



# Public Works Maintenance Worker I

## CITY OF COLFAX

Above the fog and below the snow the City of Colfax seeks to preserve a healthy, stable, and local economy, while embracing its rich heritage.

Our City values friendly neighborhoods, good schools, and Community organizations, which help create a distinctive town in which to live and work. We value our historic architecture, rich rail history, abundant recreational opportunities and natural resources that enhance the quality of life in Colfax.

Colfax has a strong sense of community. We take pride in our highly collaborative emergency services team, the community's robust civil services and vibrant volunteer organizations. Each group serves the community to create an ideal place to live, work and enjoy the beautiful Sierra Foothills.

The City will continue to provide for a positive plan for growth, infrastructure, and alternative transportation opportunities for its citizens. The City of Colfax will govern in a pro-active manner ensuring the delivery of essential health and safety services.

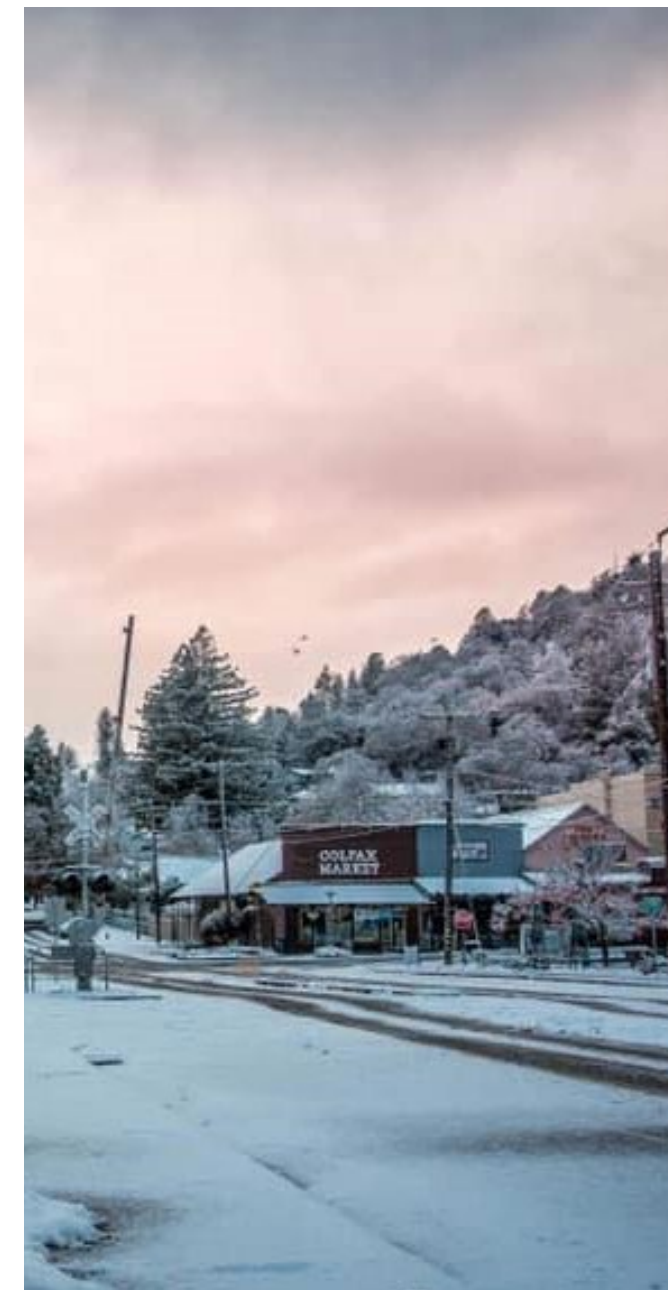
*The City is confident they can meet the challenges  
of responsible growth in the future.*

## IDEAL CANDIDATE

The ideal candidate will have strong service motivation and possess a positive attitude to ensure a collaborative working environment. Strong communication and interpersonal skills are a must for this position, as is the ability to adhere to the safety protocols.

## THE POSITION

This is a full-time, entry-level position in the Maintenance Worker Series. The position is distinguished from the Maintenance Worker II by the performance of the more routine tasks and duties assigned to the Maintenance Worker position. Employees at this level are not expected to perform with the same independence of direction and judgment on matters related to establishing procedures and guidelines as are positions allocated to the II level. Since this position is typically used as a training class, employees may have only limited or non-directly related experience.





## CORE VALUES

**Initiative** – is taking independent action and/or creating opportunities to get the job done and prevent or resolve problems.

**Respecting Differences** – is understanding of the differences others bring as well as seeking and valuing others' input.

**Accepting Responsibility** – is holding oneself accountable for one's work or actions and striving for continuous improvement of the city's overall effectiveness.

**Service Motivation** – is committed to serve the public and to meet the needs of customers, fellow employees and the city. It means focusing one's efforts on finding out and meeting the needs of others. Shares information openly.

**Adaptability** – is the ability and willingness to adapt to and work effectively in light of new information, changing situations and/or different environments.

## ESSENTIAL FUNCTIONS (include, but not limited to the following)

Employees in this series may perform a variety of duties associated with the general maintenance of City streets, buildings, facilities and parks. Typical duties may include: the cleaning and sweeping of streets, sidewalks, parking lots, parks and other landscaped areas. Additionally, the employee may be assigned to check storm drains, culverts and ditches, operate tools and equipment to patch and repair streets alleys and public parking lots, construct and maintain gutters, sidewalks and other incidental improvements, perform cleaning and maintenance of sewer collection system, perform occasional maintenance as may be required at the wastewater treatment plant, conduct minor electrical and plumbing repairs, complete minor construction projects and light carpentry projects as assigned, clean public restrooms, mow, trim, plant, transplant irrigate and cultivate landscape and planted areas and collect and dispose of rubbish left along streets and highways. During the the winter may operate snow removal equipment.

## LICENSES

- » Possession of a valid California driver's license required.

## TRAINING AND EXPERIENCE

- » Any combination of training and experience that has provided the knowledge, skills and abilities necessary for a Public Workers Maintenance Worker I.
- » High school diploma or equivalent.

## SCHEDULE

- » Monday through Friday - 7:00 A.M. - 3:30 P.M.

## COMPENSATION AND BENEFITS

The salary for the Public Works Maintenance Worker I is \$20.11 – \$25.80/hour. Placement within this range is dependent upon qualifications and experience. The City also offers CalPERS retirement, health and dental benefits, EAP, life insurance and a generous leave package.

## APPLICATION PROCEDURE

This job is open until filled. To be considered for this exceptional career opportunity, please submit your completed application and resume. Resumes and applications can be submitted in person or emailed to [accounting@colfax-ca.gov](mailto:accounting@colfax-ca.gov).

*City of Colfax is an Equal Opportunity Employer.*

