. Minutes City Council Meeting of October 14, 2015
RECOMMENDATION: Approve the Minutes of the Regular Meeting of October 14, 2015.
- 4B. Cash Summary Report September 2015
RECOMMENDATION: Receive and File
- 4C. Appoint Will Stockwin to the Placer Sierra Fire Safe Council and the Weimar-Applegate-Colfax Municipal Advisory Committee (WACMAC)
RECOMMENDATION: Appoint Councilmember Stockwin to represent the City of Colfax on the Placer Sierra Fire Safe Council and WACMAC.
- 4D. Quarterly Investment Report
RECOMMENDATION: Receive and File



5) COUNCIL, STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- 5A. **Committee Reports and Colfax Informational Items - All Councilmembers**
- 5B. **City Operations Update – City staff**
- 5C. **Additional Reports – Agency partners**

6) PUBLIC COMMENT

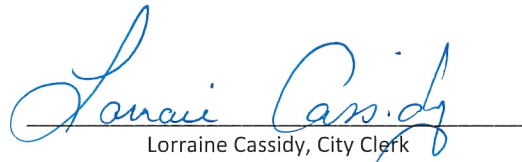
Members of the audience are permitted to address the Council on matters of concern to the public within the subject jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible. Comments should not exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

7) COUNCIL BUSINESS

- 7A. **Request for approval of two *Welcome to Colfax* signs.**
STAFF PRESENTATION: Mark Miller, City Manager
RECOMMENDATION: Motion to approve design, purchase and installation of *Welcome to Colfax* signs for the two major entrances to town.
- 7B. **Update from Circulation Element/General Plan Committee**
PROGRESS REPORT FROM OCTOBER 16 MEETING: Councilmembers Steve Harvey, Tony Hesch
RECOMMENDATION: Verbal Report for Information Only

8) ADJOURNMENT

IN WITNESS THEREOF, I have hereunto set my hand and posted this agenda at Colfax City Hall and Colfax Post Office.



Lorraine Cassidy, City Clerk

 Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

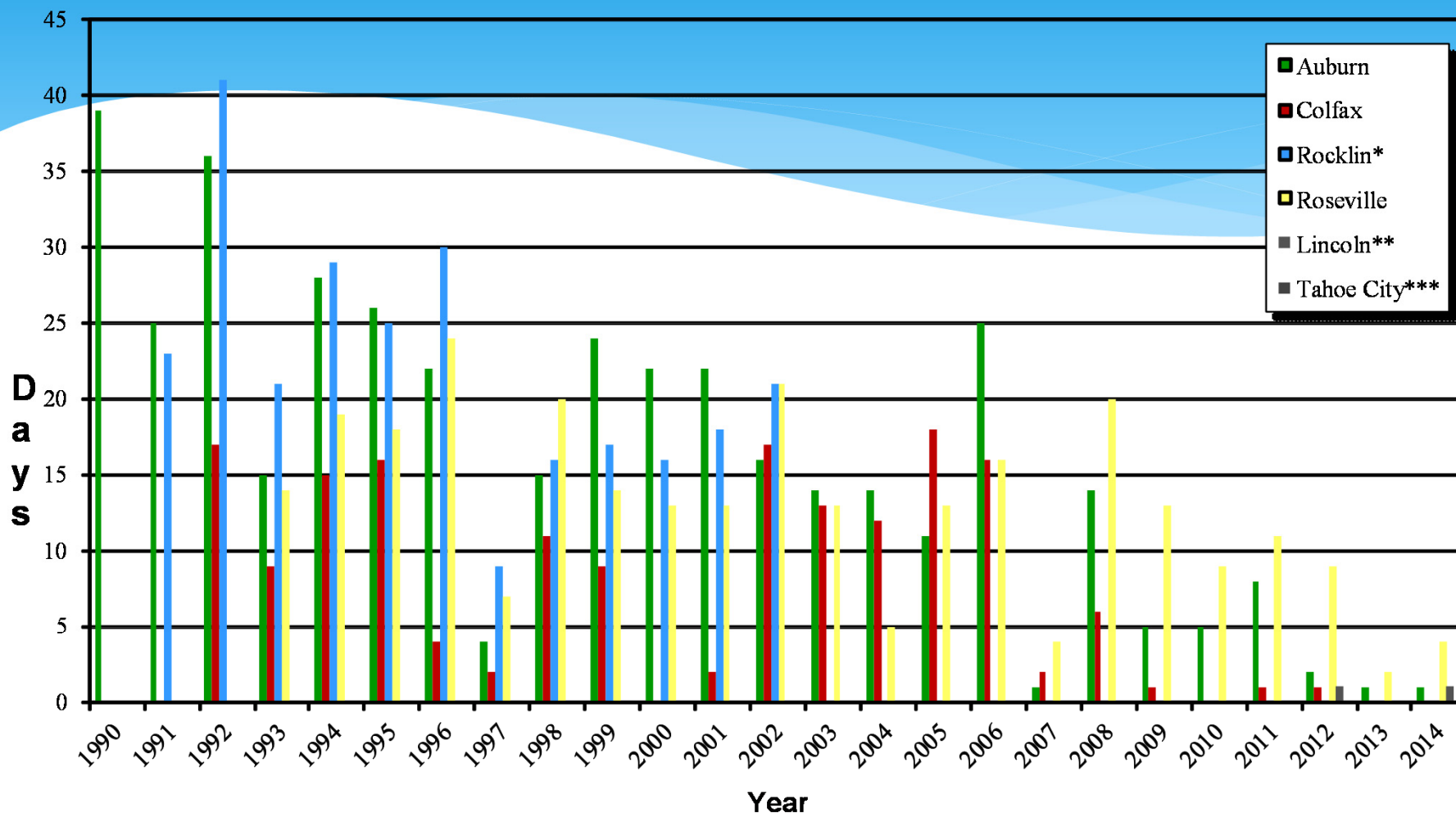




Recent Air Quality Trends in Colfax

PRESENTATION BY
COUNCILMEMBER TONY HESCH

Days over the State 1- hour Ozone Standard (0.09 ppm)

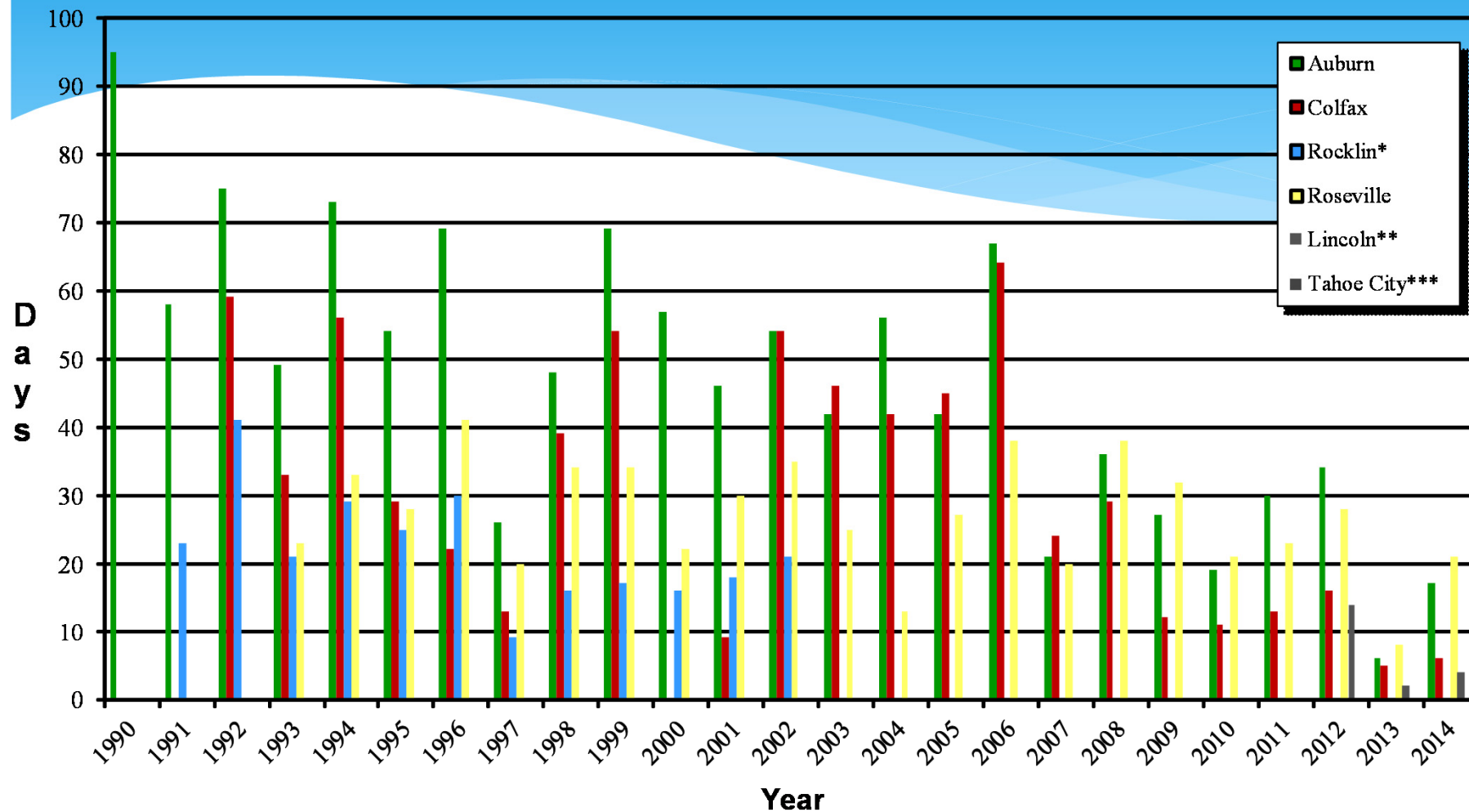


* Ozone data from Rocklin was available from 1991 to 2002.

** Ozone monitoring at Lincoln station was from 2012.

*** Ozone monitoring at Tahoe City station was from 2013.

Days over the State 8- hour Ozone Standard (0.070 ppm)

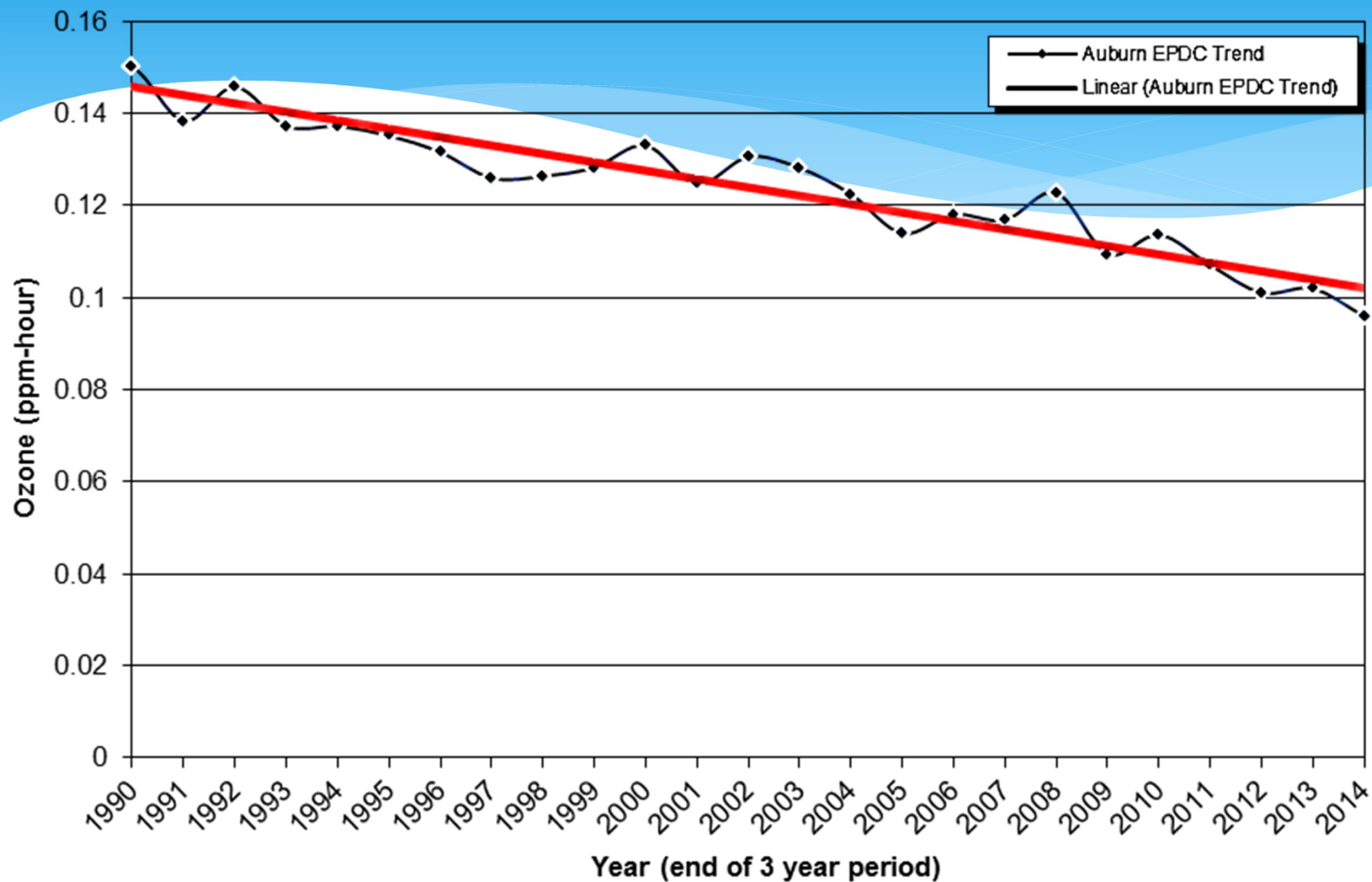


* Ozone data from Rocklin was available from 1991 to 2002.

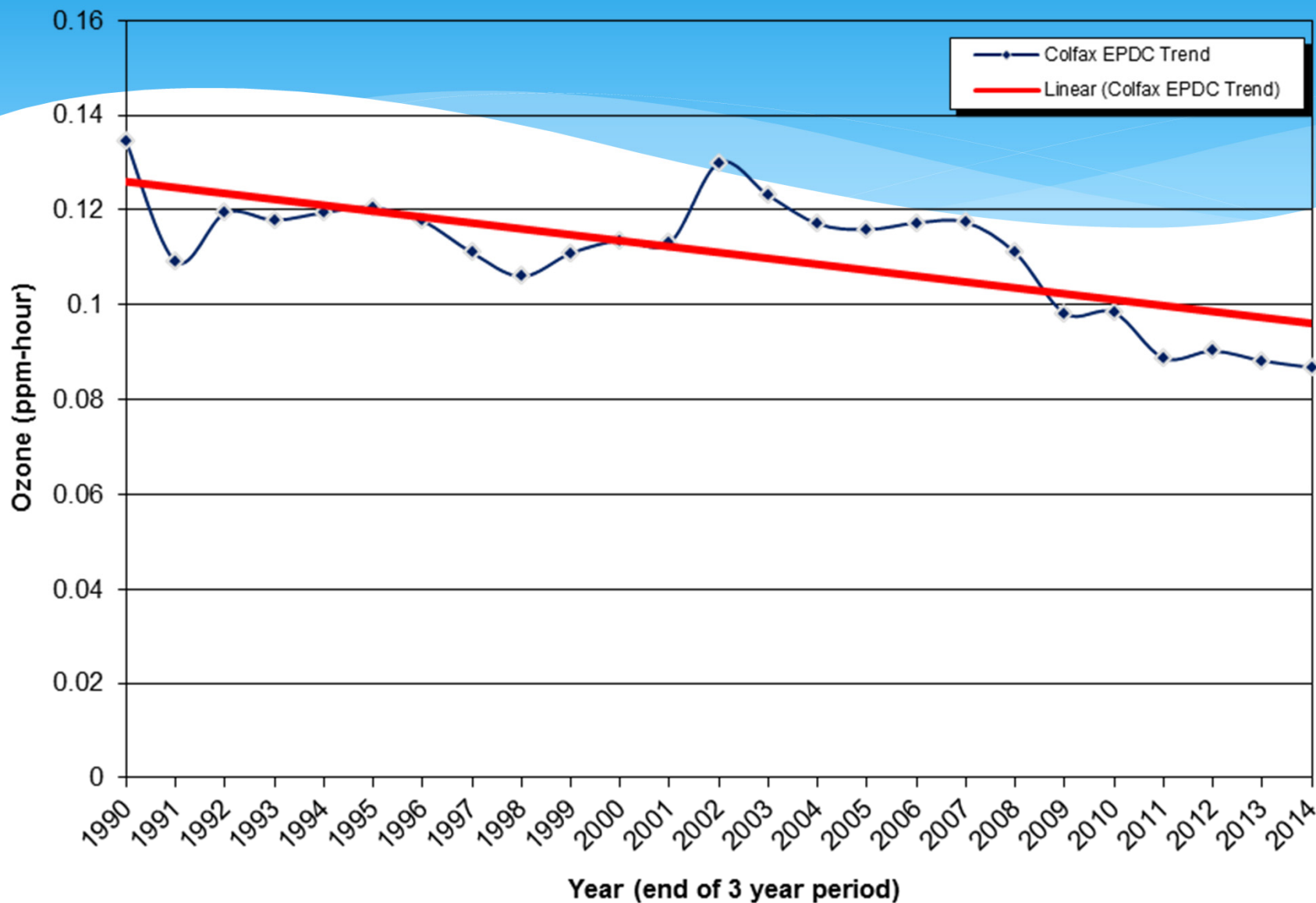
** Ozone monitoring at Lincoln station was from 2012.

*** Ozone monitoring at Tahoe City station was from 2013.

Expected Peak Day Concentration (EPDC) Ozone Trend Auburn Monitoring Site



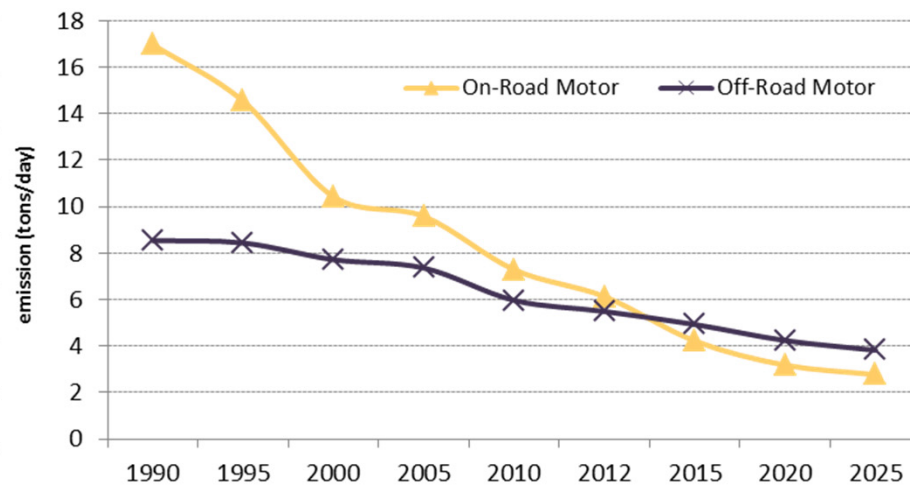
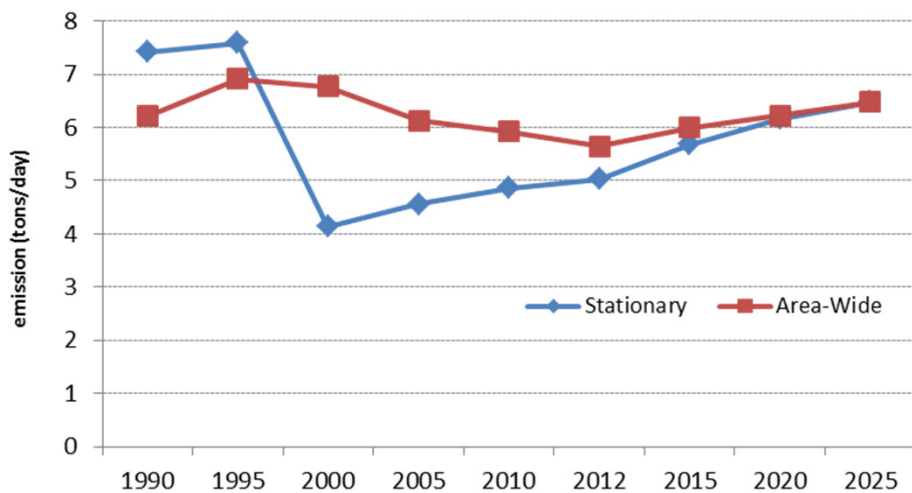
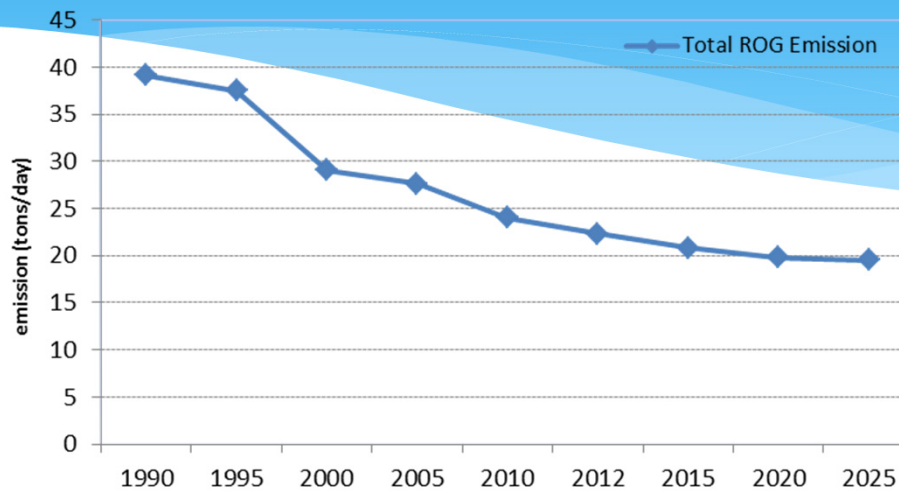
Expected Peak Day Concentration (EPDC) Ozone Trend Colfax Monitoring Site



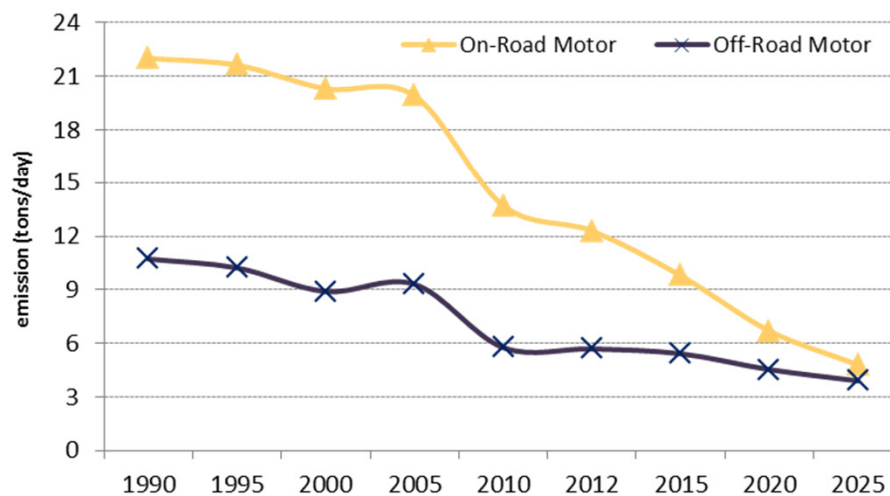
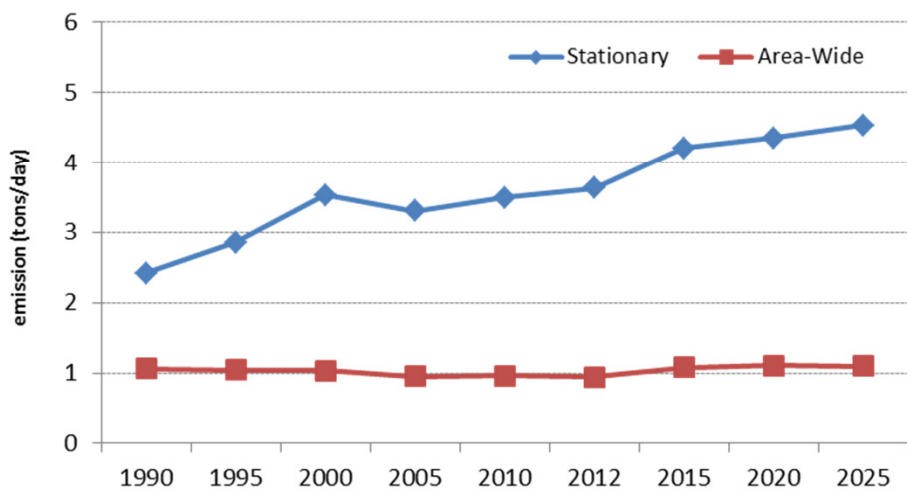
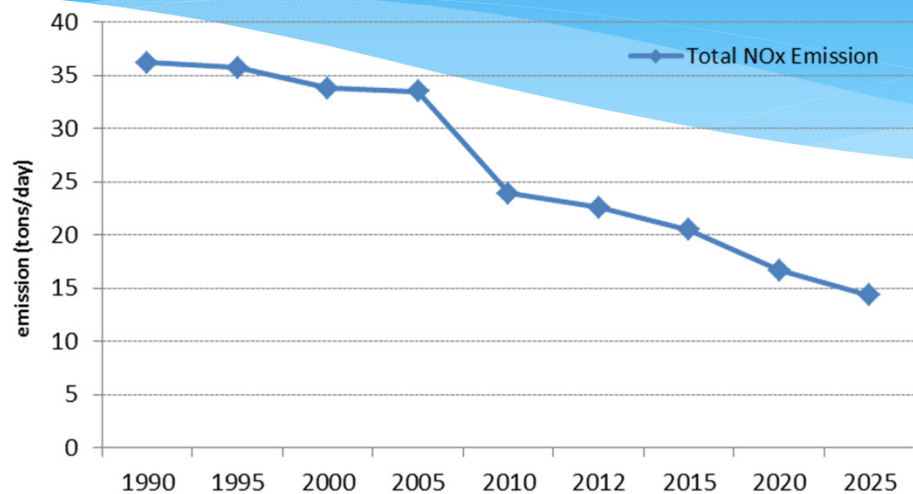
NOx Emissions (tons per day) - Placer County*									
	1990	1995	2000	2005	2010	2012	2015	2020	2025
Stationary Sources									
FUEL COMBUSTION	2.34	2.77	3.44	3.16	3.40	3.54	4.10	4.22	4.38
INDUSTRIAL PROCESSES	0.08	0.09	0.09	0.14	0.09	0.09	0.10	0.13	0.15
Total Stationary Sources	2.42	2.85	3.53	3.30	3.49	3.63	4.20	4.35	4.53
Area-Wide Sources									
RESIDENTIAL FUEL COMBUSTION	0.97	0.95	0.92	0.83	0.83	0.82	0.94	0.96	0.95
MISCELLANEOUS PROCESSES	0.09	0.10	0.11	0.12	0.13	0.12	0.14	0.15	0.15
Total Area-Wide Sources	1.06	1.04	1.03	0.95	0.96	0.94	1.08	1.11	1.10
ON-Road Mobile Sources									
PASSENGER	4.68	4.05	3.30	2.03	1.37	1.08	0.76	0.48	0.34
LIGHT DUTY TRUCKS	5.53	5.37	4.85	2.20	1.42	1.18	0.86	0.53	0.37
MEDIUM DUTY TRUCKS	1.04	1.38	1.23	1.60	1.27	1.13	0.92	0.66	0.46
HEAVY DUTY GAS TRUCKS	1.60	1.28	0.46	0.74	0.73	0.69	0.62	0.52	0.43
HEAVY DUTY DIESEL TRUCKS	8.69	9.04	9.90	12.69	8.34	7.63	6.10	4.05	2.77
MOTORCYCLES	0.08	0.08	0.06	0.11	0.13	0.14	0.14	0.15	0.16
BUSES	0.24	0.23	0.33	0.41	0.32	0.32	0.28	0.21	0.19
MOTOR HOMES (MH)	0.16	0.20	0.18	0.13	0.13	0.12	0.11	0.09	0.07
Total On-Road Motor vehicles	22.01	21.63	20.31	19.91	13.71	12.29	9.79	6.69	4.79
Off-Road Mobile Sources									
AIRCRAFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRAINS	3.84	3.85	4.09	3.22	2.07	2.15	2.25	2.12	1.89
COMMERCIAL HARBOR CRAFT	0.30	0.30	0.31	0.30	0.28	0.27	0.20	0.15	0.14
RECREATIONAL BOATS	0.85	0.89	0.53	0.66	0.63	0.61	0.60	0.59	0.59
OFF-ROAD RECREATIONAL VEHICLES	0.03	0.03	0.01	0.04	0.04	0.04	0.05	0.06	0.07
OFF-ROAD EQUIPMENT	4.05	3.73	2.74	4.04	1.90	1.87	1.71	1.21	0.94
FARM EQUIPMENT	1.66	1.41	1.22	1.05	0.84	0.75	0.61	0.40	0.27
Total Off-Road Motor Vehicles	10.72	10.22	8.90	9.31	5.76	5.69	5.42	4.53	3.90
Grand Total	36.20	35.74	33.77	33.47	23.92	22.55	20.49	16.68	14.32

*Data source: CARB Emission Projection Data, base year: 2012

Placer County ROG Emission Inventory Trends



Placer County NOx Emission Inventory Trends



City of Colfax
 City Council Minutes
 Regular Meeting of Wednesday, October 14, 2015
 City Hall Council Chambers
 33 S. Main Street, Colfax CA

1 CALL CLOSED SESSION TO ORDER

- 1A. Call to Order
 Mayor Douglas called the meeting to order at 6:30PM.
- 1B. Roll Call
 Councilmembers present: Douglass, Harvey, Hesch and Parnham
- 1C. Public Comment – Closed Session Items
 No public comment.
- 1D. Closed Session Agenda
 Conference with Labor Negotiators pursuant to Government Code Section 54957.6 Employee Organization: General Employees and Bargaining Unit Represented by Stationary Engineers, Local 39 City's Designated Representative: Mark Miller
- Council convened to Close Session.

2 CALL REGULAR MEETING TO ORDER

The Regular Council Meeting, Open Session, was called to order at 7:02 PM by Mayor Douglass

- 2A. **The Pledge of Allegiance** was led by Tim Ryan, 300 S. Main St.
- 2B. Mayor Douglass stated that the closed session covered contract negotiations and there was no reportable action taken.
- 2C. **Roll Call:**
 Councilmembers present: Douglass, Harvey, Hesch and Parnham
- 2D. **Approval of Agenda:**
 On a motion by Councilmember Harvey, seconded by Mayor Pro Tem Parnham, the City Council approved the agenda.
 AYES: Douglass, Harvey, Hesch, Parnham
 NOES: None

3 COUNCILMEMBER APPOINTMENT

- 3A. **Discussion and Consideration of Applicants to Fill a Vacancy on the City Council for the Remainder of the Term**
RECOMMENDATION: Review applicants and select a new Councilmember by Resolution.

Mayor Douglass asked the applicants if any would like to add information to their application.

Applicant Marnie Mendoza, 140 Depot St, introduced herself to Council. She has been involved in numerous volunteer capacities and desires to be a part of Colfax.

Councilmember Harvey questioned why the candidates should be treated differently now. He stated that in 2012 a Council vacancy was filled by appointment. At that time, Council purposely chose not to appoint him to fill the vacancy even though he had been a Candidate from the 2012 election receiving only one less vote than his opponent. He feels that this Council should be consistent and not use the 2014 election results as criteria for selecting a Councilmember to fill this vacancy.

Will Stockwin, 525 Pine Street and co-owner of the Downtown Farm, stated that his application should be considered as a candidate in recent election because his campaign had not involved any negativity towards other candidates. He can work with all of the sitting Councilmembers. In the 2014 election, he came in fourth behind Councilmember Hesch. Mr. Stockwin highlighted some of the points in his application and added his desire to see more activity downtown, promotion of Colfax as an outdoor recreation hub and the opening of a railroad museum. He would like to explore creative uses for the old city dump site, perhaps as a concert venue; and he would like to start a push for eco-tourism with a monarch butterfly/milkweed project. He is a proponent of open government and has been pleased with the great progress that this Council has made toward this end.

There were no comments from the public.

Mayor Douglass thanked all of the applicants and the public for turning out to show their concern for Colfax.

On a motion by Councilmember Hesch who stated he wanted to honor the will of the Citizens in the last election and a second by Mayor Pro Tem Parnham, the City Council approved Resolution 40-2015 Appointing William Stockwin to fill the vacancy on the City Council created by the resignation of Councilmember Ken Delfino.

AYES: Douglass, Hesch, Parnham

NOES: None

ABSTAIN: Harvey

City Clerk Cassidy gave the newly appointed Councilmember, Will Stockwin, the oath of office and he was seated with Council.

4 PRESENTATION

4A. Presentation of OUR Colfax (Organized Unified Response) Facebook Page, Sergeant Ty Conners, Placer County Sheriff's Colfax Substation Commander

Sergeant Conners explained that OUR Colfax is similar to a neighborhood watch. The key component will be a Facebook page that is designed as a centralized means for City residents, community groups and City staff to communicate. It will not be 100% monitored and will not serve for emergency communication. It will be monitored by a team of representatives from community groups, the Sheriff's Department, City Hall and the Chamber to ensure that the communication is appropriate and to respond as necessary. It will also serve as a community bulletin board. Sergeant Conners introduced the OUR Colfax logo which was created by Technical Services Manager Berry. He thanked Jennifer Orozco for setting up the Facebook page. Jennifer stated that

the goal is to educate the citizens about the services available to them. The webpage is set up and will launch next week, hopefully supported by an article in the Colfax Record. Mayor Pro Tem Parnham stated that this is similar to a Placer County Sheriff's page. Sergeant Conners confirmed that it will be similar but have more information and more ways to communicate.

Councilmember Stockwin expressed concerns about security issues with using Facebook. Council and the public discussed that Facebook is a no cost option that allows Citizens to discuss issues openly.

City Manager Miller stated that the City wishes to be sensitive to security concerns and may be able to integrate the new Work Order Software (Mobile 311) into the OUR Colfax Facebook page.

There will be links to other agencies including the High School. High School Principal Paul Lundberg expressed enthusiasm about the new program.

Councilmember Harvey thanked Sgt. Conners and the committee for creating the program. He feels it is a great step.

City Manager Miller also thanked the OUR Colfax committee. In 25 years of public service, he has never seen such a dedicated group of volunteers and law enforcement working so well together.

5 CONSENT CALENDAR

5A. Minutes City Council Meeting of September 23, 2015

Recommendation: Approve the Minutes of the Regular Meeting of September 23, 2015.

Councilmember Hesch pulled the Minutes from the Consent Calendar. He stated that his comments regarding the purchase of Mobile 311 Software should include his concern that the program would require more desk time and provide less time for the field.

On a motion by Councilmember Harvey, seconded by Mayor Pro Tem Parnham, the City Council approved the Minutes as amended.

AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

NOES: None

6 COUNCIL, STAFF AND OTHER REPORTS

6A. Committee Reports and Informational Items – All Council Members

Councilmember Hesch

- Attended the Dogs and Chats event and loved it.
- As a member of the Placer County Air Quality Control board, he is helping with a nationwide search to replace the current director.
- He would like to make an air quality presentation at the next Council meeting.
- He suggested that the staff place a banner on the Caboose fence to announce Council meetings – perhaps on the Monday of each meeting. City Manager Miller stated that he will be bringing a proposal before Council for a historically sensitive message board at the corner of Main Street and Grass Valley Street. Councilmember Hesch asked that Council be involved in the design.

- He stated that the microphones for Council Meetings need to be upgraded as many people complain that they cannot hear the broadcast Council meetings.
- Requested that Staff place updating the Ordinance for filling Council vacancies on a future agenda. City Attorney Cabral stated that this would be easy to do as it is literally changing 1 digit. Any changes to an Ordinance require two meetings and 30 days to go into effect.
- He thanked the OUR Colfax group for their efforts.

Mayor Pro Tem Parnham

- Supports the suggestion to update the ordinance for filling Council vacancies.
- Attended the League of California Cities Conference; one of the highlights was a great presentation by the State Librarian.
- Acknowledged the wonderful volunteers in Colfax.

Councilmember Harvey

- Reminded Council that the current sound system was obtained free from county surplus and suggested that staff look into the State Surplus program to upgrade the sound system.

Mayor Douglass

- Attended a Courage Worldwide fundraiser. Although not directly related to Colfax the event was another good source of contacts for our city. The theater will host a fundraiser for the organization soon.
- He attended the California League of Cities Conference and reported that the seminar on partnering with local schools and intern programs offered helpful information.
- Attended the high school parent meeting as a means of staying connected with the schools.
- Attended the SEDCorp meeting.
- He attended the football game honoring veterans and stated that it is important the community know that Council is involved in the community.

6B. Operations Updates – City Staff

City Manager Miller

- Stated that the “Drug Take Back” program at City Hall last Saturday was very successful, with over 30 lbs. of prescription medications turned in and therefore not be available to get into the hands of children or the water supply.
- The City is hosting an economic development workshop as a follow up to the successful meeting held in May. Michele Reeves will be back to speak about how to bring people from the I-80 corridor into downtown and improving the link between the corridor businesses and the downtown businesses.
- The owner of the historic hotel has started repair work but seems to have come to a halt – staff will follow up to strongly encourage him to keep with his schedule.
- The Thrift Store will be moving into a larger downtown location.
- Beach Hut Deli is making progress to have a December opening in the corridor.

6C. Additional Reports – Agency Partners

Paul Lundberg, Principal Colfax High School

- He thanked Mayor Douglass for his support of the High School by coming to the “Honor” Football Game.
- He thanked City Manager Miller for the invitation to the Economic Workshop.

Sergeant Ty Conners, Placer County Sheriff Colfax Station Commander

- He gave recognition to the High School for their great programs supporting local heroes. The OUR Colfax page will include a link to the High School website
- Dogs and Chats was a success. He thanked the Lions and Leo Club as well as the Chamber for sponsoring the food and water. He is already making plans to make the next event even better.
- The Drug Take Back program was a great success as well.
- He recently attended a Rail Safety Workshop with Amtrak about how to respond to a rail emergency. He will be working with the Amtrak Police Department to develop an emergency response plan.
- The Department is participating in the Below 100 Program which is a nationwide effort to bring awareness to the public about the number of officers who are killed in action each year.
- He is working on a presentation or workshop to present to Council about the life of a Law Enforcement Officer in Colfax.
- Sgt. Conners stated that the Substation Volunteers are in the process of handing out business packets and obtaining contact information from all the businesses.

Frank Klein, Colfax Chamber of Commerce President

- He requested that Council and the Chamber find a way to partner to thank and acknowledge the volunteer groups.
- The next Chamber Mixer will be on Tuesday, October 20, at L’Orange Beauty. It will be the last mixer for 2015.

7 PUBLIC COMMENT

Suzanne Roberts, Placer Hills Road

- Stated that Councilmember Hesch’s comments regarding the selection of Councilmember Stockwin in order to honor election results was not relevant since the election was a year ago. She hopes Councilmember Stockwin will be positive and not undermine Council.

Linda Lou Haines, Local Resident

- Commented that Sgt. Conners is a goldmine and cannot leave Colfax (general applause)
- She announced a hearing regarding senior transit needs which will be held Wednesday, October 28, 2015 in Auburn at 9:15 AM. She requested that anyone interested attend and make comments.
- She stated support for the OUR Colfax website and hopes that it can be made secure.

Sharon Conners, Local Resident

- Would like to see the City host an old-fashioned clean-up day where neighbors help neighbors with yard clean-up.

Aimee Phebus, The Green Machine and Bull Dogs Parent Club

- Invited everyone to the Elementary School Fall Festival which will be held October 23, 2015 downtown at Roy Toms Plaza.

City Manager Miller mentioned that the High School track team will have a fundraiser “Zombie Run” on the evening of October 24, 2015.

Ken Ahrens, 230 Scholtz

- Mentioned that the grave of Bill Bean Jr had been vandalized and cautioned everyone to be alert and vigilant due to the increased crime in town.
- He requested that the City fill more potholes.

City Manager Miller stated that the new software program should help the City staff prioritize maintenance issues and potholes will be a priority.

Sgt. Conners stated that the officers have some leads and are working to apprehend the perpetrator of the grave vandalism.

8 PUBLIC HEARING

8A. **Public Hearing to Discuss and Consider Adopting Resolution No. 41-2015: A Resolution Of The City Council Of The City Of Colfax Accepting And Approving the Annual AB 1600 Mitigation Fee Report And Making Findings Pursuant to Colfax Municipal Code Chapter 3.56 And The Mitigation Fee Act (Government Code §66000 Et Seq).**

STAFF PRESENTATION: Mark Miller, City Manager

RECOMMENDED ACTION: Conduct Public Hearing, Review Annual Report, Consider Public and Staff Comments and Adopt Resolution No. 41-2015

Mayor Douglass opened the Public Hearing at 8:32PM.

City Manager Miller stated that this public hearing is a required component of the Mitigation Fee Program. It is an accounting for the existing fee structure for the 2014/2015 Fiscal Year.

Councilmember Hesch asked if the funds could be moved between categories.

City Attorney Cabral stated that the funds could move between projects but must stay within a category. In other words, park moneys cannot be used for road improvements.

Councilmember Hesch asked why Mitigation Fees was not part of the budget process.

City Manager Miller stated that we have not had projects using these funds in some time, so mitigation fees are part of the process, but did not enter into the last budget.

There was no public comment.

The mayor closed the Public Hearing at 8:36PM

On a motion by Councilmember Harvey, seconded by Mayor Pro Tem Parnham, the City Council Adopted Resolution 41-2015 accepting and approving the Annual AB 1600 Mitigation Fee Report and Making Findings Pursuant to Colfax Municipal Code Chapter 3.56 And The Mitigation Fee Act (Government Code §66000 Et Seq).

AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

NOES: None

9 COUNCIL BUSINESS

9A. **Notice of Acceptance Grass Valley Street UPRR Ped Xing Project**

STAFF PRESENTATION: Mark Miller, City Manager

RECOMMENDATIONS: Adopt Resolution No. 42-2015 accepting the Grass Valley Street UPRR Ped Xing Project as complete and directing the City Clerk to file a Notice of Completion.

City Manager Miller stated that the road improvement project was an extreme success meeting with good reports. There were some change orders, which is typical of a project of this size. The increases were higher than anticipated and staff is still waiting for the Union Pacific Railroad invoice.

City Engineer, Alan Mitchell, stated that half way through the project, the construction crew discovered a grade discrepancy. Because the project had been delayed by the Railroad for three weeks, Staff decided to quickly approve extra costs.

Councilmember Hesch inquired why the project was one year late.

City Engineer Mitchell stated that his firm had not anticipated that Caltrans would require Environmental pothole testing. Testing of this type is sometimes required, but his firm chose not to expend funds for the testing until required.

Councilmember Hesch requested that the City Engineer work with the City Manager to review the Change Order approval process so that Council can have input during project construction and not just after the fact.

Councilmember Stockwin concurred that the Change Order process should be improved. He asked why the Bike Lane stops at the curve onto South Auburn Street.

City Manager Miller stated that he had noticed this as well. Staff will look at the width of the roadway and extend the bike lane if possible or at least stripe it in a way that will warn drivers and riders of a transition.

Ken Ahrens, stated that before modifying the bike lane, staff should consider the fact that vehicles pulling trailers may need to use that space.

On a motion by Councilmember Mayor Pro Tem Parnham, seconded by Councilmember Hesch, the City Council adopted Resolution No. 42-2015 accepting the Grass Valley Street UPRR Ped Xing Project as complete and directing the City Clerk to file a Notice of Completion.

AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

NOES: None

Councilmember Hesch gave his compliments to the prior Council for obtaining the funding to make this project possible.

9B. **Update from Circulation Element/General Plan Committee
Committee Councilmembers: Steve Harvey, Tony Hesch**

RECOMMENDATION: Verbal Report for Information Only

City Manager Miller asked that the committee members report to Council and announced that the next meeting of the committee will be Friday October 16, 2015 at 10:00AM.

Councilmembers Harvey and Hesch stated that there is nothing to report from the preliminary discussion and the committee would like to have the public participate and give input into the process. This is an important topic and the public needs to come.

City Manager Miller stated that as the process continues, it will be appropriate to have a public workshop explaining the decisions the committee is recommending for approval regarding traffic lights and roundabouts and other circulation element components.

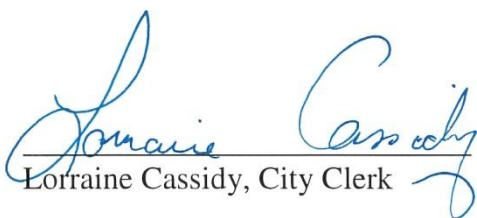
Councilmember Hesch moved and Councilmember Stockwin seconded adjournment of the City Council meeting.

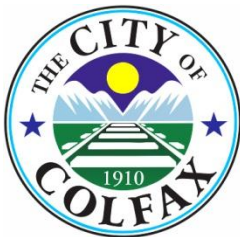
AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

NOES: None

The meeting was adjourned at 8:49PM.

Respectfully submitted to City Council this 28th day of October, 2015.


Lorraine Cassidy, City Clerk



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE OCTOBER 28, 2015 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: October 21, 2015
SUBJECT: City of Colfax Cash Summary Report: September 2015

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT:	FROM FUND:
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RECOMMENDED ACTION: Accept and File City of Colfax Cash Summary Report: September 2015.

SUMMARY:

Staff recommends that the Council accepts and files the Colfax Cash Summary Report: for September 2015.

BACKGROUND AND ANALYSIS:

These monthly financial reports include General Fund Unassigned Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports and bank statements. Detailed budget comparisons are provided as a mid-year report and as part of the proposed budget process each year.

The purpose of the reports is to provide status of funds and transparency for Council and the public of the financial transactions of the City.

CONCLUSION:

The attached reports reflect an overview of the financial transactions of the City of Colfax in September 2015.

Monthly highlights include:

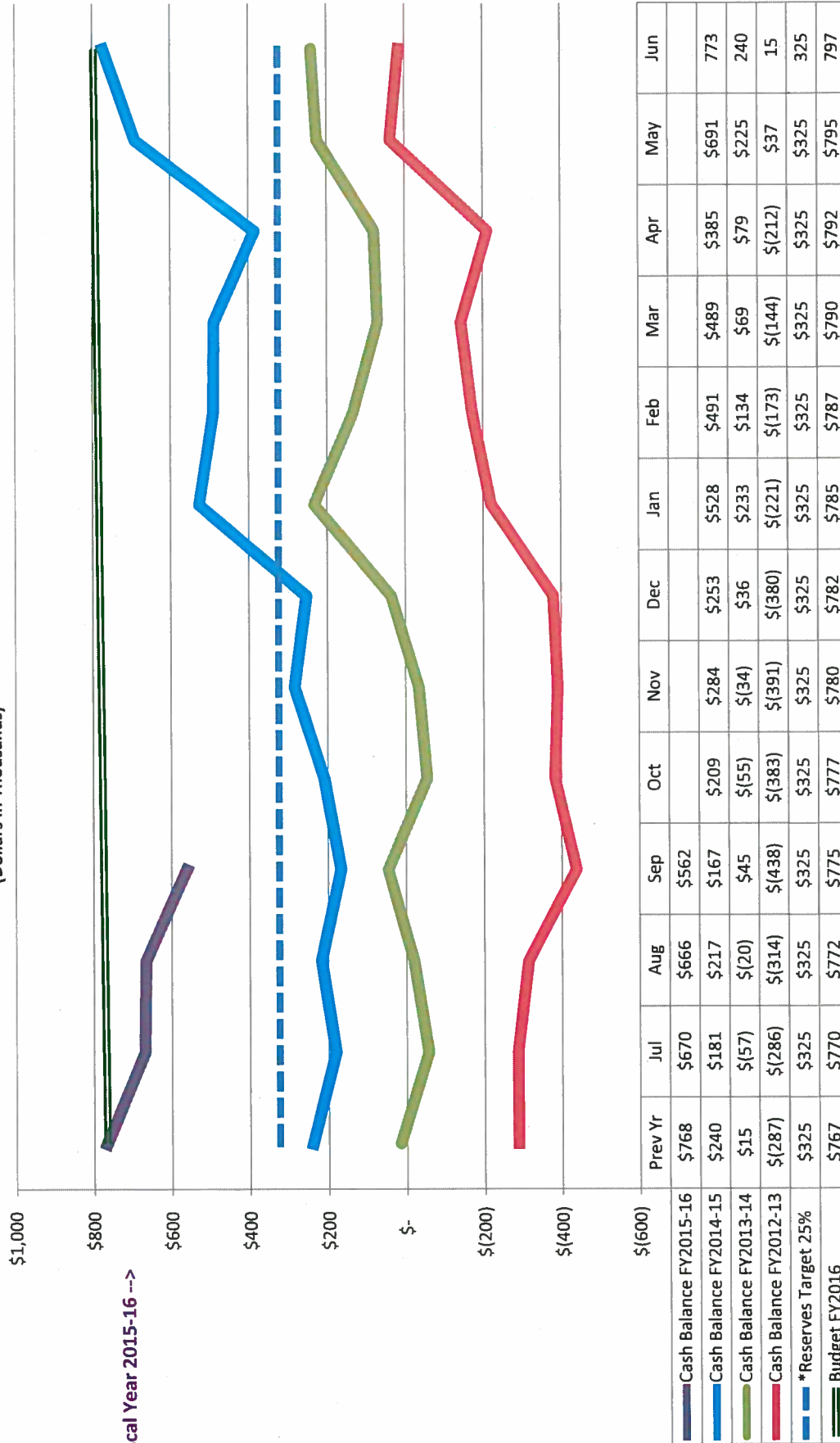
- General Fund Reserved Cash is tracking consistently with previous years and our General Fund Reserve balance has been met consistently for the past nine months.
- September expenditures included:
 - Quarterly payment for Sheriff Services - \$152,000
 - Annual loan payment to State Water Board - \$438,000
 - Payments to Contractor and Consultants on UPPR Ped Xing project - \$251,000
- Negative fund balances in Restricted and Capital Funds are due to timing of funding allocations and reimbursements. Both Fund 218 and Fund 250 typically are funded later in the fiscal year and full funding is anticipated. Capital Fund 350 (UPPR Ped Xing Project) has anticipated reimbursement funding of \$300,000, but also additional payments to Contractor and Union Pacific are still anticipated.

ATTACHMENTS:

1. General Fund Reserved Cash Analysis Graphs
 - a. Cash Analysis – Balance
 - b. Expenses by Month
 - c. Revenues by Month
2. Cash Activity Reports
 - a. Cash Summary
 - b. Cash Transaction Report – by individual fund
 - c. Check Register Report
 - d. Daily Cash Summary Report

City of Colfax - September 2015 General Fund Reserved Cash Analysis

(Dollars in Thousands)

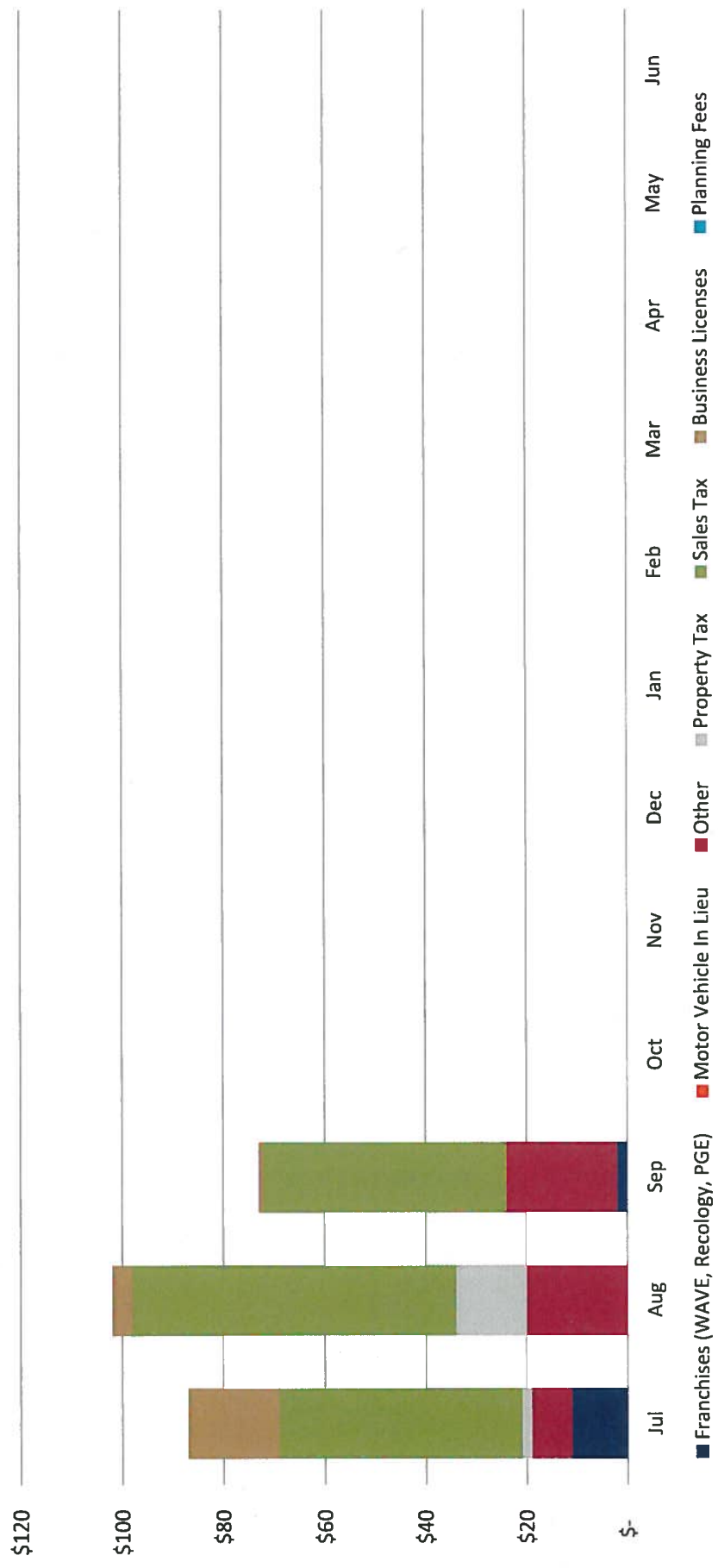


* Recommended General Fund (GF) Reserve Target of 25% (3 mos) of annual GF Revenues.

City of Colfax - September 2015 General Fund Reserved Cash - Expenses by Month (Dollars in Thousands)



City of Colfax - September 2015 General Fund Reserved Cash - Revenues by Month (Dollars in Thousands)



■ Franchises (WAVE, Recology, PGE)
 ■ Motor Vehicle In Lieu
 ■ Other
 ■ Property Tax
 ■ Sales Tax
 ■ Business Licenses
 ■ Planning Fees

City of Colfax
Cash Summary
September 30, 2015

	Balance 08/31/2015	Revenues In	Expenses Out	Transfers	Balance 09/30/2015
US Bank	\$ 191,526.94	\$ 244,031.06	\$ (988,823.82)	\$ 575,000.00	\$ 21,734.18
LAIF	\$ 3,348,325.79	\$ -		\$ (575,000.00)	\$ 2,773,325.79
LAIF - County Loan	\$ -				\$ -
Total Cash - General Ledger	\$ 3,539,852.73	\$ 244,031.06	\$ (988,823.82)	\$ -	\$ 2,795,059.97
Petty Cash (In Safe)	\$ 300.00				\$ 300.00
Total Cash	\$ 3,540,152.73	\$ 244,031.06	\$ (988,823.82)	\$ -	\$ 2,795,359.97

Change in Cash Account Balance - Total \$ (744,792.76)

Attached Reports:

1. Cash Transactions Report (By Individual Fund)
2. Check Register Report (Accounts Payable) \$ (947,985.35)
3. Cash Receipts - Daily Cash Summary Report \$ 97,339.97
 - Payroll Checks and Tax Deposits \$ (37,894.59)
 - Utility Billings - Receipts \$ 143,809.53
 - Bank Service Charge \$ (138.32)
 - Void Check Correction \$ 76.00
 - \$ -
 - \$ (744,792.76) \$

Prepared by: Laurie Van Groningen 10/19/15
Laurie Van Groningen, Finance Director

Reviewed by: Mark Miller 10/22/15
Mark Miller, City Manager

City of Colfax

Cash Transactions Report - September 2015

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 917,771.37	\$ 72,931.46	\$ (176,932.40)	\$ 813,770.43
Fund: 120 - Land Development Fees	\$ 8,075.44	\$ -	\$ -	\$ 8,075.44
Fund: 570 - Garbage Fund	\$ (259,806.92)	\$ -	\$ -	\$ (259,806.92)
Fund Type: 1.11 - General Fund - Unassigned	\$ 666,039.89	\$ 72,931.46	\$ (176,932.40)	\$ 562,038.95
Fund Type: 1.14 - General Fund - Restricted				
Fund: 571 - AB939 Landfill Diversion	\$ 30,767.26	\$ -	\$ -	\$ 30,767.26
Fund: 572 - Landfill Post Closure Maintenance	\$ 771,434.43	\$ -	\$ (4,079.80)	\$ 767,354.63
Fund Type: 1.14 - General Fund - Restricted	\$ 802,201.69	\$ -	\$ (4,079.80)	\$ 798,121.89
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ 62,919.15	\$ -	\$ -	\$ 62,919.15
Fund: 211 - Mitigation Fees - Drainage	\$ 3,037.56	\$ -	\$ -	\$ 3,037.56
Fund: 212 - Mitigation Fees - Trails	\$ 42,555.72	\$ -	\$ -	\$ 42,555.72
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 97,453.99	\$ -	\$ -	\$ 97,453.99
Fund: 214 - Mitigation Fees - City Bldgs	\$ 940.84	\$ -	\$ -	\$ 940.84
Fund: 215 - Mitigation Fees - Vehicles	\$ 4,475.84	\$ -	\$ -	\$ 4,475.84
Fund: 217 - Mitigation Fees - DT Parking	\$ 26,525.74	\$ -	\$ -	\$ 26,525.74
Fund: 218 - Support Law Enforcement	\$ -	\$ -	\$ (25,000.00)	\$ (25,000.00)
Fund: 241 - CDBG Housing Rehabilitation	\$ 94,234.08	\$ -	\$ -	\$ 94,234.08
Fund: 244 - CDBG MicroEnterprise Lending	\$ 114,371.70	\$ 300.00	\$ -	\$ 114,671.70
Fund: 250 - Streets - Roads/Transportation	\$ (35,779.80)	\$ -	\$ (9,072.40)	\$ (44,852.20)
Fund: 253 - Gas Taxes	\$ 42,288.20	\$ 7,579.98	\$ (1,452.59)	\$ 48,415.59
Fund: 270 - Beverage Container Recycling	\$ 33,051.69	\$ -	\$ -	\$ 33,051.69
Fund: 280 - Oil Recycling	\$ 984.93	\$ -	\$ (398.97)	\$ 585.96
Fund: 286 - Community Projects	\$ 5,245.89	\$ -	\$ -	\$ 5,245.89
Fund: 292 - Fire Department Capital Funds	\$ 63,832.12	\$ 8,051.00	\$ -	\$ 71,883.12
Fund: 342 - Fire Construction - Mitigation	\$ 2,419.48	\$ -	\$ -	\$ 2,419.48
Fund: 343 - Recreation Construction	\$ 2,419.93	\$ -	\$ -	\$ 2,419.93
Fund Type: 1.24 - Special Rev Funds - Restrict	\$ 560,977.06	\$ 15,930.98	\$ (35,923.96)	\$ 540,984.08
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 350 - Street Improvement Projects	\$ 12,608.37	\$ -	\$ (251,267.25)	\$ (238,658.88)
Fund: 370 - North Main Street Bike Route	\$ (1,595.00)	\$ -	\$ -	\$ (1,595.00)
Fund Type: 1.34 - Capital Projects - Restricted	\$ 11,013.37	\$ -	\$ (251,267.25)	\$ (240,253.88)
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	\$ 299,444.93	\$ 97,838.15	\$ (68,560.52)	\$ 328,722.56
Fund: 561 - Sewer Liftstations	\$ 355,625.10	\$ 16,208.79	\$ (12,354.33)	\$ 359,479.56
Fund: 563 - Wastewater Treatment Plant	\$ 507,584.62	\$ 39,641.53	\$ (439,205.56)	\$ 108,020.59
Fund: 564 - Sewer Connections	\$ 41,080.00	\$ -	\$ -	\$ 41,080.00
Fund: 565 - General Obligation Bond 1978	\$ 20,474.25	\$ 5.20	\$ -	\$ 20,479.45
Fund: 567 - Inflow & Infiltration	\$ 275,411.82	\$ 1,474.95	\$ (500.00)	\$ 276,386.77
Fund Type: 2.11 - Enterprise Funds - Unassign	\$ 1,499,620.72	\$ 155,168.62	\$ (520,620.41)	\$ 1,134,168.93
Grand Totals:	\$ 3,539,852.73	\$ 244,031.06	\$ (988,823.82)	\$ 2,795,059.97

Check Register Report

ITEM 4B

A/P Checks - Sept 2015

Date: 7 of 11
10/19/2015

Time: 1:46 pm

Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
51092	09/02/2015	Reconciled		01448	AMERIGAS - COLFAX	Propane Sheriff Sub Station	11.51
51093	09/02/2015	Reconciled		01500	ANDERSON'S SIERRA	Hose Bib Locks	22.58
51094	09/02/2015	Reconciled		02829(2)	BLUE RIBBON PERNONNEL LABOR	Labor Services	1,908.40
51095	09/02/2015	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	Temporary Staffing	1,140.62
51096	09/02/2015	Reconciled		02901	BUREAU VERITAS NORTH AMERICA	Inspection Services	3,230.00
51097	09/02/2015	Printed		03113	CAFE LUNA	Reimburse Sign Fee	100.00
51098	09/02/2015	Reconciled		03435	CITY OF AUBURN	City County Dinner	100.00
51099	09/02/2015	Reconciled		04234	DE LAGE LANDEN FINANCIAL	Copy Machine Contract 8/15-9/1	170.93
51100	09/02/2015	Reconciled		04400	DIAMOND WELL DRILLING CO.	WWTP Monitoring July 15'	5,663.00
51101	09/02/2015	Reconciled		05500	EXTRA MILE DELIVERY SERVICE	WWTP Testing	465.00
51102	09/02/2015	Reconciled		08050	HACH COMPANY	WWTP Test	1,253.69
51103	09/02/2015	Reconciled		08660	HUNT AND SONS, INC.	Fuel fire Dept	758.14
51104	09/02/2015	Reconciled		23101	LARRY WALKER ASSOCIATES	Pond Liner Integrity Report	1,595.00
51105	09/02/2015	Reconciled		16300	PLACER COUNTY WATER AGENCY	Water	2,394.19
51106	09/02/2015	Reconciled		18071	RAILHEAD SALOON	Reimburse Sign Fee	100.00
51107	09/02/2015	Reconciled		18900	SACRAMENTO AREA COUNCIL OF	2015/2016 Membership Dues	322.00
51108	09/02/2015	Reconciled		16600	STATIONARY ENGINEERS, LOCAL 39	Health Insurance July 15'	3,812.00
51109	09/02/2015	Reconciled		21100	ULTRA LINK CABLING SYSTEMS INC	Cat 5E WWTP	130.83
51110	09/02/2015	Reconciled		22115	VERIZON CALIFORNIA	WWTP Phone	184.82
51111	09/02/2015	Reconciled		23169	WAVE BUSINESS SOLUTIONS	Phone Depot	38.33
51112	09/08/2015	Reconciled		01500	ANDERSON'S SIERRA	Roy Toms electrical	62.50
51113	09/08/2015	Reconciled		02829(2)	BLUE RIBBON PERNONNEL LABOR	Labor Services	843.33
51114	09/08/2015	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	Temporary Services	766.80
51115	09/08/2015	Reconciled		04163	DALE'S CANVAS	Irrigation Blankets	760.48
51116	09/08/2015	Reconciled		06420	FISHER'S WASTEWATER SERVICES	WWTP Operations	15,607.03
51117	09/08/2015	Reconciled		08070	HANSEN BROS. ENTERPRISES	Pot hole repairs	1,377.73
51118	09/08/2015	Reconciled		08170	HILLS FLAT LUMBER CO	Supplies	1,614.22
51119	09/08/2015	Reconciled		09455	INLAND BUSINESS SYSTEMS	Copy Machine 7/27-8/27 2015	103.13
51120	09/08/2015	Reconciled		12180	LAWRENCE & ASSOCIATES INC	Landfill Monitoring July 15"	1,256.46
51121	09/08/2015	Reconciled		06011	PELLETREAU, ALDERSON & CABRAL	August 2015	2,768.18
51122	09/08/2015	Reconciled		16035	PG&E	Service 7/23-08/23 2015	20,424.89
51123	09/08/2015	Reconciled		16300	PLACER COUNTY WATER AGENCY	Art Lot	48.56
51124	09/08/2015	Reconciled		16548	PLACER SIERRA RAILROAD	Railroad days Event	500.00
51125	09/08/2015	Reconciled		16820	PSI	Utility Bills	384.13
51126	09/08/2015	Reconciled		18080	RAIN FOR RENT	Lift station 2	3,606.32
51127	09/08/2015	Reconciled		18400	RIEBES AUTO PARTS	Supplies	219.64
51128	09/08/2015	Reconciled		21560	US BANK CORPORATE PMT SYSTEM	CC-0635	912.55
51129	09/08/2015	Reconciled		22106	VAN GRONINGEN & ASSOCIATES	Financial Consultant Aug. 2015	5,232.50
51130	09/08/2015	Reconciled		23169	WAVE BUSINESS SOLUTIONS	Phone Fire Station-488	28.11
51131	09/18/2015	Reconciled		01414	ALHAMBRA & SIERRA SPRINGS	Water City Hall, Yard, WWTP	159.34
51132	09/18/2015	Reconciled		01460	AMERIPRIDE UNIFORM SERVICE	Supplies	380.98
51133	09/18/2015	Reconciled		01766	AT&T MOBILITY	Cell Phones August 15'	236.13
51134	09/18/2015	Reconciled		01790	AUBURN OFFICE PRODUCTS	Supplies	548.06
51135	09/18/2015	Reconciled		02829(2)	BLUE RIBBON PERNONNEL LABOR	Temporary Services	2,272.43
51136	09/18/2015	Reconciled		02829	BLUE RIBBON PERSONNEL SERVICES	Temporary Services	738.05
51137	09/18/2015	Reconciled		03128(2)	CALIFORNIA RURAL WATER ASSOC	Employment Listing	50.00

Check Register Report

ITEM 4B

A/P Checks - Sept 2015

Date: 8 of 11
10/19/2015

Time: 1:46 pm

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks							
51138	09/18/2015	Reconciled		03164	CASH- PETTY CASH REIMBURSEMENT	Petty Cash Reimbursement	115.53
51139	09/18/2015	Reconciled		03493	COASTLAND CIVIL ENGINEERING	Dollar General Inspections	1,150.00
51140	09/18/2015	Reconciled		03513	COLFAX HIGH SCHOOL	Refund, Event, CHS Football	100.00
51141	09/18/2015	Reconciled		03556(2)	COLFAX RECREATION ASSOC INC	Refund, Colfax Rec Classic	100.00
51142	09/18/2015	Reconciled		04163	DALE'S CANVAS	Irrigation Blankets	301.60
51143	09/18/2015	Printed		04592	DWAYNE ARMSTRONG COMMUNICATION	Internet WWTP August 15'	99.95
51144	09/18/2015	Reconciled		07460	GOLD COUNTRY MEDIA	City of Colfax Maintenance 1	500.00
51145	09/18/2015	Printed		08084(2)	WES HEATHCOCK,	Expense Report	30.25
51146	09/18/2015	Reconciled		08490	HOLDREGE & KULL	UPRR Ped Xing	3,604.50
51147	09/18/2015	Reconciled		08660	HUNT AND SONS, INC.	Fuel Public Works	201.13
51148	09/18/2015	Void	09/23/2015	16140	PLACER COUNTY AIR POLLUTION	Per Capita Assesment 2015-16	0.00
51149	09/18/2015	Reconciled		16200	PLACER COUNTY SHERIFF DEPT.	Sheriffs Contract Q1 FY 15/16	152,080.00
51150	09/18/2015	Reconciled		18193	RECOLOGY AUBURN PLACER	Debris Box Aug 15'	230.00
51151	09/18/2015	Reconciled		18194	REGIONAL GOVERMENT SERVICES	Planning Sevice 8/04-8/27 15'	5,035.00
51152	09/18/2015	Reconciled		19591	STANLEY CONVERGENT SECURITY	Depot Security 10/01-12/31 15'	125.07
51153	09/18/2015	Printed		19695	STATE WATER RESOURCES CONTROL	SRF Financing Agreement	438,973.80
51154	09/18/2015	Reconciled		21500	USA BLUE BOOK, INC	WWTP Supplies	279.84
51155	09/18/2015	Reconciled		21695	USDA, RURAL DEVELOPMENT	Interest	500.00
51156	09/18/2015	Reconciled		23169	WAVE BUSINESS SOLUTIONS	Internet City Hall-535	458.38
51157	09/18/2015	Reconciled		23301	WESTERN PLACER WASTE	Sludge Removal August 15'	193.38
51158	09/30/2015	Printed		01142	4LEAF, INC.	UPRR Ped Xing Construction	26,061.20
51159	09/30/2015	Printed		01448	AMERIGAS - COLFAX	Propane Sheriff Sub Station	16.87
51160	09/30/2015	Printed		01647	AQUA SCIENCE	WWTP Monitoring	1,150.00
51161	09/30/2015	Printed		02829(2)	BLUE RIBBON PERSONNEL LABOR	Labor Services	459.03
51162	09/30/2015	Printed		02829	BLUE RIBBON PERSONNEL SERVICES	Temporary Services	460.08
51163	09/30/2015	Printed		03204(2)	CENTRAL VALLEY ENGINEERING &	UPRR Ped Xing Bike Improvement	221,301.55
51164	09/30/2015	Printed		04234	DE LAGE LANDEN FINANCIAL	Copy Machine Contract 09/15/15	170.93
51165	09/30/2015	Printed		04400	DIAMOND WELL DRILLING CO.	WWTP Monitoring Aug. 15'	7,179.00
51166	09/30/2015	Printed		08660	HUNT AND SONS, INC.	Fuel Public Works	195.40
51167	09/30/2015	Printed		16140	PLACER COUNTY AIR POLLUTION	Per Capita Assesment 2015-16	997.00
51168	09/30/2015	Printed		16727	PONTICELLO ENTERPRISES	Engineering Aug. 15'	1,575.00
51169	09/30/2015	Printed		23169	WAVE BUSINESS SOLUTIONS	Phone Depot-260	38.27

Total Checks: 78

Checks Total (excluding void checks): 947,985.35

Total Payments: 78

Bank Total (excluding void checks): 947,985.35

Total Payments: 78

Grand Total (excluding void checks): 947,985.35

DAILY CASH SUMMARY REPORT

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09/01/2015 - 09/30/2015

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
Fund: 100 - General Fund								
92205	2	09/05/2015	CR	100-000-1000	100.00	0.00	100.00	
92206	2	09/05/2015	CR	100-000-1000	1,000.00	0.00	1,000.00	
92207	2	09/05/2015	CR	100-000-1000	2,646.76	0.00	2,646.76	
92209	2	09/05/2015	CR	100-000-1000	200.00	0.00	200.00	
92210	2	09/05/2015	CR	100-000-1000	200.00	0.00	200.00	
92211	2	09/05/2015	CR	100-000-1000	7,035.00	0.00	7,035.00	
09/05/2015	Daily Totals				11,181.76	0.00	11,181.76	
92250	2	09/16/2015	CR	100-000-1000	191.25	0.00	191.25	
92251	2	09/16/2015	CR	100-000-1000	493.35	0.00	493.35	
92252	2	09/16/2015	CR	100-000-1000	26.00	0.00	26.00	
92253	2	09/16/2015	CR	100-000-1000	100.00	0.00	100.00	
92254	2	09/16/2015	CR	100-000-1000	100.00	0.00	100.00	
92255	2	09/16/2015	CR	100-000-1000	416.25	0.00	416.25	
92256	2	09/16/2015	CR	100-000-1000	1,482.89	0.00	1,482.89	
92259	2	09/16/2015	CR	100-000-1000	1,744.24	0.00	1,744.24	
92260	2	09/16/2015	CR	100-000-1000	61.00	0.00	61.00	
09/16/2015	Daily Totals				4,614.98	0.00	4,614.98	
92313	2	09/18/2015	CR	100-000-1000	157.36	0.00	157.36	
92314	2	09/18/2015	CR	100-000-1000	78.00	0.00	78.00	
92315	2	09/18/2015	CR	100-000-1000	139.50	0.00	139.50	
92316	2	09/18/2015	CR	100-000-1000	100.00	0.00	100.00	
09/18/2015	Daily Totals				474.86	0.00	474.86	
92349	2	09/21/2015	CR	100-000-1000	653.00	0.00	653.00	
09/21/2015	Daily Totals				653.00	0.00	653.00	
92350	2	09/24/2015	CR	100-000-1000	175.00	0.00	175.00	
92351	2	09/24/2015	CR	100-000-1000	61.00	0.00	61.00	
92352	2	09/24/2015	CR	100-000-1000	1,515.98	0.00	1,515.98	
92353	2	09/24/2015	CR	100-000-1000	150.00	0.00	150.00	
09/24/2015	Daily Totals				1,901.98	0.00	1,901.98	
92356	2	09/25/2015	CR	100-000-1000	4,139.77	0.00	4,139.77	
09/25/2015	Daily Totals				4,139.77	0.00	4,139.77	
92604	2	09/30/2015	CR	100-000-1000	579.73	0.00	579.73	
92605	2	09/30/2015	CR	100-000-1000	116.16	0.00	116.16	
92606	2	09/30/2015	CR	100-000-1000	116.16	0.00	116.16	
92607	2	09/30/2015	CR	100-000-1000	100.00	0.00	100.00	
92609	2	09/30/2015	CR	100-000-1000	100.00	0.00	100.00	
92610	2	09/30/2015	CR	100-000-1000	98.60	0.00	98.60	
92611	2	09/30/2015	CR	100-000-1000	47,877.46	0.00	47,877.46	
09/30/2015	Daily Totals				48,988.11	0.00	48,988.11	
Fund: 100 - General Fund					TOTALS:	71,954.46	0.00	71,954.46

DAILY CASH SUMMARY REPORT

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09/01/2015 - 09/30/2015

City of Colfax

MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
Fund: 244 - CDBG MicroEnterprise Lending								
92354	2	09/25/2015	CR	244-000-1000	300.00	0.00	300.00	
09/25/2015		Daily Totals			300.00	0.00	300.00	
Fund: 244 - CDBG MicroEnterprise Lending					TOTALS:	300.00	0.00	300.00
Fund: 253 - Gas Taxes								
92213	2	09/05/2015	CR	253-000-1000	3,938.17	0.00	3,938.17	
09/05/2015		Daily Totals			3,938.17	0.00	3,938.17	
92612	2	09/30/2015	CR	253-000-1000	3,641.81	0.00	3,641.81	
09/30/2015		Daily Totals			3,641.81	0.00	3,641.81	
Fund: 253 - Gas Taxes					TOTALS:	7,579.98	0.00	7,579.98
Fund: 292 - Fire Department Capital Funds								
92249	2	09/16/2015	CR	292-000-1000	8,051.00	0.00	8,051.00	
09/16/2015		Daily Totals			8,051.00	0.00	8,051.00	
Fund: 292 - Fire Department Capital Funds					TOTALS:	8,051.00	0.00	8,051.00
Fund: 560 - Sewer								
92212	2	09/05/2015	CR	560-000-1000	200.00	0.00	200.00	
09/05/2015		Daily Totals			200.00	0.00	200.00	
92317	2	09/18/2015	CR	560-000-1000	61.33	0.00	61.33	
09/18/2015		Daily Totals			61.33	0.00	61.33	
92355	2	09/25/2015	CR	560-000-1000	7,560.00	0.00	7,560.00	
09/25/2015		Daily Totals			7,560.00	0.00	7,560.00	
Fund: 560 - Sewer					TOTALS:	7,821.33	0.00	7,821.33
Fund: 561 - Sewer Liftstations								
92208	2	09/05/2015	CR	561-000-1000	407.00	0.00	407.00	
09/05/2015		Daily Totals			407.00	0.00	407.00	
92257	2	09/16/2015	CR	561-000-1000	407.00	0.00	407.00	
92258	2	09/16/2015	CR	561-000-1000	407.00	0.00	407.00	
09/16/2015		Daily Totals			814.00	0.00	814.00	
92608	2	09/30/2015	CR	561-000-1000	407.00	0.00	407.00	

Limited to include: JE Types of: CR

DAILY CASH SUMMARY REPORT

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09/01/2015 - 09/30/2015

City of Colfax

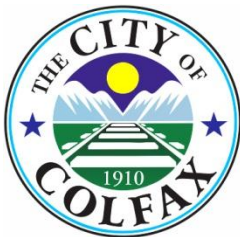
MJE No.	Line	Posting Date	Type	GL Number	Debit	Credit	Net Chng	
09/30/2015		Daily Totals			407.00	0.00	407.00	
Fund: 561 - Sewer Liftstations					TOTALS:	1,628.00	0.00	1,628.00
Fund: 565 - General Obligation Bond 1978								
92356	6	09/25/2015	CR	565-000-1000	5.20	0.00	5.20	
09/25/2015		Daily Totals			5.20	0.00	5.20	
Fund: 565 - General Obligation Bond 1978					TOTALS:	5.20	0.00	5.20
GRAND TOTALS:					97,339.97	0.00	97,339.97	

2015 Committee Assignment List (Proposed 10-28-2015)

Committee	Councilmember Community Member	Meeting Date and Time	Mileage Reimbursement	Stipend
Placer County Economic Development Board Meetings at Various Businesses in Placer Co.	Kim Douglass Alternate: Tony Hesch	3:00 pm 3 rd Thursday Jan/April/June/Sept	Submit to City	None
Weimar, Applegate, Colfax/Municipal Advisory Council (WAC/MAC) City of Colfax, Council Chambers	Will Stockwin Alternate: Tony Hesch	6:00 pm 3 rd Wednesday of Month	Submit to City	None
Sierra Economic Development Corporation (SEDCorp) 560 Wall Street, Suite F, Auburn, CA 95603	Kim Douglass Alternate: Steve Harvey	1:00 pm 1 st Wednesday EOM starting February	Submit to Board	None
Sacramento Area Council of Governments (SACOG) 1415 L. St. Sacramento, CA 95814	Tony Hesch Alternate: Kim Douglass	9:30 am 3 rd Thursday of Month	Submit to Board	\$100
Grants Oversight Committee (approves change orders over \$5,000)	Tom Parnham Kim Douglass	As Needed	Submit to City	
Placer County Air Pollution Control District BOS Chambers 175 Fulweiler Ave. Auburn, CA	Tony Hesch Alternate: Steve Harvey	2:30 pm 2 nd Thursday of even #'d months	Submit to Board	\$100
Placer Mosquito & Vector Control District 2021 Opportunity Dr. Roseville, CA 95678	Tom Parnham No Alternate for this Board	4:30 pm 3 rd Monday of Month	Submit to City	\$100
Project Go 801 Vernon St, Roseville	Kim Douglass Alternate: Tony Hesch	5:30 pm Third Thursday	Submit to Committee	None
Placer County Transportation Planning Agency (PCTPA) BOS Chambers 175 Fulweiler Ave. Auburn, CA	Tony Hesch Alternate: Steve Harvey	9:00 am 4th Wednesday of Month	Submit to Committee	\$100
Local Agency Formation Commission BOS Chambers 175 Fulweiler Ave. Auburn, CA 95603	Kim Douglass Alternate: Vacant	4:00 pm 2 nd Wednesday of Month	Submit to City	\$100

2014 Committee Assignment List

Committee	Councilmember Community Member	Meeting Date and Time	Mileage Reimbursement	Stipend
Bianchini Advisory Board/ Sierra Vista Liaison	Kim Douglass Tony Hesch	Unknown	Submit to City	No
Solid Waste Task Force Auburn Veterans Hall 100 East Street Auburn, CA 95603 Meeting Locations may vary	Wes Heathcock	9:00am 1 st Thursday Feb, May, August, Nov	Submit to City	No
Placer Sierra Fire Safe Council City of Colfax Council Chambers	Will Stockwin Alternate: Tom Parnham	6:00pm 4 th Thursday of each month	Submit to City	No
Land Use Committee		As needed	Submit to City	No
Placer County Selection Committee	Mayor	Once Per Year	Submit to City	No
Risk Assessment Committee	Steve Harvey Tom Parnham	As needed (2X Per Year Expected)	Submit to City	No
General Plan/Circulation Element Update Committee	Steve Harvey Tony Hesch	As Needed	Submit to City	No



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE OCTOBER 28, 2015 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: October 21, 2015
SUBJECT: City of Colfax – Quarterly Investment Report

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT:	FROM FUND:
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RECOMMENDED ACTION: Accept and File City of Colfax Quarterly Investment Report: September 30, 2015.

SUMMARY:

Staff recommends that the Council accepts and files the Colfax Quarterly Investment Report for the quarter ended September 30, 2015.

BACKGROUND AND ANALYSIS:

California Government Code Section 53646 and the City of Colfax Investment Policy require a quarterly investment report be submitted to the City Council. Such report shall include at least the following information:

- Types of Investments;
- Name of the institution in which funds are invested or deposited;
- Date of Maturity, if applicable;
- Par and dollar amount investment for all securities;
- Percent distribution of each type of investment or deposit; current market value as of the date of the report, including source of the valuation except those under LAIF;
- Rate of interest
- Average weighted yield of all investments
- A statement relating the report to the City’s Investment Policy; and
- A statement that there are sufficient funds to meet the City’s next six months’ financial obligations.

The current practice for cash management is to maintain an operating balance between \$75,000 and \$150,000 in the City’s US Bank Corporate checking account. This account accumulates Earnings Credits based on the account balance which offset/reduce monthly service charges. City funds in excess of targeted operating balance are transferred to the State of California Local Agency Investment Fund (LAIF) on a weekly basis. The checking account balance may be reported at an amount higher than the target balance by the Bank due to the timing of city checks being processed by vendors/service providers.

We have begun preliminary analysis of investment opportunities outside the corporate checking and LAIF accounts. Our investment policy dictates that City should have liquid short term securities to meet six month’s financial obligations. Preliminary rate analysis for Certificate of Deposits (CD) with US Bank requires a minimum balance of \$1,000,000 (uncollateralized) are reflected below:

US BANK, NA NEGOTIABLE CD (A1+/P1/F1+)									
03M	0.04%	04M	0.06%	05M	0.08%	06M	0.09%	07M	0.07%
08M	0.10%	09M	0.12%	10M	0.09%	11M	0.11%	12M	0.13%
18M	0.32%	24M	0.56%	36M	1.12%	48M	1.61%	60M	1.98%

Due to fluctuations in fund balances and the time requirement for interest earnings that exceed our current investment earnings rate, staff does not recommend CD Investments at this time. Staff will continue to monitor balances and investment opportunities.

CONCLUSION:

The attached schedule Analysis of Treasury Investment Pool satisfies the State’s reporting requirements. Additionally, we have determined:

- The investments held at September 30, 2015 conform to the City Investment Policy adopted by Resolution 29-2014,
- The composite yield of the City’s investment pool to be the rate of .32%,
- There are sufficient funds on deposit to meet all anticipated City expenditures for the period October 01, 2015 through March 31, 2016.

ATTACHMENTS:

1. Analysis of Treasury Investment Pool
2. State of California – PMIA and LAIF Performance Report (QE 09/30/15)
3. State of California – PMIA Average Monthly Effective Yields

City of Colfax
Analysis of Treasury Investment Pool
Quarterly Analysis - FY2015-2016
Report Date: 10/21/15

Quarter Ended 09/30/2015					
Type of Investment	Financial Institution	Date of Maturity	Investment Amount	% of Total Investment	Average Investment Yield
Investment Fund	State Local Agency Investment Fund (LAIF)	N/A	\$ 2,773,326	80%	0.33%
Corporate Checking	US Bank	N/A	\$ 711,036	20%	0.20%
Total Investment Pool			\$ 3,484,362	100%	0.32%



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
09/30/15	0.35	0.33	210
10/01/15	0.36	0.36	225
10/02/15	0.36	0.36	224
10/03/15	0.36	0.36	224
10/04/15	0.36	0.36	224
10/05/15	0.36	0.36	224
10/06/15	0.36	0.36	221
10/07/15	0.35	0.36	218
10/08/15	0.35	0.36	216
10/09/15	0.36	0.36	218
10/10/15	0.36	0.36	218
10/11/15	0.36	0.36	218
10/12/15	0.36	0.36	215
10/13/15	0.36	0.36	214

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

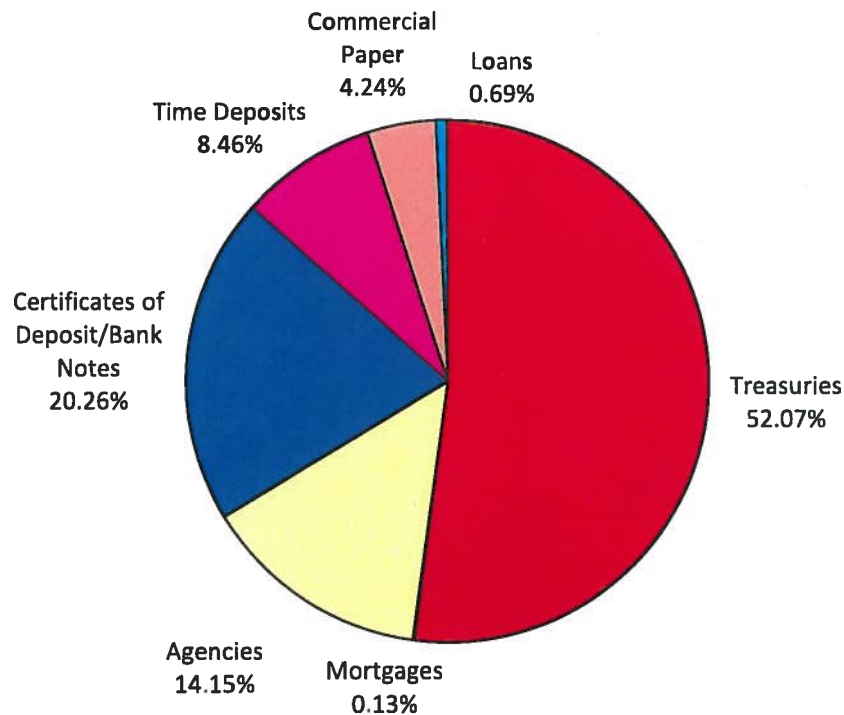
Quarter Ending 09/30/15

Apportionment Rate: 0.32%
 Earnings Ratio: 0.00000875275068308
 Fair Value Factor: 1.000594646
 Daily: 0.35%
 Quarter to Date: 0.33%
 Average Life: 210

PMIA Average Monthly Effective Yields

SEP 2015 0.337%
 AUG 2015 0.330%
 JUL 2015 0.320%

**Pooled Money Investment Account
Portfolio Composition
09/30/15
\$66.5 billion**





California State Treasurer
John Chiang



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[Home](#) [PMIA Home](#) [PMIA Contacts](#) [Time Deposit Contacts](#) [LAIF](#)

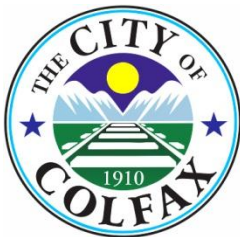
[Home](#) ->> [PMIA](#) ->> PMIA Average Monthly Effective Yields



POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337			



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE OCTOBER 28, 2015 COUNCIL MEETING

FROM: Mark Miller, City Manager

PREPARED BY: Staff

DATE: October 21, 2015

SUBJECT: Request for Approval of Two *Welcome to Colfax* Signs

<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT: \$2,500 - \$5,000	FROM FUND: 100
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RECOMMENDED ACTION: Motion to approve design, purchase and installation of *Welcome to Colfax* signs for the two major entrances to town.

BACKGROUND:

One of Colfax's greatest assets is its historic and architecturally interesting, small-town character. Residents, businesses, City Council, the Chamber of Commerce and staff have been working diligently to attract visitors and economic activity to town. The lack of clear and attractive signage has been identified as a significant impediment to bringing visitors and potential businesses to Colfax. The City does have several Historic Colfax signs visible along Interstate 80, but a frequently heard comment is that visitors become confused that the center of Colfax is the commercial strip along the freeway, and there are not enough indicators to where downtown or the Historic District is located. The Colfax October 2009 Historic District Master Plan expresses the challenge well – "The Historic Core remains a hidden jewel that is likely to be discovered only by those whose sense of curiosity takes them away from the highway business corridor."

The City, Chamber and volunteer groups have made progress towards improving way-finding signs around town. However, Colfax is lacking a *Welcome to Colfax* sign, which communities traditionally use to delineate entrances to town. A signature welcome sign can also help create a sense of place when it identifies unique features of a community.

A local, experienced sign company, “Back to the Drawing Board”, has offered to design and construct welcome signs for Colfax, essentially at cost. The attached design reflects some of Colfax’s most important attributes – its historic downtown buildings, the railroad, and even Colfax’s past pear orchards. The eye-catching design would become Colfax’s artwork and could be used for other City marketing such as posters, guides, murals and events.

ANALYSIS:

The proposed design attached will provide a vibrant and interesting *Welcome to Colfax* sign to attract visitors and assist in encouraging economic development. The sign company has experience in professional signage to attract business, and their work has been featured in community guidebooks. The sign is appropriately scaled to be readable at vehicle speeds along the proposed Highway 174 corridor and is approximately 4 feet by 8 feet in size. The recommended location on Highway 174 is shown in the attached street view photo. The sign will be 3-dimensional, created with high durability exterior paint and finished with multiple coats of ultraviolet resistant sealer. Staff is recommending to contract for two signs, with the second sign placed in the S. Auburn Street corridor, near the beginning of the Historic District, to draw visitors downtown. Having two custom signs made at the same time also provides for identical signs at the two main entrances to town which reinforces the sense of place.

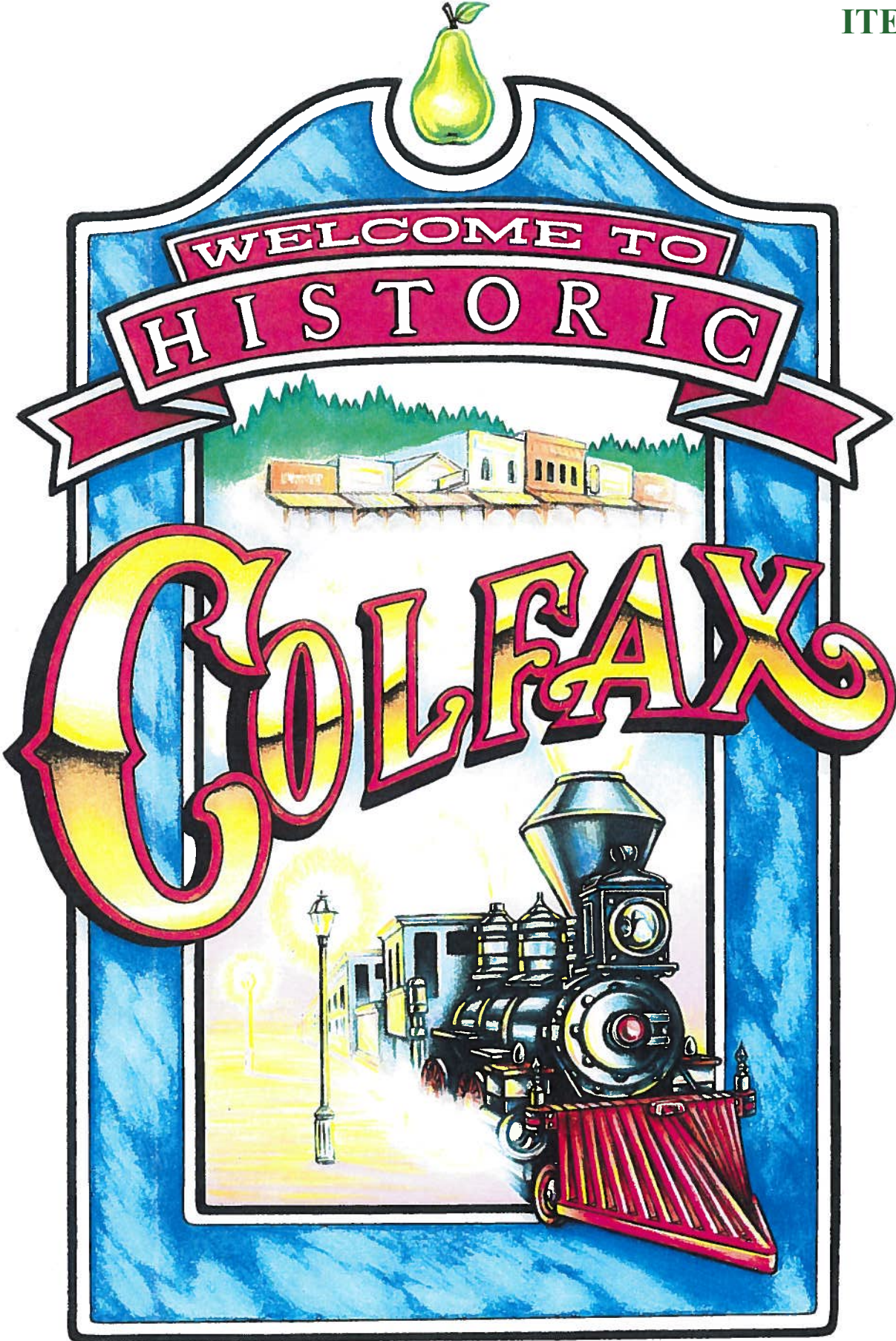
The contract cost for the art work, design and fabrication is \$2,500 per sign. Staff will provide the installation with anticipated minimal material costs. A Caltrans encroachment is required for installation in Highway 174 right-of-way, and the second sign proposed is expected to be within City right-of-way along S. Auburn Street.

RECOMMENDATION:

Staff recommends the City Council approve the design, purchase and installation of *Welcome to Colfax* signs for the two major entrances to town.

ATTACHMENTS:

1. Sign design proposed
2. Street view photo showing the approximate location along Highway 174 coming from Grass Valley
3. Street view photo showing a potential location along S. Auburn Street



DOWNTOWN

CA-174

CA-174 - Google Maps



Image capture: Aug 2015 © 2015 Google

301 S Auburn St

301 S Auburn St - Google Maps

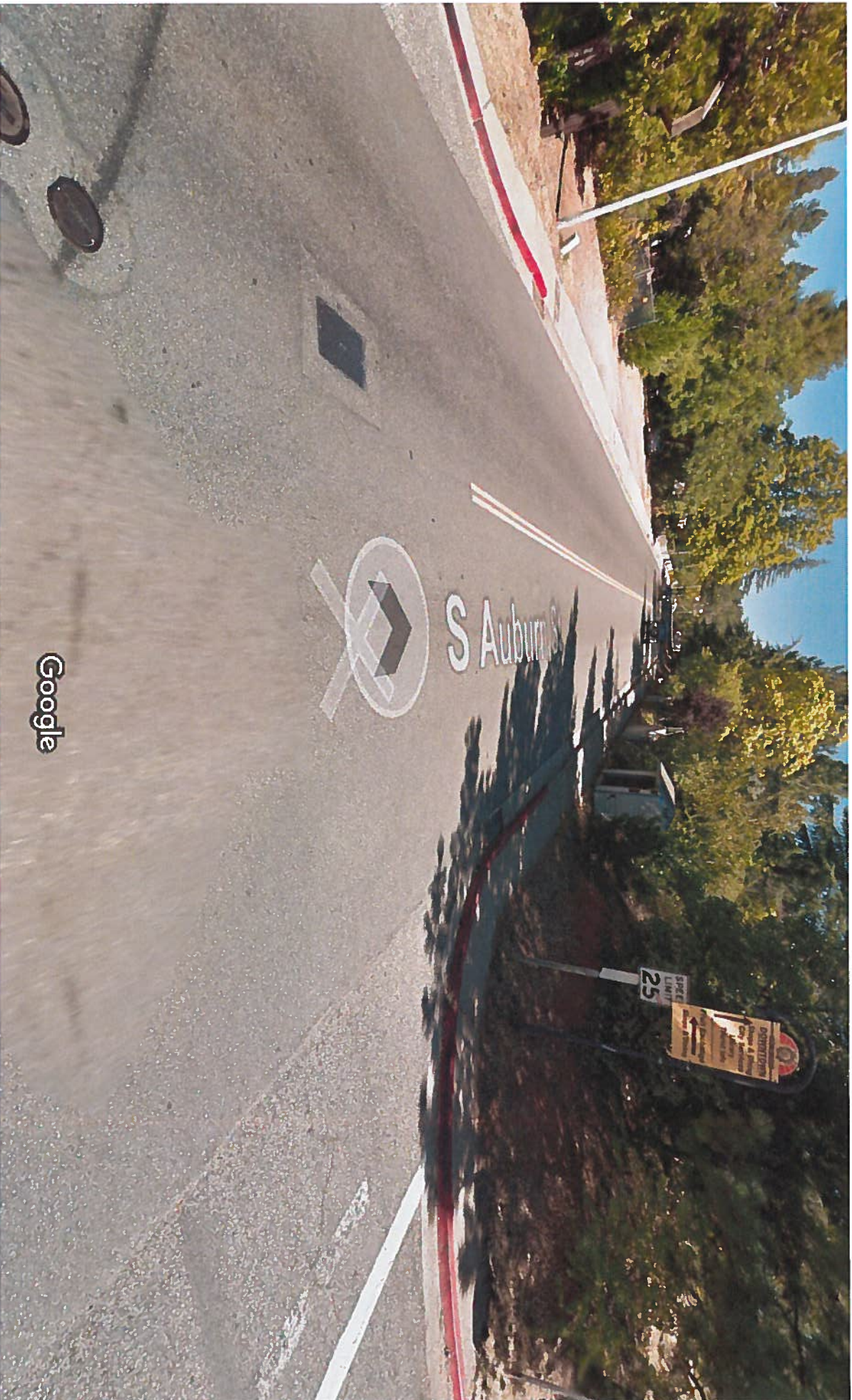


Image capture: Aug 2012 © 2015 Google