City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Caroline McCully · Mayor Pro Tem Larry Hillberg
Councilmembers Trinity Burruss · Kim Douglass · Sean Lomen

REGULAR MEETING AGENDA

July 08, 2026
Open Session 6:00 PM

You may access the meeting and address the Council by the following means:

ZOOM at

https://us02web.zoom.us/j/84968570574

Dial in by calling one of the numbers listed below and enter the Webinar ID:
849 6857 0574
1 669 900 6833 / 1 669 444 9171 / 1 719 359 4580 / 1 253 205 0468
View Only on Facebook Live on our City of Colfax page: City of Colfax, California. You may also submit written comments to the City Clerk via email at city.clerk@colfax-ca.gov, via regular mail to P.O. Box 702, Colfax CA 95713, or by dropping them off at City Hall, 33 S. Main Street, Colfax CA 95713. Comments received will be submitted to Council and made a part of the record.

While the City makes every effort to allow public participation in City Council meetings via Zoom and Facebook Live as described above, we cannot guarantee these services will be accessible. We encourage interested members of the public to submit written comments in advance of the meeting or attend the meeting in person.

1 OPEN SESSION

1A. Call Open Session to Order

1B. Pledge of Allegiance

1C. Roll Call

1D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Recommended Action: By motion, accept the agenda as presented or amended.

1E. Statement of Conflict of Interest

2 CONSENT CALENDAR

Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Recommended Action: By motion, approve the Consent Calendar.

2A. City Projects Report *(Pages 4-7)*
Recommended Action: Accept report.

2B. Minutes – June 24, 2026 Regular Meeting and July 24, 2026 Special Council Meeting *(Pages 8-15)*
Recommended Action: Approve the Colfax City Council minutes dated June 24, 2026 (Regular Meeting),and July 24, 2026 (Special Meeting)

2C. Salary and Benefit Adjustment Non-Represented Employees *(Pages 16-22)*
Recommended Action: Adopt Resolution __-2026, Adopting a resolution approving salary and benefits adjustments for non-represented employees consistent with the terms approved in the Memorandum of Understanding (MOU) between the City and Employee Local 39 Bargaining Unit

**** End of Consent Calendar ****

3 AGENCY REPORTS -

3A. Placer County Sheriff's Office

3B. California Highway Patrol

3C. Placer County Fire Department/CALFIRE

3D. Caltrans

3E. Non-Profits

4 PRESENTATIONS (NONE)

5 PUBLIC HEARING (NONE)

6 PUBLIC COMMENT

Members of the public are permitted to address the Council orally or in writing on matters of concern to the public withinthe subject matter jurisdiction of the City that are not listed on this agenda. Please make your comments as succinct as possible. Oral comments made at the meeting may not exceed five (5) minutes per speaker. Written comments should notexceed 800 words. Written comments received before the close of an agenda item may be read into the record, with a maximum allowance of five (5) minutes in length. Council cannot act on items not listed on this agenda but may briefly respond to statements made or questions posed, request clarification, refer the matter to staff, or place the matter on a future agenda.

7 COUNCIL AND STAFF

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

7A. Committee Reports and Colfax Informational Items – All Councilmembers

7B. City Operations Update – City Manager

8 COUNCIL BUSINESS

8A. Consideration to Recombine Economic Development – Community Support and Events Appropriations into a single budget line item *(Pages 23-26)*
Recommended action: Adopt Resolution __-2026 directing staff to Recombine Economic Development – Community Support and Events Appropriations into a single budget line item

8B. 4th of July Decorating Contest *(Page 27)*
Recommended action: Discuss and award the 1st, 2nd, and 3rd place participants

8C. Introduction of Sales Tax and Resolution Submitting Measure to Voters *(Pages 28-36)*
Recommended action: Introduce tax ordinance; adopt resolution submitting ordinance to voters

8D. Resolution to call a Regular Meeting for July 15, 2026 *(Pages 37-42)*
Recommended action: Approve Resolution __-2026 calling Regular City Council Meeting for July 15, 2026

9 GOOD OF THE ORDER

Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

9A. Public Comment on Good of the Order
Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.

10 CLOSED SESSION (NONE)

ADJOURNMENT

I, Gabrielle Christakes, City Clerk for the City of Colfax, declare that this agenda was posted July 02, 2026 in accordance with the Brown Act at Colfax City Hall, Colfax Post Office United States. The agenda is also available on the City website at http://colfax-ca.gov/

Gabrielle Christakes, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered tothe City Clerk of the City of Colfax at, or prior to, said public hearing.

LEVINE ACT WARNING: In certain instances, parties, participants, and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308, California Code of Regulations Sections 18438.1 through 18438.8, and Fair Political Practices Commission Opinion 0-22-002. All parties, participants, and their agents are hereby directed to review these sections for compliance. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity.

Staff Report to City Council

FOR JULY 8, 2026 REGULAR CITY COUNCIL MEETING

From:	Ron Walker, City Manager
Prepared by:	Ron Walker, City Manager
Subject:	City Projects Report

Budget Impact Overview:

N/A: √	Funded:	Un-funded:	Amount:	Fund(s):

RECOMMENDED ACTION: Accept report.

Summary/Background

The following is a list of projects, by department, which have either been completed or are in progress.

Week of June 14 -20, 2026

City Manager

- Working with Maintenance Department in preparation for 3rd of July event.
- Agenda Preparation.
- Reviewed City Landfill Testing Report – In Compliance with Methane content in the soil.
- Shady Glenn Planning Kickoff Meeting.
- Attended (remotely) a Railroad Heritage Park meeting.

Planning Department

- Second, reading staff report for residential care facilities.
- Revisions to AFFH draft document.
- Start training with State Office of Historic Preservation on Federal Register Historic. District procedures (1.5 hr. training).
- Zoning, fencing and sign inquiries.
- Conduct evening town hall meeting on the AFFH.
- Continuing CalFire grant application.

Maintenance Department

- Received delivery of the new plate compactor.
- Completed painting the concrete at the Depot.
- Picked up troughs and all materials needed for the City Hall frontage project.
- Installed signs at Art Park.
- Coordinated repairs at the Depot; the A/C motor was serviced and repaired.
- Began removing old bark and landscape fabric from the Depot grounds.
- 40 yards of new bark at the Depot.
- Scheduled tree trimming work at Arbor Park and Sherwood.
- Vegetation control along Oak Street.

Wastewater Treatment Plant/Sewer

- No issues in collection system.
- Weed abatement around the plant.
- Processing water out of pond 3
- Plant flows Normal this week.

City Clerk

- Prepare Council Meeting agenda packet for 6/24/26 Regular and Special meetings.
- CivicPlus training.
- Staff Meeting.
- Prepare minutes.
- Set-up and schedule trainings for AB1825 (Supervisor) and SB1343 (Non-Supervisor) Sexual Harassment Trainings.

Administrative Services

- Uploaded SB1 – Local Streets and Roads information into Cal Smart for FY 2026-27. Uploaded the project list and Resolution.
- Met with Auditors – With Richardson CPAs to begin planning for the upcoming FY 2025-26 audit.
- Attended the Shady Glen kickoff meeting.
- Worked with the City Clerk on organizing training for Council and staff to be sure we are in compliance by June 30, 2026.
- Worked on getting paperwork done for merchant services and a card reader for Tyler ERP Pro 10 conversion.
- Worked on monthly cash reconciliations.

Engineering

- Emails and general coordination; staff meeting.
- Research city properties.
- Hunter Lane grading review.
- Skatepark coordination.
- CDBG – agreements and coordination.
- Caboose relocation coordination.
- Maidu Village/Tesla check punch list.
- Attend Shady Glen coordination meeting.

Building/Code Enforcement

- Out of the office

Week of June 21 - 27, 2026

City Manager

- Met with Verkada to discuss video security of city facilities.
- Met with Union Pacific to discuss oncoming events.
- Attended 3rd of July planning meetings.
- Attended City Council Meeting.
- Met with City engineer to discuss Skate Park progress.
- Met with Catrina Olson, Administrative Services Officer to discuss Tyler accounting set up.

Planning Department

- CalFire Grant.
- Coordination meeting on Shady Glen Annexation.
- Sign permit coordination.
- Revisions to AFFH.
- Federal Historic District research.

Maintenance Department

- Installed new landscape fabric and 40 yards of shredded bark next to Depot grass area.
- 3rd of July coordination meeting.
- Vegetation removal along West Oak St.
- Started prepping crosswalks in Depot area for painting.

Wastewater Treatment Plant/Sewer

- Solids in system coming down due to pressing
- Control point installed new hardware and software at lift station 2 and integrated it into SCADA.
- Weed abatement around the plant.
- Continue Processing water out of pond 3
- Plant flows Normal this week.

City Clerk

- Staff Meeting
- AB1343 For Employees (group training in Council Chambers).
- AB1825 Sexual Harassment Training for Supervisors completed.
- Clerked Regular Council Meeting and Special Council Meeting.
- Monitor and remind Council Members of Sexual Harassment Training due.
- Work with Conor on Sales Tax Ballot Measure w/Placer County.

Administrative Services

- Worked on monthly cash reconciliation for April.
- Attended ERP Pro 10 training for AP configuration for conversion.

- Attended the City Council meeting June 25, 2026.
- Approved multiple cashiering batches.
- Uploaded all financial data to the General Ledger through the append, audit, post journal processes.
- Worked on sewer delinquencies and prepared a 2nd letter to send out to remaining delinquencies going to the tax rolls in July 2026.
- Approved accounts payables.

Engineering

- Emails and general coordination; staff meeting, complaints.
- Hunter Lane construction review.
- Skatepark coordination.
- CDBG – pre-construction kick-off meeting and coordination.
- Research for income survey.
- Encroachment permits and coordination with PW staff.

Building/Code Enforcement

- Out of the office

City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Caroline McCully · Mayor Pro Tem Larry Hillberg
Councilmembers Trinity Burruss · Kim Douglass · Sean Lomen

DRAFT REGULAR MEETING MINUTES

June 24, 2026
Open Session 6:01 PM

1 **OPEN SESSION**

1A. Call Open Session to Order

The June 10, 2026 City of Colfax City Council was called to order at 6:01 p.m. by Mayor McCully.

1B. Pledge of Allegiance

1C. Roll Call

Present: Councilmembers Kim Douglass, Sean Lomen, Trinity Burruss, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

Absent: None

1D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Action: With a motion by Councilmember Trinity Buruss and a second by Councilmember Sean Lomen, Council voted 5-0 to accept the Agenda Order as presented.

Ayes: Councilmembers Kim Douglass, Sean Lomen, Trinity Burruss, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

Noes: None

Abstain: None

Absent: **None**

1E. Statement of Conflict of Interest

No new conflicts were identified by the Council or the public.

2 **CONSENT CALENDAR**

Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Action: With a motion by Councilmember Larry Hillberg and a second by Councilmember Sean Lomen , Council voted by roll call vote 4-0 approving the Consent Calendar with the removal of Item 2D for separate consideration.

Ayes: Councilmembers Sean Lomen, Kim Douglass, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully.

Noes: None

Abstain: None

Absent: Councilmember Trinity Burruss

2A. City Projects Report

Recommended Action: Accept report.

2B. Minutes – June 10, 2026 Regular Meeting

Recommended Action: Approve the Colfax City Council minutes dated June 10, 2026 (Regular Meeting),

2D. Local 39 Employment Labor Agreement

Recommended Action: Approve Resolution No. __-2026, authorizing the Mayor and City Manager to execute the updated Memorandum of Understanding between the City of Colfax and IOUE, Stationary Engineers, Local 39 Representing General Employees July 1, 2026 through June 30, 2029.

With a Motion by Councilmember Trinity Burruss and a second by Mayor Pro Tem Larry Hillberg, Council voted 5/0 to approve Items 2A, 2B and 2D

Ayes: Councilmembers Sean Lomen, Kim Douglass, Trinity Burruss, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully.

Noes: None

Abstain: None

Absent: None

**** End of Consent Calendar ****

2C. Forklift for Wastewater Plant

Recommended Action: Adopt Resolution __-2026 Authorizing the City Manager to purchase a forklift for the Wastewater Treatment Plant in an amount not to exceed $43,144.04 and authorize the City Manager to execute all necessary purchase documents.

With a Motion by Councilmember Trinity Burruss and a second by Councilmember Sean Lomen, Council voted 5/0 to approve Item 2C

Ayes: Councilmembers Sean Lomen, Kim Douglass, Trinity Burruss, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully.

Noes: None

Abstain: None

Absent: None

2E. Employee Handbook Update

Recommended Action: Approve Resolution No. __-2026, adopting the updated City of Colfax Employee Handbook to supersede the Employee Handbook adopted July 1, 2017, and authorizing the City Manager to make non-substantive corrections as needed.

With a Motion by Councilmember Trinity Burruss and a second by Mayor Pro Tem Larry Hillberg, Council voted 5/0 to approve Item 2E

Ayes: Councilmembers Sean Lomen, Kim Douglass, Trinity Burruss, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully.

Noes: None

Abstain: None

3 AGENCY REPORTS -

3A. Placer County Sheriff's Office

Sgt. Tobi Williams reported:

• The missing elderly gentleman remains missing. Four search operations have been conducted to date, and follow-up efforts continue on all investigative leads.

• Assisted CHP with traffic control and incident management for an overturned big rig.

• Responded to a DUI-related collision at Highway 174 and Main Street. The driver was arrested and booked for driving under the influence.

Public Comment question will be addressed by CalFire

3B. California Highway Patrol

Lt Blayne Kilkenny, Gold Run CHP reported:

- There were 1,719 enforcement contacts over the last month, resulting in 1,160 traffic citations (including 835 for speeding) and 11 arrests.
- Maximum enforcement operations will be in effect during the July 4 holiday period.
- On June 20, 2026, a statewide maximum DUI enforcement operation was conducted, resulting in 85 enforcement contacts, 16 citations, and 0 DUI arrests.
- Compared to the same time period one year ago, there was an 18% reduction in accidents.

No public comment received

3C. Placer County Fire Department/CALFIRE

Battalion Chief Josh White reported:

- **Completed a 26-acre prescribed burn at the Wastewater Treatment Plant.**
- **All stations are currently operating at peak staffing levels.**
- **On July 2, training will be conducted for new firefighters in the Burnt Flat area across approximately 14 acres. This training will also provide valuable leadership and management development opportunities for company officers, as well as future fire prevention management training.**
- **Conducted aircraft training with newer pilots over the past several days, involving an air attack plane, air attack tankers, and one helicopter. Training included operations with the Chinook out of Truckee and focused on aggressive wildfire suppression tactics in canyon environments, as well as ensuring effective communication and coordination.**
- **No public comments were received**

3D. Caltrans None

3E. Non-Profits None

4 <u>PRESENTATIONS</u> None

5 <u>PUBLIC HEARING</u> None

8 <u>COUNCIL BUSINESS</u>

8A. Renewal of Agreement for Law Enforcement Services with the Placer County Sheriff's Office

Recommended Action: Adopt Resolution __-2026 Approving the renewal of the Agreement for Law Enforcement Services between the City of Colfax and the Placer County Sheriff's Office for Years 2026-2029 (July 1, 2026-June 30, 2029) and authorize the City Manager to execute the agreement.

With a Motion by Councilmember Trinity Burruss and a second by Councilmember Sean Lomen, Council voted 5/0 to adopt Resolution _-2026 Approving the renewal of the Agreement for Law Enforcement Services between the City of Colfax and the Placer County Sheriff's Office for Years 2026-2029 (July 1, 2026-June 30, 2029) and authorize the City Manager to execute the agreement

Ayes: Councilmembers Sean Lomen, Kim Douglass, Trinity Burruss, and Mayor Caroline McCully.

Noes: Mayor Pro Tem Larry Hillberg

Abstain: None

9 GOOD OF THE ORDER

Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

- Councilmember Lomen –
  - Firesafe Council meeting 6/25/26 at 6:00PM
- Councilmember Douglass –
  - Looking forward to celebrating 3rd of July. Attended the Town. Will be attending the 4th of July parade in Auburn
- Mayor Pro Tem Hillberg –
  - Would like Councilmembers to provide brief written reports on Committee meetings they attend
  - Inquiring about cameras (Flock). When and how was the decision made to allow sheriff to install
  - Inquired about the removal of the tree outside City Hall
  - Would like to talk again about the non-profit budget decision
- Councilmember Burruss-
  - Nothing–
- Mayor McCully –
  - Gave an update on 3rd of July events
  - Clarified that City Manager has the authority to address the operation of the city

9A. Public Comment on Good of the Order

Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.

No Public Comment received on Good of the Order.

10 CLOSED SESSION None

ADJOURNMENT

The June 24, 2026 City of Colfax City Council was adjourned at 7:30 p.m. by Mayor McCully.

Gabrielle Christakes, City Clerk

CITY OF COLFAX

City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Caroline McCully · Mayor Pro Tem Larry Hillberg
Councilmembers Trinity Burruss · Kim Douglass · Sean Lomen

SPECIAL MEETING DRAFT MINUTES

June 24, 2026
Open Session 6:00 PM

1 **<u>OPEN SESSION</u>**

1A. Call Open Session to Order

The June 24, 2026 Special Meeting of the City of Colfax City Council was called to order at 7:31 p.m. by Mayor McCully.

1B. Pledge of Allegiance

1C. Roll Call

Present: Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

Absent: None

1D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Action: With a motion by Councilmember Burruss and a second by Councilmember Sean Lomen, Council voted by roll call vote 5-0 to accept the Agenda Order as presented.

Ayes: Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully

Noes: None

Abstain: None

Absent: None

2 **<u>COUNCIL BUSINESS</u>**

2A. Resolution calling election on transactions and use tax for street maintenance
Recommended Action: Adopt Resolution __-2026 calling an Election on a Transactions and Use Tax (sales tax)

Action: With a motion by Councilmember Burruss and a second by Councilmember Sean Lomen, Council voted by roll call vote 4-1 to accept the Agenda Order as presented.

Ayes: Councilmembers Trinity Burruss, Kim Douglass, Sean Lomen, and Mayor Caroline McCully

Noes: Mayor Pro Tem Larry Hillberg

Abstain: None

Absent: None

ADJOURNMENT

The June 24, 2026 Special Meeting of the City of Colfax City Council was adjourned at 7:40 p.m. by Mayor McCully.

Gabrielle Christakes, City Clerk

Staff Report to City Council

FOR THE JULY 8, 2026 REGULAR CITY COUNCIL MEETING

From:	Ron Walker, City Manager
Prepared by:	Ron Walker, City Manager
Subject:	Non-represented employees' salary and Benefit adjustment consistent with the 2026 Council-approved memorandum of Understanding with Local 39 Represented Employees.

Budget Impact Overview:

N/A:	Funded:	Un-funded:	Amount:	Fund(s):

RECOMMENDED ACTION: Adopt Resolution __-2026, Adopting a resolution approving salary and benefits adjustments for non-represented employees consistent with the terms approved in the Memorandum of Understanding (MOU) between the City and Employee Local 39 Bargaining Unit.

Summary/Background

The City Council recently approved a successor MOU with the City's represented employees. The negotiated agreement included salary adjustments and other compensation changes intended to maintain competitive compensation levels, address recruitment and retention challenges, and recognize increasing labor market pressures.

Non-represented employees are not covered by the MOU and therefore do not automatically receive the negotiated compensation adjustments. Historically, the City has sought to maintain reasonable alignment between represented and non-represented employee compensation structures to ensure internal equity and avoid salary compression issues.

Approval of the proposed salary and benefit adjustments for non-represented employees will provide compensation increases equivalent to those approved for represented employees. This action will help maintain consistency across the organization, support employee morale, and assist the City in recruiting and retaining qualified personnel in a competitive labor market.

Fiscal Impacts

The fiscal impact associated with the proposed adjustments is consistent with the compensation increases previously approved for represented employees and has been incorporated into the City's budget projections. Any additional costs will be absorbed within the applicable departmental budgets and available fund balances.

Conclusions and Findings

Attachments:

1. Resoluton __-2026

City of Colfax

City Council

Resolution № __-2026

THE CITY COUNCIL OF THE CITY OF COLFAX APPROVING COMPENSATION ADJUSTMENTS FOR NON-REPRESENTED EMPLOYEES TO BE CONSISTENT WITH COMPENSATION OF LOCAL 39 REPRESENTED EMPLOYEES

WHEREAS, the City Council of the City of Colfax recently approved a successor Memorandum of Understanding (MOU) with the City's represented employees; and,

WHEREAS, the approved MOU includes compensation adjustments intended to maintain competitive wages, address recruitment and retention challenges, and ensure the City remains an employer of choice in a competitive labor market; and

WHEREAS, non-represented employees are not covered by the MOU and therefore do not automatically receive the compensation adjustments approved for represented employees; and,

WHEREAS, the City has historically sought to maintain reasonable compensation parity between represented and non-represented employees performing comparable levels of responsibility in order to promote internal equity and avoid salary compression issues; and,

WHEREAS, the City Council finds that providing compensation adjustments to non-represented employees consistent with those approved for represented employees will support employee recruitment and retention efforts, maintain organizational stability, and promote fairness throughout the workforce; and,

WHEREAS, sufficient funds have been identified within the City's adopted budget to support the proposed compensation adjustments.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax as follows:

Section 1.

The City Council hereby approves compensation adjustments for all non-represented employees equivalent to those approved in the successor Memorandum of Understanding between the City and the represented employee bargaining unit.

Section 2.

Retroactive back to July 1, 2026, non-represented employees shall receive:

A three and five eighths percent (3.58%) cost-of-living adjustment; and

Section 3.

The City Manager is authorized to make any necessary administrative changes to salary schedules and personnel records to implement the compensation adjustments approved by this Resolution.

Section 4.

The Finance Department is authorized and directed to make any necessary budgetary and payroll adjustments required to implement this Resolution.

Section 5.

If any provision of this Resolution is held invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions of this Resolution.

Section 6.

This Resolution shall take effect immediately upon adoption.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on July 8, 2026, by the following vote of the Council:

AYES:
NOES:
ABSTAIN:
ABSENT:

Caroline McCully, Mayor

ATTEST:

Gabrielle Christakes, City Clerk

Pay Scale as of 7/1/25 for non-represented employees w/2% equity increase

		Step 1	Step 2
City Clerk	Monthly	$ 5,472.15	$ 5,745.76
	Hourly	**$ 31.57**	**$ 33.15**
	Annual	$ 65,665.84	$ 68,949.13
Accounting Technician	Monthly	$ 5,081.42	$ 5,335.49
	Hourly	**$ 29.32**	**$ 30.78**
	Annual	$ 60,977.02	$ 64,025.87
Public Works Director	Monthly	$ 9,035.50	$ 9,487.28
	Hourly	**$ 52.13**	**$ 54.73**
	Annual	$ 108,426.03	$ 113,847.33
Customer Service Rep	Monthly	$ 3,419.40	$ 3,590.36
	Hourly	**$ 19.73**	**$ 20.71**
	Annual	$ 41,032.74	$ 43,084.38
Customer Service Rep	Monthly	$ 3,419.40	$ 3,590.36
**GFE	Hourly	**$ 19.73**	**$ 20.71**
	Annual	$ 41,032.74	$ 43,084.38
Administrative Analyst	Monthly	$ 6,178.84	$ 6,487.78
	Hourly	**$ 35.65**	**$ 37.43**
	Annual	$ 74,146.09	$ 77,853.39
Administrative Analyst	Monthly	$ 6,178.84	$ 6,487.78
**GFE	Hourly	**$ 35.65**	**$ 37.43**
	Annual	$ 74,146.09	$ 77,853.39
Administrative Services Officer	Monthly	$ 7,723.55	$ 8,109.73
	Hourly	**$ 44.56**	**$ 46.79**
	Annual	$ 92,682.61	$ 97,316.74
Administrative Services Officer	Monthly	$ 7,723.55	$ 8,109.73
GFE**	Hourly	**$ 44.56**	**$ 46.79**
	Annual	$ 92,682.61	$ 97,316.74

Step 3	Step 4	Step 5	Step 6
$ 6,033.05	$ 6,334.70	$ 6,651.44	$ 6,984.01
$ 34.81	**$ 36.55**	**$ 38.37**	**$ 40.29**
$ 72,396.59	$ 76,016.42	$ 79,817.24	$ 83,808.10
$ 5,602.26	$ 5,882.38	$ 6,176.50	$ 6,485.32
$ 32.32	**$ 33.94**	**$ 35.63**	**$ 37.42**
$ 67,227.16	$ 70,588.52	$ 74,117.95	$ 77,823.85
$ 9,961.64	$ 10,459.72	$ 10,982.71	$ 11,531.85
$ 57.47	**$ 60.34**	**$ 63.36**	**$ 66.53**
$ 119,539.70	$ 125,516.68	$ 131,792.52	$ 138,382.14
$ 3,769.88	$ 3,958.38	$ 4,156.30	$ 4,364.11
$ 21.75	**$ 22.84**	**$ 23.98**	**$ 25.18**
$ 45,238.60	$ 47,500.53	$ 49,875.55	$ 52,369.33
$ 3,769.88	$ 3,958.38	$ 4,156.30	$ 4,364.11
$ 21.75	**$ 22.84**	**$ 23.98**	**$ 25.18**
$ 45,238.60	$ 47,500.53	$ 49,875.55	$ 52,369.33
$ 6,812.17	$ 7,152.78	$ 7,510.42	$ 7,885.94
$ 39.30	**$ 41.27**	**$ 43.33**	**$ 45.50**
$ 81,746.06	$ 85,833.37	$ 90,125.04	$ 94,631.29
$ 6,812.17	$ 7,152.78	$ 7,510.42	$ 7,885.94
$ 39.30	**$ 41.27**	**$ 43.33**	**$ 45.50**
$ 81,746.06	$ 85,833.37	$ 90,125.04	$ 94,631.29
$ 8,515.21	$ 8,940.98	$ 9,388.02	$ 9,857.43
$ 49.13	**$ 51.58**	**$ 54.16**	**$ 56.87**
$ 102,182.58	$ 107,291.71	$ 112,656.29	$ 118,289.11
$ 8,515.21	$ 8,940.98	$ 9,388.02	$ 9,857.43
$ 49.13	**$ 51.58**	**$ 54.16**	**$ 56.87**
$ 102,182.58	$ 107,291.71	$ 112,656.29	$ 118,289.11

Pay Scale as of 7/1/26 for non-represented employees

		Step 1	Step 2
City Clerk	Monthly	$ 5,668.06	$ 5,951.46
	Hourly	**$ 32.70**	**$ 34.34**
	Annual	$ 68,016.68	$ 71,417.51
Accounting Technician	Monthly	$ 5,263.33	$ 5,526.50
	Hourly	**$ 30.37**	**$ 31.88**
	Annual	$ 63,160.00	$ 66,318.00
Public Works Director	Monthly	$ 9,358.97	$ 9,826.92
	Hourly	**$ 53.99**	**$ 56.69**
	Annual	$ 112,307.68	$ 117,923.07
Customer Service Rep	Monthly	$ 3,541.81	$ 3,718.90
	Hourly	**$ 20.43**	**$ 21.46**
	Annual	$ 42,501.71	$ 44,626.80
Customer Service Rep	Monthly	$ 3,541.81	$ 3,718.90
**GFE	Hourly	**$ 20.43**	**$ 21.46**
	Annual	$ 42,501.71	$ 44,626.80
Administrative Analyst	Monthly	$ 6,400.04	$ 6,720.05
	Hourly	**$ 36.92**	**$ 38.77**
	Annual	$ 76,800.52	$ 80,640.55
Administrative Analyst	Monthly	$ 6,400.04	$ 6,720.05
**GFE	Hourly	**$ 36.92**	**$ 38.77**
	Annual	$ 76,800.52	$ 80,640.55
Administrative Services Officer	Monthly	$ 8,000.05	$ 8,400.06
	Hourly	**$ 46.15**	**$ 48.46**
	Annual	$ 96,000.65	$ 100,800.68
Administrative Services Officer	Monthly	$ 8,000.05	$ 8,400.06
GFE**	Hourly	**$ 46.15**	**$ 48.46**
	Annual	$ 96,000.65	$ 100,800.68

Step 3	Step 4	Step 5	Step 6
$ 6,249.03	$ 6,561.48	$ 6,889.56	$ 7,234.04
$ 36.05	**$ 37.85**	**$ 39.75**	**$ 41.73**
$ 74,988.39	$ 78,737.81	$ 82,674.70	$ 86,808.43
$ 5,802.82	$ 6,092.97	$ 6,397.61	$ 6,717.50
$ 33.48	**$ 35.15**	**$ 36.91**	**$ 38.75**
$ 69,633.90	$ 73,115.59	$ 76,771.37	$ 80,609.94
$ 10,318.27	$ 10,834.18	$ 11,375.89	$ 11,944.69
$ 59.53	**$ 62.50**	**$ 65.63**	**$ 68.91**
$ 123,819.22	$ 130,010.18	$ 136,510.69	$ 143,336.22
$ 3,904.84	$ 4,100.09	$ 4,305.09	$ 4,520.35
$ 22.53	**$ 23.65**	**$ 24.84**	**$ 26.08**
$ 46,858.14	$ 49,201.04	$ 51,661.10	$ 54,244.15
$ 3,904.84	$ 4,100.09	$ 4,305.09	$ 4,520.35
$ 22.53	**$ 23.65**	**$ 24.84**	**$ 26.08**
$ 46,858.14	$ 49,201.04	$ 51,661.10	$ 54,244.15
$ 7,056.05	$ 7,408.85	$ 7,779.29	$ 8,168.26
$ 40.71	**$ 42.74**	**$ 44.88**	**$ 47.12**
$ 84,672.57	$ 88,906.20	$ 93,351.51	$ 98,019.09
$ 7,056.05	$ 7,408.85	$ 7,779.29	$ 8,168.26
$ 40.71	**$ 42.74**	**$ 44.88**	**$ 47.12**
$ 84,672.57	$ 88,906.20	$ 93,351.51	$ 98,019.09
$ 8,820.06	$ 9,261.06	$ 9,724.12	$ 10,210.32
$ 50.88	**$ 53.43**	**$ 56.10**	**$ 58.91**
$ 105,840.71	$ 111,132.75	$ 116,689.39	$ 122,523.86
$ 8,820.06	$ 9,261.06	$ 9,724.12	$ 10,210.32
$ 50.88	**$ 53.43**	**$ 56.10**	**$ 58.91**
$ 105,840.71	$ 111,132.75	$ 116,689.39	$ 122,523.86

Staff Report to City Council

FOR THE JULY 8,2026 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: Council Consideration to Recombine Economic Development – Community Support and Events Appropriations into a single budget line item rather than maintained as two separate appropriations.

Budget Impact Overview:

N/A:	Funded:	Un-funded:	Amount:	Fund(s):

RECOMMENDED ACTION: Adopt Resolution __-2026 directing staff to Recombine Economic Development – Community Support and Events Appropriations into a single budget line item

Summary/Background

On May 21, 2026 a budget workshop was held at City Hall to discuss the FY 2026-27 budget. The Budget Workshop provided the City Council and the public with an opportunity to review and discuss the proposed Fiscal Year 2026–2027 Operating and Capital Improvement Budget.

One of the primary purposes of a budget workshop is for the City Council to provide direction to staff regarding the proposed budget before it is brought back for formal adoption.

In California, as long as the workshop has been properly noticed under the Ralph M. Brown Act and the budget is on the agenda, the Council may discuss the proposed budget and provide direction to staff. However, there is an important distinction between providing direction and taking formal action.

During a budget workshop, the Council may:

- Request that staff increase or decrease funding for specific programs or projects.
- Ask staff to evaluate the addition or elimination of positions.
- Direct staff to identify cost-saving measures or additional revenue opportunities.
- Prioritize or reprioritize capital improvement projects.
- Request additional financial information or alternative budget scenarios.
- Direct staff to revise the proposed budget and return with an updated version for adoption.

Generally, unless the agenda specifically includes an action item and the Council chooses to act, the workshop itself is **not** the meeting where the budget is adopted. Instead, staff uses the Council's direction to revise the proposed budget, which is then presented at a subsequent meeting for formal consideration and adoption.

At the Budget Workshop, the City Council directed staff to reallocate $15,000 from Department 110 – City Council, account number 8263, Economic Development, by reducing that appropriation to $15,000 and transferring the remaining $15,000 to Department 100 – Central Services, account number 8257, Events. Staff incorporated these changes into the proposed budget and returned the revised budget to the City Council for adoption on June 10, 2026.

Following a motion by Councilmember Sean Lomen and a second by Mayor Pro Tem Larry Hillberg, the City Council adopted Resolution No. 25-2026 approving the Fiscal Year 2026–2027 Budget. During the discussion, Mayor Pro Tem Hillberg requested that staff return at a future meeting with an item for Council consideration regarding whether the Economic Development – Community Support and Events appropriations should be recombined into a single budget line item rather than maintained as two separate appropriations.

Staff is requesting Council provide direction on whether to proceed with option:

A. Keep the existing FY 2026-27 adopted budget intact with $15,000 in Department 110 – City Council, account number 8263, Economic Development, and $15,000 to Department 100 – Central Services, account number 8257, Events.

B. Recombine the $15,000 that was reallocated to Department 100 – Central Services, account number 8257, Events with the $15,000 in Department 110 – City Council, account number 8263, Economic Development, as originally presented in the budget workshop.

C. A completely different alternative to reallocating the $30,000 budgeted in the adopted FY 2026-27 Budget.

Recommendation

City Council to approve the selected option by motion.

Attachments:

1. Resolution 25-2026 approving the Fiscal Year 2026–2027 Budget.

City of Colfax
City Council

Resolution № 25-2026

ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2026-2027

WHEREAS, the proposed budget for the City of Colfax is entitled "Annual Operating Budget, Fiscal 2026-2027", a copy of which is on file in City Hall for public review; and,

WHEREAS, the proposed expenditures shown in the summaries of expenditures by fund which is attached hereto are hereby appropriated to the departments, offices and operations in the amount and for the objects and purposes as set forth in the budget document; and,

WHEREAS, it is ordered that a copy of this Resolution and the budget documents be made available for public review in Colfax City Hall and that the budget document be certified by the City Clerk and filed in the Office of the City Clerk; and,

WHEREAS, this Resolution is required for the orderly operation and maintenance of municipal activities and the usual and current expenses of the City during the Fiscal Year 2026-2027 beginning July 1, 2026 and ending June 30, 2027; and,

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Colfax adopts the Fiscal Year 2026-2027 Annual Operating Budget.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 10th of June 2026 by the following vote of the Council:

AYES: Councilmembers Kim Douglass, Sean Lomen, Mayor Pro Tem Larry Hillberg and Mayor Caroline McCully
NOES: None
ABSTAIN: None
ABSENT: Councilmember Trinity Burruss

C McCully

Caroline McCully, Mayor

ATTEST:

Gabrielle Christakes, City Clerk

Staff Report to City Council

FOR THE JULY 8, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: 4th of July Decorating Contest

Budget Impact Overview:

N/A:	Funded:	Un-funded:	Amount:	Fund(s):

Recommended Action: Discuss and award the 1st, 2nd, and 3rd place participants.

Summary/Background

The City is proud to host its second annual Fourth of July Outdoor Decorating Contest. This year's contest features three entries in the Business category, Wrecking Crew Bakery, Coco's Creamery, and U.S. Bank, and two entries in the Residential category: Jeff Hoge, 48 Grass Valley Street, and Michele Claasen, 43 E. Church Street. The City Council will determine the first, second, and third place winners in each category.

Staff Report to City Council

FOR THE JULY 8, 2026 REGULAR COUNCIL MEETING

From:	Conor Harkins, City Attorney
Prepared by:	Conor Harkins, City Attorney
Subject:	Adoption of Sales Tax and Resolution Submitting Measure to Voters

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):

RECOMMENDED ACTION: Introduce tax ordinance; adopt resolution submitting ordinance to voters

Summary/Background

On June 24, 2026, the City Council adopted a resolution calling an election on a ballot measure to approve a one percent transactions and use tax to fund construction and maintenance of streets, sidewalks, and other infrastructure in the public right-of-way. The resolution did not include the text of the ordinance, so the Placer County Elections Office did not accept the City's request to consolidate the sales tax measure with the November 3, 2026 general election.

The items before the City Council address the Elections Office's objections. The proposed ordinance would impose a one percent transactions and use (sales) tax for the purpose of funding construction, improvement, maintenance, repair, and replacement of streets, sidewalks, roadways, and other public infrastructure within the public right-of-way, and for implementation and administration of the ordinance. The ordinance creates accountability by requiring an independent annual audit and a citizen oversight committee.

The first resolution before the City Council calls an election on the ordinance as introduced. It authorizes the City Council to submit an argument in favor of the measure, and directs the City Clerk to set deadlines for the public to submit an argument against the measure or a rebuttal to any primary argument.

The second resolution before the City Council sets a regular meeting for July 15, 2026. If the Placer County Elections Office again rejects the City's request to consolidate the election on the tax measure with the general election in November on the ground the ordinance has not yet been adopted, I recommend the City Council notice a regular meeting for July 15, 2026 to adopt the ordinance to give the County as much time as possible to prepare ballot materials.

Recommendation

1. Introduce the sales tax ordinance
2. Adopt the resolution calling the election on the ordinance and asking the County to consolidate the election with the November general election
3. Call a regular meeting for July 15, 2026 to adopt the sales tax ordinance if necessary.

Fiscal Impacts

none

Attachments:

- Ordinance imposing one percent transactions and use tax
- Resolution calling election on transactions and use tax
- Resolution calling regular City Council meeting for July 15, 2026

ORDINANCE NO._________

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLFAX IMPOSING A ONE PERCENT TRANSACTIONS AND USE TAX FOR THE CONSTRUCTION, IMPROVEMENT, MAINTENANCE, REPAIR, AND REPLACEMENT OF STREETS, SIDEWALKS, ROADWAYS, AND OTHER PUBLIC INFRASTRUCTURE IN THE PUBLIC RIGHT-OF-WAY TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

The City Council of the City of Colfax does ordain as follows:

Section 1. Code Addition. Chapter 3.60 is hereby added to title 3 of the Colfax Municipal Code to read as follows:

3.60.010 – Title. This ordinance shall be known as the Streets and Sidewalks Transactions and Use Tax Ordinance. The city of Colfax hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

3.06.020 – Operative Date "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance. For purposes of Revenue and Taxation Code section 7265, this ordinance shall be considered adopted on the date of the election in which it is approved by the qualified voters of the City.

3.06.030 – Purpose. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.91 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if two-thirds of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

E. To provide transactions and use tax revenue to fund construction, improvement, maintenance, repair, and replacement of streets, sidewalks, roadways, and other public infrastructure within the public right-of-way, and for implementation and administration of the ordinance.

3.06.040 – Contract with State. Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

3.06.050 – Transactions Tax Rate. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of 1% (one percent) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

3.06.060 – Place of Sale. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

3.06.070 – Use Tax Rate. An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of 1% of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

3.06.080 – Adoption of Provisions of State Law. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

3.06.090. Limitations on Adoption of State Law and Collection of Use Taxes. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

1. “A retailer engaged in business in the District” shall also include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in this state or for delivery in the State by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars ($500,000). For purposes of this section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of Title 26 of the United States Code and the regulations thereunder.

3.06.100 – Permit Not Required. If a seller’s permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

3.06.110 – Exemptions and Exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any

foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

3.06.120 – Amendments. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

3.06.130 – Enjoining Collection Forbidden. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

3.06.140 – Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

3.06.150 – Effective Date. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately.

3.06.160 – Termination Date. The authority to levy the tax imposed by this ordinance shall be in effect until ended by voters. .

3.06.170 – Expenditure Plan.

A. All proceeds of the streets and sidewalks tax imposed by this chapter shall be accounted for and paid into a special fund designated the Streets and Sidewalks Tax Fund for construction, installation, maintenance, repair, reconstruction, replacement, and improvement of streets, sidewalks, curbs, gutters, roadways, and other public infrastructure and improvements located within or appurtenant to the public right-of-way. Such maintenance and improvement includes pavement sealing and overlays; drainage repair and erosion control; maintenance and repair of sewer mains in the right-of-way that fall within the City's responsibility; sweeping; vegetation maintenance; trash removal; repair or replacement of ADA facilities, sidewalks, curb ramps, bridges, signs, traffic signals, streetlights, and other appurtenances associated with the public right-of-way; widening of shoulders for safety and the inclusion of bicycle and pedestrian facilities within the right-of-way; and such other treatments as are necessary to provide for ongoing public use of the public right-of-way and the infrastructure within it.

B. Eligible construction, installation, and maintenance expenses include planning; design; right-of-way and easement acquisition; environmental review; permitting; payment to consultants, construction contractors, and other third-party construction and maintenance entities; payment for planning, design, right-of-way acquisition, and environmental professionals; purchases of equipment, material, and supplies; reimbursement of direct City staff expenses; expenses associated with land acquisition or easements necessary for the construction or maintenance of the public infrastructure described herein; and other ancillary expenses related to the design, environmental clearance, permitting, construction, or maintenance of the public right-of-way and the infrastructure within it.

C. The City is hereby authorized to incur indebtedness in the form of bonds, notes, contractual obligations, or other evidences of indebtedness authorized by law to finance or refinance the costs of the construction, installation, maintenance, repair, reconstruction, replacement, and improvement authorized by this Expenditure Plan, and to pay any and all costs of issuing or incurring such indebtedness, to fund reserve funds, capitalized interest, costs of credit enhancement, costs of interest rate hedging arrangements, or any other financing costs associated with such indebtedness. Such indebtedness shall be solely payable from, and may be secured by a pledge and lien on, the proceeds of the tax levied and imposed hereunder.

D. Proceeds from the from the tax imposed by this chapter may be also be used to fund implementation of this chapter, including the annual audit of the Streets and Sidewalks Tax Fund and any stipends the City Council may approve for the Citizen Oversight Committee.

3.06.180 – Audit and Review. The proceeds of the tax imposed by this ordinance, as well as the expenditure thereof, shall be audited independently each year. The results of the audit shall be presented to the Citizen Oversight Committee at a meeting that is open to the public.

3.06.190 – Citizen Oversight Committee.

A. **Establishment and Composition.**

1. There is hereby established a Citizen Oversight Committee. Within three months after the City Council declares the result of an election approving this ordinance, the City Council shall appoint the members of the committee. The Committee shall consist of three members, each of whom shall be a resident of the City of Colfax. The City Council may by resolution adopt qualifications in addition to residency (e.g., no conflicts of interest; no City employment) for committee members. Members shall serve one-year terms. The City Council shall fill vacancies for unexpired terms. The City Council has discretion to remove committee members for cause.

2. If, after making a good-faith effort to identify City residents who are willing to serve on the Citizen Oversight Committee, the City Council is unable to appoint three members or fill a vacancy on the committee, the City Council shall adopt a resolution describing its efforts to recruit committee members and appointing one of its members to serve the unfilled seat on the committee. If the City Council subsequently identifies a resident who is willing to take over a seat filled by a councilmember, the City Council shall remove a councilmember from the committee and appoint the volunteer to the seat previously filled by a councilmember before the annual review of Streets and Sidewalks Tax Fund expenditures.

B. **Duties.** The Citizen Oversight Committee shall annually review expenditures from the Streets and Sidewalks Tax Fund established under section 3.06.170(A) of this chapter, together with the annual independent audit required by section 3.06.180 of this chapter. The committee shall report to the City Council on whether expenditures conformed to the purposes of the Expenditure Plan set forth in section 3.06.170 of this chapter. The report shall be a public record and shall be presented to the City Council at a public meeting.

C. **Meetings and Records.** The Citizen Oversight Committee is a legislative body subject to the Ralph M. Brown Act (Gov. Code, § 54950 et seq.) and shall conduct its meetings and maintain its records accordingly.

D. **Advisory Role.** The Citizen Oversight Committee is advisory only. Nothing in this section authorizes the committee to direct, approve, or withhold any expenditure, and the review and reporting functions of the Committee are not a condition precedent to the expenditure of any proceeds of the tax.

E. **Effect of Noncompliance.** The failure of the City Council to establish or appoint the Citizen Oversight Committee, or the failure of the committee to meet, review, or report, shall not affect the validity of the tax imposed by this ordinance or the authority of the City to expend its proceeds.

Section 2 – Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application **of such provision to other persons or circumstances shall not be affected thereby.**

Section 3 – Certification; Publication. Upon approval by the voters, the City Clerk shall certify the passage and adoption of this ordinance and shall cause it to be published according to law and transmitted to the California Department of Tax and Fee Administration.

The foregoing ordinance was introduced at a duly held regular meeting of the City Council of the City of Colfax on the ___ day of __________ 2026, and passed and adopted at a duly held regular meeting of the City Council on the ___ day of __________ 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Caroline McCully, Mayor

Attest:_________________________
Gabrielle Christakes, City Clerk

City of Colfax

City Council

Resolution № __-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX ORDERING THE SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY A MEASURE TO APPROVE A LOCAL SPECIAL TRANSACTIONS AND USE TAX (SALES TAX) IN THE NOVEMBER 3, 2026, GENERAL ELECTION

WHEREAS, the City of Colfax is responsible for constructing, improving, maintaining, repairing, and replacing public streets and roadways within the city;

WHEREAS, the City's transportation infrastructure requires ongoing maintenance, repair, rehabilitation, and replacement to ensure public safety and mobility;

WHEREAS, on January 10, 2018, the City adopted its 2018 Pavement Management Program, which was revised as of June 26, 2020;

WHEREAS, the City has experienced increasing costs associated with roadway construction, maintenance, repair, and replacement, while available transportation funding sources have remained limited and unpredictable;

WHEREAS, the City has insufficient revenue to address current and future roadway maintenance needs and the growing backlog of deferred roadway maintenance projects;

WHEREAS, on May 27, 2026, the City Council adopted Resolution No. 18-2026 requesting that the general municipal election be consolidated with the statewide general election to be held on November 3, 2026, and requested assistance of the Placer County Registrar of Voters in conducting the election;

WHEREAS, on May 27, 2026, the City Council by Resolution No. 20-2026 directed the City Manager to develop a revenue measure for street and road repair, replacement, and maintenance;

WHEREAS, California Revenue and Taxation Code section 7285.91 authorizes the City to levy a one percent (1%) special transactions and use (sales) tax for the specific purpose of funding the construction, maintenance, repair, and replacement of streets, sidewalks, roadways, and any other public infrastructure located in the public right-of-way, including storm drains and sewers;

WHEREAS, in order to levy such a tax, the ordinance imposing the tax must be approved by a two-thirds vote of all members of the City Council and subsequently approved by a two-thirds vote of the qualified voters of the City voting in an election on the issue;

WHEREAS, the City Council desires to submit to the voters of the City, at the general municipal election to be held on November 3, 2026, an ordinance imposing a one percent (1%) transactions and use (sales) tax; and

WHEREAS, it is desirable that the election on the tax ordinance be consolidated with the statewide general election to be held on the same date, and that the Placer County Elections Office canvass the returns of the election and that the elections be held in all respects as if there were only one election;

NOW THEREFORE, the City Council of the City of Colfax does hereby resolve, declare, determine and order as follows:

SECTION 1. Incorporation of Recitals. The above recitals are true and correct and are incorporated herein.

SECTION 2. This resolution supersedes Resolution No. 28-2026 of the City Council of the City of Colfax calling an election on a transactions and use tax. Resolution No. 28-2026 of the City Council of the City of Colfax is hereby vacated and void.

SECTION 3. Call of Election on Tax Measure. The City Council, pursuant to its right and authority, does order submitted to the voters at the general election to be held on November 3, 2026, the following question (the "Measure"):

Colfax Streets and Sidewalks Maintenance Measure Shall the measure to fund construction, improvement, maintenance, repair, and replacement of streets, sidewalks, roadways, and other public infrastructure within the public right-of-way, including drainage and sewers, and administration of the measure, by adopting a 1% transactions and use (sales) tax providing approximately $1,864,000 annually until ended by voters, with independent audits, public spending disclosure, and a citizen oversight committee, and all funds spent locally, be adopted?	YES NO

The vote requirement for the Measure to pass is two-thirds (66.67%) of the votes cast. The referenced ordinance is attached hereto as **Exhibit A** and is incorporated in this resolution by this reference.

SECTION 4. Consolidation with Statewide General Election. Pursuant to Elections Code section 10402, the City Council hereby requests that the Placer County Board of Supervisors consolidate the election on the Measure with the statewide general election the Registrar of Voters will administer on November 3, 2026. The City Council acknowledges and requests that the consolidated election be held and conducted in the manner prescribed in Elections Code section 10418. The ballots to be used in the election shall be in form and content as required by law.

The City Clerk is authorized and directed to work with the Placer County Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment, and paraphernalia as needed to properly and lawfully conduct the election. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections. Pursuant to Elections Code section 10002, the City will reimburse Placer County for the actual cost incurred in conducting the election upon receipt of a bill stating the amount due.

The notice of the time and place of holding the election is hereby given, and the City Clerk and Placer County Registrar of Voters are authorized to give further notice of the election, as required by law.

SECTION 5. Implementation. The City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors of the County of Placer and the Registrar of Voters of the County of Placer not later than July 1, 2026. The City Clerk is further authorized and directed to perform all other acts necessary or required by law to implement this Resolution and related to the election on the Measure.

SECTION 6. Impartial Analysis. The City Attorney shall prepare an impartial analysis of the Measure showing the effect of the measure on existing law and the operating of the measure. The impartial analysis shall be filed by the date set by the City Clerk.

SECTION 7. Ballot Arguments. Members of the City Council are hereby authorized to prepare a written argument, not to exceed 300 words, in favor of the measure on behalf of the City Council, as specified in section 9282 of the Elections Code. Arguments against the measure may not exceed 300 words and must be submitted to the City Clerk in compliance with sections 9282 and 9283 of the California Elections Code by the deadline established by the City Clerk. Rebuttal arguments are authorized and may not exceed 250 words and must be submitted to the City Clerk as specified in section 9285 of the Elections Code.

Deadlines for filing arguments for and against the Measure and rebuttal arguments are as follows:

a. Printed arguments shall be titled either “Argument In Favor Of Measure” or “Argument Against Measure.” Arguments in favor of or in opposition to the Measure shall be filed with the City Clerk at 33 South Main Street, Colfax, California not later than [DATE] at 5:00 p.m.

b. Printed rebuttal arguments shall be titled either "Rebuttal; Argument In Favor Of Measure” and “Rebuttal Argument Against Measure”. Rebuttal arguments shall be filed with the City Clerk at 33 South Main Street, Colfax, California not later than [DATE] at 5:00 p.m.

c. If more than one argument for or more than one argument against the Measure is submitted, the Town Clerk shall select one of the arguments in favor and one of the arguments against the measure, as set forth in Elections Code section 9287.

SECTION 8. Certification. The City Clerk shall certify passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 8th day of July, 2026, by the following vote of the Council:

AYES:
NOES:

ABSTAIN:
ABSENT:

Caroline McCully, Mayor

ATTEST:

Gabrielle Christakes, City Clerk

City of Colfax

City Council

Resolution № __-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX CALLING A REGULAR MEETING FOR JULY 15, 2026

WHEREAS, on July 8, 2026, the City introduced an ordinance establishing a one percent transactions and use tax for construction and maintenance of streets, sidewalks, and other infrastructure in the public right-of-way (the "Tax Measure");

WHEREAS, on July 8, 2026, the City Council called an election on the Tax Measure and asked the Placer County Elections Office to consolidate the election on the Tax Measure with the November 3, 2026 general election;

WHEREAS, the County needs as much time as possible to prepare ballot materials for the election on the Tax Measure;

WHEREAS, the County may require the City to submit the adopted resolution before proceeding with the election on the Tax Measure;

WHEREAS, the City Council wishes to consider adoption of the Tax Measure before its July 22, 2026 regular meeting;

WHEREAS, section 2.04.010, subdivision (A) allows the City Council to set a regular meeting by resolution;

NOW THEREFORE, the City Council of the City of Colfax does hereby resolve, declare, determine and order as follows:

SECTION 1. Incorporation of Recitals. The above recitals are true and correct and are incorporated herein.

SECTION 2. July 15, 2026 Regular Meeting. The City Council of the City of Colfax hereby sets a regular meeting for July 15, 2026 at 6:00 p.m. The City Manager, in his discretion, may direct the City Clerk to cancel the July 15, 2026 meeting if he determines, after consulting with the Placer County Elections Office, it is not necessary for implementing the election on the Tax Measure.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 8th day of July, 2026, by the following vote of the Council:

AYES:

NOES:
ABSTAIN:
ABSENT:

____
Caroline McCully, Mayor

ATTEST:

____
Gabrielle Christakes, City Clerk