

CITY OF COLFAX, CALIFORNIA

Audited Financial Statements and Supplemental Information

June 30, 2018

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CITY OF COLFAX, CALIFORNIA

Audited Financial Statements and Supplemental Information

June 30, 2018

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550 Howe Avenue, Suite 210
Sacramento, California 95825
Telephone: (916) 564-8727
FAX: (916) 564-8728

INDEPENDENT AUDITOR'S REPORT

To the City Council
Colfax, California

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Colfax, California as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the City Council
City of Colfax, California

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the Schedule of Proportionate Share of the Net Pension Liability and Schedule of Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 8, 2018 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulation, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Richardson & Company, LLP

December 8, 2018

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Colfax (City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2018. We encourage the readers to consider the information presented here in conjunction with the accompanying basic financial statements and the additional information provided.

FINANCIAL HIGHLIGHTS

- The assets of the City exceeded liabilities at the close of Fiscal Year 2017-2018 by \$20,558,372 (*Net Position*) which represents an increase of 4.9% or \$968,403. These assets are allocated as follows:
 - Net Investment in capital assets - \$16,077,709. Total capital additions for the fiscal year were \$942,615.
 - Restricted net position - \$1,482,565. This amount is for both governmental and business type activities and is restricted for capital projects, debt service and legally segregated taxes, grants and fees.
 - Unrestricted net position for combined governmental and business type activities - \$2,998,098. This is an increase of \$412,172 over the previous year. These funds may be used to meet ongoing obligations of the City. City established reserves for operations, capital improvements, and unfunded pension liability are included in unrestricted net position.
- Total revenue from all sources was \$5,162,522 of which \$509,347 was from capital grants and contributions. Total operating expenditures from all sources were \$4,194,119.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Government-Wide Statement of Net Position on page 12 and the Government-Wide Statement of Activities on page 13 provide information about the activities as a whole and present a longer-term view of the City's finances. Fund financial statements start on page 14. For governmental activities, these statements explain how programs and services were financed in the short term (the most recently completed fiscal year), as well as the amounts remaining available for future spending. Fund financial statements report the City's operations in more detail than the government-wide statements by providing information about the City's most significant funds. Fund financial statements also provide financial information about activities for which the City acts solely as a trustee or

agent (fiduciary) for the benefit of individuals and entities external to this governmental unit.

Reporting the City as a Whole

Our analysis of the City as a whole begins on page 12. One of the most important questions asked about the City's finances is, "*Is the City as a whole better off or worse off as a result of the year's activities?*" The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include *all* assets and liabilities, using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector business entities. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the City's net position and related changes. You can think of the City's net position – the difference between assets and liabilities – as one way to measure the City's financial health, or *financial position*. Over time, *increases or decreases* in the City's net position are one indicator of whether its *financial health* is improving or deteriorating. To reach a conclusion on this issue, you may need to consider other matters of a non-financial nature, such as:

- the condition of the City's infrastructure (streets and roadways, storm drainage improvements, sewer system, city hall), or
- the economic vitality of the core business districts, or
- the adequacy of emergency response times of police and fire personnel,

in order to properly assess the *overall health* of the City.

In the Statement of Net Position and the Statement of Activities, we divide the City into two (2) kinds of activities:

1. Governmental activities: most of the City's basic services are reported here, including the operations of the sheriff, fire, building inspection, public works and general administration. Taxes (primarily property and sales), licenses, permits, state and federal grants, and franchise payments finance most of these activities.
2. Business-type activities: the City charges fees to customers to cover most of the cost of certain services and programs it provides. The City's wastewater treatment operations are reported here.

Reporting the City's Most Significant Funds

Our analysis of the City's major funds begins on page 14. The fund financial statements provide detailed information about the most significant funds – not the City as a whole. Some funds are required to be established by State law (Gas Tax and Law Enforcement

Grants funds). However, the City Council establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money. The City's two (2) kinds of funds – *governmental* and *proprietary* (business activities/enterprise funds) – use different accounting approaches:

- **Governmental funds**: Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds, and the balances left at year-end that may be available for future spending. These funds are reported using an accounting method described as *modified accrual* accounting. This accounting method (basis) measures the availability of cash and all other financial assets that can readily be converted into cash. The governmental fund statements provide a detailed *short-term view* of the City's general government operations, and the basic services it provides to residents and visitors of the City. Governmental fund information helps you to determine what financial resources are available to be spent in the near future to finance the City's programs. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net Position and the Statement of Activities) and the governmental *funds*, in a reconciliation (see pages 15 and 17).
- **Proprietary funds**: When the City charges customers for the full cost for the services it provides, those services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. The City's enterprise funds (Sewer Operations) are the business-type activities that we report in the government-wide statements, but provide more detail and additional information, such as cash flows.

THE CITY AS A WHOLE

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Colfax, assets exceeded liabilities by \$20,558,372 at the close of the current fiscal year.

By far the largest portion of the City's net position reflects its investment in capital assets (e.g., land, street, sewer and storm drain systems, buildings and park assets, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debts, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The City's combined net position for the years ending June 30, 2018 and 2017 are summarized (Table 1), as follows:

Table 1
City of Colfax, Net Position
(in Thousands)

	Governmental Activities		Business Activities		Total	
	2018	2017	2018	2017	2018	2017
Assets:						
Current and other assets	\$ 3,168	\$ 3,082	\$ 1,729	\$ 1,573	\$ 4,897	\$ 4,655
Non-current and Capital assets	6,036	5,536	18,997	19,361	25,033	24,897
Total Assets	9,204	8,618	20,726	20,934	29,930	29,552
Deferred Outflows of Resources						
Pension Contributions made subsequent to measurement date	75	84	75	80	150	164
Liabilities:						
Long-term liabilities	505	754	7,981	8,364	8,486	9,118
Other liabilities	404	447	627	527	1,031	974
Total Liabilities	909	1,201	8,608	8,891	9,517	10,092
Deferred Inflows of Resources						
Unamortized gains on pension investment	2	17	2	17	4	34
Net Position:						
Net Investment in capital assets	5,946	5,183	10,132	10,180	16,078	15,363
Restricted	872	1,069	610	572	1,482	1,641
Unrestricted	1,549	1,232	1,449	1,354	2,998	2,586
Total Net Position	\$ 8,367	\$ 7,484	\$12,191	\$12,106	\$20,558	\$19,590

The amount reported for net position of Governmental activities does not include the value of the City's infrastructure (roadways, bridges and storm drainage improvements) constructed prior to July 1, 2003.

Governmental Activities

Total revenues for Governmental Activities increased 22% in fiscal year 2017-2018 as compared to the previous year. The majority of the increase was in sales tax revenues and land development/mitigation fees. The City's governmental activities net position increased by \$883,649 (12%) for the fiscal year. Sources of revenue and expenditures are noted in Table 2 below.

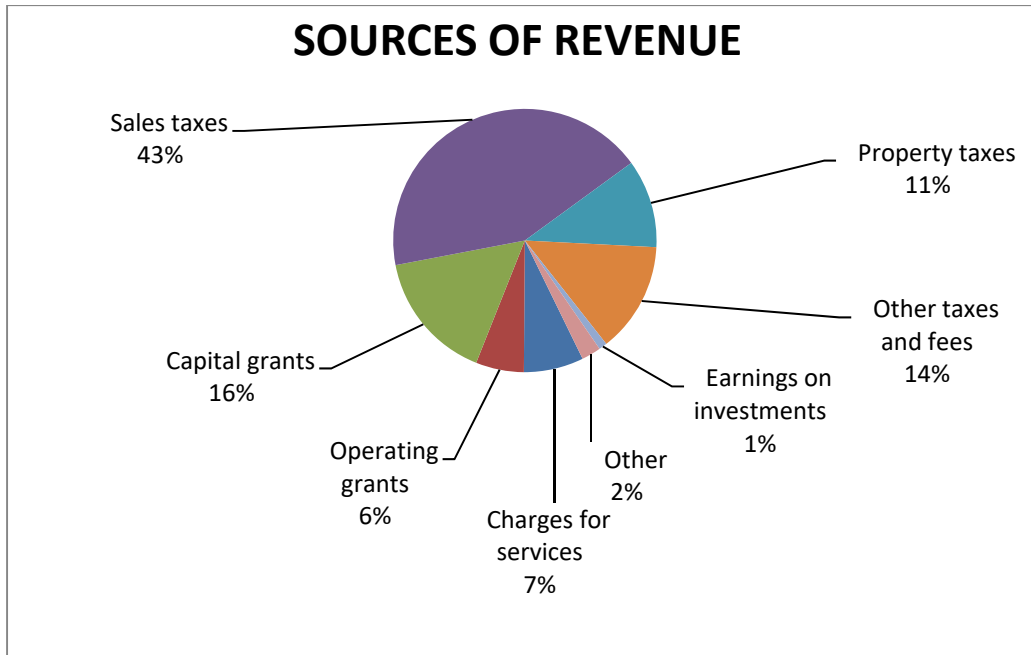
Business-Type Activities

Business-type activities increased the City of Colfax's net position by \$84,754 for the fiscal year. Detailed revenues and expenditures are reported in Table 2 below.

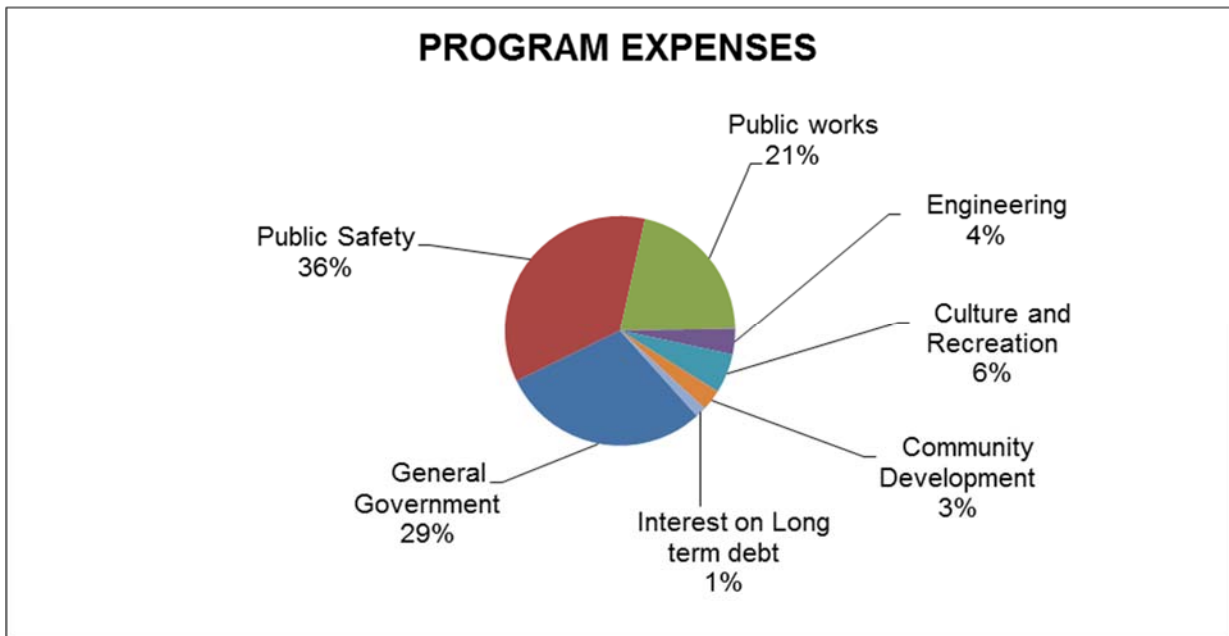
Table 2
City of Colfax, Change in Net Position
(in Thousands)

	Governmental Activities		Business Activities		Total	
	2018	2017	2018	2017	2018	2017
Revenues:						
Program revenues:						
Charges for services	\$ 234	\$ 153	\$ 1,941	\$ 1,848	\$ 2,175	\$ 2,001
Operating grants and contributions	189	171	-	-	189	171
Capital grants and contributions	509	438	-	-	509	438
General revenues:						
Sales taxes	1,371	1,103	-	-	1,371	1,103
Property taxes	346	332	-	-	346	332
Other taxes and fees	433	337	-	-	433	337
Earnings on investments	32	19	31	18	63	37
Other	76	57	-	-	76	57
Total revenues	3,190	2,610	1,972	1,866	5,162	4,476
Expenses:						
General government	679	503	-	-	679	503
Public Safety	824	759	-	-	824	759
Public works	491	430	-	-	491	430
Engineering	83	87	-	-	83	87
Culture and recreation	128	82	-	-	128	82
Community development	68	83	-	-	68	83
Interest on long term debt	34	-	84	-	118	-
Sewer	-	-	1,803	1,765	1,803	1,765
Garbage	-	-	-	-	-	-
Total expenses	2,307	1,944	1,887	1,765	4,194	3,709
Change in net position	883	666	85	101	968	767
Net position, July 1	7,484	6,818	12,106	12,005	19,590	18,823
Net position, June 30	<u>\$ 8,367</u>	<u>\$ 7,484</u>	<u>\$ 12,191</u>	<u>\$ 12,106</u>	<u>\$ 20,558</u>	<u>\$ 19,590</u>

Fiscal Year 2017-2018
Governmental Activities – Sources of Revenue
 (Graphic representation of Table 2 in percentages)



Fiscal Year 2017-2018
Governmental Activities – Program Expenses
 (Graphic representation of Table 2 in percentages)



CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

The capital assets of the City are those assets that are used in performance of City functions including infrastructure assets. Capital assets include police, fire and public works equipment, vehicles, buildings, roads, wastewater treatment facilities and sewer lines. At June 30, 2018, net capital assets of the governmental activities totaled \$5,945,715 and the net capital assets of the business-type activities totaled \$18,409,715. Depreciation on capital assets is recognized in the Government-Wide financial statements. (See table 3 and Note D to the financial statements.)

Table 3
City of Colfax, Capital Assets
(in Thousands)

	Governmental Activities		Business Activities		Total	
	2018	2017	2018	2017	2018	2017
Land	\$ 1,309	\$ 1,309	\$ 135	\$ 135	\$ 1,444	\$ 1,444
Construction in progress	362	284	185	-	547	284
Building and Improvements	5,387	5,049	24,343	24,343	29,730	29,392
Vehicles	663	507	14	16	677	523
Furniture and Fixtures	19	19	-	-	19	19
Machinery and equipment	453	385	683	659	1,136	1,044
Accumulated depreciation	<u>(2,247)</u>	<u>(2,126)</u>	<u>(6,951)</u>	<u>(6,343)</u>	<u>(9,198)</u>	<u>(8,469)</u>
Total Assets	<u>\$ 5,946</u>	<u>\$ 5,427</u>	<u>\$ 18,409</u>	<u>\$ 18,810</u>	<u>\$ 24,355</u>	<u>\$ 24,237</u>

Major capital asset improvements and additions during the current fiscal year included the following:

- New Fire Rescue vehicle and donated equipment
- Wildland Fire equipment
- Purchase of Hydrovac and Hotbox Trailers
- Construction of cross levee at Wastewater Treatment Plant Pond
- Street and Park improvements

In addition, some obsoleted public works and fire equipment and vehicles were sold and/or retired during the fiscal year.

Long-Term Debt

At the end of fiscal year 2017-2018, the City of Colfax had total long-term debts outstanding of \$8,884,831, as compared to a total of \$9,514,079 last year (See Table 4 and Note E to the financial statements).

Table 4
City of Colfax, Outstanding Debt
(in Thousands)

	Governmental Activities		Business Activities		Total	
	2018	2017	2018	2017	2018	2017
Note Payable	\$ -	\$ 244	\$ -	\$ -	\$ -	\$ 244
Compensated absences	13	18	21	25	34	43
Landfill Closure	450	465	-	-	450	465
State Loans	-	-	8,278	8,630	8,278	8,630
Legal Settlements	-	-	26	62	26	62
Pension Liability	48	36	48	34	96	70
Total Long-term Debt	\$ 511	\$ 763	\$ 8,373	\$ 8,751	\$ 8,884	\$ 9,514

The City's long-term debt includes: compensated absences due employees for accrued vacation and sick leave pay, Post Closure expenses related to the City's closed landfill site, notes payable for the construction of the sewer plant and improvements projects, legal settlements, and the pension liability.

Major activity in outstanding debt for the fiscal year ended was:

- Annual payment on the State loan associated with Pond 3 liner, I&I mitigation and SCADA project which started in fiscal year 2011-2012. This project completed in early fiscal year 2013-2014.
- Paid off Note Payable for purchase of Property

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

In considering the City Budget for fiscal year 2018-2019, the City Council and management were cautiously optimistic as to the growth of revenues and expenditures.

Operating revenues and expenses are projected to remain fairly level with fiscal year 2017-2018 with anticipated growth of 3-5%. The budget is balanced, with expenditure amounts in the General Fund and Enterprise Fund within projected revenues and available funds, while providing for contributions toward prudent fund balance reserves and capital asset additions. Staffing projections remain consistent with previous years projections and no additional staffing is anticipated.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the City's finances, and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Director of Finance, City of Colfax, 33 S. Main Street, Colfax, California 95713.

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BASIC FINANCIAL STATEMENTS

CITY OF COLFAX

GOVERNMENT-WIDE STATEMENT OF NET POSITION

June 30, 2018

	Governmental Activities	Business-type Activities	Total
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 2,526,277	\$ 1,555,477	\$ 4,081,754
Accounts receivable, net of allowance for doubtful accounts	145,213	155,478	300,691
Due from other government agencies	483,981	8,555	492,536
Interest receivable	10,822	8,994	19,816
Prepaid expenses	1,473	996	2,469
Total current assets	<u>3,167,766</u>	<u>1,729,500</u>	<u>4,897,266</u>
Noncurrent assets:			
Restricted cash		569,039	569,039
Notes receivable	90,433	18,213	108,646
Capital assets, net of accumulated depreciation			
Non-depreciable	1,670,808	320,187	1,990,995
Depreciable	<u>4,274,907</u>	<u>18,089,528</u>	<u>22,364,435</u>
Total capital assets, net of accumulated depreciation	<u>5,945,715</u>	<u>18,409,715</u>	<u>24,355,430</u>
Total assets	<u>9,203,914</u>	<u>20,726,467</u>	<u>29,930,381</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension	<u>74,801</u>	<u>74,921</u>	<u>149,722</u>
LIABILITIES			
Current liabilities:			
Accounts payable	339,221	171,765	510,986
Accrued expenses	5,050	62,832	67,882
Unearned revenue	19,284		19,284
Deposits	33,828		33,828
Current portion of long-term liabilities	<u>6,620</u>	<u>392,476</u>	<u>399,096</u>
Total current liabilities	<u>404,003</u>	<u>627,073</u>	<u>1,031,076</u>
Long-term liabilities:			
Notes and settlement payable		7,921,524	7,921,524
Postclosure landfill costs	449,873		449,873
Compensated absences	6,620	10,678	17,298
Net pension liability	<u>48,481</u>	<u>48,559</u>	<u>97,040</u>
Total long-term liabilities	<u>504,974</u>	<u>7,980,761</u>	<u>8,485,735</u>
Total liabilities	<u>908,977</u>	<u>8,607,834</u>	<u>9,516,811</u>
DEFERRED INFLOWS OF RESOURCES			
Pension	<u>2,458</u>	<u>2,462</u>	<u>4,920</u>
NET POSITION			
Net investment in capital assets	5,945,715	10,131,994	16,077,709
Restricted net position	872,446	610,119	1,482,565
Unrestricted net position	<u>1,549,119</u>	<u>1,448,979</u>	<u>2,998,098</u>
Total net position	<u>\$ 8,367,280</u>	<u>\$ 12,191,092</u>	<u>\$ 20,558,372</u>

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

GOVERNMENT-WIDE STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2018

	Program Revenues				Governmental Activities	Business-type Activities	Total
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants & Contributions			
Governmental Activities							
General government	\$ 679,113	\$ 118,340			\$ (560,773)		\$ (560,773)
Public safety	823,828	108,226	\$ 165,135	\$ 76,678	(473,789)		(473,789)
Public works	491,337		24,429	432,669	(34,239)		(34,239)
Community development	68,260		-		(68,260)		(68,260)
Engineering services	82,453				(82,453)		(82,453)
Culture and recreation	128,324	7,100			(121,224)		(121,224)
Interest on long term debt	33,509				(33,509)		
Total governmental activities	<u>2,306,824</u>	<u>233,666</u>	<u>189,564</u>	<u>509,347</u>	<u>(1,374,247)</u>		<u>(1,340,738)</u>
Business-type activities:							
Sewer	1,803,342	1,940,844				\$ 137,502	137,502
Interest on long-term debt	83,953					(83,953)	(83,953)
Total business-type activities	<u>1,887,295</u>	<u>1,940,844</u>				<u>53,549</u>	<u>53,549</u>
Total government	<u>\$ 4,194,119</u>	<u>\$ 2,174,510</u>	<u>\$ 189,564</u>	<u>\$ 509,347</u>	<u>(1,374,247)</u>	<u>53,549</u>	<u>(1,287,189)</u>
General revenues							
Taxes:							
Sales and use taxes					1,370,741		1,370,741
Property taxes					345,760		345,760
Transient occupancy tax					13,960		13,960
Franchises					234,948		234,948
Gas taxes					47,202		47,202
Motor vehicle in-lieu					136,903		136,903
Investment income					32,253	31,205	63,458
Rental income					56,045		56,045
Miscellaneous					20,084		20,084
Total general revenues					<u>2,257,896</u>	<u>31,205</u>	<u>2,289,101</u>
Changes in net position					883,649	84,754	968,403
Net position, beginning of year					<u>7,483,631</u>	<u>12,106,338</u>	<u>19,589,969</u>
Net position, end of year					<u>\$ 8,367,280</u>	<u>\$ 12,191,092</u>	<u>\$ 20,558,372</u>

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX
BALANCE SHEET
GOVERNMENTAL FUNDS

June 30, 2018

	Major Funds			Total
	General Fund	Capital Projects Fund	Nonmajor Governmental Funds	
ASSETS				
Cash and cash equivalents	\$ 2,087,816	\$ 69,256	\$ 369,205	\$ 2,526,277
Accounts receivable, net of allowance for doubtful accounts	65,372	79,841		145,213
Due from other governmental agencies	324,044	107,599	52,338	483,981
Interest receivable	9,662	(331)	1,491	10,822
Notes receivable	59,138		31,295	90,433
Prepaid expenses	1,473			1,473
Due from other funds	140,181			140,181
TOTAL ASSETS	\$ 2,687,686	\$ 256,365	\$ 454,329	\$ 3,398,380
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 267,173	\$ 65,442	\$ 6,606	\$ 339,221
Accrued expenses	3,564		1,486	5,050
Unearned revenue	19,284			19,284
Due to other funds		123,469	16,712	140,181
Deposits	33,828			33,828
Total liabilities	323,849	188,911	24,804	537,564
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue		107,599		107,599
TOTAL DEFERRED INFLOWS OF RESOURCES		107,599		107,599
Fund balances:				
Nonspendable	60,611		31,295	91,906
Committed	595,000			595,000
Restricted	825,340		398,230	1,223,570
Unassigned	882,886	(40,145)		842,741
TOTAL FUND BALANCES	2,363,837	(40,145)	429,525	2,753,217
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES	\$ 2,687,686	\$ 256,365	\$ 454,329	\$ 3,398,380

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO GOVERNMENT-WIDE STATEMENT OF NET POSITION

June 30, 2018

Total Governmental Fund Balances	\$ 2,753,217
Amounts reported for governmental activities in the statement of net position are different because:	
Pension contributions subsequent to the valuation measurement date and other items will reduce the pension liability in the future and are reported as deferred outflows of resources on the statement of net position.	74,801
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet.	5,945,715
Certain receivables are not available to pay current period expenditures and therefore are deferred in the governmental funds	107,599
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds balance sheet.	
Compensated absences	(13,240)
Postclosure landfill liability	(449,873)
Net pension liability	(48,481)
Employee pension differences to be recognized in the future as pension expense are reported as deferred inflows of resources on the statement of net position.	<u>(2,458)</u>
Net Position of Governmental Activities	<u><u>\$ 8,367,280</u></u>

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS

For the Year Ended June 30, 2018

	Major Funds			Total Governmental Funds
	General Fund	Capital Projects Fund	Nonmajor Governmental Funds	
REVENUES:				
Taxes	\$ 1,814,933		\$ 61,684	\$ 1,876,617
Licenses, fees and permits	67,106	\$ 79,841	486	147,433
Intergovernmental revenues	163,322	343,269	390,073	896,664
Charges for services	240,289			240,289
Fines, forfeitures and penalties	2,595			2,595
Use of money and property	83,977	(1,597)	5,918	88,298
Other revenue	6,323			6,323
Total revenues	<u>2,378,545</u>	<u>421,513</u>	<u>458,161</u>	<u>3,258,219</u>
EXPENDITURES:				
General government	679,995		1,365	681,360
Public safety	629,548		181,149	810,697
Public works	179,866		233,905	413,771
Engineering services	81,088			81,088
Cultural and recreation	115,785			115,785
Debt Service:				
Principal	244,344			244,344
Interest	33,509	-		33,509
Capital outlay		388,438	284,206	672,644
Total expenditures	<u>1,964,135</u>	<u>388,438</u>	<u>700,625</u>	<u>3,053,198</u>
Excess (deficiency) of revenues over (under) expenditures	<u>414,410</u>	<u>33,075</u>	<u>(242,464)</u>	<u>205,021</u>
OTHER FINANCING SOURCES (USES):				
Proceeds from sale of assets	13,275			13,275
Transfers in	16,518	58,020	158,911	233,449
Transfers out	(130,389)	(5,205)	(97,855)	(233,449)
Total other financing sources (uses)	<u>(100,596)</u>	<u>52,815</u>	<u>61,056</u>	<u>13,275</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	313,814	85,890	(181,408)	218,296
Fund balance - beginning of year	<u>2,050,023</u>	<u>(126,035)</u>	<u>610,933</u>	<u>2,534,921</u>
Fund balance - end of year	<u>\$ 2,363,837</u>	<u>\$ (40,145)</u>	<u>\$ 429,525</u>	<u>\$ 2,753,217</u>

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2018

Net Change in Fund Balances - Total Governmental Funds	\$ 218,296
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the government-wide statement of activities and changes in net position, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital assets recorded in the current period.	
Capital outlay	672,644
Depreciation expense	(183,131)
Contributed capital assets	28,727
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Government-wide Statement of Net Position. Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. These are the amount by which repayments exceed proceeds.	
Gard Family Living Trust note payments	244,344
Postclosure landfill costs	15,304
Some receivables are deferred in the governmental funds because the amounts do not represent current financial resources that are recognized under the accrual basis in the statement of activities.	
Deferred revenue recognized	(109,748)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not expenditures in the governmental funds.	
Change in compensated absences	4,254
Change in deferred outflow/inflow of resources and net pension obligation	<u>(7,041)</u>
Change in Net Position of Governmental Activities	<u>\$ 883,649</u>

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
BUDGET AND ACTUAL (BUDGETARY BASIS) - GENERAL FUND

For the Year Ended June 30, 2018

	Budgeted Amounts		Actual Amounts (Budgetary Basis) (See Note A)	Variance with Final Budget Positive/ (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 1,391,689	\$ 1,482,600	\$ 1,814,933	\$ 332,333
Licenses, fees and permits	59,500	59,500	67,106	7,606
Intergovernmental	134,100	153,000	163,322	10,322
Charges for services	105,250	124,600	240,289	115,689
Fines and forfeitures	2,500	2,500	2,595	95
Use of money and property	59,300	65,300	83,977	18,677
Other revenue	500	1,000	6,323	5,323
Total revenues	<u>1,752,839</u>	<u>1,888,500</u>	<u>2,378,545</u>	<u>490,045</u>
Expenditures:				
Current:				
General government and administration	522,154	573,956	679,995	(106,039)
Public safety	671,580	685,200	629,548	55,652
Public works	196,324	197,045	179,866	17,179
Engineering services	26,250	26,250	81,088	(54,838)
Culture and recreation	91,684	99,324	115,785	(16,461)
Debt Service:				
Principal	150,000	150,000	244,344	(94,344)
Capital outlay	55,000	85,500		85,500
Total expenditures	<u>1,712,992</u>	<u>1,817,275</u>	<u>1,964,135</u>	<u>(146,860)</u>
Excess (deficiency) of revenues over expenditures	39,847	71,225	414,410	343,185
Other financing sources (uses):				
Proceeds from sale of assets			13,275	13,275
Transfers in	6,000	6,000	16,518	10,518
Transfers out	(281,244)	(281,244)	(130,389)	150,855
Total other financing uses	<u>(275,244)</u>	<u>(275,244)</u>	<u>(100,596)</u>	<u>174,648</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(235,397)	(204,019)	313,814	517,833
Fund balances - beginning of year	<u>2,050,023</u>	<u>2,050,023</u>	<u>2,050,023</u>	
Fund balances - end of year	<u>\$ 1,814,626</u>	<u>\$ 1,846,004</u>	<u>\$ 2,363,837</u>	<u>\$ 517,833</u>

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

STATEMENT OF NET POSITION
 PROPRIETARY FUND - SEWER FUND

June 30, 2018

ASSETS:

Current Assets:

Cash and cash equivalents	\$ 1,555,477
Accounts receivable, net of allowance for doubtful accounts of \$20,000	155,478
Due from other governmental agencies	8,555
Interest receivable	8,994
Prepaid expenses	996
Total current assets	<u>1,729,500</u>

Noncurrent Assets:

Restricted cash	569,039
Notes receivable	18,213
Capital assets:	
Nondepreciable	320,187
Depreciable	18,089,528
Total capital assets, net of accumulated depreciation	<u>18,409,715</u>

Total assets	<u>20,726,467</u>
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DEFERRED OUTFLOWS OF RESOURCES:

Pension contributions subsequent to measurement date	<u>74,921</u>
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LIABILITIES:

Current Liabilities:

Accounts payable	171,765
Accrued expenses	62,832
Current portion of long-term liabilities	392,476
Total current liabilities	<u>627,073</u>

Long-term Liabilities:

Notes payable, long-term portion	7,921,524
Compensated absences	10,678
Net pension liability	48,559
Total long-term liabilities	<u>7,980,761</u>
Total liabilities	<u>8,607,834</u>

DEFERRED INFLOWS OF RESOURCES:

Unamortized gains on pension investments	<u>2,462</u>
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NET POSITION:

Invested in capital assets, net of related debt	10,131,994
Restricted	610,119
Unrestricted	1,448,979

Total net position	<u>\$ 12,191,092</u>
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The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
 PROPRIETARY FUND - SEWER FUND

For the Year Ended June 30, 2018

Operating revenues:	
Service charges	\$ 1,853,294
Miscellaneous	87,550
Total operating revenues	<u>1,940,844</u>
Operating expenses:	
Personnel services	543,857
Operation and maintenance	617,885
Depreciation	641,600
Total operating expenses	<u>1,803,342</u>
Income from operations	<u>137,502</u>
Non-operating revenues (expenses):	
Interest income	31,205
Interest expense	(83,953)
Total nonoperating revenues	<u>(52,748)</u>
Change in net position	84,754
Net position, beginning of year	<u>12,106,338</u>
Net position, end of year	<u>\$ 12,191,092</u>

The accompanying notes are an integral part of these financial statements.

CITY OF COLFAX

STATEMENT OF CASH FLOWS
 PROPRIETARY FUND - SEWER FUND

For the Year Ended June 30, 2018

Cash Flows from Operating Activities:	
Cash received from customers	\$ 1,928,201
Cash paid to suppliers	(519,831)
Cash paid to employees and related benefits	(543,115)
Cash provided by operating activities	<u>865,255</u>
Cash Flows from Noncapital Financing Activities:	
Tax assessments received	<u>(2,909)</u>
Cash provided by noncapital financing activities	<u>(2,909)</u>
Cash Flows from Capital and Related Financing Activities:	
Capital expenditures	(241,244)
Debt principal paid	(352,670)
Settlements paid	(35,997)
Interest paid	(86,304)
Cash used for capital and related financing activities	<u>(716,215)</u>
Cash Flows from Investing Activities:	
Interest received	26,304
Payments received on issued notes	687
Cash used for investing activities	<u>26,991</u>
Increase in cash and cash equivalents	173,122
Cash and cash equivalents, beginning of year	<u>1,951,394</u>
Cash and cash equivalents, end of year	<u>\$ 2,124,516</u>
Reconciliation of cash and cash equivalents to the statement of net position:	
Cash and investments	\$ 1,555,477
Restricted cash and investments	<u>569,039</u>
Cash and cash equivalents	<u>\$ 2,124,516</u>
Reconciliation of operating income from operations to cash provided by operating activities:	
Operating income	\$ 137,502
Adjustments to reconcile operating income to cash provided by operating activities:	
Depreciation	641,600
(Increase) decrease in assets:	
Accounts receivable	(12,643)
(Decrease) increase in liabilities:	
Accounts payable	98,054
Accrued expenses	(1,151)
Accrued compensated absences	(3,662)
Pension obligation and related deferred inflows (outflows)	<u>5,555</u>
Cash provided by operating activities	<u>\$ 865,255</u>

The accompanying notes are an integral part of these financial statements.

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NOTES TO THE BASIC FINANCIAL STATEMENTS

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Colfax was incorporated in 1910, under the laws and regulations of the State of California. The City operates under a Council-Manager form of government and provides the following services: public safety, highways and streets, sewer, culture-recreation, public improvements, planning and zoning, and general administrative services. The voters of the City of Colfax, California, give authority and responsibility for operations to the City Council. The City Council has the authority to employ administrative and support personnel to carry out its directives. The primary method used to monitor the performance of the City's management is the financial budget, which is adopted annually by the City Council.

The financial statements of the City have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. On June 15, 1987, the GASB issued a codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. The City applies all GASB pronouncements. In addition the City applies all Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions and Accounting Research Bulletins (ARB) issued on or before November 30, 1989, unless they conflict with or contradict GASB pronouncements. The more significant of these accounting policies are described below and, where appropriate, subsequent pronouncements will be referenced.

Reporting Entity: The City operates as a self-governing local government unit within the state of California. It has limited authority to levy taxes and has the authority to determine user fees for the services that it provides. Voters elect a city council that passes laws and determines broad policies. The council also oversees the operations of the City and approves all budgets, fund transfers and fund balance reserves. The City's main funding sources include property taxes, sales taxes, other inter-governmental revenue from state and federal sources, user fees, and federal and state financial assistance.

Government-wide and Fund Financial Statements: The government-wide financial statements (i.e., the statement of net position and statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Certain indirect costs are included in the program expenses of most business-type activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services and privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The accounts of the City are organized on the basis of funds. A fund is a separate self-balancing set of accounts. Each fund was established for the purpose of accounting for specific activities in accordance with applicable regulations, restrictions or limitations. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, if any, even though the last is excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Basis of Presentation: The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements and fiduciary fund statements, with the exception of agency funds, which have no measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements are met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 90 days of the end of the current fiscal period, with the exception of property taxes. Property taxes are considered to be available if they are collected within 60 days of the current fiscal period. Amounts received after the availability period are reported as unavailable revenues. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

Major revenues that are determined to be susceptible to accrual include property taxes and assessments, sales taxes, franchise taxes, charges for services, intergovernmental revenues, and earnings on investments. Sales taxes collected and held by the state at year end on behalf of the government are also recognized as revenue. Other receipts and taxes become measurable and available when cash is received by the government and are recognized as revenue at that time. Entitlements and shared revenues (government mandated nonexchange transactions) are recognized when the City has satisfied all applicable eligibility requirements and if the amounts are measurable. If the grant funds are received before the revenue recognition criteria are satisfied, the unearned amounts are reported as unearned revenue.

The City reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund of the City. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources used for the acquisition or construction of major capital facilities.

The City reports the following major enterprise fund:

Sewer Fund – The Sewer Fund is used to account for the operations of the City’s sewer services.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Additionally, the City reports the following fund types:

GOVERNMENTAL FUNDS

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (not including private purpose trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds – The Capital Projects Funds are used to account for financial resources used for the acquisition or construction of major capital facilities other than those financed by proprietary funds.

PROPRIETARY FUNDS

Enterprise Funds – Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise fund are charges to customers or other funds for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Cash and Cash Equivalents: The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition, including the City's investment in California Local Agency Investment Fund (LAIF). Highly liquid money market investments with maturities of one year or less at time of purchase are stated at amortized cost.

Receivables and Payables: Sales, use, and utility user taxes related to the current fiscal year are accrued as revenue and accounts receivable and considered available if received within 90 days of year end. Property taxes related to the current fiscal year are accrued as revenue and accounts receivable and considered available if received within 60 days of year-end. Federal and State grants are considered receivable and accrued as revenue when reimbursable costs are incurred under the accrual basis of accounting in the government-wide statement of net position. The amount recognized as revenue under the modified accrual basis of accounting is limited to the amount that is deemed measurable and collectible. Unbilled utility revenue earned is recognized as revenue and accounts receivable in the enterprise funds.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Transactions between funds that represent lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.” Eliminations have not been made between or within the fund types.

An allowance for doubtful accounts of \$20,000 has been provided for the Sewer Fund for accounts that are deemed uncollectible.

Property Taxes: The County of Placer (the County) is responsible for the collection and allocation of property taxes. Under California law, property taxes are assessed and collected by the County up to 1% of the full cash value of taxable property, plus other increases approved by the voters and distributed in accordance with statutory formulas. The City recognizes property taxes when the individual installments are due, provided they are collected within 60 days after year end. Secured property taxes are levied on or before January 1 of each year. They become a lien on real property on January 1. These taxes are paid in two equal installments; the first is due November 1 and delinquent with penalties after December 10; the second is due February 1 and delinquent with penalties after April 10. Secured property taxes, which are delinquent and unpaid as of June 30, are declared to be tax defaulted and are subject to redemption penalties, costs and interest when paid. These taxes are secured by liens on the property being taxed.

The term “unsecured” refers to taxes on personal property other than land and buildings. Property tax revenues are recognized in the fiscal year for which they are levied, provided they are due and collected within sixty days after fiscal year-end. The County apportions secured property tax revenue in accordance with the alternate methods of distribution, the “Teeter Plan,” as prescribed by Section 4717 of the California Revenue and Taxation code. Therefore, the City receives 100% of the secured property tax levies to which it is entitled, whether or not collected. Unsecured delinquent taxes are considered fully collectible.

These taxes are accrued as intergovernmental receivables only if they are received from the County within 60 days after year end for the governmental funds and are accrued when earned for government-wide presentation regardless of the timing of the related cash flows.

Capital Assets: Capital assets for governmental fund types of the City are not capitalized in the funds used to acquire or construct them. Capital acquisitions are reflected as expenditures in the governmental fund, and the related assets are reported in the government-wide financial statements at historical cost or estimated historical cost if purchased or constructed. Contributed capital assets are recorded at their estimated fair market value on the date donated.

Public domain (infrastructure) capital assets consisting of certain improvements other than buildings, but including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems have been capitalized prospectively beginning July 1, 2003.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not included in the current year's additions to governmental or business-type capital assets. Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings and improvements	10 to 50 years
Sewer facility improvements and design costs	20 to 40 years
Safety equipment	5 to 10 years
Vehicles and heavy equipment	5 to 15 years
Furniture and other equipment	5 to 7 years

It is the policy of the City to capitalize all land, building, improvements, equipment, and eventually infrastructure assets, except assets costing less than \$5,000. Interest incurred during the construction phase of capital assets of business-type activities is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period. Costs of assets sold or retired and the resulting gain or loss is included in the operating statement of the related proprietary fund. In governmental funds, the sale of general capital assets is included in the statement of revenues, expenditures and changes in fund balances as proceeds from sale. The proceeds reported in the governmental fund are eliminated and the gain or loss on sale is reported in the government-wide presentation.

Compensated Absences: It is the City's policy to permit employees to accumulate earned but unused vacation. Vacation credits must be used during the next succeeding year. Vacation is accrued when incurred in the government-wide presentation and in the proprietary funds and reported as a fund liability. Amounts that are expected to be liquidated with expendable available financial resources, for example, as a result of employee resignations or retirements that are currently payable, are reported as expenditures and a fund liability of the governmental fund that will pay it. Amounts not expected to be liquidated with expendable available financial resources represent a reconciling item between the fund and government-wide presentation. No expenditure is reported in the governmental fund financial statements for these amounts.

Unused vacation is paid to employees upon termination after one year of service. The maximum accrual for all employees for vacation is one times the employees' annual vacation leave credits. There is no limit as to the accrual of sick leave. Sick leave is not payable upon termination, but may be converted to service credits under the City's defined benefit pension plan.

Long-term Obligations: Long-term debt of governmental funds are reported at face value in the government-wide financial statements and represent a reconciling item between the fund and government-wide presentation. Certain other governmental fund obligations not expected to be financed with current available financial resources are also reported in the government-wide financial statements and represent a reconciling item between the fund and government-wide presentation. Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate funds.

For governmental fund types, proceeds from borrowing are reported as another financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Deferred Outflows and Inflows of Resources: In addition to liabilities, the statement of financial position reports a separate section for deferred outflows and deferred inflows of resources. *Deferred outflows of resources* represent a consumption of net position by the government that is applicable to a future reporting period. *Deferred inflows of resources* represent an acquisition of net position that is applicable to a future reporting period. These amounts will not be recognized as an outflow of resources (expenditure/expense) or an inflow of resources (revenue) until the earnings process is complete. The governmental funds report unavailable revenues for grants and other revenues when the amounts meet the asset recognition criteria under GASB 33 and were accrued as receivables, but the amounts were not received in the availability period. Deferred outflows and inflows of resources include amounts deferred related to the City's pension plan under GASB 68 as described in Note G.

Pensions: For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission's California Public Employee's Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Fund Equity: In the fund financial statements, governmental funds report nonspendable, restricted, committed, assigned and unassigned balances.

Nonspendable Funds – Fund balance should be reported as nonspendable when the amounts cannot be spent because they are either not in spendable form, or are legally or contractually required to be maintained intact. Nonspendable balances are not expected to be converted to cash within the next operating cycle, which comprise prepaid items and long-term receivables.

Restricted Funds – Fund balance should be reported as restricted when constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed Funds – Fund balance should be reported as committed when the amounts can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the City Council. These amounts cannot be used for any other purpose unless the City Council modifies, or removes the fund balance commitment.

Assigned Funds – Fund balance should be reported as assigned when the amounts are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned Funds – Unassigned fund balance is the residual classification of the City's funds and includes all spendable amounts that have not been restricted, committed, or assigned to specific purposes.

Net Position: The government-wide financial statements utilize a net position presentation. Net position is categorized as investment in capital assets (net of related debt), restricted and unrestricted.

Net Investment in Capital Assets – This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this category.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Restricted Net Position – This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This category represents net position of the City not restricted for any project or other purpose.

The City Council establishes, modifies or rescinds fund balance commitments and assignments by passage of a resolution. When both restricted and unrestricted resources are available for use, it is the City’s policy to use restricted resources first, then unrestricted, committed, assigned and unassigned resources as they are needed. The City’s committed, assigned, or unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Use of Estimates: The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Budgetary Information: The City Council annually adopts the budget resolution for all operating funds of the City. Budgetary control is legally maintained at the fund level. Department heads submit budget requests to the City Administrator. The Administrator prepares an estimate of revenues and prepares recommendations for the next year’s budget. The preliminary budget may or may not be amended by the City Council and is adopted by resolution by the City Council on or before June 30.

All budget amounts presented in the accompanying financial statements have been adjusted for legally authorized revisions of the annual budgets during the year. Appropriations, except open project appropriations, and unexpended grant appropriations, lapse at the end of each fiscal year. Amounts shown in the financial statements represent the original budgeted amounts and all supplemental appropriations. The supplemental appropriations were immaterial. The budgetary data is prepared on the modified accrual basis consistent with the related “actual” amounts. The City does not use encumbrance accounting.

Excess Expenditures Over Appropriations: The following funds had excess expenditures over appropriations. Total law enforcement expenditures were not increased but because more State funding was received, more of the expenses were paid from the Supplemental Law Enforcement Fund. Fire Capital fund expenditures were higher than budgeted because the City budgeted for leasing the new vehicle but then opted to purchase the vehicle instead.

Fund	Appropriations	Total Expenditures and Transfers Out	Excess Expenditures
Nonmajor Governmental Funds:			
Supplemental Law Enforcement Fund	\$ 100,000	\$ 139,416	\$ 39,416
CDBG Fund	6,000	13,412	7,412
Transportation Fund	110,288	128,785	18,497
Gas Tax	46,357	57,522	11,165
Fire Capital	41,000	238,562	197,562

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Deficit Fund Equity: The City’s Capital Projects Fund had a fund deficit at June 30, 2018, because a portion of the receivables were not collected within the City’s availability period. This deficit will be eliminated when this receivable is collected.

New Pronouncements: In November 2016, the GASB issued Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). This Statement requires that recognition occur when the liability is both incurred and reasonably estimable. The determination of when the liability is incurred should be based on the occurrence of external laws, regulations, contracts, or court judgments, together with the occurrence of an internal event that obligates a government to perform asset retirement activities. The requirements of this Statement are effective for periods beginning after June 15, 2018.

In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. This Statement describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018.

The City is currently analyzing the impact of the required implementation of these new statements.

NOTE B – CASH AND INVESTMENTS

The City follows the practice of pooling cash and investments of all funds. Cash represents cash on hand, demand deposits in the bank and amounts invested in the State of California Local Agency Investment Fund (LAIF). Cash and investments at June 30, 2018 are classified in the accompanying financial statements as follows:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Cash and cash equivalents	\$ 2,526,277	\$ 1,555,477	\$ 4,081,754
Restricted cash		569,039	569,039
	<u>\$ 2,526,277</u>	<u>\$ 2,124,516</u>	<u>\$ 4,650,793</u>

As of June 30, 2018, the City’s cash and investments consisted of the following:

Cash on hand	\$ 300
Deposits in financial institutions	185,713
Investments	
California Local Agency Investment Fund	<u>4,464,780</u>
Total cash and investments	<u>\$ 4,650,793</u>

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE B – CASH AND INVESTMENTS (Continued)

Investment policy: California statutes authorize cities to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 - Financial Affairs. The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk.

	Maximum Maturity	Maximum Percentage Of Portfolio	Maximum Investment In One Issuer
U.S. Treasury obligations	5 years	None	None
U.S. Agency securities	5 years	None	None
Local agency bonds	None	None	10%
Mortgage-back securities	None	20%	None
Bankers acceptances	180 days	40%	30%
High grade commercial paper	270 days	40%	10%
Negotiable certificates of deposit	None	None	None
LAIF	N/A	None	None
Medium term corporate notes	5 years	30%	5%
Repurchase Agreements	365 days	20%	None
Money market fund	None	None	None

The City complied with the provisions of California Government Code pertaining to the types of investments held, institutions in which deposits were made and security requirements. The City will continue to monitor compliance with applicable statutes pertaining to public deposits and investments.

Interest Rate Risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City's investment in LAIF has an average maturity of 193 days.

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The City's only investment is in LAIF, which is not rated.

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Governmental Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. At June 30, 2018, the carrying amount of the City's deposits was \$185,713 and the balance in financial institutions was \$281,218. Of the balance in financial institutions, \$250,000 was covered by federal depository insurance

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE B – CASH AND INVESTMENTS (Continued)

and \$31,218 was covered by the pledging financial institution with assets held in a common pool for the City and other governmental agencies.

Investment in LAIF: LAIF is stated at amortized cost, which approximates fair value. The LAIF is a special fund of the California State Treasury through which local governments may pool investments. The total fair value amount invested by all public agencies in LAIF is \$88,798,232,977 managed by the State Treasurer. Of that amount, 2.67% is invested in structured notes and asset-backed securities. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by State Statute. The fair value of the City’s investment in this pool is reported in the accompanying financial statements at amounts based upon the City’s pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

NOTE C – INTERFUND TRANSACTIONS

Interfund balances at June 30 2018 were as follows:

Due to Other Funds	Due from Other Funds General Fund
Capital Projects Fund	\$ 123,469
Fire Capital Projects Fund	16,712
	\$ 140,181

The due to/from balance was to provide resources to the Capital Projects and Fire Capital Projects Funds to pay project expenditures until receivables are collected.

Transfers during the year ended June 30, 2018 were as follows:

Transfers out	Transfers In			Total
	General	Capital Projects	Nonmajor Governmental Transportation and Road	
Major Governmental Funds:				
General		\$ 2,221	\$ 128,168	\$ 130,389
Capital projects	\$ 5,205			5,205
Nonmajor Governmental Funds:				
CDBG	11,313	2,099		13,412
Gas Tax		10,095	30,743	40,838
Mitigation		43,605		43,605
	\$ 16,518	\$ 58,020	\$ 158,911	\$ 233,449

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE D – CAPITAL ASSETS

Governmental capital assets activity for the year ended June 30, 2018 was as follows:

	Balance at June 30, 2017	Additions	Retirements	Transfers	Balance at June 30, 2018
Capital assets, not being depreciated:					
Land	\$ 1,308,766				\$ 1,308,766
Construction in progress	284,722	\$ 369,127		\$ (291,807)	362,042
Total capital assets, not being depreciated	<u>1,593,488</u>	<u>369,127</u>	<u>-</u>	<u>(291,807)</u>	<u>1,670,808</u>
Capital assets, being depreciated:					
Buildings and improvements	5,048,706	45,802		291,807	5,386,315
Vehicles	507,531	177,828	\$ (22,599)		662,760
Machinery and equipment	384,862	108,614	(40,257)		453,219
Furniture and fixtures	19,298				19,298
Total capital assets, being depreciated	<u>5,960,397</u>	<u>332,244</u>	<u>(62,856)</u>	<u>291,807</u>	<u>6,521,592</u>
Less accumulated depreciation for:					
Buildings and improvements	(1,314,805)	(144,278)			(1,459,083)
Vehicles	(421,392)	(25,841)	22,599		(424,634)
Machinery and equipment	(382,554)	(11,221)	40,257		(353,518)
Furniture and fixtures	(7,659)	(1,791)			(9,450)
Total accumulated depreciation Capital assets being depreciated, net	<u>(2,126,410)</u>	<u>(183,131)</u>	<u>62,856</u>	<u>-</u>	<u>(2,246,685)</u>
GOVERNMENTAL ACTIVITIES CAPITAL ASSETS, NET	<u>\$ 5,427,475</u>	<u>\$ 518,240</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,945,715</u>

Depreciation expense for governmental capital assets was charged to functions as follows:

General governmental	\$ 15,733
Public safety	13,131
Public works	74,271
Culture and recreation	11,736
Community development	68,260
Total governmental activities depreciation expense	<u>\$ 183,131</u>

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE D – CAPITAL ASSETS (Continued)

Business-type capital assets activities for the year ended June 30, 2018 was as follows:

	Balance at June 30, 2017	Additions	Retirements	Transfers	Balance at June 30, 2018
Capital assets, not being depreciated:					
Land	\$ 134,700				\$ 134,700
Construction in progress	755	\$ 184,732			185,487
Total capital assets, not being depreciated	<u>135,455</u>	<u>184,732</u>			<u>320,187</u>
Capital assets, being depreciated:					
Buildings and improvements	24,342,595				24,342,595
Vehicles	15,958		\$ (1,199)		14,759
Machinery and equipment	659,058	56,512	(32,099)		683,471
Total capital assets, being depreciated	<u>25,017,611</u>	<u>56,512</u>	<u>(33,298)</u>		<u>25,040,825</u>
Less accumulated depreciation for:					
Buildings and improvements	(5,867,830)	(590,670)			(6,458,500)
Vehicles	(4,656)	(2,512)	1,200		(5,968)
Machinery and equipment	(470,509)	(48,418)	32,098		(486,829)
Total accumulated depreciation	<u>(6,342,995)</u>	<u>(641,600)</u>	<u>33,298</u>		<u>(6,951,297)</u>
Capital assets being depreciated, net	<u>18,674,616</u>	<u>(585,088)</u>			<u>18,089,528</u>
BUSINESS-TYPE ACTIVITIES CAPITAL ASSETS, NET	<u>\$ 18,810,071</u>	<u>\$ (400,356)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 18,409,715</u>

Depreciation expense for business-type capital assets was charged to functions as follows:

Sewer	<u>\$ 641,600</u>
Total business-type activities depreciation expense	<u>\$ 641,600</u>

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE E – LONG-TERM LIABILITIES

Long-term liability activity for the year ended June 30, 2018 was as follows:

	Balance June 30, 2017	Additions	Payments	Balance June 30, 2018	Due Within One Year
Governmental Activities:					
Note payable	\$ 244,344		\$ (244,344)	\$ -	
Postclosure landfill costs	465,177		(15,304)	449,873	
Compensated absences	17,494		(4,254)	13,240	\$ 6,620
Pension liability	35,869	\$ 12,612		48,481	
Governmental activities long-term liabilities	<u>\$ 762,884</u>	<u>\$ 12,612</u>	<u>\$ (263,902)</u>	<u>\$ 511,594</u>	<u>\$ 6,620</u>
Business-Type Activities:					
State loan - restructured	\$ 8,630,391		\$ (352,670)	\$ 8,277,721	\$ 356,197
Legal settlement 2009	61,599		(35,997)	25,602	25,602
Total bonds, loans, settlements payable	8,293,352		(388,667)	8,303,323	381,799
Compensated absences	25,017		(3,662)	21,355	10,677
Pension liability	34,188	\$ 14,371		48,559	
Business-type activities long-term liabilities	<u>\$ 8,352,557</u>	<u>\$ 14,371</u>	<u>\$ (392,329)</u>	<u>\$ 8,373,237</u>	<u>\$ 392,476</u>

Long-term debt of the City’s governmental activities consists of the following as of June 30, 2018:

Note Payable: On February 10, 2016, the City entered into an agreement with the Gard Family Living Trust to purchase two land parcels from Winner Chevrolet. The agreement provides that the City lease the property to the seller for one dollar per year for a term of 50 years, and that the seller upgrade the existing property. The City and seller believe that the upgrades to the property will provide additional sales tax for the City. The City will pay 50% of the increase in sales tax over the base year sales amount in semi-annual payments over a period of 10 years with two 5-year extensions, or until paid in full, whichever is earlier. The note was paid off during the year ended June 30, 2018.

Postclosure landfill cost: State and Federal laws and regulations require the City to perform certain maintenance and monitoring functions on its landfill for 30 years after closure. The City has recorded a liability for landfill closure in the General Fund in accordance with GASB 18, *Accounting for Municipal Solid Waste Landfill Closure and Postclosure Costs*. The City hired a private consultant to perform an analysis to determine estimated total cost of the landfill closure, postclosure care costs, total capacity and remaining life. The City’s landfill closure liability, based on landfill capacity used to date, is recorded based on the information provided by the consultant’s analysis. The consultant’s analysis is an estimate only and is subject to change due to inflation or deflation, technology, or applicable laws and regulations. The City is currently estimating that 100% of the landfill is used and there is no remaining life. As of June 30, 2018, the remaining closure and postclosure maintenance costs to be recognized over the next 23 years is \$449,873.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE E – LONG-TERM LIABILITIES (Continued)

Long-term debt of the City’s business-type activities consists of the following as of June 30, 2018:

On September 19, 2011, the City entered into a loan agreement with the State for \$12,825,600 at an interest rate of 1%. The City received proceeds of \$7,761,000, which includes the \$36,000 to refund the City's 1978 USDA Sewer Revenue Bond and \$7,725,000 to restructure the original loan. The State forgave \$3,319,000 of the loan principal during 2013. Additionally, the City received loan disbursements of \$982,088 during the fiscal years 2013 and 2014, respectively. Annual principal and interest payments of \$438,974 are due on October 1. The note matures in 2038. The loan is secured by a lien on and pledge of net revenues of the Sewer Fund.

\$ 8,277,721

During 2009, the City settled a legal claim for \$450,000 related to the operations of its wastewater treatment plant. The City's insurance provider, SCORE, paid the entire \$450,000; however, the City is responsible for reimbursing \$226,601 to SCORE.

25,602

\$ 8,303,323

Principal payments on debt are due as follows:

June 30	State Loan - Restructured	Legal Settlement 2009	Total
2019	\$ 356,197	\$ 25,602	\$ 381,799
2020	359,759		359,759
2021	363,356		363,356
2022	366,990		366,990
2023	370,660		370,660
2024-2028	1,909,644		1,909,644
2029-2033	2,007,055		2,007,055
2034-2038	2,109,435		2,109,435
2039	434,625		434,625
Totals	\$ 8,277,721	\$ 25,602	\$ 8,303,323

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE E – LONG-TERM LIABILITIES (Continued)

Interest payments on debt are due as follows:

<u>June 30</u>	<u>State Loan - Restructured</u>
2019	\$ 82,777
2020	79,215
2021	75,618
2022	71,984
2023	68,314
2024-2028	285,225
2029-2033	187,814
2034-2038	85,434
2039	<u>4,346</u>
Totals	<u>\$ 940,727</u>

NOTE F – NET POSITION/FUND BALANCE

The following are the purposes for which net positions are restricted:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>
Landfill	\$ 375,467	
Economic development	235,012	
Mitigation projects	137,172	
Street projects	71,841	
Fire Department	31,166	
Recycling	21,788	
Debt service reserve		\$ 438,974
Replacement of short-lived assets		130,065
Capital improvements		<u>41,080</u>
	<u>\$ 872,446</u>	<u>\$ 610,119</u>

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE F – NET POSITION/FUND BALANCE (Continued)

The following are the components of the Governmental Funds fund balances:

	<u>General</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Fund balances:				
Nonspendable:				
Long-term receivables	\$ 59,138		\$ 31,295	\$ 90,433
Prepaid expenses	1,473			1,473
Total Nonspendable	<u>60,611</u>		<u>31,295</u>	<u>91,906</u>
Committed for:				
Operating Reserve	595,000			595,000
Total committed	<u>595,000</u>	<u>-</u>	<u>-</u>	<u>595,000</u>
Restricted for:				
Street projects			4,387	4,387
Landfill closure	825,340			825,340
Economic redevelopment			203,717	203,717
Recycling			21,788	21,788
Fire Department			31,166	31,166
Mitigation projects			137,172	137,172
Total Restricted	<u>825,340</u>	<u>-</u>	<u>398,230</u>	<u>1,223,570</u>
Unassigned	882,886	\$ (40,145)		842,741
Total Unassigned	<u>882,886</u>	<u>(40,145)</u>		<u>842,741</u>
Total fund balances	<u>\$ 2,363,837</u>	<u>\$ (40,145)</u>	<u>\$ 429,525</u>	<u>\$ 2,753,217</u>

NOTE G – PENSION PLANS

Plan Descriptions: All qualified permanent and probationary employees are eligible to participate in the City’s cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees’ Retirement System (CalPERS). The City has the following cost-sharing rate plans:

- Miscellaneous Plan
- PEPRM Miscellaneous Plan

Benefit provisions under the Plan are established by State statute and Council resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website at www.calpers.ca.gov.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE G – PENSION PLANS (Continued)

Benefits Provided: CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 (52 for PEPRM Miscellaneous Plan) with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

The Plan’s provisions and benefits in effect at June 30, 2018, are summarized as follows:

Hire date	Miscellaneous Plan (Prior to January 1, 2013)	Miscellaneous Plan (On or after January 1, 2013)
Benefit formula (at full retirement)	2.0% @ 60	2.0% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 63	52 - 67
Monthly benefits, as a % of eligible compensation	1.092% to 2.418%	1.0% to 2.5%
Required employee contribution rates	7.000%	6.250%
Required employer contribution rates	7.653%	6.533%

In addition to the contribution rates above, the City was also required to make payments of \$2,652 toward its unfunded actuarial liability during the year ended June 30, 2018. The Miscellaneous Plan is closed to new members that are not already CalPERS eligible participants.

Contributions: Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2018, the employer contribution made to the Plan was \$44,554 for the year ended June 30, 2018.

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions: As of June 30, 2018, the City reported a net pension liability for its proportionate share of the net pension liability of \$97,040.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE G – PENSION PLANS (Continued)

The City’s net pension liability is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016 using standard update procedures. The City’s proportion of the net pension liability was based on a projection of the City’s long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City’s proportionate share of the net pension liability for the Plan as of June 30, 2018 and 2017 was as follows:

	<u>Miscellaneous Plan</u>
Proportion - June 30, 2017	0.00202%
Proportion - June 30, 2018	0.00246%
Change - Increase (Decrease)	0.00044%

For the year ended June 30, 2018, the City recognized a pension expense of \$57,150. At June 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to the Plan combined from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 44,554	
Change in assumptions	25,664	\$ (1,957)
Net differences between projected and actual earnings on plan investments	5,804	
Difference between actual and allocated contributions	33,811	
Difference between expected and actual experience	207	(2,963)
Adjustment due to differences in proportions	<u>39,682</u>	
Total	<u>\$ 149,722</u>	<u>\$ (4,920)</u>

The \$44,554 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as net deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Fiscal Year Ended <u>June 30</u>	
2019	\$ 41,491
2020	38,070
2021	24,133
2022	<u>(3,446)</u>
	<u>\$ 100,248</u>

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE G – PENSION PLANS (Continued)

Actuarial Assumptions: The total pension liabilities in the actuarial valuations for the Plan was determined using the following actuarial assumptions:

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Payroll Growth	3.0%
Projected Salary Increase	3.3% - 14.2% (1)
Mortality	Derived using CalPERS Membership Data for all Funds

(1) Depending on entry age and service

The underlying mortality assumptions and all other actuarial assumptions used in June 30, 2018 were based on the 2010 actuarial experience study for the period 1997 to 2007. Further details of the Experience Study can found on the CalPERS website.

Discount Rate: The discount rate used to measure the total pension liability was 7.15% for the Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate is applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

In fiscal year 2016-2017, the financial reporting discount rate for the Plan was lowered from 7.65 percent to 7.15 percent. Deferred outflows of resources for changes of assumptions represent the unamortized portion of this assumption change.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE G – PENSION PLANS (Continued)

The table below reflects the long-term expected real rate of return by asset class for the Plan. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10(a)	Real Return Years 11+(b)
Global Equity	47.0%	4.90%	5.38%
Global Fixed Income	19.0%	0.80%	2.27%
Inflation Sensitive	6.0%	0.60%	1.39%
Private Equity	12.0%	6.60%	6.63%
Real Estate	11.0%	2.80%	5.21%
Infrastructure and Forestland	3.0%	3.90%	5.36%
Liquidity	2.0%	(0.40)%	(0.90)%
Total	100.0%		

(a) An expected inflation of 2.5% used for this period.

(b) An expected inflation of 3.0% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the City’s proportionate share of the net pension liability for the Plans, calculated using the discount rate for the Plans, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

1% Decrease	6.15%
Net Pension Liability	\$ 181,636
Current Discount Rate	7.15%
Net Pension Liability	\$ 97,040
1% Increase	8.15%
Net Pension Liability	\$ 27,975

Pension Plan Fiduciary Net Position: Detailed information about each pension plan’s fiduciary net position is available in the separately issued CalPERS financial reports.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE H – INSURANCE

The City is a member of the Small Cities Organized Risk Effort (SCORE) with other northern California cities. SCORE is a joint powers authority organized in accordance with Article 1, Chapter 5, Division 7, Title I of the California Government Fund Programs. The purpose is to create a common pool of funds to be used to meet obligations of the parties to provide workers’ compensation benefits for their employees and to provide liability insurance. SCORE provides claims processing administrative services, risk management services and actuarial studies. A member from each city governs SCORE. The City of Colfax council members do not have significant oversight responsibility, since they evenly share all factors of responsibility with the other cities. The City does not retain the risk of loss. However, ultimate liability for payment of claims and insurance premiums resides with member cities. SCORE is empowered to make supplemental assessments as needed to eliminate deficit positions of member cities. If SCORE becomes insolvent, the City is responsible only to the extent of any deficiency in its equity balance. SCORE establishes claims liabilities based on estimates of the ultimate cost of claims (including future claims settlement expenses) that have been reported but not settled, plus estimates of claims that have been incurred but not reported. Because actual claims costs depend on various factors, the claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency, and other economic and social factors. A provision for inflation is implicit in the calculation of estimated future claims costs. Adjustments to claims liabilities are charged or credited to expense in the periods in which they are made.

The City’s insurance coverage and the respective coverage providers are as follows:

Coverage	SCORE	Excess	Banking Layer/ Deductible
Liability	\$ 50,000	\$ 39,500,000	\$ 25,000
Employers liability	250,000	4,750,000	
Property	1,000,000,000		1,000
Boiler and machinery	100,000,000		2,500
Mobile equipment	7,000,000		10,000
Workers Compensation liability	2,000,000	Statutory	50,000

The City also carries commercial insurance for additional liability and property insurance coverage. There have been no significant reductions in insurance coverage from coverage in the prior fiscal year. Also, settlements have not exceeded the insurance coverage for the past three fiscal years. The audited financial statements of SCORE are available at SCORE’s office.

NOTE I – COMMITMENTS AND CONTINGENCIES

The City participates in various federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors. The audits by the grantors for the year ended June 30, 2018, have not yet been conducted. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

CITY OF COLFAX, CALIFORNIA

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2018

NOTE I – COMMITMENTS AND CONTINGENCIES (Continued)

The City is party to various claims, legal actions and complaints that arise in the normal operation of business. Management and the City's legal counsel believe that there are no material loss contingencies that would have a material adverse impact on the financial position of the City.

In May 2018, the City entered into an agreement with the County of Placer for fire protection services through the County's contract with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2018 through June 30, 2021 the services provided by Cal Fire include training for the City's volunteer firefighters, contracted Cal Fire/Placer County Fire Battalion Chief, and fire protection planning services. For services provided, the City is required to pay the County of Placer \$25,000 per year or \$75,000 over the course of the three-year contract.

In May 2018, the City entered into an agreement with the County of Placer for animal control and care services through the County's Health and Human Services Department from July 1, 2018 through June 30, 2021, the services provided by the Health and Human Services Department include providing care to stray and unwanted animals, the removal of dead stray domestic and wild animals from public property and streets, the care and custody of stray impounded and unwanted animals and for the adoption of homeless animals to house and care for, and offer animals for adoption at the Placer Animal Services Center operated by the County. The City will pay the County of Placer \$86,729 for services rendered over the course of the contract.

In April 2018, the City entered into a purchase agreement for Parcel # 006-066-028 in the amount of \$45,000. The City intends to make future permanent improvements to the property once the City owns the land. The purchase is pending due to a property title issue.

NOTE J – JOINT VENTURE

The City participates in a Joint Exercise of Powers Agreement with the County of Placer establishing the Sierra Valley Energy Authority (the Authority). This agreement was amended in February 2017 to include the unincorporated areas of Placer County and five cities in Placer County. The name was changed to Pioneer Community Energy (Pioneer) on July 17, 2017. Pioneer was established to provide assistance with the development, financing and implementation of public and private sector energy and resource development and conservation programs. The City has not had a financial activity related to the Authority during the year ended June 30, 2018.

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REQUIRED SUPPLEMENTARY INFORMATION

CITY OF COLFAX

REQUIRED SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2018

**SCHEDULE OF THE PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY - MISCELLANEOUS PLAN (UNAUDITED)
Last 10 Years**

	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Proportion of the net pension liability	0.00246%	0.00202%	0.00169%	0.00231%
Proportionate share of the net pension liability	\$ 97,040	\$ 70,057	\$ 46,274	\$ 57,010
Covered payroll - measurement period	\$ 595,177	\$ 456,524	\$ 367,481	\$ 353,250
Proportionate share of the net pension liability as a percentage of covered payroll	16.30%	15.35%	12.59%	16.14%
Plan fiduciary net position as a percentage of the total pension liability	84.22%	83.56%	78.40%	79.82%

Notes to Schedule:

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2013 as they have minimal cost impact. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes in assumptions: The discount rate was changed from 7.50% in 2015 to 7.65% in 2016 and to 7.15% in 2018.

Omitted years: GASB Statement No. 68 was implemented during the year ended June 30, 2015. No information was available prior to this date.

**SCHEDULE OF CONTRIBUTIONS TO THE PENSION PLAN - MISCELLANEOUS PLAN (UNAUDITED)
Last 10 Years**

	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Contractually required contribution (actuarially determined)	\$ 44,554	\$ 48,319	\$ 33,408	\$ 30,589
Contributions in relation to the actuarially determined contributions	(44,554)	(48,319)	(33,408)	(30,589)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll - fiscal year	\$ 615,095	\$ 595,177	\$ 456,524	\$ 367,481
Contributions as a percentage of covered payroll	7.24%	8.12%	7.32%	8.32%
Valuation date:	June 30, 2015	June 30, 2014	June 30, 2013	June 30, 2012

Methods and assumptions used to determine contribution rates:

Amortization method	Entry age normal
Remaining amortization period	Level percentage of payroll, closed 15 years
Asset valuation method	5-year smoothed market
Inflation	2.75%
Salary increases	3.0%, average, including inflation of 2.75%
Investment rate of return	7.50%, net of pension plan investment expense, including inflation
Retirement age	50 to 63 years

Omitted years: The year ended June 30, 2015 was the first year of implementation of GASB Statement No. 68, the information prior to this date were not presented.

COMBINING STATEMENTS AND INDIVIDUAL FUND STATEMENTS

CITY OF COLFAX

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS

June 30, 2018

	Special Revenue			
	CDBG	Transportation & Road Fund	Gas Tax	Mitigation Funds
ASSETS:				
Cash and cash equivalents	\$ 202,775	\$ 6,964	\$ 1,317	\$ 136,456
Due from other governmental agencies			4,387	
Interest receivable	942	(283)	94	716
Notes receivable	31,295			
Total assets	<u>\$ 235,012</u>	<u>\$ 6,681</u>	<u>\$ 5,798</u>	<u>\$ 137,172</u>
LIABILITIES AND FUND BALANCE:				
Liabilities:				
Accounts payable		\$ 5,195	\$ 1,411	
Accrued expenses		1,486		
Due to other funds				
Total liabilities		<u>6,681</u>	<u>1,411</u>	
Fund balance:				
Nonspendable	\$ 31,295			
Restricted	203,717		4,387	\$ 137,172
Total fund balance	<u>235,012</u>		<u>4,387</u>	<u>137,172</u>
Total liabilities and fund balance	<u>\$ 235,012</u>	<u>\$ 6,681</u>	<u>\$ 5,798</u>	<u>\$ 137,172</u>

The accompanying notes are an integral part of these financial statements.

<u>Special Revenue</u>			Total Nonmajor Governmental Funds
<u>Beverage Recycling</u>	<u>Oil Grant</u>	<u>Fire Capital</u>	
\$ 18,120	\$ 3,573		\$ 369,205
79	16	\$ 47,951	52,338
		(73)	1,491
			31,295
<u>\$ 18,199</u>	<u>\$ 3,589</u>	<u>\$ 47,878</u>	<u>\$ 454,329</u>
			\$ 6,606
			1,486
		\$ 16,712	16,712
		16,712	24,804
			31,295
\$ 18,199	\$ 3,589	31,166	398,230
18,199	3,589	31,166	429,525
<u>\$ 18,199</u>	<u>\$ 3,589</u>	<u>\$ 47,878</u>	<u>\$ 454,329</u>

CITY OF COLFAX

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS

For the Year Ended June 30, 2018

	Special Revenue			
	Supplemental Law Enforcement	CDBG	Transportation & Road Fund	Gas Tax
REVENUES:				
Tax revenues				\$ 61,684
Licenses, fees and permits			\$ 486	
Intergovernmental revenues	\$ 139,416		129,254	
Use of money and property		\$ 3,839	(955)	225
Total revenues	<u>139,416</u>	<u>3,839</u>	<u>128,785</u>	<u>61,909</u>
EXPENDITURES:				
General government				
Public safety	139,416			
Public works			217,221	16,684
Capital outlay			70,475	
Total expenditures	<u>139,416</u>	<u></u>	<u>287,696</u>	<u>16,684</u>
Excess (deficiency) of revenues over (under) expenditures	<u>-</u>	<u>3,839</u>	<u>(158,911)</u>	<u>45,225</u>
OTHER FINANCING SOURCES (USES):				
Transfers in			158,911	
Transfers out		(13,412)		(40,838)
Total other financing sources (uses)	<u></u>	<u>(13,412)</u>	<u>158,911</u>	<u>(40,838)</u>
Net change in fund balance	-	(9,573)	-	4,387
Fund balances - beginning of year	<u></u>	<u>244,585</u>	<u></u>	<u></u>
Fund balances - end of year	<u>\$ -</u>	<u>\$ 235,012</u>	<u>\$ -</u>	<u>\$ 4,387</u>

The accompanying notes are an integral part of these financial statements.

Special Revenue				Total
Mitigation Funds	Beverage Recycling	Oil Grant	Fire Capital	Nonmajor Governmental Funds
				\$ 61,684
				486
			\$ 121,403	390,073
\$ 2,333	\$ 238	\$ 38	200	5,918
<u>2,333</u>	<u>238</u>	<u>38</u>	<u>121,603</u>	<u>458,161</u>
1,365				1,365
16,902			24,831	181,149
				233,905
			213,731	284,206
<u>18,267</u>	<u></u>	<u></u>	<u>238,562</u>	<u>700,625</u>
(15,934)	238	38	(116,959)	(242,464)
(43,605)				158,911
				(97,855)
<u>(43,605)</u>	<u></u>	<u></u>	<u></u>	<u>61,056</u>
(59,539)	238	38	(116,959)	(181,408)
196,711	17,961	3,551	148,125	610,933
<u>\$ 137,172</u>	<u>\$ 18,199</u>	<u>\$ 3,589</u>	<u>\$ 31,166</u>	<u>\$ 429,525</u>

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OTHER REPORTS



550 Howe Avenue, Suite 210
Sacramento, California 95825
Telephone: (916) 564-8727
FAX: (916) 564-8728

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

City Council
City of Colfax, California
Colfax, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Colfax, California (the City) as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 8, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the City Council
City of Colfax, California

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Richardson & Company, LLP

December 8, 2018

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