

# City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

←→  
Mayor Caroline McCully · Mayor Pro Tem Larry Hillberg  
Councilmembers Trinity Burruss · Kim Douglass · Sean Lomen

## REGULAR MEETING AGENDA

**April 8, 2026**  
**Regular Session 6:00 PM**

You may access the meeting and address the Council by the following means:

ZOOM at

<https://us02web.zoom.us/j/84968570574>

Dial in by calling one of the numbers listed below and enter the Webinar ID:

**849 6857 0574**

1 669 900 6833 / 1 669 444 9171 / 1 719 359 4580 / 1 253 205 0468

View Only on Facebook Live on our City of Colfax page: City of Colfax, California. You may also submit written comments to the City Clerk via email at [city.clerk@colfax-ca.gov](mailto:city.clerk@colfax-ca.gov), via regular mail to P.O. Box 702, Colfax CA 95713, or by dropping them off at City Hall, 33 S. Main Street, Colfax CA 95713. Comments received will be submitted to Council and made a part of the record.

While the City makes every effort to allow public participation in City Council meetings via Zoom and Facebook Live as described above, we cannot guarantee these services will be accessible. We encourage interested members of the public to submit written comments in advance of the meeting or attend the meeting in person.

### 1 OPEN SESSION

#### 1A. Call Open Session to Order

#### 1B. Pledge of Allegiance

#### 1C. Roll Call

#### 1D. Approval of Agenda Order

*This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.*

**Recommended Action:** By motion, accept the agenda as presented or amended.

#### 1E. Statement of Conflict of Interest

### 2 CONSENT CALENDAR

*Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.*

**Recommended Action:** By motion, approve the Consent Calendar.



Colfax City Council Meetings are ADA compliant. If you need disability-related modification or accommodation including auxiliary aids or services to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

**April 8, 2026**  
**Colfax Council Agenda**

**2A. City Projects Report** (Pages 4-7)

**Recommended Action:** Accept report.

**2B. Minutes – March 25, 2026** (Pages 8-13)

**Recommended Action:** Approve the Colfax City Council minutes dated March 25, 2026.

**2C. Emergency Power Restoration at the Wastewater Treatment Plant.** (Pages 14-19)

**Recommended Action:** Adopt Resolution \_\_\_\_ - 2026 Authorizing the City Manager to approve payment of TW Power Line Construction Invoice No. 655 in the amount of \$48,227.24.

**2D. Schedule of Activities for Collecting Delinquent Sewer and Garbage Charges on Annual Tax Rolls** (Pages 20-21)

**Recommended Action:** No action required; information only.

\*\*\* End of Consent Calendar \*\*\*

**3 AGENCY REPORTS -**

**3A. Placer County Sheriff’s Office**

**3B. California Highway Patrol**

**3C. Placer County Fire Department/CALFIRE**

**3D. Caltrans**

**3E. Non-Profits**

**4 PRESENTATIONS**

**4A. Draft Placer County Countywide Activation Transportation Plan** (Pages 22-23)

**5 PUBLIC HEARING (NONE)**

**6 PUBLIC COMMENT**

*Members of the public are permitted to address the Council orally or in writing on matters of concern to the public within the subject matter jurisdiction of the City that are not listed on this agenda. Please make your comments as succinct as possible. Oral comments made at the meeting may not exceed five (5) minutes per speaker. Written comments should not exceed 800 words. Written comments received before the close of an agenda item may be read into the record, with a maximum allowance of five (5) minutes in length. Council cannot act on items not listed on this agenda but may briefly respond to statements made or questions posed, request clarification, refer the matter to staff, or place the matter on a future agenda.*

**7 COUNCIL AND STAFF**

*The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.*



**7A. Committee Reports and Colfax Informational Items – All Councilmembers**

**7B. City Operations Update – City Manager**

**8 COUNCIL BUSINESS (NONE)**

**9 GOOD OF THE ORDER**

*Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.*

**9A. Public Comment on Good of the Order**

*Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.*

**10 CLOSED SESSION**

**10A. Real Property Management Negotiation (Gov. Code 54956.8)**

Property Address: 1456 Canyon Way  
Agency Negotiator: Ron Walker  
Negotiating Party: Dave Gard  
Under Negotiation: Price and Terms of Payment

**10B. Conference with Legal Counsel; Initiation of Litigation (Gov. Code § 54956.9(d)(4))**

Number of Potential Cases: 1

**ADJOURNMENT**

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I, Ron Walker, City Manager for the City of Colfax, declare that this agenda was posted in accordance with the Brown Act at Colfax City Hall, Colfax Post Office and 2600 Bishop Dr. San Ramon, CA 94583 United States.

The agenda is also available on the City website at <http://colfax-ca.gov/>

*Ron Walker*

\_\_\_\_\_  
Ron Walker, City Manager

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

LEVINE ACT WARNING: In certain instances, parties, participants, and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308, California Code of Regulations Sections 18438.1 through 18438.8, and Fair Political Practices Commission Opinion 0-22-002. All parties, participants, and their agents are hereby directed to review these sections for compliance. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity.





# Staff Report to City Council

## FOR APRIL 8, 2026 REGULAR CITY COUNCIL MEETING

**From:** Ron Walker, City Manager  
**Prepared by:** Ron Walker, City Manager  
**Subject:** City Projects Report

***Budget Impact Overview:***

<b>N/A:</b> X	<b>Funded:</b>	<b>Un-funded:</b>	<b>Amount:</b>	<b>Fund(s):</b>
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**RECOMMENDED ACTION:** Accept report.

### Summary/Background

The following is a list of projects, by department, which have either been completed or are in progress.

### Week of March 15 - 21, 2026

#### **City Manager**

- Agenda Preparation.
- Worked on Public Records Request.
- Met with Local 39 Representative to discuss upcoming negotiations.
- Completed agreement with Grantage to perform Prop 64 Grant application.
- Completed agreement with T.W. Power Line Construction to repair medium voltage system at the wastewater treatment facility.

#### **Planning Department**

- Response to HCD comments on Housing Element outstanding items.
- Discovered that we didn't have a copy of the Housing Element that was adopted. Version in files was a draft. Will work to update version on website with correct version.
- Continuing clean up items on the municipal code.
- Response to zoning and sign permit inquiries.

#### **Maintenance Department**

- Ran HDMI cable under City Hall for the new Council Chambers monitor installation.
- Put up the outfield fence at the Ball Park and secured the top plastic covers on the fence with zip ties.
- Checked and repaired multiple irrigation systems around town.
- Deep cleaned City Hall.
- Changed the oil in the backhoe.
- Hung light fixtures back up in the Corp Yard shop.
- Applied the final coat of paint inside Corp Yard building.
- Returned broken lights back to Platt.
- Performed clean-up of weeds at the Depot also limbed up trees, troubleshooting irrigation problems and repairing breaks in addition to mowing.

- Repaired a sink at the Roy Toms restroom facility.
- Mowed the Ball Park grass.
- Replaced damaged grease fittings on one of the ride-on mowers, the backhoe, and the skid.

### **Wastewater Treatment Plant/Sewer**

- No issues in collection system.
- Cleaned both disk filters.
- Starting weed abatement around the plant.
- Plant flows normal this week.

### **Administrative Services**

- Budget Development FY 2026-27 budget.
- Tyler Training.
- Prop 64 grant support.

### **Engineering**

- Emails and general coordination; staff meeting.
- Review 325 Hunter Lane sewer plan and coordination with the County.
- Encroachment permits.
- Measure buildings at 333 Canyon Ct for sewer eval.
- 148 and 152 Whitcomb Ave sewer evals.
- CDBG advertisement and spec review.
- Meet with owner of Colfax Hotel.
- Complaints.

### **Building/Code Enforcement**

- Working with designer for the Colfax Hotel on the last few requirements for permit approval.
- Discussing the comments from Fire for the towers at 80 Sierra Sky which will require civil plans and a grading permit.
- Talked with the property manager of Mar-Val's about plans for the improvements on the new Chinese Bistro and needed maintenance on the Pizza Factory.
- Discussion with Colfax Hotel about an inspection to temporarily allow private tours during the Big Boy event next month.

### **Week of March 22 - 28, 2026**

#### **City Manager**

- CalOES meeting to discuss FEMA grant.
- Prop 64 grant discussion and application.
- Attended the City Council Meeting.
- Met with Maintenance Department Supervisor to discuss spring projects.

## Planning

- Submitted final Annual Progress Reports to HCD and Governor's Office.
- Updated Entertainment District Hearing Notice.
- Ordered hard copy zoning districts poster.
- Drafted updated noise violation letter for 212 Railroad.
- Worked with IT to update adopted Housing Element on city website (old version was not the adopted one).
- Worked with IT to post the Placer County Multi Hazards Mitigation Plan on the city's website. Public comment is open until April 21st.

## Maintenance Department

- Crew stayed busy all week doing weed abatement along S. Auburn St., Canyon Way and S Main St.

## Wastewater Treatment Plant/Sewer

- No issues in collection system.
- TW Power on-site Wednesday to repair powerlines for pond 3.
- Grundfos and commercial pump onsite at lift station 5 to swap out pump 1 for the rebuilt pump. Grundfos will be repairing pump 1 free of charge.
- Weed abatement around the plant.
- Plant flows normal this week.

## Administrative Services

- Continued to work on the annual FY 2026-27 budget, focusing on revenues and sewer.
- Received budget information back from Chief Plant Operator to combine with revenues.
- Provided budget request to Public Works Supervisor for buildings and grounds, parks and recreation and streets and roads.
- Submitted reimbursement #1 for Shady Glenn sewer consolidation.
- Attending the City Council meeting on March 25, 2026, to present Proposition 64 grant application draft.
- Attended ERP Pro 10 training on configuration for general ledger and bank reconciliation.
- Attended SCORE meeting in Anderson Friday March 27, 2026.

## Engineering

- Emails and general coordination; staff meeting.
- Skatepark coordination.
- Encroachment permits.
- Review on-call for road repair.
- Sewer evaluations.
- CDBG bid package preparation.
- Complaints.
- Coordinate Maidu Village inspection schedule.

**Building/Code Enforcement**

- Working with the designer for the Colfax Hotel on the last few requirements for permit approval.
- Worked on flyers for the upcoming weed abatement. Working with Cal Fire to add a flyer they prefer with the City's flyer.
- Met with Somas inspector of the Tesla project at 421 S. Auburn and updated him on the project.
- I stamped plans for a new home at 325 Hunter Ln. and reviewed all documents for approval. Permit to be issued soon.
- 412 and 413 Rubicon submitted plans for 2 single family homes. Preparing plans for BV plan review of 412 Rubicon only. Sent special inspection form to owner to sign and return for plan review.



# City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Caroline McCully · Mayor Pro Tem Larry Hillberg  
Councilmembers Trinity Burruss · Kim Douglass · Sean Lomen

## DRAFT MEETING MINUTES

March 25, 2026  
Regular Session 6:00 PM

### 1 OPEN SESSION

#### 1A. Call Open Session to Order

The March 25, 2026 City of Colfax City Council was called to order at 6:00 p.m. by Mayor McCully.

#### 1B. Pledge of Allegiance

#### 1C. Roll Call

**Present:** Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

**Absent:** None

#### 1D. Approval of Agenda Order

*This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.*

**Action:** With a motion by Councilmember Lomen and a second by Councilmember Burruss, Council voted 5-0 to accept the Agenda Order with the following changes:

- Public Hearing 5A, Add Chapter 12.28 to the Colfax Municipal Code Establishing an Entertainment Zone in the Downtown Historic District, was continued to May 15, 2026.

**Ayes:** Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

**Noes:** None

**Abstain:** None

**Absent:** None

#### 1E. Statement of Conflict of Interest

No new conflicts were identified by the Council or the public.



## 2 CONSENT CALENDAR

*Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.*

**Action:** With a motion by Councilmember Lomen and a second by Mayor Pro Tem Hillberg, Council voted 5-0 approving the Consent Calendar.

**Ayes:** Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

**Noes:** None

**Abstain:** None

**Absent:** None

### 2A. City Projects Report

**Action:** Accepted report.

### 2B. Minutes – March 11, 2026

**Action:** Approved the Colfax City Council minutes dated March 11, 2026.

### 2C. Housing and General Plan Annual Progress Report

**Action:** 1) Accepted the 2025 General Plan and Housing Element Annual Progress Reports by adopting a Resolution; and 2) directed staff to transmit the report to the Governor’s Office of Land Use and Climate Innovation (formerly the State’s Office of Planning and Research (OPR)) and Department of Housing and Community Development (HCD).

*\*\*\* End of Consent Calendar \*\*\**

## 3 AGENCY REPORTS -

### 3A. Placer County Sheriff’s Office

Sgt. Toby Williams reported:

- 112 total calls: 9 suspicious calls, 3 transient service calls, 18 traffic stops, 4 arrests.
- Issue with trash dumping near Carpenter; becoming a haz mat issue; working with CALFire and property owners to mitigate.
- Getting ready for Big Boy Event

### 3B. California Highway Patrol

Officer Jason Lymen (PIO) reported:

- Construction season is taking off and continuing through summer including 80/20 Bridge, tree cleanup; Dutch Flat center median wall; Blue Canyon Widening.



**3C. Placer County Fire Department/CALFIRE**

Battalion Chief reported:

- Control fires/RCD at schools.
- 3<sup>rd</sup> Battalion Chief on duty 1 day/week.
- 102 seasonal firefighters have finished academy; full staffing by March 29, 2026.

**3D. Caltrans**

- None

**3E. Non-Profits**

Erin Newington, Historic Colfax Downtown Association, reported:

- Colfax Bizarre was a success for all involved.
- Concert Series dates will be released soon.
- BBQ Dinner fundraiser at the Red Frog.

**4 PRESENTATIONS (NONE)****5 PUBLIC HEARING****5A. Add Chapter 12.28 to the Colfax Municipal Code Establishing an Entertainment Zone in the Downtown Historic District (To be published in its entirety within 15 days of adoption)**

**Action:** Continued to May 13, 2026, a Public Hearing to: 1) Introduce the proposed ordinance by title only; 2) conduct a public hearing on an Ordinance to establish an Entertainment Zone in the Downtown Historic District; 3) waive the first reading; and 4) schedule the proposed ordinance for a second reading and adoption at the next regular City Council meeting currently scheduled for April 8, 2026, to be effective 30 days after adoption.

**5B. Public/Quasi Public Zoning Ordinance Amendment and Rezoning from Special Public Service District to Public/Quasi Public (Noticed 03/04/2026; To be published in its entirety within 15 days of adoption)**

**Action:** 1) Introduced the proposed ordinance by title only; 2) conducted a public hearing, to adopt an Ordinance, to rezone four properties from Special Public Services District zones to Public/Quasi Public uses updating the Zoning Map, and amend the Zoning Code Section 17.16.010 to amend “Civic” to Public/Quasi Public District and add a new Section 17.82 to add Public/Quasi Public as a land use in the Zoning Code consistent with the General Plan; 3) waived the first reading; and 4) scheduled the proposed ordinance for a second reading and adoption at the next regular City Council meeting currently scheduled for April 8, 2026, to be effective 30 days after adoption.

With a motion by Councilmember Lomen and a second by Councilmember Douglass, Council voted 5-0 approving Item 5B, Public/Quasi Public Zoning Ordinance Amendment and Rezoning from Special Public Service District to Public/Quasi Public.



**Ayes:** Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

**Noes:** None

**Abstain:** None

**Absent:** None

## **6 PUBLIC COMMENT**

*Members of the public are permitted to address the Council orally or in writing on matters of concern to the public within the subject matter jurisdiction of the City that are not listed on this agenda. Please make your comments as succinct as possible. Oral comments made at the meeting may not exceed five (5) minutes per speaker. Written comments should not exceed 800 words. Written comments received before the close of an agenda item may be read into the record, with a maximum allowance of five (5) minutes in length. Council cannot act on items not listed on this agenda but may briefly respond to statements made or questions posed, request clarification, refer the matter to staff, or place the matter on a future agenda.*

Public comment received by members of the public.

## **7 COUNCIL AND STAFF**

*The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.*

### **7A. Committee Reports and Colfax Informational Items – All Councilmembers**

- Councilmember Lomen reported attending Pioneer Community Energy Board Meeting, Bianchini Board Meeting and Placer Sierra College Meeting.
- Councilmember Douglass reported helicopter rides will be available for \$100 for 20 minutes at the Big Boy Event.
- Mayor Pro Tem reported attending Sierra Vista Center Meeting; SVC has \$20K in the bank; Bianchini Board has \$540K in bank; Casino Night fundraiser is planned; new board members including a high school student appointed to the Bianchini Board which makes the Board full.
- Councilmember Burruss advised that AB2679, Small Cities Funding Act, was pulled from committee. She will be working on outreach with 70+ cities who have an interest.
- Mayor McCully reported attending Skate Park meeting, Heritage Park meeting, SACOG meeting, announced funding for sidewalk at school, Hotel Project update will be released later this week via social media and also available at the Big Boy event on April 12, goal is to maintain historical accuracy.



**7B. City Operations Update – City Manager**

City Manager Ron Walker reported the following:

- Has been working on a voluminous Public Records Act Request.
- Met with Local 39 regarding upcoming negotiations.
- Executed agreement with Grantage for the Prop 64 Grant Applications.
- Executed agreement with TW Powerline for repair at the Wastewater Treatment Facility. Repair will take about 3 days.
- Maintenance continuing to work on vegetation removal and prepping parks.

**8 COUNCIL BUSINESS****8A. Correction to October 22, 2025 Minutes re: Development of the Disposable Foodware, Convenience Retail, and Roadway Impact Fee Ordinance**

**Action:** Adopted corrections to the October 22, 2025 meeting minutes necessary to accurately reflect the City Council’s direction on Item 8A, Development of the Disposable Foodware, Convenience Retail, and Roadway Impact Fee Ordinance, on the City’s October 22, 2025 agenda.

With a motion by Councilmember Burruss and a second by Mayor Pro Tem Hillberg, Council voted 5-0 approving Item 8A, Correction to October 22, 2025 Minutes re: Development of the Disposable Foodware, Convenience Retail, and Roadway Impact Fee Ordinance.

**Ayes:** Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

**Noes:** None

**Abstain:** None

**Absent:** None

**8B. Authorization to Apply for Board of State and Community Corrections Proposition 64 Public Health and Safety Grant Program**

**Action:** Adopted Resolution 11-2026 authorizing the City of Colfax to submit an application for funding under the Board of State and Community Corrections Proposition 64 Public Health and Safety Grant Program, Cohort 4, and authorizing the City Manager, or designee, to execute the application and related grant documents.

With a motion by Councilmember Lomen and a second by Councilmember Burruss, Council voted 4-1 approving Item 8B, Authorization to Apply for Board of State and Community Corrections Proposition 64 Public Health and Safety Grant Program.

**Ayes:** Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, and Mayor Caroline McCully

**Noes:** Mayor Pro Tem Hillberg

**Abstain:** None

**Absent:** None

Public comment received by members of the public.



**9**      **GOOD OF THE ORDER**

*Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.*

- Councilmember Lomen commented on the Fireside meeting and that the Colfax Bizarre was great.
- Councilmember Douglass informed that the large number of cars at the Train Depot is from a Senior Center group from Auburn.
- Mayor Pro Tem Hilllberg asked for a presentation on the Hotel Project be agendized at the next meeting.
- Councilmember Burruss asked for consensus to place a Resolution on the Agenda to allow cannabis delivery services.
- Mayor McCully announced there will be a Celebration of Life for Eric McHale at the Sierra Vista Community Center on March 28.
- City Manager Walker reported the project with 4Leaf and OES Phase 2 will begin earlier than estimated and he's working with dispensary on sign.

**9A. Public Comment on Good of the Order**

*Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.*

Public comment received by members of the public.

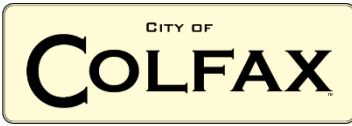
**10**      **CLOSED SESSION (NONE)****ADJOURNMENT**

The March 25, 2026 City of Colfax City Council was adjourned at 7:12 p.m. by Mayor McCully.

/s/ Ron Walker

Ron Walker, City Manager





# Staff Report to City Council

## FOR THE APRIL 8, 2026 REGULAR CITY COUNCIL MEETING

**From:** Ron Walker, City Manager  
**Prepared by:** Ron Walker, City Manager  
**Subject:** Emergency Power Restoration at the Wastewater Treatment Plant

*Budget Impact Overview:*

<b>N/A:</b>	<b>Funded:</b>	<b>Un-funded:</b>	<b>Amount: \$48,227.24</b>	<b>Fund(s): 560</b>
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**RECOMMENDED ACTION:** Adopt Resolution \_\_-2026 Authorizing the City Manager to approve payment of TW Power Line Construction Invoice No. 655 in the amount of \$48,227.24.

### Summary/Background

The late February winter storm brought snow and wind causing a tree to fall across medium voltage power lines at the wastewater treatment plant, snapping one pole and damaging the cross arms of poles 2,3,4,6, and 7 leaving a crucial area of the treatment operation without power.

Staff contacted TW Power Line Construction out of Roseville to obtain a quote and schedule for emergency repair of the system. An agreement between the City and TW Power Line Construction was entered into for a basic repair cost of \$48,227.24. As of Friday March 27, the repairs have been completed and power has been restored. Fortunately, staff were able to keep the system operating enough to avoid any major disruptions in the treatment process.

### Attachments:

1. Resolution \_\_-2026
2. TW Power Line Construction Proposal
3. TW Power Line Construction Invoice #655
4. Downed Power Line Pictures

# City of Colfax City Council

Resolution No. \_\_-2026

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**APPROVING AND AUTHORIZING THE CITY MANAGER TO APPROVE PAYMENT OF TW POWER LINE CONSTRUCTION INVOICE NO. 655 IN THE AMOUNT OF \$48,227.24.**

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**WHEREAS**, the late February winter storm brought snow and wind causing a tree to fall across medium voltage power lines at the wastewater treatment plant, snapping one pole and damaging the cross arms of poles 2,3,4,6, and 7 leaving a crucial area of the treatment operation without power.; and,

**WHEREAS**, staff contacted TW Power Line Construction out of Roseville to obtain a quote and schedule for emergency repair of the system. An agreement between the City and TW Power Line Construction was entered into for a basic repair cost of \$48,227.24; and,

**WHEREAS**, as of Friday March 27, the repairs have been completed and power has been restored. Fortunately, staff were able to keep the system operating enough to avoid any major disruptions in the treatment process; and,

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Colfax approves and authorizes the City Manager to approve payment of TW Power Line Construction Invoice No. 655 in the amount of \$48,227.24.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** at the Regular Meeting of the City Council of the City of Colfax held on the 8<sup>th</sup> day of April 2026, by the following vote of the Council:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

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**Caroline McCully, Mayor**

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**Ron Walker, City Manager**



**TW POWER LINE**  
CONSTRUCTION

**PROPOSAL**

CLIENT City of Colfax	CLIENT CONTACT Ron Walker	PROJECT NAME Colfax Waste Water Treatment – 480v Overhead	
PHONE (530) 346-2313	E-MAIL <a href="mailto:City.manager@colfax-ca.gov">City.manager@colfax-ca.gov</a>	PROJECT LOCATION Colfax, CA	
PROPOSAL DATE 3/2/26		PROJECT TYPE Substation: <input type="checkbox"/> Transmission: <input type="checkbox"/> Switchyard: <input type="checkbox"/>	
SCOPE Engineer: <input type="checkbox"/> Procurement: <input type="checkbox"/> Construct: <input checked="" type="checkbox"/>		MV Collection: <input type="checkbox"/> Distribution: <input type="checkbox"/> Underground: <input type="checkbox"/> Other: Overhead 480V Line	
DESIGN Preliminary: <input type="checkbox"/> 10%: <input type="checkbox"/> 30%: <input type="checkbox"/> 60%: <input type="checkbox"/> 90%: <input type="checkbox"/> IFC: <input type="checkbox"/>		ONSITE MANGEMENT CM/Supt: <input checked="" type="checkbox"/> Project Manager: <input type="checkbox"/> Safety Manager: <input type="checkbox"/>	
RFP DOCUMENTS RECEIVED:		ASSUMED MOB DATE	APPROXIMATE DURATION
<input type="checkbox"/> General Arrangement	<input type="checkbox"/> Foundation Details	Q1 2026	3 Day – 1 Week
<input type="checkbox"/> One-Line Diagram	<input type="checkbox"/> Grounding Plan	TW CONTACT	PHONE
<input type="checkbox"/> Plan & Profile	<input type="checkbox"/> Conduit Plan	Grayson Peck	916-276-6181
<input type="checkbox"/> KMZ	<input type="checkbox"/> Structure/Steel Weights	EMAIL	
<input type="checkbox"/> Bill of Materials	<input type="checkbox"/> Control Cable Details	Grayson @twpowerline.com	
<input type="checkbox"/> Schedule	<input type="checkbox"/> Control Enclosure Details		

TW Powerline is pleased to provide all management, IBEW labor, construction equipment, and materials as required to perform the Scope of Work for the lump sum breakdown below:

**Scope #1 Price – Basic Repairs for Energizing \$48,227.24**

- Replacement of down pole #1, down guy, anchor, and all new hardware on pole to PG&E Specifications.
- Reframe an install new cross arm and pins on existing poles 2, 3, 4, 6, 7 to meet PG&E specifications.
- Reinstall all down wire on existing poles.
- Removal and disposal of old poles and hardware.

**Scope #2 Price – Replace all Poles and Hardware (In same Locations) \$158,807.43**

- Replace all 7 poles and install new hardware to met new GO95 and PG&E Specifications
- New down guys and new anchors.
- Underground secondary cable to remain with new PVC pole moldings.
- Reinstall overhead conductor on new poles.
- Removal and disposal of old poles and hardware.

**Scope #3 Price – Remove and Replace to all underground (No Bid)**

- It would be better and more cost effective for the city to get a 600v civil contractor to do this scope of work. It would require permitting and engineering.

Our pricing is based on performing this work with current mobilization and assumes that this work can be prosecuted continuously. Additional mobilization(s) shall incur a fee of \$10,000.00 ea.

**Notes:**

**Scope of Work Assumptions & Inclusions**



- Qualified as “Service Work” and TW is installing “Like for Like” to bringing everything up to new GO95 standards and PG&E Specifications.



## EXCLUSIONS

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- All costs associated with the protection of existing monuments and other survey markers. .
- All work performed in inclement weather.
- All expenses outside TW's current insurance coverages. Included are \$2 million in General Liability and \$7 million in Umbrella Excess Liability insurance coverage. Additional coverage may be obtained at additional costs.
- All costs associated with construction site security, vandalism, and or theft.
- TW shall comply with all Environmental Requirements; However, this proposal does not account for any costs associated with the following:
  - Stormwater Pollution Prevention Plan (SWPP).
  - Spill Prevention, Control, and Countermeasure Plan (SPCC).
  - Erosion, Sediment and Pollution Control Plan.
  - Hydrology / Hydraulics Studies / Reports.
  - Wind Erosion Control Plan.
  - Geotechnical Engineering Reports.
- Road / Access / Path Construction
- Onsite Testing and QAQC that is above and beyond sag and Tension.
- All labor, material & equipment associated with matting the work area.
- Any work outside of the typical work week or federally recognized holidays.
- Liquidated damages or costs for delays caused by others.
- The proposal pricing for labor is good for 15 days. manner set forth above upon timely acceptance of the proposal until we purchase approved project materials as directed by customer.
- All material pricing is based on current market rates. Material prices will need to be trued up at time of award.
- Any items not specified in this proposal.



PO Box 3000  
 Granite Bay, CA 95746  
 Phone: (916) 768-1524

# Invoice

<b>Invoice Number</b>
655
<b>Invoice Date</b>
3/30/2026

**Bill To:** City of Colfax  
 33 S. Main Street  
  
 Colfax, CA 95713

**Re:** Colfax Wastewater 480v OH  
 Colfax Waste Water Treatment  
  
 Colfax, CA

**Attn:**

Job No	Customer Job No	Purchase Order No	Terms	Due Date
258			Net 30 Days	4/29/2026
Description				

Colfax Power Pole Replacement

Original Contract	\$	48,227.24
Change Orders	\$	0.00
Revised Contract Amt	\$	48,227.24
Work Completed to Date	\$	48,227.24
Less Previously Billed	\$	0.00
Current Billing	\$	48,227.24
Less Retainage	\$	0.00
<b>Total Due this Invoice</b>	<b>\$</b>	<b>48,227.24</b>

*Thank you for your business!*



# Staff Report to City Council

## FOR THE APRIL 8, 2026, REGULAR CITY COUNCIL MEETING

**From:** Ron Walker, City Manager  
**Prepared by:** Catrina Olson, Administrative Services Officer  
**Subject:** Schedule of Activities for Collecting Delinquent Sewer and Garbage Charges on Annual Tax Rolls

*Budget Impact Overview:*

<b>N/A:</b> ✓	<b>Funded:</b>	<b>Un-funded:</b>	<b>Amount:</b>	<b>Fund(s):</b>
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**RECOMMENDED ACTION:** No action required; information only.

**Summary/Background**

Annually, the City collects delinquent sewer and garbage (on behalf of Franchisee) charges which have accrued, together with the interest thereon, on the Placer County Tax Rolls in the same manner and at the same time as general property tax.

Staff has initiated the process for FY2025-2026 collection and is providing the schedule of activities for Council information.

City of Colfax - 2025-2026 Auditor Direct Charges			
Schedule of Activities for Placing Delinquent Sewer and Garbage Charges on Annual Tax Rolls			
Compile delinquent report - City Sewer	City	5/07/2026	All accounts > 60 days past due
Compile delinquent report - Recology Garbage	Recology	5/07/2026	Recology submits delinquent list to City
Recology submits draft delinquent letter to City for review	Recology	5/07/2026	
City sends Delinquent Letter to affected property owners	City	5/15/2026	Same letter as last year - Describes processing and hearing date
Recology sends Delinquent Letter to affected property owners	Recology	5/15/2026	Same letter as last year - Describes processing and hearing date
Public Hearing Notice - Auburn Journal	City	5/28/2026	Must be noticed for two consecutive weeks - same notice as last year. Needs to be to newspaper by 5/21/2026

Public Hearing Notice - Auburn Journal	City	6/03/2026	Must be noticed for two consecutive weeks - same notice as last year.
Hold Public Hearing - Sewer and Garbage combined hearing	City	6/10/2026	Regularly scheduled Council Meeting
Resolutions to place delinquents on Tax Rolls	City	6/10/2026	Council confirms sewer and garbage reports and placing liens
Submit Unsecured amounts to County	City	6/25/2026	Final date to be submitted to County*
Submit Secured amounts to County	City	7/17/2026	Final date to be submitted to County*
*Estimated date based on previous years - pending final notification from Placer County			



## ***MEMORANDUM***

**TO:** Colfax City Council **DATE:** April 8, 2026

**FROM:** Cory Peterson  
Senior Transportation Planner, PCTPA

**SUBJECT:** **DRAFT PLACER COUNTYWIDE ACTIVE TRANSPORTATION PLAN PRESENTATION**

### **ACTION REQUESTED**

No action required. This item is informational only.

### **BACKGROUND**

In September 2023, PCTPA was awarded a Caltrans Sustainable Communities Grant in the amount of \$424,293 to prepare the Placer Countywide Active Transportation Plan (PATP). Coupled with a \$54,972 LTF match from PCTPA, the total expected project cost is \$479,265. The PATP was developed for and in coordination with the Cities of Auburn, Colfax, Lincoln, Rocklin; Town of Loomis, and County of Placer. The City of Roseville is developed their own Active Transportation Plan but was be closely involved in the development of the PATP. The Cities of Auburn and Rocklin are also preparing their own Active Transportation Plans, however, some analysis and outreach tasks from the PATP are still considering these jurisdictions in order to consolidate resources.

Placer County has never had a countywide vision for active transportation. Past active transportation planning efforts have been primarily focused on bicycle routes and generally siloed within city/town boundaries or in the unincorporated area. As such, the PATP seeks to help to craft this countywide vision and set up Placer's jurisdictions for success in future active transportation funding opportunities. The PATP will identify priority projects countywide and within each jurisdiction that help improve connectivity within and between jurisdictions, reduce VMT, and improve safety for bicyclists and pedestrians across Placer County.

Following a competitive RFP process in early 2024, Kittelson & Associates was selected to be the lead consultant for the PATP, joined by AIM Consulting (outreach), and Mark Thomas (cost estimating and project development).

### **DISCUSSION**

For the last two years, PCTPA staff and the consultant project team have worked collaboratively with staff of all six cities/town, the County, local bicycle clubs, Caltrans, SACOG, TRPA, and health education advocates to develop the PATP. The process to develop the plan can largely be summarized in the following steps:

- Existing Conditions and Data Analysis
- Community and Stakeholder Engagement
- Developing the Recommended Network
- Prioritization and Implementation

**Colfax City Council**  
**Placer Countywide ATP Update**  
**April 8, 2026**  
**Page 2**

First, the PATP documented existing conditions of Placer’s active transportation network. The team then conducted data analysis to look at various factors affecting the network, such as (but not limited to): Level of Traffic Stress, bicycle/pedestrian collisions, access to key destinations, and demographics. The team also looked at existing bicycle/pedestrian trips across the county to see where residents most want to bike or walk to.

Concurrently, the project team conducted two rounds of community engagement, where over a dozen pop-ups were held at festivals/farmers markets across the county, online surveys with over 500 responses in total, four virtual workshops, and targeted stakeholder discussions with local non-profits such as Latino Leadership Council. The first phase was held in May-July 2024 to better understand the community’s needs and desires for improving the active transportation network. The second phase was held in May-June 2025 and sought the community’s input on the draft recommended network. PCTPA staff attended the Colfax Farmer’s Market during each of these phases. The PATP was guided by a stakeholder group comprised of local jurisdiction staff, regional and state agencies, local bicycle advocates, and public health advocates. The group met approximately five times throughout the process and reviewed all major deliverables.

Community feedback and data analysis both informed the draft network of recommended bike lanes, sidewalks, crosswalks, Class I paths, separated bike lanes, etc. Note that recommendations are only included for the Cities of Colfax and Lincoln, Town of Loomis, and unincorporated Placer County. The Cities of Auburn, Rocklin, and Roseville are preparing their own ATPs and will be developing their own recommendations that will fold into the Countywide ATP. The recommended network is based off community feedback, data analysis, and jurisdictional input. The project team worked with the staff at Colfax, Lincoln, Loomis, and Placer County to review the recommendations for feasibility under current constraints. Where feasible, the network seeks to adopt an “All Ages and Abilities” approach that would be comfortable for most cyclists/walkers.

Lastly, the recommended network was grouped into implementable projects and prioritized based on a scoring criteria that considered safety, connectivity, inclusivity, sustainability, and a project’s ease of implementation. The prioritized list of projects was then refined with input from the staff at Colfax, Lincoln, Loomis, and Placer County to ensure it reflected jurisdiction and community priorities. Two projects from each jurisdiction were selected by each’s respective staff to receive conceptual drawings and planning level cost estimates, positioning the jurisdiction well to apply for grant funding.

The Draft PATP Report was released publicly on March 19, 2026 and will be open for public comment through April 24, 2026. It can be viewed at [www.pctpa.net/atp](http://www.pctpa.net/atp). PCTPA encourages all interested parties to visit the website, view the plan, and submit comments. At the City Council meeting, PCTPA staff will deliver a presentation that summarizes the work to complete the Draft PATP, how it benefits the City, and outline next steps. The item is informational only.