

# City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Kim Douglass · Mayor Pro Tem Sean Lomen  
Councilmembers Caroline McCully · Larry Hillberg · Trinity Burruss

## REGULAR MEETING AGENDA

February 14, 2024

Regular Session 6:00 PM

You may access the meeting and address the Council by the following means:

ZOOM at

<https://us02web.zoom.us/j/86263007241>

Dial in by calling one of the numbers listed below and enter the Webinar ID:

**862 6300 7241**

1 669 900 6833 / 1 669 444 9171 / 1 719 359 4580 / 1 253 205 0468

View Only on Facebook Live on our City of Colfax page: City of Colfax, California. You may also submit written comments to the City Clerk via email at [city.clerk@colfax-ca.gov](mailto:city.clerk@colfax-ca.gov), via regular mail to P.O. Box 702, Colfax CA 95713, or by dropping them off at City Hall, 33 S. Main Street, Colfax CA 95713.

Comments received will be submitted to Council and made a part of the record.

1 **CLOSED SESSION (None)**

2 **OPEN SESSION**

2A. **Call Open Session to Order**

2B. **Pledge of Allegiance**

2C. **Roll Call**

2D. **Approval of Agenda Order**

*This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.*

**Recommended Action:** By motion, accept the agenda as presented or amended.

2E. **Statement of Conflict of Interest**

3 **CONSENT CALENDAR**

*Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.*

**Recommended Action:** Approve Consent Calendar

3A. **Minutes**

*Pages 5-10*

**Recommendation:** By Motion, approve the Colfax City Council minutes of 1/24/2024.

3B. **Emergency Portable Sewer Pump Rental**

*Pages 11-12*

**Recommendation:** By Motion, authorize the City Manager to execute a rental agreement with Pac Machine Company for an emergency portable pump.



**3C. Sewer Lift Station #5, Pump #1 Repair**

Pages 13-14

**Recommendation:** By Motion, authorize the City Manager to execute a repair agreement with Commercial Pump Service Inc. for the repair of pump 1 at lift station 5 and approve Commercial Pump Service Inc. as the sole source provider for the repair.

\*\*\* End of Consent Calendar \*\*\*

**4 AGENCY REPORTS**

- 4A. Placer County Sheriff's Office**
- 4B. California Highway Patrol**
- 4C. Placer County Fire Department/CALFIRE**
- 4D. Non-Profits**

**5 PRESENTATION**

**5A. Railroad Days Update – Dates and Plans**

Pages 15-16

**Presentation By:** Fred Abbott and Jeff Campbell, representing Railroad Days.  
**Recommendation:** no action.

**6 PUBLIC HEARING (None)**

**7 PUBLIC COMMENT**

*Members of the public are permitted to address the Council orally or in writing on matters of concern to the public within the subject matter jurisdiction of the City that are not listed on this agenda. Please make your comments as succinct as possible. Oral comments made at the meeting may not exceed five (5) minutes per speaker. Written comments should not exceed 800 words. Written comments received before the close of an agenda item may be read into the record, with a maximum allowance of five (5) minutes in length. Council cannot act on items not listed on this agenda but may briefly respond to statements made or questions posed, request clarification, refer the matter to staff, or place the matter on a future agenda.*

**8 COUNCIL AND STAFF**

*The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.*

- 8A. Committee Reports and Colfax Informational Items – All Councilmembers**
- 8B. City Operations Update – City Manager**

**9 COUNCIL BUSINESS**

**9A. Council Committee Assignments Review**

Pages 17-20

**Recommendation:** Review and approve any changes in City Council Committee Assignments for 2024.



**10**     **GOOD OF THE ORDER**

*Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.*

**10A.**    **Public Comment on Good of the Order**

*Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.*

**11**     **ADJOURNMENT**

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I, Amy Lind, Interim City Clerk for the City of Colfax, declare that this agenda was posted in accordance with the Brown Act at Colfax City Hall and Colfax Post Office. The agenda is also available on the City website at <http://colfax-ca.gov/>

*Amy M. Lind*

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Amy Lind, Interim City Clerk

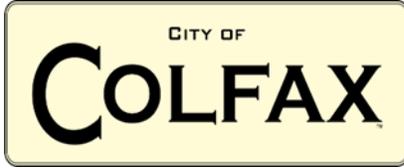
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Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

LEVINE ACT WARNING: In certain instances, parties, participants, and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308, California Code of Regulations Sections 18438.1 through 18438.8, and Fair Political Practices Commission Opinion 0-22-002. All parties, participants, and their agents are hereby directed to review these sections for compliance. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity.



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# City Council Minutes

Wednesday, January 24, 2024

City Hall Council Chambers,  
33 S Main Street, Colfax, CA

A Regular Meeting of the Colfax City Council was held at Colfax City Hall, 33 S Main Street, Colfax, CA on Wednesday, January 24, 2024 at 6:00 p.m. with Mayor Douglass presiding and Interim City Clerk Amy Lind recording the minutes.

## PLEDGE OF ALLEGIANCE

## CALL TO ORDER/ ROLL CALL

**Council Members Present:** Trinity Burruss, Larry Hillberg, Sean Lomen, Caroline McCully, Kim Douglass

**Council Members Absent:** None

## APPROVAL OF AGENDA ORDER

The MOTION was made by Councilmember Burruss, and seconded by Councilmember Lomen, and approved unanimously.

**STATEMENT OF CONFLICT OF INTEREST** – No conflicts were identified by the Council or the public.

## CONSENT CALENDAR

Councilmember Burruss removed item 4 to recuse herself from the item.

### 1. Minutes

By Motion, approve the Colfax City Council minutes of 12/13/2023.

### 2. City Clerk Services Agreement between the City of Auburn and the City of Colfax

Approve Resolution 01-2024, ratifying the approval by the Interim City Manager to sign a Clerk Services Agreement with the City of Auburn for part-time City Clerk services on a temporary basis.

### 3. Designation of Authorized Agents to Execute and Request Disaster/Grant Funding for the State of California Office of Emergency Services (CAL OES)

Adopt Resolution 02-2024 approving the designation of the Mayor, City Manager, Finance Director, and Administrative Services Officer as authorized agents to execute and request disaster/grant funding for the State of California of Emergency Services (CAL OES).

4. **Second Amended and Restated Joint Powers Agreement for Pioneer Community Energy** Removed from the consent calendar. See item 4A.
5. **Cash Summary – November 2023**  
Recommendation: Accept and File.
6. **Cash Summary – December 2023**  
Recommendation: Accept and File.

**\*\*\*End of Consent Calendar\*\*\***

By MOTION, approve the consent calendar, excluding item 3D.  
The MOTION was made by Councilmember Burruss, and seconded by Councilmember Lomen, and approved by the following vote:

AYES: Burruss, Hillberg, Lomen, McCully, Douglass  
NOES:  
ABSTAIN:  
ABSENT:

- 4A. **Second Amended and Restated Joint Powers Agreement for Pioneer Community Energy**  
Councilmember Burruss abstained from this item.  
Adopt Resolution 03-2024 approving the Second Amended and Restated Joint Powers Agreement for Pioneer Community Energy.  
MOTION was made by Councilmember Lomen, and seconded by Councilmember McCully and approved by the following vote:  
AYES: Hillberg, Lomen, McCully, Douglass  
NOES:  
ABSTAIN: Burruss  
ABSENT:

## AGENCY REPORTS

**Placer County Sheriff's Office** (presented immediately after council reports at 6:48p.m.) – Deputy Sheriff Tanarome reported on statistics from December 2023. He also spoke about the business support guide issued by the Sheriff's office.

**California Highway Patrol** - Public Information Officer Jason Lyman, Gold Run CHP provided statistics from January 2024.

**Placer County Fire Department/CALFIRE** – Battalion Chief Jeff Loveless provided an overview of call statistics from December 2023, staffing and events.

**Non-Profits** - Foxy McCleary, VFW announced Spaghetti and Meatballs fundraiser on January 27<sup>th</sup>, VFW Breakfast on the 2<sup>nd</sup> Sunday in February and Legion Cioppino Dinner February 17<sup>th</sup>. Group of 10 Art Event May 3<sup>rd</sup>.  
Tim Ryan, Colfax Chamber of Commerce, announced Feb 1<sup>st</sup> Coffee and Conversation event. He also reported on the Visitors Center and Chamber Board vacancies.

## PRESENTATION

### 7. City of Colfax Audit Report as of Fiscal Year Ended June 30, 2023

Lori Groningen, Finance Director, introduced this item. She recognized Shanna Stahl for her work with the audit.

Ingrid Shepline, Managing Partner, Auditor, provided the June 30, 2023 Audit Report (available in record) stating it was all a clean opinion with no audit adjustments to records.

Council thanked Ms. Shepline, Lori and Shanna for the report.

By consensus, the report was accept as received.

## PUBLIC COMMENT

Tim Ryan, City Treasurer, thanked staff for their work on the audit. He also spoke about engaging with homeless in Colfax and offered suggestions to help.

Lisa DeLaby, Community Outreach Manager, Pioneer Community Energy, spoke about cost savings for customers and the benefits of their programs.

## COUNCIL AND STAFF

### Committee Reports and Colfax Informational Items

Councilmember Lomen reported on a Pioneer Community Energy meeting and an upcoming Placer Sierra Fire Safe Council meeting.

Councilmember Hillberg reported on Weimer Applegate Colfax Municipal Advisory Commission and Sierra Vista Community Center.

Councilmember McCully reported on SACOG (volunteer/paid toll lane proposal), Coffee and Conversation with District Attorney as speaker, and a Fire Insurance Webinar through Calcites.

Councilmember Burruss also spoke about the toll lane proposal with SACOG, and the PCTPA Feasibility Study progression for the I80-65 corridor charging and EV accommodation in regard to infrastructure.

Mayor Douglass reported on Placer County Economic Development Board and Coffee and Conversation.

### **City Operations Update**

Interim City Manager Mike Luken reported on no-parking signs along North Canyon, bids received on CDBG roadway project, I & I Project, future CDBG funding, Shady Glen residents meeting, amendment to Placer County Sheriff's contract completed and an upcoming R3 Solid Waste Consulting firm presentation. He thanked the Council for his time as Interim City Manager.

The Council presented Mr. Luken with a plaque thanking him for his service to the City.

City Manager Ron Walker thanked Mr. Luken for assistance in the transition as City Manager. He spoke about meeting with staff, consultants and community members. He reported on the sign damage repair at the roundabout.

## **COUNCIL BUSINESS**

### **8. Workshop on Downtown Connectivity Study/Main Street Improvement Plan**

Interim City Manager Luken introduced this item.

Josh Meyer, CivicWell Project Manager and Heather Anderson, GHD, Project Engineer conducted a Workshop on the Draft Colfax Downtown Connectivity/Main Street Improvement Plan (presentation available in record).

Public comment followed including outreach in Colfax, planning efforts, benefits of the plan and increased rail transport (some inaudible).

Councilmember questions and comments followed regarding parking, impacts on events, specific intersection concerns, railroad indicator, large truck delivery parking and traffic, outreach and a programmatic approach.

No action was taken.

### **9. Council Committee Selections**

Council Member Burruss asked Councilmember McCully to serve as primary on Placer County Air Pollution Control District. She accepted.

Council Member Burruss also asked to dissolve the City Manager ad hoc committee. Consensus agreed. She also addressed the SACOG appointment but made no changes.

Council Member Hillberg would like a more active role in Placer County Economic Development Commission. He requested the assignment be "swapped" to list himself as primary and Councilmember Douglass as alternate. Project Go was questioned, but no change made.

City Manager Ron Walker will serve as the City Representative for solid waste task force. Councilmember Burruss confirmed the change made on Placer County Economic Development Board doesn't require abstention.

By Motion, approve the City Council Committee Assignments for 2024 as amended (excluding the Placer County Air Pollution Control District appointment); and approve the tentative FPPC Form 806 as amended listing compensated Councilmember appointments to boards and commissions.

The MOTION was made by Councilmember Burruss, and seconded by Councilmember Lomen and approved by the following vote:

AYES: Burruss, Hillberg, Lomen, Douglass

NOES:

ABSTAIN: McCully

ABSENT:

By Motion, appoint Councilmember McCully to the Placer County Air Pollution Control District as primary; dissolve the City Manager ad hoc committee.

The MOTION was made by Councilmember Burruss, and seconded by Councilmember Lomen and approved by the following vote:

AYES: Burruss, Hillberg, Lomen, Douglass

NOES:

ABSTAIN McCully

ABSENT:

## **GOOD OF THE ORDER/ PUBLIC COMMENT**

Councilmember Lomen thanked staff for all their hard work.

Councilmember Hillburg thanked Mike and welcomed Ron (City Manager). He spoke about the lighting ordinance that states lights must shine down, it is not being enforced, and would like this issue discussed on an agenda.

Councilmember McCully recognized the Lions and a local school fundraiser for 6<sup>th</sup> graders camp. She said she would like something on the agenda to recognize Officer Danny Jacobs who was reassigned out of Colfax recently.

Councilmember Burruss spoke about legislative changes regarding Council compensation. She said she is open to having the discussion and talk about performance-based accountability.

Mayor Douglass thanked Mike and Ron (City Managers).

Council would like to do a recognition for Marguerite Bailey, outgoing City Clerk.

Public comment regarding support of discussing the lighting ordinance (name not disclosed)

**CLOSED SESSION**

No public comment on closed session items.

**By consensus of the Council without objection, adjourn to a Closed Session:**

Roll Call – Burruss, Hillberg, Lomen, McCully, Douglass

Conference with real property negotiators pursuant to Government Code Section 54956.8:

Property: SBE Parcel 19-872-31-13J-24.

City Negotiator: City Manager Ron Walker

Negotiating Parties: UPRR and City of Colfax.

Under negotiation: price and terms.

**REPORT OUT OF CLOSED SESSION**

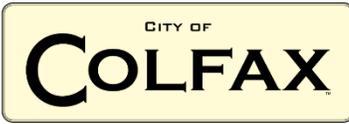
Mayor Douglass stated there was no reportable action.

**ADJOURNMENT**

As there was no further business on the agenda, Mayor Douglass adjourned the meeting, by motion and without objection at 8:52p.m.

\_\_\_\_\_  
Kim Douglass, Mayor

\_\_\_\_\_  
Amy Lind, Interim City Clerk



# Staff Report to City Council

## FOR THE FEBRUARY 14, 2024 REGULAR CITY COUNCIL MEETING

**From:** Ron Walker, City Manager  
**Prepared by:** Ron Walker, City Manager  
**Subject:** Emergency Portable Sewer Pump Rental

*Budget Impact Overview:*

<b>N/A:</b>	<b>Funded:</b> √	<b>Un-funded:</b>	<b>Amount:</b> \$19,129.71	<b>Fund(s):</b> 561
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**RECOMMENDED ACTION:** Authorize the City Manager to execute a rental agreement with Pac Machine Company for an emergency portable pump. This pump is intended for use at lift station #5 in the event of pump failure.

### Summary/Background

The city currently has two of the three lift station 5 sewer pumps out for repair, leaving only one older lift station pump in service. The estimated repair time for the return of the pumps is expected to be late April 2024. If the one remaining pump fails, staff has no other backup pump available, and the city could potentially experience a sewage overflow, putting the community at risk and resulting in extensive fines from the state.

To mitigate this risk, staff has contacted Pac Machine Company to provide a portable pump rental unit. This unit would be set up in place and used if the one remaining lift station were to fail. Despite the scheduled return of the pumps in April, staff is requesting council authorization to keep the rental unit in place until June 2024.

The rental agreement is \$5,675.67 per month, adding a 10% contingency (\$567.57), the monthly cost is \$6,280.24. Although the pump is estimated to be returned late April, staff is thinking it may be a good idea to plan to have the rental pump through May and will return the rental pump as soon as possible.

### Fiscal Impacts

Up to three months pump rental, including the pump, delivery and setup, disconnection and return and applicable tax is equals \$19,129.71.

### Attachments:

1. Pac Machine Company Quote



# Pac Machine Company

## EQUIPMENT RENTAL AGREEMENT

DEVON MORRIS

RENTED TO: City of Colfax  
 ADDRESS: 23550 Grand View Way  
 CITY: Colfax STATE: CA  
 SHIPPED TO:  
 ADDRESS:  
 CITY: Colfax STATE: CA

CUSTOMER P.O.: \_\_\_\_\_ JOB NO.: \_\_\_\_\_  
 DATE SHIPPED: \_\_\_\_\_ VIA: \_\_\_\_\_ FOB: \_\_\_\_\_  
 FREIGHT: \$150/hr PPD   
 START RENT: \_\_\_\_\_ TIME OUT: \_\_\_\_\_  
 INSURANCE VALUE: \_\_\_\_\_

**RATES SHOWN ARE FOR 8 HOURS. SINGLE SHIFT OPERATION PER DAY. FOR 2 SHIFTS (16) HOUR MULTIPLY BY 1.5: FOR 3 SHIFTS (24) HOURS MULTIPLY BY 2.0.**

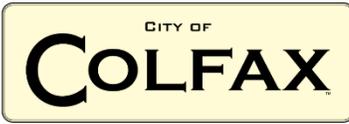
QTY	DESCRIPTION	DAILY RATE EA.	WEEKLY	MONTHLY	TOTAL	DATE IN
1	Godwin HL80M Trailer Mounted. 4" female cam suction x 4" male cam discharge	\$354.00	\$1,062.00	\$3,186.00	\$3,186.00	
1	Float Switch for Primeguard	\$99.00	\$297.00	\$891.00	\$891.00	
2	4" x 20' Black HD Discharge Hose	\$24.00	\$72.00	\$243.00	\$486.00	
1	6" flange x 4" female camlock discharge adapter	\$14.00	\$42.00	\$126.00	\$126.00	
2	4" x 20' Orange HD Suction Hose	\$24.00	\$72.00	\$243.00	\$486.00	
1	Sewer Strainer	\$13.00	\$39.00	\$117.00	\$117.00	

Sub total \$5,292.00  
 Delivery: \$400.00  
 Tax (7.25%) \$383.67  
**TOTAL \$6,075.67**

RETURN DATE: \_\_\_\_\_ TIME IN: \_\_\_\_\_  
This is a contract of renting only and not of sale. The undersigned renter agrees that he has rented the item(s) herein described upon the express condition that it will at all times remain the property of the rental agent named above; that he has examined said item, found it to be in good condition and will return it in as good condition as when he received it, ordinary wear and tear excepted, that he will return at once to the rental agent any item not functioning normally, that he will pay promptly when due all charges which accrue because of this rental, including damages to said item. In the event the renter fails to return said item at the agreed time, or fails to abide by any of the other terms of this contract, the rental agent may repossess it without notice the renter, and the rental agent is hereby released from all claims arising therefrom. All charges are based on the time item is in the renter's possession whether in use or not. The rental agent is not responsible for accidents or injuries caused directly or indirectly in the use of the rented item. On rentals or lease agreements, lessee or purchaser must cover the equipment with

REC'D BY: \_\_\_\_\_  
 Accepted: \_\_\_\_\_ 2024  
 FOR: PAC Machine Co., Inc.

I ACKNOWLEDGE RECEIPT OF ABOVE  
 Accepted: \_\_\_\_\_  
 Purchaser/Lessee: \_\_\_\_\_



# Staff Report to City Council

## FOR THE FEBRUARY 14, 2024 REGULAR CITY COUNCIL MEETING

**From:** Ron Walker, City Manager  
**Prepared by:** Ron Walker, City Manager  
**Subject:** Sewer Lift station #5, Pump #1 Repair

*Budget Impact Overview:*

<b>N/A:</b>	<b>Funded:</b> √	<b>Un-funded:</b>	<b>Amount:</b> \$16,176.41	<b>Fund(s):</b> 561
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### RECOMMENDED ACTION:

Authorize the City Manager to execute a repair agreement with Commercial Pump Service Inc. for the repair of pump 1 at lift station 5 and approve Commercial Pump Service Inc. as the sole source provider for the repair.

### Summary/Background

The primary sewer pump at lift station 5 has malfunctioned and needs repair. Staff obtained a quote from Commercial Pump Services Inc., the authorized repair provider, for \$14,705.83. Adding a 10% contingency (\$1,470.58) brings the total to \$16,176.41. The expected completion date for the repair is mid-April 2024.

### Fiscal Impacts

The \$16,176.41 will come from the Sewer Lift Station budget and will be included in the mid-year budget update.

### Attachments:

1. Commercial Pump Service Inc.



CSL 591152

PO BOX 674  
WEIMAR, CA 95736  
530-637-9513

Item 3C

# Estimate

DATE	ESTIMATE #
12/15/2023	4727

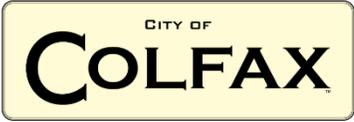
NAME / ADDRESS
City of Colfax - WWTP P.O. Box 702 / 33 S. Main St. Colfax, CA. 95713

<b>REQUIRED TO PROCEED WITH ESTIMATE</b>	
Signature: _____	
Print name _____	
Date _____	PO# _____

WRITER	CONTACT	PROJECT
KW	Devon	Repair Yeomans

**\*\*PLEASE NOTE\*\***  
**ALL ESTIMATES OVER \$5,000 REQUIRE A 50% PRODUCTION DEPOSIT WHICH WILL BE INVOICED UPON APPROVAL.**

DESCRIPTION	QTY	U/M
This estimate is to repair pump #1 on the Canyon Way lift station for the City of Colfax. The pump had come apart and when the impeller dropped, it ruined the wear rings on the impeller and case. *This estimate doesn't include additional labor to plug the inlet pipe in the wet sump. If the existing plug has come out of the pipe, entry will need to be made to plug it again. Additional cost for that labor will be added if necessary.* **Lead time is 6 weeks**		
Wear Ring Kit 350BHN	1	
Wear Ring Kit 450BHN	1	
Gasket, Nut, Key	1	
Crane Truck Service	1	ea
Wastewater & Confined space safety equipment trailer (Including misc. supplies - i.e.gloves, Tyvek coveralls, blower, air sniffer, rags and disposable bags) Clean up and sanitize equipment.		
Travel and Labor, Three Service Technicians. Remove the wear rings, install the new wear rings, impeller key and nut, and reinstall the pump. Test operation.	1	
	<b>Sales Tax (7.25%)</b>	\$624.33
<b>**Any unforeseen repairs or parts required will be completed upon customer approval and are not included in this estimate.**</b>	<b>TOTAL</b>	\$14,705.83



# Staff Report to City Council

## FOR THE FEBRUARY 14, 2024 REGULAR CITY COUNCIL MEETING

**From:** Ron Walker, City Manager  
**Prepared by:** Ron Walker, City Manager  
**Subject:** Railroad Days Update – Dates and Plans

*Budget Impact Overview:*

<b>N/A:</b>	<b>Funded:</b>	<b>Un-funded:</b>	<b>Amount: \$0</b>	<b>Fund(s):</b>
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**RECOMMENDED ACTION:** No Action – Information Only

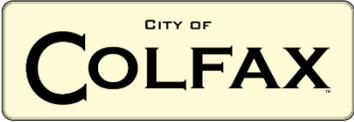
**Summary/Background**

Fred Abbott and Jeff Campbell, representing Railroad Days, will provide updates on this year's dates and plans. They will also seek support for the event and request donations to fund the small train that offers rides to visitors.

Colfax Railroad Days celebrates Colfax's pivotal role in the construction of the Transcontinental Railroad, serving as the terminus for supplies, equipment, and laborers pushing to build the railroad bed through the Sierra and beyond.

Previous years attractions have featured the Black Flag Gang, the Living History Group from Coloma, a functioning blacksmith shop, the Chinese Workers Monument exhibit and model, a Lego electric model train, and various other model trains.

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# Staff Report to City Council

## FOR THE FEBRUARY 14, 2024 REGULAR CITY COUNCIL MEETING

**From:** Ron Walker, City Manager  
**Prepared by:** Ron Walker, City Manager  
**Subject:** Council Committee Assignments Review

*Budget Impact Overview:*

<b>N/A:</b>	<b>Funded:</b>	<b>Un-funded:</b>	<b>Amount: \$0</b>	<b>Fund(s):</b>
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**RECOMMENDED ACTION:** Review and approve any changes in City Council Committee Assignments for 2024.

**Summary/Background**

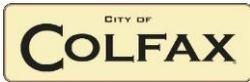
At the January 24, 2024 City Council Meeting, assignments for Council Members, staff, and the public to serve on the boards of local agencies, advisory boards, and committees within the surrounding areas were made. The Mayor has requested a review of these assignments to give council members an opportunity to make changes to the current city assignments.

A copy of the appointments made at the January meeting are attached, showing changes as staff believed approved. During this review, Council may direct staff regarding these changes if incorrect, and any other revisions to be made.

The form 806 is not needed for this review. If a stipend position is revised, an abstention by the affected Council Member can be made.

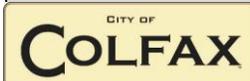
**Attachments:**

1. Mayor’s 2024 Council Committee Assignments as Approved 1/24/2024



**2024 Committee Assignment List – AS APPROVED 1/24/2024**

External Board/Committee	Colfax Representative	Meeting Information	Meeting Location	Reimbursement/ Stipend
Placer County Economic Development Board (PCEDB)	<del>Kim-Douglass</del> Larry Hillberg Alt: <del>Larry Hillberg</del> Kim Douglass	11:30AM 3rd Thursday 4x/yr Jan/Apr/July/Sept	Auburn City Hall, 1225 Lincoln Way Room 10 and via ZOOM	No Stipend
Weimar, Applegate, Colfax/Municipal Advisory Council (WAC/MAC)	Larry Hillberg Alt: Kim Douglass	6:00PM 3rd Wednesday every other month - Jan/Mar/ay/July/Sept/Nov	Colfax City Hall	No Stipend
Sacramento Area Council of Governments (SACOG) Board of Directors	Trinity Burruss Alt: Caroline McCully	9:30AM 3rd Thursday	Currently Zoom / then 1415 L. Street, Suite 300 Sacramento	\$100 Stipend
Placer County Air Pollution Control District (PCAPCD)	<del>Trinity-Burruss</del> Caroline McCully Alt: Kim Douglass	2:30PM 2nd Thursday 6x/yr	BOS Chambers 175 Fulweiler Ave Auburn	\$100 Stipend
Placer Mosquito & Vector Control District (PMVCD)	Will Stockwin Alt. Larry Hillberg	4:30PM 3rd Monday / Every Month	2021 Opportunity Dr Roseville	\$100 Stipend
Project Go	Kim Douglass Alt. Sean Lomen	5:30PM 3rd Thursday	801 Vernon St Roseville	No Stipend
Placer County Transportation Planning Agency (PCTPA)	Trinity Burruss Alt: Sean Lomen	9:00AM 4th Wednesday / Every Month	BOS Chambers 175 Fulweiler Ave Auburn	\$100 Stipend
Local Agency Formation Commission	Trinity Burruss	4:00PM 2nd Wednesday / Every Month	BOS Chambers 175 Fulweiler Ave Auburn	\$100 Stipend
Solid Waste Task Force	<del>Staff Position-TBD</del> Ron Walker Alt: Sean Lomen	9:00AM 1st Thursday 4x/yr Feb/May/Aug/Nov	CRDC Cypress Room, 2091 County Center Dr, Suite 170, Auburn	No Stipend
Placer Sierra Fire Safe Council	Sean Lomen Alt: Kim Douglass	6:00PM 4th Thursday / Every Month	City of Colfax Council Chambers Location TBD	No Stipend



**2024 Committee Assignment List**

External Board/Committee (Continued)	Colfax Representative	Meeting Information	Meeting Location	Reimbursement/ Stipend
Placer County Selection Committee	Mayor	Yearly		No Stipend

League of California Cities Sacramento Valley Division Liaison	Kim Douglass Alt: Sean Lomen	1st Meeting March 31, 2023 in person in Colusa 4x/yr Additional Meetings TBD		No Stipend
	Kim Douglass			
Bianchini Advisory Board	Alt: Caroline McCully			No Stipend
Sierra Vista Community Center Liaison	Larry Hillberg Alt: Sean Lomen	6:00pm 3rd Wednesday	Community Center	No Stipend
Colfax Schools Liaison	Trinity Burruss Alt: Sean Lomen			No Stipend
Pioneer Community Energy	Sean Lomen Alt: Kim Douglass	3:00PM 3rd Thursday	2510 Warren Drive, Suite B Rocklin, CA 95677	No Stipend
Placer County Flood Control and Water Conservation District (Board of Directors)	Sean Lomen Alt: Caroline McCully	2nd Monday Monthly 4:00pm	Rocklin City Council Chambers 390 Rocklin Rd.	\$100 Stipend
Placer Regional Homelessness Action Plan Ad hoc	Sean Lomen Kim Douglass	As Needed		
<b>Internal Board/Committee</b>	<b>Colfax Representative</b>	<b>Meeting Information</b>	<b>Meeting Location</b>	<b>Reimbursement/ Stipend</b>
Colfax Bike Park	Kim Douglass Open	As Needed	To Be Determined	No Stipend
Colfax Skate Park	Sean Lomen Caroline McCully	As Needed	To Be Determined	No Stipend
Emergency Services	Trinity Burruss Sean Lomen	As Needed	To Be Determined	No Stipend
Council Policy Ad hoc	Caroline McCully Trinity Burruss	As Needed	To Be Determined	No Stipend
Youth Commission Selection Committee	Larry Hillberg Kim Douglass 2-Elementary Teachers 2-High School Teachers	TBD	City Hall, Colfax Elementary, Colfax High School	No Stipend
Colfax Youth Commission	5 Students (3-High Schoolers, 2 Sixth- Eighth Graders)	Once per month	Colfax Elementary School	TBD
Private Development Service Fees Ad Hoc Committee	Trinity Burruss Kim Douglass	Once per month	To Be Determined	TBD
<del>City Manager Ad Hoc Committee</del>	<del>Trinity Burruss Kim Douglass</del>	<del>As Needed</del>	<del>To Be Determined</del>	<del>TBD</del>

Revitalization of Historic Downtown Colfax Ad Hoc Committee	Sean Lomen Larry Hillberg	As Needed	To Be Determined	TBD
Shady Glen Sewer Integration Project	Trinity Burruss Caroline McCully	As Needed	To Be Determined	TBD