



CITY OF COLFAX

BUDGET

FISCAL YEARS 2016-2017 AND 2017-2018

Adopted by City Council - June 08, 2016

CITY OF COLFAX
Adopted Budget for Fiscal Year 2016-2017 and Fiscal Year 2017-2018
Table of Contents

1.	<u>City Summary</u>		
	a.	All Funds - Projected Revenues, Expenditures, Transfers and Fund Balance	1
	b.	Proposed Capital Expenditures	2
	c.	Proposed Staffing – Personnel Equivalents	3
2.	<u>General Fund</u>		
	a.	Fund/Department Descriptions	4-5
	b.	Fund Summary	6
	c.	Revenue Detail	7-8
	d.	Department Expenditure Detail	9-22
		100-100 – Central Services	
		100-110 – City Council	
		100-120 – Administration and Finance	
		100-160 – City Attorney	
		100-200 – Fire Department	
		100-300 – Sheriff Department	
		100-400 – Building Department	
		100-425 – Engineering	
		100-450 – Planning	
		100-500 – Building and Grounds	
		100-530 – Parks and Recreation	
		120-000 – Land Development Fees	
		571-000 – AB939 Solid Waste Reduction (Restricted)	
		572-000 – Landfill Post Closure Maintenance (Restricted)	
3.	<u>Special Revenue Funds</u>		
	a.	Fund Descriptions	23
	b.	Fund Revenue and Expenditure Details	24-41
		210 – Mitigation Funds – Roads	
		211 – Mitigation Funds – Drainage	
		212 – Mitigation Funds – Trails	
		213 – Mitigation Funds – Parks and Rec	
		214 – Mitigation Funds – City Buildings	
		215 – Mitigation Funds – City Vehicles	
		217 – Mitigation Funds – Downtown Parking	
		218 – Supplemental Law Enforcement	
		244 – CDBG – Program Income	
		250 – Streets and Roads	
		253 – Gas Tax Fund	
		270 – Beverage Recycling Fund	
		280 – Oil Grant Fund	
		286 – Bricks and Community Projects	
		292 – Fire Capital Fund	
		342 – Fire Construction – Mitigation	
		343 – Recreation Construction - Mitigation	

CITY OF COLFAX
Adopted Budget for Fiscal Year 2016-2017 and Fiscal Year 2017-2018
Table of Contents

4. <u>Enterprise Funds</u>	
a. Fund Descriptions	42
b. Fund Revenue and Expenditure Details	43-49
560 – Sewer Operations	
561 – Collection Systems/Lift Stations	
563 – Wastewater Treatment Plant Project	
565 – General Obligation Bonds	
567 – Inflows and Infiltration	
5. <u>Staffing and Consultants</u>	
a. Fiscal Year 2016-2017	50-54
i. Permanent Employee Pay Schedule	
ii. Employee Allocation Schedule	
iii. Wage Allocation Schedule	
iv. Employee Benefits – Retirement and Health Insurance	
v. Consultant Allocation Schedule	
b. Fiscal Year 2017-2018	55-59
i. Permanent Employee Pay Schedule	
ii. Employee Allocation Schedule	
iii. Wage Allocation Schedule	
iv. Employee Benefits – Retirement and Health Insurance	
v. Consultant Allocation Schedule	

CITY OF COLFAX
All Funds - Projected Revenues, Expenditures, Transfers and Fund Balance
For Fiscal Year 2016-2017 and Fiscal Year 2017-2018

Fund Description	Fund #	Fiscal Year 2016-2017					Fiscal Year 2017-2018				
		Projected Fund Balance 07/01/2016	Projected Revenues	Projected Expenses	Transfers In (Out)	Projected Fund Balance 06/30/2017	Projected Fund Balance 07/01/2017	Projected Revenues	Projected Expenses	Transfers In (Out)	Projected Fund Balance 06/30/2018
General Fund - Unrestricted	100/120/570	\$ 397,830	\$ 1,641,450	\$ 1,640,836	\$ (152,302)	\$ 246,142	\$ 246,142	\$ 1,678,839	\$ 1,629,622	\$ (127,343)	\$ 168,016
General Fund - Restricted											
Operating Reserve - 25%	100	350,000	-	-	-	350,000	350,000	-	-	-	350,000
Pension Liability Reserve	100	45,000	-	-	-	45,000	45,000	-	-	-	45,000
Capital Project Reserve	100	-	-	-	50,000	50,000	50,000	-	-	50,000	100,000
2% AB939 Landfill Diversion	571	30,767	-	-	(30,767)	0	0	-	-	-	0
Landfill - Postclosure Maintenance	572	795,097	80,000	78,825	-	796,272	796,272	80,000	83,372	-	792,900
Total General Fund - Restricted		\$ 1,220,864	\$ 80,000	\$ 78,825	\$ 19,233	\$ 1,241,272	\$ 1,241,272	\$ 80,000	\$ 83,372	\$ 50,000	\$ 1,287,900
Special Revenues											
Mitigation Funds	210-17	228,381	825	-	(40,000)	189,206	189,206	825	-	-	190,031
Support Law Enforcement	218	-	100,000	100,000	-	-	-	100,000	100,000	-	-
CDBG - Program Income	244	253,168	1,500	6,000	-	248,668	248,668	1,500	6,000	-	244,168
Transportation - Streets/Roads	250	-	110,288	236,063	125,775	0	0	110,288	224,482	114,193	(0)
Gas Taxes	253	27,329	56,906	19,101	(65,135)	(0)	(0)	56,906	20,056	(36,850)	0
Sales Tax - Roads						-		250,000			250,000
Beverage Recycling	270	33,052	-	-	(33,052)	(0)	(0)	-	-	-	(0)
Used Oil Grant	280	2,924	-	2,924	-	(0)	(0)	-	-	-	(0)
Bricks and Community Projects	286	5,246	-	5,246	-	(0)	(0)	-	-	-	(0)
Fire Capital Fund	292	108,909	12,000	56,000	-	64,909	64,909	12,000	36,000	-	40,909
Fire Construction - Mitigation	342	2,419	-	-	(2,419)	-	-	-	-	-	-
Recreation Construction	343	2,419	-	-	(2,419)	-	-	-	-	-	-
Total Special Revenues		\$ 663,846	\$ 281,519	\$ 425,334	\$ (17,250)	\$ 502,782	\$ 502,782	\$ 531,519	\$ 386,537	\$ 77,343	\$ 725,106
Capital Projects											
North Main St Bike Route	370		220,000	249,000	29,000	-	-	-	-	-	-
Ballpark bleachers/shade	3XX		-	33,052	33,052	-	-	-	-	-	-
Corp Yard Security and Recycling Improve	3XX			30,767	30,767	-	-	-	-	-	-
Electric Vehicle Charging Station Grant	3XX		127,500	145,000	17,500	-	-	-	-	-	-
Preliminary Study - I80 Interchange	3XX			40,000	40,000	-	-	-	-	-	-
Total Capital Projects		\$ -	\$ 347,500	\$ 497,819	\$ 150,319	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Enterprise Funds											
Sewer WWTP Maint and Ops	560	162,510	1,071,588	1,171,864	-	62,233	62,233	1,097,917	1,133,891	-	26,259
Sewer Collections Systems	561	309,231	184,500	207,306	(37,500)	248,925	248,925	184,500	176,699	(37,500)	219,225
WWTP/Debt Service	563	102,649	475,860	438,974	85,100	224,635	224,635	475,861	438,974	85,100	346,622
G.O. Bonds (Ends 2018)	565	14,815	185	7,750	-	7,250	7,250	100	7,350	-	-
Inflows and Infiltration (Ends 2018)	567	(0)	85,100	-	(85,100)	(0)	(0)	85,100	-	(85,100)	(0)
Operating Reserve - 17% (Restricted)		230,000				230,000	230,000				230,000
Short Term Asset Reserve (Restricted)		37,500			37,500	75,000	75,000			37,500	112,500
Loan Payment Reserve (Restricted)		438,974				438,974	438,974				438,974
Total Enterprise Funds		\$ 1,295,678	\$ 1,817,233	\$ 1,825,894	\$ -	\$ 1,287,017	\$ 1,287,017	\$ 1,843,478	\$ 1,756,915	\$ -	\$ 1,373,581
TOTAL ALL FUNDS		\$ 3,578,219	\$ 4,167,702	\$ 4,468,707	\$ -	\$ 3,277,213	\$ 3,277,213	\$ 4,133,836	\$ 3,856,446	\$ -	\$ 3,554,603

City of Colfax
Proposed Capital Expenditures
For the Fiscal Years 2016-2017 and 2017-2018

<u>Fund</u>	<u>Funding Source Description</u>	<u>FY2016-2017</u>	<u>FY2017-2018</u>	<u>Description</u>
100-000	Gen Fund - Capital Reserve	\$ 50,000	\$ 50,000	General Fund Capital Project and Equipment Reserve
100-100	Gen Fund - Central Services	\$ 15,000	\$ 15,000	New Phone system, computer replacements, records retention
100-200	Gen Fund - Fire Department	\$ 5,000		Hydrant Testing Equipment
100-500	Gen Fund - Bldg/Grounds	\$ 80,000	\$ 40,000	3/4 Ton 4WD Vehicles - 2 in FY2016-2017, 1 in FY2017-2018
100-500	Gen Fund - Bldg/Grounds	\$ 10,000		City Hall - 1st Floor conference room/workstation
100-500	Gen Fund - Bldg/Grounds	\$ 150,000	\$ 150,000	Debt Service - Winner Chevrolet Property
100-500	Gen Fund - Bldg/Grounds	\$ 145,000	\$ -	Electric Vehicle Charging Station Grant - 12.5% match (17,500)
210-000	Mitigation Fees - Roads	\$ 40,000		Preliminary Study I80 Interchange
250-000	Restricted - Steets & Roads	\$ 4,000		Sewer camera system 25% - Balance in Fund 561
250-000	Restricted - Steets & Roads	\$ 11,250		Hydrovac Vacuum Trailer 25% - Balance in Fund 561
250-000	Restricted - Steets & Roads	\$ 5,000	\$ 5,000	Street and Road Repairs
292-000	Restricted - Fire Capital	\$ 56,000	\$ 36,000	Down pmt/lease payments on Rescue vehicle. Assumes strike team income. Costs not finalized
560-000	Sewer - WWTP Maint & Ops	\$ 16,000		Vehicle - Carryall
560-000	Sewer - WWTP Maint & Ops	\$ 17,000		Plumbing project - Council approved
561-000	Collections Systems/Lift Stations	\$ 8,000		Sewer camera system 75% - Balance in Fund 250
561-000	Collections Systems/Lift Stations	\$ 33,750		Hydrovac Vacuum Trailer 75% - Balance in Fund 250
561-000	Collections Systems/Lift Stations	\$ 8,000	\$ 8,000	Sewer Line repairs
561-000	Collections Systems/Lift Stations	\$ 37,500	\$ 37,500	Short Term Asset Reserve - Required by USDA grant
Project	North Main Street Bike Route	\$ 249,000		Grant Funded - City Match \$29,000
Project	Ball Park Bleachers/Shade structure	\$ 33,052		Funded by Beverage Recycling Grants
Project	Corp Yard Security/Recycling Improv	\$ 30,767		Funded by AB939 Funds
TOTAL		\$ 1,004,319	\$ 341,500	

City of Colfax
Budget - Staffing Personnel Equivalents
For the Fiscal Years 2016-2017 and 2017-2018

<u>Employees/Temporary Staff</u>	<u>Status</u>	<u>Union</u>	<u>Current</u>	<u>FY 2016-2017</u>	<u>FY 2017-2018</u>
City Manager	FT	N	1.0	1.0	1.0
City Clerk	PT	N	0.8	0.8	0.8
Community Services Director	FT	N	1.0	1.0	1.0
Public Works Supervisor	FT	N	-	1.0	1.0
Customer Serv Rep	PT	N	0.4	0.4	0.4
Technical Services Manager	FT	N	1.0	1.0	1.0
Chief Plant Operator	FT	Y	1.0	1.0	1.0
Sewer Operator II	FT	Y	1.0	1.0	1.0
Operator In Training	FT	Y	1.0	1.0	1.0
Maintenance Worker I	FT	Y	1.0	1.0	1.0
Maintenance Worker I	FT	Y	1.0	1.0	1.0
Accounting Technician	PT	N	0.6	0.6	0.6
Maintenance Worker I/OIT	FT	Y	-	-	1.0
			9.8	10.8	11.8

<u>Consultants/Contract Services</u>	<u>Status</u>	<u>Union</u>	<u>Current</u>	<u>FY 2016-2017</u>	<u>FY 2017-2018</u>
Finance Director	PT	N/A	0.5	0.5	0.5
City Planner	PT	N/A	0.4	0.4	0.4
Building Official	PT	N/A	0.4	0.4	0.4
Engineering	PT	N/A	Varies	Varies	Varies
City Attorney	PT	N/A	Varies	Varies	Varies

CITY OF COLFAX
Fund Descriptions - General Funds

The General Fund receives all unrestricted money, which pays for departmental spending on the day-to-day operating costs for traditional City services. Major funding sources include property taxes, sales taxes, transient occupancy taxes, franchise fees, business license fees, building permits, and vehicle license fees. Most of the individual revenue sources are sensitive to changes in the economy, and most are not directly under the City's control.				
Fund	Dept	Fund Name	Fund Description	Budget Notes/Assumptions
100				
	100	Central Services	Central Service Department provides support for city-wide services consumed by all City departments. Services include copy machine costs, office supplies, animal control contracts. The department also includes an allocation for City wide audit services.	
	110	City Council	The City Council serves as the Board of Directors for the municipal organization providing policy direction and guidance to staff. The City Council consists of five members, elected at-large on a non-partisan basis. Members serve for four years, with overlapping terms. The City Council enacts city ordinances, establishes policies, hears appeals, adopts annual budget, fixes salaries, represents the public, and maintains intergovernmental relations. The Mayor presides over the City Council meeting. Regular meetings of the Council are held on the second and fourth Wednesdays of every month. Council members also serve on regional and local boards, and on Council ad-hoc committees.	Council member stipends are projected at current rates of \$100 per month for members and \$150 per month for the mayor. The City Treasurer also receives a monthly stipend of \$100.
	120	Administration and Finance	The Administration and Finance Department implements the legislative actions of the City Council, provides for the City's administrative, fiscal, personnel, property management, public information, record keeping functions, maintaining the financial integrity, and managing the day-to-day financial operations of the City. In addition, its staff manages labor relations and staff support, inter-governmental relations, business license administration, and insurance administration.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
	160	City Attorney	The City Attorney prepares contracts, agreements, leases, and other legal documents, ordinances, and resolutions. The City Attorney advises the City Council and staff on legal matters, represents and defends the City in litigation and supervises outside Counsel activities in special areas.	City contracts with an outside attorney. Budget estimates of general fund legal expenses based on previous years' actual costs.
	200	Fire Department	The Fire Department's primary function and responsibility is to reduce the risk of life and property loss resulting from fire and hazardous materials incidents, and provide emergency medical assistance to the residents of Colfax. Fire protection services are provided primarily through the use of volunteers. Currently, management is provided by contract with Placer County using Cal Fire. Volunteer services are coordinated through the Cal Fire Fire Chief.	Budget estimates based on contract with Cal Fire - and projected expenses provided by Fire Chief.
	300	Sheriff	The Sheriff department is responsible for the enforcement of State laws and municipal ordinances, the prevention of crime, traffic, investigations, and apprehension of suspected criminals. The City contracts with Placer County for Sheriff services.	Budget estimates based on contract with Placer County. City also pays for telephone in Sheriffs office and booking fees.
	400	Building Dept	The Building Department administers and enforces the California Building Codes, other pertinent State and Federal Laws, and City ordinances regulating construction activities. The Department issues permits, collects fees, reviews construction plans for compliance, inspects construction projects, and provides information about the development.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
	425	City Engineer	The Engineering Department is responsible for all engineering related functions of the City. The city engineer reviews development and construction plans for impact to road circulation, water drainage, and other City impacts. Additionally, the City Engineer is also responsible for the City's capital improvement program.	The City contracts with an outside Engineering firm on an hourly basis. Budget estimates of general fund engineering expenses based on previous years actual costs.

CITY OF COLFAX
Fund Descriptions - General Funds

The General Fund receives all unrestricted money, which pays for departmental spending on the day-to-day operating costs for traditional City services. Major funding sources include property taxes, sales taxes, transient occupancy taxes, franchise fees, business license fees, building permits, and vehicle license fees. Most of the individual revenue sources are sensitive to changes in the economy, and most are not directly under the City's control.				
Fund	Dept	Fund Name	Fund Description	Budget Notes/Assumptions
	450	Planning	The Planning Department oversees development and maintenance of the City General Plan, related community plans, design standards, zoning regulations and other development and design programs. It administers all City environmental review processes for public and private projects. Planning also coordinates projects through and administers all programs related to the Planning Commission. Planning also helps the City Manager develop and manage economic development programs.	The City contracts with an outside firm on an hourly basis. Budget estimates of general fund planning expenses based on previous years actual costs.
	500	Bldg and Grounds	The Building and Grounds Department is responsible for the maintenance of all City-owned buildings and adjacent grounds areas. Included are City Hall, Fire Stations, and the Corporation Yard.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
	530	Parks and Rec	The Park and Recreation Department is responsible for maintaining the City's park and recreation gathering areas, and for the maintenance and upkeep of the landscaped areas surrounding City facilities.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
	571	2% AB939	State Assembly Bill 939 requires the reduction of Solid waste going into landfills through "diversion" - diverting garbage away from landfills and into recycling programs.	This surcharge is no longer collected.
	572	27% Landfill	The City of Colfax adopted Resolution 20-92 on March 10, 1992 implementing a surcharge on all refuse disposal fees for costs of closure of the Colfax Landfill.	City is required to maintain a fund balance to cover postclosure period (30 years initially)

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund					
Summary					
				Proposed Budget	
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES BY MAJOR CATEGORY

Property and Sales Taxes	\$ 1,270,651	\$ 1,228,000	\$ 1,165,000	\$ 1,264,300	\$ 1,301,689
Franchise Fees	70,562	74,000	60,000	90,000	90,000
Licenses and Permits	66,504	59,500	57,700	59,500	59,500
Charges for Current Services	9,188	9,600	86,263	27,750	27,750
Revenue from Other Agencies	176,546	133,000	130,000	133,000	133,000
Other Sources of Revenues	57,125	64,400	47,300	60,900	60,900
Transfers In	6,077	6,000	0	6,000	6,000
TOTAL REVENUES	\$ 1,656,653	\$ 1,574,500	\$ 1,546,263	\$ 1,641,450	\$ 1,678,839

EXPENDITURES BY DEPARTMENT

100 Central Services	97,897	113,140	107,725	119,279	120,673
110 City Council	10,711	12,600	18,550	23,150	23,200
120 Administration and Finance	176,357	187,332	191,778	174,105	178,910
160 City Attorney	46,575	51,000	43,000	60,000	54,000
200 Fire Department	35,646	46,000	46,000	63,500	53,500
300 Sheriff Department	500,889	514,609	514,909	528,300	549,180
400 Building Department	45,078	91,000	43,651	72,900	72,900
425 Engineering	29,098	5,000	40,000	20,000	20,000
450 Planning	13,315	55,100	36,500	57,600	57,600
500 Building & Grounds	232,850	268,500	178,843	424,019	387,324
530 Parks And Recreation	46,806	49,795	46,419	77,333	91,685
120-XXX Land Development Fees	16,634	0	50,975	20,650	20,650
570 Garbage	1,215	500	0	0	0
TOTAL EXPENDITURES	\$ 1,253,071	\$ 1,394,576	\$ 1,318,350	\$ 1,640,836	\$ 1,629,622

EXCESS REVENUES OVER (UNDER) EXPENDITURES

	403,583	179,924	227,913	614	49,217
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Acct #

9998 Transfer In	-12,352	0	3,600	0	0
9998 Transfers to UPPR project	0	-58,000	0	-60,640	-77,343
9998 Transfer to Fund 218 SLE	0	-3,705	-7,097	0	0
9998 Transfer to CDBG - Fund 236	0	-21,500	-25,000	0	0

TOTAL TRANSFERS OUT

	\$ (12,352)	\$ (83,205)	\$ (28,497)	\$ (60,640)	\$ (77,343)
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BEGINNING FUND BALANCE

	-90,119	301,111	301,111	397,830	337,804
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ENDING FUND BALANCE

	\$ 301,111	\$ 397,830	\$ 500,527	\$ 337,804	\$ 309,678
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City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund	
Revenue Detail	
Proposed Budget	
2016-2017	2017-2018

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
PROPERTY AND SALES TAXES					
4010 Property Taxes	\$ 300,708	\$ 310,000	\$ 300,000	\$ 319,300	\$ 328,879
4020 Sales and Use Taxes	956,342	900,000	850,000	927,000	954,810
4040 Transient Occupancy Tax	13,601	18,000	15,000	18,000	18,000
TOTAL TAXES	1,270,651	1,228,000	1,165,000	1,264,300	1,301,689
FRANCHISES					
4100 Franchises	70,562	74,000	60,000	90,000	90,000
TOTAL FRANCHISES	70,562	74,000	60,000	90,000	90,000
LICENSES AND PERMITS					
4200 Business Licenses	29,333	29,000	27,000	29,000	29,000
4210 Plan Check Fees	9,300	5,000	5,000	5,000	5,000
4220 Building Permits	26,671	25,000	25,000	25,000	25,000
4240 Encroachment Permits	600	500	500	500	500
4270 Sign Permits	600	0	200	-	-
TOTAL LICENSES & PERMITS	66,504	59,500	57,700	59,500	59,500
CURRENT SERVICE CHARGES					
4605 Recreation Fees	1,330	4,500	4,500	4,500	4,500
4620 Planning & Zoning Fees (Fund 120)	2,031	2,500	71,663	20,650	20,650
4630 Court Fines	5,699	2,500	10,000	2,500	2,500
4640 Copies & Reports	129	100	100	100	100
TOTAL CURRENT SERVICE CHARGES	9,188	9,600	86,263	27,750	27,750
REVENUE FROM OTHER AGENCIES					
4710 Motor Vehicle Fees	120,108	113,000	115,000	113,000	113,000
4760 Prop 172 Public Safety	22,419	20,000	15,000	20,000	20,000
4770 State Mandated Costs	34,019	0	0	-	-
TOTAL FROM OTHER AGENCIES	176,546	133,000	130,000	133,000	133,000
OTHER SOURCES OF FUNDS					
4800 Rents and Leases	1,800	1,800	1,800	1,800	1,800
4810 Sign Rental & Leases	42,550	51,500	44,500	51,500	51,500
4815 Digital Sign Fees	1,100	1,100	0	1,100	1,100
4900 Miscellaneous	1,192	500	1,000	500	500

3% increase projected each year
3% increase projected each year
No increase expected

Anticipated increase in Recology Franchise

No increase expected
No increase expected
No increase expected
No increase expected
No increase expected

No increase expected
Pulls from Land Dev expense forecast
No increase expected
No increase expected

No increase expected
No increase expected
No increase expected

No increase expected
No increase expected
No increase expected
No increase expected

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		General Fund				
		Revenue Detail				
		Proposed Budget				
	Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
4950	UT Storage - Project closed	0	0	0	-	-
4962	Reimbursements	0	3,500	0	-	-
4964	Accounting Fee Reimbursements	0	0	0	-	-
4980	Interest Income	10,482	6,000	0	6,000	6,000
TOTAL OTHER SOURCES OF FUNDS		57,125	64,400	47,300	60,900	60,900
TRANSFERS IN						
4998	Transfer In - CDBG Defederalization	6,077	6,000	0	6,000	6,000
TOTAL TRANSFERS IN		6,077	6,000	0	6,000	6,000
TOTAL GENERAL FUND REVENUE		\$ 1,656,653	\$ 1,574,500	\$ 1,546,263	\$ 1,641,450	\$ 1,678,839

Project closed
Not ongoing revenue
None expected
No increase expected

CDBG Admin and Defederalization - expect same as previous year

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail							
Department 100							
Central Services							
Proposed Budget							
Description			Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
						2016-2017	2017-2018

SUPPLIES AND EQUIPMENT

5201	Materials and Supplies	\$ 6,491	\$ 6,500	\$ 4,000	\$ 6,695	\$ 6,896
5203	Office Expenses	1,761	0	0	\$ -	\$ -
5220	Copy Machine	3,164	3,000	3,000	\$ 3,090	\$ 3,183
5300	Equipment Repairs & Maintenance	896	2,500	0	0	0

COMMUNICATIONS

5410	Postage	1,718	2,000	4,000	2,000	2,000
5420	Telephone	2,425	2,500	3,000	2,500	2,500
5430	Internet/Website	3,883	4,000	3,500	4,000	4,000
5440	Printing and Advertising	3,056	3,000	3,500	3,000	3,000

CONTRACTED SERVICES

5510	Animal Control Contracts	25,794	26,465	27,500	27,500	27,500
5650	Annual Audit	7,432	9,500	9,500	9,500	9,500
5660	Professional Services	1,932	2,500	0	2,500	2,500

RESOURCE DEVELOPMENT

5810	Memberships and Dues	2,245	2,800	2,500	2,800	2,800
5815	Conferences & Meetings	1,903	3,500	0	0	0
5820	Education and Training	510	0	0	0	0
5830	Travel (move to specific dept)	440	0	0	0	0

OCCUPANCY

6120	Utilities	8,673	11,025	11,025	\$ 11,356	\$ 11,696
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CAPITAL OUTLAY

7010	Office Equipment/Computer	977	5,250	5,000	15,000	15,000
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MISCELLANEOUS

8250	Miscellaneous	(1,700)	1,000	1,000	1,000	1,000
8252	Bank Charges	1,464	2,000	1,500	2,000	2,000
8260	SB 2557 Prop Tax Admin Costs	7,785	8,000	10,000	\$ 8,240	\$ 8,487
8300	Payment to Other Agencies	999	1,000	3,000	1,000	1,000
8320	LAFCO Fees	1,027	1,600	700	\$ 1,648	\$ 1,697
8400	Insurance and Bonds	15,021	15,000	15,000	\$ 15,450	\$ 15,914

TOTALS

\$ 97,897	\$ 113,140	\$ 107,725	\$ 119,279	\$ 120,673
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City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Department Detail						
Department 110						
City Council						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
PERSONNEL						
5060 Council Member Stipends	\$ 7,235	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800	
5110 Social Security Taxes	553	600	600	600	650	
5115 Employment & Training Tax	29	0	500	0	0	
SUPPLIES AND EQUIPMENT						
5201 Materials and Supplies	105					
COMMUNICATIONS						
5420 Telephone	8			0	0	
5430 Internet/Website	232	0	0	0	0	
5440 Printing & Advertising	0	0	250	250	250	
CONTRACTED SERVICES						
5660 Professional Services - CDBG Consultant	0	0	5,000	5,000	5,000	
RESOURCE DEVELOPMENT						
5815 Conference & Meetings	1,019	2,000	250	2,000	2,000	
5820 Education and Training	0	0	2,000	5,000	5,000	
5830 Travel and Mileage Reimbursement	30	200	0	500	500	
MISCELLANEOUS						
8250 Miscellaneous	0	0	150	0	0	
8263 Economic Development - Event support	1,500	2,000	2,000	2,000	2,000	
TOTALS	\$ 10,711	\$ 12,600	\$ 18,550	\$ 23,150	\$ 23,200	

Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Department 120			
		Administration and Finance			
				Proposed Budget	
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
PERSONNEL					
5010 Salaries and Wages	\$ 94,583	\$ 110,000	\$ 107,149	\$ 109,229	\$ 115,010
5015 In Lieu Pay - Insurance	4,947	6,450	0	0	0
5110 Social Security Taxes	7,560	9,057	8,197	8,356	8,798
5115 Employment & Training Tax	680	825	712	809	838
5120 Worker's Compensation	4,552	5,000	5,627	5,439	5,941
5130 Health & Life Insurance	2,173	0	10,172	0	0
5160 Retirement	6,914	8,000	8,821	7,172	7,222
5175 Temporary Services	17,057	7,000	0	0	0
SUPPLIES AND EQUIPMENT					
5201 Materials & Supplies	10	1,000	0	1,000	1,000
COMMUNICATIONS					
5425 Cell Phone and Pagers	402	500	0	500	500
5440 Printing and Advertising	15				
CONTRACTED SERVICES					
5560 Software Service Contract	1,911	2,000	4,500	3,000	3,000
5660 Professional Services	32,696	35,000	41,000	30,000	30,000
RESOURCE DEVELOPMENT					
5815 Conference & Meetings	163	2,000	500	2,000	2,000
5820 Education & Training	101	0	1,000	1,000	1,000
5830 Travel/Mileage	80	500	1,000	500	500
MISCELLANEOUS					
8250 Miscellaneous	0	0	100	100	100
8400 Bonding Insurance	0	0	0	0	0
8550 Election Costs	1,336	0	2,000	4,000	2,000
8600 Codification	1,176	0	1,000	1,000	1,000
TOTALS	\$ 176,357	\$ 187,332	\$ 191,778	\$ 174,105	\$ 178,910

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail
Department 160
City Attorney and Legal Fees

	Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018

CONTRACTED SERVICES

5665	Legal Fees - City Attorney	\$ 46,575	\$ 50,000	\$ 42,000	60,000	54,000
5665	Legal Fees - Other	0	1,000	1,000	0	0

TOTALS

		\$ 46,575	\$ 51,000	\$ 43,000	\$ 60,000	\$ 54,000
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City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail						
Department 200						
Fire Department						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
PERSONNEL						
5120 Worker's Compensation	\$8,276	\$8,000	\$8,000	\$8,000	\$8,000	
SUPPLIES AND EQUIPMENT						
5201 Materials & Supplies	504	2,000	250	2,000	2,000	
5203 Office Supplies	0	0	0	0	0	
5300 Equipment Repairs & Maintenance	74	1,000	500	1,000	1,000	
5320 Vehicle Repairs & Maintenance	910	5,000	5,000	5,000	5,000	
5325 Gas & Oil	1,039	1,500	2,000	1,500	1,500	
COMMUNICATIONS						
5420 Telephone, Answering Services	277	300	500	300	300	
5400 Printing and Advertising	0	0	0	0	0	
CONTRACT SERVICES						
5620 Fire Protection Services	21,956	25,000	25,000	31,000	31,000	
5660 Professional Services	0	0	0	0	0	
5660 Professional Services (Reimbursement)	0	0	0	0	0	
RESOURCE DEVELOPMENT						
5820 Education and Training	80	0	0	1,000	1,000	
5830 Travel & Mileage	0	0	0	0	0	
OCCUPANCY						
6120 Utilities	1,782	2,000	3,200	2,000	2,000	
6125 Water	681	700	550	700	700	
6140 Building Repairs & Maintenance	0	0	500	5,000	0	
CAPITAL OUTLAY						
7300 Machinery and Equipment	0	0	0	5,000	0	
7030 Pagers and Radios	0	0	0	0	0	
7050 Safety Equipment (Fire Clothings)	0	0	0	0	0	
7060 Grant Equipment	0	0	0	0	0	
MISCELLANEOUS						
8250 Miscellaneous	0	0	0	0	0	
8532 Medical Screening/Exams	68	500	500	1,000	1,000	
TOTALS	\$ 35,646	\$ 46,000	\$ 46,000	\$ 63,500	\$ 53,500	

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail						
Department 300						
Sheriff Department						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
SUPPLIES AND EQUIPMENT						
5201 Materials and Supplies	\$237	\$0	\$0	\$0	\$0	
5300 Equipment Repairs & Maintenance	\$4	\$0	\$100	\$0	\$0	
COMMUNICATIONS						
5420 Telephone	1,049	500	2,500	500	500	
CONTRACTED SERVICES						
5580 Booking Fees	222	800	800	800	800	
5600 Placer County Sheriffs	497,258	508,309	508,309	522,000	542,880	
OCCUPANCY						
6120 Utilities	2,119	5,000	3,200	5,000	5,000	
CAPITAL OUTLAY						
7015 Other Equipment	0	0	0	0	0	
TOTALS	\$ 500,889	\$ 514,609	\$ 514,909	\$ 528,300	\$ 549,180	

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail						
Department 400						
Building Department						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
PERSONNEL						
5010 Salaries and Wages	\$ 21,348	\$ 18,000	\$ 25,215	\$ -	\$ -	
5015 In Lieu Pay - Wages	\$ 916	\$ 200				
5110 Social Security Taxes	1,703	1,400	1,929	0	0	
5115 Employment & Training Tax	119	450	168	0	0	
5120 Worker's Compensation	1,655	1,500	1,324	0	0	
5130 Health & Life Insurance	1,629	1,000	5,372	0	0	
5160 Retirement	1,711	1,000	2,173	0	0	
5175 Temporary Services	2,333	6,500				
SUPPLIES AND EQUIPMENT						
5201 Materials & Supplies	327	250	1,200	500	500	
5203 Office Supplies	0	0	1,500	0	0	
COMMUNICATIONS						
5420 Telephone	49	0	125	0	0	
5425 Cell Phone and Pagers	219	300	125	0	0	
5440 Printing & Advertising	17	0	350	0	0	
CONTRACTED SERVICES						
5660 Professional Services	12,261	60,000	2,500	72,000	72,000	
RESOURCE DEVELOPMENT						
5810 Membership and Dues	190	200	200	200	200	
5820 Education and Training	168	0	1,250	0	0	
5830 Travel and Mileage	69	0	100	0	0	
CAPITAL OUTLAY						
7010 Office Equipment	0	0	0	0	0	
7010 Software	0	0	0	0	0	
MISCELLANEOUS						
8250 Miscellaneous	0	0	0	0	0	
8300 Payment to Other Agencies	363	200	120	200	200	
TOTALS	\$ 45,078	\$ 91,000	\$ 43,651	\$ 72,900	\$ 72,900	

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail						
Department 425						
Engineering						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
CONTRACTED SERVICES						
5540 Engineering Services	\$29,098	\$5,000	\$40,000	\$20,000	\$20,000	
MISCELLANEOUS						
8250 Miscellaneous	0	0	0	0	0	
TOTALS	\$ 29,098	\$ 5,000	\$ 40,000	\$ 20,000	\$ 20,000	

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail						
Department 450						
Planning						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
SUPPLIES AND EQUIPMENT						
5201 Materials & Supplies	\$0	\$100	\$0	\$0	\$0	
COMMUNICATIONS						
5440 Printing, Advertising, and Mapping	780	0	1,500	0	0	
CONTRACTED SERVICES						
5570 Planning Services	12,535	55,000	35,000	57,600	57,600	
MISCELLANEOUS						
8250 Miscellaneous	0	0	0	0	0	
8300 Payments to Other Agencies	0	0	0	0	0	
TOTALS	\$ 13,315	\$ 55,100	\$ 36,500	\$ 57,600	\$ 57,600	

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail		
Department 500		
Buildings and Grounds		

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5010 Salaries and Wages	\$ 21,359	\$ 30,000	\$ 20,324	\$ 84,518	\$ 97,496
5015 In Lieu Pay - Wages	\$ 229	\$ 100			
5040 Salary - Call back	\$ 3,390	\$ 3,500			
5110 Social Security Taxes	1,911	2,500	1,555	6,466	7,458
5115 Unemployment and Training tax	204	300	135	626	710
5120 Worker's Compensation	1,655	1,500	1,067	4,208	5,037
5130 Health & Life Insurance	10,873	16,000	8,059	19,651	24,538
5150 Uniform Allowances	931	600	600	700	600
5160 Retirement	2,081	2,000	1,779	7,349	7,985
5175 Temporary Services	4,200	8,500			
SUPPLIES AND EQUIPMENT					
5201 Materials and Supplies	17,829	25,000	10,000	25,000	25,000
5320 Vehicle Repairs & Maintenance	34	1,000	250	1,000	1,000
5325 Gas and Oil	2,460	2,000	3,000	2,000	2,000
COMMUNICATIONS					
5420 Telephone	263	0	500	0	0
5425 Cell phone and pagers	402	400	300	400	400
5430 Internet/Website	470	0	600	0	0
5440 Printing and Advertising	0	0	100	0	0
RESOURCE DEVELOPMENT					
5820 Education	0	0	500	0	0
5830 Travel and Mileage Reimbursement	0	0	0	0	0
OCCUPANCY					
6100 Rents and Leases	225	100	0	100	100
6120 Utilities	15,770	20,000	21,499	20,000	20,000
6125 Water	1,317	1,500	1,575	1,500	1,500
6140 Building Repairs & Maintenance	3,694	3,000	1,500	10,000	3,000
6160 Security	723	500	500	500	500
CAPITAL OUTLAY					
7040 Vehicles - 3/4 Ton 4WD Utility	0	0	10,000	80,000	40,000
7500 City Hall - 1st Floor Conference room/Wkstr	0	0	0	10,000	0
MISCELLANEOUS					
8310 Contamination UST - Project Closed	0	0	10,000	0	0
8720 Debt Service (Winner Chev Prop)	142,831	150,000	85,000	150,000	150,000
TOTALS	\$ 232,850	\$ 268,500	\$ 178,843	\$ 424,019	\$ 387,324

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail		
Department 530		
Parks and Recreation		

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5010 Salaries and Wages	\$ 15,834	\$ 17,500	\$ 12,518	\$ 34,610	\$ 43,494
5015 In Lieu Pay - Wages	\$ 229	\$ 60			
5040 Salary - Call Back	\$ 1,695	\$ 1,700			
5110 Social Security Taxes	1,129	1,300	958	2,648	3,327
5115 Unemployment and Training Tax	107	250	83	256	317
5120 Worker's Compensation	828	725	657	1,723	2,247
5130 Health Insurance	5,708	8,000	4,029	13,656	18,350
5160 Retirement	1,211	1,200	1,078	4,446	3,548
5175 Temporary Services	2,100	4,000			
SUPPLIES AND EQUIPMENT					
5201 Materials and Supplies	3,462	1,000	5,000	5,000	5,000
5300 Equipment Repairs and Maintenance	486	500	1,000	1,000	1,000
COMMUNICATIONS					
5425 Cell Phone and Pagers	223	225	100	250	250
CONTRACTED SERVICES					
5660 Professional Services	0	0	3,400	0	0
RESOURCE DEVELOPMENT					
5815 Conferences and Meetings	94	0	300	0	0
5820 Education and Training	735				
5830 Travel and Mileage	131	0	0	0	0
OCCUPANCY					
6120 Utilities	3,154	3,150	2,867	3,245	3,342
6125 Water	9,499	10,000	12,679	10,300	10,609
6140 Repairs and Maintenance	0	0	1,000	0	0
CAPITAL OUTLAY					
7500 Shaded Play Apparatus	0	0	0	0	0
MISCELLANEOUS					
8100 Art Lot Lease	180	185	750	200	200
8250 Miscellaneous	0	0	0	0	0
TOTALS	\$ 46,806	\$ 49,795	\$ 46,419	\$ 77,333	\$ 91,685

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail						
Department 120-XXX						
Land Development Fees						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
PERSONNEL						
5010 Wages & Salaries	\$0	\$0	\$0	\$0	\$0	
5070 Commissioner Stipends	0	0	0	0	0	
5110 Fica & Medicare	0	0	0	0	0	
5115 Employment & Training Tax	0	0	0	0	0	
5120 Worker's Compensation	0	0	0	0	0	
5130 Health & Life Insurance	0	0	0	0	0	
5160 Retirement	0	0	0	0	0	
SUPPLIES AND EQUIPMENT						
5201 Materials & Supplies	0	0	500	0	0	
COMMUNICATIONS						
5440 Printing, Advertising, and Mapping	669	0	500	0	0	
CONTRACTED SERVICES						
5540 Engineering Services	10,197	0	25,725	6,250	6,250	
5570 Planning Services	1,298	0	24,250	14,400	14,400	
5660 Professional Services	4,471	0	0	0	0	
TOTALS	\$ 16,634	\$ -	\$ 50,975	\$ 20,650	\$ 20,650	

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

AB939 Solid Waste Reduction 2%
Fund #571

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4660	2% AB 939 Surcharge	\$0	\$0	\$0	\$0	\$0
4980	Interest	0	0	0	0	0
4982	Late Charges	0	0	0	0	0
	TOTAL REVENUE	\$0	\$0	\$0	\$0	\$0
EXPENDITURES						
5010	Salaries and Wages	0	0	0	0	0
5110	FICA and Medicare	0	0	0	0	0
5115	Unemployment & Training Tax	0	0	0	0	0
5120	Worker's Compensation	0	0	0	0	0
5130	Health & Life Insurance	0	0	0	0	0
5201	Materials and Supplies	0	0	0	0	0
5440	Printing and advertising	0	0	0	0	0
5830	Travel & Reimbursements	0	0	0	0	0
8560	Recycling Program	0	0	0	0	0
	TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0
OTHER SOURCES (USES)						
X999	Transfer In/Out	0	0	0	(30,767)	0
	TOTAL OTHER SOURCES (USES)	0	0	0	(30,767)	0
	Beginning Resources	30,767	30,767	30,767	30,767	0
	Ending Resources	\$30,767	\$30,767	\$30,767	\$0	\$0

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Landfill Post Closure Maintenance
Fund #572

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4660	Landfill Closure Surcharge	\$ 79,723	\$ 80,000	\$ 72,000	\$ 80,000	\$ 80,000
4980	Interest	-	-	-		
4982	Late Fees	-	-	-	-	-
	TOTAL REVENUE	\$ 79,723	\$ 80,000	\$ 72,000	\$ 80,000	\$ 80,000
EXPENDITURES						
5010	Salaries and Wages	18,501	20,000	20,841	26,378	29,532
5015	In Lieu Pay - Wages	689	700			
5040	Salary - Call Back	848	850			
5110	Social Security Taxes	1,532	1,700	1,594	2,018	2,259
5115	Unemployment & Training Tax	108	300	139	195	215
5120	Workmen's Compensation	1,241	1,200	1,094	1,313	1,526
5130	Health Insurance	3,126	4,000	2,686	5,441	6,614
5160	Retirement	1,567	1,500	1,729	2,554	2,301
5175	Temporary Services	1,050	2,500			
5201	Materials and Supplies	143	200	200	200	200
5425	Cell Phone and Pagers	223	225		225	225
5660	Professional Services	3,270	3,000	2,000	7,500	7,500
5665	Legal Expenses - City	244	0	300	0	0
6125	Water	0	0	0	0	0
8300	Payments to Other Agencies	12,965	13,000	10,000	15,000	15,000
8400	Bonds and Insurance	2,814	3,000	3,000	3,000	3,000
8525	Testing and Monitoring	8,498	10,000	10,000	15,000	15,000
8530	Bacteria and Lab Tests	16,576				
	TOTAL EXPENDITURES	\$ 73,393	\$ 62,175	\$ 53,583	\$ 78,825	\$ 83,372
OTHER SOURCES (USES)						
		0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	Beginning Resources	770,942	777,272	777,272	795,097	796,272
	Ending Resources	\$ 777,272	\$ 795,097	\$ 795,689	\$ 796,272	\$ 792,900

CITY OF COLFAX
Fund Descriptions - Special Revenue Funds

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by statute, or local ordinance to finance particular governmental functions or activities.			
Fund	Fund Name	Fund Description	Budget Notes/Assumptions
210-17	Mitigation Funds	The development fees for mitigation of traffic, drainage, trails, parks and recreation, city buildings, vehicles, and downtown parkings are necessary for community safety, welfare, and continued economic viability. The fees collected shall be expended only for the purposes mentioned.	No planned activity. If funding for Pool demolition/reconstruction is not received, funds may be transferred to cover costs expended to date for demolition.
218	Support Law Enforcement	Support Law Enforcement and COPS (Citizen Option for Public Safety): State of California appropriated special revenue funds to enhance law enforcement efforts in communities throughout the state. The funds are used primarily to enhance communications and records management, to improve information available to officers in patrol and other police services. The City has a contract with Placer County for police protection.	Budget assumes that the City will continue to receive annual COPS grant in the amount of \$100K. Funding is not constitutionally protected and is subject to reappropriation each year and may be eliminated at the discretion of the State Legislature, or by a veto of the Governor.
241	CDBG - Program Income	CDBG Program Income carried forward from previous years. Funds are restricted within CDBG guidelines.	Program Income less than \$25K per year can be "defederalized" and transferred to City General Funds.
250	Transportation /Streets & Roads	California Transportation Commission allocates funds for transit and transportation needs. Funds flow to the City as Local Transportation Funds (LTF) and State Transit Assistance (STA) through Placer County Transportation Planning Agency. STA funds can only be used for transit services. LTF funds must first be used on transit services, additional funds can be used for other transportation needs and streets/roads projects.	Funding levels based on Adopted apportionment approved by PCTPA.
253	Gas Taxes	The State currently imposes a 14 cent tax per gallon of gasoline, and allocates part of it to cities and counties on the basis of population and statutory formulas. These funds are restricted to use of street maintenance, traffic safety, and construction.	Expenses in fund include cost of street and traffic lights - residual of funds are transferred to Fund 250. Revenues projected at 5% increase.
270	Beverage Recycling	The Department of Resources Recycling and Recovery (CalRecycle) funds beverage container recycling and litter abatement projects. Expenses can be for education, recycling containers, etc.	City expects to expend all available funds FY 2016-2017. Program guidelines have changed.
280	Used Oil Grant	The Department of Resources Recycling and Recovery (CalRecycle) funds oil recycling projects. Expenses include all costs associated with City oil recycling center.	City expects to expend all available funds FY 2016-2017.
286	Bricks/Community Projects	City projects to be determined	
292	Fire Capital Fund	The City collects .5 percent on the value of new construction and on occasion "rents" equipment and volunteers to help with out of county fires. Net revenues of this fund is designated for capital costs associated with the Fire Department.	Balance in fund is reserved for replacement of current equipment.

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Funds - Roads
Fund #210

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018

REVENUES

4225	Mitigation Fees	\$59,013	\$0	\$0	\$0	\$0
4980	Interest	22	200	0	200	200
TOTAL REVENUE		59,035	200	0	200	200

EXPENDITURES

5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	10,359	0	0	0
TOTAL EXPENDITURES		0	10,359	0	0	0

OTHER SOURCES (USES)

9998	Prelim Study I80 Interechange	0	0	0	-40,000	0
TOTAL OTHER SOURCES (USES)		0	0	0	-40,000	0
BEGINNING FUND BALANCE		3,884	62,919	62,919	52,760	12,960
ENDING RESTRICTED FUND BALANCE		\$ 62,919	\$ 52,760	\$ 62,919	\$ 12,960	\$ 13,160

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Mitigation Funds - Drainage				
		Fund #211			Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4225	Mitigation Fees	\$48	\$0	\$0	\$0	\$0
4980	Interest	7	10	10	10	10
	TOTAL REVENUE	55	10	10	10	10
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	BEGINNING FUND BALANCE	2,982	3,037	3,037	3,047	3,057
	ENDING RESTRICTED FUND BALANCE	\$ 3,037	\$ 3,047	\$ 3,047	\$ 3,057	\$ 3,067

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Funds - Trails
Fund #212

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4225	Mitigation Fees	\$1,069	\$0	\$0	\$0	\$0
4980	Interest	98	150	115	150	150
	TOTAL REVENUE	\$ 1,167	\$ 150	\$ 115	\$ 150	\$ 150
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	BEGINNING FUND BALANCE	41,389	42,556	42,556	42,706	42,856
	ENDING RESTRICTED FUND BALANCE	\$ 42,556	\$ 42,706	\$ 42,671	\$ 42,856	\$ 43,006

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Funds - Parks and Rec
Fund #213

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4225	Mitigation Fees	\$5,467	\$0	\$0	\$0	\$0
4980	Interest	220	350	150	350	350
	TOTAL REVENUE	5,687	350	150	350	350
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	BEGINNING FUND BALANCE	91,767	97,454	97,454	97,804	98,154
	ENDING FUND BALANCE	\$ 97,454	\$ 97,804	\$ 97,604	\$ 98,154	\$ 98,504

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Fund - City Buildings
Fund #214

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4225	Mitigation Fees	\$ 494	\$ -	\$ -	\$ -	\$ -
4980	Interest	1	5	5	5	5
	TOTAL REVENUE	\$ 495	\$ 5	\$ 5	\$ 5	\$ 5
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	BEGINNING FUND BALANCE	446	941	941	946	951
	ENDING RESTRICTED FUND BALANCE	\$ 941	\$ 946	\$ 946	\$ 951	\$ 956

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Fund - City Vehicles
Fund #215

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4225	Mitigation Fees	\$4,244	\$0	\$0	\$0	\$0
4980	Interest	1	15	0	15	15
	TOTAL REVENUE	4,245	15	0	15	15
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	BEGINNING FUND BALANCE	231	4,476	4,476	4,491	4,506
	ENDING RESTRICTED FUND BALANCE	\$ 4,476	\$ 4,491	\$ 4,476	\$ 4,506	\$ 4,521

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Fund - Downtown Parking		
Fund #217		

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4225	Mitigation Fees	\$420	\$0	\$0	\$0	\$0
4980	Interest	62	100	90	100	100
	TOTAL REVENUE	482	100	90	100	100
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	BEGINNING FUND BALANCE	26,044	26,526	26,526	26,626	26,726
	ENDING RESTRICTED FUND BALANCE	\$ 26,526	\$ 26,626	\$ 26,616	\$ 26,726	\$ 26,826

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Supplemental Law Enforcement		
Fund #218		

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018

REVENUES

4560	State Grant - COPS	\$ 106,230	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
4980	Interest	0	0	0	0	0
TOTAL REVENUE		106,230	100,000	100,000	100,000	100,000

EXPENDITURES

5201	Materials and Supplies	0	0	0	0	0
5320	Vehicle Repairs & Supplies	0	0	0	0	0
5520	Accounting Services	0	0	0	0	0
5600	Placer Co. Sheriff Protection	106,230	100,000	117,362	100,000	100,000
5600	Sheriff Protection - Overtime	0	0	0	0	0
TOTAL EXPENDITURES		106,230	100,000	117,362	100,000	100,000

OTHER SOURCES (USES)

4998	Transfer in from General Fund	0	0	17,362	0	0
TOTAL OTHER SOURCES (USES)		0	0	17,362	0	0
BEGINNING FUND BALANCE		0	0	0	0	0
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

CDBG - Program Income
Fund #244

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4980	Interest	\$1,865	\$1,500	\$1,500	\$1,500	\$1,500
TOTAL REVENUE		1,865	1,500	1,500	1,500	1,500
EXPENDITURES						
5010	Salaries and Wages	0	0	0	0	0
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	1,000	0	0
5570	Planning Services	0	0	0	0	0
8250	Miscellaneous	0	0	0	0	0
8800	EDBG Loans Out	0	0	0	0	0
TOTAL EXPENDITURES		0	0	1,000	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	(5,864)	(6,000)	0	(6,000)	(6,000)
TOTAL OTHER SOURCES (USES)		(5,864)	(6,000)	0	(6,000)	(6,000)
BEGINNING FUND BALANCE		261,667	257,668	257,668	253,168	248,668
ENDING FUND BALANCE		\$ 257,668	\$ 253,168	\$ 258,168	\$ 248,668	\$ 244,168

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Streets and Roads						
Fund #250						
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

TRANSPORTATION FUND REVENUE

4280	Transportation Permit	\$ 732	\$ 1,100	\$ 1,200	\$ 1,100	\$ 1,100
4540	Transportation Allotment	99,151	115,321	117,000	102,188	102,188
4541	State Transit Assistance	7,156	7,720	7,000	7,000	7,000
4900	Miscellaneous Revenue	0	0	0	0	0
4980	Interest Earnings	(79)	0	0	0	0
Total Transportation Revenue		106,960	124,141	125,200	110,288	110,288

PERSONNEL

5010	Salaries and Wages	48,659	40,000	64,522	83,297	98,288
5015	In Lieu Pay - Wages	1,328	200	0		
5040	Salary - Call Back	3,390	3,000	0		
5110	Social Security Taxes	4,083	3,300	4,936	6,372	7,519
5115	Unemployment & Training Tax	445	400	429	617	716
5120	Worker's Compensation	4,552	4,200	3,388	4,148	5,078
5130	Health & Life Insurance	17,391	23,000	17,460	25,498	32,539
5150	Uniforms	984	800	1,500	800	800
5160	Retirement	4,089	3,000	5,563	9,281	7,861
5175	Temporary Services	4,200	7,500			

SUPPLIES AND EQUIPMENT

5201	Materials and Supplies	5,251	10,000	2,000	10,000	10,000
5300	Equip. Repairs & Maintenance	732	20,000	800	8,000	8,000
5320	Vehicle Repairs	550	7,500	3,500	3,500	3,500
5325	Gas & Oil	1,681	1,800	1,250	1,800	1,800
5350	Tool Rental	0	250	500	500	500

COMMUNICATIONS

5420	Telephone	0	0	500	0	0
5425	Cell phone and pagers	1,071	1,000	500	1,000	1,000

CONTRACTED SERVICES

5540	Engineering Services	15,685	6,000	18,000	8,750	8,750
5590	Transit Services	13,216	13,612	13,612	14,000	14,000
5650	Auditors	826	1,000	875	950	950
5660	Professional Services	6,539	7,500	7,500	7,500	7,500

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Streets and Roads				
		Fund #250				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
5540	Engineering Services	0	0	0	20,000	0
RESOURCE DEVELOPMENT						
5820	Education and Training	0	0	1,000	1,000	1,000
5830	Travel and Mileage Reimbursement	163	100	0	0	0
CAPITAL OUTLAY						
7300	Sewer Camera System - 25%	0	0	0	4,000	0
7300	Hydrovac Vacuum Trailer - 25%	0	0	0	11,250	0
7100	Street & Road Repairs	228	0	5,000	5,000	5,000
MISCELLANEOUS						
8250	Miscellaneous	0	0	0	0	0
8400	Bonds and Insurance	8,442	8,000	12,000	8,800	9,680
8710	Interest Expense	0	0	0	0	0
TOTAL EXPENDITURES		143,506	162,162	164,835	236,063	224,482
OTHER SOURCES (USES)						
4998	Transfer in - #100 General Fund	0	0	989	60,640	77,343
4998	Transfer in - #253 Gas Taxes	36,546	38,021	38,646	65,135	36,850
TOTAL OTHER SOURCES (USES)		36,546	38,021	39,635	125,775	114,193
BEGINNING FUND BALANCE		0	0	0	0	0
ENDING RESTRICTED FUND BALANCE		\$0	\$0	\$0	\$0	(\$0)

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Gas Tax Fund				
		Fund #253				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUE						
4050	Gas Tax 2103	\$ 21,405	\$ 27,669	\$ 27,669	\$ 4,703	\$ 4,703
4051	Gas Tax 2105	10,008	9,575	9,575	12,454	12,454
4052	Gas Tax 2106	10,936	12,251	12,251	10,879	10,879
4053	Gas Tax 2107	13,751	12,765	12,765	18,294	18,294
4980	Governor proposed additional funds	142	125	125	10,576	10,576
Total Gas Tax Revenues		56,242	62,385	62,385	56,906	56,906
PERSONNEL						
		0	0	0	0	0
SUPPLIES AND EQUIPMENT						
5201	Materials and Supplies	0	0	0	0	0
5300	Equip. Repairs & Maintenance		0	0	0	0
5320	Vehicle Repairs & Maintenance	0	0	0	0	0
5325	Gas & Oil	0	0	3,000	0	0
CONTRACTED SERVICES						
5520	Accounting Services	0	0	0	0	0
OCCUPANCY						
6120	Utilities	17,540	18,191	18,191	19,101	20,056
CAPITAL OUTLAY						
7010	Truck	0	0	0	0	0
7100	Streets & Road Repairs	2,518	0	0	0	0
TOTALS EXPENDITURES		20,057	18,191	21,191	19,101	20,056
OTHER SOURCES (USES)						
9998	Transfer to Streets /Road (250)	(58,239)	(38,021)	(38,646)	(65,135)	(36,850)
TOTAL OTHER SOURCES (USES)		(58,239)	(38,021)	(38,646)	(65,135)	(36,850)
BEGINNING FUND BALANCE		43,210	21,156	21,156	27,329	(0)
ENDING RESTRICTED FUND BALANCE		\$ 21,156	\$ 27,329	\$ 23,704	\$ (0)	\$ 0

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Beverage Recycling Fund				
		Fund 270				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4560	Grant Income	\$5,000	\$0	\$0	\$0	\$0
4980	Interest	77	0	0	0	0
TOTAL REVENUE		5,077	0	0	0	0
EXPENDITURES						
5010	Wages & Salaries	0	0	0	0	0
5110	FICA & Medicare	0	0	0	0	0
5115	Unemployment & Training Tax	0	0	0	0	0
5120	Worker's Compensation	0	0	0	0	0
5130	Health Insurance	0	0	0	0	0
5160	Retirement	0	0	0	0	0
5201	Materials and Supplies	0	0	0	0	0
5440	Printing & Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0
OTHER SOURCES (USES)						
	Transfer In/Out	0	0	0	(33,052)	0
TOTAL OTHER SOURCES (USES)		0	0	0	(33,052)	0
BEGINNING FUND BALANCE		27,975	33,052	33,052	33,052	(0)
ENDING FUND BALANCE		\$ 33,052	\$ 33,052	\$ 33,052	\$ (0)	\$ (0)

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Oil Grant Fund				
		Fund #280			Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4560	Grant Income	\$5,000	\$5,000	\$5,000	\$0	\$0
4980	Interest	2	5	5	0	0
TOTAL REVENUE		5,002	5,005	5,005	0	0
EXPENDITURES						
5010	Salaries & Wages	2,854	3,852	3,852	1,453	0
5010	In Lieu Pay - Wages	46				
5015	Overtime	800				
5110	Social Security Taxes	268	295	295	111	0
5115	Unemployment & Training Tax	113	26	26	11	0
5120	Worker's Compensation	414	202	202	72	0
5130	Health Insurance	0	0	0	192	0
5160	Retirement	68	75	75	111	0
5201	Materials and Supplies	105	150	150	0	0
5440	Printing and Advertising	843				
5660	Professional Services	0	0	0	0	0
5820	Education and Training	0	0	500	0	0
5830	Travel & Mileage	79	250	250	0	0
6120	Utilities	126	150	150	0	0
8300	Payments to other agencies	0	0	0	0	0
8400	Bonds and Insurance	1,126	0	1,000	975	0
8560	Recycling Program	(1,405)	0	(1,200)	0	0
8565	Hazmat	0	0	0	0	0
TOTAL EXPENDITURES		5,436	5,000	5,300	2,924	0
OTHER SOURCES (USES)						
9998	Transfer out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
BEGINNING FUND BALANCE		3,353	2,919	2,919	2,924	(0)
ENDING FUND BALANCE		\$ 2,919	\$ 2,924	\$ 2,624	\$ (0)	\$ (0)

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Bricks and Community Projects
Fund #286

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4850	Donations	\$0	\$0	\$0	\$0	\$0
4980	Interest	12	0	0	0	0
TOTAL REVENUE		12	0	0	0	0
EXPENDITURES						
5201	Materials and Supplies	0	0	0	0	0
5440	Bricks & Printing	0	0	0	0	0
5830	Travel and Mileage Reimbursements	0	0	0	0	0
7015	Other Equipment	0	0	0	0	0
8250	Miscellaneous	0	0	0	5,246	0
TOTAL EXPENDITURES		0	0	0	5,246	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
BEGINNING FUND BALANCE		5,234	5,246	5,246	5,246	(0)
ENDING FUND BALANCE		\$5,246	\$5,246	\$5,246	(\$0)	(\$0)

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Fire Capital Fund				
		Fund #292				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4250	Fire Construction Fee	\$0	\$0	\$0	\$0	\$0
4560	State Grant	0	0	0	0	0
4720	Revenues from Other Agencies	43,519	84,351	0	12,000	12,000
4800	Fire Agreement Reimbursements	0	0	0	0	0
4980	Interest	114	400	50	0	0
TOTAL REVENUE		43,633	84,751	50	12,000	12,000
EXPENDITURES						
5010	Salaries and Taxes	0	12,500	0	0	0
5660	Professional Services - Volunteers	4,133	2,842	0	0	0
7022	Hoses, Nozzles, & Hydrants	0	0	1,000	0	0
7030	Pagers and Radios	0	0	0	0	0
7040	Apparatus Purchasing - Annual Lease	0	0	0	56,000	36,000
7050	Safety Equipment	0	0	4,000	0	0
TOTAL EXPENDITURES		4,133	15,342	5,000	56,000	36,000
OTHER SOURCES (USES)						
4998	Transfer In From General Fund	0	0	0	0	0
9998	Transfer Out to General Fund	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
BEGINNING FUND BALANCE		0	39,500	108,909	108,909	64,909
CAPITAL ASSETS RESERVED		0	0	0	0	0
ENDING FUND BALANCE		\$ 39,500	\$ 108,909	\$ 103,959	\$ 64,909	\$ 40,909

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Fire Construction - Mitigation				
Fund #342				

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4560	State Grant - CMAQ UPPR Ped Xing	\$0	\$0	\$0	\$0	\$0
4560	TDA Ped/Bike	0	0	0	0	0
4590	RSTP	0	0	0	0	0
4980	Interest Income	0	0	0	0	0
TOTAL REVENUE		0	0	0	0	0
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5540	City Engineering Services	0	0	0	0	0
5570	Planning Services	0	0	0	0	0
7500	Structure Improvements	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0
OTHER SOURCES (USES)						
4998	Transfers In	0	0	0	0	0
9998	Transfers Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
BEGINNING FUND BALANCE		2,419	2,419	2,419	2,419	2,419
ENDING FUND BALANCE		\$ 2,419	\$ 2,419	\$ 2,419	\$ 2,419	\$ 2,419

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Recreation Construction
Fund #343

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4560	State Grant - CMAQ UPPR Ped Xing	\$0	\$0	\$0	\$0	\$0
4560	TDA Ped/Bike	0	0	0	0	0
4590	RSTP	0	0	0	0	0
4980	Interest Income	0	0	0	0	0
	TOTAL REVENUE	0	0	0	0	0
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5540	City Engineering Services	0	0	0	0	0
5570	Planning Services	0	0	0	0	0
7500	Structure Improvements	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0
OTHER SOURCES (USES)						
4998	Transfers In	0	0	0	0	0
9998	Transfers Out	0	0	0	0	0
	TOTAL OTHER SOURCES (USES)	0	0	0	0	0
	BEGINNING FUND BALANCE	2,419	2,419	2,419	2,419	2,419
	ENDING FUND BALANCE	\$ 2,419	\$ 2,419	\$ 2,419	\$ 2,419	\$ 2,419

CITY OF COLFAX
Fund Descriptions - Enterprise Funds

Enterprise Funds are used to account for the operations of self-supporting governmental activities that render services or goods to the public. The accounting records are maintained on an accrual basis. The intent of the City is that the costs (expenses and depreciation) of providing goods and services to the general public on a continuing basis be financed and recovered primarily through user charges.			
Fund	Fund Name	Fund Description	Budget Notes/Assumptions
560	Sewer WWTP Maintenance & Operations	This fund is for Sewer/Wastewater Treatment Plant maintenance and operations.	
561	Sewer Collections Systems	This fund is for the sewer system including the six lift stations maintained by the City of Colfax, and the two main lift stations are the Colfax Lift and the Ben Taylor Lift. Lift station fees are billed on a monthly basis.	
563	WWTP Debt Service	Fund originally set up for tracking costs on WWTP project funded by SRF loan.	Funds to be used for debt servicing on loan associated with building of WWTP (rolled into new project Fund 569) and new loan associated with new project Fund 569.
565	G.O. Bonds	The City issued 100 \$1,000 general obligation bonds on June 1, 1978. The interest rate applicable to these bonds is 5%.	
567	Inflows and Infiltration	The City adopted Ordinance #456, and established an annual sewer assessments of \$74.40/EDU in order to begin collecting funds to pay for repairs to correct infiltration and inflow in the City sewer system. This is in effect through 2018.	Revenue Funds to be used for debt servicing on loan associated with new project - Fund 569. Reserve for short term assets required by USDA grant. Reserve for one year debt payment required by SRF by end of construction (expected FY2014). Funds from Fund 567 transfer in to be used for debt service on new project 569 loan.

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Sewer WWTP Maint and Ops						
Fund #560						
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4660	Sewer Service Charges	\$ 990,554	\$ 1,027,500	\$ 1,024,379	\$ 1,053,188	\$ 1,079,517
4685	Industrial User Permit	18,556	18,500	13,000	0	0
4800	Rent	2,400	2,400	2,400	2,400	2,400
4900	Miscellaneous Revenue	0	0	0	0	0
4980	Interest from LAIF	2,848	4,000	2,000	4,000	4,000
4982	Interest/Late Charges	16,427	12,000	12,000	12,000	12,000
TOTAL REVENUE		1,030,784	1,064,400	1,053,779	1,071,588	1,097,917

PERSONNEL

5010	Salaries and Wages	132,043	210,000	299,845	304,054	324,671
5015	In Lieu Pay - Wages	6,046	6,000			
5030	Overtime	81	500			
5040	Salary - Call back/Standby	5,085	14,000			
5110	Social Security Taxes	11,102	18,500	22,938	23,260	24,837
5115	Unemployment and Training Tax	935	4,000	1,993	2,253	2,366
5120	Worker's Compensation	15,311	15,000	15,745	15,140	16,772
5130	Health & Life Insurance	19,297	30,000	76,271	58,253	61,774
5150	Uniform & Shoe Allowances	861	1,000	1,500	1,500	1,500
5160	Retirement	11,624	20,000	25,783	11,854	25,672
5175	Temporary Services	17,162	20,000			

SUPPLIES AND EQUIPMENT

5201	Materials and Supplies	33,462	30,000	30,000	30,000	30,000
5220	Copy Machine	1,054	1,000	1,000	1,000	1,000
5300	Equipment Repairs and Maintenance	19,131	75,000	30,000	75,000	75,000
5320	Vehicle Repairs and Maintenance	0	200	1,000	1,500	1,500
5325	Gas & Oil	2,416	3,000	1,250	3,000	3,000
5340	Chemicals	101,787	75,000	100,000	120,000	120,000

COMMUNICATIONS

5410	Postage	885	1,000	1,200	1,000	1,000
5420	Telephone	2,220	2,500	3,750	2,500	2,500
5425	Cell phone and pagers	1,250	1,500		1,500	1,500
5430	Internet	1,199	1,200	1,000	1,200	1,200
5440	Printing and Advertising	188	1,000	500	1,000	1,000

CONTRACT SERVICES

5540	City Engineering Services	5,818	8,000	15,000	10,000	10,000
5540	Engineering Services				15,000	
5560	Software Maintenance Contracts	1,911	4,000	4,000	4,000	4,000
5650	Auditors	8,258	9,325	7,600	8,550	8,550
5660	Professional Services	263,914	130,000	145,500	88,750	92,750

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Sewer WWTP Maint and Ops				
		Fund #560				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
5665	Legal Fees	13,106	8,000	20,000	18,000	18,000
5665	Legal Expenses - Other	0	0	0	20,000	20,000
RESOURCE DEVELOPMENT						
5810	Membership and Dues	500	800	750	800	800
5820	Education & Training	1,042	1,000	1,250	1,000	1,000
5830	Travel and Mileage	369	250	250	250	250
OCCUPANCY						
6100	Rents & Leases	8,970	5,000	9,000	5,000	5,000
6120	Utilities	132,463	140,000	126,788	140,000	140,000
6122	Sewer Overhead Costs	0	0	0	0	0
6140	Repairs & Maintenance	498	2,000	2,000	40,000	20,000
CAPITAL OUTLAY						
7015	Other Equipment	80	37,500	0	0	0
7040	Vehicle - Carryall	0	0	35,000	16,000	0
7500	Structure Improvements - Plumbing	0	0	40,000	17,000	0
MISCELLANEOUS						
8250	Miscellaneous	0	500	0	500	500
8270	Hepatitis Vaccination	0	0	0	0	0
8280	Sludge Removal	8,483	6,000	20,000	30,000	12,000
8300	Payments to Other Agencies	13,759	7,500	10,000	7,500	7,500
8400	Bonds and Insurance	25,327	25,000	30,000	27,500	30,250
8530	Bacteria and Lab Tests	62,508	68,000	55,000	68,000	68,000
8600	Codification	0	0	1,000	0	0
TOTAL EXPENDITURES		930,148	983,275	1,136,913	1,171,864	1,133,891
EXCESS OF REVENUES OVER EXPENDITURES		100,637	81,125	(83,134)	(100,276)	(35,974)
OTHER SOURCES (USES)						
4998	Transfer in	37,172	0	50,000	0	0
TOTAL OTHER SOURCES (USES)		37,172	0	50,000	0	0
Beginning Resources		(56,424)	81,385	81,385	162,510	62,233
Ending Resources		\$ 81,385	\$ 162,510	\$ 48,251	\$ 62,233	\$ 26,259

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Collection Systems/Lift Stations
Fund #561

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4680	Collection System/Lift Charges	\$ 172,393	\$ 172,500	\$ 186,032	\$ 172,500	\$ 172,500
4672	Inspection Fees	16,484	12,000	15,000	12,000	12,000
4560	State Grant	0	0	0	0	0
4980	Interest	0	0	0	0	0
TOTAL REVENUE		188,876	184,500	201,032	184,500	184,500
EXPENDITURES						
PERSONNEL						
5010	Salaries and Wages	37,038	55,000	55,119	59,376	65,808
5015	In Lieu Pay - Wages	1,430	1,500			
5030	Overtime	250	1,000			
5040	Salary - Call Back	2,542	2,500			
5110	Social Security Taxes	3,280	3,050	4,217	4,542	5,034
5115	Unemployment & Training Tax	373	400	366	440	480
5120	Worker's Compensation	2,897	3,000	2,894	2,956	3,400
5130	Health & Life Insurance	13,179	14,000	19,860	13,870	16,217
5160	Retirement	3,448	2,500	4,878	4,172	4,826
5175	Temporary Services	14,012	14,000			
SUPPLIES AND EQUIPMENT						
5201	Materials and Supplies	6,252	2,000	10,000	2,000	2,000
5300	Equipment Repairs & Maintenance	22,450	25,000	10,000	25,000	25,000
5325	Gas & Oil	1,149	2,000	1,000	2,000	2,000
5340	Chemicals	140	0	0		
COMMUNICATIONS						
5410	Postage	843	750	1,000	750	750
5425	Cell Phones and Pagers	625	750	750	750	750
5440	Printing and Advertising	0	0	0	0	0
CONTRACT SERVICES						
5540	City Engineers	9,484	2,000	25,000	5,000	5,000
5660	Professional Services	105	0	0	11,250	11,250
5665	Legal Fees	0	0	0	0	0
5830	Travel and Mileage	14	0	0	0	0

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Collection Systems/Lift Stations				
		Fund #561				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
OCCUPANCY						
6120	Utilities	12,839	14,000	15,435	14,700	15,435
6125	Water	351	300	500	500	500
6140	Building Repairs and Maintenance	105				
6160	Security	387	0	1,000	250	250
CAPITAL OUTLAY						
7300	Sewer Camera System - 75%	0	0	0	8,000	0
7300	Hydrovac Vacuum Trailer - 75%	0	0	0	33,750	0
7100	Streets Repairs and Maintenance	0	0	0	8,000	8,000
7500	Structures and Improvements	0	0	5,000	0	0
MISCELLANEOUS						
8300	Payments to Other Agencies	3,122	5,000	1,500	5,000	5,000
8400	Bonds and Insurance	4,503	5,000	5,000	5,000	5,000
9000	Depreciation	9,655	0	0	0	0
TOTAL EXPENDITURES		150,473	153,750	163,519	207,306	176,699
EXCESS OF REVENUES OVER EXPENDITURES		38,404	30,750	37,513	(22,806)	7,801
OTHER SOURCES (USES)						
9998	Transfer Out - Short Term Asset Reserve	10,032	(37,500)	(50,000)	(37,500)	(37,500)
9998	Transfer Out (563)	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		10,032	(37,500)	(50,000)	(37,500)	(37,500)
Beginning Resources		267,545	315,981	315,981	309,231	248,925
Ending Resources		\$ 315,981	\$ 309,231	\$ 303,494	\$ 248,925	\$ 219,225

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		WWTP/Debt Service				
		Fund #563				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4662	Debt Service Charges	\$446,616	\$462,000	\$439,744	\$475,860	\$475,861
4980	Interest	6,423	0	0	0	0
TOTAL REVENUE		453,039	462,000	439,744	475,860	475,861
EXPENDITURES						
7540	Reserve for Short term assets	0	0	0	0	0
8300	Payments to Other Agencies - Interest	94,403	95,000	76,000	95,000	95,000
8710	Debt Service	0	343,974	362,974	343,974	343,974
TOTAL EXPENDITURES		94,403	438,974	438,974	438,974	438,974
EXCESS OF REVENUES OVER EXPENDITURES		358,636	23,026	770	36,886	36,887
OTHER SOURCES (USES)						
9998	Transfer to - 560 Sewer	0	0	0	0	0
4998	Transfer in - 567 - Debt Service	146,546	137,509	150,000	85,100	85,100
TOTAL OTHER SOURCES (USES)		146,546	137,509	150,000	85,100	85,100
Beginning Resources		(563,068)	(57,886)	(57,886)	102,649	224,635
Ending Resources		\$ (57,886)	\$ 102,649	\$ 92,884	\$ 224,635	\$ 346,622

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		General Obligation Bonds				
		Fund #565			Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4060	Bonds Assessment Taxes	\$ 6,611	\$ 500	\$ 3,500	\$ 185	\$ 100
4980	Interest Income	8	1,318	100		
	TOTAL REVENUE	6,619	1,818	3,600	185	100
EXPENDITURES						
8700	Interest	1,800	1,000	1,300	750	350
2650	PRINCIPAL PAYMENT	5,000	6,000	6,000	7,000	7,000
	TOTAL EXPENDITURES	6,800	7,000	7,300	7,750	7,350
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
	BEGINNING RESOURCES	20,178	19,997	19,997	14,815	7,250
	ENDING RESOURCES	\$ 19,997	\$ 14,815	\$ 16,297	\$ 7,250	\$ -

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Inflows and Infiltration Debt Assessments				
		Fund #567				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4665	I & I Surcharge	\$82,862	\$85,000	\$85,000	\$85,000	\$85,000
4982	Interest/Late Fees	132	100	100	100	100
TOTAL REVENUE		82,994	85,100	85,100	85,100	85,100
EXPENDITURES						
5010	Salaries and Wages	0	0	0	0	0
5110	Social Security Taxes	0	0	0	0	0
5440	Printing and Advertising	0	0	0	0	0
5540	City Engineering Services	0	0	0	0	0
5560	Professional Services	0	0	0	0	0
7015	Other Equipment	0	0	0	0	0
7500	I & I Construction	0	0	0	0	0
8300	Payments to Other Agencies	750	750	0	0	0
8490	Drains/ I and I Repairs	0	0	0	0	0
TOTAL EXPENDITURES		750	750	0	0	0
OTHER SOURCES (USES)						
9998	Transfer - Debt Service on WWTP/569 loans	(146,546)	(137,509)	(138,259)	(85,100)	(85,100)
TOTAL OTHER SOURCES (USES)		(146,546)	(137,509)	(138,259)	(85,100)	(85,100)
Beginning Resources		117,461	53,159	53,159	(0)	(0)
Ending Resources		\$53,159	(\$0)	(\$0)	(\$0)	(\$0)

CITY OF COLFAX
Employee Allocation Schedule
Preliminary Budget for FY2016-2017

Allocations												
	GF- Adm	GF-Fire	GF-Bldg	GF-Grnds	GF-Parks	Roads	Oil Recycle	Sewer	Lift Stat	GF-Landfill		
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	5XX	572	Total
City Manager	45%							50%			5%	100%
City Clerk	50%							25%	25%			100%
Comm Serv Director				29%	10%	35%	1%	10%	5%		10%	100%
Public Works Supv				29%	10%	35%	1%	10%	5%		10%	100%
Customer Serv Rep	50%							25%	25%			100%
Tech Services Admin	20%			20%				50%	10%			100%
Chief Plant Operator								100%				100%
Sewer Operator II								80%	20%			100%
Operator In Training				20%	10%	20%		30%	15%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Accounting Technician	50%							40%	10%			100%
	215%	0%	0%	138%	70%	150%	2%	450%	135%	0%	40%	1200%
	17.9%	0.0%	0.0%	11.5%	5.8%	12.5%	0.2%	37.5%	11.3%	0.0%	3.3%	100.0%

CITY OF COLFAX
Wage Allocation Schedule
Preliminary Budget for FY2016-2017

Annual Wages														
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total		
City Manager	50,996	-	-	-	-	-	-	56,662	-	-	5,666	113,324	\$ 7,000	434
City Clerk	22,357	-	-	-	-	-	-	11,178	11,178	-	-	44,714	\$ 7,000	434
Comm Serv Director	-	-	-	26,078	8,992	31,474	899	8,992	4,496	-	8,992	89,925	\$ 7,000	434
Public Works Supv	-	-	-	16,048	5,534	19,368	553	5,534	2,767	-	5,534	55,338	\$ 7,000	434
Customer Serv Rep	7,027	-	-	-	-	-	-	3,514	3,514	-	-	14,054	\$ 7,000	434
Tech Services Admin	17,649	-	-	17,649	-	-	-	44,123	8,825	-	-	88,246	\$ 7,000	434
Chief Plant Operator	-	-	-	-	-	-	-	92,924	-	-	-	92,924	\$ 7,000	434
Sewer Operator II	-	-	-	-	-	-	-	46,621	11,655	-	-	58,276	\$ 7,000	434
Operator In Training	-	-	-	9,319	4,660	9,319	-	13,979	6,989	-	2,330	46,595	\$ 7,000	434
Maintenance Worker I	-	-	-	7,712	7,712	11,568	-	5,784	3,856	-	1,928	38,560	\$ 7,000	434
Maintenance Worker I	-	-	-	7,712	7,712	11,568	-	5,784	3,856	-	1,928	38,560	\$ 7,000	434
Accounting Technician	11,199	-	-	-	-	-	-	8,960	2,240	-	-	22,399	\$ 7,000	434
	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	0
	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	0
TOTAL	\$109,229	\$ -	\$ -	\$ 84,518	\$ 34,610	\$ 83,297	\$ 1,453	\$ 304,054	\$ 59,376	\$ -	\$ 26,378	\$ 702,915	\$ 84,000	\$ 5,208
	16%	0%	0%	12%	5%	12%	0%	43%	8%	0%	4%	100%		

Social Security Taxes	\$ 8,356		\$ -	\$ 6,466	\$ 2,648	\$ 6,372	\$ 111	\$ 23,260	\$ 4,542	\$ -	\$ 2,018	\$ 53,773
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Note: Calculated at 7.65% of wages paid

UI & Training Tax	\$ 809		\$ -	\$ 626	\$ 256	\$ 617	\$ 11	\$ 2,253	\$ 440	\$ -	\$ 195	\$ 5,208	6.20%
							\$ 5,208						

Note: Annual estimate (7,000 per EE at 6.2%) allocated based on percent of total wages

Workers Comp	\$ 5,439	\$ 8,000	\$ -	\$ 4,208	\$ 1,723	\$ 4,148	\$ 72	\$ 15,140	\$ 2,956	\$ -	\$ 1,313	\$ 43,000
	13%	19%	0%	10%	4%	10%	0%	35%	7%	0%	3%	

Note: Annual estimate (less portion for Fire department volunteers) allocated based on percent of total wages

\$ 35,000

CITY OF COLFAX
Employee Benefits - Retirement and Health Insurance
Preliminary Budget for FY2016-2017

5160 - Retirement - PERS												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	3,717	-	-	-	-	-	-	4,130	-	-	413	8,261
City Clerk	1,519	-	-	-	-	-	-	760	760	-	-	3,038
Comm Serv Director	-	-	-	1,985	685	2,396	68	685	342	-	685	6,845
Public Works Supv	-	-	-	1,222	421	1,474	42	421	211	-	421	4,212
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	-	-	-	1,604	802	1,604	-	2,406	1,203	-	401	8,021
Chief Plant Operator	-	-	-	1,596	1,596	2,394	-	1,197	798	-	399	7,979
Sewer Operator II	-	-	-	942	942	1,413	-	707	471	-	236	4,711
Operator In Training	1,936	-	-	-	-	-	-	1,548	387	-	-	3,871
Maintenance Worker I	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Worker I	-	-	-	-	-	-	-	-	-	-	-	-
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	\$ 7,172	\$ -	\$ -	\$ 7,349	\$ 4,446	\$ 9,281	\$ 111	\$ 11,854	\$ 4,172	\$ -	\$ 2,554	\$ 46,938
	15%		0%	16%	9%	20%	0%	25%	9%	0%	5%	100%

5130 - Health Insurance												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-	-	-	-	-	-
Comm Serv Director	-	-	-	2,784	960	3,360	96	960	480	-	960	9,600
Public Works Supv	-	-	-	2,784	960	3,360	96	960	480	-	960	9,600
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	-	-	-	-	-	-	-	-	-	-	-	-
Chief Plant Operator	-	-	-	-	-	-	-	23,472	-	-	-	23,472
Sewer Operator II	-	-	-	-	-	-	-	18,778	4,694	-	-	23,472
Operator In Training	-	-	-	4,694	2,347	4,694	-	7,042	3,521	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 19,651	\$ 13,656	\$ 25,498	\$ 192	\$ 58,253	\$ 13,870	\$ -	\$ 5,441	\$ 136,560
	0.0%	0.0%	0.0%	14.4%	10.0%	18.7%	0.1%	42.7%	10.2%	0.0%	4.0%	100.0%

CITY OF COLFAX
Consultant Allocation Schedule
Preliminary Budget for FY2016-2017

2016-2017 Allocations - \$																		
Consultants	GL Code	100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit	5650	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ -	\$ 8,550	\$ -	\$ -	\$ -	\$ 19,000
CDBG Consultant	5660	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
City Attorney	5665	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 80,000
Engineering	5540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 6,250	\$ -	\$ 8,750	\$ -	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ 50,000
Finance Director	5660	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 18,750	\$ 11,250	\$ 7,500	\$ -	\$ 75,000
Fire Protection	5660	\$ -	\$ -	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Legal	5665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Planning	5570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,600	\$ 14,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Building Inspector	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Sewer - Other	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 9,500	\$ 5,000	\$ 30,000	\$ 60,000	\$ 31,000	\$ 72,000	\$ 20,000	\$ 57,600	\$ 20,650	\$ -	\$ 17,200	\$ -	\$ 147,300	\$ 16,250	\$ 7,500	\$ -	\$ 494,000

2016-2017 Allocations - %																		
Consultants		100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit		50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	5%	0%	45%	0%	0%	0%	100%
CDBG Consultant		0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
City Attorney		0%	0%	0%	75%	0%	0%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	100%
Engineering		0%	0%	0%	0%	0%	0%	40%	0%	13%	0%	18%	0%	20%	10%	0%	0%	100%
Finance Director		0%	0%	40%	0%	0%	0%	0%	0%	0%	0%	10%	0%	25%	15%	10%	0%	100%
Fire Protection		0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Legal		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%
Planning		0%	0%	0%	0%	0%	0%	0%	80%	20%	0%	0%	0%	0%	0%	0%	0%	100%
Building Inspector		0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Sewer - Other		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%

CITY OF COLFAX
 PERMANENT EMPLOYEE PAY SCHEDULE
 Preliminary Budget for FY2017-2018

City Employees	Status	Union	Hours per week	FTE	FY 17 Rate of Pay	MOU Cost of Living	Step Inc*	Hourly Rate	Annual Estimate Wages	In Lieu Pay	On-Call Pay	Comp Time Paid Out	Total Annual Wages	PERS %	PERS Cost Annual	Health Benefits Monthly	Health Benefits Annual	
City Manager	FT	N	40	1.0	\$ 52.18	\$ 1.57	\$ 1.34	\$ 55.08	\$ 114,575	\$4,800	\$ -	\$ -	\$ 119,375	7.612%	\$ 8,721	\$ -	\$ -	
City Clerk	PT	N	32	0.8	\$ 23.99	\$ 0.72	\$ 0.62	\$ 25.32	\$ 42,139	\$4,800	-	-	\$ 46,939	7.612%	\$ 3,208	\$ -	\$ -	
Comm Serv Director	FT	N	40	1.0	\$ 43.23	\$ 1.30	\$ 1.11	\$ 45.64	\$ 94,938	\$0	-	-	\$ 94,938	7.612%	\$ 7,227	\$ 800	\$ 9,600	
Public Works Supv	FT	N	40	1.0	\$ 26.60	\$ 0.80	\$ 0.69	\$ 28.09	\$ 58,423	\$0	-	-	\$ 58,423	7.612%	\$ 4,447	\$ 800	\$ 9,600	
Customer Serv Rep	PT	N	16	0.4	\$ 16.89	\$ 0.51	\$ 0.43	\$ 17.83	\$ 14,838	\$0	-	-	\$ 14,838	0.000%	\$ -	\$ -	\$ -	
Tech Services Admin	FT	N	40	1.0	\$ 40.12	\$ 1.20	\$ 1.03	\$ 42.36	\$ 88,099	\$4,800	-	-	\$ 92,899	9.612%	\$ 8,468	\$ -	\$ -	
Chief Plant Operator	FT	Y	40	1.0	\$ 39.91	\$ 1.20	\$ 1.03	\$ 42.13	\$ 87,635	\$0	\$8,320	\$1,685	\$ 97,640	9.612%	\$ 8,423	\$ 1,956	\$ 23,472	
Sewer Operator II	FT	Y	40	1.0	\$ 23.56	\$ 0.71	\$ 0.61	\$ 24.88	\$ 51,746	\$0	\$8,320	\$995	\$ 61,061	9.612%	\$ 4,974	\$ 1,956	\$ 23,472	
Operator In Training	FT	Y	40	1.0	\$ 19.36	\$ 0.58	\$ 0.50	\$ 20.44	\$ 42,519	\$ -	\$4,160	\$818	\$ 47,497	9.612%	\$ 4,087	\$ 1,956	\$ 23,472	
Maintenance Worker I	FT	Y	40	1.0	\$ 15.57	\$ 0.47	\$ 0.40	\$ 16.44	\$ 34,196	\$ -	\$4,160	\$658	\$ 39,014	9.612%	\$ 3,287	\$ 1,956	\$ 23,472	
Maintenance Worker I	FT	Y	40	1.0	\$ 15.57	\$ 0.47	\$ 0.40	\$ 16.44	\$ 34,196	\$ -	\$4,160	\$658	\$ 39,014	9.612%	\$ 3,287	\$ 1,956	\$ 23,472	
Accounting Technician	PT	N	24	0.6	\$ 17.95	\$ 0.54	\$ 0.46	\$ 18.95	\$ 23,648	-	-	-	\$ 23,648	7.612%	\$ -	\$ -	\$ -	
Maintenance Worker I	FT	Y	40	0.0	\$ 15.57	\$ 0.47	\$ 0.40	\$ 16.44	\$ 34,196	\$ -	\$4,160	\$658	\$ 39,014	9.612%	\$ 3,287	\$ 1,956	\$ 23,472	
			0	0.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	7.612%	\$ -	\$ -	\$ -	
				0														
					<u>10.8</u>		3.0%	2.5%		<u>\$ 721,147</u>	<u>\$ 14,400</u>	<u>\$ 33,280</u>	<u>\$ 5,471</u>	<u>\$ 774,298</u>		<u>\$ 59,416</u>		<u>\$ 160,032</u>

Assumptions

On-Call Pay

WWTP (allocated to two employees) and Public works (allocated over 3 employees)

Hours per week	128
Hourly Rate	\$ 2.50
Annual Costs	\$ 16,640

FY2017 Health Cost	\$ 1,956
Increase	0%
FY2018 Health Cost	\$ 1,956

Comp Time Paid Out

Estimated Annual hours - Public Works	40.00
Estimated Annual hours - Sewer	40.00

*Note: Step Increases - Subject to fund availability

CITY OF COLFAX
Employee Allocation Schedule
Preliminary Budget for FY2017-2018

Allocations												
	Admin	Fire	Bldg Dept	Bldg/Grnd	Parks/Rec							
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	45%							50%			5%	100%
City Clerk	50%							25%	25%			100%
Comm Serv Director				30%	10%	35%		10%	5%		10%	100%
Public Works Supv				30%	10%	35%		10%	5%		10%	100%
Customer Serv Rep	50%							25%	25%			100%
Tech Services Admin	20%			20%				50%	10%			100%
Chief Plant Operator								100%				100%
Sewer Operator II								80%	20%			100%
Operator In Training				20%	10%	20%		30%	15%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Accounting Technician	50%							40%	10%			100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%

CITY OF COLFAX
Wage Allocation Schedule
Preliminary Budget for FY2017-2018

Annual Wages														
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total		
City Manager	53,719	-	-	-	-	-	-	59,687	-	-	5,969	119,375	\$ 7,000	434
City Clerk	23,469	-	-	-	-	-	-	11,735	11,735	-	-	46,939	\$ 7,000	434
Comm Serv Director	-	-	-	28,481	9,494	33,228	-	9,494	4,747	-	9,494	94,938	\$ 7,000	434
Public Works Supv	-	-	-	17,527	5,842	20,448	-	5,842	2,921	-	5,842	58,423	\$ 7,000	434
Customer Serv Rep	7,419	-	-	-	-	-	-	3,709	3,709	-	-	14,838	\$ 7,000	434
Tech Services Admin	18,580	-	-	18,580	-	-	-	46,449	9,290	-	-	92,899	\$ 7,000	434
Chief Plant Operator	-	-	-	-	-	-	-	97,640	-	-	-	97,640	\$ 7,000	434
Sewer Operator II	-	-	-	-	-	-	-	48,849	12,212	-	-	61,061	\$ 7,000	434
Operator In Training	-	-	-	9,499	4,750	9,499	-	14,249	7,125	-	2,375	47,497	\$ 7,000	434
Maintenance Worker I	-	-	-	7,803	7,803	11,704	-	5,852	3,901	-	1,951	39,014	\$ 7,000	434
Maintenance Worker I	-	-	-	7,803	7,803	11,704	-	5,852	3,901	-	1,951	39,014	\$ 7,000	434
Accounting Technician	11,824	-	-	-	-	-	-	9,459	2,365	-	-	23,648	\$ 7,000	434
Maintenance Worker I	-	-	-	7,803	7,803	11,704	-	5,852	3,901	-	1,951	39,014	\$ 7,000	434
	-	-	-	-	-	-	-	-	-	-	-	-	\$ 7,000	0
TOTAL	\$ 115,010	\$ -	\$ -	\$ 97,496	\$ 43,494	\$ 98,288	\$ -	\$ 324,671	\$ 65,808	\$ -	\$ 29,532	\$ 774,298	\$ 98,000	\$ 5,642
	15%	0%	0%	13%	6%	13%	0%	42%	8%	0%	4%	100%		

Social Security Taxes	\$ 8,798		\$ -	\$ 7,458	\$ 3,327	\$ 7,519	\$ -	\$ 24,837	\$ 5,034	\$ -	\$ 2,259	\$ 59,234
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Note: Calculated at 7.65% of wages paid

UI & Training Tax	\$ 838		\$ -	\$ 710	\$ 317	\$ 716	\$ -	\$ 2,366	\$ 480	\$ -	\$ 215	\$ 5,642
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Note: Annual estimate (7,000 per EE at 6.2%) allocated based on percent of total wages

\$ 5,642

6.20%

Workers Comp	\$ 5,941	\$ 8,000	\$ -	\$ 5,037	\$ 2,247	\$ 5,078	\$ -	\$ 16,772	\$ 3,400	\$ -	\$ 1,526	\$ 48,000
	12%	17%	0%	10%	5%	11%	0%	35%	7%	0%	3%	

Note: Annual estimate (less portion for Fire department volunteers) allocated based on percent of total wages

\$ 40,000

CITY OF COLFAX
Employee Benefits - Retirement and Health Insurance
Preliminary Budget for FY2017-2018

5160 - Retirement - PERS												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	3,925	-	-	-	-	-	-	4,361	-	-	436	8,721
City Clerk	1,604	-	-	-	-	-	-	802	802	-	-	3,208
Comm Serv Director	-	-	-	2,168	723	2,529	-	723	361	-	723	7,227
Public Works Supv	-	-	-	1,334	445	1,557	-	445	222	-	445	4,447
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	1,694	-	-	1,694	-	-	-	4,234	847	-	-	8,468
Chief Plant Operator	-	-	-	-	-	-	-	8,423	-	-	-	8,423
Sewer Operator II	-	-	-	-	-	-	-	3,979	995	-	-	4,974
Operator In Training	-	-	-	817	409	817	-	1,226	613	-	204	4,087
Maintenance Worker I	-	-	-	657	657	986	-	493	329	-	164	3,287
Maintenance Worker I	-	-	-	657	657	986	-	493	329	-	164	3,287
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Worker I	-	-	-	657	657	986	-	493	329	-	164	3,287
TOTAL	\$ 7,222	\$ -	\$ -	\$ 7,985	\$ 3,548	\$ 7,861	\$ -	\$ 25,672	\$ 4,826	\$ -	\$ 2,301	\$ 59,416
	12%		0%	13%	6%	13%	0%	43%	8%	0%	4%	100%

5130 - Health Insurance												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-	-	-	-	-	-
Comm Serv Director	-	-	-	2,880	960	3,360	-	960	480	-	960	9,600
Public Works Supv	-	-	-	2,880	960	3,360	-	960	480	-	960	9,600
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	-	-	-	-	-	-	-	-	-	-	-	-
Chief Plant Operator	-	-	-	-	-	-	-	23,472	-	-	-	23,472
Sewer Operator II	-	-	-	-	-	-	-	18,778	4,694	-	-	23,472
Operator In Training	-	-	-	4,694	2,347	4,694	-	7,042	3,521	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
TOTAL	\$ -	\$ -	\$ -	\$ 24,538	\$ 18,350	\$ 32,539	\$ -	\$ 61,774	\$ 16,217	\$ -	\$ 6,614	\$ 160,032
	0.0%	0.0%	0.0%	15.3%	11.5%	20.3%	0.0%	38.6%	10.1%	0.0%	4.1%	100.0%

CITY OF COLFAX
Consultant Allocation Schedule
Preliminary Budget for FY2017-2018

2015-2016 Allocations - \$																		
Consultants		100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit	5650	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ -	\$ 8,550	\$ -	\$ -	\$ -	\$ 19,000
CDBG Consultant	5660	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
City Attorney	5665	\$ -	\$ -	\$ -	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ 72,000
Engineering	5540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 6,250	\$ -	\$ 8,750	\$ -	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ 50,000
Finance Director	5660	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 18,750	\$ 11,250	\$ 7,500	\$ -	\$ 75,000
Fire Protection	5660	\$ -	\$ -	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Legal	5665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Planning	5570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,600	\$ 14,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Building Inspector	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Sewer - Other	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,000	\$ -	\$ -	\$ -	\$ 74,000
		\$ -	\$ -															
		\$ 9,500	\$ 5,000	\$ 30,000	\$ 54,000	\$ 31,000	\$ 72,000	\$ 20,000	\$ 57,600	\$ 20,650	\$ -	\$ 17,200	\$ -	\$ 149,300	\$ 16,250	\$ 7,500	\$ -	\$ 490,000

2015-2016 Allocations - %																		
Consultants		100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit		50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	5%	0%	45%	0%	0%	0%	100%
CDBG Consultant		0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
City Attorney		0%	0%	0%	75%	0%	0%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	100%
Engineering		0%	0%	0%	0%	0%	0%	40%	0%	13%	0%	18%	0%	20%	10%	0%	0%	100%
Finance Director		0%	0%	40%	0%	0%	0%	0%	0%	0%	0%	10%	0%	25%	15%	10%	0%	100%
Fire Protection		0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Legal		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%
Planning		0%	0%	0%	0%	0%	0%	0%	80%	20%	0%	0%	0%	0%	0%	0%	0%	100%
Building Inspector		0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Sewer - Other		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%