

City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Marnie Mendoza · Mayor Pro Tem Sean Lomen
Councilmembers · Kim Douglass · Trinity Burruss · Joe Fatula

REGULAR MEETING AGENDA

April 8, 2020

Closed Session: 5:30PM

Regular Session: 6:00PM

The open session will be performed via TELECONFERENCE

Join via ZOOM on a computer or mobile device by visiting <https://zoom.us/j/160215602>

You can dial in by calling one of the numbers listed below and enter the Webinar ID: 160 215 602

1 (669) 900-6833

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Or join via Facebook Live on our City of Colfax page: City of Colfax California

You can also watch live on our website at www.Colfax-CA.gov

Or on our YouTube Channel at

<https://www.youtube.com/channel/UCqSGtHXZlorQ91WA7gGXO3w/featured>

1 CLOSED SESSION

1A. **Call Closed Session to Order**

1B. **Roll Call**

1C. **Public Comment on Closed Session Items**

1D. **Closed Session**

(a). Conference with legal counsel regarding existing litigation pursuant to Government Code Section 54956.9(d)(1): Before the Board of Administration of the California Public Employees Retirement System (CalPERS) - In the Matter of the Appeal Regarding Membership Determination of Laurie Van Groningen and City of Colfax, Respondents, California Office of Administrative Hearings Case No. 2019050352, CalPERS Case No. 2018-1286.

***** NOTE:** Public Comment for Closed Session items will be taken via email and must be received no later than 24 hours prior to the Closed Session meeting date and time. Please submit Closed Session Public Comments to city.clerk@colfax-ca.gov. ***

2 OPEN SESSION

2A. **Call Open Session to Order**

2B. **Pledge of Allegiance**

2C. **Roll Call**

2D. **Approval of Agenda Order**

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Recommended Action: By motion, accept the agenda as presented or amended.



3 **AGENCY REPORTS** (NO AGENCY REPORTS)

4 **PRESENTATION** (NO PRESENTATIONS)

5 **PUBLIC HEARING** (NO PUBLIC HEARING)

Notice to the Public: *City Council, when considering a matter scheduled for hearing, will take the following actions:*

1. Presentation by Staff
2. Open the Public Hearing
3. Presentation, when applicable, by Applicant
4. Accept Public Testimony
5. When applicable, Applicant rebuttal period
6. Close Public Hearing (No public comment is taken, hearing is closed)
7. Council comments and questions
8. City Council Action

Public Hearings that are continued will be so noted. The continued Public Hearing will be listed on a subsequent council agenda and posting of that agenda will serve as notice.

6 **CONSENT CALENDAR**

Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Recommended Action: Approve Consent Calendar

6A. Minutes – Regular Meeting of March 11, 2020 (Pages 4-9)

Recommendation: Approve the Minutes of the Regular Meeting of March 11, 2020

6B. Cash Summary Report – February 2020 (Pages 10-20)

Recommendation: Accept and File.

6C. Culver Street Rehabilitation Project – Phase 2 (Pages 21-26)

Recommendation: Adopt Resolution ___-2020 accepting the project design and authorizing the City Manager to solicit bids for the construction of the Culver Street Rehabilitation Project – Phase 2.

6D. Schedule of Activities for Collecting Delinquent Sewer and Garbage Charges on Annual Tax Rolls (Page 27)

Recommendation: Information Only.

7 **PUBLIC COMMENT**

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

8 **COUNCIL AND STAFF**

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

8A. Committee Reports and Colfax Informational Items – All Councilmembers

8B. City Operations Update – City Manager



9 **COUNCIL BUSINESS**

9A. **South Placer District Transportation Sales Tax Expenditure Plan and Ballot Measure** *(Pages 28-44)*

Recommendation: Discuss and consider adopting Resolution __-2020 approving the following:

- 1.) The expenditure plan attached hereto as Attachment 3.
- 2.) The expenditure plan is not a project as defined by the California Environmental Quality Act (CEQA).
- 3.) Staff is hereby directed to file a Notice of Exemption pursuant to CEQA.

10 **GOOD OF THE ORDER**

Informal statements, observation reports and inquiries regarding the business of the City may be presented by council members under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

11 **ADJOURNMENT**

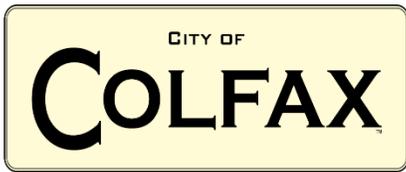
I, Jaclyn Collier, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at www.Colfax-ca.gov.



Jaclyn Collier, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.





City Council Minutes

Regular Meeting of Wednesday, March 11, 2020
City Hall Council Chambers
33 S. Main Street, Colfax CA

1 CLOSED SESSION (NO CLOSED SESSION)

2 OPEN SESSION

2A. Call Open Session to Order

Mayor Mendoza called the open session to order at 6:00PM

2B. Pledge of Allegiance

Foxy McCleary led the Pledge of Allegiance

2C. Roll Call

Present: Mendoza, Lomen, Burruss, Douglass, Fatula

Absent:

2D. Approval of Agenda Order

Recommendation: By motion, accept the agenda as presented or amended.

MOTION made by Councilmember Fatula and seconded Councilmember Burruss and approved by the following voice vote:

AYES: Mendoza, Lomen, Burruss, Douglass, Fatula

NOES:

ABSTAIN:

ABSENT:

3 AGENCY REPORTS

3A. Placer County Sheriff - Absent

3B. CALFIRE - Absent

3C. CHP - Absent

3D. Event Liaison - Absent

3E. Colfax Chamber of Commerce – Absent

3F. Sierra Vista Community Center / VFW

Mayor Mendoza provided a report for Tim Ryan, Chamber of Commerce President, visitor center is closed due to virus concerns.

Will Stockwin, City of Colfax representative for Placer County Mosquito Vector Control Board, provided an update on recent Placer County Mosquito Vector Control Board business.

4 PRESENTATION

4A. Community Development Retail Recruitment – Retail Strategies

Matthew Tate with Retail Strategies performed a PowerPoint presentation.

Councilmember Fatula confirmed the fee proposed being \$50,000 per year, which City Manager Heathcock declined, Mr. Tate referred back to his team which agreed to a fee of \$35,000 per year with a multi-year contract.

Mayor Mendoza inquired about the population of Taft.

Mr. Tate stated the population was 9,000 but increased to 15,000 to 18,000 during an oil boom.

Councilmember Douglass mentioned Koji Kitchen has expressed interest in Colfax, noting those businesses being desirable.

Mr. Tate stated they will try national businesses first and claimed they would be more truthful with him. He stated he can call Costco, but suggested not to expect a business of that nature.

Councilmember Burruss asked if interest is expressed and the City is not sure if that business can be accommodated, can Mr. Tate tell if it is viable.

Mr. Tate reported he can with his team of dedicated professionals.

Councilmember Douglass mentioned the vacant land by Hills Flat and asked if Mr. Tate examines vacant parcels.

Mr. Tate stated yes, with boots on the ground, he would reach out to the point of contact, noted the property may not be adequately zoned.

Nancy Hagman inquired if Mr. Tate would contact existing businesses and see how they're doing so they can improve.

Mr. Tate answered yes, as part of a peer analysis to look for leakage.

Foxy McCleary asked Mr. Tate how many small towns of 2,000 has he made accomplishments in.

Mr. Tate answered that it depends on the City. He stated the model is built for small communities but that he will refer to drive time and proximity to larger communities and if the right retail mix would bring people in.

Eric DePaul asked if anyone has evaluated how much crime follows the businesses.

Mr. Tate was unable to provide the information, stated he would check with his team.

Jim Dion inquired about Mr. Tate doing anything to help the cannabis industry.

Mr. Tate stated they take lead from the City. He said cannabis can be a great retail opportunity and his team can help any business.

Pamela Biery thanked Mr. Tate for looking at Colfax. She asked if Retail Strategies would work with the City planner to revive the historic district and if Mr. Tate had any benchmarks regarding how to evaluate the historic district.

Mr. Tate stated he has reviewed the City’s website; they will add updates to it when they go to trade shows. He guaranteed success and he is sure he will get in front of 30 plus retailers. Mr. Tate said when he met with Wes, it was clear the City wants to keep downtown special but get more people downtown. He stated their related company is downtown strategy, he will take that into consideration and noted Colfax’s asset is downtown, then I-80.

Councilmember Douglass asked whether or not Retail Strategies looks for property that is for sale.

Mr. Tate answered yes.

Councilmember Douglass stated he wants to move forward, to which Council Members Burruss and Fatula and Mayor Pro Tem Lomen agreed.

Councilmember Fatula asked Mr. Tate if Retail Strategies would consider a percentage of sales tax revenue instead of the \$35,000 fee.

Mr. Tate stated that is up to leadership, will consider it.

Mayor Mendoza, Mayor Pro Tem Lomen, and Council Members Burruss, Douglass, and Fatula agreed to move forward with Retail Strategies.

5 PUBLIC HEARING

5A. Staff Presentation, Public Hearing, File final Community Development Block Grant (CDBG) Program Income Waiver Project Report – Culver Street Rehabilitation Project – Phase I

Staff Presentation: Laurie Van Groningen, Finance Director

Recommendation: Receive staff presentation; conduct a public hearing, direct staff to file final CDBG Program Income Waiver Project Report.

Laurie Van Groningen provided background information.

Mayor Mendoza opened the Public Hearing.

No Public Comments.

Mayor Mendoza closed the Public Hearing.

MOTION made by Councilmember Fatula to direct staff to file final CDBG Program Income Waiver Project Report and seconded by Councilmember Burruss and approved by the following voice vote:

AYES: Mendoza, Lomen, Burruss, Douglass, Fatula

NOES:

ABSTAIN:

ABSENT:

6 CONSENT CALENDAR

6A. Minutes – Regular Meeting of February 26, 2020.

Recommendation: Approve the Minutes of the Regular Meeting of February 26, 2020.

6B. Minutes – Special Meeting Cannabis Workshop of February 26, 2020.

Recommendation: Approve the Minutes of the Special Meeting Cannabis Workshop of February 26, 2020.

6C. Sewer Collection System and Wastewater Treatment Plant Improvement Planning Grant – Nor-Cal Pipeline Services CCTV Contract.

Recommendation: Authorize the City Manager to enter into a closed-circuit TV inspection contract with Nor-Cal Pipeline in the amount of \$38,545; and, authorize 10% contingency expenditure up to \$42,400.

MOTION made by Mayor Pro Tem Lomen and seconded by Councilmember Fatula to approve the Consent Calendar and approved by the following voice vote:

AYES: Mendoza, Lomen, Burruss, Douglass, Fatula

NOES:

ABSTAIN:

ABSENT:

7 PUBLIC COMMENT

Will Stockwin gave a shout out to the Colfax High School Girls Basketball Team.

8 COUNCIL AND STAFF REPORTS

Councilmember Fatula stated he wanted to hold off for Good of the Order.

Councilmember Douglass talked about Pioneer Energy, stated empower is subsidiary and reported hitting \$1 million in loans.

Councilmember Burruss stated she would report later. She also gave a shout out to the CHS Girls Basketball Team, stated she is very proud of them.

Mayor Pro Tem Lomen stated there have been no meetings, that he will provide a report after the next Fire Safe Council and WACMAC meetings.

Mayor Mendoza provided OES information on Corona Virus and talked about Dr. Neely at the Weimar Institute listing additional information on the Corona Virus provided handouts at clerk’s desk. She also reported President Trump banning travel to China, South Korea and all of Europe due to Corona Virus.

City Manager, Wes Heathcock reported our new ISO rating used in fire insurance assessment went from a 5 to a 4.

Councilmember Fatula recommended providing insurance company with a copy of the ISO rating when reapplying for insurance.

9 COUNCIL BUSINESS

9A General Plan and Housing Element Update – PlaceWorks Consulting Group Contract

Staff Presentation: Amy Feagans, City Planner

Recommendation: Discuss and consider authorizing the City Manager to enter into an agreement with PlaceWorks Consulting Group for the preparation of the General Plan and the Housing Element update in an amount not to exceed \$207,087.

Amy Feagans provided information and answered a question about what the City is doing for affordable housing, stating the grant is for many things; economic development workshop to be scheduled.

MOTION made by Councilmember Burruss, seconded by Councilmember Fatula and approved by the following voice vote:

AYES: Mendoza, Lomen, Burruss, Douglass, Fatula

NOES:

ABSTAIN:

ABSENT:

(Resolution 09-2020 authorizing the City Manager to enter into an agreement with PlaceWorks Consulting Group for the preparation of the General Plan and the Housing Element update in an amount not to exceed \$207,087.)

9B Construction Management and Inspection Services Budget Amendment for S. Auburn Street and I-80 Roundabout Project (Federal Aid Project CML-5187(010))

Staff Presentation: Wes Heathcock, City Manager

Recommendation: Discuss and consider adopting Resolution 10-2020 approving the Psomas Construction Management and Inspection Services budget amendment in the amount of \$55,788.78 for a total contract amount of \$354,873.78.

Councilmember Fatula requested the overage be explained.

Psomas representative provided information about the overage, stated the contractor worked extra hours and long shifts, and the overtime exceeded the estimate. He stated the savings were based on the acceleration of the project.

MOTION made by Councilmember Burruss and seconded by Mayor Pro Tem Lomen and approved by the following voice vote:

AYES: Mendoza, Lomen, Burruss, Douglass, Fatula

NOES:

ABSTAIN:

ABSENT:

9C Second Reading of Ordinance 541 Requiring Hazardous Vegetation Abatement and Establishment of Defensible Space

Staff Presentation: Wes Heathcock, City Manager

Recommendation: By motion, waive the second reading and adopt Ordinance 541 requiring hazardous vegetation abatement and establishment of defensible space.

Brian Eagan performed a PowerPoint presentation.

MOTION made by Mayor Pro Tem Lomen, seconded by Councilmember Burruss and approved by the following voice vote:

AYES: Mendoza, Lomen, Burruss, Douglass, Fatula

NOES:

ABSTAIN:

ABSENT:

10 GOOD OF THE ORDER

Councilmember Fatula provided statistics on the flu last year 49 million known cases with 61,000 deaths in comparison to the Corona Virus with 1,000 cases and 35 deaths. He encouraged people to go to Medcram.com for more information and talked about how metabolizing zinc could work and the possibility of malaria drugs working.

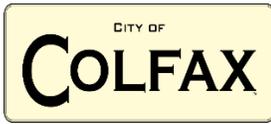
Councilmember Douglass mentioned the virus living on surfaces for 6-9 days, he stated rubbing alcohol works to disinfect. He also mentioned Steve Harvey suggesting Council considering increasing the council stipend in the past and he would like to revisit that.

11 ADJOURNMENT

As there was no further business on the agenda, Mayor Mendoza adjourned the meeting, without objection at 7:36PM.

Respectfully submitted to City Council this 8th day of April, 2020.

Jaclyn Collier, City Clerk



Staff Report to City Council

FOR THE APRIL 8, 2020 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Laurie Van Groningen, Finance Director
Subject: Cash Summary Report – February 2020

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Accept and File

Summary/Background

The monthly financial report includes General Fund Reserved Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports, and bank statements. Detailed budget comparisons are provided as a mid-year report and also as part of the proposed budget process each year.

The purpose of these reports is to provide status of funds and transparency for Council and the public of the financial transactions of the City.

The attached reports reflect an overview of the financial transactions of the City of Colfax in February 2019. Some monthly highlights are listed below:

- Negative cash fund balances are due to timing of funding allocations and reimbursements:
 - Fund 357 – Culver Street Phase II, Fund 365 - Kneeland Street Improvements, and Fund 373 S. Auburn/Whitcomb Improvements – These new projects are the first of the General Fund budgeted street improvements for fiscal year 2019-2020. Funding will be transferred from General Fund or as appropriate per approved budget.
 - Fund 367 – SB2 Planning Grant – this is a reimbursable grant.
 - Fund 385 – Roundabout – Grant reimbursements for the Roundabout project have been flowing on a 30-60 day basis from submittal. Final expenditures and reimbursements/fund transfers are expected to be submitted in March based on contract closeout requirements and processes.
 - Fund 573 – WWTP Planning Grant. This is a reimbursable grant with the State Water Board. First reimbursement request has been submitted and is pending receipt.

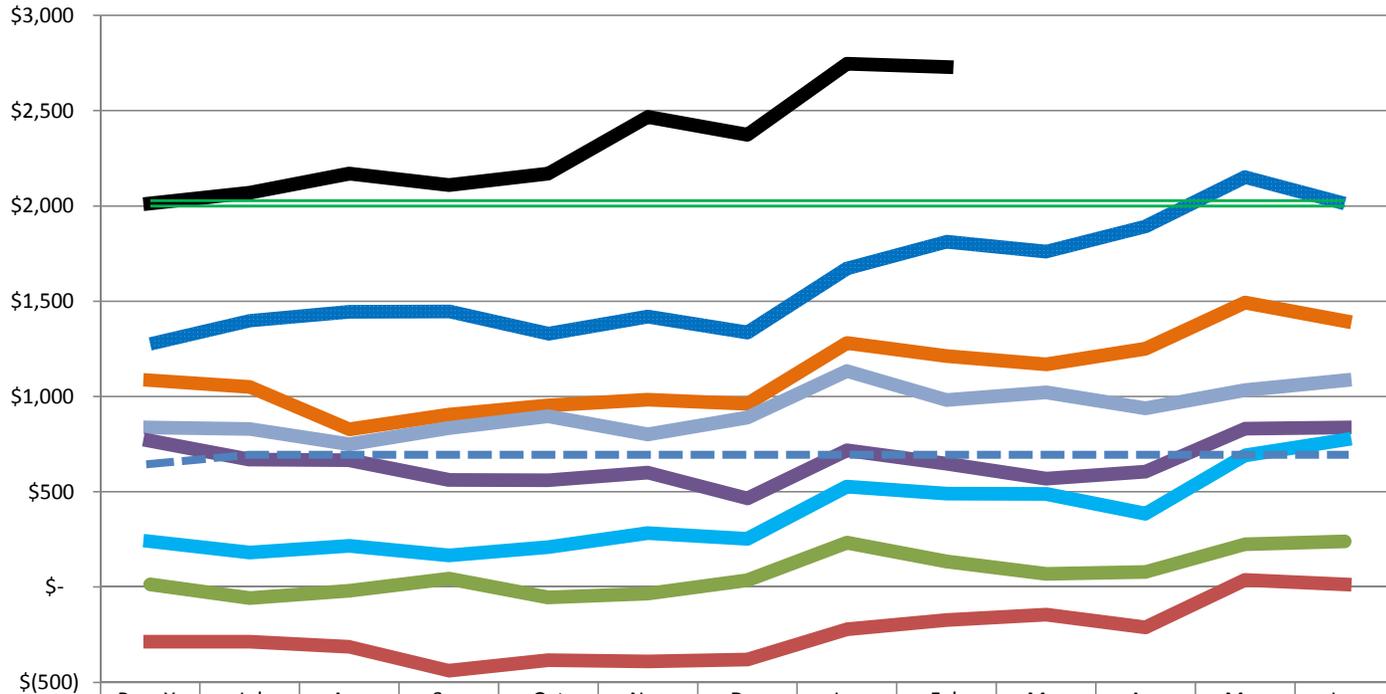
Attachments:

1. General Fund Reserved Cash Analysis Graphs
 - a. Cash Analysis – Balance
 - b. Expenses by Month
 - c. Revenues by Month
2. Cash Activity Reports
 - a. Cash Summary
 - b. Cash Transactions Report – by individual fund
 - c. Check Register Report - Accounts Payable
 - d. Daily Cash Summary Report (Cash Receipts)

Attachment 1a

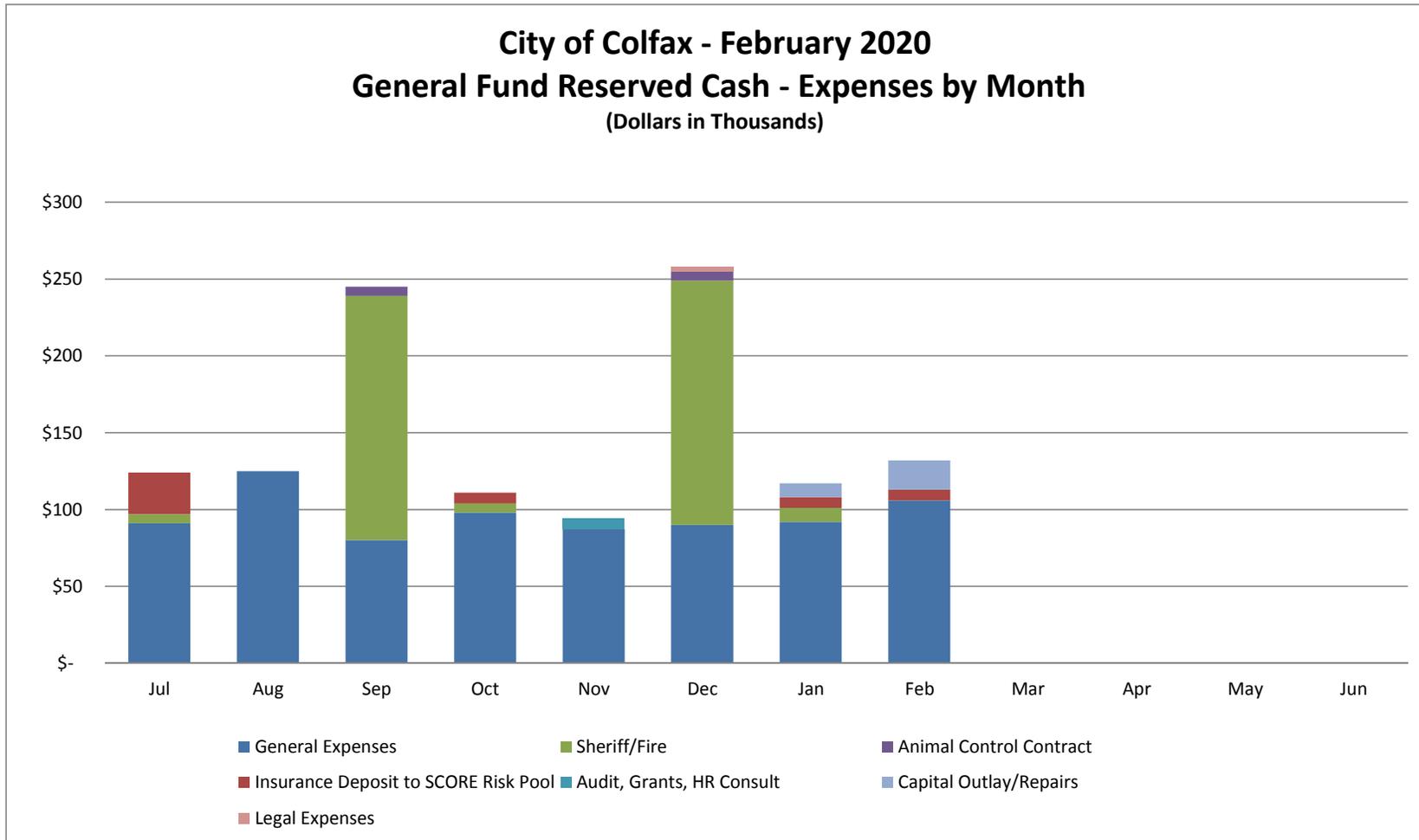
City of Colfax - February 2020
General Fund Reserved Cash Analysis
 (Dollars in Thousands)

Fiscal Year 2019-20 >>

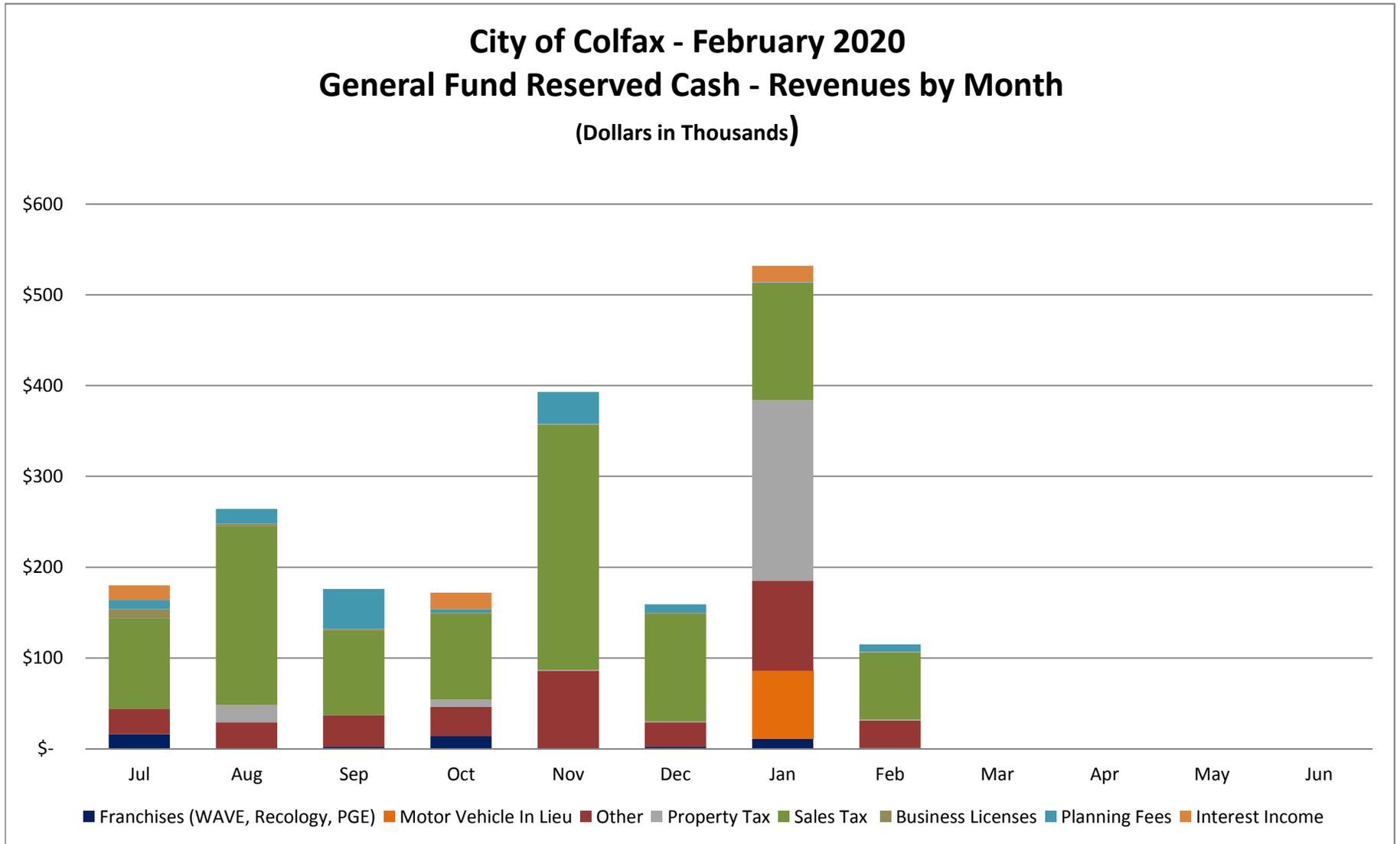


	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
— Cash Balance FY2019-20	\$2,013	\$2,069	\$2,169	\$2,110	\$2,170	\$2,467	\$2,373	\$2,747	\$2,730				
— Cash Balance FY2018-19	\$1,275	\$1,398	\$1,444	\$1,447	\$1,329	\$1,420	\$1,336	\$1,672	\$1,812	\$1,760	\$1,893	\$2,151	\$2,013
— Cash Balance FY2017-18	\$1,086	\$1,050	\$828	\$905	\$954	\$983	\$962	\$1,280	\$1,212	\$1,168	\$1,250	\$1,493	\$1,396
— Cash Balance FY2016-17	\$838	\$829	\$750	\$835	\$897	\$802	\$889	\$1,133	\$981	\$1,022	\$938	\$1,034	\$1,086
— Cash Balance FY2015-16	\$768	\$670	\$666	\$562	\$561	\$601	\$466	\$717	\$647	\$569	\$605	\$831	\$838
— Cash Balance FY2014-15	\$240	\$181	\$217	\$167	\$209	\$284	\$253	\$528	\$491	\$489	\$385	\$691	\$773
— Cash Balance FY2013-14	\$15	\$(57)	\$(20)	\$45	\$(55)	\$(34)	\$36	\$233	\$134	\$69	\$79	\$225	\$240
— Cash Balance FY2012-13	\$(287)	\$(286)	\$(314)	\$(438)	\$(383)	\$(391)	\$(380)	\$(221)	\$(173)	\$(144)	\$(212)	\$37	\$15
— *Reserves (Ops, Cap, Pen)	\$645	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695
— Budget FY2018-19	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013

Attachment 1b



Attachment 1c



Attachment 2a

**City of Colfax
Cash Summary
February 29, 2020**

	Balance 01/31/2020	Revenues In	Expenses Out	Transfers	Balance 02/29/2020
US Bank	\$ 321,597.02	\$ 366,319.20	\$ (341,711.00)	\$ -	\$ 346,205.22
LAIF	\$ 6,814,715.45	\$ -	\$ -	\$ -	\$ 6,814,715.45
Total Cash - General Ledger	<u>\$ 7,136,312.47</u>	<u>\$ 366,319.20</u>	<u>\$ (341,711.00)</u>	<u>\$ -</u>	<u>\$ 7,160,920.67</u>
Petty Cash (In Safe)	\$ 300.00				\$ 300.00
Total Cash	<u>\$ 7,136,612.47</u>	<u>\$ 366,319.20</u>	<u>\$ (341,711.00)</u>	<u>\$ -</u>	<u>\$ 7,161,220.67</u>

Change in Cash Account Balance - Total \$ 24,608.20

Attached Reports:

1. Cash Transactions Report (By Individual Fund)		
2. Check Register Report (Accounts Payable)	\$ (248,909.91)	
3. Cash Receipts - Daily Cash Summary Report	\$ 254,764.17	
Payroll Checks and Tax Deposits	\$ (76,828.52)	
Utility Billings - Receipts	\$ 95,582.46	
	<u>\$ -</u>	
	<u><u>\$ 24,608.20</u></u>	\$ 0.00

Prepared by: Laurie Van Groningen
Laurie Van Groningen, Finance Director

Reviewed by: Wes Heathcock
Wes Heathcock, City Manager

Attachment 2b

City of Colfax

Cash Transactions Report - February 2020

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 2,700,076.66	\$ 108,031.02	\$ (119,455.65)	\$ 2,688,652.03
Fund: 120 - Land Development Fees	\$ 91,975.93	\$ 7,322.86	\$ (12,915.92)	\$ 86,382.87
Fund: 570 - Garbage Fund	\$ (44,593.67)	\$ -	\$ -	\$ (44,593.67)
Fund Type: 1.11 - General Fund - Unassigned	\$ 2,747,458.92	\$ 115,353.88	\$ (132,371.57)	\$ 2,730,441.23
Fund Type: 1.14 - General Fund - Restricted				
Fund: 200 - Cannabis Application	\$ 9,916.33	\$ -	\$ -	\$ 9,916.33
Fund: 205 - Escrow Funds	\$ 101,630.48	\$ 0.80	\$ -	\$ 101,631.28
Fund: 571 - AB939 Landfill Diversion	\$ 26,917.26	\$ -	\$ -	\$ 26,917.26
Fund: 572 - Landfill Post Closure Maintenance	\$ 791,789.99	\$ 649.90	\$ (7,196.77)	\$ 785,243.12
Fund Type: 1.14 - General Fund - Restricted	\$ 930,254.06	\$ 650.70	\$ (7,196.77)	\$ 923,707.99
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ 405,018.67	\$ -	\$ -	\$ 405,018.67
Fund: 211 - Mitigation Fees - Drainage	\$ 4,330.89	\$ -	\$ -	\$ 4,330.89
Fund: 212 - Mitigation Fees - Trails	\$ 64,047.09	\$ -	\$ -	\$ 64,047.09
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 106,956.27	\$ -	\$ -	\$ 106,956.27
Fund: 214 - Mitigation Fees - City Bldgs	\$ 44,200.40	\$ -	\$ -	\$ 44,200.40
Fund: 215 - Mitigation Fees - Vehicles	\$ 9,327.90	\$ -	\$ -	\$ 9,327.90
Fund: 217 - Mitigation Fees - DT Parking	\$ 30,912.95	\$ -	\$ -	\$ 30,912.95
Fund: 218 - Support Law Enforcement	\$ 63,717.45	\$ 17,050.57	\$ -	\$ 80,768.02
Fund: 244 - CDBG Program Inc - ME Lending	\$ 1,123.34	\$ 1,000.00	\$ -	\$ 2,123.34
Fund: 250 - Streets - Roads/Transportation	\$ (28,807.30)	\$ 3,814.58	\$ (22,693.57)	\$ (47,686.29)
Fund: 253 - Gas Taxes/SB1 Road Maint	\$ 79,650.15	\$ 3,242.74	\$ (1,205.37)	\$ 81,687.52
Fund: 270 - Beverage Container Recycling	\$ 18,821.93	\$ -	\$ -	\$ 18,821.93
Fund: 280 - Oil Recycling	\$ 3,711.22	\$ -	\$ -	\$ 3,711.22
Fund: 292 - Fire Department Capital Funds	\$ 89,531.88	\$ -	\$ -	\$ 89,531.88
Fund: 342 - Fire Construction - Mitigation	\$ 41,071.25	\$ -	\$ -	\$ 41,071.25
Fund: 343 - Recreation Construction	\$ 41,071.78	\$ -	\$ -	\$ 41,071.78
Fund Type: 1.24 - Special Rev Funds - Restricted	\$ 974,685.87	\$ 25,107.89	\$ (23,898.94)	\$ 975,894.82
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 357 - Culver Street Phase II	\$ (4,948.15)	\$ -	\$ (3,194.50)	\$ (8,142.65)
Fund: 365 - Kneeland Street Improv	\$ (8,373.02)	\$ -	\$ -	\$ (8,373.02)
Fund: 367 - SB2 - Planning Grant	\$ (6,713.26)	\$ -	\$ (432.00)	\$ (7,145.26)
Fund: 373 - S Auburn/Whitcomb Imp	\$ -	\$ -	\$ (5,993.81)	\$ (5,993.81)
Fund: 355 - CDBG Pavement - Culver	\$ (36,098.75)	\$ 36,098.75	\$ -	\$ -
Fund: 385 - Roundabout	\$ (240,344.99)	\$ 78,542.35	\$ -	\$ (161,802.64)
Fund Type: 1.34 - Capital Projects - Restricted	\$ (296,478.17)	\$ 114,641.10	\$ (9,620.31)	\$ (191,457.38)
Fund Type: 2.11 - Enterprise Funds				
Fund: 560 - Sewer	\$ 1,232,029.85	\$ 71,185.17	\$ (79,033.49)	\$ 1,224,181.53
Fund: 561 - Sewer Liftstations	\$ 320,453.95	\$ 13,871.62	\$ (14,429.16)	\$ 319,896.41
Fund: 563 - Wastewater Treatment Plant	\$ 466,291.23	\$ 25,201.16	\$ -	\$ 491,492.39
Fund: 564 - Sewer Connections	\$ 282,031.40	\$ -	\$ -	\$ 282,031.40
Fund: 567 - Inflow & Infiltration	\$ 531,230.52	\$ -	\$ -	\$ 531,230.52
Fund: 573 - WWTP Planning Grant	\$ (52,952.88)	\$ -	\$ (75,160.76)	\$ (128,113.64)
Fund Type: 2.11 - Enterprise Funds - Unassigned	\$ 2,779,084.07	\$ 110,257.95	\$ (168,623.41)	\$ 2,720,718.61
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	\$ 1,307.72	\$ 307.68	\$ -	\$ 1,615.40
Fund Type: 9.0 - CLEARING ACCOUNT	\$ 1,307.72	\$ 307.68	\$ -	\$ 1,615.40
Grand Totals:	\$ 7,136,312.47	\$ 366,319.20	\$ (341,711.00)	\$ 7,160,920.67

Attachment 2c

Check Register Report

Item 6B

Checks Processed Feb 2020

Date: 03/06/2020

Time: 1:31 pm

Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
55447	02/03/2020	Reconciled		02/29/2020	03493	COASTLAND CIVIL ENGINEERING	ENG SVCS DEC 2019	887.50
55448	02/03/2020	Reconciled		02/29/2020	3564	COLLIER, JACLYN	CLERK TRAINING REIMBURSEMENT	57.57
55449	02/03/2020	Reconciled		02/29/2020	5123	EGGEMAN CONSTRUCTION	VFD REPAIRS	685.37
55450	02/03/2020	Reconciled		02/29/2020	07460	GOLD COUNTRY MEDIA	PUBLIC NOTICE	221.26
55451	02/03/2020	Reconciled		02/29/2020	07465	GOLD MINER PEST CONTROL	FIRE DEPT PEST CONTROL	74.00
55452	02/03/2020	Reconciled		02/29/2020	08170	HILLS FLAT LUMBER CO	STMT 1/25/20	1,148.94
55453	02/03/2020	Reconciled		02/29/2020	08562	HOWELL'S GARAGE DOORS, INC	VFD DOOR RPR	475.00
55454	02/03/2020	Reconciled		02/29/2020	08660	HUNT AND SONS, INC.	FIRE DEPT FUEL	87.96
55455	02/03/2020	Reconciled		02/29/2020	10510	JOSEPH SCHWIND	REPAIR ROLLER & TRAILER	645.00
55456	02/03/2020	Reconciled		02/29/2020	3777	L.N. CURTIS & SONS	FIRE TRUCK RPRS	992.06
55457	02/03/2020	Reconciled		02/29/2020	12235	LIVELY LOCKS AND DEAD BOLTS	FIRE DEPT LOCK RPR	78.73
55458	02/03/2020	Reconciled		02/29/2020	12552	LOGAN ROOFING	FIRE STATION ROOF	8,781.62
55459	02/03/2020	Reconciled		02/29/2020	16559	PLAZA TIRE AND AUTO SERVICE	WHEELBARROW TIRE RPR	27.01
55460	02/03/2020	Reconciled		02/29/2020	18193	RECOLOGY AUBURN PLACER	55% TAX ROLL TEETER 19/20	2,154.12
55461	02/03/2020	Reconciled		02/29/2020	18378	RICHARDSON & COMPANY, LLP	18/19 FINANCIAL AUDIT SVCS	3,692.00
55462	02/03/2020	Reconciled		02/29/2020	18407	RIGHT STRIPING	DOWNTOWN RESTRIPING	7,931.33
55463	02/03/2020	Reconciled		02/29/2020	09095	JEFF SCOTT	2020 PARTIAL BOOT ALLOWANCE	148.92
55464	02/03/2020	Reconciled		02/29/2020	19575	SHANNA STAHL	LCW CONFERENCE MILEAGE	135.82
55465	02/03/2020	Printed			19387(2)	SIERRA FOOTHILLS LITTLE LEAGUE	PLAYER EVALUATIONS EVENT DEP	200.00
55466	02/03/2020	Reconciled		02/29/2020	19319	SOLACE GRAPHICS	REBRANDING SIGNS	430.00
55467	02/03/2020	Reconciled		02/29/2020	20092	THUMBLER	REBRANDING	518.50
55468	02/03/2020	Reconciled		02/29/2020	20506	TOWN OF LOOMIS	PCCOA DINNER	225.00
55469	02/03/2020	Reconciled		02/29/2020	21560	US BANK CORPORATE PMT SYSTEM	STMT 1/22/20	4,310.60
55470	02/03/2020	Reconciled		02/29/2020	23169	WAVE BUSINESS SOLUTIONS	CITY HALL INTERNET	159.90
55471	02/03/2020	Reconciled		02/29/2020	23169	WAVE BUSINESS SOLUTIONS	DEPOT PHONE	18.39
55472	02/03/2020	Reconciled		02/29/2020	18883	WAXIE SANITARY SUPPLY	PW SUPPLIES	319.45
55473	02/03/2020	Reconciled		02/29/2020	23451	WOOD RODGERS	WWTP IMP ENG DEC 2019	35,954.05
55474	02/06/2020	Reconciled		02/29/2020	03141	CALPERS	FEB 2020 HEALTH PREMIUMS	8,497.16
55475	02/11/2020	Reconciled		02/29/2020	01414	ALHAMBRA & SIERRA SPRINGS	CITY HALL/WWTP WATER	74.49
55476	02/11/2020	Reconciled		02/29/2020	01448	AMERIGAS - COLFAX	SHERIFF DEPT PROPANE	553.25
55477	02/11/2020	Reconciled		02/29/2020	01448	AMERIGAS - COLFAX	FIRE DEPT PROPANE	277.19
55478	02/11/2020	Reconciled		02/29/2020	01460	AMERIPRIDE UNIFORM SERVICE	UNIFORM SVCS JAN 2020	846.03
55479	02/11/2020	Reconciled		02/29/2020	01650	AQUA SIERRA CONTROLS INC	FLOW METER REPAIR/INSTALL	1,376.00
55480	02/11/2020	Reconciled		02/29/2020	01766	AT&T MOBILITY	CITY CELL PHONES	844.42
55481	02/11/2020	Reconciled		02/29/2020	03493	COASTLAND CIVIL ENGINEERING	ENG SVCS JAN 2020	6,876.25
55482	02/11/2020	Reconciled		02/29/2020	04234	DE LAGE LANDEN FINANCIAL	COPY MACH MAINT FEB 2020	468.34
55483	02/11/2020	Reconciled		02/29/2020	14859	GHD INC.	ENG SVC DEC 2019	12,853.60
55484	02/11/2020	Reconciled		02/29/2020	07460	GOLD COUNTRY MEDIA	CSR JOB POSTING	102.00
55485	02/11/2020	Reconciled		02/29/2020	07570	GRAINGER	WWTP SUPPLIES	207.47
55486	02/11/2020	Reconciled		02/29/2020	08050	HACH COMPANY	WWTP RPR	1,440.00
55487	02/11/2020	Reconciled		02/29/2020	08159	HILL BROTHERS CHEMICAL CO	WWTP CHEMICALS	6,662.37
55488	02/11/2020	Reconciled		02/29/2020	08660	HUNT AND SONS, INC.	PW/WWTP FUEL	813.65
55489	02/11/2020	Reconciled		02/29/2020	9305	IMPACT CONSTRUCTION &	S AUBURN/WHITCOMB RD RPR	5,993.81
55490	02/11/2020	Reconciled		02/29/2020	16011(2)	PELLETREAU, ALDERSON & CABRAL	LEGAL SVCS JAN 2020	11,132.62
55491	02/11/2020	Reconciled		02/29/2020	16035	PG&E	ELECTRICITY	15,612.58
55492	02/11/2020	Reconciled		02/29/2020	16559	PLAZA TIRE AND AUTO SERVICE	PW TIRE RPR	7.45
55493	02/11/2020	Reconciled		02/29/2020	18400	RIEBES AUTO PARTS	WWTP SUPPLIES	132.38
55494	02/11/2020	Reconciled		02/29/2020	19037	SAFE SIDE SECURITY	CORP YARD SECURITY	95.00
55495	02/11/2020	Reconciled		02/29/2020	01790	SIERRA OFFICE PRODUCTS	STMT 2/3/20	262.55
55496	02/11/2020	Reconciled		02/29/2020	19396	SIERRA SAFETY COMPANY	ST SIGN REPLACEMENT	336.87

Attachment 2c

Check Register Report

Item 6B

Checks Processed Feb 2020

Date: 03/06/2020

Time: 1:31 pm

Page: 2

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
55497	02/11/2020	Reconciled		02/29/2020	19743	WILL STOCKWIN	FEB COLFAX CONNECTION EDITING	300.00
55498	02/11/2020	Reconciled		02/29/2020	22106	VAN GRONINGEN & ASSOCIATES	FINANCIAL SVCS JAN 2020	5,268.75
55499	02/11/2020	Reconciled		02/29/2020	22134	VISION QUEST	TECH SUPPORT SUPPLIES	2,970.20
55500	02/11/2020	Reconciled		02/29/2020	22240	VULCAN MATERIALS COMPANY	ASPHALT	617.92
55501	02/11/2020	Reconciled		02/29/2020	23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONES	219.10
55502	02/19/2020	Reconciled		02/29/2020	1161	49ER WATER SERVICES	DEC 2019 WWTP TESTING	2,381.00
55503	02/19/2020	Reconciled		02/29/2020	01448	AMERIGAS - COLFAX	DEPOT PROPANE	477.49
55504	02/19/2020	Reconciled		02/29/2020	01500	ANDERSON'S SIERRA	IRRIGATION SUPPLIES	250.45
55505	02/19/2020	Printed			02082	BARTLE WELLS ASSOCIATES	EDU STUDY JAN 2020	1,462.17
55506	02/19/2020	Reconciled		02/29/2020	02901	BUREAU VERITAS NORTH AMERICA	BLDG OFFICIAL SVCS JAN 2020	5,078.75
55507	02/19/2020	Reconciled		02/29/2020	02981	BYERS' ENTERPRISES, INC.	REFUND OF XCD PERMIT 19085	304.25
55508	02/19/2020	Reconciled		02/29/2020	03401	CHOICE BUILDER	MAR 2020 PREMIUMS	780.15
55509	02/19/2020	Reconciled		02/29/2020	03650	CRANMER ENGINEERING, INC.	INCLANDFILL MONITORING NOV 2019	2,900.00
55510	02/19/2020	Printed			04592	DACOMM	WWTP INTERNET FEB 2020	99.95
55511	02/19/2020	Printed			50005	ECAPPLICATIONS	POND 3 LINER RPR	5,850.00
55512	02/19/2020	Reconciled		02/29/2020	07460	GOLD COUNTRY MEDIA	EDU STUDY PUBLIC NOTICE	162.94
55513	02/19/2020	Reconciled		02/29/2020	07570	GRAINGER	WWTP SUPPLIES	109.16
55514	02/19/2020	Reconciled		02/29/2020	08050	HACH COMPANY	WWTP LAB SUPPLIES	397.82
55515	02/19/2020	Printed			08070	HANSEN BROS. ENTERPRISES	BALLPARK SUPPLIES	57.06
55516	02/19/2020	Reconciled		02/29/2020	08086	HBE RENTALS	BALLPARK LAWN CARE	50.00
55517	02/19/2020	Reconciled		02/29/2020	18194	RGS - REGIONAL GOV SERVICES	PLANNING SVCS JAN 2020	5,238.00
55518	02/19/2020	Reconciled		02/29/2020	18378	RICHARDSON & COMPANY, LLP	18/19 AUDIT SVCS	2,690.00
55519	02/19/2020	Reconciled		02/29/2020	19396	SIERRA SAFETY COMPANY	STOP SIGN REPLACEMENT	542.26
55520	02/19/2020	Reconciled		02/29/2020	19797	SWANA	ANNUAL MEMBERSHIP	298.00
55521	02/19/2020	Reconciled		02/29/2020	23169	WAVE BUSINESS SOLUTIONS	CORP YARD INTERNET	54.90
55522	02/19/2020	Reconciled		02/29/2020	18883	WAXIE SANITARY SUPPLY	PW SUPPLIES	163.34
55523	02/19/2020	Reconciled		02/29/2020	23218	WENDEL ROSEN	LEGAL SVCS JAN 2020	20,724.60
55524	02/19/2020	Reconciled		02/29/2020	23301	WESTERN PLACER WASTE	SLUDGE REMOVAL JAN 2020	1,381.10
55525	02/24/2020	Printed			1776	AUBURN ACOUSTICAL	COUNCIL CHAMBERS CABINET	700.00
55526	02/24/2020	Printed			04541	DOG WASTE DEPOT	DOG WASTE BAGS	154.47
55527	02/24/2020	Printed			06278	FRONTIER COMMUNICATIONS	WWTP PHONE	196.77
55528	02/24/2020	Printed			08050	HACH COMPANY	WWTP LAB SUPPLIES	397.82
55529	02/24/2020	Reconciled		02/29/2020	08660	HUNT AND SONS, INC.	FIRE DEPT FUEL	451.81
55530	02/24/2020	Printed			16300	PCWA -PLACER COUNTY	CITY WATER	807.02
55531	02/24/2020	Reconciled		02/29/2020	20092	THUMBLER	REBRANDING FEB 2020	518.50
55532	02/24/2020	Reconciled		02/29/2020	23169	WAVE BUSINESS SOLUTIONS	FIRE DEPT PHONE	36.86
55533	02/24/2020	Reconciled		02/29/2020	23169	WAVE BUSINESS SOLUTIONS	FIRE DEPT CABLE	6.27
55534	02/24/2020	Reconciled		02/29/2020	23451	WOOD RODGERS	WWTP IMPROVEMENT PLANS	38,985.45

Total Checks: 88

Checks Total (excluding void checks):

248,909.91

Total Payments: 88

Bank Total (excluding void checks):

248,909.91

Total Payments: 88

Grand Total (excluding void checks):

248,909.91

Attachment 2d

DAILY CASH SUMMARY REPORT

Cash Receipts Feb 2020
02/01/2020 - 02/29/2020

City of Colfax

		Debit	Credit	Net Chng	
Fund: 100 - General Fund					
02/03/2020	Daily Totals	1,512.00	248.25	1,263.75	
02/04/2020	Daily Totals	152.40	0.00	152.40	
02/06/2020	Daily Totals	3,404.06	0.00	3,404.06	
02/07/2020	Daily Totals	308.53	0.00	308.53	
02/12/2020	Daily Totals	2,335.21	0.00	2,335.21	
02/13/2020	Daily Totals	265.75	0.00	265.75	
02/14/2020	Daily Totals	7,953.75	200.83	7,752.92	
02/18/2020	Daily Totals	9,235.18	3,862.61	5,372.57	
02/19/2020	Daily Totals	0.81	0.00	0.81	
02/20/2020	Daily Totals	2,531.63	0.00	2,531.63	
02/21/2020	Daily Totals	2,271.82	0.00	2,271.82	
02/24/2020	Daily Totals	1,640.60	0.00	1,640.60	
02/25/2020	Daily Totals	73,889.31	0.00	73,889.31	
02/26/2020	Daily Totals	617.25	0.00	617.25	
Fund: 100 - General Fund		TOTALS:	106,118.30	4,311.69	101,806.61
Fund: 120 - Land Development Fees					
02/19/2020	Daily Totals	506.91	0.00	506.91	
02/25/2020	Daily Totals	6,815.95	0.00	6,815.95	
Fund: 120 - Land Development Fees		TOTALS:	7,322.86	0.00	7,322.86
Fund: 205 - Escrow Account - Developers					
02/28/2020	Daily Totals	0.80	0.00	0.80	
Fund: 205 - Escrow Account - Developers		TOTALS:	0.80	0.00	0.80
Fund: 218 - Support Law Enforcement					
02/20/2020	Daily Totals	17,050.57	0.00	17,050.57	
Fund: 218 - Support Law Enforcement		TOTALS:	17,050.57	0.00	17,050.57
Fund: 244 - CDBG ME Lending/Prog Income					
02/03/2020	Daily Totals	1,000.00	0.00	1,000.00	

Attachment 2d

DAILY CASH SUMMARY REPORT

Cash Receipts Feb 2020
02/01/2020 - 02/29/2020

City of Colfax

		Debit	Credit	Net Chng
Fund: 244 - CDBG ME Lending/Prog Income		1,000.00	0.00	1,000.00
TOTALS:		1,000.00	0.00	1,000.00
Fund: 250 - Streets - Roads/Transportation				
02/14/2020	Daily Totals	2,472.93	0.00	2,472.93
02/18/2020	Daily Totals	1,341.65	2,143.63	-801.98
Fund: 250 - Streets - Roads/Transportation		3,814.58	2,143.63	1,670.95
TOTALS:		3,814.58	2,143.63	1,670.95
Fund: 253 - Gas Taxes				
02/21/2020	Daily Totals	3,242.74	0.00	3,242.74
Fund: 253 - Gas Taxes		3,242.74	0.00	3,242.74
TOTALS:		3,242.74	0.00	3,242.74
Fund: 355 - CDBG Pavement Program				
02/12/2020	Daily Totals	36,098.75	0.00	36,098.75
Fund: 355 - CDBG Pavement Program		36,098.75	0.00	36,098.75
TOTALS:		36,098.75	0.00	36,098.75
Fund: 385 - CP - Roundabout Project				
02/11/2020	Daily Totals	78,542.35	0.00	78,542.35
Fund: 385 - CP - Roundabout Project		78,542.35	0.00	78,542.35
TOTALS:		78,542.35	0.00	78,542.35
Fund: 560 - Sewer				
02/06/2020	Daily Totals	250.00	0.00	250.00
02/12/2020	Daily Totals	222.81	0.00	222.81
02/14/2020	Daily Totals	8,135.12	0.00	8,135.12
02/18/2020	Daily Totals	845.10	4,902.73	-4,057.63
Fund: 560 - Sewer		9,453.03	4,902.73	4,550.30
TOTALS:		9,453.03	4,902.73	4,550.30
Fund: 561 - Sewer Liftstations				
02/14/2020	Daily Totals	2,934.30	0.00	2,934.30
02/18/2020	Daily Totals	1,881.16	1,672.72	208.44
02/19/2020	Daily Totals	407.00	0.00	407.00
Fund: 561 - Sewer Liftstations		5,222.46	1,672.72	3,549.74
TOTALS:		5,222.46	1,672.72	3,549.74
Fund: 572 - Landfill Post Closure Mainten				

Attachment 2d

DAILY CASH SUMMARY REPORT

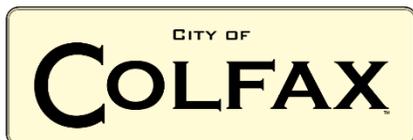
Item 6B

Cash Receipts Feb 2020
02/01/2020 - 02/29/2020

Page: 3
3/6/2020
1:40 pm

City of Colfax

		Debit	Credit	Net Chng
02/14/2020	Daily Totals	649.90	0.00	649.90
02/18/2020	Daily Totals	0.00	721.40	-721.40
Fund: 572 - Landfill Post Closure Mainten	TOTALS:	649.90	721.40	-71.50
GRAND TOTALS:		268,516.34	13,752.17	254,764.17



Staff Report to City Council

FOR THE APRIL 8, 2020 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Larry Wing, City Engineer
Subject: Culver Street Rehabilitation Project – Phase 2

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
--------	---------	------------	---------	----------

RECOMMENDED ACTION: Adopt Resolution __-2020 accepting the project design and authorizing the City Manager to solicit bids for the construction of the Culver Street Rehabilitation – Phase 2

Summary/Background

On May 10, 2017 the City Council adopted Resolution 17-2017 authorizing the City Manager to approve a proposal by Coastland Engineering for deveeloping the City’s first Pavement Management Plan (PMP). The PMP systematically evaluates the current pavement conditions as well as projected future pavement conditions to assist in prioritizing paving projects for all the City’s maintained streets.

On May 22, 2018 the City Council adopted the 2018-2019 fiscal year budget which included the projected cost for design and paving of Culver Street from W. Oak Street to Church Street. The PMP assigned this portion of Culver Street a Pavement Condition Index (PCI) of 9 and 20 placing it in the failed category. The current pavement is 1 inch to 1 ½ inches of asphalt/asphalt patch on top of native soil.

The proposed scope of work for the Culver Street Phase 2 project includes reconstructing approximately 330-linear feet of roadway between W. Oak Street and Church Street, and approximately 175-linal feet of an existing access driveway to Quinn’s Lane. The proposed project scope of work will include excavation and removal of the failing pavement and sub-base to a depth of seven (7)-inches; construction of a new drainage inlet and approximately 50-linear feet of new storm drain pipeline; adjustment of utilities to grade; capping the existing PCWA water main with concrete slurry; placing pavement reinforcing fabric; and placing new asphalt pavement. Periodic road closures will occur during construction after proper notice to affected property owners. It is anticipated that construction will begin in June 2020 and last for approximately 30 days.

Budget Impacts

The total project is funded with local streets/roads funds; and Road Maintenance and Rehabilitation Account (RMRA SB1) funds at the City’s discretion. In addition, a reimbursement agreement with Placer County Water Agency (PCWA) will add to the overall project budget, which will be addressed during the award of contract council action. The estimated construction cost is \$300,000.

Staff recommends council accept the final design and authorize the City Manager to solicit bids for construction.

Attachments

1. Resolution __-2020
2. Plans

City of Colfax

City Council

Resolution № __-2020

ACCEPTING THE PROJECT DESIGN AND AUTHORIZING THE CITY
MANAGER TO SOLICIT BIDS FOR THE CONSTRUCTION OF THE
CULVER STREET REHABILITATION PROJECT – PHASE 2

WHEREAS, the City Council of the City of Colfax adopted Resolution 17-2017 authorizing the City Manager to approve the City’s first Pavement Improvement Plan; and

WHEREAS, the City Council of the City of Colfax adopted Resolution 32-2018 approving the 2018-2019 fiscal year budget; and the Culver Street Rehabilitation was identified; and

WHEREAS, Culver Street’s Pavement Condition Index is in the “failed” category; and

WHEREAS, GHD Inc. completed plans, specifications and engineering, and staff is ready to release the project for bidding; and

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Colfax accepting the design and authorizing the City Manger to solicit bids for the construction of the Culver Street Rehabilitation Project – Phase 2.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 8th of April 2020 by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

ABSENT:

Marnie Mendoza, Mayor

ATTEST:

Jaclyn Collier, City Clerk

PROJECT PLANS FOR CITY OF COLFAX CULVER STREET - PHASE 2 PAVEMENT REHABILITATION PROJECT

APRIL 2020

CITY OF COLFAX

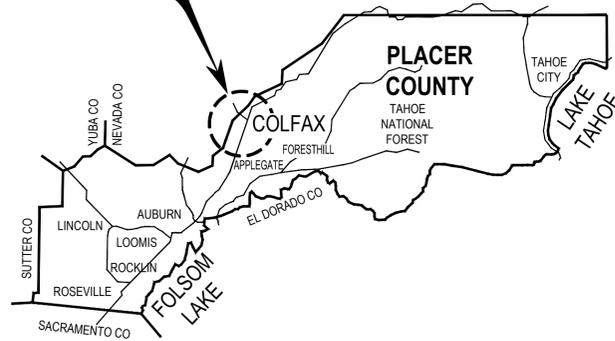
PLACER COUNTY, CALIFORNIA

FOR USE IN CONJUNCTION WITH

CALTRANS STANDARD SPECIFICATIONS, DATED 2018

CALTRANS STANDARD PLANS, DATED 2018

PROJECT LOCATION



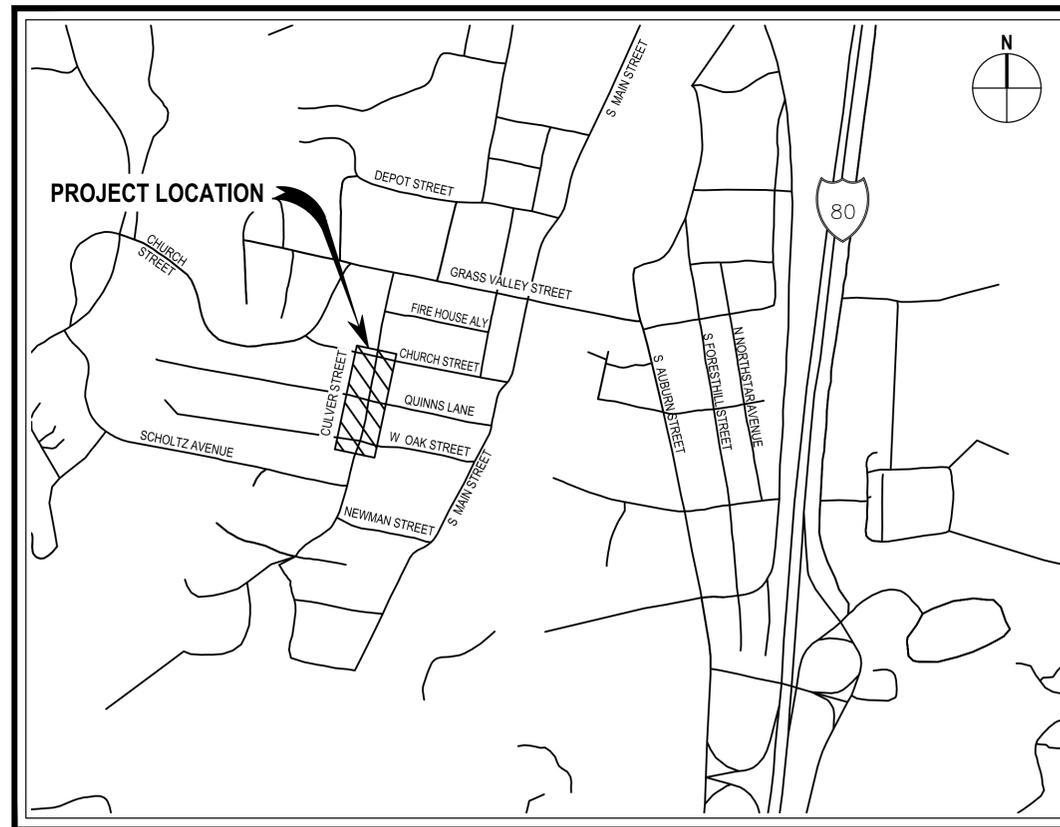
VICINITY MAP
NOT TO SCALE

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS CALIFORNIA COORDINATE SYSTEM ZONE 2, NAD83 (2011)(EPOCH 2010.00) AS DETERMINED LOCALLY BY GPS FAST-STATIC TIES TO CONTINUOUS OPERATING REFERENCE STATIONS (CORS) DN7372 P310 ALDERRIDGECN2006, DN7521 P146 SIGNALPEAKCN2006, DM7533 P140 SLATEMTN_CN2006, DH8725 SACR SACRAMENTO COOP AND DN7510 ORVB OROVILLE DAM AS DERIVED FROM GEODETIC VALUES PUBLISHED BY THE NATIONAL GEODETIC SURVEY (NGS).

VERTICAL DATUM:

THE VERTICAL DATUM FOR THIS SURVEY IS THE NORTHERN AMERICAN VERTICAL DATUM OF 1988 (NAVD88). AS DETERMINED LOCALLY BY GPS FAST-STATIC TIES TO CONTINUOUS OPERATING REFERENCE STATIONS (CORS) P310, P146, P140, SACR AND ORVB.



LOCATION MAP
NOT TO SCALE

INDEX OF SHEETS

SHEET NO.	DRAWING NO.	DRAWING TITLE
1	T1	TITLE SHEET
2	G1	NOTES, LEGEND, AND ABBREVIATIONS
3	X1	SECTIONS AND DETAILS
4	S1	SITE PLAN AND PROFILE - STA 10+00 TO 13+82

CITY OF COLFAX

APPROVED BY _____ DATE 04/02/2020

Douglas J. Ries

DOUGLAS J. RIES
Interim City Engineer
RCE 47768

No.	Issue	Drawn	Approved	Date

Bar is one inch on original size sheet
0 1"

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Drawn	EM	Designer	KH
Drafting Check	DK	Design Check	HA
Project Manager	HA	Date	APRIL 2020
This document shall not be used for construction unless signed and sealed for construction.		Scale	AS SHOWN

Client	CITY OF COLFAX
Project	CULVER STREET - PHASE 2 PAVEMENT REHABILITATION PROJECT
Title	TITLE SHEET
Project No.	11201706
Original Size	ANSI D
Sheet No.	T1

GENERAL NOTES:

- 1. EXCAVATIONS OVER FIVE FEET (5') DEEP REQUIRE AN EXCAVATION PERMIT FROM THE STATE DEPARTMENT OF INDUSTRIAL SAFETY.
2. CONTRACTOR SHALL CALL "UNDERGROUND SERVICE ALERT" AT (800) 642-2444 AT LEAST 48 HOURS PRIOR TO START OF CONSTRUCTION FOR LOCATING UNDERGROUND UTILITIES.
3. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY...

- 18. SCARIFY 6" OF SUBGRADE SHALL BE PAID FOR AS OBLITERATE SURFACING.
19. WATER LINE PROTECTIVE CAP SHALL BE PAID FOR A MINOR CONCRETE (BACKFILL).

PAVING NOTES:

- 1. ALL EXISTING AC SURFACES SHALL BE SAWCUT ONE FOOT MINIMUM INSIDE THE EDGE OF PAVEMENT OR AS SHOWING ON THE PLANS TO A NEAT, STRAIGHT LINE AND REMOVED. THE EXPOSED EDGE SHALL BE SEALED WITH EMULSION PRIOR TO PAVING. THE EXPOSED BASE MATERIAL SHALL BE GRADED, RECOMPACTED, AND RESEALED PRIOR TO PAVING.
2. ASPHALT CONCRETE SHALL BE TYPE A, 1/2" MAXIMUM MEDIUM GRADING AND SHALL CONFORM TO THE SPECIAL PROVISIONS FOR HMA (TYPE A).
3. AGGREGATE BASE SHALL BE CLASS 2, 3/4" MAXIMUM GRADING. AGGREGATE BASE SHALL CONFORM TO THE SPECIAL PROVISIONS.

FUGITIVE DUST CONTROL:

- 1. THE CONTRACTOR IS TO MAINTAIN ADEQUATE DUST CONTROL PER SECTION 10, CALTRANS SPECIFICATIONS, AND UTILIZE DUST CONTROL MITIGATION APPROVED BY THE AIR POLLUTION CONTROL DISTRICT (A.P.C.D.). PARTICULATE CONTROL MEASURES SHALL ALSO BE USED THROUGHOUT THE CONSTRUCTION PHASE OF THIS PROJECT.
2. THE CONTRACTOR SHALL FOLLOW THE GUIDELINES OUTLINED IN THE "FUGITIVE DUST CONTROL" HANDBOOK AVAILABLE FROM A.P.C.D.
3. THE CONTRACTOR SHALL APPLY WATER TO ALL DISTURBED AREAS FOR THE ALLEVIATION OR PREVENTION OF DUST NUISANCE.
4. DUST PRODUCING CONSTRUCTION ACTIVITIES SHALL BE SUSPENDED DURING PERIODS OF HIGH WINDS (GUSTS EXCEEDING 25 MPH).
5. CONSTRUCTION VEHICLES AND EQUIPMENT SHALL BE RESTRICTED TO TRAVEL ALONG WELL WATERED CONSTRUCTION ROUTES AND SHALL BE LIMITED TO A MAXIMUM SPEED OF 15 MPH ON NON-PAVED CONSTRUCTION SITES.
6. THE CONTRACTOR SHALL USE TARPULINS OR OTHER EFFECTIVE COVERS FOR HAUL TRUCKS WHICH TRAVELS IN PUBLIC STREETS.
7. EXISTING STREETS AND PAVED ROADS SHALL BE REGULARLY SWEEPED AS FAR AS NECESSARY TO ENSURE THAT NOT SILT, DEBRIS OR POLLUTANT ARE CARRIED OVER TO ADJACENT PUBLIC THOROUGHFARES. DO NOT WASH DOWN STREETS WITH WATER UNTIL DIRT AND DUST HAS BEEN REMOVED BY DRY SWEEPING. THIS IS TO PREVENT CONTAMINATION OF WATERWAY WITH SEDIMENT.
8. ALL CONSTRUCTION EQUIPMENT SHALL BE CLEANED REGULARLY AND KEPT PROPERLY TUNED TO MINIMIZE THE AMOUNT OF DUST AND POLLUTANTS EMITTED INTO THE AIR.

WATER NOTES:

- 1. THE CONTRACTOR SHALL PROVIDE TWO WORKING DAYS NOTICE TO PLACER COUNTY WATER AGENCY INSPECTION HOTLINE AT (530) 823-4885 PRIOR TO BEGINNING ANY WORK OVER WATER MAIN FACILITIES.

ABBREVIATIONS

Table with 4 columns: Abbreviation, Description, Abbreviation, Description. Includes AC (ASPHALT CONCRETE), BC (BEGIN CURVE), CL (CENTERLINE), CO (CLEANOUT), DI (DROP INLET), DWY (DRIVEWAY), EC (END CURVE), EL (ELEVATION), EP (EDGE OF PAVEMENT), EXIST.(E) (EXISTING), EXSSN (EXISTING SANITARY SEWER), FL (FLOWLINE), FG (FINISHED GRADE), FH (FIRE HYDRANT), G (GAS, GAS MAIN), GV (GATE VALVE), INV (INVERT), JP (JOINT POLE), JT (JOINT UTILITY TRENCH), L (LEFT, LENGHT), LF (LINEAL FEET), MAX (MAXIMUM), MH (MANHOLE), MIN (MINIMUM), OFF (OFFSET), OG (ORIGINAL GROUND), OH (OVERHEAD UTILITY), PCC (POINT OF COMPOUND CURVE), PCWA (PLACER COUNTY WATER AGENCY), R (RADIUS, RIGHT), S (SLOPE), SD (STORM DRAIN), SDN (STORM DRAIN NUMBER), SS (SANITARY SEWER), SSN (SANITARY SEWER NUMBER), STA (STATION), STD (STANDARD), TYP (TYPICAL), W (WATER, WATER MAIN), WM (WATER METER), WW (WATER VALVE).

LEGEND

Legend table with columns PROPOSED and EXISTING. Symbols include lines for EDGE OF PAVEMENT, SIDEWALK, FENCE, OVERHEAD UTILITY, WATER MAIN PIPE, DROP INLET, IRRIGATION CONTROL VALVE, FIRE HYDRANT, GUY ANCHOR, GUY POLE, HOSE BIB, LIGHT, SIGN, TREE, UTILITY POLE, WATER METER, WATER VALVE, STORM DRAIN DRAINAGE INLET, STORM DRAIN LINE, and a grey rectangle for NEW PAVEMENT.

CONSTRUCTION NOTE DESIGNATIONS

Table with 2 columns: Designation (R1, D1, W1) and Description (ROADWAY AND RELATED ITEMS CONSTRUCTION NOTES, DRAINAGE AND RELATED ITEMS CONSTRUCTION NOTES, WATER AND RELATED ITEMS CONSTRUCTION NOTES).

DETAIL AND SECTION CALLOUTS

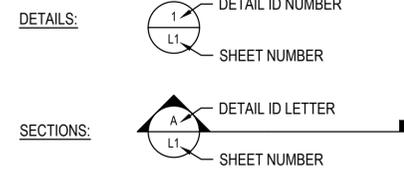
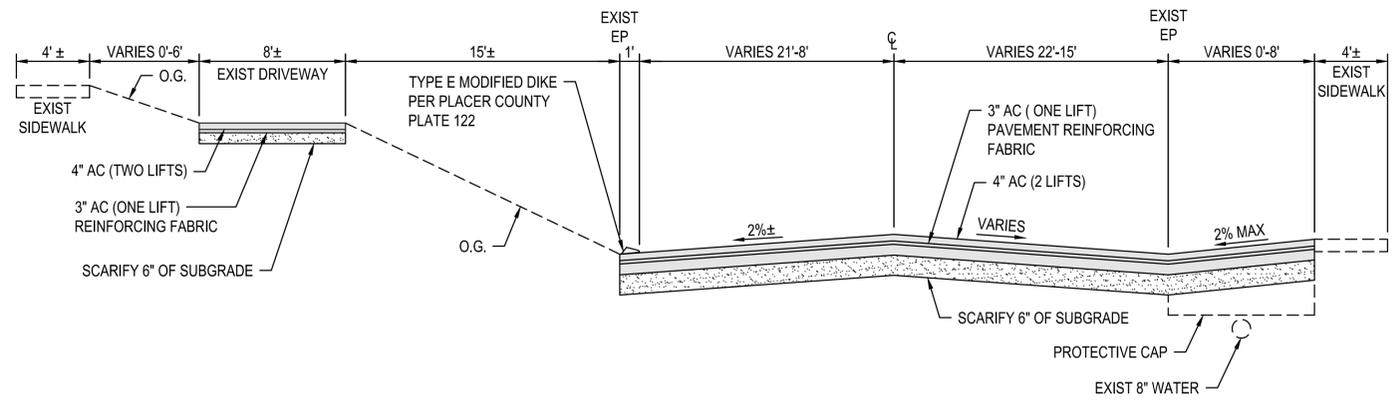
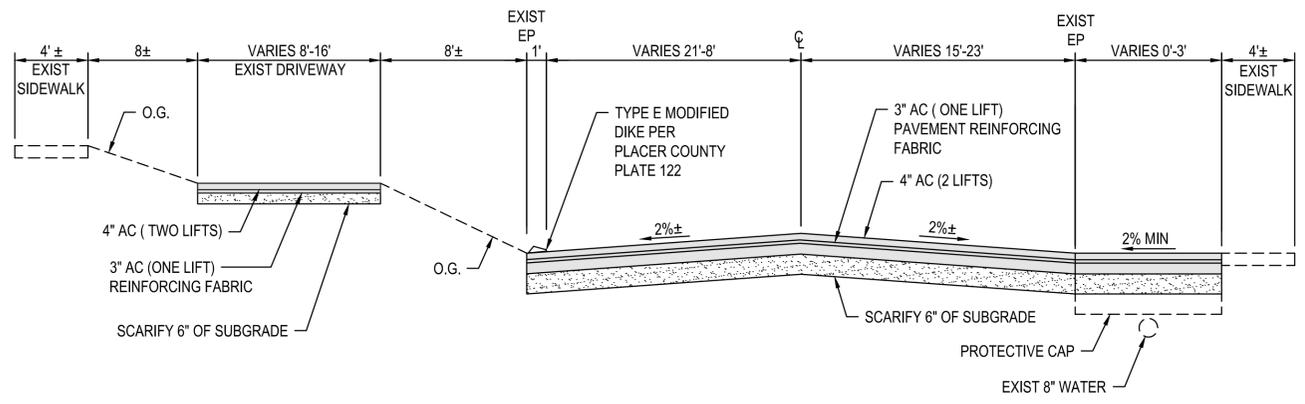


Table with 5 columns: No., Issue, Drawn, Approved, Date. Includes a 'Reuse of Documents' section with text: 'This document and the ideas and designs incorporated herein, as an instrument of professional service, is the property of GHD and shall not be reused in whole or in part for any other project without GHD's written authorization. © 2020 GHD'.

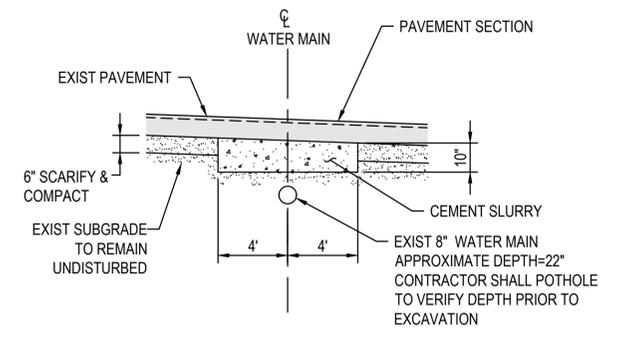
Project information block including logos for City of Colfax and GHD, project title 'CULVER STREET - PHASE 2 PAVEMENT REHABILITATION PROJECT', title 'NOTES, LEGEND, AND ABBREVIATIONS', project number 11201706, scale 'AS SHOWN', and sheet number '24'.



1 CULVER STREET TYPICAL SECTION - STA 10+45 - 12+57
NOT TO SCALE



2 CULVER STREET TYPICAL SECTION - STA 12+57 TO 13+80
NOT TO SCALE

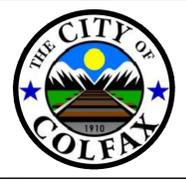


3 PROTECTIVE CAP
NOT TO SCALE

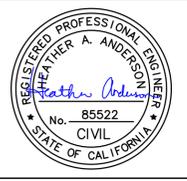
No.	Issue	Drawn	Approved	Date

Bar is one inch on original size sheet
0 1"

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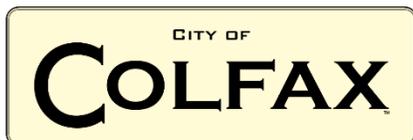


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Drawn	EM	Designer	KH
Drafting Check	DK	Design Check	HA
Project Manager	HA	Date	APRIL 2020
This document shall not be used for construction unless signed and sealed for construction.		Scale	AS SHOWN

Client	CITY OF COLFAX
Project	CULVER STREET - PHASE 2 PAVEMENT REHABILITATION PROJECT
Title	SECTIONS AND DETAILS
Project No.	11201706
Original Size	ANSI D
Sheet No.	X1



Staff Report to City Council

FOR THE APRIL 8, 2020 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Laurie Van Groningen, Finance Director
Subject: Schedule of Activities for Collecting Delinquent Sewer and Garbage Charges on Annual Tax Rolls

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
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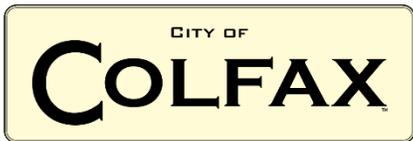
RECOMMENDED ACTION: Information Only.

Summary/Background

Annually, the City collects delinquent sewer and garbage (on behalf of Franchisee) charges which have accrued, together with the interest thereon, on the Placer County Tax Rolls in the same manner and at the same time as general property tax.

Staff has initiated the process for FY2019-2020 collection and is providing the schedule of activities for Council information.

City of Colfax - 2019-2020 Auditor Direct Charges			
Schedule of Activities for Placing Delinquent Sewer and Garbage Charges on Annual Tax Rolls			
Compile delinquent report - City Sewer	City	5/8/2020	All accounts > 60 days past due
Compile delinquent report - Recology Garbage	Recology	5/8/2020	Recology submits delinquent list to City
Recology submits draft delinquent letter to City for review	Recology	5/8/2020	
City send Delinquent Letter to affected property owners	City	5/15/2020	Same letter as last year - Describes processing and hearing date
Recology send Delinquent Letter to affected property owners	Recology	5/15/2020	Same letter as last year - Describes processing and hearing date
Public Hearing Notice - Auburn Journal	City	6/3/2020	Must be noticed for two consecutive weeks - same notice as last year. Needs to be to newspaper by 05/21/20
Public Hearing Notice - Auburn Journal	City	6/10/2020	Must be noticed for two consecutive weeks - same notice as last year
Hold Public Hearing - Sewer and Garbage combined hearing	City	6/24/2020	Regularly scheduled Council Meeting
Resolutions to place delinquents on Tax Rolls	City	6/24/2020	Council confirms sewer and garbage reports and placing liens
Submit Unsecured amounts to County	City	6/29/2020	Final date to be submitted to County
Submit Secured amounts to County	City	7/27/2020	Final date to be submitted to County



Staff Report to City Council

FOR THE APRIL 08, 2020 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Wes Heathcock, City Manager
Subject: South Placer District Transportation Sales Tax Expenditure Plan and Ballot Measure

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
--------	---------	------------	---------	----------

RECOMMENDED ACTION: Discuss and consider adopting Resolution __-20 approving the following:

- 1) The expenditure plan attached hereto as Attachment 3.
- 2) The expenditure plan is not a project as defined by the California Environmental Quality Act (CEQA).
- 3) Staff is hereby directed to file a Notice of Exemption pursuant to CEQA.

Environmental

The Expenditure Plan, as a funding mechanism which does not commit any agency to funding or approving any specific project or activity listed herein, is not a project within the meaning of the California Environmental Quality Act (CEQA) and is therefore exempt from CEQA review. Prior to the commencement of any project included in the Expenditure Plan, any necessary environmental review required by CEQA shall be completed.

Summary/Background

The proposed South County District, if approved by voters in the District, will comprehensively address the gap in local matching funding needs for transportation in the District. Without a local source of funding, the South County will continue to fall significantly behind in addressing traffic congestion which has been increasing exponentially over the last few years. The following discussion provides both the history behind the proposed measure and expenditure plan and also the local funding benefit.

Subcounty District Legislation – AB 1413

Assembly Bill 1413 was signed into law in October 2019 by Governor Newsom permitting the formation of a sub-county sales tax district in the counties of San Diego, Solano and Placer Counties. The proposed district must contain only contiguous cities, and either all the unincorporated area of the county or none of the unincorporated area of the county. If authorized by 2/3 of the voters in the proposed district, AB 1413 permits the expenditure plan to fund transportation projects that would benefit the proposed district. In the case of Placer County, according to prior Board direction, this would mean the district could be composed of one or more of the contiguous cities/town of Roseville, Rocklin, Lincoln and Loomis. Loomis was eliminated from the proposed District due to low voter support in January 2020.

Sales Tax Projections for Contiguous Cities/Town

Approximately \$1.2 billion was projected for a theoretical 30-year ½ cent sales tax district in the South Placer County. This very conservative revenue analysis was performed by HDL Companies as an update to their 2017 projection which came in at approximately \$1.4 billion. Due to the unknown nature of the land use that would generate sales tax in the unincorporated area and HDL’s experience in doing so in other counties examining the feasibility of transportation sales tax measures in California, HDL did not project any increase in sales tax for developing areas in the South Placer unincorporated area. With that in mind, HDL revised their projection of sales tax revenue without the unincorporated area which stayed essentially the same at \$1.2 billion over 30 years to cover the gap in local matching funds needed for transportation projects in the proposed South Placer County District. Staff examined the feasibility of a ¼ cent measure in prior years but it fell far short of

the \$1.2 billion needed and would require a second sales tax measure in approximately 10-15 years to provide a local match to build out the planned transportation system for South Placer County.

Transfer of Incremental Increase in Local Transportation Funding to Areas Outside the Proposed District

PCTPA was created over twenty-five years ago to provide local control over transportation priorities and funding within the County. Leaders in Placer County felt strongly that local control would benefit the County rather than Placer being dictated priorities by others in the Sacramento Region. Over the last twenty-five years, this has worked very well with both large and small transportation priorities being constructed on-time and on-budget including Interstate 80 Improvements, the Lincoln Bypass, the Sierra College Boulevard/I-80 Interchange, the Douglas Boulevard Interchange, portions of Sierra College Boulevard, State Route 49, Nevada Street (Auburn), Highway 65 Interchanges, the Colfax Roundabout, Phase 1 of the 80/65 Interchange and many more projects. All these projects required and received the unanimous commitment of every jurisdiction to ensure each project's successful completion.

Residents in the South Placer County District cities, incorporated cities and towns outside the South Placer County District and residents in the unincorporated area will all be paying the proposed ½ cent sales tax when they make purchases within the South Placer County District area. The County developing communities adjacent to the proposed South Placer County District would enjoy a direct benefit from transportation infrastructure funded by South Placer County District without directly paying into the proposed District. County roads connecting and thus directly benefitting the cities within the South Placer County District would receive a limited amount of funding from the proposed South Placer County District as shown in the proposed expenditure plan.

Transportation Funding Outreach Program

PCTPA Staff, City/Town Staff and the consultant team conducted a comprehensive outreach program with key stakeholders in the South County focusing on the need for a local source of funds for transportation infrastructure, including:

- A redesigned website featuring new content and graphics
- The creation of a Business Toolkit with sample social media postings, newsletter stories, closed circuit television images and infographics.
- Convened regular update meetings for community, business and civic leaders.
- Presentations to approximately 4,000 people at various events, service groups, neighborhood, political and other groups by staff, stakeholders, PCTPA Board Members and the consultant team.
- Sponsorship and informational tables/booths at local events/venues such as the Roseville Holiday Parade, Lincoln showcase, chamber events, Eggplant Festival and the Galleria connecting with over 35,000 people.
- Op-Eds in local and regional newspapers featuring the Roseville Mayor, Placer County Superintendent of Schools, Roseville Galleria Manager, Lincoln Chamber CEO, and the Sheriff.
- A large social media, and movie theater campaign that's garnered millions of impressions and thousands of engagements through March 2020 with existing and new material.
- A South Placer County Business Summit was held in October 2019 and the South Placer Leadership Summit held on January 22. In addition to the main topic, these events provided an opportunity to bring awareness to the general public about the funding strategy.
- A series of electronic billboards ran throughout the District in the fall and spring.
- The Interstate 80/Highway 65 interchange videos, featuring South County business leaders, South County schools officials, police chiefs, fire chiefs, emergency room doctors and elected leaders from Lincoln, Rocklin and Roseville which incorporated the need for transportation infrastructure funding, have been released throughout the Summer, Fall and Winter months.

- A mailer was done jointly with the Town of Loomis focusing on the need for Safe Routes to Schools and the need to upgrade the Horseshoe Bar Interchange.
- Two workshops were held in the Town of Loomis at their Council meeting.
- District and city specific mailers
- An informational tri-fold brochure
- Various Chamber events,
- Chamber newsletters
- HOA newsletters and magazines
- An informational kiosk at the Roseville Galleria
- Transportation funding educational videos

Polling Research

Polling has been done in the County for the need for a local source of transportation funding for the past eight years with traffic congestion being in the top three issues facing the County in every poll. The same poll was used in February 2019 and March 2020. As in each poll, a draft of the slightly revised poll was prepared with input from the PCTPA Board Subcommittee and was launched and conducted via phone and online interviews from March 5 to March 19. The purpose of the polling is to quantify interest in funding transportation improvements in the Contiguous Cities/Town and to capture the specific concerns regarding traffic congestion from South County residents. Polling included questions which probed components of the expenditure plan and the impact of local and statewide measures in the recent election.

Based on the polling results, staff recommends moving forward with a potential transportation sales tax measure. Each city council and the Board of Supervisors is being asked to approve the expenditure plan and to consider recommending the Placer County Local Transportation Authority (PCLTA) Board place the measure on the November 2020 ballot. Final action by the PCTPA Board to place the matter on the ballot would occur on May 27th and the Board of Supervisors will consider all election items on July 27th. A schedule for this process is attached to this report as Attachment 2 and was prepared by staff and PCLTA legal counsel with input from the Placer County Elections Office and the Clerks of each jurisdiction. The City/County Managers Group have been briefed on the process and polling and concur with this approach.

Proposed Expenditure Plan

An updated draft expenditure plan is attached to this report as Attachment 3. The expenditure plan in summary includes the following:

TRANSPORTATION TAX REVENUE ALLOCATIONS	
Major Highway/Road Program	54%
CCJPA Rail and Transit Program	10%
Bicycle and Pedestrian Program	5%
Local Transportation Program	25%
Competitive Projects Program	5%
Transparency, Accountability, and Administration	1%
TOTAL	100.000%

Local Benefit

In an effort to provide support to Colfax, Auburn and Loomis, which are the only Placer jurisdictions outside the South Placer County District, it is proposed that an annual amount of \$750,000 in Local Transportation Funding (LTF) be transferred by PCTPA to those jurisdictions. The proposed resolution to the City Councils, Town Council and Board of Supervisors includes language that would support PCTPA amending its current guidelines to provide the additional LTF funding to Auburn, Colfax, and Loomis.

Fiscal Impacts

The revised Local Transportation Funding guidelines would result in increased revenue to the City of Colfax through a redistribution of \$750,000 of Local Transportation Funding based on population. Colfax area population equates to 26% of the available funding increasing the annual revenue an additional \$190,994. Local Transportation Funding is restricted to street and road projects.

Attachments:

1. Resolution __-2020
2. PCTPA Sale Tax Schedule
3. South Placer County District Transportation Expenditure Plan

City of Colfax

City Council

Resolution № __-2020

APPROVING THE FOLLOWING:

- 1) THE EXPENDITURE PLAN ATTACHED HERETO AS ATTACHMENT 3.
 - 2) THE EXPENDITURE PLAN IS NOT A PROJECT AS DEFINED BY THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA).
 - 3) STAFF IS HEREBY DIRECTED TO FILE A NOTICE OF EXEMPTION PURSUANT TO CEQA.
-

WHEREAS, The Placer County Transportation Planning Agency has determined that most of the transportation infrastructure needs of the County lie in the incorporated cities of Lincoln, Roseville and Rocklin and that a district approach to funding those improvements is therefore warranted; and

WHEREAS, Assembly Bill 1413 was signed by the Governor in October 2019, allowing a district sales tax measure for transportation purposes within the contiguous cities of Lincoln, Roseville and Rocklin in Placer County instead of a countywide measure be put on the ballot by the Placer County Transportation Planning Agency; and

WHEREAS, the proposed Expenditure Plan (attached as Attachment 3) was formulated with a broad spectrum of countywide public input over the course of the five years, and both the Expenditure Plan and proposed Ordinance have been reviewed by legal counsel; and

WHEREAS, the Expenditure Plan will implement a one-half of one percent (0.5%) retail transactions and use tax for transportation improvements (“Transportation Tax”) within the South Placer County District, consisting of the cities of Lincoln, Rocklin and Roseville, to meet the County’s transportation needs, including major highway and road projects, local road maintenance and transportation improvement projects, rail and transit projects (including services for commuters, seniors, disabled and for providing innovative transit projects), bicycle and pedestrian projects, and other unanticipated but needed improvements; and

WHEREAS, the Expenditure Plan and Ordinance also provide for the formation of an Independent Citizen Oversight Committee which will review the independent annual fiscal audit of the expenditure of the Transportation Tax funds, and will issue an annual report on its findings regarding compliance with the Expenditure Plan and the requirements of the Ordinance; and

WHEREAS, before the Placer County Transportation Planning Agency, acting as the Local Transportation Authority, can consider adopting the proposed Ordinance, the Expenditure Plan must be approved by the Board of Supervisors and the City and Town Councils representing both a majority of the cities and towns in the County, and a majority of the population residing in the incorporated areas of the County; and

WHEREAS, commencing on July 1, 2022, and each year thereafter, the Placer County Transportation Planning Agency would annually reallocate an additional \$750,000 in Local Transportation Funding (LTF) off the total LTF for the entire County (after mandatory set asides), to Auburn, Colfax, and Loomis. There would be no extra allocation for the unincorporated area as the county roads benefitting

the cities will receive an allocation of the transportation sales tax revenue. This LTF allocation transfer would be enacted by PCTPA amending its LTF Guidelines with input from each of its members agencies; and

WHEREAS, if the Expenditure Plan is approved by the Board of Supervisors and the City and Town Councils representing both a majority of the cities and towns in the County and a majority of the population residing in the incorporated areas of the County, PCTPA, acting as the Local Transportation Authority, will consider adopting the Ordinance at a meeting prior to June 30, 2020; and

WHEREAS, following adoption of the Ordinance, PCTPA will request the Board of Supervisors place the Ordinance approving the Transportation Tax on the November 2020 ballot. The deadline for placing the proposed Ordinance on the ballot is June 30, 2020; and

WHEREAS, the Expenditure Plan, as a funding mechanism which does not commit any agency to funding or approving any specific project or activity listed herein, is not a project within the meaning of the California Environmental Quality Act (CEQA) and is therefore exempt from CEQA review. Prior to the commencement of any project included in the Expenditure Plan, any necessary environmental review required by CEQA shall be completed.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Colfax approves the following:

- (1) The Expenditure Plan, attached hereto as Attachment 3 and incorporated herein by this reference, is hereby approved.
- (2) The Expenditure Plan is not a project as defined by the California Environmental Quality Act (CEQA) and is therefore exempt from CEQA review.
- (3) Staff is hereby directed to file a Notice of Exemption pursuant to CEQA.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 8th of April 2020 by the following vote of the Council:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Marnie Mendoza, Mayor

ATTEST:

Jaclyn Collier, City Clerk

**Placer County-South County District
Transportation Improvement Plan and Retail Transaction and Use Tax
Countdown to Election Day - November 3, 2020**

- ★ **January 22, 2020 PCTPA Board Meeting**
Polling #2 Results – Boundary Determination Discussion
- ★ **Late February**
Email Ordinance and Expenditure Plan to City/Town/County Attorneys
- ★ **March 25, 2020 | PCTPA Board Meeting**
Polling #3 results presented to PCTPA Board – Decision on whether to proceed
- ★ **April 1, 2020 @ 6:00 pm: Roseville City Council | Approval of Expenditure Plan**
March 11th – Staff Report Due
- ★ **April 8, 2020 @ 6:00 pm: Colfax City Council | Approval of Expenditure Plan**
March 24th – Staff Report Due
- ★ **April 14, 2020 @ 6:00 pm: Rocklin City Council | Approval of Expenditure Plan**
March 31st – Staff Report Due
- ★ **April 14, 2020 @ 7:00 pm: Loomis Town Council | Approval of Expenditure Plan**
April 6th – Staff Report Due
- ★ **April 21, 2020 @ 1:00 pm: Placer Co Board of Sups | Approval of Expenditure Plan**
April 13th – Staff Report Due
- ★ **April 22, 2020 @ 9:00: PCTPA Board Meeting**
1st Reading of Ordinance and Expenditure Plan
- ★ **April 27, 2020 @ 6:00 pm: Auburn City Council | Approval of Expenditure Plan**
April 20th – Staff Report Due
- ★ **May 12, 2020 @ 6:00 pm: Lincoln City Council | Approval of Expenditure Plan**
April 21st – Staff Report Due
- ★ **May 27, 2020 | PCTPA Board**
2nd Reading of Adoption of Ordinance and Expenditure Plan to the PCTPA Board
- ★ **May 28, 2019**
Publish Ordinance in Auburn Journal with Board Votes from May 27, 2020
- ★ **July 1, 2020**
125 days before election: Last day boundary maps and accompanying resolution can be presented to elections.
- ★ **July 21, 2020**
Placer County Board of Sups votes to place all election items on the November ballot
- ★ **August 7, 2020**
Last day to file arguments against the proposed ballot measure
- ★ **August 17, 2020**
Last day to file rebuttal arguments
- ★ **November 3, 2020 - Election Day**

Attachment 3

**EXPENDITURE PLAN
EXHIBIT A TO
ORDINANCE NO. 20-01**

**South Placer County District
Transportation Expenditure Plan**

This Expenditure Plan shall act as the South Placer County District Expenditure Plan (the "Plan"), was prepared by the Placer County Local Transportation Authority (the "Authority") for the purpose of establishing a one-half of one percent (0.5%) retail transactions and use tax for transportation purposes (the "Transportation Tax") within the incorporated territory of the Cities of Lincoln, Rocklin and Roseville (collectively referred to as the "District") , to be collected for thirty (30) years, if approved by the voters on November 3, 2020. This is proposed by the Authority as a means to fill the shortfall in funding needed to: implement necessary highway, rail, and transit projects; secure new transportation corridors through environmental clearance and right of way purchases; provide adequate maintenance and improvements on the local street and road system; promote economic growth throughout the County; and meet the needs of commuters and the specialized needs of the growing senior and disabled population.

CHAPTER 1: GOALS AND OBJECTIVES

1.1 *MAINTAIN AND IMPROVE THE QUALITY OF LIFE IN PLACER COUNTY BY SUPPLEMENTING EXISTING FUNDS FOR TRANSPORTATION*

Reduce current congestion and provide adequate transportation facilities to accommodate reasonable growth in the future.

Provide funding for the adequate maintenance and improvement of local streets and roads, transit infrastructure and operations within, or for the benefit of, the City of Lincoln, City of Rocklin and City of Roseville, and unincorporated areas benefiting such District cities.

Enhance Placer County's ability to secure state and federal funding for transportation by offering local matching funds.

1.2 *PROVIDE FOR ACCOUNTABILITY IN THE EXPENDITURE OF TAXPAYER FUNDS*

Provide for mandatory dedication of Transportation Tax funds only for the transportation improvements and programs identified in this Plan and no other purpose.

Attachment 3

Provide for a mandatory, annual financial audit of program expenditures to insure that all funds are spent in accordance with this voter adopted Plan and associated legal ordinance.

Provide for an independent Citizen Oversight Committee to review the mandatory annual financial audits of program expenditures and to produce an annual report of findings to the Board and the public.

Provide for a Maintenance of Effort requirement in funds made available to city and County governments for local street and road programs to insure the new money for this purpose is adding to current funding levels.

Provide for the strict limitation of administrative staff costs in implementing this Plan, by limiting, in law, funds expended for salaries and benefits to no more than one percent (1%) of the annual amount of revenues raised by the Transportation Tax as provided in Section IX of the Ordinance, net of the amount of fees paid to the California Department of Tax and Fee Administration (CDTFA) for collection of the sales tax.

Provide for this Plan to be reviewed at least every ten (10) years for the period it is in effect to ensure that the changing needs and priorities of the jurisdictions are met, as provided in Section XII of the Ordinance.

Provide for the mandatory termination of the Transportation Tax in thirty (30) years from the operative date, requiring additional voter approval at a general election for any extension.

1.3 PROVIDE FOR EQUITY IN THE DISTRIBUTION OF TRANSPORTATION TAX REVENUES

Address the unique needs of each of the areas of the District.

Provide a reasonable balance between competing highway, rail, transit, bicycle/pedestrian, and local streets and road needs.

1.4 PROVIDE FOR LOCAL CONTROL OF THE TRANSPORTATION IMPROVEMENT PLAN

Provide for cost effective, local administration of the Plan through the existing Placer County Transportation Planning Authority. No new agency would be required to administer these funds.

Delegate appropriate administrative responsibility to the cities and the County and other local agencies designated by a city, the County, or the Authority for local programs.

Attachment 3**CHAPTER 2: TAXPAYER ACCOUNTABILITY SAFEGUARDS****2.1 LEGAL DEDICATION OF FUNDS**

Funds generated by the Transportation Tax, net of the amount of fees paid to the California Department of Tax and Fee Administration (CDTFA), may only be used for transportation purposes as described in the Ordinance governing this Plan, including the acquisition, construction, environmental mitigation, maintenance, and operation of streets, roads, highways, including state highways and public transit systems and equipment, and for related transportation purposes. These purposes include but are not limited to expenditures for planning, environmental reviews, engineering and design costs, related right-of-way acquisition, and construction, engineering, project management, and administration.

2.2 MANDATORY ANNUAL FISCAL AUDIT

No less than annually, the Authority shall conduct an independent fiscal audit of the expenditure of all funds generated by the Transportation Tax. The audit, which shall be made available to the public, shall report on evidence that the expenditure of funds is in accordance with this Plan as adopted by the voters in approving the Ordinance on November 3, 2020. In addition, the audit shall determine compliance with the Maintenance of Effort requirements and requirements described in Section 3.3 of this Plan entitled "Local Transportation Programs." The audit shall also ensure that no more than one percent (1%) of the annual amount of Transportation Tax is used for administrative staff salaries and benefits in implementing this Plan, as required under Section IX of the Ordinance.

2.3 INDEPENDENT CITIZEN OVERSIGHT COMMITTEE

A seven (7) member Independent Citizen Oversight Committee shall be formed to review the annual independent fiscal audit of the expenditure of the Transportation Tax funds and issue an annual report on its findings regarding compliance with the requirements of the Expenditure Plan and the Ordinance to the Authority Board of Directors. The annual report shall also be made available to the public. Membership in the Independent Citizen Oversight Committee shall be composed of two registered voters appointed by the governing body of each District city and one appointed by the Placer County Board of Supervisors. The appointee of the County shall reside in the District. Persons currently employed by the Placer County Transportation Planning Agency, County of Placer or any District incorporated city therein, or currently serving as a city councilmember or member of the Board of Supervisors, are not eligible for membership on the Citizen Oversight Committee.

In the event a contiguous city or town is added to the District, the Independent Citizen Oversight Committee membership would be expanded to include two registered voters appointed by the governing body of that new city or town.

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2.4 MANDATORY PLAN UPDATE AND TERMINATION OF TRANSPORTATION TAX

This Plan shall be reviewed by the Authority at least every ten (10) years that the Transportation Tax is in effect to reflect current and changing transportation priorities and needs in the District, as defined by the duly elected local government representatives on the Authority Board. Any changes to this Plan must be adopted in accordance with Section XII of the Ordinance and with current law in effect at the time of the update, and must be based on findings of necessity for change by the Authority. The Transportation Tax authorized to be collected by the voters shall expire in exactly thirty (30) years, unless the voters approve an extension of the Transportation Tax prior to the expiration date, as may be required under state law in effect at the time of the vote for extension.

CHAPTER 3: SPECIFIC TRANSPORTATION PROGRAMS TO BE FUNDED

The Transportation Tax shall be allocated by the Authority based on a recommendation from the District Policy Advisory Committee for projects within or benefiting the District cities consistent with the following provisions.

3.1 MAJOR HIGHWAY/ ROAD PROGRAMS – Fifty-Four Percent (54%)

Many more state highway improvement projects are needed to deal with congestion and safety problems in the District than existing state and federal revenues can fund. Programmed and projected formula funds from these sources over the thirty (30) years are estimated to be **one hundred and twenty seven million dollars (\$127 million)** and will fund about **fifty-four percent (54%)** of the improvements needed and identified in this Plan. Funds generated by the Transportation Tax will supplement those funding sources with an estimated **\$648 million** and, along with an estimated **one billion one hundred and fifteen million dollars (\$1.115 billion)** in developer impact fees, state, federal and other sources, will cover the remaining costs estimated to accomplish these improvements. **The actual amount of funds available for expenditure on state highway improvement projects from the identified sources and the amount expended for such purposes may vary from these estimates.**

Fifty-four percent (54 %) of the Transportation Tax is allocated to Major Highway/Road Projects. The Major Highway/Road projects to be implemented with the Transportation Tax revenues are as follows:

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ROUTE	LIMITS	PROJECT
I-80/SR 65	Interchange Phase 2-3	Improve interchange operations and capacity
I-80	I-80/Rocklin Road Interchange	Improve interchange capacity and operations
I-80	Douglas Blvd to Riverside Ave (westbound) SR 65 to Rocklin Rd (eastbound)	Add/extend auxiliary lanes
SR 65	Galleria Blvd to Ferrari Ranch Road.	Widen to 3-5 lanes each direction
SR 65	SR 65/Nelson Lane Interchange SR65/Nicholas Road Interchange	Improve to grade separated interchange
Baseline Road	Foothills Blvd to SR 70/99	Widen to 4-6 lanes and grade separation at UPRR
Placer Parkway	SR 65 to SR 70/99	Construct 4-6 lane expressway

The final scope and project limits of all improvements proposed for the State Highway system will be determined through the environmental clearance process.

The Authority may add additional Major Highway/Road projects, should the Transportation Tax produce more revenue than now predicted or the Authority be more successful than anticipated in attracting state/federal matching funds, developer impact fees, or obtaining other grants and funds for transportation infrastructure purposes, or due to unforeseen circumstances

Attachment 3**3.2. RAIL AND TRANSIT PROGRAM – 10%**

This Plan will provide an estimated **one hundred and twenty million dollars (\$120 million)** of Transportation Taxes to expand rail, add bus rapid transit, and implement services and continue and expand programs to meet the transit needs of seniors, disabled persons and commuters.

3.2.a. Transportation Services for Seniors, Disabled Persons and Local Residents

Seniors and disabled persons are becoming an increasing percentage of the population each year, and will drive demand for more frequent transit service to more areas. In addition, a number of transportation programs have been implemented which meet specialized needs for transportation to medical services, social service agencies and programs, shopping and other purposes that cannot be met by conventional transit. Local residents are also in need of improvements in local transit service. An estimated **sixty million dollars (\$60 million)** in Transportation Tax funds will be used to expand these transit services.

3.2.b. Capitol Corridor Rail and Bus Rapid Transit Service

The existing Capitol Corridor rail service has provided a viable alternative to the automobile for daily commuters to downtown Sacramento and reduces traffic on I-80. The current service level needs to be augmented by expanding capacity between Sacramento and Roseville to bring ten (10) round trips per day to Placer County. In addition, establishment of frequent and timely bus rapid transit service that provides a reasonable alternative to the automobile for existing and future daily commuters who travel to and within the South Placer area is needed. An estimated **sixty million dollars (\$60 million)** of Transportation Tax funds will be made available for capital and operations of these rail and bus rapid transit services and to match available federal funds.

3.2.c. Commuter/Express Bus Service

Placer County's existing commuter bus services provide a safe, convenient, and comfortable alternative to driving and removes congestion from highways. There is strong demand to expand this highly popular effective service to connect more residential areas and major employment centers. An estimated **sixty million dollars (\$60 million)** of Transportation Tax funds will be made available for capital and operations of commuter and express bus services, and to match available federal and state funds.

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The actual amount of funds available for expenditure on transit and other projects described in this Section from the identified sources and the amount expended for such purposes may vary from these estimates.

3.3. LOCAL TRANSPORTATION PROGRAM – twenty-five percent (25%)

The local transportation systems, particularly local streets and roads, are critical to the everyday movement of people within the District cities and the County in an area benefiting the District.

Much of the road system is aging, has potholes, and is in need of expanded maintenance and rehabilitation. New local roads adjacent to new residential and business developments will continue to be constructed and paid for by the developers. Current resources, without the establishment of Transportation Tax revenues for transportation, cannot provide adequate funding to maintain the local street and road system at the level necessary to adequately serve the public.

The priorities for local transportation vary among individual local jurisdictions. While overlay, reconstruction, repair, and maintenance of the local road system are needs common to all and is specifically allowable as an expenditure of these funds, there are additional needs as well. Transportation Tax funds can be used for transportation projects, transit operations, projects that support transportation/land use coordination, and air quality improvement projects, as designated by this Plan. Some examples of allowable projects include bike paths, transit centers, widening of existing local roads, local matching funds for transportation grants or earmarks, fueling stations for electric vehicles, compressed natural gas or other alternative fuels, sidewalks and pedestrian paths, transportation demand management programs, lighting, landscaping, security for transportation facilities, park and ride lots, Safe Routes to School programs, and traffic signal synchronization.

This Plan will provide an estimated **three hundred million dollars (\$300 million)** of Transportation Taxes specifically for these purposes. The funds will be distributed to the cities and the County for connecting roadways, trails and transit systems within or benefiting the District cities by a formula based on an equal weighting of each jurisdiction's proportionate share of the total County population and road miles, with a minimum allocation of **Five Hundred Thousand Dollars (\$500,000)** for each jurisdiction. Allocations will be updated annually based on California Department of Finance population data and reported road miles.

The actual amount of funds available for expenditure on local transportation projects from the identified sources and the amount expended for such purposes may vary from these estimates.

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In order to be eligible for these funds, each jurisdiction shall satisfy and continue to satisfy the following requirements:

1. On July 1 of each year, file a Five-Year Capital Improvement Program including all capital transportation projects, including projects funded by the jurisdiction's share of the Transportation Tax.
2. The portion of funds under this Program shall be put into a "Placer County Roads (Benefitting Contiguous Cities) Fund." Expenditures from this Fund may include to the expansion, repair, safety, complete streets and maintenance of existing county roads connecting the cities within the District or which benefit the District cities.
3. Adopt and administer a development impact fee program that requires new development to pay a fair share of necessary transportation improvements attributable to the new development.
4. On July 1 of each year, file with the Authority an annual Expenditure Report for the prior fiscal year identifying the amount of Transportation Taxes, developer impact fees and other local agency funds expended by the jurisdiction and certify that the maintenance of effort requirements of the Ordinance and the Expenditure have been satisfied.

3.5 *BICYCLE AND PEDESTRIAN PROGRAM – five percent (5%)*

Bicycle, pedestrian, and neighborhood electric vehicle (NEV) travel provide a viable alternative for short distance trips and enhance the quality of life in our neighborhoods. Safe, easy to use facilities in key areas support the attractiveness of these clean and healthy transportation modes. An estimated **sixty million dollars (\$60 million)** in net Transportation Tax funds will be used to match local, state, and federal funds to construct and improve bicycle, pedestrian, and neighborhood electric vehicle facilities and otherwise to support walkable and bikeable communities including Safe Routes to School.

The Authority shall establish, in the first year after the adoption of this Ordinance, the criteria by which projects are deemed eligible for funding under this Program, and the selection criteria by which such eligible projects are selected. The eligibility and selection criteria shall include safety, connectivity to schools and to the overall system estimated demand/usage, ability to attract matching funds, and lack of other funding in the overall Transportation Expenditure Plan.

3.6 *COMPETITIVE PROJECTS PROGRAM – five percent (5 %)*

It is recognized that the Plan cannot anticipate every factor that could affect transportation needs over its thirty (30) year life. New technologies, new travel

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patterns, and new transportation modes are amongst the many possibilities that may arise in the future. To provide the flexibility to meet those unanticipated needs and opportunities, the Transportation Plan is anticipated to provide approximately **sixty million dollars (\$60 million)** to a Competitive Projects Program. The Authority shall establish, in the first year after the adoption of this Ordinance, the criteria by which projects are deemed eligible for funding under this Program, and the selection criteria by which such eligible projects are selected. The eligibility and selection criteria shall include safety, congestion relief, ability to attract matching funds, and lack of other funding in this overall Transportation Expenditure Plan. Any Competitive Projects Program funds unspent at the conclusion of the thirty (30) year Plan would be added to the Local Transportation Program.

CHAPTER 4: BOND FINANCING

Construction of the highway and rail projects and implementation of the local streets and roads and other programs identified in this Plan are needed as soon as possible. In order to accomplish this, some level of borrowing will be required, with debt to be repaid with Transportation Tax revenues. The Authority will determine the extent of borrowing that is reasonable and that can be supported by Transportation Tax revenues as the Plan is implemented.

CHAPTER 5: ALLOCATIONS SUMMARY

TRANSPORTATION TAX REVENUE ALLOCATIONS	
Major Highway/Road Program	54%
Rail and Transit Program	10%
Bicycle and Pedestrian Program	5%
Local Transportation Program/Rural Roads Maintenance and Repair Program	25%
Competitive Projects Program	5%
Transparency, Accountability, and Administration	1%
TOTAL	100.000%

The Authority may reallocate the expenditure of Transportation Taxes in any given year on a different percentage basis provided that the percentage allocations set forth above are achieved over the duration of the Ordinance.

Attachment 3**CHAPTER 6. FUNDING FLEXIBILITY AND BONDING TO EXPEDITE PROJECTS**

To more quickly deliver transportation projects for the benefit of Placer County residents, visitors, and businesses, the Authority may temporarily shift Transportation Tax revenues and developer impact fees administered by the South Placer Regional Transportation Authority (SPRTA) amongst projects in any given year. However, the proportionate shares for funding contributions and purposes over the 30-year period may not be changed without an amendment of this Plan as required by law and Section XII of the Ordinance. Transportation Tax revenues subject to this temporary shift specifically exclude those annually allocated to the cities and County under the Local Transportation Program (Section 3.3 of this Plan). Shifts may not be made without previous consultation with the affected local agencies and two-thirds majority approval of the Authority Board of Directors.

CHAPTER 7. INFORMING THE PUBLIC OF LOCAL FUNDING SUPPORT

All projects using \$1 million or more of Transportation Tax revenues shall be signed to inform the public that Transportation Tax revenues support the project.

CHAPTER 8. SEVERANCE PROVISIONS

If any provision of this Plan, or the application thereof, is for any reason held invalid and unenforceable by a court of competent jurisdiction to a person or circumstance, the remainder of the Plan and the application of such provision to other persons or circumstances shall not be affected thereby, and the Authority declares that it would have passed each part of this Plan irrespective of the validity of any other part.