

City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Sean Lomen · Mayor Pro Tem Caroline McCully
Councilmembers Trinity Burruss · Kim Douglass · Larry Hillberg

REGULAR MEETING AGENDA

May 14, 2025
Regular Session 6:00 PM

You may access the meeting and address the Council by the following means:

ZOOM at

<https://us02web.zoom.us/j/84968570574>

Dial in by calling one of the numbers listed below and enter the Webinar ID:

849 6857 0574

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View only on Facebook Live on our City of Colfax page: City of Colfax, California. You may also submit written comments to the City Clerk via email at city.clerk@colfax-ca.gov, via regular mail to P.O. Box 702, Colfax, CA 95713, or by dropping them off at City Hall, 33 S. Main Street, Colfax, CA 95713. Comments received will be submitted to Council and made a part of the record.

While the City makes every effort to allow public participation in City Council meetings via Zoom and Facebook Live as described above, we cannot guarantee these services will be accessible. We encourage interested members of the public to submit written comments in advance of the meeting or attend the meeting in person.

1 OPEN SESSION

1A. Call Open Session to Order

1B. Pledge of Allegiance

1C. Roll Call

1D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Recommended Action: By motion, accept the agenda as presented or amended.

1E. Statement of Conflict of Interest

2 CONSENT CALENDAR

Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Recommended Action: Approve Consent Calendar



Colfax City Council Meetings are ADA compliant. If you need disability-related modification or accommodation including auxiliary aids or services to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

May 14, 2025

- 2A. Minutes** (Pages 4-6)
Recommended Action: By Motion, approve the Colfax City Council minutes of 4/23/2025.
- 2B. Administrative Policies & Procedures Review** (Pages 7-18)
Recommended Action: Adopt the revised administrative Policies and Procedures.
- 2C. City Projects Report** (Pages 19-23)
Recommended Action: Review and Comment.
- 2D. Emergency Sewer Repair of Force Main on Canyon Way** (Pages 24-33)
Recommended Action: Adopt Resolution __-2025 authorizing the City Manager to make payment to Gabe Mendez, Inc. in the amount of \$25,657.15 for Emergency Repair of the Force Main on Canyon Way.
- 2E. Fire Severity Map Ordinance** (Pages 34-55)
Recommended Action: Conduct a second reading and adopt the attached Ordinance designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection with modifications pursuant to Government Code Section 51179, to be effective 30 days after adoption.
- *** End of Consent Calendar ***

3 **AGENCY REPORTS**

- 3A. Placer County Sheriff's Office**
- 3B. California Highway Patrol**
- 3C. Placer County Fire Department/CALFIRE**
- 3D. Non-Profits**

4 **PRESENTATIONS**

- 4A. Placer Mosquito and Vector Control District** (Pages 56-70)
Recommended Action: Receive Presentation.

5 **PUBLIC HEARING (NONE)**

6 **PUBLIC COMMENT**

Members of the public are permitted to address the Council orally or in writing on matters of concern to the public within the subject matter jurisdiction of the City that are not listed on this agenda. Please make your comments as succinct as possible. Oral comments made at the meeting may not exceed five (5) minutes per speaker. Written comments should not exceed 800 words. Written comments received before the close of an agenda item may be read into the record, with a maximum allowance of five (5) minutes in length. Council cannot act on items not listed on this agenda but may briefly respond to statements made or questions posed, request clarification, refer the matter to staff, or place the matter on a future agenda.

7 **COUNCIL AND STAFF**

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- 7A. Committee Reports and Colfax Informational Items – All Councilmembers**
- 7B. City Operations Update – City Manager**

8 **COUNCIL BUSINESS**

- 8A. Public Works Week** (Pages 71-73)
Recommended Action: Proclaim May 18-24, 2025 Public Works Week.
- 8B. 3rd of July event Funding** (Pages 74-75)
Recommended Action: Adopt Resolution __-2025 Approving a \$7,800.00 donation to the 3rd of July Organization (operating under Colfax Railroad Days 501c3) to help fund the 2025 3rd of July Event.



9 GOOD OF THE ORDER

Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

9A. Public Comment on Good of the Order

Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.

10 CLOSED SESSION (NONE)

11 ADJOURNMENT

I, Amanda Ahre, City Clerk for the City of Colfax, declare that this agenda was posted in accordance with the Brown Act at Colfax City Hall and Colfax Post Office. The agenda is also available on the City website at <http://colfax-ca.gov/>

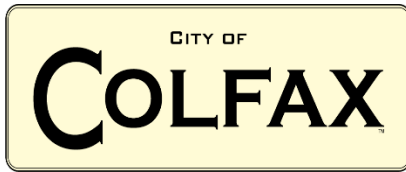


Amanda Ahre, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

LEVINE ACT WARNING: In certain instances, parties, participants, and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308, California Code of Regulations Sections 18438.1 through 18438.8, and Fair Political Practices Commission Opinion 0-22-002. All parties, participants, and their agents are hereby directed to review these sections for compliance. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity.





City Council Minutes

Regular Meeting of Colfax City Council

Wednesday, April 23, 2025

City Hall Council Chambers, 33 S Main Street,

Colfax CA and attended via Teleconference through ZOOM

1

OPEN SESSION

1A. Call Open Session to Order – Mayor Pro Lomen called the Open Session to order at 6:00 p.m.

1B. Pledge of Allegiance – Jim Dion lead the Pledge of Allegiance.

1C. Roll Call

Present: , Councilmember Douglass, Councilmember Hillberg, Mayor Pro Tem McCully, Mayor Lomen

Absent: Councilmember Burruss

1D. Approval of Agenda Order

MOTION made by Mayor Pro Tem McCully to approve the agenda order, seconded by Councilmember Hillberg, and approved by the following vote:

AYES: Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT: Burruss

1E. Statement of Conflict of Interest – No conflicts were identified by the Council or the public.

2

CONSENT CALENDAR

2A. Minutes

Recommended Action: By Motion, approve the Colfax City Council minutes of 4/9/2025.

2B. Cash Summary – March 2025

Recommended Action: Accept and File.

2C. Quarterly Sales Tax Analysis – Quarter Ended March 31, 2025

Recommended Action: Accept and File.

2D. City Project Report

Recommended Action: Review and Comment.

MOTION made by Councilmember Hillberg to approve the consent calendar Seconded by Mayor Pro Tem McCully, and approved by the following vote:

AYES: Douglass, Hillberg, McCully

NOES:

ABSTAIN:

ABSENT: Burruss

3

Agency Reports

3A. Placer County Sheriff's – Sergeant Toby Williams commented on the graffiti that was done downtown, and the plan to prosecute the people responsible if they are located.

3B. CHP – Absent

3C. Placer County Fire/CALFIRE— Chief Eric Schwab introduced himself as the new East Division Chief. Battalion Chief Siebert reported that the controlled burn at Burnt Flat is complete, and that as of May 1, 2025 burn permits will be required and can be obtained at <https://burnpermit.fire.ca.gov/>.

- 3D. Non-Profits** – Lauriana Cecchi with the Colfax Area Chamber of Commerce, announced that the Chamber will not sponsor Winterfest 2025 Fireworks or Vendors, Coffee and Conversations will be the first Friday of each month, and the Richard Smith fundraiser scheduled 4/26/25 at the Colfax Theater.

PRESENTATION (NONE)

PUBLIC HEARING

5A. Fire Severity Map Ordinance

Recommended Action: Introduce an ordinance amendment to the Health and Safety Code by title only, conduct a public hearing to adopt an Ordinance designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection with modifications pursuant to Government Code Section 51179; waive the first reading and schedule the proposed ordinance for a second reading and adoption at the next regular City Council meeting currently scheduled for May 14, 2025, to be effective 30 days after adoption.

City Planner Kathy Pease gave a background on the updated Fire Severity Zone Map and proposed Ordinance amendments.

There were no comments from the Public.

Council discussed the updated Fire Severity Zone map and Ordinance.

MOTION made by Councilmember Burruss to introduce and waive the first reading and schedule the ordinance for adoption at the January 22, 2025 meeting, seconded by Councilmember Douglass, and approved by the following vote:

AYES: Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

PUBLIC COMMENT

Caroline Glenn Presson, owner of the Wrecking Crew Bakery, discussed the recent graffiti that targeted Main St. downtown.

COUNCIL AND STAFF

7A. Committee Reports and Colfax Informational Items – All Councilmembers.

Councilmember Douglass attended the Placer County Economic Board meeting.

Councilmember Hillberg attended the Sierra Vista Community Center Board meeting.

Mayor Pro Tem McCully attended a Placer County Air Pollution Control District meeting, a Caboose meeting, and a SACOG meeting..

Mayor Lomen attended a Pioneer Energy meeting, LAFCO meeting, and Trivia Night.

7B. City Operations Update – City Manager

City Manager Walker did a solar walkthrough at the WWTP, met with 4Leaf for Home Hardening Grant support, attended the CCAC mixer, and finalized the RFP For the CDBG grant support.

8

COUNCIL BUSINESS**8A. Agreement with TTJ Consulting to Provide Financial Services**

Recommended Action: Adopt Resolution 14-2025 authorizing the City Manager to execute an agreement with TTJ Consulting to provide Financial Services.

City Manager Ron Walker introduced this item. Timothy Jones joined the meeting via Zoom and introduced himself and gave a brief background of himself and his business.

MOTION made by Mayor Pro Tem McCully to adopt Resolution 14-2025, seconded by Councilmember Hillberg, and approved by the following vote:

AYES: Douglass, Hillberg, McCully

NOES:

ABSTAIN:

ABSENT: Burruss

9

GOOD OF THE ORDER

Councilmember Douglass shared a quote from Plato: “Anyone who refuses to get involved in government will find that he is ruled by his inferiors.”

Councilmember Hillberg shared a quote from Buddha: “The trouble is, you think you have time”.

Mayor Pro Tem McCully reminded everyone of the upcoming PG&E open house, Hadestown Play at the High School, the Richard Smith fundraiser concert, the 3rd of July fundraisers at TJ’s Roadhouse and the Key Salon, and the City Wide Cleanup by Recology.

Mayor Lomen had nothing to report.

9A. Public Comment on Good of the Order

No public comment on good of the order.

Mayor Lomen reopened Public Comment at this time.

The owners of the Red Frog asked Council if/how they could purchase picnic tables like the ones in the Main St. outdoor dining area.

Dianne Greene expressed concerns over Main St. downtown outdoor seating using too many parking spots.

Laurianna Cecchi with the Colfax Area Chamber of Commerce reported feedback from others that the downtown businesses don’t have consistent hours or aren’t open on the weekends.

Caroline Glenn Presson of the Wrecking Crew commented that her employees have made arrangements so they are no longer parking on Main St. in front of open businesses.

10

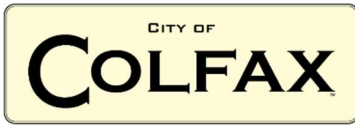
CLOSED SESSION (NONE)

11

ADJOURNMENT

As there was no further business on the agenda, Mayor Lomen adjourned the meeting, by motion and without objection at 6:54 p.m. Respectfully submitted to City Council this 14th day of May, 2025.

Amanda Ahre, City Clerk



Staff Report to City Council

FOR THE MAY 14, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Shanna Stahl, Administrative Services Officer
Subject: Administrative Policies & Procedures Review

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Adopt the revised Administrative Policies and Procedures

Summary/Background

The City Administrative policies and procedures for 1) Investment Policy, and 2) Financial Policies were both adopted by Resolution No. 29-2014 in October of 2014 and stipulate that the policies will be reviewed annually as part of the budget process. The Financial Policies were revised in June 2019 – Resolution No. 18-2019 and again in June 2021 – Resolution No. 27-2021.

Staff has completed an annual review of the policies and recommended changes are attached.

Attachments:

1. City of Colfax – Financial Policy
2. City of Colfax – Investment Policy
3. Resolution __-2025

CITY OF COLFAX

ADMINISTRATIVE POLICIES AND PROCEDURES

Subject: Financial Policies
 Effective Date: May 14, 2025
 Resolution: Resolution NO. ____-2025
 Previous Resolutions: Resolution 27-2021, Resolution No. 20-2019, Resolution No. 29-2014

PURPOSE

The City of Colfax is accountable to the community for the use of public dollars. Municipal resources will be used wisely to ensure adequate funding for the services, public facilities and infrastructure necessary to meet the community's present and future needs.

This policy document establishes a comprehensive set of financial guidelines for the City that will assist elected officials and staff in the development of fiscal management practices and serve as a guideline for operational and strategic decision-making related to financial management of the City.

These policies will be reviewed annually as part of the budget process and amended as necessary to guide the City in maintaining its financial stability.

GOALS AND OBJECTIVES

- Guide the City Council and management policy decisions that have significant fiscal impact
- Maintain and protect City assets and infrastructure
- Employ balanced and fair revenue policies that provide adequate funding for desired programs
- Set forth operating principles that minimize the cost of government services and minimize financial risk
- Promote sound financial management by providing accurate and timely information on the City's financial condition
- Ensure the legal use of financial resources through an effective system of internal controls
- Promote cooperation and coordination with other governments and the private sector in the financing and delivery of services
- Protect the City's credit rating and provide for adequate resources to meet the provision of the City's debt obligations on all municipal debt
- Maintain appropriate financial capacity for present and future needs

PROCEDURES AND GUIDELINES

This document discusses the most important elements of financial management in one comprehensive centralized format and is organized into the following areas of discussion:

- A. Operating Budget
- B. Revenues
- C. Expenditures
- D. Cash Management and Investments
- E. Capital Financing and Debt Management
- F. Fund Accounting and Reserve Fund Policies
- G. Financial Reporting

A. Operating Budget

1. The budget will be adopted by the City Council no later than June 30th of each year.
 - a. The City Manager will develop and present a biennial budget.
 - b. The City should strive to develop a multi-year financial plan that is updated as part of the periodic budget process.
2. A budget calendar ~~of events related to budget development~~ will be presented to City Council by April 1st of each year.
 - a. Scheduled activities will encourage early involvement with the City Council and the public.
3. A balanced provisional draft budget will be presented to City Council for review and adoption with total projected expenditures and other financing uses not exceeding total beginning fund balance, estimated revenues, and other financing sources.
 - a. The budget ~~will~~ be developed ~~in a way that facilitates with~~ public study involvement and effectively communicates key economic and fiscal issues to City Council and the public.
 - b. Actual revenues, expenditures, reserve balances and fund balances for the prior fiscal year and estimates for the current year will be provided.
 - c. Forecasts require will be based on clearly stated assumptions. ~~Estimations should be conservative but reasonable.~~
 - d. The City will adopt a budget ~~must~~ compliance with the annual determination of the City's appropriations limit calculated in accordance with Article XIII B of the Constitution of the State of California. ~~and must adopt an annual resolution to this effect.~~
 - e. One-time revenue sources are not to be relied upon to fund ongoing operations.
 - f. ~~Should it be necessary,~~ City Council may approve a planned direct the use of accumulated prior year fund balances ~~in prior years~~ for inclusion in the budget.
 - g. A multi-year eCapital iImprovement pPlan (CIP) should be developed so that project priorities and related financing debt capacity can be analyzed aligned.
4. The Finance Department will maintain a system for monitoring the City's budget performance.
 - a. The City Manager will provide the City Council with a mid-year review of the City's financial activities. The review will be presented in February and will compare the adopted budget annual budget projections with year-to-date actual results.

B. Revenues

1. The City will strive to maintain a diversified and stable revenue base to minimize the impact of economic fluctuations.
 - a. Revenue forecasts shall be ~~realistically estimated and based on~~ developed using the best the best current information available. ~~The City will follow a vigorous policy of collecting revenues.~~
 - ~~b. Trends analyzing the dependence on distinct revenue sources shall be included in the budget documents for consideration by the City Council.~~
2. The City will seek out, apply for, and effectively administer federal, state, and other grants that address the City's current operating and capital priorities.
 - a. All potential grants will be carefully examined ~~for matching requirements to~~ determine the amount of local funds needed and where those funds will come from.
 - b. Grants may be rejected if programs must be continued with local resources after grant funds are exhausted.
3. The City shall develop and maintain a comprehensive list of various fees and charges.
 - a. The City should strive to cover the full cost of providing non-tax and discretionary fee-based service operations except to the extent that City Council approves defined subsidy levels by program area.
 - b. Enterprise funds will have revenues sufficient to meet all cash operating expenses, capital expenses, approved cash reserves and any debt service.
 - c. Rate studies should be conducted periodically (three to five years) to ensure the proper balance of costs and service charges.
4. Economic downturns and gaps in cash flow will be addressed as soon as recognized.
 - a. Council must approve inter-fund loans, except for short-term working capital loans.
 - i. Short-term inter-fund loans for working capital to provide cash for Council-approved reimbursable grants and projects, are permitted.
 - ii. Short-term working capital loans are also permitted for temporary (less than one year) timing differences in cash flows when expenditures are incurred before revenue is collected.
 - iii. Interfund loans will not be used to solve ongoing structural budget issues and will not hinder the accomplishment of any function or project for which the lending fund was established.
 - b. ~~The City will not finance Deficit financing and borrowing to support~~ on-going operations is not the policy of the City as a response to long-term revenue shortfalls
 - i. Revenue forecasts will be revised and expenses will be reduced to conform to the revised long-term forecast
 - ii. ~~Revenue increases will be considered as appropriate.~~
5. The City will review revenue producing contracts and leases, ~~which result in revenues to the City~~ on a timely basis. ~~in order to provide for careful evaluation by the City Council.~~

C. Expenditures

1. The City will propose operating expenditures, which can be supported from on-going revenues.
 - a. Before the City undertakes any agreements that would create fixed on-going expenses, the cost implications of such agreements will be fully determined for current and future years.

- b. The City will invest in technology and other efficiency tools to maximize productivity
 - c. The City will hire additional staff only after the need of such positions has been demonstrated and documented.
 - d. The City will strive to pay competitive market ~~level~~rate compensation to its employees.
 - e. All compensation planning and collective bargaining will focus on the total cost of compensation, which includes salary, health care benefits, paid leave, pension contribution and other benefits.
2. The City will maintain expenditure categories according to state statute and administrative regulation.
 3. Costs of service will be budgeted and charged to the fund performing the service. Cost allocation methodology will be reviewed and approved in the annual budgeting process.

D. Cash Management and Investments

1. The City's investment policy will be reviewed annually as part of the budget process.
2. The responsibility of investing City funds rests with the City Manager and City Council Finance Director who are to exercise due diligence to adhere to the investment policy. Quarterly ~~(or more frequent)~~ reports will be provided to City Council presenting a summary of the portfolio status and compliance with the conditions set forth in the investment policy.
3. Investments shall be made in conformance with the City's investment policy with the primary objectives of:
 - a. Preservation of Capital and protection of Principal
 - b. Maintenance of sufficient liquidity to meet operating needs
 - c. Security of City Funds and investments
 - ~~d. Maximization of return on the portfolio~~

E. Capital Financing and Debt Management

1. The City will seek to maintain a high credit rating through sound financial practices as a basis for minimizing borrowing costs.
2. Major capital improvement projects will be funded using the most financially prudent method available.
 - a. The City will make every effort to use pay-as-you-go financing for capital improvement projects. Debt financing for a project can be used if the overall project cost exceeds anticipated available resources and/or if the cost of financing is favorable as compared to the use of City investment holdings over the financing term.
3. The City will monitor all forms of debt annually in conjunction with the budget preparation process and report concerns and remedies, if necessary, to City Council. The City will diligently monitor its compliance with bond covenants.
4. The City will not issue long-term debt to finance current operations. Debt financing should only be used for long-term capital improvement projects with a useful life exceeding the term of the financing and for which the project revenues or specific identified revenue sources are sufficient to service the ~~long term~~long-term debt.
5. The City will use a lease-purchase method of financing for equipment if the lease rates are more favorable than the City's expected overall investment rate of return.

F. Fund Accounting and Reserve Fund Policies

1. The City will use Governmental Accounting Standards Board (GASB) definitions of fund balance for the annual financial reports (audits) and for all other financial reporting.
2. Fund Descriptions are as follows:
 - a. Governmental Funds
 1. General Fund - The General Fund is the primary operating fund of the City. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
 11. Special Revenue Funds - Used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by statute or other local ordinance to finance particular governmental functions or activities.
 111. Capital Projects Funds - Used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays
 - 1v. Debt Service Funds - Used to account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest, even if it is being accumulated for future year's payments.
 - b. Business Activity Funds
 1. Enterprise Funds (Sewer) - Used to account for the operations of self-supporting governmental activities that render services or goods to the public.
 1. The intent of the City is that the costs of providing goods and services to the general public on a continuing basis be financed and recovered primarily through user charges.
3. The City will maintain Reserve Fund Balances in an effort to stabilize the City's fiscal base for unpredictable fluctuations in major revenues, protect against reducing service levels or raising taxes and fees due to revenue shortfalls or unpredicted one-time expenditures, and provide for innovative opportunities for the betterment of the community.
 - a. General Fund ~~Revenue~~ Reserve - The City's fiscal goal is to maintain annual expenditure increases at a sustainable growth rate, and to limit expenditures to anticipated revenue in order to maintain a balanced budget. The City target is to maintain an unrestricted fund balance of 25% of annual operating expenditures for the fiscal year. This target will:
 1. Provide liquidity necessary to accommodate the City's uneven cash flow, which is inherent in its periodic tax collection schedule.
 11. Provide ~~for~~ approximately three (3) months of operating expenses,
 111. Adhere to Government Finance Officers Association (GFOA) recommendation that a minimum General Fund unrestricted fund balance to be maintained of no less than either two (2) months of regular operating revenues or expenditures.
 - iv. Provide liquidity to respond to contingent liabilities.
 - b. Sewer ~~Fund Revenue~~ Reserve - The City target is to maintain a fund balance reserve of 25% of annual operating expenditures for the fiscal year. This target will:
 - i. Provide approximately three ~~(3)~~ months of operating expenses.
 - c. General or Sewer Fund ~~revenues~~balances remaining at the end of the City's fiscal year, unless encumbered, will be allocated to the ~~revenue~~fund reserves.
 1. Additional reserve funds may be established by the City Council based on recommendation of the City Manager such as:
 1. Capital Improvement Reserve

- 2. Equipment Reserves
- 3. Community Fund Reserve
- d. City Council action is required for appropriation of reserves (except replacement reserves).

G. Financial Reporting

- 1. The City's accounting and financial reports are to be maintained in conformance with Generally Accepted Accounting Practices (GAAP) as applied to governmental units.
- 2. An annual financial audit will be performed by an independent public accounting firm familiar with municipal government activities. The independent auditor will issue an audit opinion and will present the audit report and discuss audit findings to the City Council. The City encourages the rotation of audit service providers on a periodic basis.
- 3. A fiscal impact statement will be provided in each staff report submitted to the City Council as part of the City Council agenda process.
- 4. The City has established Capitalization thresholds as follows:
 - a. Land purchases at any value
 - b. Equipment - \$5,000
 - c. Buildings and facility improvements - \$25,000
 - d. Infrastructure - \$100,000
- 5. All grants and other federal and state funds shall be managed to comply with the laws, regulations, and guidance of the grantor.

CITY OF COLFAX

ADMINISTRATIVE POLICIES AND PROCEDURES

Subject: Investment Policy
 Effective Date: May 14, 2025
 Resolution: Resolution __-2025 & Resolution No. 29-2014

SCOPE AND AUTHORITY

The purpose of this policy is to establish a prudent and systematic Investment Policy, and to organize and formalize investment-related activities.

The City's Investment Policy is authorized under the California Government Code, section 53600, et, seq.as it applies to the investment of public funds.

It is intended that this policy cover all funds and investment activities under the direct authority of the City of Colfax. Investments authorized by Fiscal Agents pursuant to bonded debt are controlled by the terms and conditions of the specific bond, and may not necessarily coincide with the Investment Policy outlined herein. Investments must conform to Government Code Section 53600.5 concerning safekeeping of purchased securities by financial advisers, fiscal agent, or consultants. Wherever practical, investments made by a Fiscal Agent on behalf of the City will be consistent with this Policy.

INVESTMENT OBJECTIVES

Safety – It is the primary duty and responsibility of the City Staff to protect, preserve and maintain cash and investments on behalf of the citizens of Colfax.

Liquidity – ~~The City's investable funds are deposited with the Local Agency Investment Fund (LAIF). The LAIF is a multi-billion-dollar pooled investment fund managed by the California State Treasurers Office. This pool allows the City access (liquidity) to any and all of its funds at any time. An adequate percentage of the City's investment portfolio should be maintained in liquid short-term securities which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets is highly recommended. Emphasis should be on marketable securities with low sensitivity to market risk.~~

Yield – Yield should become a consideration only after the basic requirements of safety and liquidity have been met.

- A. The overall yield should be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints, the cash flow characteristics of the portfolio, and State and local laws, ordinances or resolutions that restrict investments.

Public Trust – All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and

evaluation. The overall investment program shall be designed and managed with a degree of professionalism that ~~is worthy of the~~invokes public trust.

Diversification – The investment portfolio will be diversified to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions.

- A. ~~In a diversified portfolio it must be recognized that occasional measured losses are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.~~

~~**Prudence**—The City adheres to the "prudent person rule" which obligates a fiduciary to insure that: "...investments shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment considering the probable safety of their capital as well as the probable income to be derived."~~

INVESTMENT STRATEGY

The most effective method of increasing investment yields without sacrificing safety is to extend the investment horizon commensurate with the City's cash requirements. To that end, improved cash forecasting and management is the preferred investment strategy for the City.

- A. Cash management activities include accurate cash projections, the expeditious collection of revenue, the control of disbursements, cost-effective banking relations, and a short-term borrowing program, when needed, that coordinates working capital requirements and investment opportunity.

ALLOWABLE INVESTMENT INSTRUMENTS

The Government Code, Sections 53601, 53601.1 and 53635 shall govern the City's allowable investments, and the length of those investments, unless specifically limited by this policy. Although the maximum maturity for any deposit or investment is five years, most investments should be for no longer than 2-3 years. All investments of City funds shall be made in accordance with California Government Code Sections 53601, et seq. and 53635 et seq., or in accordance with California Government Code 16429.1 authorizing investments into the State Local Agency Investment Fund (LAIF). Investments will be authorized by the City Manager, or City Treasurer, Finance Director or Mayor/City Council only.

REPORTING REQUIREMENTS

City staff shall submit a quarterly investment report to the City Council. The report ~~must~~shall be submitted to the City Manager for the agenda within 30 days following the end of the month covered by the report, ~~and is~~is required under Government Code Section 53646. Such report shall include at least the following information:

- Types of investments;
- Name of the institution in which funds are invested or deposited;
- Date of maturity, if applicable;
- Par and dollar amount investment for all securities;
- Percent distribution of each type of investment or deposit; current market value as of the date of the report, including source of the valuation except those under LAIF;
- Rate of interest;

- Average weighted yield of all investments;
- A statement relating the report to the City's Investment Policy; and
- A statement that there are sufficient funds to meet the City's next six months' financial obligations.

~~Staff shall also submit the above information annually to the external auditors.~~

Periodic reports shall be prepared as required by circumstances or as directed by Council. Such circumstances include, but are not limited to, notification that any City investment may be in jeopardy or a sudden and significant drop in the current market value of any City investment.

INTERNAL CONTROLS AND GENERAL GUIDELINES

A system of internal control shall be implemented to prevent losses of public funds arising from fraud, employee error, misrepresentation of third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.

Controls deemed most important include:

- The control of collusion and separation of duties;
- Custodial safekeeping of funds invested or on deposit;
- Minimizing the number of authorized Investment Officers; and
- Written documentation of procedures and transactions.

In selecting financial institutions for the deposit or investment of City funds, the City shall consider the credit-worthiness of the institution. Such credit-worthiness shall be monitored on a regular basis throughout the period in which City funds are deposited or invested.

- A. Any deposit or investment of funds shall be in writing, signed by the City and the authorized representative of the institution.
- B. All transfers must be made by authorized personnel and properly logged and documented.

~~City staff shall encourage peer review of the City's investments and investment practices. In addition, the City's cash management and investment practices shall be included in any outside financial audit of the City.~~

~~An annual Cash Flow Forecast may be prepared by the City, and would be used to assist in the development of the annual operating budget for the City.~~

This Investment Policy shall be reviewed by the City Council on an annual basis as part of the budget process.

City of Colfax

City Council

Resolution № __-2025

**ADOPTING THE REVISED ADMINISTRATIVE POLICIES AND PROCEDURES –
FINANCIAL POLICIES DATED MAY 14, 2025**

WHEREAS, the Administrative Policies and Procedures were adopted by Resolution 29-2014 in October 2014 revised by Resolution 20-2019 on June 11, 2019 and on June 9, 2021 by Resolution 27-2021; and,

WHEREAS, the Administrative Policies and Procedures stipulate that the policies will be reviewed annually as part of the budget process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax adopts the revised Administrative Policies and Procedures – Financial Policies will be revised as reflected in the attached summary documents:

1. Financial Policies – Recommended revisions highlighted

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 14th day of May 2025 by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

ABSENT:

Sean Lomen, Mayor

ATTEST:

Amanda Ahre, City Clerk



Staff Report to City Council

FOR THE MAY 14, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: City Projects Report

Budget Impact Overview:

N/A: X	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Review and Comment.

Summary/Background

The following is a list of projects, by department, that have either been completed or are in progress.

Week of – 4/13-19, 2025

City Manager

- Met with Councilmen Douglass
- Signed Quarterly OES Reports, 4Leaf submitted on behalf of the city.
- Prepared agenda documents.
- Met with 4Leaf team to discuss the FEMA grant project.
- Met with Battalion Chief Siebert to discuss burning around the wastewater treatment plant.
- Attended Railroad Heritage Park meeting.
- Completed Financial Services agreement for Council Agenda.

Planning

- Review of Empire Storage (Whitcomb Storage) landscape plan.
- Respond to zoning inquiries, sign permit questions, and questions regarding expired Design Review Permits.
- Continued review of zoning ordinance- drafting changes to address special event facilities.
- Followed up on data requests for the City's home hardening grant.
- Reviewed information and coordinated a follow up meeting on regional Zero Emissions Vehicle (ZEV) working group.

Maintenance Department

- Sidewalk repairs along Grass Valley St. and Church St.
- Completed fire extinguisher inspection with 24/7 Fire at all city facilities.
- Weed wacked area in front of Mountain Village.
- Weed wacked area from Washington and Walnut along S. Auburn St.
- Weed wacked area along Iowa Hill Road by the apartments.
- Completed Landfill observation inspection.
- Started cleaning out the ditch in front of Holiday in off S. Auburn.

Wastewater Treatment Plant/Sewer

- Normal ops.
- Plant clean up, weed eating and trash pickup.
- Control point company onsite working on Solids air flotation system, pond 3 pumps.
- Installed new motor on plant process water pump.
- Repaired smart cover manhole cover out in the collection system.

Administrative Services

- Met with LCW to discuss the employee handbook update needs. Provided additional information to our representative to get the project underway. Estimated completion of draft for Council approval is 6/30/25. This will also need to be reviewed and approved by the Union.
- Processed the LAIF interest allocation for the quarter ending 3/31/25. (\$99K)
- Wrote the subsequent LAIF investment summary report for the 4/23 Council meeting.
- Finalized the RFP for new accounting software. Submitted final draft to our IT provider for review. Official release scheduled for 7/1/25.
- Attended Home Hardening Grant Kick-Off meeting with 4Leaf, Adams Ashby, Ron & Cecelia.
- Worked on Home Hardening Grant reimbursement template.
- Investigated trainings for my personal development as outlined in my annual review. Emailed City Manager for approval.
- Handled IT issues.
- HR matter.
- Provided Ron with grant deed information for ballpark to get grant deed filed. This is a requirement to get reimbursed through the state grant for the skate park.
- Oversaw daily accounting including accounts payable, accounts receivable, business licensing and payroll.
- Coordinated a plan with IT to collect resident email addresses. While our current system is unable to email sewer bills, I'm hopeful that we will have this capability with new software. We currently have email addresses for only 20% of our customer base.
- Reconciled fund 358 and sent reimbursement information to Adams Ashby to process another draw while we wait for the Phase II details to fall into place.

City Clerk

- Met with CivicPlus for an agenda management system demonstration.
- Updated the Flood Response Handbook.
- Compiled, posted, and distributed the agenda for the 4/23/25 City Council meeting.
- Responded to three public records requests.
- Helped in the day-to-day operations of City Hall.

Engineering

- Review & respond to daily emails.
- Coordinate CDBG survey RFP.
- Empire Storage Whitcomb Ave Fair Share fee.
- Coordinate Geocon agreement.
- Review encroachment permit applications.
-

Building/Code Enforcement

- 29 Lincoln St.: brush has been cleared. Building improvements under way.
- Working with Carl on the development of our FOG program. On hold
- Dave Gard applied for the lateral. Looking into adding a compliant bathroom.
- 7-11 sewer lateral: video cleared from Starbuck's cleanout to city main. First section to be repaired. Asked for pre-site meeting.
- NID building on Whitcomb - TI design meetings w/ architect.
- 11 N. Main sewer smell. 14 N. Foresthill bad seal on sewer pump lid. Owner to replace before it gets hot. The smell is back, and no lid was replaced. Letter sent to have plumber inspect everything.
- 333 Canyon – TI for Sierra Animal Clinic. ADA parking to begin work. TOC granted for them to open with conditions. Dangerous retaining wall blocked off. No word yet.
- Plan reviews and inspections.
- 203/211 Grass Valley: Contractor added to application. Work to begin.
- Stairs and porch for 120 Pleasant has no work going on.
- 1225 Hwy 174 commercial building development. Waiting for response to BV review.
- 416 Rubican SFD. Waiting for the applicant to correct BV's 2nd review.
- Reviewed/Sent the BV 3rd comments to ARCO TESLA project.
- Colfax Storage: BV sent 2nd round of comments to owner. Waiting for a response.
- 54 W. Oak St. sewer lateral. The owner decided not to pursue legal actions to allow his legal prescriptive right to repair his sewer on the neighbor's property.
- Worked on ADA compliance issues for the outdoor dining tables.
- 333 Culver Code violation: HVAC and main panel w/o permit, wrong panel installed, unsafe service entrance.
- Met fire/owner at 1225 S Auburn building. Fire is requiring sprinklers due to change of use and woodworking shops are required if over 2500sf. The building is 9000sf. Might have killed the project.
- Orielly's civil plans almost complete. Building plans approved.
- 411 Veda retaining wall: on hold waiting for lot line adjustment.
- Met with homeowner at 101 Culver to discuss sidewalk ordinance.
- Pursuing liens on a property on Alpine and on Dinky for non-response.
- Business license inspection for a guy that restores old Porshe's off Whitcomb.

Week of April 20 - 26, 2025

City Manager

- Met with Councilmen Douglass
- Completed RFP for CDBG Grant support.
- Attended City Council Meeting
- Ordered Compost for compost give-a-way program.
- Met with Matt Anderson at the wastewater treatment plant to discuss internet problems with the internet security provider.
- Attended Cap-to-Cap orientation meeting.

Planning

- Placer County has asked me to present the historic inventory to the MAC on May 21st.
- Respond to zoning questions.
- Coordinating having Placer County support our GIS layer for zoning.
- Followed up with HCD on Annual Progress Report.

- On vacation until May 9th.

Maintenance Department

- We finished pulling and whacking the weeds in front of the Best Western and Colfax Motor Lodge.
- Weeded area on South Auburn across from the old hotel.
- Weeded the Ball Park exit hillside.
- Mowed all city parks. Ball Park, Depot, Sheriff Station, Art Park and Arbor Park.
- Made a mounting frame for the Round About signs and mounted signs.
- Mounted new door and repaired the door jamb, and painted to match Roy Tom's bathroom.
- Repaired broken irrigation system at Splash Pad.
- Hung baskets for the garden club, replace all the drip line irrigation at the gazebo, and Also along Main St.
- Weeding along one side of Rising Sun.
- Lowered flags to half mass.
- Started weeding the solar field at the Wastewater plant.

Wastewater Treatment Plant/Sewer

- Plant diverted due to high ammonia content. Working on a solution.
- Solids in plant have recovered to normal range.
- Construction finishing up on the last items for completion of the SAF project
- Finishing end of month reports

Administrative Services

- Out of the office this week.

City Clerk

- Attended IGL Webinar: Public Meetings: From Brown Act Basics to New Legislation.
- Facilitated the 4/23/2025 City Council Meeting.
- Met with CivicPlus to go over quotes for Agenda Management software.
- Met with Granicus to discuss further information in order to obtain a quote for Agenda Management software.
- Posted and Distributed the Request for Proposals for the CDBG Grant Administrator.
- Assisted in the day-to-day operations of the Front Office at City Hall.

Engineering

- Review & respond to daily emails.
- Coordinate CDBG survey RFP.
- Empire Storage Whitcomb Ave sewer eval & impact fee calcs.
- 1454 Canyon sewer eval.
- Measure 158 Whitcomb for sewer eval.
- Review SD video for O'Reilly Auto and coordinate easement redlines.
- Meet with 7-Eleven plumber and Building Inspector for sewer repair.
- Coordinate Geocon agreement.
- Review encroachment permit applications.
- Respond to complaints.
- Encroachment permits.

Building/Code Enforcement

- Plan reviews and inspections sewer lateral inspections.
- 203/211 Grass Valley: Contractor added to application. Work to begin.
- Stairs and porch for 120 Pleasant. Sent an email to Tina Tran asking for update. She's hiring a second contractor. She also went through 2 architects as well.
- 1225 Hwy 174 commercial building development. Waiting for response to BV review.
- 416 Rubican SFD. Waiting for the applicant to correct BV's 2nd review.
- Reviewed/Sent the BV 3rd comments to ARCO TESLA project.
- Colfax Storage: BV sent 2nd round of comments to owner. Waiting for response.
- 54 W. Oak St. sewer lateral replacement. Plumber starts May 9th.
- Worked on ADA compliance issues for the outdoor dining tables.
- 333 Culver Code violation: HVAC and main panel w/o permit, wrong panel installed, unsafe service entrance.
- Met fire/owner at 1225 S Auburn building. Fire is requiring sprinklers due to change of use and woodworking shops are required if over 2500sf. The building is 9000sf. Might have killed the project.
- Orielly's civil plans almost complete. Building plans approved.
- 411 Veda retaining wall: on hold waiting for lot line adjustment.
- Reviewed plans for a new residential storage building.
- Creating response to 222 N. Main. They claim previous inspector told them everything was good with their structures including illegal sewer lateral. They claim they should have to grout in their fixtures and don't know how....
- Pursuing liens on a property on Alpine and on Dinky for non-response.



Staff Report to City Council

FOR THE APRIL 23, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: Emergency Sewer Repair of Force Main on Canyon Way.

Budget Impact Overview:

N/A:	Funded: X	Un-funded:	Amount: \$25,657.15	Fund(s): 561
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RECOMMENDED ACTION: Adopt Resolution __-2025 authorizing the City Manager to make payment to Gabe Mendez, Inc. in the amount of \$25,657.15 for Emergency Repair of the Force Main on Canyon Way.

Summary/Background

At approximately 16:15 on Tuesday, 11 March 2025, City staff were notified water was coming out of the ground at the corner of Plutes Way & South Canyon Way, approximately 200 yards downstream from Lift Station #5 (LS5). The repair effort lasted approximately 24 hours, with 3 different contractors working together to repair and contain the spill.

The following are the costs invoiced by the contractors.

Lorang Brothers -----	\$18,824.48
Bule Ribbon Septic -----	\$7,900.00
Gabe Mendez, Inc. -----	\$25,657.15
Total -----	\$52,381.63

Conclusions and Findings

The invoices from Lorang Brothers and Blue Ribbon Septic were within the City Manager's spending authority and have been paid. However, the \$25,657.15 invoice from Gabe Mendez, Inc. exceeds that authority and requires City Council approval before payment can be made.

Fiscal Impacts

\$25,657.15

Attachments:

1. Resolution __-2025
2. Gebe Mendez, Inc. Invoice
3. Blue Ribbon Septic Invoice
4. Lorang Brothers Invoice
5. City of Colfax Spill Report

City of Colfax

City Council

Resolution No. __-2025

AUTHORIZE THE CITY MANAGER TO MAKE PAYMENT TO GABE MENDEZ, INC. IN THE AMOUNT OF \$25,657.15 FOR EMERGENCY REPAIR OF THE FORCE MAIN ON CANYON WAY.

WHEREAS, at approximately 16:15 on Tuesday, 11 March 2025, City staff were notified water was coming out of the ground at the corner of Plutes Way & South Canyon Way, approximately 200 yards downstream from Lift Station #5 (LS5); and,

WHEREAS, the repair effort lasted approximately 24 hours, with 3 different contractors working together to repair and contain the spill; and,

WHEREAS, the following are the costs invoiced by the contractors.

Lorang Brothers -----	\$18,824.48
Bule Ribbon Septic -----	\$7,900.00
Gabe Mendez, Inc. -----	\$25,657.15
Total -----	\$52,381.63 ; and,

WHEREAS, the invoices from Lorang Brothers and Blue Ribbon Septic were within the City Manager's spending authority and have been paid. However, the \$25,657.15 invoice from Gabe Mendez, Inc. exceeds that authority and requires City Council approval before payment can be made.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax approves and authorizes the City Manager to make payment to Gabe Mendez, Inc. in the amount of \$25,657.15 for emergency repair of the forced main on Canyon Way.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on May 14, 2025, by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

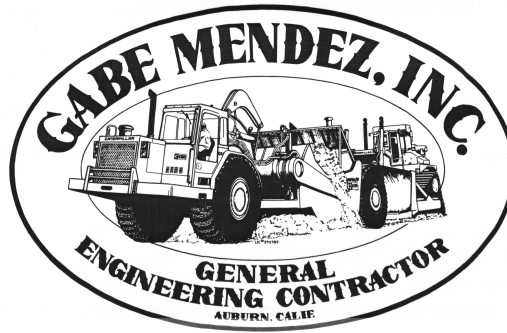
ABSENT:

ATTEST:

Sean Lomen, Mayor

Amanda Ahre, City Clerk

Gabe Mendez, Inc.
P.O. Box 459
Newcastle, CA 95658
Phone # 916-663-3372
Fax # 916-663-1478



LIC.#293782

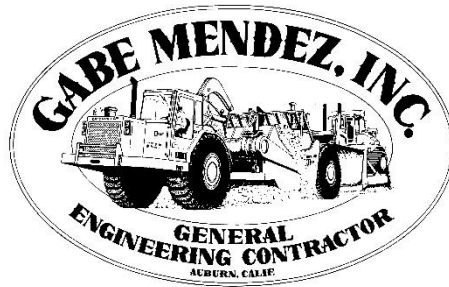
Invoice

Date	Invoice #
4/10/2025	1

Bill To

City of Colfax
P.O. Box 702
Colfax, CA 95713

Project Code		Project	Addendum #
		2505 - Emergency R...	
Description	Rate	Quantity	Amount
Emergency Sewer Repair of Force Main on Canyon Way 3/11-3/12	25,657.15	1	25,657.15
<div>Thank you for your business!</div>		Subtotal	
		\$25,657.15	
		Sales Tax (0.0%)	
		\$0.00	
		Total	
		\$25,657.15	
		Payments/Credits	
		\$0.00	
		Balance Due	
		\$25,657.15	



LIC. # 293782

P.O. BOX 459 • NEWCASTLE, CA. 95658 • (916) 663-3372 • (916) 663-1478 • GABEMENDEZINC.COM

April 9, 2025

City of Colfax
P.O. Box 702
Colfax Ca. 95713

Subject: **Emergency Sewer Repair Canyon Way**

Please review the details of this request and let me know if this is acceptable to proceed forward.

Work performed:

Emergency sewer repair of force main on Canyon Way.

Description:

Dispatch equipment, labor, and material for force main sewer line break on Canyon Way. Setup traffic control, excavate and locate sewer line break at 11' deep. Pea gravel in surrounding trenches caused cave-ins and shoring issues to get down to pipe. Install shoring box. Break was on a bell of pipe. It appeared the break was there for a long time as the plastic around the break was worn away and smooth from erosion. We made the repair with 6" x 12" long sleeve and mega lugs as well as 2' of new pipe. Provided AB for backfill. Lorang Brothers finished backfill. Demobilized equipment from Lorang's yard on Thursday 3/13/25.

Cost:**Total****\$25,657.15**

If you have any question regarding this request, do not hesitate to contact me.

Sincerely,

Evan Mendez
Superintendent

DAILY EXTRA WORK REPORT

GABE MENDEZ, INC.

GMI PROJECT NO. 2505WORK PERFORMED FOR : City of ColfaxDESCRIPTION OF WORK : Repair broken sewer force main on Canyon Way. Pipe was 11 feet deepDemobilize Materials on 3/13

GMI DEWR#: _____

DAY OF WEEK: Tues. - WedDATE PERFORMED: 3/11 - 3/12

DATE OF REPORT: _____

EQUIP NO	EQUIPMENT	HOURS	HOURLY RATE	EXTENDED AMOUNT	LABOR	CLASS	HOURS	HOURLY RATE	EXTENDED AMOUNT
	Foreman Truck	12.0	\$ 42.39	\$ 508.68	Foreman		DT 8.0	\$ 191.00	\$ 1,528.00
	Utility Truck	17.0	\$ 42.39	\$ 720.63			OT 4.0	\$ 155.00	\$ 620.00
	Peterbilt 10 Wheeler	22.0	\$ 105.44	\$ 2,319.68	Operator		DT 13.0	\$ 186.00	\$ 2,418.00
	Trail King Tiltbed	8.0	\$ 8.56	\$ 68.48			OT 4.0	\$ 150.00	\$ 600.00
	Light Plant	13.0	\$ 10.94	\$ 142.22	Laborer		DT 52.0	\$ 130.00	\$ 6,760.00
	Trench Box	16.0	\$ 22.84	\$ 365.44			OT 16.0	\$ 105.00	\$ 1,680.00
	Cat 950G	4.0	\$ 154.53	\$ 618.12	Truck Driver		DT 14.0	\$ 140.00	\$ 1,960.00
							OT 4.0	\$ 115.00	\$ 460.00
					Truck Driver		OT 4.0	\$ 90.00	\$ 360.00
							REG		
							OT		
							REG		
							OT		
							REG		
MATERIAL & WORK DESCRIPTION		NO. of UNITS	UNIT COST	EXTENDED AMOUNT	SUB-TOTAL				\$ 16,386.00
3/4" AB		50	\$ 36.00	\$ 1,800.00	LABOR SURCHARGE % ==>>		0%		\$ -
					SUBSISTENCE				
					TRAVEL EXPENSE				
					OTHER				
					TOTAL COST OF LABOR				\$ 16,386.00
TOTAL COST OF EQUIPMENT, MAT'L & WORK ==>>				\$ 6,543.25					\$ 6,543.25
				+ % MARKUP ON LABOR =====>	15%	(A)			
				+ % MARKUP ON MATERIAL & WORK ==>	15%	(B)			
				TOTAL THIS REPORT				\$ 25,657.15	

Blue Ribbon Septic/ Curt's Pumping/ Sacramento Grease Trap

P.O. Box 698

Loomis, ca 95650

916-676-6325/ 916-678-0006

BlueRibbonSeptic@gmail.com | Blueribbonseptic.com

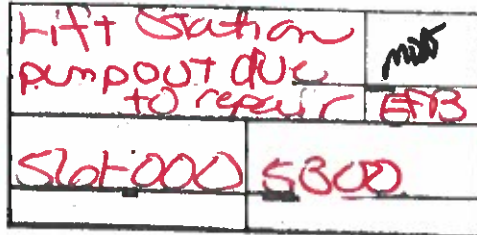


RECIPIENT:

City of Colfax

Illinoistown Road

Colfax, California 95713



Invoice #11546

Issued 03/12/2025

Due 03/12/2025

Type of Waste Intercepted/Trap Grease
Collected

Percentage of grease n/a

Gallons Collected n/a

Driver Name Ryan/Deandre

Tank location Sewer lift station near illinoistown rd.

Total \$7,125.00

Account Balance \$7,900.00

For Services Rendered

Product/Service	Description	Qty.	Unit Price	Total
Port to Port Onsite Pumping	Onsite sewer line pumping charged every 15 minutes.	76	\$93.75	\$7,125.00

Pumped the lift station near Illinois town rd while repairs were being performed upstream from the lift station. 19hrs from start to finish.

Please contact us with any questions regarding this invoice
IKG Amount collected calculated Mathematically. Written agreement allowing company to sign for IKG generator and receiving facility on file.
Disposal site : Sacramento Area Sewer District, 8521 Laguna Station Rd, Elk Grove, CA 95758 - IKG Decal #TL0054 or TK0186

Total \$7,125.00

Account balance \$7,900.00

[Pay Now](#)

**LORANG BROTHERS CONSTRUCTION INC.**

1175 South Auburn Street Colfax, CA 95713

(530) 346-8150

Fax (530) 346-6120

April 8, 2025

City of Colfax
Colfax, CA 95713

Attn: Ron Walker, City Manager

Re: City of Colfax – Emergency Sewer Repair – Invoice Summary

Ron:

Lorang Brothers Construction, Inc. (LBC) has attached our Invoice, for the Emergency Sewer Repair work performed on the night of March 11, 2025 and into March 12, 2025, for your use.

Please find the following breakdown of Labor, Equipment and Materials, as follows:

LBC Labor	\$ 11,158.98
LBC Equipment	\$ 7,155.39
LBC Materials	\$ 510.10

Total Invoice \$ 18,824.48

We have included Daily Extra Work Reports (DEWR's) with backup, for your use.

Please feel free to call with any questions.

Very truly yours,

LORANG BROTHERS CONSTRUCTION, INC.

Ryan LaVigne
Project Manager

LS #5 Repair		CFR
		EfB
561-000	5300	



14 March 2025

Xuan Luo, Senior Water Resource Control Engineer
NPDES Compliance and Enforcement Unit
Central Valley Regional Water Quality Control Board
11020 Sun Center Drive, Suite 200
Rancho Cordova, CA 95670

Subject: Technical Report – City of Colfax Force Main Sanitary Sewer Overflow

Dear Xuan Luo,

This written submission is in response to a sanitary sewer overflow (SSO) that occurred in the City of Colfax (City) collection system 11 March 2025.

Description of Spill

At approximately 16:15 on Tuesday, 11 March 2025, City staff were notified water was coming out of the ground at the corner of Plutes Way and S. Canyon Way, approximately 200 yards downstream from Lift Station 5 (LS5). The location of the spill is presented in **Figure 1**. City staff arrived on scene at 16:45. LS5 pumps were shut off at 17:30. Larang Construction and Babe Mendez Company were onsite at 17:30 to begin repair work. The forcemain bell connector to the manhole cracked allowing wastewater to escape. A two-foot section of the pipe was removed and replaced. Blue Ribbon Septic Pump Company arrived on scene at 18:00 and immediately began pumping spilled wastewater. Repairs were completed at 11:00 on 12 March 2025, and LS5 was put back online at 11:07.

Based on picture guidance, runtime of LS5 pumps, and low-flow conditions measured at the Wastewater Treatment Plant, the City estimated that approximately 1,500 to 1,800 gallons of wastewater were spilled by bubbling up through the pipe bed. Local topography completely contained the spill and City staff were able to remove the wastewater before any sewage reached the closest water way, Bunch Creek.



Figure 1 Location of 11 March 2025 Sanitary Sewer Overflow (from Google Maps)

Steps Taken to Minimize Effect of Spill

In responding to the SSO, City staff implemented the Overflow Emergency Response Plan, which includes clean-up of the spill area and notified the California Office of Emergency Services (CAL-OES) of the spill at 19:15 on 11 March 2025 with control number 25-1238. CAL-OES subsequently notified Paul Wadding at the Central Valley Regional Water Quality Control Board and other applicable agencies of the SSO. Samantha Bailey of the Placer County Environmental contacted Matt Anderson at 20:15 on 11 March 2025. Matt Anderson emailed incident details to Paul Wadding 08:01 Thursday 13 March 2025.

Shortly after arriving at the site, the City shut down operation of LS5 to prevent additional wastewater from being pumped through the broken force main. The City contracted with Blue Ribbon Septic Pump Company to pump wastewater from the LS5 wet well to handle incoming wastewater through the collection system. Wastewater collected by Blue Ribbon Septic Pump Company was trucked to the WWTP influent.

Corrective Steps

To mitigate the potential for SSOs, the City implements a Sewer System Management Plan (SSMP), which was most recently updated in 2022. As part of its SSMP, the City regularly conducts smoke testing and video inspections of its collection system as part of its operations and maintenance activities. For areas where problems are identified, the City

conducts cleaning, and if necessary, sewer line rehabilitation or replacement to ensure that the collection system operates properly. In the event of an SSO, the City implements its Overflow Emergency Response Plan.

The City replaced this segment of pipe in 2012 as part of a Capital Improvement Program to reduce inflow and infiltration in its collection system. In 2019, a section of this force main split due to structural/manufacturing failure of the 6-inch pipe. As this fracture is 100 yards downstream from the 2019 event, it is likely the same issue caused this break. Other than the 2019 event, the City does not have a history of SSOs, and has been actively working to reduce inflow and infiltration into its collection system by rehabilitating and replacing pipes through its Capital Improvements Program.

In addition to continuing to implement its SSMP, the City plans to implement the following corrective steps to prevent and/or minimize the potential for future spills:

- Prioritize CCTV of the force main to evaluate pipe condition.

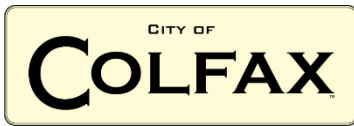
The City is committed to making investments in its infrastructure to ensure that its system operates in a safe and reliable manner, in accordance with industry standards, to protect the environment and public health. If you have any questions, or need further information, please contact me at (916) 628-4849.

Sincerely,



Matt Anderson
Chief Plant Operator
City of Colfax Wastewater Treatment Plant

cc: Mitch Mysliwec, Larry Walker Associates
Gorman Lau, Larry Walker Associates



Staff Report to City Council

FOR THE MAY 14, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Kathy Pease, AICP, Planning Consultant
Subject: Fire Severity Map Ordinance

Budget Impact Overview:

N/A:	Funded:	Un-funded: X	Amount:	Fund(s):
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RECOMMENDED ACTION: Conduct a second reading and adopt the attached Ordinance designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection with modifications pursuant to Government Code Section 51179, to be effective 30 days after adoption.

Summary/Background

This is a proposal to consider adoption of a Municipal Code amendment (Attachment A) to the Health and Safety chapter (Chapter 8.32) to adopt the State Fire Marshal's designation of High and Very High Hazard Severity Zones within the City of Colfax. This also includes minor amendments to add additional definitions for fire severity. As shown in Attachment 1, the entire city is located within a high (orange-colored areas) or very high (red-colored areas) Fire Hazard Severity Zone.

Discussion

In September 2021, Senate Bill 63 was approved, which directed the State Fire Marshal to identify areas in the state as moderate, high and very high fire hazard severity zones (FHSZ) based on statewide criteria and the severity of fire hazard that is expected to prevail in those areas. The criteria take into consideration fuel loading, slope, fire weather and other relevant factors as a major cause of wildfire spread. In September 2022, Assembly Bill 211 was approved which requires local agencies to designate by ordinance FHSZ within 120 days of receiving recommendations from the State Fire Marshal pursuant to Government Code Section 51178.

In February 2025, the Office of the State Fire Marshal released updated FHSZ maps which included areas in Placer County, including Colfax. The map is included as Exhibit B.

Proposed minor amendments (Attachment 3) are proposed to the Health and Safety Municipal Code (Section 8.32) to include reference to the FHSZ map, including definitions for High and Very High FHSZ.

These changes do not make substantial changes to requirements for property owners. It was already acknowledged that the city is within a high fire severity area, and Chapter 8.32 Hazardous Vegetation Abatement and Establishment of Defensible Space is consistent with the state requirements, by defining actions needed to maintain property.

Fiscal Impacts

This action has minimal impact on the City's General Fund as a result of this amendment.

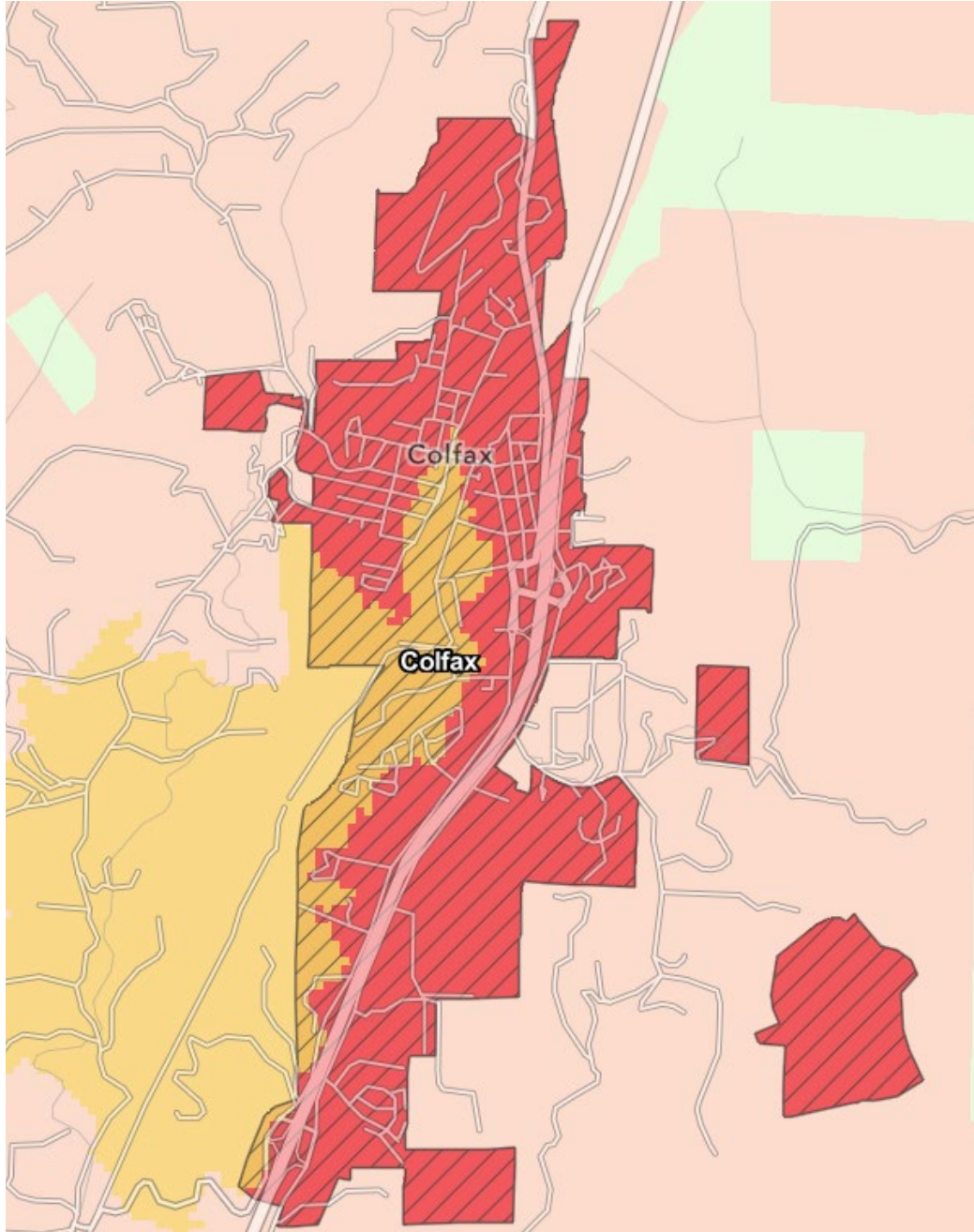
Environmental Review

The City of Colfax hereby finds that said action is exempt from the California environmental Quality Act (CEQA) and the CEQA Guidelines, for the following reasons: pursuant to Sections 15061 (b) (3) and 15303 and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Section 15304 (minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources) and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Attachments:

1. Fire Severity Zones Map
2. Ordinance Cover
3. Chapter 8.32 Proposed Amendments
4. Frequently Asked Questions 2024 Fire Hazard Severity Zones

EXHIBIT B
CITY OF COLFAX FIRE SEVERITY MAP



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High **High** **Moderate**

CITY OF COLFAX

ORDINANCE NO. 561

AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF COLFAX AMENDING TITLE 8 OF THE HEALTH AND
SAFETY CODE TO ADDRESS THE HIGH AND VERY HIGH FIRE
SEVERITY ZONES MAPPED BY THE STATE OF CALIFORNIA.

The City Council of the City of Colfax does ordain as follows:

Section 1: Code Revisions

Title 8.32 of the Health and Safety Code, of the Colfax Municipal Code is hereby revised as set forth in Exhibit A attached hereto and by this reference, incorporated herein, to address the State Fire Marshall's designation of the City of Colfax boundaries within a High or Very High Fire Severity Zone consistent with California Government Code 51178. The amendment includes minor edits including the definitions of high and very high severity zones.

Section 2. Adoption of Fire Maps: The City Council hereby adopts the fire maps attached hereto as Exhibit B. The official maps are also located electronically on the state website: [Fire Hazard Severity Zones | OSFM](#)

Section 3 Superseding Provisions

The provisions of this ordinance and any resolution adopted pursuant hereto shall supersede any previous ordinance or resolution to the extent the same is in conflict herewith.

Section 4. Severability

If any section, phrase, sentence, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, the invalid or unconstitutional portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. California Environmental Quality Act Findings

The City of Colfax hereby finds that said action is exempt from the California environmental Quality Act (CEQA) and the CEQA Guidelines, for the following reasons: pursuant to Sections 15061 (b) (3) and 15303 and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Section 15304 (minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources) and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

This ordinance shall, within 15 days after its adoption, be published or posted in accordance with Section 36933 of the Government Code of the State of California with the names of those City Council members voting for and against it.

The foregoing ordinance was introduced at a duly held regular meeting of the City Council of the City of Colfax on the 23rd day of April 2025 and passed and adopted at a duly held regular meeting of the City Council on the ____ day of _____ 2025, by the following vote:

AYES:

NOES:
ABSENT:

Sean Lomen
Mayor

APPROVED AS TO FORM:

ATTEST:

Connor W. Harkins
City Attorney

City Clerk

Chapter 8.32 - HAZARDOUS VEGETATION ABATEMENT AND ESTABLISHMENT OF DEFENSIBLE SPACE LOCATED IN HIGH AND VERY HIGH FIRE SEVERITY AREAS OF THE CITY

Sections:

8.32.010 - Purpose and intent.

The purposes of this chapter are (1) recognize that the State Fire Marshall has mapped the boundaries of the city of Colfax as being in High and Very High Fire Severity zones, 2) to give direction, define expectations and ensure that structures within city limits establish appropriate defensible space and minimize the risk posed by hazardous vegetation and combustible materials, (3) promote public safety by mitigating the risk from wildfires, and (4) establish an enforcement process and procedure to reasonably maximize compliance with the requirements established by this chapter.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.020 - Application.

The provisions of this chapter shall apply generally to all parcels throughout the city of Colfax, as designated by the State Fire Marshall within a High and Very High Severity Zone including but not limited to:

A. Requirements of Government Code Section 51182 for Areas in Very High and High Fire Hazard Severity Zones

B. All parcels adjacent to improved parcels where:

(a) the owner, responsible party or occupant of the improved parcel is unable to obtain the required defensible space; and

(b) the city official determines that the condition of fuels on the parcel adjacent to the improved parcel creates a hazardous fire condition. The owner of, or responsible party for, the parcel adjacent to the improved parcel shall provide the fuel modifications needed to meet the defensible space requirements of the adjacent improved parcel subject to applicable law including the finding by the city official that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure on the improved parcel, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure.

B. All parcels where:

1. The parcel is adjacent to a roadway or fire access easement which is determined by the city official to be necessary for the safe ingress to and egress from the area served by the roadway or fire access easement; and
2. The current condition of fuels on the adjacent parcel is determined by the city official to constitute a hazardous fire condition.

C. If any part of this chapter conflicts with any other part of this code the more restrictive provision(s) shall control.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.030 - Definitions.

The following definitions shall apply to the provisions of this chapter:

"Abate" or "abatement" shall mean and refer to an act used to remove, destroy, eliminate, size, impound, or any action taken to mitigate or terminate a public nuisance.

"Abatement costs" shall mean and refer to any and all costs incurred by the city, CalFire or any person or entity acting on their behalf to enforce the provisions of this chapter and to abate the hazardous vegetation or combustible material or create defensible space on any parcel pursuant to this chapter, including physical abatement costs, administration fees and any additional actual costs incurred for the abatement proceeding(s), including attorney's fees and consultant expenses, if applicable.

"Citation" or "administrative citation" shall mean and refer to a civil citation issued pursuant to Colfax Municipal Code Chapter 1.25 stating there has been a violation of one or more provisions of this chapter and setting the amount of the civil penalty to be paid by the responsible party.

"City" or "Colfax" shall mean and refer to the city of Colfax, a California municipal corporation and general law city.

"City official" shall include the city manager or his/her designee, the community services director, the chief building official, the code enforcement officer, and the fire chief or person acting in his/her capacity, and any person designated by the fire chief to act in his/her stead.

"Combustible material" shall mean and refer to all rubbish, litter or material of any kind other than hazardous vegetation that is combustible or flammable and endangers the public safety by creating a fire hazard.

"County" shall mean the county of Placer, a political subdivision of the state of California.

"Days" shall mean calendar days unless the context otherwise requires.

"Defensible space" means and refers to that area described in Public Resources Code §§ 4290 and 4291 and as otherwise described in this chapter, which is adjacent to each side of a building or structure and must be cleared of all combustible material, hazardous vegetation, brush, flammable vegetation, or combustible growth such that it would be unlikely to ignite any structure under normal conditions, subject however to the exceptions set forth in this chapter.

"Fire hazard" shall mean any condition, arrangement, act or omission which:

"High Fire Hazard Severity Zone". A geographic area designated pursuant to California Government Code Section 51178 and based on consistent statewide criteria and on the severity of fire hazard that is expected to prevail in those areas. High fire hazard severity zones are based on fuel loading, slope, fire weather, and

1. Increases, or may cause an increase of hazard or menace of fire to a greater degree than that customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing or extinguishing fire; or

2. May obstruct, delay, hinder or interfere with the operations of a fire department or the egress of occupants in the event of fire.

"Fuel modification area" shall mean and refer to a strip of land in which the following fuel reduction activities are required to occur:

- 1.Cut and remove all weeds and grasses down to a height of six inches or less;
- 2.Prune and remove "ladder fuels" up to fifteen (15) feet or higher from their base;
- 3."Mosaic" all stands of brush;
- 4.Remove all dead or decaying trees and tree limbs; and
- 5.Perform any other fire protection or maintenance activities within the fuel modification area(s) consistent with the standards and requirements contained in Public Resources Code § 4290 and any regulations adopted pursuant thereto, or as required by a city official.

"Hazardous vegetation" shall mean and refer to any vegetation that is combustible and endangers the public safety by creating a fire hazard. Hazardous vegetation includes material that in its natural state will readily ignite, burn and transmit fire from native or landscape plants to any structure or other vegetation. Hazardous vegetation includes, but is not limited to, dry grass and leaves, brush, weeds, green waste, dead or dying trees, low-hanging branches, litter or other flammable vegetation that creates a fire hazard. Hazardous vegetation shall not include a commercial agricultural crop that is being actively grown and managed by the parcel owner, his or her legal tenant, or other responsible party.

"Improved parcel" shall mean and refer to a portion of real property on which a structure is located, the area of which improved parcel is determined by the county assessor's maps and records and which may be identified by an assessor's parcel number.

"Ladder fuels" shall mean and refer to fuels that can carry a fire vertically between or within combustible material or hazardous vegetation.

"Notice to abate" shall mean and refer to a notice served upon a responsible party pursuant to Colfax Municipal Code Section 8.16.050.

"Owner" shall mean and refer to the owner as shown on the most recent equalized assessment role as owning the parcel that is subject to proceedings or enforcement under this chapter.

"Parcel" shall mean and refer to a portion of real property of any size, whether vacant, occupied or improved, the area of which is determined by the county assessor's maps and records and which may be identified by an assessor's parcel number.

"Responsible party" shall mean and refer to an individual, association, co-partnership, political subdivision, government agency, municipality, industry, public or private corporation, firm, organization, partnership, joint venture or any other person or entity whatsoever whose act or omission causes or contributes to a violation of this chapter.

"Structure" shall mean and refer to any dwelling, house, building, or other type of combustible construction that occupies a space greater than one hundred twenty (120) square feet and a height taller than seven feet from finished grade, whether or not occupied, including but not limited to a wood or otherwise combustible fence attached to or near any other structure.

"Unimproved parcel" shall mean and refer to a portion of land of any size upon which no structure is located, the area of which is determined by the county assessor's maps and records and may be identified by an assessor's parcel number (APN).

"Very High Fire Hazards Severity Zone". A geographic area designated pursuant to California Government Code Section 51178 and based on consistent statewide criteria and on the severity of fire hazard that is expected to prevail in those areas. Very high fire hazard severity zones is based on fuel loading, slope, fire weather and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.040 - Nuisance declared; duty to abate hazardous vegetation and combustible material.

A. Hazardous vegetation and combustible materials within one hundred (100) feet of a structure, or such greater distance as the city official may determine, or along roadways that serve as primary ingress and egress routes, are hereby declared to be a public nuisance that may be abated in accordance with this chapter, in accordance with the applicable provisions of Colfax Municipal Code Chapter 8.16 or by any other means allowed by law.

B. It shall be the duty of every owner, responsible party, occupant, and person in control of any parcel or any interest therein which is located in the city to abate therefrom, and from all sidewalks and roadways on or immediately adjacent thereto, except for those roads accepted as public roads by the city, all combustible material and hazardous vegetation which constitutes a fire hazard and public nuisance which may endanger or damage neighboring property or forestland, or which may otherwise endanger public health, safety and welfare within the city. C. The requirements of this section shall be satisfied if the parcel is cleared in accordance with the requirements of a notice to abate by cutting brush, trimming trees, thinning trees, disking, mowing, plowing or any other method described in a notice to abate, or, if no notice to abate is issued, by removing all hazardous vegetation and combustible materials as follows. A notice to abate may include all of the following requirements and such other requirements as the city official may impose in order to create defensible space or cause the removal of combustible materials or hazardous vegetation.

1. Create and maintain a defensible space of one hundred (100) feet from each side and from the front and rear of the main structure, but not beyond the property line except as provided by law.

2. The amount of fuel modification necessary may take into account the flammability of any structure on a parcel as affected by building material, building standards, location, and type of vegetation. Fuels shall be maintained in a condition so that a wildfire burning under average weather conditions would be unlikely to ignite the structure

- .3. Create and maintain a minimum of a ten-foot wide fuel modification area adjacent to the shoulder of any roadway serving as primary ingress to and egress from the parcel. All trees, hazardous vegetation and ladder fuels within that area shall be pruned and removed to a minimum height of fifteen (15) feet above the road.

4. The intensity of fuels management may vary within the one-hundred-foot perimeter of the structure, the most intense being with the first thirty (30) feet

around a habitable structure. Consistent with fuels management objectives, steps should be taken to minimize erosion

5. Remove the portion of any tree that extends to within ten (10) feet of the outline of a chimney or stovepipe.

6. Climbing vines must be removed from trees and structures.

7. Maintain trees, shrubs, or other plants adjacent to or overhanging a structure free of dead or dying wood to a distance of ten (10) feet from the structure.

8. Maintain the roof and rain gutters of a structure and a five-foot perimeter immediately around a structure free of leaves, needles, or other hazardous vegetation.

9. Maintain the property free of ladder fuels.

10. For unimproved parcels and vacant parcels of one-half acre or smaller that are not adjacent to an improved parcel: (a) cut and remove all weeds and grasses down to a height of six inches or less; (b) prune and remove ladder fuels to a height of at least ten (10) feet from their base; and (c) remove all other hazardous vegetation.

11. For unimproved parcels and vacant parcels larger than one-half acre that are not adjacent to an improved parcel:

(a) cut and remove all weeds and grasses down to a height of six inches or less; (b) prune and remove ladder fuels within twenty-five (25) feet of the parcel's property line to a height of at least ten (10) feet from their base; and (c) remove all other hazardous vegetation.

12.a. Any owner or responsible party operating a railroad on any parcel shall, if ordered by the fire chief, the fire chief's designee or any other city official, destroy, remove, modify or otherwise abate so as not to be flammable any hazardous vegetation or other combustible material on the railroad right-of-way. The order to destroy, remove, modify or otherwise abate hazardous vegetation or other combustible materials shall specify the location of the hazard to be destroyed, removed, modified or abated within the right-of-way, the width of the hazard which shall not exceed the width of the right-of-way, and the time within which compliance with the order is required. The city official having primary responsibility for fire protection of the area shall allow a reasonable period of time for compliance with an order to destroy, remove, modify or abate hazardous vegetation or other combustible materials within the right-of-way. b. Nothing in this section shall excuse any owner or responsible party operating a railroad within the city from complying with the requirements of this chapter on any parcel outside of the railroad right-of-way.

13. Whenever practical difficulties, unique circumstances or unnecessary hardship inconsistent with the general purposes of this chapter may result from the strict and literal interpretation of the provisions of this chapter, the city official shall have authority to grant, upon such safeguards and conditions as the city manager may determine, such variances from the provisions of this chapter as may be in harmony with its general purpose and intent.

D. The city official may mandate additional fuels management of an area more or less than the above-referenced widths or heights for the protection of public health, safety, or welfare, or the environment, if the city official finds that the additional fuels management is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite any structure(s), and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to a structure on an improved parcel. The city official shall determine appropriate defensible space distances based upon a visual inspection of the parcel and shall consider all factors that place the structure(s) on the adjacent improved parcel at risk from an approaching fire. These factors shall include, but are not limited to, local weather conditions, fuel type(s), topography, current use of a parcel, and the environment where the adjacent parcel or the structure(s) is located.

E. When a structure is less than one hundred (100) feet from a property line and combustible material or hazardous vegetation on an adjacent parcel presents a fire hazard for the structure, the owner of the parcel where the fire hazard exists shall be responsible for creating defensible space and clearing the area on that owner's land which is within one hundred (100) feet of the structure and is needed to provide the necessary fire protection in the manner and to the extent required by the city official.

F. Where the terrain, condition or environment on the adjacent parcel is such that it cannot or should not be disked or mowed, the public official may require or authorize other means of hazardous vegetation or combustible material removal.

G. No parcel owner or responsible party may allow any portion of vegetation on his or her property to interfere with street and emergency vehicle access, regardless of whether the access is along a public street or along a private residential access road. The city official may provide written notice to the property owner or responsible party requiring vegetation to be trimmed for a specified additional distance when the city official determines the vegetation would otherwise interfere with street or emergency vehicle access.

H. If the parcel owner or responsible party fails to maintain these clearance requirements, the city official may abate the nuisance without further notice and at the parcel owner's or responsible party's expense. This subsection shall not apply to cultivated ground cover

such as green grass, ivy, succulents, or similar plants used as ground covers, provided they do not constitute a fire hazard. I. Pursuant to California Health and Safety Code § 14930 and Government Code § 25845, as amended, a city official may summarily abate weeds, combustible materials or hazardous vegetation on private property that in any way hinders emergency access and may charge the parcel owner for the abatement costs.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.050 - Enforcement.

A. The provisions of this chapter may be enforced following the abatement procedure provided for in Colfax Municipal Code Chapter 8.16, Article II, or any other enforcement process allowed by law. B. In order to carry out the abatement activities authorized by this chapter and Colfax Municipal Code Chapter 8.16, the city official may apply to the Placer County Superior Court for issuance of an inspection warrant pursuant to California Code of Civil Procedure Part 3, Title 13, as amended, replaced or renumbered from time-to-time, or any other applicable provision of California law, and may abate any nuisance as authorized in any such warrant.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.060 - Abatement lien.

A. The city manager or his/her designee shall keep a true and accurate account of all abatement costs incurred in enforcing any provision of this chapter. The amount of any unpaid administrative costs, plus interest, plus any other costs as provided in this chapter or this code may be declared a lien on such real property in accordance with the provisions of Colfax Municipal Code Chapter 8.16, Article III. B. The city may cause any such lien to be collected at the same time and in the same manner as city taxes are collected, in addition to any other collection process authorized by Colfax Municipal Code Chapter 8.16, Article III, or other applicable provision of law.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.070 - Citations, fines and penalty provisions.

A. Every owner and responsible party who violates any provisions of this chapter shall be subject to and pay administrative fines under Colfax Municipal Code Chapter 1.25. All provisions of Colfax Municipal Code Chapter 1.25 are applicable to and may be utilized by the city in the imposition, calculation and enforcement of any such administrative

finer. B. The provisions of Colfax Municipal Code Chapter 1.24 shall be applicable to any owner or responsible party who violates this chapter.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.080 - Hardship.

If the owner or responsible party of any parcel establishes to the satisfaction of the city manager that compliance with this chapter will result in undue hardship inconsistent with the purpose or intent of this chapter, a written request for hardship status may be submitted to the city manager. The city manager, after consulting with the city fire chief or the fire chief's designee, may make a hardship finding only if the owner or responsible party presents facts that clearly demonstrate, in the city manager's sole discretion, that compliance with this chapter at the required time would result in an undue hardship.

A. For purposes of this section, "undue hardship" shall include, but not be limited to: (1) the severe illness or incapacitation of the owner or responsible party; (2) the immediate transfer or removal of the owner or responsible party from the state, thereby making the hiring of a contractor or performance of any work needed to achieve compliance with this chapter impractical or overly burdensome; (3) any physical or financial situation that would render compliance with the time limits or other requirements of this chapter extraordinarily difficult or impractical; or (4) the lack of availability of a contractor or other person to perform the work necessary to achieve compliance with this chapter. The owner or responsible party shall bear the burden of submitting documentation and proving the existence of a bona fide undue hardship to the satisfaction of the city manager. B. If the city manager determines that hardship status should be granted to any applicant, the city manager may either: (1) extend the time for compliance for a reasonable time; or (2) after consulting with the city fire chief or the fire chief's designee, modify the scope of the abatement needed to achieve compliance with the requirements of this chapter. In no case shall the city manager or other city official excuse performance with the requirements of this chapter. C. Any owner or responsible party to whom a hardship finding is granted shall be given written notice of the finding. That notice shall inform the owner or responsible party that hardship status has been granted and any conditions imposed on that status. D. Any owner or responsible party who objects to the city manager's decision to grant or deny hardship status may appeal by following the process for appeals in Colfax Municipal Code Section 8.16.100. The provisions of Colfax Municipal Code Sections 8.16.110 through 8.16.150, inclusive, shall apply in the event of any appeal.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)

8.32.090 - Authority to promulgate reasonable rules and regulations.

The city council reserves its right to adopt reasonable rules, regulations, and resolutions consistent with this chapter to enforce, interpret, and carry out the provisions of this chapter. Any such rules may be adopted by resolution or ordinance of the city council.

(Ord. No. 541, § 1(Exh. A), 3-11-2020)



FREQUENTLY ASKED QUESTIONS ABOUT: *2024 Fire Hazard Severity Zones*

Fire Hazard Severity Zones Explained

- **What is a “Fire Hazard Severity Zone,” or FHSZ?**
 - **Answer:** Public Resource Code 4202; The State Fire Marshal shall classify lands within state responsibility areas into fire hazard severity zones. Each zone shall embrace relatively homogeneous lands and shall be based on fuel loading, slope, fire weather, and other relevant factors present, including areas where winds have been identified by the department as a major cause of wildfire spread. Government Code 51178; The State Fire Marshal shall identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.
- **Why are fire hazard severity maps being updated?**
 - **Answer:** The hazard maps are being updated to more accurately reflect the zones in California that are susceptible to wildfire. The hazard mapping process will incorporate new science in local climate data and improved fire assessment modeling in determining hazard ratings.
- **What do Fire Hazard Severity Zones measure?**
 - **Answer:** The Fire Hazard Severity Zone map evaluates “**hazard**,” not “**risk**”. The map is like flood zone maps, where lands are described in terms of the probability level of a particular area being inundated by floodwaters, and not specifically prescriptive of impacts. “**Hazard**” is based on the physical conditions that create a likelihood and expected fire behavior over a 30 to 50-year period without considering mitigation measures such as home hardening, recent wildfire, or fuel reduction efforts. “**Risk**” is the potential damage a fire can do to the area under existing conditions, accounting for any modifications such as fuel reduction projects, defensible space, and ignition resistant building construction.
- **Where do Fire Hazard Severity Zones apply?**
 - **Answer:** Fire Hazard Severity Zones are found in areas where the state has financial responsibility for wildfire protection and prevention, called the State Responsibility Area. More than 31 million acres are in this area. Under Senate Bill 63 (Stern, 2021) Government Code 51178 was amended to add the Moderate and High Fire Hazard Severity Zones with the Very High in local jurisdictions.
- **What are the uses of Fire Hazard Severity Zones?**
 - **Answer:** The zones are used for several purposes including to designate areas where California’s defensible space standards and wildland urban interface building codes are

- **Is there an easy way to determine the Fire Hazard Severity Zone of my property?**
 - **Answer:** You can search by address to find your current designation on the web at: osfm.fire.ca.gov/FHSZ
- **What are the key elements of the Fire Hazard Severity Zone model?**
 - **Answer:** The fire hazard severity model for wildland fire has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The zones reflect areas that have similar burn probabilities and fire behavior characteristics. The factors considered in determining fire hazard within wildland areas are fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. FHSZs are not a structure loss model, as key information regarding structure ignition (such as roof type, etc.) is not included.
- **How do the Fire Hazard Severity Zone Maps differ from California Public Utilities Commission (CPUC) High Fire Threat District Maps?**
 - **Answer:** The California Public Utilities Commission (CPUC) sponsored map, known as "CPUC High Fire Threat District Map" (HFTD), includes similar factors as those in the FHSZ maps, however the CPUC HFTD Map is designed specifically for identifying areas where there is an increased risk for utility associated wildfires. As such, the CPUC map includes fire hazards associated with historical powerline-caused wildfires, current fuel conditions, and scores areas based on where fires start, as opposed to where potential fires may cause impacts.
- **Why is my property in a different zone than the adjacent area, which looks similar?**
 - **Answer:** In non-wildland areas, zone edges occur based on distance to the wildland edge. Because hazard in these areas is largely determined by incoming embers from adjacent wildland, urban areas that are similar in vegetation type and housing density may have a change in FHSZ class as the distance to the wildland edge increases. Areas immediately adjacent to wildland receive the same FHSZ score as that wildland where fire originates, and the model then produces lower scores as the distance to wildland edge increases.

In wildland areas, zone edges are a result of the way zones are delineated. Specifically, zones represent areas of similar slope and fuel potential. Zone boundaries divide zones based on geographic and vegetation features that align with fire hazard potential; although, at a local scale, it may appear that the immediate area is similar on both sides of the edge. The class value within a zone is based on the average hazard score across the whole zone, so areas that are in the same zone but not immediately adjacent to a local area can have an influence on the final zone classification.

Data Related Questions

- **How are Fire Hazard Severity Zones determined?**
 - **Answer:** CAL FIRE used the best available science and data to develop, and field test a model that served as the basis of zone assignments. The model evaluated the probability of

the area burning and potential fire behavior in the area. Many factors were included such as fire history, vegetation, flame length, blowing embers, proximity to wildland, terrain, and weather. ^{Item 2E}

- **What new data will be included in the new model, and how does this differ from the previous model?**
 - **Answer:** A 2 km grid of climate data covering the years 2003-2018 is being used in the update. The previous model used stock weather inputs across the state to calculate wildland fire intensity scores. The updated model will adjust fire intensity scores based on the most extreme fire weather at a given location, considering temperature, humidity, and wind speed. In addition, ember transport is being modeled based on local distributions of observed wind speed and direction values instead of using a generic buffer distance for urban areas adjacent to wildlands.
- **What is the difference between the various Fire Hazard Severity Zones?**
 - **Answer:** Classification of a wildland zone as Moderate, High or Very High fire hazard is based on the average hazard across the area included in the zone, which have a minimum size of 200 acres. In wildlands, hazard is a function of modeled flame length under the worst conditions and annual burn probability. Both these factors generally increase with increasing hazard level, but there may be instances where one value is Very High and the other is low, pushing the overall hazard into a more intermediate ranking. On average, both modeled flame length and burn probability increase by roughly 40-60% between hazard classes. Classification outside of wildland areas is based on the fire hazard of the adjacent wildland and the probability of flames and embers threatening buildings.
- **Why does the model place an emphasis on the spread of embers?**
 - **Answer:** Embers spread wildfire because they can travel long distances in the wind and ignite vegetation, roofs, attics (by getting into vents), and decks.

State Regulated Area Questions

- **When were the maps last updated?**
 - **Answer:** The Office of the State Fire Marshal began the regulatory process for the State Responsibility Area (SRA) in December 2022, the final maps were adopted on January 31, 2024, and became effective April 1, 2024.
- **What is “State Responsibility Area,” or SRA?**
 - **Answer:** SRA is a legal term defining the area where the state has financial responsibility for wildland fire protection and prevention. Incorporated cities and federal ownership are not included. Within the SRA, CAL FIRE is responsible for fire prevention and suppression. There are more than 31 million acres in SRA, with an estimated 1.7 million people and 800,000 existing homes.
- **How is state responsibility area determined?**
 - **Answer:** The Board of Forestry and Fire Protection (Board) classifies land as State Responsibility Area. The legal definition of SRA is found in the Public Resources Code Section 4125. The Board has developed detailed procedures to classify lands as State Responsibility Area. Lands are removed from SRA when they become incorporated by a city, change in ownership to the federal government, become more densely populated, or are converted to intensive agriculture that minimizes the risk of wildfire. While some lands are removed from SRA automatically, the Board typically reviews changes every five years.

- **What Fire Hazard Severity Zones are in State Responsibility Area?**
 - **Answer:** All of the State Responsibility Area is in a Fire Hazard Severity Zone. Lands are either ranked as Moderate, High or Very High Fire Hazard Severity Zones.
- **What are the wildland urban interface (WUI) building codes in State Responsibility Area?**
 - **Answer:** The WUI building codes (California Building Code (CBC) Chapter 7A) reduce the risk of embers fanned by wind-blown wildfires from igniting buildings. The codes for roofing, siding, decking, windows, and vents apply throughout all state responsibility area regardless of the fire hazard severity ranking. Ember-resistant building materials can be found at: <https://osfm.fire.ca.gov/divisions/fire-engineering-and-investigations/buildingmaterials-listing/>
- **Is the GIS data for Fire Hazard Severity Zones available for download?**
 - **Answer:** The data inputs used to develop the Fire Hazard Severity Zones are identified in the Initial Statement of Reasons (ISOR) [Title 19 Development \(ca.gov\)](#). CAL FIRE has developed an additional data package which consists of sequential modeling steps, including any data inputs that were not already publicly available and referenced in the ISOR. The data package encompasses 34 spatial datasets and 8 tables, provided in raster, polygon, and table format. These datasets are formatted for Esri ArcGIS software, except for four tables provided in Excel. Ten of the datasets are updated versions used to produce an edited SRA FHSZ map following the public comment period that ended April 4, 2023. Upon formal adoption of the FHSZ map, the final SRA FHSZ geospatial data file will become available. The data package is available on the FHSZ website [Fire Hazard Severity Zones \(ca.gov\)](#) under the science and methods banner.
- **Why do waterbodies have a Fire Hazard Severity Zone Classification?**
 - **Answer:** All areas in State Responsibility Area, including water bodies, require a fire hazard severity zone designation. The 2007 FHSZ maps zoned all water as moderate by default. In the 2023 FHSZ model we added a buffer of FHSZ from the surrounding wildland into water bodies to account for potential threat of embers to buildings on docks and house boats, as well as variation in reservoir height that occurs with drought.

Local Regulated Area Questions

- **What is “Local Responsibility Area”, or LRA?**
 - **Answer:** Local Responsibility Areas (LRA) are incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection. This is typically provided by city fire departments, fire protection districts, counties, and by CAL FIRE under contract.
- **When did Fire Hazard Severity Zones start in Local Responsibility Area?**
 - **Answer:** The “Bates Bill” (AB 337), Government Code Section 51175, was prompted by the devastating Oakland Hills Fire of 1991. This mid-1990s legislation calls for CAL FIRE to evaluate fire hazard severity in local responsibility area and to make a recommendation to the local jurisdiction where very high FHSZs exist. The Government Code then provides direction for the local jurisdiction to take appropriate action.
- **How are Fire Hazard Severity Zones determined in local responsibility areas?**
 - **Answer:** CAL FIRE uses an extension of the state responsibility area Fire Hazard Severity

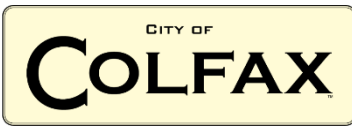
Zone model as the basis for evaluating fire hazard in Local Responsibility Area. The Local Responsibility Area hazard rating reflects flame and ember intrusion from adjacent wildlands and from flammable vegetation in the urban area. Item 2E

- **What are the requirements for landowners in FHSZs in local responsibility areas?**
 - **Answer:** California's WUI building codes (CBC Chapter 7A) apply to the design and construction of new buildings located in High and Very High FHSZs in Local Responsibility Areas. Local ordinances may require ignition resistant construction for remodel projects. Check with your local building department to determine which ignition resistant building codes apply to your project. In addition, Government Code Section 51182 calls for defensible space clearance and other wildland fire safety practices for buildings. Owners are also required to make a natural hazard disclosure as part of a real estate transfer. For information regarding "home hardening" and defensible space clearance, visit www.ReadyForWildfire.org.
- **Does the designation of Very High Fire Hazard Severity Zones in the Local Responsibility Area trigger the 100-foot clearance requirement?**
 - **Answer:** Yes, per Government Code 51182 unless a local government has passed a more stringent requirement, the 100-foot defensible space clearance applies. For information regarding "home hardening" and defensible space clearance, visit www.ReadyForWildfire.org.
- **How does CAL FIRE assist Local Governments in Fire Hazard Severity Zones?**
 - **Answer:** CAL FIRE's Land Use Planning Program is a specialized unit that provides support to local governments by providing fire safety expertise on the State's wildland urban interface building codes, wildfire safety codes, as well as helping in the development of the safety elements in general plans.
- **What is the process for developing Fire Hazard Severity Zones in the Local Responsibility Area?**
 - **Answer:** CAL FIRE uses the same modeling data that is used to map the State Responsibility Area. The map, along with a model ordinance, are then sent to the governing body for adoption.
- **How are the new Fire Hazard Severity Zones impacting development?**
 - **Answer:** Many of the changes expanding fire hazard severity zones in local responsibility areas (LRA) have been supported by the building industry. CAL FIRE works closely with the building industry when setting various building codes and defensible space requirements, so we are working together to not affect development itself but to make sure development matches the hazards of that area.
- **When will the Local Responsibility Area Map be released?**
 - **Answer:** The Local Responsibility Area Map Process will happen after the State Responsibility Area process has been completed, which is estimated to occur in the winter of 2025.
- **Why haven't Moderate and High Fire Hazard Severity Zone classes been classified before in the Local Responsibility Area?**
 - **Answer:** New legislation, Senate Bill 63 (Stern, 2021), now requires the adoption of all three Fire Hazard Severity Zone classes in the Local Responsibility Area. Previously only Very High Fire Hazard Severity Zones were required for adoption in Local Responsibility Areas.

- **Will the new Fire Hazard Severity Zones affect my ability to get or maintain insurance?**
 - **Answer:** Insurance companies use risk models, which differ from hazard models, because they consider the susceptibility of a structure to damage from fire and other short-term factors that are not included in hazard modeling. It is unlikely that insurance risk models specifically call out CAL FIRE Fire Hazard Severity Zones as a factor, but much of the same data that is used in the fire hazard severity zone model are likely included in the insurance companies' risk models. However, insurance risk models incorporate many additional factors and factors that change more frequently than those that CAL FIRE includes in its hazard mapping, which is built to remain steady for the next 10+ years.

Resources, Additional Information, and Contact Information

- To find the current FHSZ designation for a property, visit FHSZ Map Viewer (ca.gov).
- Helpful links:
 - FHSZ Website:
 - osfm.fire.ca.gov/FHSZ
 - FHSZ Map Viewer:
 - [FHSZ Map Viewer \(ca.gov\)](https://FHSZMapViewer.ca.gov)
- Contacts for FHSZ for Public Questions:
 - (916) 633-7655
 - FHSZinformation@fire.ca.gov



Staff Report to City Council

FOR THE MAY 14, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Amanda Ahre, City Clerk
Subject: Placer Mosquito & Vector Control District's Annual Update

Budget Impact Overview:

N/A: X	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Receive Presentation.

Summary/Background

The Placer Mosquito and Vector Control District's Public Information Officer, Meagan Luevano, will present the District's annual update to the City of Colfax. The presentation will cover the District's seasonal planning, the current state of mosquito control in Placer County, and the latest news regarding West Nile virus and invasive mosquitoes. May is Lyme Disease Awareness Month, serving as a reminder of the importance of public education and the prevention of tick-borne illnesses.

Attachments:

1. Placer Mosquito & Vector Control District's Annual Update Presentation.

2025 Placer Mosquito Annual Update

Meagan Luevano, Public Information Officer



PLACER
MOSQUITO
& VECTOR
CONTROL
DISTRICT



District Mission

To effectively and efficiently manage the risks from vectors and vector-borne disease in order to protect public health and quality of life in Placer County.

Who We Are



Special District
Governed by
California Mosquito
and Vector
Control Law

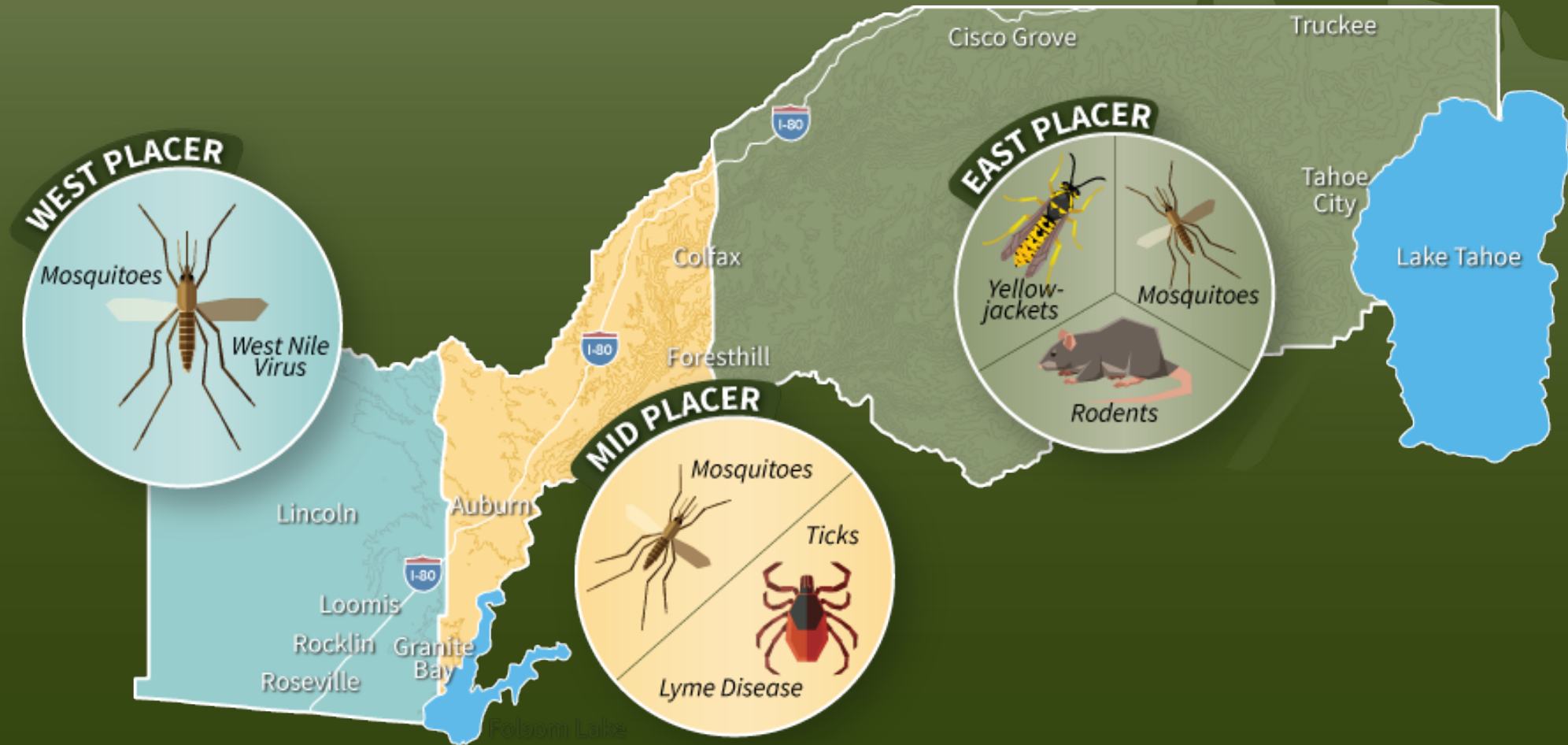


Seven-member
Board of Trustees



25 Fulltime Staff +
Seasonal Employees
and Interns

Who We Serve



What We Do

Integrated Vector Management



Vector and Disease
Surveillance



Chemical Control



Biological and Physical
Control



Community and School
Outreach



Technology and
Innovation



Applied Research

May is Lyme Disease Awareness Month

The Western Black-Legged Tick (*Ixodes pacificus*), active nearly year-round in local foothills, is the primary vector for Lyme disease.

Protect yourself with the 5 D's of Tick Prevention:

DEFEND: Use EPA-registered tick repellent

DRESS: Wear long sleeves, pants, and tuck pants into socks

DISCOURAGE: Remove leaf litter and dense vegetation near your home

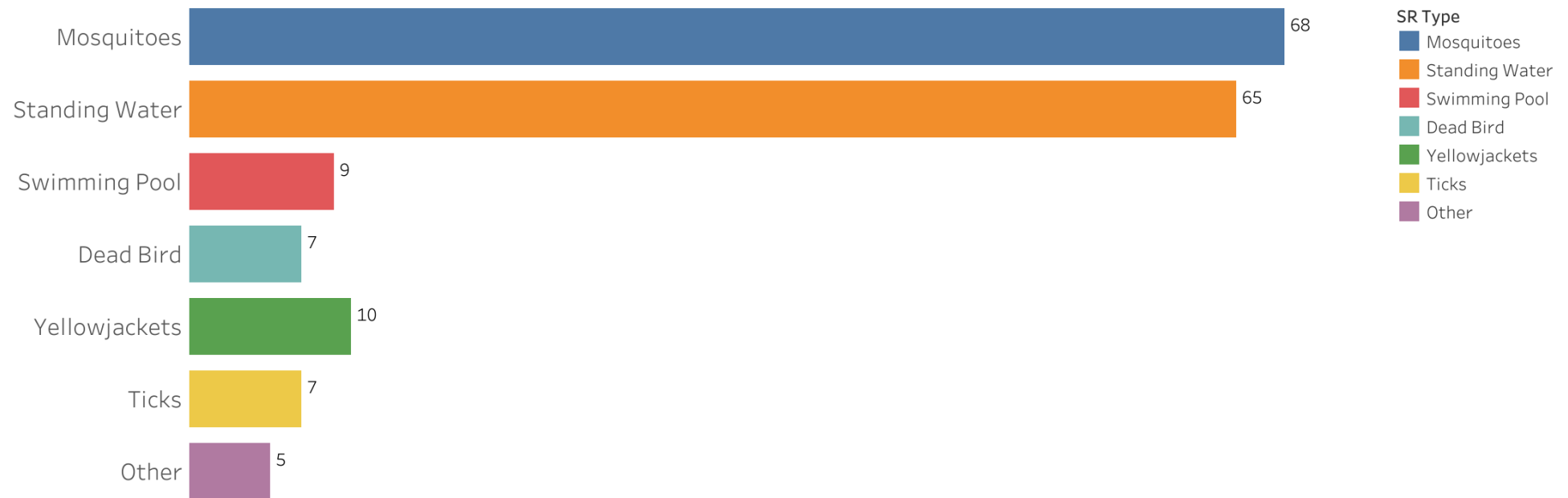
DO: Check for ticks and shower after outdoor activities

DETACH: Remove ticks promptly and properly



Public Problem Reports

In April 2025, a total of 171 service requests were submitted.



Report a problem at placermosquito.org/report

Mosquitofish

- Produced at Roseville facility
- Preventative biological control agent against mosquitoes
- Reduces larvae from contained water sources like ponds, unmaintained swimming pools and animal water troughs
- Water's condition, time of year, species of mosquito present and mosquitofish predators present affect ability for mosquitofish to thrive



Report a standing water problem at
placermosquito.org/report

West Nile Virus

WNV

- Spread by infected mosquitoes after feeding on birds with the virus.
- **No human vaccine or cure; horse vaccine available.**
- **Most cases mild; 1 in 150 can be severe or fatal.**

Placer Mosquito WNV Response

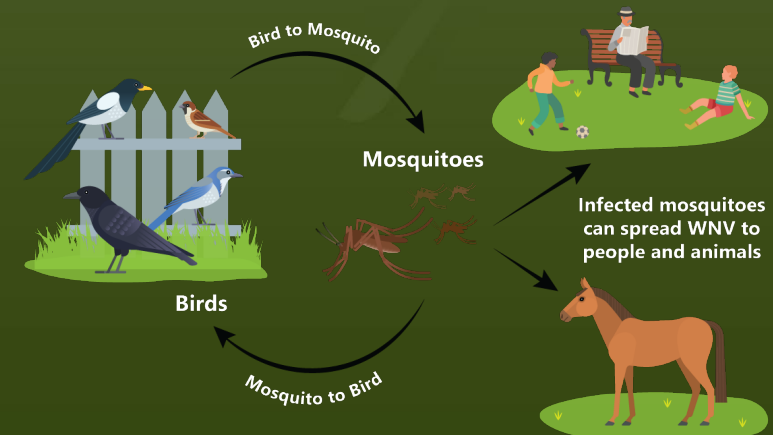
- Countywide mosquito testing.
- **Public Education & Treatments:** Focused on larvae in the spring and adult mosquitoes in summer.

Take Action

- Report dead birds at 1-877-WNV-BIRD or online westnile.ca.gov.
- Protect yourself and your family with EPA-registered mosquito repellent.



Culex tarsalis



West Nile Virus Transmission Cycle

2025 West Nile Virus Surveillance

2025 WEST NILE VIRUS ACTIVITY IN CALIFORNIA

LAST UPDATED: MAY 02, 2025 3:55PM PST



0

HUMAN CASES



8

DEAD BIRDS



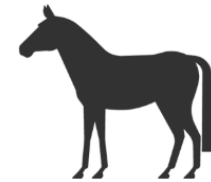
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MOSQUITO
SAMPLES



0

SENTINEL
CHICKENS



0

HORSES

Keep up with state West Nile virus
surveillance at westnile.ca.gov

Invasive Aedes

Invasive Aedes

- Small, aggressive daytime biters that spread Zika, dengue, chikungunya & yellow fever.
- Thrive in urban areas, lay eggs in small water sources, eggs can survive dry conditions for months.

Detection Timeline

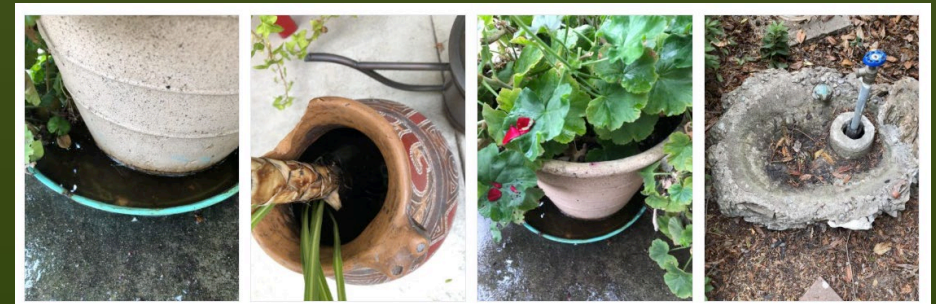
- First found in 2019 (South Placer)
- Spread to Roseville, Rocklin, Lincoln, Granite Bay by 2024
- **No new detections as of X, 2025**

Take Action

- Regularly inspect & remove standing water to help stop mosquito breeding.



Aedes aegypti



Common development sites

2024 Invasive Aedes Detections and Response By the Numbers



9

MONTHS OF
SURVEILLANCE
MAR-NOV

500

TRAP
SITES

51,457

MOSQUITOES
TRAPPED
(49,992 FEMALES &
1,565 MALES)

692

AEDES AEGYPTI
DETECTED

19

NEIGHBORHOODS
(15 OF 19
NEIGHBORHOODS
WERE NEW FOR
2024)

1,056

PROPERTIES
INSPECTED

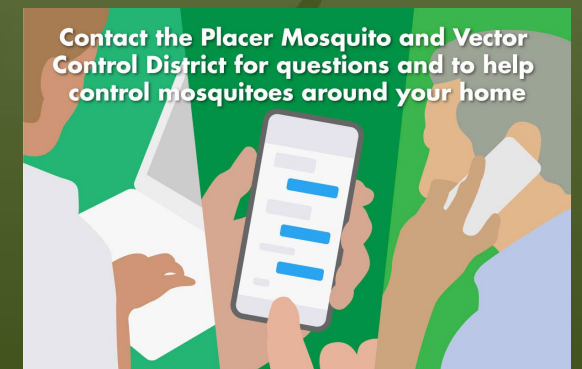
25

LOCATIONS
W/LARVAE

46

WIDE-AREA LARVICIDE
TREATMENTS

How to Protect Yourself From Mosquito Bites



Learn more at placermosquito.org/prevent

Questions?



Meagan Luevano, MPPA
Public Information Officer
meaganl@placermosquito.org

placermosquito.org
[@placermosquito](https://www.instagram.com/placermosquito)



PLACER
MOSQUITO
& VECTOR
CONTROL
DISTRICT



Staff Report to City Council

FOR THE MAY 14, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: Public Works Week

Budget Impact Overview:

N/A:	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Proclaim May 18-24, 2025 Public Works Week.

Summary/Background

National Public Works Week is from May 18 -24, 2025 and is to recognize the importance of public works in an organized society. The week-long observation sheds light on the brave and essential role that the public works employees play in our lives. In our city, the public works staff of 4 maintenance workers, 2 wastewater operators, and 1 staff member that works both maintenance and wastewater, take care of

1. Streets and Transportation

- Road repair and maintenance.
- Traffic signage and pavement markings.
- City owned sidewalk and curb maintenance.
- Snow removal of city owned streets.

2. Sewer System

- Wastewater collection and treatment.
- Stormwater drainage systems.

3. Public facilities Maintenance

- Upkeep on City owned buildings.
- Maintenance of Parks and public restrooms.
- Graffiti removal and general beautification.

4. Fleet and Equipment services

- Maintenance and repair of City vehicles.
- Maintenance of heavy equipment.

5. Capital Improvement Projects

- Coordinating with contractors to assure a smooth project flow to completion.

A stable society and functioning public works unit are interdependent. Since the time of the Roman Empire, governments have relied on establishing systems that serve society through welfare programs and essential services. These systems enable the citizens to perform business and conduct their personal lives in peace. Likewise, a healthy public works unit contributes to the elevation of the quality of life.

Public works in broad terms can be viewed as the recreational, aesthetical, and economic investments made to ease the lives of citizens in a republic. Public works also include the social safety net programs offered by the government to elevate low-income families out of poverty and detriment. From the head of the state to the governor, all the way to the local county officials and municipal board — the entire body of government is engaged in public works through a tier system.

Soon after the crash of the 1930s, President Franklin D. Roosevelt ushered in a new wave of expanded government services and utility investments that changed the course of public works in the U.S. The F.D.R. administration also modified the Federal Emergency Administration of Public Works and renamed it Public Works Administration in 1935. The deployment of a robust economic package that employed the public and strengthened private businesses helped the U.S. make its way out of the Great Depression.

Public Works often works behind the scenes but plays a crucial role in public safety and the quality of life for our community. For all their hard work, Management and the City Council thank our Public Works staff.

Attachments:

1. Public Works Week Proclamation



Proclamation

National Public Works Week – May 18–24, 2025

WHEREAS, public works services are essential to the health, safety, comfort, and quality of life of all citizens; and

WHEREAS, National Public Works Week, observed from May 18 through May 24, 2025, recognizes the importance of public works in maintaining an organized and functioning society; and

WHEREAS, the public works team in our city, consisting of four maintenance workers, two wastewater operators, and one dual-role staff member, dedicates their skills and labor to essential services that include:

- **Streets and Transportation:** road repair and maintenance, traffic signage, pavement markings, sidewalk and curb upkeep, and snow removal from city-owned streets;
- **Sewer System:** wastewater collection and treatment, along with management of stormwater drainage systems;
- **Public Facilities Maintenance:** upkeep of city-owned buildings, parks, public restrooms, graffiti removal, and beautification;
- **Fleet and Equipment Services:** maintenance and repair of city vehicles and heavy equipment;
- **Capital Improvement Projects:** coordinating with contractors to ensure smooth project execution;

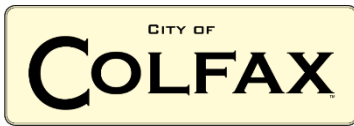
WHEREAS, a well-functioning public works system is fundamental to a stable society, a truth recognized since the time of the Roman Empire and reaffirmed in modern times, notably through the efforts of President Franklin D. Roosevelt during the Great Depression, which emphasized public investment in infrastructure and economic resilience; and

WHEREAS, public works encompass more than just infrastructure—they represent the collective commitment of all levels of government to invest in recreational, aesthetic, and economic advancements that improve the daily lives of citizens and provide a social safety net for those in need; and

WHEREAS, although often working behind the scenes, public works professionals play a vital role in ensuring public safety, enabling commerce, supporting environmental sustainability, and enhancing the overall quality of life in our community;

NOW, THEREFORE, the **Mayor and City Council** do hereby proclaim the week of **May 18–24, 2025**, as **National Public Works Week** in our city, and encourage all residents to recognize and appreciate the dedication and contributions of our public works staff.

Sean Lomen
Mayor



Staff Report to City Council

FOR THE MAY 14, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: 3rd of July Event Funding

Budget Impact Overview:

N/A:	Funded: √	Un-funded:	Amount: \$7,800.00	Fund(s): 100
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RECOMMENDED ACTION: Adopt Resolution __-2025 Approving a \$7,800.00 donation to the 3rd of July Organization (operating under Colfax Railroad Days 501c3) to help fund the 2025 3rd of July Event.

Summary/Background

The annual 3rd of July event has been traditionally put on by a non-profit and the city has in the past donated money to help pay for fireworks and general event costs.

Caroline Glenn Presson, of the 3rd of July Organization (operating under Colfax Railroad Days 501c3) is requesting funding for the annual 3rd of July event in the amount of \$7,800.00 to help pay for Fireworks. The 3rd of July Organization is contracting Pyro Guys from Reno Nv and have worked closely with them to design a show that reflects the community's feedback—specifically ensuring the fireworks reach a greater altitude than last year. The total cost of the display is \$12,000, and the 3rd of July Organization (operating under Colfax Railroad Days 501c3) are requesting \$7,800 in support from the City to help make this Fireworks display possible.

Since January, the 3rd of July Organization has partnered with local businesses from Colfax to Auburn to host two fundraising events each month. These efforts aim to reduce the amount of funding requested from the City for this year's fireworks display. To date, the 3rd of July Organization has raised just over \$3,800.00, with four events remaining.

Conclusions and Findings

Staff is requesting the council discuss the 3rd of July Organization (operating under Colfax Railroad Days 501c3) request for donation and provide direction.

Fiscal Impacts

City contributions to events are funded by Fund 100 (General Fund). The current year (fiscal year 2024-2025) budget was adopted in the amount of \$30,000 of which \$21,000.00 has already been expended – leaving a budget balance of \$9,000.00.

Attachments:

1. Resolution __-2025

City of Colfax

City Council

Resolution № __-2025

APPROVING A \$7,800.00 DONATION TO THE 3RD OF JULY ORGANIZATION (OPERATING UNDER COLFAX RAILROAD DAYS 501c3) TO HELP FUND THE 3RD OF JULY EVENT

WHEREAS, the City Council of the City of Colfax traditionally donates funds to support certain city-wide events each year; and,

WHEREAS, the City requires the event organizer to request the funding amount and how the money will be spent; and,

WHEREAS, the City contributions to events are funded by Fund 100 (General Fund). The current year (fiscal year 2024-2025) budget was adopted in the amount of \$30,000, of which \$21,000.00 has already been expended – leaving a budget balance of \$9,000.00; and,

WHEREAS, the 3rd of July Organization (operating under Colfax Railroad Days 501c3), the organizers of the 2025 3rd of July event have requested \$7,800.00 to go towards the purchase of fireworks for the event which is scheduled for July 3rd, 2025.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax approves a donation of \$7,800.00 to the 3rd of July Organization (operating under Colfax Railroad Days 501c3), to go towards the purchase of fireworks for the 3rd of July event in 2025.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on May 14, 2025, by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Sean Lomen, Mayor

Amanda Ahre, City Clerk