



CITY COUNCIL MEETING

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA



MAYOR JOE FATULA • MAYOR PRO TEM MARNIE MENDOZA
COUNCILMEMBERS • KIM DOUGLASS • SEAN LOMEN • TRINITY BURRUSS



REGULAR MEETING AGENDA

April 10, 2019

Regular Session 7:00 PM

1. CLOSED SESSION (No closed session items)

2. CALL TO ORDER

- 2A. Call Open Session to Order
- 2B. Pledge of Allegiance
- 2C. Roll Call
- 2D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

RECOMMENDED ACTION: By motion, accept the agenda as presented or amended.

3. PRESENTATION

- 3A. **Earth Day Presentation: Climate Change in Our Community**
Rachelanne Vander Werf, Environmental Scientist
- 3B. **Cal Fire North Fork American River Shaded Fuel Break**
Steve Garcia, Unit Forester

4. CONSENT CALENDAR

Matters on the Consent Agenda are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

RECOMMENDED ACTION: Approve Consent Calendar

- 4A. **Minutes – Regular meeting March 13, 2019**
Recommendation: Approve the Minutes of the Regular Meeting of March 13, 2019.
- 4B. **Public Works Corporation Yard Roof Replacement**
Recommendation: Adopt Resolution 09-2019 authorizing the City Manager to enter into an agreement with Logan Roofing for installation of a new roof on the Public Works Corporation Yard Shop in an amount not to exceed \$26,500.
- 4C. **Cash Summary Report: February 2019**
Recommendation: Accept and file.
- 4D. **Schedule of Activities for Collecting Delinquent Sewer and Garbage Charges on Annual Tax Rolls**
Recommendation: Information only.
- 4E. **Sales and Use Taxes – Quarter Ended December 31, 2018**
Recommendation: Information only.

5. PUBLIC HEARING (No Public Hearing items)



Colfax City Council Meetings are ADA compliant. If you need special assistance to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

April 10, 2019

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6. PUBLIC COMMENT

Members of the audience are permitted to address the Council on matters of concern to the public within the subject matter jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible; not to exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

7. COUNCIL BUSINESS (No Council Business items scheduled)

8. COUNCIL, STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

8A. Committee Reports and Colfax Informational Items - All Councilmembers

8B. City Operations Update – City staff


8C. Additional Reports – Agency partners

9. GOOD OF THE ORDER - INFORMAL COUNCIL STATEMENTS REGARDING THE BUSINESS OF THE CITY

Informal observation reports and inquiries regarding the business of the City may be presented by Council members under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

10. ADJOURNMENT

I, Lorraine Cassidy, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at www.Colfax-ca.gov.


Lorraine Cassidy, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

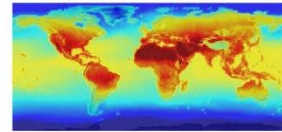


Climate change in our community


BY RACHELANNE VANDER WERF, M.S.

What is climate change

- ▶ Changing of traditional weather patterns
- ▶ Increase in carbon dioxide in the atmosphere




How climate change is effecting Colfax



- ▶ Longer droughts
- ▶ Flooding
- ▶ More fires
- ▶ Change in plants and animals

Wildlife and plants



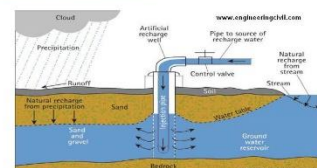
- ▶ Riparian zones
- ▶ Bank stabilization
- ▶ Sediment movement

Effects of climate change on water

- Higher cost
- Less availability
- More extreme weather

Ways the community can have more water


- ▶ Lakes/ man made reservoirs
 - Power
- ▶ Ground water recharge
 - Large pumping community set ups
 - Less impervious surfaces
- ▶ Work on reducing the communities over all water usage
- ▶ Adding more green spaces



Reusing water



Rain barrels



Gray water

Home

- Gardens
- Toilet flushing

Community

- Parks

What can we do

- Take shorter showers
- Fix leaking fixtures
- Upgrade fixtures
- Have water-wise yards instead of grass
- Reuse water where you can

Questions?

Rachelannevanderwerf@gmail.com

**PUBLIC MEETING ON THE DRAFT
MITIGATED NEG. DEC.
FOR THE
NORTH FORK SHADED FUEL
BREAK**

- PURPOSE OF THIS MEETING**
- CAL FIRE, as Lead Agency under the California Environmental Quality Act (CEQA), is preparing to release a Draft Mitigated Negative Declaration / Initial Study ("MND/IS") for fuels reduction in your community. Lead Agencies are required by law to allow public comments on projects. The purpose tonight is to:
 - Share information about the North Fork American River Shaded Fuel Break Project.
 - Solicit input from the Public to include in the Final MND/IS.
 - Provide public opportunity to meet cooperators and obtain important information or assistance.

- WHAT IS CEQA?**
1. CEQA, or the CALIFORNIA ENVIRONMENTAL QUALITY ACT, is a statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.
 2. CEQA identifies several levels of environmental analysis which may be used to comply, depending upon the nature of the work proposed.

- WHAT IS CEQA?**
3. Lead Agencies perform an initial study and scoping of a proposed project and determine the level of environmental compliance required. This typically involves designing a project to avoid impacts to resources as an initial step.
 4. Analysis, research and field surveys are performed to further refine the proposed project, activities are defined for the whole of the proposed action and the mitigations are developed to minimize the potential for impacts to the resources.

- WHAT IS CEQA?**
5. The Initial Study and Draft of the compliance document (in this case a Mitigated Negative Declaration) is prepared and released / posted for public review.
 6. The Public is officially notified, by newspaper and other various means, of the intent to File a Draft MND for a minimum 30-day public review.

- WHAT IS CEQA?**
7. Comments are received by the Lead Agency and considered for modification of the Draft document.
 8. The Lead Agency reviews a final draft MND and makes a determination and statement regarding the projects significance of impacts.
 9. The MND is adopted and filed with the State Clearinghouse.

WHAT IS CEQA?

10. The Agency may begin work and is required to implement the mitigations provided in the final Mitigated Negative Declaration.
11. The Public is kept up to date on the progress of the project through various social media and press releases.

WHATS NEXT?

The only product that will come from this specific process is CEQA compliance. Once CEQA compliance is achieved, on the ground work may commence, but this will be dependent upon:

- Funding availability
- Willing Landowners
- Landowner agreements
- Available contractors

WHERE TO FIND THE DRAFT MND/IS

- ONLINE – ELECTRONIC COPY WILL BE POSTED BEFORE APRIL 5TH, 2019 AT:
[HTTP://WWW.FIRE.CA.GOV/RESOURCE_MGT/RESOURCE_MGT_EPRP_PUBLICNOTICE.PHP](http://www.fire.ca.gov/resource_mgmt/resource_mgmt_eprp_publicnotice.php)
- HARDCOPY AVAILABLE FOR REVIEW BEGINNING APRIL 5TH, 2019 AT:

CAL FIRE – NEVADA YUBA PLACER UNIT HQ
13760 LINCOLN WAY, AUBURN 95603

HOW TO COMMENT ON THE DRAFT MND/IS

Public Comment Period:
3/27/2019 through 5/6/2019

- Fill out and return comment form tonight, or
- Email: NEU.VegManagement@fire.ca.gov
- Mail:

CAL FIRE Nevada Yuba Placer Unit
Environmental Coordinator
13760 Lincoln Way
Auburn, CA 95603

- Fax: (530) 823-9201, Subject: Public Comments

VERBAL COMMENTS

- VERBAL COMMENTS WILL NOT BE RECORDED.
- STAFF WILL NOTE THE GENERAL THEME OF VERBAL COMMENTS MADE AND WILL ADDRESS THOSE IN THE FINAL MND/IS.
- STAFF ENCOURAGES THE PUBLIC TO SUBMIT WRITTEN COMMENTS TO ENSURE THAT THEIR SPECIFIC COMMENTS ARE REPRESENTED IN THE PROJECT RECORD AND ADDRESSED IN THE FINAL MND/IS.

PROJECT BACKGROUND

- THE NORTH FORK AMERICAN RIVER FUEL BREAK HAS EXISTED AS A CONCEPT FOR DECADES BUT CHALLENGED BY THE SIZE, COMPLEXITY, AND COST OF THE PROJECT. IN 2006, CAL FIRE BATTALION CHIEF CHRIS PAULUS (RETIRED), BEGAN AN EFFORT OF PRE-PLANNING FIRE ATTACK CONCEPTS WITHIN THE STEEP AND RUGGED CANYON OF THE NORTH FORK AMERICAN RIVER.
- CAL FIRE'S NEVADA YUBA PLACER UNIT STAFF RECOGNIZED THAT THE EFFORTS OF BATTALION CHIEF PAULUS WOULD SUCCEED WITH LONG TERM PLANNING AND COMMITMENT OF FUNDING.

PROJECT BACKGROUND (CONT'D)

- IN 2010, THE NORTH FORK AMERICAN RIVER SHADED FUEL BREAK WAS FORMALLY INCLUDED IN THE NEU UNIT FIRE PLAN AS A PRIORITY PROJECT. (PROJECT MAP)
- THE NORTH FORK AMERICAN RIVER SHADED FUEL BREAK PARALLELS I-80 AND THE NORTH FORK AMERICAN RIVER FROM FORESTHILL ROAD BRIDGE TO THE CAPE HORN ROAD AREA ABOVE COLFAX.
- THE ENTIRE 5,104 ACRE PROJECT IS PHASED FOR IMPLEMENTATION AND PROTECTS APPROXIMATELY 20,000 IMPROVED PARCELS IN THE WILDLAND URBAN INTERFACE FROM AUBURN TO DUTCH FLAT.

PROJECT BACKGROUND (CONT'D)

- THE PROJECT PROTECTS CRITICAL INFRASTRUCTURE FOR STATE COMMERCE SUCH AS INTERSTATE 80, THE UNION PACIFIC RAIL LINE, AND KINDER MORGAN PETROLEUM PIPELINE.
- THE PROJECT PROTECTS CRITICAL POWER AND WATER INFRASTRUCTURE FOR +/- 500,000 CUSTOMERS.
- THE NORTHERN SECTION (COLFAX) IS PHASE 1, DIRECTLY PROTECTING +/- 5500 RESIDENCES IN THE STATE RESPONSIBILITY AREA, THE CITY OF COLFAX AND ITS MUNICIPAL DOMESTIC WATER AND WASTEWATER TREATMENT FACILITIES.

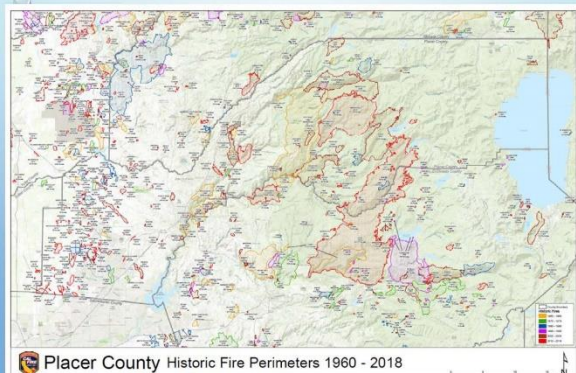
PROJECT BACKGROUND (CONT'D)

- PERMITTING - DRAFT MND LANGUAGE IS BEING FINALIZED AND MAPPING IS COMPLETED ALONG WITH BIOLOGICAL SCOPING.
- ARCHAEOLOGY ASSESSMENT AND FIELD SURVEYS ARE COMPLETED BY CONTRACT WITH SONOMA STATE UNIVERSITY. ASSEMBLY BILL 52 CONSULTATION WITH TRIBES HAS BEEN INITIATED.
- THERE ARE FOUR FUTURE SEPARATE BROADCAST PRESCRIBED BURN PROJECTS ASSOCIATED WITH THE PROJECT WHICH WILL REQUIRE PREPARATION OF SUBSEQUENT PLANS AND PERMITS TO SUPPLEMENT THE APPROVED MND. FUTURE NOTIFICATIONS AND MEETINGS EXPECTED.

PROJECT BACKGROUND (CONT'D)

- THE DEMONSTRATED FIRE HISTORY SHOWS REPEATED LARGE FIRE OCCURRENCE IN THE RUGGED CANYON AND FUELS IN THE VICINITY HAVE REACHED UNMANAGED PROPORTIONS. THE PRIMARY FUEL TYPE IS BRUSH AND TIMBER; SECONDARY FUELS ARE OAK WOODLAND WITH MINIMAL GRASS AND MODERATELY HEAVY BRUSH COMPONENT. THE COMBINATION OF FUELS AND TOPOGRAPHY, COUPLED WITH RURAL DEVELOPMENT CREATE SUBSTANTIAL RISK OF A LARGE DAMAGING WILDLAND FIRE.

FIRE HISTORY



FUELS



FUELS



FUELS



FUELS



FUELS



FUELS



POOR CONDITIONS



DESIRED FUTURE CONDITION



DESIRED FUTURE CONDITION



DESIRED FUTURE CONDITION



DESIRED FUTURE CONDITION



DESIRED FUTURE CONDITION



PROJECT TRAFFIC



TREATMENTS PROPOSED

General Treatment Prescription:

Live and dead vegetative fuels will be treated to eliminate fuel ladders, decrease horizontal and vertical continuity of flammable vegetation, decrease flammability, and accelerate decomposition. The target post treatment average stand density is 75-100 square feet basal area on tree dominated sites. On brush dominated sites, at least one bush or groups of brush shall be retained so that no point is further than 150 feet from a specimen. On poorly vegetated sites, one shrub or group of shrubs shall be retained so that no point is further than 30 feet from a live shrub. All conifer trees greater than 12 inches diameter breast height, hardwoods greater than 10 inches diameter breast height and brush greater than 8 inches stump diameter shall be retained unless:

- (1) Any tree is a direct threat to personnel safety or infrastructure and is marked prior to cutting by a Registered Professional Forester or supervised designee, or
- (2) An RPF determines that an alternative standard better meets management objectives or improves the health of the forest stand.

The goal is to retain wildlife trees and/or large woody debris identified by a Biologist and RPF or supervised designee as important elements of value to wildlife at least one element per acre averaged across the treatment unit.

TREATMENTS PROPOSED

Mastication:

The mastication treatment can be applied to the tree and brush dominated vegetation types present in the project area, up to a maximum slope of 30% for wheeled equipment, 50% for tracked equipment, and 65% for walking excavator type equipment.

TREATMENTS PROPOSED

Vegetation Treatment Specifications	
Tree Removal	<ul style="list-style-type: none"> • Cut conifers less than 12 inches DBH within the drip line of a tree larger than 12 inches DBH. Cut hardwoods less than 10 inches DBH within the drip line of a tree larger than 12 inches DBH. • Outside the drip line of larger trees thin conifers less than 12 inches DBH and hardwoods less than 10 inches DBH to achieve an average tree spacing of 17 feet (includes trees of all sizes).
Brush Removal	<ul style="list-style-type: none"> • For Conifer and Hardwood dominated areas, cut brush within the project area, except that in areas where such removal would result in no brush being present within a 150 foot circle in any given treated location, under which scenario, 100 to 400 square foot patches of brush would be retained throughout the unit as needed. • For shrub dominated areas shrubs will be thinned to the extent that there is 1 shrub every 30 feet.
Dead woody material	<ul style="list-style-type: none"> • Masticate dead woody debris larger than 1 inch in diameter and smaller than 14 inches in diameter.
Pruning	<ul style="list-style-type: none"> • Prune all conifers and hardwoods selected by field staff to a height of 8 feet or to 50% live crown, whichever is less.
Standing dead tree removal	<ul style="list-style-type: none"> • Standing dead trees up to 12 inches DBH will be felled and masticated. Trees greater than 12 inches DBH shall be retained unless specifically identified and marked by an RPF prior to cutting.
Slash treatment	<ul style="list-style-type: none"> • All material generated by the treatments listed above shall be masticated to a material depth not to exceed 6 inches. Tree and brush stumps may not exceed 6 inches in height. • Where mastication alone is not sufficient to treat slash in a manner which achieves project goals, a grapple equipped excavator or tracked front end loader may be used to create slash piles which can later be burned.

TREATMENTS PROPOSED

Roadside Hand Thinning:

The Roadside Hand Thinning treatment can be applied to tree and brush dominated areas within 50 feet of roads.

Vegetation Treatment Specifications	
Tree Removal	<ul style="list-style-type: none"> • Cut conifers less than 12 inches DBH within the drip line of a tree larger than 12 inches DBH. Remove all hardwoods less than 10 inches DBH within the drip line of a tree larger than 12 inches DBH. • Outside the drip line of larger trees thin conifers less than 12 inches DBH and hardwoods less than 10 inches DBH to achieve an average tree spacing of 17 feet (includes trees of all sizes).
Brush Removal	<ul style="list-style-type: none"> • Cut brush within the treatment area.
Dead woody material	<ul style="list-style-type: none"> • Chip or pile burn dead woody debris larger than 1 inch in diameter and smaller than 14 inches in diameter.
Pruning	<ul style="list-style-type: none"> • Prune all conifers and hardwoods selected by field staff to a height of 8 feet or to 50% live crown, whichever is less.
Standing dead tree removal	<ul style="list-style-type: none"> • Standing dead trees up to 12 inches DBH will be felled. Trees greater than 12 inches DBH shall be retained unless specifically identified and marked by an RPF prior to cutting.
Slash treatment	<ul style="list-style-type: none"> • All material generated by the treatments listed above shall be manually pulled to a roadside location and chipped, or piled and burned.

TREATMENTS PROPOSED

Hand Thinning:

The hand thinning treatment can be applied to tree and brush dominated areas at all slope classes.

Vegetation Treatment Specifications	
Tree Removal	<ul style="list-style-type: none"> • Cut conifers less than 12 inches DBH within the drip line of a tree larger than 12 inches DBH. Remove all hardwoods less than 10 inches DBH within the drip line of a tree larger than 12 inches DBH. • Outside the drip line of larger trees thin conifers less than 12 inches DBH and hardwoods less than 10 inches DBH to achieve an average tree spacing of 17 feet (includes trees of all sizes).
Brush Removal	<ul style="list-style-type: none"> • For Conifer and Hardwood dominated areas, cut brush within the project area, except that in areas where such removal would result in no brush being present within a 150 foot circle in any given treated location, under which scenario, 100 to 400 square foot patches of brush would be retained throughout the unit as needed. • For shrub dominated areas shrubs will be thinned to the extent that there is 1 shrub every 30 feet.
Dead woody material	<ul style="list-style-type: none"> • Chip or pile burn dead woody debris larger than 1 inch in diameter and smaller than 14 inches in diameter.
Pruning	<ul style="list-style-type: none"> • Prune all conifers and hardwoods selected by field staff to a height of 8 feet or to 50% live crown, whichever is less.
Standing dead tree removal	<ul style="list-style-type: none"> • Standing dead trees up to 12 inches DBH will be felled and masticated. Trees greater than 12 inches DBH shall be retained unless specifically identified and marked by an RPF prior to cutting.
Slash treatment	<p>All material generated by the treatments listed above shall be treated by any of the following methods:</p> <ul style="list-style-type: none"> • Material may be hand piled and burned. • In areas less than 30% slope a grapple equipped excavator or tracked front end loader may be used to create slash piles which can later be burned. • In areas less than 50% slope material may be chipped using a tracked chipper. Chips shall be spread to a depth no greater than 6 inches.

MITIGATION MEASURES

The following five mitigation measures will be implemented by CAL FIRE to avoid or minimize environmental impacts. Implementation of these mitigation measures will reduce the environmental impacts of the proposed project to a less than significant level.

Mitigation Measure #1:

Prior to implementation and maintenance, a stream channel buffer will be established in accordance with 14 CCR 936.5 – Table 1. Minimum stream channel buffers shall be established but may be increased. Motorized equipment and herbicide spraying is prohibited within the stream buffer area (MM1). The RPF project manager or supervised designee shall determine stream course classifications according to 14 CCR 936.5.

Mitigation Measure #2:

Prior to implementation and maintenance on a site, a plant survey of identified habitats shall be conducted for plants listed in the biological analysis that may be impacted by activities on the site. If identified plants are found on the work site, a minimum 15 foot buffer zone, using special treatment zone flagging shall be established around plants (MM2). Motorized equipment, chipping deposits, spring burning and herbicide spraying is prohibited within the buffer zones. The RPF project manager or supervised designee shall identify plants and establish buffer zones.

Mitigation Measure #3:

Prior to project activities the site boundaries identified by the Confidential Archaeological Survey shall be flagged by Certified Archaeological Surveyor using special treatment zone flagging. Pile burning will be excluded and only hand work will be permitted in these sites. For all Native American plant collection sites herbicide spraying and chipping deposits will be excluded from the site (MM4).

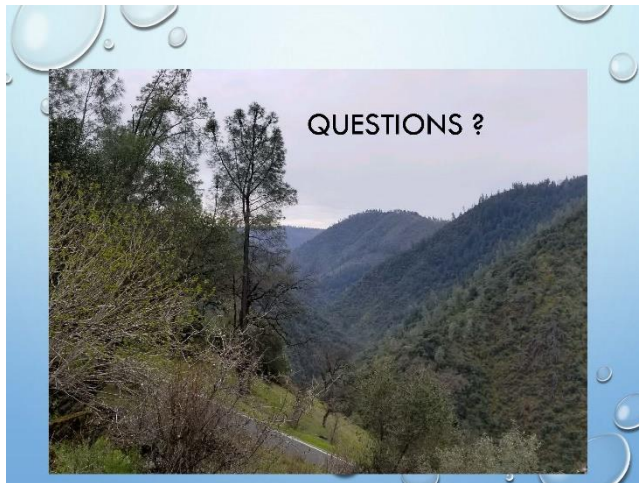
Mitigation Measure #4:

Prior to project activities within a treatment unit, where trees and brush are proposed for removal, nest surveys shall occur and identified occupied nests shall be protected by flagging with a no cut buffer including the nest tree or bush plus a radius of five feet. The RPF project manager or supervised designee shall conduct surveys and establish buffer zones. All protection measures identified in the biological analysis for each species shall be employed prior to operations.

Mitigation Measure #5:

To prevent sedimentation and protect water quality, road use, road repair and maintenance work, and equipment operations shall not occur at any time when soils are saturated, or water flow is evident in a watercourse, a rill or gully where vehicles or equipment will track into flowing water. Piles and broadcast burning shall not occur within a watercourse and lake protection zone of a class I, or II watercourse or within the channel of any watercourse.





WHERE TO FIND THE DRAFT MND/IS

- ONLINE – ELECTRONIC COPY WILL BE POSTED BEFORE APRIL 5TH, 2019 AT:
[HTTP://WWW.FIRE.CA.GOV/RESOURCE_MGT/RESOURCE_MGT_EPRP_PUBLICNOTICE.PHP](http://www.fire.ca.gov/resource_mgmt/resource_mgmt_eprp_publicnotice.php)
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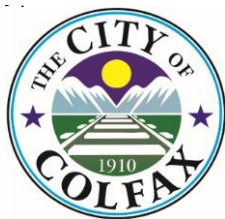
HOW TO COMMENT ON THE DRAFT MND/IS

Public Comment Period:
3/27/2019 through 5/6/2019

- Fill out and return comment form tonight, or
- Email: NEU.VegManagement@fire.ca.gov
- Mail:

CAL FIRE Nevada Yuba Placer Unit
Environmental Coordinator
13760 Lincoln Way
Auburn, CA 95603

- Fax: (530) 823-9201, Subject: Public Comments



City Council Minutes

Regular Meeting of Wednesday, March 13, 2019

City Hall Council Chambers

33 S. Main Street, Colfax CA

1 OPEN SESSION

1A. **Call to Order**

Mayor Fatula called the open session to order at 7:01PM.

1B. **Roll Call**

Council members present: Burruss, Douglass, Fatula, Lomen, Mendoza

1C. **Pledge of Allegiance**

Foxy McCleary, Colfax resident, led the Pledge of Allegiance.

1D. **Approval of Agenda Order**

On a motion by Councilmember Burruss, seconded by Councilmember Lomen, the City Council approved the agenda order.

AYES: Burruss, Douglass, Fatula, Lomen, Mendoza

2 CONSENT CALENDAR

2A. **Minutes – Regular Meeting February 27, 2019**

Recommendation: Approve the Minutes of the Regular Meeting of February 27, 2019.

2B. **Rising Sun Road Pavement Resurfacing Project – Notice of Completion**

Recommendation: Adopt Resolution 07-2019 a resolution of the City Council of the City of Colfax accepting the 2018 Rising Sun Road Pavement Resurfacing Project as complete and authorizing the recording of the Notice of Completion.

On a motion by Councilmember Lomen, seconded by Mayor Pro Tem Mendoza, the City Council approved the Consent Calendar.

AYES: Burruss, Douglass, Fatula, Lomen, Mendoza

3 PUBLIC COMMENT

Nancy Hagman, area resident

- Ms. Hagman gave kudos to the Abbotts for an excellent job on the first edition of the *Colfax Connections*.
- She recently met with Supervisor Montgomery who will be stepping down as Placer County Supervisor representing District 5 to serve as Director of the State Forest Management Task Force. Ms. Montgomery has been a tremendous asset to the community.

4 COUNCIL, STAFF, AND OTHER REPORTS

4A. **Committee Reports and Colfax Informational Items – All Councilmembers**

Councilmember Lomen

- Councilmember Lomen represented the City at the Placer Sierra Fire Safety Meeting.
- He announced the “Wilder than Wild” fire safety strategy film will be shown at the Colfax Theater.
- He attended the City Council Communication Workshop and the Colfax Area Chamber of Commerce Mixer.

Councilmember Douglass

- Councilmember Douglass stated Pioneer Energy stays ahead of the curve on fees which will remain lower than PG&E's rates. Pioneer will not be adversely affected by the PG&E bankruptcy.
- He met with Chris Smith of the Sacramento California Highway Patrol Office and learned a 2-lane "autobahn" off 99 will not go forward.
- He represented the City at the Sacramento Area Council of Governments (SACOG) Board meeting. SACOG is expecting an influx of jobs and homes into the Sacramento area within the next 3 to 4 years.
- He attended the Chamber Mixer and also met with the new Chamber President.

Mayor Pro Tem Mendoza

- Mayor Pro Tem Mendoza attended the Chamber Mixer and the I-80 Road Closure meeting in Alta.
- She announced the theatre will host a concert of Broadway favorites, April 4th is Earth Day, and the Crab Feed for the Green Machine is March 23rd.
- Mayor Pro Tem Mendoza has invited a local scientist to give a presentation at the next Council meeting regarding the Bear River.
- She requested the Colfax Connection include contact information for local organizations.

Councilmember Burruss

- Councilmember Burruss had nothing to report.

Mayor Fatula

- Mayor Fatula stated he met recently with Supervisor Montgomery and learned there is an issue with the location of the Chinese Railroad Worker's Memorial.

Mayor Pro Tem Mendoza stated she has invited a member of the Chinese Railroad Worker's Memorial Committee to give a presentation to Council later this spring.

4B. City Operations – City Staff*City Manager Heathcock*

- City Manager Heathcock suggested if the Council wishes to locate the Chinese Railroad Worker's Memorial in Colfax, they should think about where it should be installed.
- He stated staff has put signs out to direct people to downtown during I-80 Road Closures and recognized the good results of the Sheriff's office and CHP efforts to be proactive during winter storms.
- He thanked the Abbotts for the wonderful job on the first *Colfax Connections* newsletter.
- City Manager Heathcock stated that at the recommendation of Councilmember Douglass, staff has enquired about a grant through SACOG for funds to purchase the historic hotel and rehab it. The official grant application will come to Council for approval.

4C. Additional Reports – Agency Partners*Brian Eagan, Colfax Fire Department Battalion Chief*

- Chief Eagan introduced Deputy Chief Mike Webb who is now in charge of operations in the area.
- He met with the Safety Committee to discuss the proposed Hazardous Vegetation Ordinance.
- Chief Eagan gave an update regarding the North American River Fuel Break which has two Colfax properties, the landfill and the Wastewater Treatment Plant as its anchor points. The Colfax sites are progressing and other sites are under environmental review.

Ty Conners, Colfax Substation Commander, Placer County Sheriff's Office

- Sergeant Conners gave an update on design progress for the Skate Park.
- He would like to set up a twitter account or information board to keep the public informed during road closures. The Sheriff's Department is also working with Caltrans to possibly provide portable restrooms.
- He has recently attended snow mobile and hazmat training.

Tim Ryan, President, Colfax Area Chamber of Commerce

- Mr. Ryan reported the Chamber of Commerce has four new directors.
- The Chamber Mixer was well attended. He appreciates Council and Staff attendance.
- Chamber members have asked if the City has a smoking ordinance in place and if more string lights can be placed on Main Street.
- The Chamber would like to work with the City to refurbish the "Historic Downtown" signs.

Fred Abbott, Colfax Event Liaison

- Mr. Abbott thanked Reene for her work editing the newsletter. Each month the newsletter will feature a different service organization.
- He gave a report on progress for the Railroad Days event.
- He offered to help with refurbishing the "Historic Downtown" signs.

Sharon Conners and Foxey McCleary, Sierra Vista Community Center

- Ms. Conners and Ms. McCleary gave an update on upcoming events including the Saturday flea market, the Corned Beef Dinner on March 16, 2019 and the Chocolate, Wine and Art event which will be April 27, 2019.

5 COUNCIL BUSINESS

5A. **Agreement for Geotechnical Services for Pond 3 Embankment Fissure**

Staff Presentation: Wes Heathcock, City Manager

Recommendation: Discuss and consider adopting Resolution 08-2019 authorizing the City Manager to enter into a consultant services agreement with Geocon Consultants, Inc. for Geotechnical Engineering Services for the Wastewater Treatment Plant Pond 3 Embankment Fissure in an amount not to exceed \$30,000.

City Manager Heathcock reminded Council of the long fissure along the embankment of Pond 3 which developed during the storms in 2017. Repair to the embankment will be funded through insurance. The insurance company requested the City engage a geologist to obtain an estimate and the City hired H&K. After nine months to produce a report and with no results from H&K, the City re-advertised for proposals and received one proposal from Geocon. The firm is well equipped to do the next step to finish the design of the repair and oversee construction. Staff is recommending Council authorize a contract for \$30,000 for geotechnical services which will be reimbursed through insurance funding.

Council reiterated this is a net zero cost to the City and complimented staff on a thorough presentation. There was no public comment.

On a motion by Mayor Pro Tem Mendoza and a second by Councilmember Burruss, Council adopted Resolution 08-2019.

AYES: Burruss, Douglass, Fatula, Lomen, Mendoza

6 GOOD OF THE ORDER – INFORMAL COUNCIL STATEMENTS REGARDING THE BUSINESS OF THE CITY

Councilmember Douglass explained the SACOG grant for the Historic Hotel is possible due to a discussion at a recent SACOG Board meeting where he noted smaller jurisdictions have been overlooked for funding resources. As a result, Colfax and smaller jurisdictions will be getting more opportunities for grant funds. In fact, 17% of the \$4,000,000 in discretionary grants may trickle our way.

He also noted the City's financial health is much better than most jurisdictions and we should make an effort to boast about how well the City is doing.

City Manager Heathcock replied the City does have a healthy fund balance. A recent report stated Colfax is number 14 in per capita sales tax revenue in the State. We are approaching our Gann Appropriation Limit which is a good problem. Winner Chevrolet is a great asset to the City.

Mayor Pro Tem Mendoza reminded everyone of the upcoming special election for State Senator which will be held March 26, 2019.

She requested staff watch for opportunities for sustainable investment for redevelopment due to new State legislation.

She would like to discuss recognition of clubs with awards.

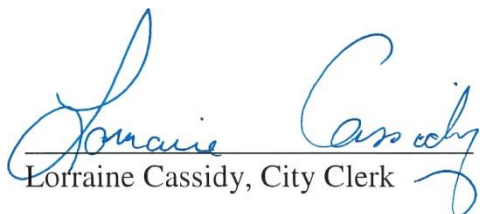
City Manager Heathcock stated he would discuss with her how best to bring this forward.

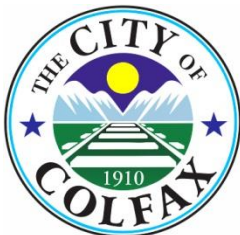
Councilmember Burruss stated the County will appoint a new Supervisor to fill Supervisor Montgomery's seat. The County is accepting applications now. The Board of Supervisors must approve of any appointment unanimously or the governor will make a special appointment.

7 ADJOURNMENT

Mayor Fatula adjourned the meeting at 8:12PM.

Respectfully submitted to City Council this 10th day of April, 2019.


Lorraine Cassidy, City Clerk



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE APRIL 10, 2019 COUNCIL MEETING

FROM: Wes Heathcock, City Manager

PREPARED BY: Chris J. Clardy, Community Services Director

SUBJECT: Public Works Corporation Yard Roof Replacement

<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT: \$26,500	FROM FUND: 100-500 Buildings and Grounds
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RECOMMENDED ACTION: Adopt Resolution 09-2019 authorizing the City Manager to enter into an agreement with Logan Roofing for installation of a new roof on the Public Works Corporation Yard Shop, in an amount not to exceed \$26,500.

DISCUSSION AND SUMMARY:

The City of Colfax Public Works Corporation Yard Building's roof is in a state of disrepair and has been leaking for several years. During the FY2017-2018 budget adoption process, City Council approved funding for the Corporation Yard roofing repair project. This project was rolled over into the FY2018-2019 budget.

Staff solicited quotes for the removal of the old roof and installation of either a new composite shingle roof or metal roof. The cost breakdowns are as follows:

Contractor	Shingle Cost	Metal Cost
Logan Roofing	\$14,010	\$23,945
Volt Modern Roofing	\$25,500	No Bid
Rose Roofing & Supply	\$26,200	\$35,616
5 Star Roofing	\$26,530	\$43,830

Based on the aforementioned quotes and City Council's direction for the metal roof on Firehouse 37, staff recommends the installation of the G.A.F. Versa-Shield metal roof.

RECOMMENDATION

Staff recommends the City Council authorize the City Manager to enter into a contract agreement with Logan Roofing for the removal and installation of a metal roof on Public Works Corporation Yard Building not to exceed \$26,500.

FINANCIAL AND/OR POLICY IMPLICATIONS:

The cost of the Project is \$23,945 with a 10% contingency of \$2,555 for a total of \$26,500 from Fund 100-500. The project was budgeted in the Repairs and Maintenance fund. Sufficient budget remains to complete this project.

ATTACHMENTS:

1. Resolution 09-2019
2. Quotes

**City of Colfax
City Council**

Resolution № 09-2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN
AGREEMENT WITH LOGAN ROOFING FOR THE INSTALLATION OF
A NEW ROOF ON THE PUBLIC WORKS CORPORATION YARD
BUILDING, IN AN AMOUNT NOT TO EXCEED \$26,500**

WHEREAS, the City Council approved capital improvements for structural repairs to the corporation yard building roof during the 2017-2018 Fiscal Year Budget process and subsequently rolled the project into the 2018-2019 Fiscal Year Budget; and

WHEREAS, City staff solicited quotes from four roofing contractors; and

WHEREAS, Logan Roofing was the lowest responsive bidder; and.

WHEREAS, City staff is recommending installation of a metal roof based on the direction of City Council for previous projects.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Colfax authorizes the City Manager to enter into an agreement with Logan Roofing for the installation of a new G.A.F. Versa-Shield metal roof in an amount not to exceed \$26,500.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 10th day of April, 2019 by the following vote of the Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joe Fatula, Mayor

ATTEST:

Lorraine Cassidy, City Clerk

Item 4B

LOGAN ROOFING
 P.O. Box 148 Welmar, CA. 95738
 (530) 637-4555
 Lic. #630065

PROPOSAL AND ACCEPTANCE

PROPOSAL SUBMITTED TO City Of Colfax		PHONE (530)786-6001	DATE 1/30/2019
STREET 259 Rising Sun Rd		JOB NAME	
CITY, STATE AND ZIP CODE Cofax Ca 95713		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for: Re-roofing the corp yard building.

1. Remove existing roof and dispose of debris.
2. Replace any dry rot found at \$60.00 per hour plus materials.
3. Apply fiberglass basesheet underlayment over flat roof area.
4. Apply 30lb felt underlayment over pitched roof area.
5. Install 5 inch baked enamel gutters and downspouts.
6. Install metal drip flashings on all gable areas.
7. Heat weld granulated modified bitumen over flat roof area.
8. Install 30 year raised profile composition shingles over pitched roof area.
9. Install new plumbing and vent flashings and paint to match new roof.
10. Install high profile ridge caps.

CALIFORNIA ONLY:

NOTICE TO OWNER: Contractors are required by law to be licensed and regulated by the contractors' state license board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, 9821 Business Park Dr., Sacramento, CA 95827

- 5 year workmanship warranty
- 10 year manufacturers warranty on bitumen
- 30 year manufacturers warranty on compo

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Forteen Thousand Ten dollars (\$ 14,010.00)

Payment to be made as follows:

\$7,000.00 deposit due after roof removal. Remainder due upon completion.

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature [Signature]

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____ Signature _____

LOGAN ROOFING

P.O. Box 148 Weimar, CA. 95736

(530) 637-4555

Lic. #839965

Item 4B
4 of 12

**PROPOSAL AND
ACCEPTANCE**

PROPOSAL SUBMITTED TO City of Colfax		PHONE 530-786-6001	DATE 3/21/19
STREET 259 Rising Sun Rd		JOB NAME	
CITY, STATE AND ZIP CODE Colfax Ca 95713		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Re-roofing the corp yard building

1. Remove existing roof and dispose of debris.
2. Replace any dry rot found at \$60.00 per hour plus materials.
3. Apply 30lb felt underlayment.
4. Install G,A.F Versa-Shield.
5. Install metal roof panels.
6. Install trim.
7. Install ridge vent.
8. Install ridge caps.
9. Install 5 inch baked enamel gutters and downspouts.

CALIFORNIA ONLY:

NOTICE TO OWNER: Contractors are required by law to be licensed and regulated by the contractors' state license board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, 9821 Business Park Dr., Sacramento, CA 95827

5 year workmanship warranty

10 year manufacturers warranty

We Propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:Twenty Three Thousand Nine Hundred Forty Five dollars (\$ 23,945.00).

Payment to be made as follows:

\$18,000.00 deposit due after roof removal

Remainder due upon completion

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature

Gary [Signature]
Note: This proposal may be
withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____ Signature _____



ROOFING PROPOSAL & CONTRACT Item 4B

5 of 12

P.O.Box 2623 Rocklin, CA. 95677 phone: 530-575-1975
CA C-39 License # 1042043

Customer Name: City of Colfax Fire, Public Works
Address: 250 Rising Sun Rd, Colfax
Phone: 530-786-6001
Email: pw@colfax-ca.gov.com

Total Square Footage: 3741
Existing Roof Type(s): Composition shingle
Slope: 4/12 primary
Gutters: broken

SCOPE OF WORK

Proposed System: Owens Corning Composition Shingle

We are pleased to supply you with the following scope of work:

1. Obtain County permit and coordinate inspections
2. Tear off existing comp shingle (1 layer)
3. Dry rot repair for roof if any (upon change order approval \$85 per man hour plus materials and dump fees)
4. Install new galvanized metal trim edge and pipe flashing, seal and paint to match shingle color
5. Apply peel and stick membrane (Weatherlock) around all pipe penetrations
6. Install Owens Corning starter strip shingles
7. Install Owens Corning Synthetic underlayment to entire wood deck
8. Install Oakridge fiberglass composition shingles by Owens Corning COLOR _____ customer initial _____
9. Install O'hagin exhaust vents to roof ridge to bring up to 2018 ventilation code
10. Install Owens Corning ridge cap shingles
11. Install Owens Corning Deckseal SA 2 ply membrane system to flat roof area
12. Install 5" gutters with 2 downspouts
13. Clean property and leave better than we found it
14. Service with a smile

PROPOSED PRICE: \$ 25,500

Date: 3-17-19

* quote good for 30 days

Payment Schedule

Down Payment of \$1,000 or 10% (whichever is less) is due at the time of signature **\$1000**

60% due at the time of material delivery **\$14,700**

Final Payment balance of \$made upon job completion **\$9,800**

Approximate start date **June -2019**

Approximate completion date **3 days from start**

Accepted by: _____ Signature: _____ Date: _____

Volt Modern Signed by: _____ Signature: _____ Date: _____

I have received the Notifications, Disclosure, Terms and Agreements and approve: _____ (initial)

I have received my "3 day right to cancel notice": _____ (initial)

* see beck for terms & conditions

PROPOSAL CONTRACT
ROSE ROOFING & SUPPLY, INC.

Item 4B

6 of 12

P.O. BOX 701 NEWCASTLE, CALIFORNIA 95658 (530) 823-3812 FAX (530) 823-5839
LICENSE NUMBER 697425

Proposal submitted to: City of Colfax c/o Treggan

Date: 04/06/18 Revised 1/31/19 Revised 3/6/19

Address: P.O. Box 702

Phone: 530-786-6001

Colfax, Ca 95713

Date of Plans:

Job Name and Location: Re-roof

Architect:

250 Rising Sun Road, Colfax, CA

Job Phone: PW@Colfax-ca.gov

We hereby submit specifications and estimates, subject to all terms and conditions set forth on both sides, as follows:

Upon permission of the building department. Rose Roofing & Supply, Inc. will purchase permit, unless otherwise noted in contract. No dry rot included in this bid. Dry rot repair is \$65.00 per hour per man plus materials, limited to sheeting and minor repairs. All other dry rot will be bid separately and a change order will be issued. All other repair work not related to dry rot is \$ 95 00 per hour plus materials. No gutter removal, replacement, or gutter toppers included. No painting included. Rose Roofing & Supply is not responsible for satellite re-calibration or modem or phone re-setting due to banging on the roof.

To comply with Title 24 California State Energy Code, owners are to have either no duct work in the attic, insulation installed to make it R-30 to meet with Title 24, or use a Cool Color approved roofing. (We will coordinate with Insulation Contractor) Proper ventilation is a requirement for venting purposes but it does not qualify for Title 24 in most of Placer and Nevada Counties.

Remove existing composition and hot mop roof roof and haul to dump. No dry rot repair included in this bid. (If needed it will be an extra) Supply and install Built Up roofing or equal on flat roof, as per manufactures specifications. Supply and install necessary perimeter metal. Supply and install Dimensional Composition Shingles Class A, over 30# felt or equal and your existing solid sheeting, on existing roof. Supply and install trim on ridge with continuous ridge vent on main ridge for out take venting only. Supply and install necessary perimeter metal on gables. Replace necessary plumbing flashings and paint to match roof. No other sheet metal included in this bid. (If needed it will be an extra) Supply and install 175' of new painted seamless aluminum gutters with leaf blaster flat gutter topper and four down spouts. Clean up grounds of all roofing debris from our job. Color to match well house as close as possible providing it meets Title 24.

Price: Certainteed Landmark, Landmark Solaris, and Malarkey Highlander: \$26,200.00 Initial Will comply with California State Law Title 24 40yr. Certainteed Landmark Pro or Landmark Pro Solaris: \$28,920.00 Initial Will comply with California State Law Title 24 ASC Skyline Standing Seam Metal Roofing, as per manufactures specifications: \$ 35,616.00 Will comply with CA state Law Title 24

Schedule of payments:

Completion of tear off: 25% of contract:

Delivery of roofing materials: 35% of contract:

Completion of roof: balance of contract: Initial: _____

Five year guarantee on labor. Material and color warranty to be provided by the manufacture.

(Read reverse side)

We Propose hereby to furnish material and labor - complete in accordance with above specifications,

for the sum of: See above dollars \$ See above

*Payment due upon referenced payment schedule above

Note: This proposal may be withdrawn by us if

Authorized

not accepted within 30 days.

Signature Janet L. Rose

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

Signature _____

License and Insured
2036 Nevada City Hwy#115
Grass Valley, CA 95945
fivestarroofing@mail.com
Michael Cell 530-205-5015

1276 Hawthorne Loop
Roseville, Ca 95678
Office: 916-251-7831
Fax: 916-251-7892
CSL# 1013753



Treggan county building
pw@colfax-ca.gov
530-346-2313

Location of work to be performed
250 Winder Rd.
Colfax, Ca 95713

DESCRIPTION #1

1. Remove existing Roof 1 Layer and dispose.
2. Install Synthetic Underlayment.
3. Install self seal starter on eaves and gables.
4. Install Powder coated edge metal white to match fascia .
5. Install single ply 45 mil TPO Versico membrane on flat roof with dens deck and clad metal
6. Install New galvanized pipe flashings and paint to match Roof
7. Install Owens Corning Duration Shingle COLOR _____
8. Install 5" seamless gutter with down spouts COLOR _____
9. Install 10" High Profile Ridge Cap
10. Provide permit.

NOTE: No Ducting in attic. Prevailing wage.

DATE:3-8-2019

START DATE _____ FINISH DATE _____

SAFTEY: Areas of work being done on the roof will be safety Caution taped off 10-15 feet away from building to prevent any bodily harm from debris/objects falling off of roof. 5 Star Roofing will not be responsible for any person crossing over into the caution off areas. Initial

WARRANTY: 5 Star Roofing guarantees the roof to be leak free for 10 years. Any occurrences of leaks 5 Star Roofing will fix at no charge for 10 years. Any leaks caused by an act of god is an event outside human control, such as sudden natural disasters, for which no one can be held responsible and damages and should be covered though the home owners insurance. Manufacture color warranty 40 years for Metal Roofs. IKO Roofing Materials warranty's Labor and materials 15 years. Manufacture and Labor Versico TPO membrane warranty 20 years , Versico warranty on recovers 5 star will warranty 2 years but

manufacture has no warranty, Roof Repairs have no work warranty's. Warranties are not available for repairs.

MANUFACTURE: 5 Star Roofing is a certified installer and holds good standings with all Roofing manufactures and holds to their specs unless a certain detail must be changed and will get clearance from Manufacture Representative to be approved. Warranties vary from manufactures.

INSURANCE: 5 Star Roofing carry's workman's comp on all employees and general liability to protect them and the home owner.

WORK SCHEDULE AGREEMENT: (weather pending) The work agreement is an agreement that the contractor will get his work done in a timely manner and the date above can be changed due to poor weather and change order work. **INITIAL**

DESCRIPTION OF PAYMENT: *Down* Payment of 10% is to be paid to the contractor for ordering materials, Permits and set up. Deposit will not be cashed until 3 days prior of start date. Any projects over 7 days 5 Star Roofing will need a progress payment once a week, Remaining Balance is due on the day of final inspection. Payments are made to 5 Star Roofing. Mail To: 4748 Robin Court Rocklin, Ca 95677
INITIAL

CHANGE ORDER: In an agreement to this contract there will be an additional cost to the work described above, This additional work is considered a price that cannot be seen by the Home Owner/ Building owner or 5 Star Roofing. The additional work can be seen as DRY-ROT discovered as tearing off the Roof. Cost for any change order: Labor \$65 Hour plus materials. **INITIAL**

ACCESS: Owner, Renter, Property Management will allow access to work areas for workers, Vehicles and dumpsters and electrical outlets. **INITIAL**

DAMAGE CONTROL: Roof removal can be a messy project and old materials can fall off the roof and damage belongings located close to the home. Please have anything close to the home removed that can be damaged, 5 Star Roofing will not be responsible for any damages of belongings that have not been removed. **Initial**

PRELIMINARY NOTICE: On signing this contract you are aware of this preliminary notice. The preliminary notice is only to help the contractor to insure full payment is made after completion of project if the contact has not been fully paid by the agreement between the Owner & 5 Star Roofing, a lien will be placed on the home until payment is paid in full. **INITIAL**

CONTRACT AMOUNT : \$ 26,530.00 INITIAL _____

SIGNATURE: X _____ DATE: _____

PRINT NAME: X _____

THIS CONTRACT/PROPOSAL WILL EXPIRE IN 30 DAYS DO TO INCREASE IN MATERIAL PRICES

License and Insured
2036 Nevada City Hwy#115
Grass Valley, CA 95945
fivestarroofing@mail.com
Michael Cell 530-205-5015

1276 Hawthorne Loop
Roseville, Ca 95678
Office: 916-251-7831
Fax: 916-251-7892
CSL# 1013753



Treggan county building
pw@colfax-ca.gov
530-346-2313

Location of work to be performed
250 Winder Rd.
Colfax, Ca 95713

DESCRIPTION #1

1. Remove existing Roof 1 Layer and dispose.
2. Install Ice Water shield with fire rated versa shield.
3. Install Kynar drip metal .
4. Install Dek Tight Boots with neoprene screw per manufacture .
5. Install single ply 45 mil TPO Versico membrane on flat roof with dens deck and clad metal
6. Install PBR 24 Gage Kynar metal Panel COLOR _____
7. Install Kynar Rake metal per manufactur specs
8. Install 5" seamless gutter with down spouts COLOR _____
9. Install 14" Regular Kynar metal ridge cap
10. Provide permit.

NOTE: No Ducting in attic. Prevailing wage.

DATE:3-8-2019

START DATE _____ FINISH DATE _____

SAFTEY: Areas of work being done on the roof will be safety Caution taped off 10-15 feet away from building to prevent any bodily harm from debris/objects falling off of roof. 5 Star Roofing will not be responsible for any person crossing over into the caution off areas. Initial _____

WARRANTY: 5 Star Roofing guarantees the roof to be leak free for 10 years. Any occurrences of leaks 5 Star Roofing will fix at no charge for 10 years. Any leaks caused by an act of god is an event outside human control, such as sudden natural disasters, for which no one can be held responsible and damages and should be covered though the home owners insurance. Manufacture color warranty 40 years for Metal Roofs. IKO Roofing Materials warranty's Labor and materials 15 years. Manufacture and Labor Versico TPO membrane warranty 20 years , Versico warranty on recovers 5 star will warranty 2 years but

manufacture has no warranty, Roof Repairs have no work warranty's. Warranties are not available for repairs.

MANUFACTURE: 5 Star Roofing is a certified installer and holds good standings with all Roofing manufactures and holds to their specs unless a certain detail must be changed and will get clearance from Manufacture Representative to be approved. Warranties vary from manufactures.

INSURANCE: 5 Star Roofing carry's workman's comp on all employees and general liability to protect them and the home owner.

WORK SCHEDULE AGREEMENT: (weather pending) The work agreement is an agreement that the contractor will get his work done in a timely manner and the date above can be changed due to poor weather and change order work. **INITIAL**

DESCRIPTION OF PAYMENT: Down Payment of 10% is to be paid to the contractor for ordering materials, Permits and set up. Deposit will not be cashed until 3 days prior of start date. Any projects over 7 days 5 Star Roofing will need a progress payment once a week, Remaining Balance is due on the day of final inspection. Payments are made to 5 Star Roofing. Mail To: 4748 Robin Court Rocklin, Ca 95677
INITIAL

CHANGE ORDER: In an agreement to this contract there will be an additional cost to the work described above, This additional work is considered a price that cannot be seen by the Home Owner/ Building owner or 5 Star Roofing. The additional work can be seen as DRY-ROT discovered as tearing off the Roof. Cost for any change order: Labor \$65 Hour plus materials. **INITIAL**

ACCESS: Owner, Renter, Property Management will allow access to work areas for workers, Vehicles and dumpsters and electrical outlets. **INITIAL**

DAMAGE CONTROL: Roof removal can be a messy project and old materials can fall off the roof and damage belongings located close to the home. Please have anything close to the home removed that can be damaged, 5 Star Roofing will not be responsible for any damages of belongings that have not been removed. **Initial**

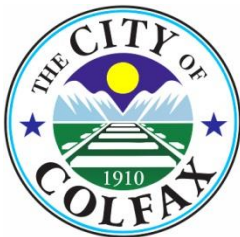
PRELIMINARY NOTICE: On signing this contract you are aware of this preliminary notice. The preliminary notice is only to help the contractor to insure full payment is made after completion of project if the contact has not been fully paid by the agreement between the Owner & 5 Star Roofing, a lien will be placed on the home until payment is paid in full. **INITIAL**

CONTRACT AMOUNT : \$ 43,830.00 INITIAL

SIGNATURE: X _____ DATE: _____

PRINT NAME: X _____

THIS CONTRACT/PROPOSAL WILL EXPIRE IN 30 DAYS DO TO INCREASE IN MATERIAL PRICES



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE APRIL 10, 2019 COUNCIL MEETING

FROM: Wes Heathcock, City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: March 13, 2019
SUBJECT: Cash Summary Report: February 2019

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT:	FROM FUND:
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RECOMMENDED ACTION: Accept and file.

BACKGROUND AND ANALYSIS:

These monthly financial reports include General Fund Reserved Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports, and bank statements. Detailed budget comparisons are provided as a mid-year report and also as part of the proposed budget process each year.

The purpose of the reports is to provide status of funds and transparency for Council and the public of the financial transactions of the City.

The attached reports reflect an overview of the financial transactions of the City of Colfax in February 2019. Monthly highlights include:

- Revenues for February included the final adjustment for Sales Tax Revenues for the quarter ended December 31, 2018. Sales tax revenues for that quarter were 20% higher than the previous quarter (quarter ended September 30, 2018).
- Expenses for February included the following (in addition to normal monthly operations and ongoing project costs):
 - Quarterly Animal Control contract - \$7,000
- Negative cash fund balances are due to timing of funding allocations and reimbursements.
 - Fund 250 – To be funded by Streets & Roads monies through Placer County Transportation Agency (PCTPA) and budgeted fund transfers (funds 100/253). We received first allocation of funding from PCTPA in December and second allocation is expected by March. Full funding of budgeted transfers from Gas Tax Fund and General Fund are expected in latter part of fiscal year.

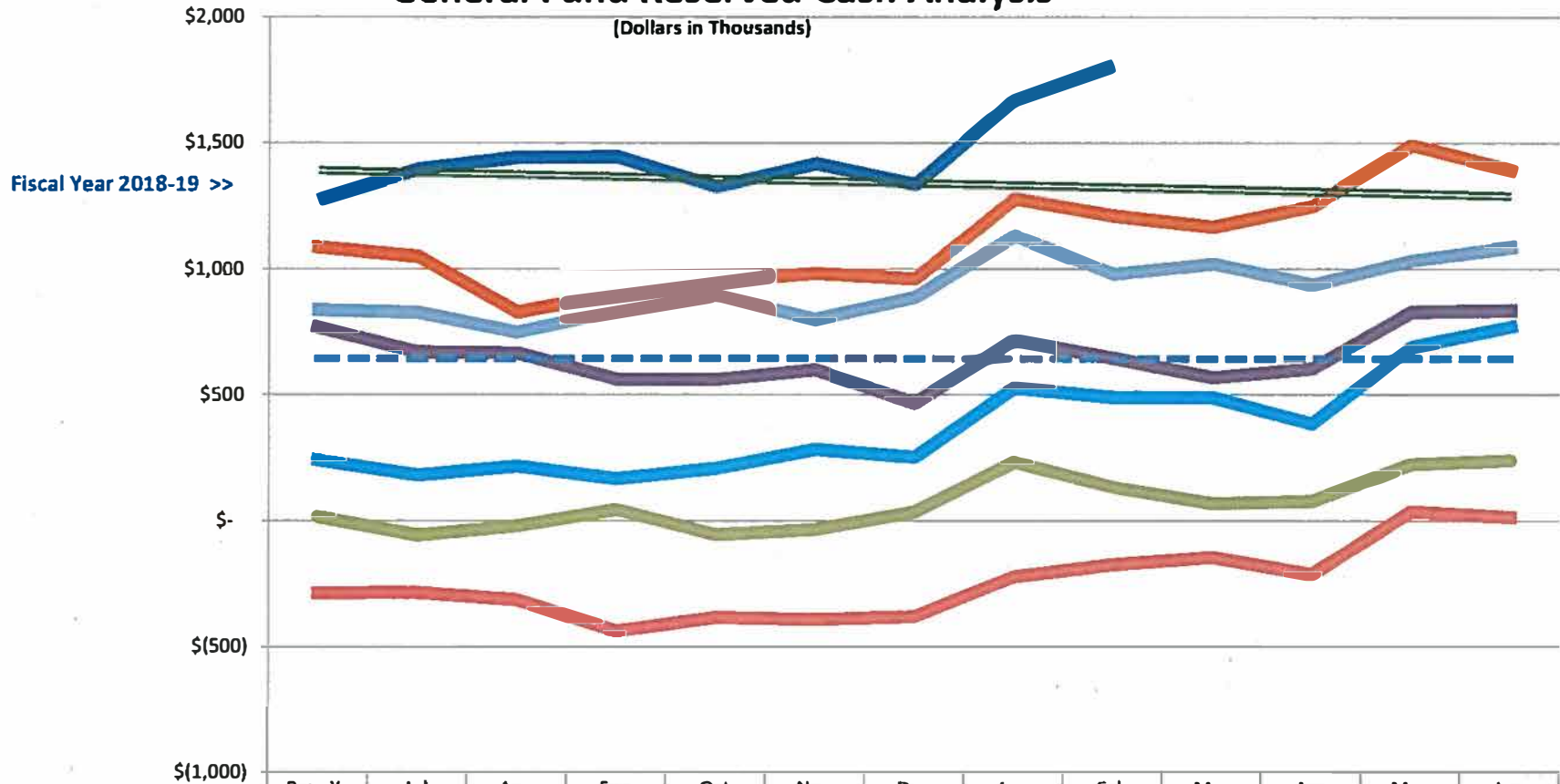
- Capital Projects – All expenditures are anticipated to be reimbursed by grant funds, developer fees, Special Revenue funds, and fund transfers as budgeted.

Projected expenditures for the month of March include the quarterly payment for contracted Sheriff Services in the amount of \$169,000.

ATTACHMENTS:

1. General Fund Reserved Cash Analysis Graphs
 - a. Cash Analysis – Balance
 - b. Expenses by Month
 - c. Revenues by Month
2. Cash Activity Reports
 - a. Cash Summary
 - b. Cash Transactions Report – by individual fund
 - c. Check Register Report - Accounts Payable
 - d. Daily Cash Summary Report (Cash Receipts)

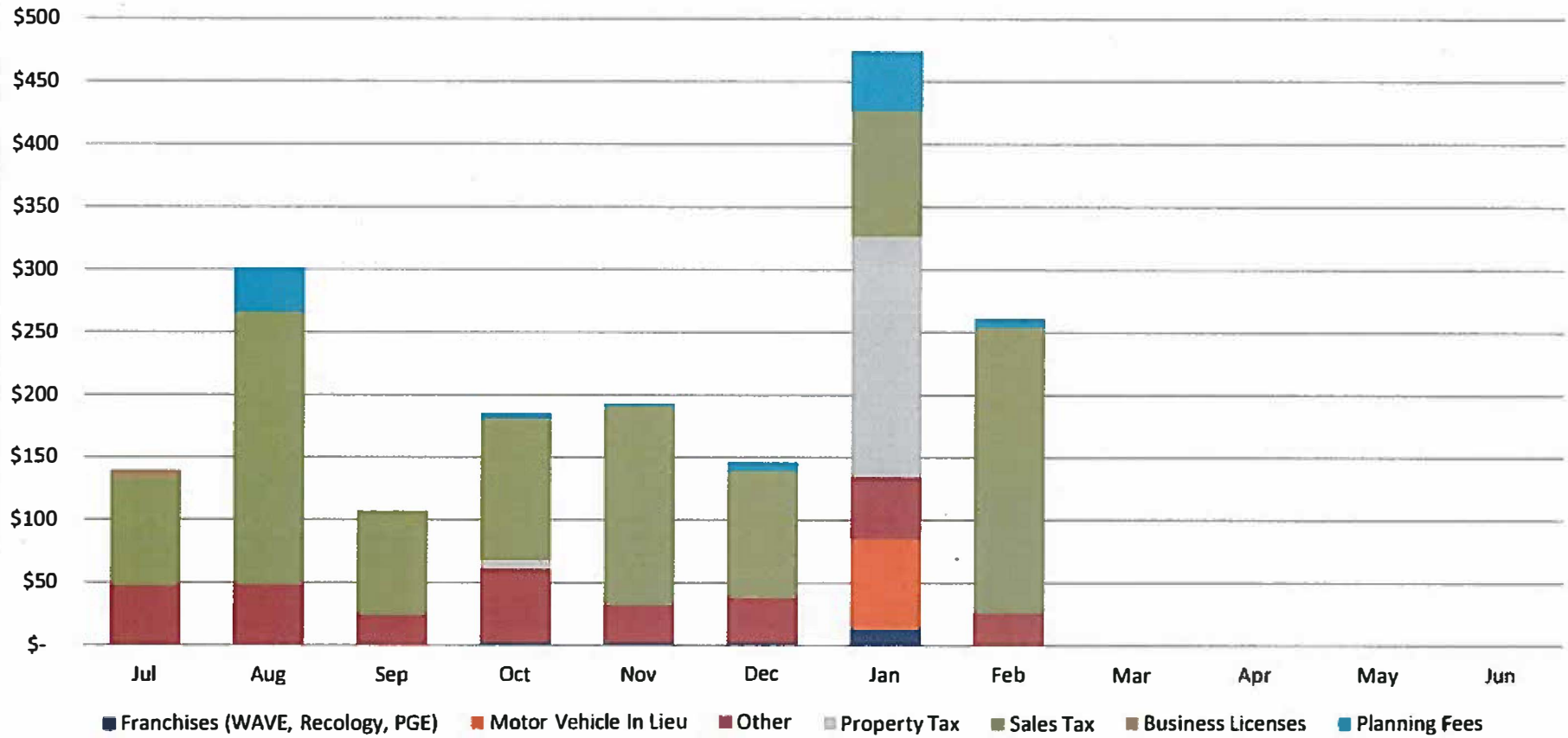
City of Colfax - February 2019 General Fund Reserved Cash Analysis



	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2018-19	\$1,275	\$1,398	\$1,444	\$1,447	\$1,329	\$1,420	\$1,336	\$1,672	\$1,808				
Cash Balance FY2017-18	\$1,086	\$1,050	\$828	\$905	\$954	\$983	\$962	\$1,280	\$1,212	\$1,168	\$1,250	\$1,493	\$1,396
Cash Balance FY2016-17	\$838	\$829	\$750	\$835	\$897	\$802	\$889	\$1,133	\$981	\$1,022	\$938	\$1,034	\$1,086
Cash Balance FY2015-16	\$768	\$670	\$666	\$562	\$561	\$601	\$466	\$717	\$647	\$569	\$605	\$831	\$838
Cash Balance FY2014-15	\$240	\$181	\$217	\$167	\$209	\$284	\$253	\$528	\$491	\$489	\$385	\$691	\$773
Cash Balance FY2013-14	\$15	\$(57)	\$(20)	\$45	\$(55)	\$(34)	\$36	\$233	\$134	\$69	\$79	\$225	\$240
Cash Balance FY2012-13	\$(287)	\$(286)	\$(314)	\$(438)	\$(383)	\$(391)	\$(380)	\$(221)	\$(173)	\$(144)	\$(212)	\$37	\$15
*Reserves (Ops, Cap, Pen)	\$645	\$645	\$645	\$645	\$645	\$645	\$645	\$645	\$645	\$645	\$645	\$645	\$645
Budget FY2018-19	\$1,393	\$1,385	\$1,376	\$1,368	\$1,359	\$1,351	\$1,342	\$1,334	\$1,325	\$1,317	\$1,308	\$1,300	\$1,291

*City Administrative policy stipulates General Fund Reserve of 25% (3 months) of annual General Fund Revenues.

City of Colfax - February 2019
General Fund Reserved Cash - Revenues by Month
 (Dollars in Thousands)



**City of Colfax
Cash Summary
February 28, 2019**

	Balance 01/31/2019	Revenues In	Expenses Out	Transfers	Balance 02/28/19
US Bank	\$ 385,247.11	\$ 478,060.30	\$ (297,548.91)	\$ (300,000.00)	\$ 265,758.50
LAIF	\$ 4,659,830.13	\$ -	\$ -	\$ 300,000.00	\$ 4,959,830.13
Total Cash - General Ledger	<u>\$ 5,045,077.24</u>	<u>\$ 478,060.30</u>	<u>\$ (297,548.91)</u>	<u>\$ -</u>	<u>\$ 5,225,588.63</u>
Petty Cash (In Safe)	\$ 300.00				\$ 300.00
Total Cash	<u>\$ 5,045,377.24</u>	<u>\$ 478,060.30</u>	<u>\$ (297,548.91)</u>	<u>\$ -</u>	<u>\$ 5,225,888.63</u>

Change in Cash Account Balance - Total

\$ 180,511.39

Attached Reports:

1. Cash Transactions Report (By Individual Fund)	
2. Check Register Report (Accounts Payable)	\$ (178,535.22)
3. Cash Receipts - Daily Cash Summary Report	\$ 286,195.95
Payroll Checks and Tax Deposits	\$ (68,326.90)
Utility Billings - Receipts	\$ 135,635.56
Service Charge/Adj/Voids	\$ 5,542.00
LAIF Interest	\$ -
	<u>\$ 180,511.39</u> \$

Prepared by: Laurie Van Groningen
Laurie Van Groningen, Finance Director

Reviewed by: Wes Heathcock
Wes Heathcock, City Manager

DAILY CASH SUMMARY REPORT

02/01/2019 - 02/28/2019

Item 4C
3/13/2019
7:01:11
12:07 pm

City of Colfax

		Debit	Credit	Net Chng
Fund: 100 - General Fund				
02/01/2019	Daily Totals	3,261.50	0.00	3,261.50
02/05/2019	Daily Totals	1,296.43	0.00	1,296.43
02/06/2019	Daily Totals	352.00	0.00	352.00
02/07/2019	Daily Totals	1,488.40	0.00	1,488.40
02/11/2019	Daily Totals	102.50	0.00	102.50
02/12/2019	Daily Totals	41.50	0.00	41.50
02/15/2019	Daily Totals	0.00	165.98	-165.98
02/20/2019	Daily Totals	564.15	0.00	564.15
02/21/2019	Daily Totals	1,073.49	0.00	1,073.49
02/22/2019	Daily Totals	163.75	0.00	163.75
02/25/2019	Daily Totals	232,440.64	0.00	232,440.64
02/26/2019	Daily Totals	14.50	0.00	14.50
02/27/2019	Daily Totals	3,269.62	0.00	3,269.62
Fund: 100 - General Fund	TOTALS:	244,068.48	165.98	243,902.50
Fund: 120 - Land Development Fees				
02/01/2019	Daily Totals	5,000.00	0.00	5,000.00
02/28/2019	Daily Totals	1,500.00	0.00	1,500.00
Fund: 120 - Land Development Fees	TOTALS:	6,500.00	0.00	6,500.00
Fund: 205 - Escrow Account - Developers				
02/28/2019	Daily Totals	4.24	0.00	4.24
Fund: 205 - Escrow Account - Developers	TOTALS:	4.24	0.00	4.24
Fund: 218 - Support Law Enforcement				
02/20/2019	Daily Totals	28,488.89	0.00	28,488.89
Fund: 218 - Support Law Enforcement	TOTALS:	28,488.89	0.00	28,488.89
Fund: 253 - Gas Taxes				
02/21/2019	Daily Totals	2,424.56	0.00	2,424.56
02/22/2019	Daily Totals	3,661.62	0.00	3,661.62

DAILY CASH SUMMARY REPORT

02/01/2019 - 02/28/2019

Item 4C
 3/13/2019
 8:01:11
 12:07 pm

City of Colfax

		Debit	Credit	Net Chng
Fund: 253 - Gas Taxes				
TOTALS:		6,086.18	0.00	6,086.18
Fund: 560 - Sewer				
02/07/2019	Daily Totals	400.14	0.00	400.14
Fund: 560 - Sewer				
TOTALS:		400.14	0.00	400.14
Fund: 561 - Sewer Liftstations				
02/04/2019	Daily Totals	407.00	0.00	407.00
02/28/2019	Daily Totals	407.00	0.00	407.00
Fund: 561 - Sewer Liftstations				
TOTALS:		814.00	0.00	814.00
GRAND TOTALS:		286,361.93	165.98	286,195.95

City of Colfax

Cash Transactions Report - February 2019

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 1,764,871.92	\$ 254,061.32	\$ (101,270.24)	\$ 1,917,663.00
Fund: 120 - Land Development Fees	\$ 2,410.57	\$ 6,500.00	\$ (23,523.90)	\$ (14,613.33)
Fund: 570 - Garbage Fund	\$ (95,264.20)	\$ -	\$ -	\$ (95,264.20)
Fund Type: 1.11 - General Fund - Unassigned	\$ 1,672,018.29	\$ 260,561.32	\$ (124,794.14)	\$ 1,807,785.47
Fund Type: 1.14 - General Fund - Restricted				
Fund: 200 - Cannabis Application	\$ (11,400.00)	\$ 16,932.00	\$ (5,532.00)	\$ -
Fund: 205 - Escrow Funds	\$ 221,630.37	\$ 4.24	\$ -	\$ 221,634.61
Fund: 571 - AB939 Landfill Diversion	\$ 28,117.26	\$ -	\$ -	\$ 28,117.26
Fund: 572 - Landfill Post Closure Maintenance	\$ 790,896.15	\$ -	\$ (5,117.73)	\$ 785,778.42
Fund Type: 1.14 - General Fund - Restricted	\$ 1,029,243.78	\$ 16,936.24	\$ (10,649.73)	\$ 1,035,530.29
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ -	\$ -	\$ -	\$ -
Fund: 211 - Mitigation Fees - Drainage	\$ 3,145.00	\$ -	\$ -	\$ 3,145.00
Fund: 212 - Mitigation Fees - Trails	\$ 44,059.89	\$ -	\$ -	\$ 44,059.89
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 69,155.84	\$ -	\$ -	\$ 69,155.84
Fund: 214 - Mitigation Fees - City Bldgs	\$ -	\$ -	\$ -	\$ -
Fund: 215 - Mitigation Fees - Vehicles	\$ -	\$ -	\$ -	\$ -
Fund: 217 - Mitigation Fees - DT Parking	\$ 22,276.36	\$ -	\$ (22,276.36)	\$ -
Fund: 218 - Support Law Enforcement	\$ 39,829.76	\$ 28,488.89	\$ -	\$ 68,318.65
Fund: 244 - CDBG Program Inc - ME Lending	\$ 205,538.32	\$ -	\$ -	\$ 205,538.32
Fund: 250 - Streets - Roads/Transportation	\$ (39,635.46)	\$ -	\$ (15,482.89)	\$ (55,118.35)
Fund: 253 - Gas Taxes/SB1 Road Maint	\$ 40,591.06	\$ 6,086.18	\$ (1,410.46)	\$ 45,266.78
Fund: 270 - Beverage Container Recycling	\$ 18,393.92	\$ -	\$ -	\$ 18,393.92
Fund: 280 - Oil Recycling	\$ 3,626.81	\$ -	\$ -	\$ 3,626.81
Fund: 292 - Fire Department Capital Funds	\$ 88,918.68	\$ -	\$ -	\$ 88,918.68
Fund: 342 - Fire Construction - Mitigation	\$ 2,505.06	\$ -	\$ -	\$ 2,505.06
Fund: 343 - Recreation Construction	\$ 2,505.53	\$ -	\$ -	\$ 2,505.53
Fund Type: 1.24 - Special Rev Funds - Restrict	\$ 500,910.77	\$ 34,575.07	\$ (39,169.71)	\$ 496,316.13
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 300 - Capital Projects - Gen (ADA project)	\$ (28,874.02)	\$ 28,874.02	\$ -	\$ -
Fund: 351 - Rising Sun Project	\$ (96,083.41)	\$ -	\$ (8,238.20)	\$ (104,321.61)
Fund: 355 - CDBG Pavement - Culver	\$ (14,103.51)	\$ -	\$ (775.00)	\$ (14,878.51)
Fund: 385 - Roundabout	\$ (260,104.18)	\$ -	\$ (23,477.95)	\$ (283,582.13)
Fund Type: 1.34 - Capital Projects - Restricted	\$ (399,165.12)	\$ 28,874.02	\$ (32,491.15)	\$ (402,782.25)
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	\$ 995,209.66	\$ 86,831.56	\$ (75,309.20)	\$ 1,006,732.02
Fund: 561 - Sewer Liftstations	\$ 332,020.88	\$ 13,454.01	\$ (15,062.14)	\$ 330,412.75
Fund: 563 - Wastewater Treatment Plant	\$ 342,855.08	\$ 36,828.08	\$ (72.84)	\$ 379,610.32
Fund: 564 - Sewer Connections	\$ 41,080.00	\$ -	\$ -	\$ 41,080.00
Fund: 567 - Inflow & Infiltration	\$ 530,903.90	\$ -	\$ -	\$ 530,903.90
Fund Type: 2.11 - Enterprise Funds - Unassign	\$ 2,242,069.52	\$ 137,113.65	\$ (90,444.18)	\$ 2,288,738.99
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	\$ -	\$ -	\$ -	\$ -
Fund Type: 9.0 - CLEARING ACCOUNT	\$ -	\$ -	\$ -	\$ -
Grand Totals:	\$ 5,045,077.24	\$ 478,060.30	\$ (297,548.91)	\$ 5,225,588.63

Check Register Report

Check Register - February 2019

Item 4C

Date: 03/13/2019

Time: 10:45 am

Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
54331	02/08/2019	Reconciled		02/28/2019	03141	CALPERS	FEB 2019 HEALTH PREMIUMS	5,932.40
54332	02/05/2019	Printed			1161	49ER WATER SERVICES	SEPT 2018 MONTHLY TESTING	2,100.00
54333	02/05/2019	Reconciled		02/28/2019	01460	AMERIPRIDE UNIFORM SERVICE	UNIFORM SVCS JAN 2019	742.51
54334	02/05/2019	Reconciled		02/28/2019	02829	BLUE RIBBON PERSONNEL SERVICES	WWTP TEMP LABOR THRU 1/20/19	512.40
54335	02/05/2019	Reconciled		02/28/2019	14859	GHD INC.	ROUNABOUT ENG JAN 2019	15,044.27
54336	02/05/2019	Reconciled		02/28/2019	08086	HBE RENTALS	TOOL RENTAL FOR STOP SIGN RPR	35.00
54337	02/05/2019	Reconciled		02/28/2019	08170	HILLS FLAT LUMBER CO	STMT 1/25/19	616.86
54338	02/05/2019	Reconciled		02/28/2019	10510	JOSEPH SCHWIND	WEEDEATER RPR	100.00
54339	02/05/2019	Reconciled		02/28/2019	10796	KAESER COMPRESSORS	WWTP REPAIR PARTS	408.18
54340	02/05/2019	Reconciled		02/28/2019	12200	LEAGUE OF CALIFORNIA CITIES	MEMBERSHIP DUES 2019	1,434.00
54341	02/05/2019	Reconciled		02/28/2019	16011(2)	PELLETREAU, ALDERSON & CABRAL	LEGAL SVCS JAN 2019	8,884.48
54342	02/05/2019	Printed			19387(2)	SIERRA FOOTHILLS LITTLE LEAGUE	BALLFIELD RENTAL DEPOSIT REF	100.00
54343	02/05/2019	Reconciled		02/28/2019	19396	SIERRA SAFETY COMPANY	STREET SIGN REPAIR SUPPLY	462.73
54344	02/05/2019	Reconciled		02/28/2019	19397	SIERRA SAW	WEEDEATER TWINE & GAS MIX	93.58
54345	02/05/2019	Reconciled		02/28/2019	19650	STATE BOARD OF EQUALIZATION	2018 SELF ASSESSED SALES TAX	1,319.21
54346	02/05/2019	Reconciled		02/28/2019	21560	US BANK CORPORATE PMT SYSTEM	STMT 1/22/19	2,306.75
54347	02/05/2019	Reconciled		02/28/2019	22106	VAN GRONINGEN & ASSOCIATES	FINANCIAL SVCS JAN 2019	6,656.25
54348	02/05/2019	Reconciled		02/28/2019	23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONE	213.47
54349	02/12/2019	Reconciled		02/28/2019	1124	34TH STREET CONSULTING	HARASSMENT/ETHICS TRAINING	3,000.00
54350	02/12/2019	Reconciled		02/28/2019	01414	ALHAMBRA & SIERRA SPRINGS	CITY HALL/WWTP WATER	11.00
54351	02/12/2019	Reconciled		02/28/2019	01448	AMERIGAS - COLFAX	SHERIFF DEPT PROPANE	307.94
54352	02/12/2019	Reconciled		02/28/2019	01448	AMERIGAS - COLFAX	FIRE DEPT PROPANE	91.27
54353	02/12/2019	Reconciled		02/28/2019	01448	AMERIGAS - COLFAX	CITY HALL PROPANE	769.91
54354	02/12/2019	Reconciled		02/28/2019	02829	BLUE RIBBON PERSONNEL SERVICES	WWTP TEMP LABOR THRU 1/24/19	512.40
54355	02/12/2019	Reconciled		02/28/2019	02901	BUREAU VERITAS NORTH AMERICA	ENG SVCS DEC 2018	280.00
54356	02/12/2019	Reconciled		02/28/2019	03493	COASTLAND CIVIL ENGINEERING	ADA PROJECT CREDIT	51,786.16
54357	02/12/2019	Printed			3506	COLFAX CAR WASH	PW CAR WASH CARDS	300.00
54358	02/12/2019	Reconciled		02/28/2019	03521	COLFAX HIGH SCHOOL FOOTBALL	REISSUE TAILGATE PARTY REF	45.00
54359	02/12/2019	Reconciled		02/28/2019	05120	EDWARDS HEATING & COOLING	HVAC SVC DEPOT	198.67
54360	02/12/2019	Reconciled		02/28/2019	08050	HACH COMPANY	WWTP LAB SUPPLIES	374.86
54361	02/12/2019	Reconciled		02/28/2019	08075	HARRIS INDUSTRIAL GASES	QUINNS STORM DRAIN RPR	40.83
54362	02/12/2019	Reconciled		02/28/2019	08159	HILL BROTHERS CHEMICAL CO	WWTP CHEMICALS	6,662.37
54363	02/12/2019	Reconciled		02/28/2019	08660	HUNT AND SONS, INC.	FIRE DEPT FUEL	912.91
54364	02/12/2019	Reconciled		02/28/2019	19313	JH INVESTMENT HOLDINGS	LIVE SCAN REFUND REISSUE	918.00
54365	02/12/2019	Printed			13567	MWG HOLDINGS	APP/LIVE SCAN REFUND REISSUE	4,614.00
54366	02/12/2019	Reconciled		02/28/2019	16035	PG&E	ELECTRICITY	16,482.08
54367	02/12/2019	Reconciled		02/28/2019	16820	PSI	AP CHECKS	256.14
54368	02/12/2019	Reconciled		02/28/2019	16040	PURCHASE POWER	POSTAGE REFILL	503.50
54369	02/12/2019	Reconciled		02/28/2019	18378	RICHARDSON & COMPANY, LLP	17/18 SCO REPORTING	2,625.00
54370	02/12/2019	Reconciled		02/28/2019	18400	RIEBES AUTO PARTS	STMT 1/31/19	90.09
54371	02/12/2019	Reconciled		02/28/2019	19037	SAFE SIDE SECURITY	CORP YARD SECURITY FEB 2019	95.00
54372	02/12/2019	Reconciled		02/28/2019	19193	SECURE RECORD MANAGEMENT	SHREDDING SVC JAN 2019	40.00
54373	02/12/2019	Reconciled		02/28/2019	01790	SIERRA OFFICE PRODUCTS	OFFICE SUPPLIES	326.84
54374	02/12/2019	Reconciled		02/28/2019	19791	SUTTER MEDICAL FOUNDATION	NEW HIRE PHYSICAL	156.00
54375	02/12/2019	Reconciled		02/28/2019	19797	SWANA	INDUST ASSOC RENEWAL	298.00
54376	02/12/2019	Reconciled		02/28/2019	22134	VISION QUEST	TECH SUPPORT SUPPLIES	1,622.55

Check Register Report

Check Register - February 2019

Item 4C

Date: 03/13/2019

Time: 1:06:11

Page: 2

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
54377	02/12/2019	Reconciled		02/28/2019	23169	WAVE BUSINESS SOLUTIONS	CORP YARD INTERNET	54.90
54378	02/12/2019	Reconciled		02/28/2019	23301	WESTERN PLACER WASTE	JAN 2019 SLUDGE REMOVAL	864.50
54379	02/19/2019	Reconciled		02/28/2019	01448	AMERIGAS - COLFAX	DEPOT PROPANE	249.18
54380	02/19/2019	Reconciled		02/28/2019	01766	AT&T MOBILITY	CITY CELL PHONES	722.84
54381	02/19/2019	Reconciled		02/28/2019	02829	BLUE RIBBON PERSONNEL SERVICES	TEMP LABOR THRU 2/10/19	896.70
54382	02/19/2019	Reconciled		02/28/2019	03401	CHOICE BUILDER	MAR 2019 PREMIUMS	841.94
54383	02/19/2019	Reconciled		02/28/2019	04234	DE LAGE LANDEN FINANCIAL	COPY MACH MAINT	468.34
54384	02/19/2019	Reconciled		02/28/2019	07570	GRAINGER	SNOW MELT FOR ROADS	72.03
54385	02/19/2019	Reconciled		02/28/2019	08050	HACH COMPANY	WWTP LAB SUPPLIES	261.98
54386	02/19/2019	Reconciled		02/28/2019	11105	KOFF & ASSOCIATES	HR SERVICES JAN 2019	780.00
54387	02/19/2019	Reconciled		02/28/2019	23101	LARRY WALKER ASSOCIATES	NPDES PERMIT ASSISTANCE	387.00
54388	02/19/2019	Reconciled		02/28/2019	13262	MEYERS NAVE	LEGAL MATTER 2019.002	415.80
54389	02/19/2019	Printed			16163	PLACER COUNTY CLERK	MAP CHECK FEE - FIRE DEPT	375.00
54390	02/19/2019	Reconciled		02/28/2019	18194	RGS - REGIONAL GOV SERVICES	PLANNING SVCS JAN 2019	5,722.50
54391	02/19/2019	Reconciled		02/28/2019	23169	WAVE BUSINESS SOLUTIONS	CITY HALL INTERNET	159.90
54398	02/27/2019	Printed			1161	49ER WATER SERVICES	DEC 2018 MONTHLY TESTING	4,081.00
54399	02/27/2019	Printed			01500	ANDERSON'S SIERRA	PW TRUCK PARTS	119.23
54400	02/27/2019	Printed			02829	BLUE RIBBON PERSONNEL SERVICES	WWTP TEMP LABOR THRU 2/14/19	512.40
54401	02/27/2019	Printed			02901	BUREAU VERITAS NORTH AMERICA	BLDG OFFICIAL SVCS	6,907.50
54402	02/27/2019	Reconciled		02/28/2019	3564	COLLIER, JACLYN	TRAINING MILEAGE REIMB	98.14
54403	02/27/2019	Printed			3126	CRAFCO	ASPHALT COLD PATCH	861.15
54404	02/27/2019	Printed			04592	DACOMM	WWTP INTERNET FEB 2019	199.90
54405	02/27/2019	Printed			5183	ELLIS BUEHLER MAKUS LLP	HR LEGAL MATTER	2,054.84
54406	02/27/2019	Printed			05221	EOSI - ENVIRONMENT OPERATING	WWTP CHEMICALS	5,247.71
54407	02/27/2019	Printed			06278	FRONTIER COMMUNICATIONS	WWTP PHONE	181.25
54408	02/27/2019	Printed			07570	GRAINGER	ICE MELT	144.06
54409	02/27/2019	Printed			08086	HBE RENTALS	S. AUBURN RPR TOOL RENTAL	50.00
54410	02/27/2019	Printed			08200	HINDERLITER, DE LLAMAS & ASSOC	Q1 2019 SALES TAX AUDIT SVCS	724.22
54411	02/27/2019	Printed			08660	HUNT AND SONS, INC.	PW/WWTP FUEL	487.27
54412	02/27/2019	Printed			12180	LAWRENCE & ASSOCIATES	INCANDFILL MONITORING JAN 2019	941.25
54413	02/27/2019	Printed			13271	MILL SUPPLY	SNOW ATTACHMENTS	215.15
54414	02/27/2019	Printed			14356	NORTHERN CALIFORNIA GLOVE	WWTP GLOVES	198.42
54415	02/27/2019	Printed			16300	PCWA -PLACER COUNTY	WATER	862.88
54416	02/27/2019	Printed			16202	PLACER COUNTY OES FISCAL UNIT	CIVIL DEFENSE 18/19	238.65
54417	02/27/2019	Printed			18121	RCH GROUP, INC.	MAIDU VILLAGE CEQA	973.77
54418	02/27/2019	Printed			1791	SIERRA PROPERTY DEVELOPMENT	BILLBOARD REPAIR	400.00
54419	02/27/2019	Printed			19397	SIERRA SAW	PARKS & FLOWER BED SUPPLY	106.00
54420	02/27/2019	Printed			23169	WAVE BUSINESS SOLUTIONS	DEPOT PHONE	17.21
54421	02/27/2019	Printed			23169	WAVE BUSINESS SOLUTIONS	FIRE DEPT PHONE	35.19
54422	02/27/2019	Printed			18883	WAXIE SANITARY SUPPLY	SUPPLIES	277.81
54423	02/28/2019	Reconciled		02/28/2019	2087	BASIC PACIFIC	FSA PLAN FEES FEB 2019	45.00

Total Checks: 87

Checks Total (excluding void checks):

178,535.22

Total Payments: 87

Bank Total (excluding void checks):

178,535.22

Total Payments: 87

Grand Total (excluding void checks):

178,535.22



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE APRIL 10, 2019 COUNCIL MEETING

FROM: Wes Heathcock, City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: March 29, 2019
SUBJECT: Schedule of Activities for Collecting Delinquent Sewer and Garbage Charges on Annual Tax Rolls

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT: \$	FROM FUND:
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RECOMMENDED ACTION: Information Only

Annually, the City collects delinquent sewer and garbage (on behalf of Franchisee) charges which have accrued, together with the interest thereon, on the Placer County tax roll in the same manner and at the same time as general property tax.

Staff has initiated the process for FY2018-2019 collection and is providing the schedule of activities for Council information.

City of Colfax - 2018-2019 Auditor Direct Charges			
Schedule of Activities for Placing Delinquent Sewer and Garbage Charges on Annual Tax Rolls			
Compile delinquent report - City Sewer	City	5/3/2019	All accounts > 60 days past due
Compile delinquent report - Recology Garbage	Recology	5/3/2019	Recology submits delinquent list to City
Recology submits draft delinquent letter to City for review	Recology	5/3/2019	
City send Delinquent Letter to affected property owners	City	5/10/2019	Same letter as last year - Describes processing and hearing date
Recology send Delinquent Letter to affected property owners	Recology	5/10/2019	Same letter as last year - Describes processing and hearing date
Public Hearing Notice - Auburn Journal	City	6/6/2019	Must be noticed for two consecutive weeks - same notice as last year. Needs to be to newspaper by 05/30/19
Public Hearing Notice - Auburn Journal	City	6/13/2019	Must be noticed for two consecutive weeks - same notice as last year
Hold Public Hearing - Sewer and Garbage combined hearing	City	6/26/2019	Regularly scheduled Council Meeting
Resolutions to place delinquents on Tax Rolls	City	6/26/2019	Council confirms sewer and garbage reports and placing liens
Submit Unsecured amounts to County	City	6/28/2019	Estimated date - Required date to be provided by County
Submit Secured amounts to County	City	7/26/2019	Estimated date - Required date to be provided by County

that we will exceed sales tax revenue budget again this year. We will continue to monitor as the quarterly accounting of sales tax revenues is available.

Sales and Use Tax Revenue History

The attached chart – Retail Sales and Use Tax History – reports the history of sales tax revenues since 1999. As reported previously, the Fiscal Year 2015-2016 included the true up and final adjustments related to the end of the decade old triple flip sales tax program which ended December 31, 2015. This final adjustment is estimated to be approximately \$100,000 of the growth reported for the 2015-2016 fiscal year. Considering this adjustment was related to the time period of the entire triple flip process it should be considered when reviewing year to year changes in revenues.

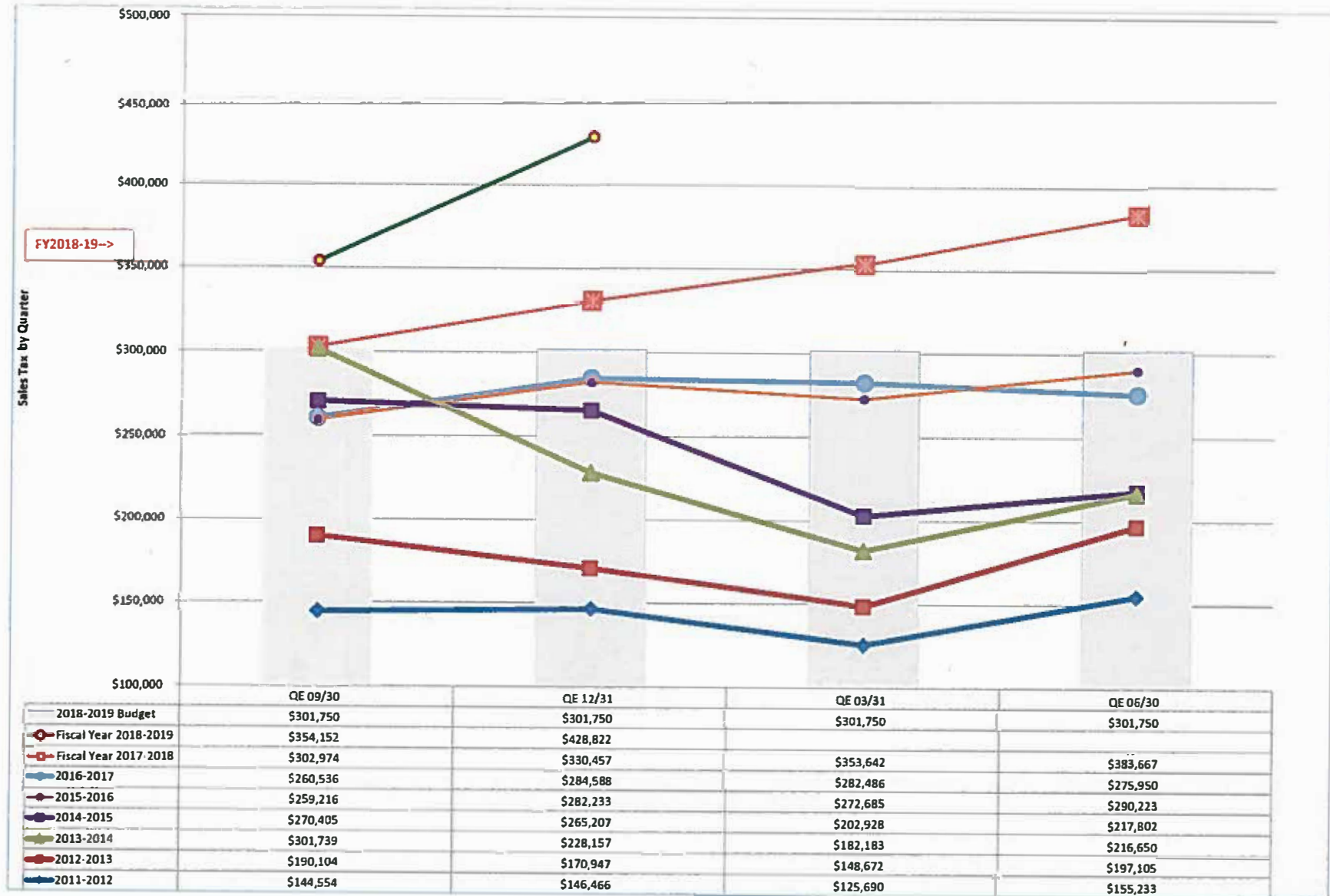
ATTACHMENTS:

1. Graph – City of Colfax - Retail Sales Tax Revenues
2. Chart – City of Colfax – Retail Sales Tax History

City of Colfax

Retail Sales and Use Tax Revenues

(Actuals Through Quarter Ended 12/31/18)



City of Colfax
Sales and Use Tax Revenue History

	Actuals	Change	% Change
1999-2000	\$ 478,169		
2000-2001	\$ 484,801	\$ 6,632	1%
2001-2002	\$ 592,392	\$ 107,591	22%
2002-2003	\$ 581,749	\$ (10,643)	-2%
2003-2004	\$ 601,276	\$ 19,527	3%
2004-2005	\$ 707,515	\$ 106,239	18%
2005-2006	\$ 749,583	\$ 42,068	6%
2006-2007	\$ 752,431	\$ 2,848	0%
2007-2008	\$ 648,989	\$ (103,442)	-14%
2008-2009	\$ 540,051	\$ (108,938)	-17%
2009-2010	\$ 538,549	\$ (1,502)	0%
2010-2011	\$ 551,953	\$ 13,404	2%
2011-2012	\$ 571,943	\$ 19,990	4%
2012-2013	\$ 706,828	\$ 134,885	24%
2013-2014	\$ 928,729	\$ 221,901	31%
2014-2015	\$ 956,342	\$ 27,613	3%
2015-2016	* \$ 1,104,357	\$ 148,015	15%
2016-2017	\$ 1,103,560	\$ (797)	0%
2017-2018	\$ 1,370,741	\$ 267,181	24%

**Included true up and final adjustments related to the end of the decade old triple flip sales tax program which ended December 31, 2015*