



CITY COUNCIL MEETING

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

MAYOR TOM PARNHAM • MAYOR PRO-TEM STEVE HARVEY
COUNCILMEMBERS • KIM DOUGLASS • TONY HESCH • WILL STOCKWIN



REGULAR MEETING AGENDA

May 11, 2016

Regular Session 7:00 PM

1) OPEN REGULAR MEETING

- 1A. **Call to Order**
- 1B. **Pledge of Allegiance**
- 1C. **Roll Call**
- 1D. **Approval of Agenda Order**

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

RECOMMENDED ACTION: By motion, accept the agenda as presented or amended.

2) PRESENTATIONS

- 2A. **Presentation and from Placer County Transportation Planning Agency (PCTPA); Sales Tax Effort and Consideration of Resolution 15-2016 approving the expenditure plan for revenues obtained through a proposed tax measure to be placed on the November 8, 2016 Ballot by the Placer County Transportation Planning Agency acting as the Local Transportation Authority.**
Celia McAdam, PCTPA Executive Director
- 2B. **Presentation from Placer County Community Outreach; Medical Marijuana Regulation**
Bekki Riggan, Deputy CEO and Josh Huntsinger, Agriculture Commission/Sealer
- 2C. **Budget Workshop**
City Manager, Mark Miller and Finance Director Laurie Van Groningen

3) CONSENT CALENDAR

All matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion with a Council vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City staff.

RECOMMENDED ACTION: Approve Consent Calendar

- 3A. **Minutes City Council Meeting of April 27, 2016**
Recommendation: Approve the Minutes of the Regular Meeting of April 27, 2016.
- 3B. **Quarterly Investment Report – March 31, 2016**
Recommendation: Accept and file.
- 3C. **Motorcycle Awareness Month Proclamation**
Recommendation: Adopt Resolution 16-2016 Proclaiming May 2016 as Motorcycle Awareness Month.



4) COUNCIL, STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- 4A. **Committee Reports and Colfax Informational Items - All Councilmembers**
- 4B. **City Operations Update – City staff**
- 4C. **Additional Reports – Agency partners**

6) PUBLIC COMMENT

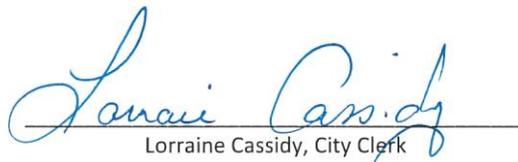
Members of the audience are permitted to address the Council on matters of concern to the public within the subject jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible. Comments should not exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

7) COUNCIL BUSINESS

- 7A. **Placer County Sheriff Contract Upcoming Renewal Information**
STAFF PRESENTATION: Mark Miller, City Manager, Ty Conners, Station Commander
RECOMMENDATION: For Discussion Pending Subcommittee Recommendation
- 7B. **Update on Marijuana Ordinance and Ballot Measure**
STAFF PRESENTATION: Mark Miller, City Manager
RECOMMENDATION: Verbal update; direct staff as appropriate.

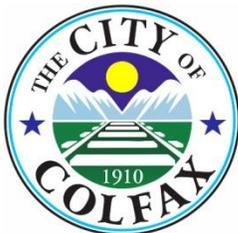
8) ADJOURNMENT

I, Lorraine Cassidy, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at www.Colfax-ca.gov.


Lorraine Cassidy, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.





STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE May 11, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Staff
DATE: May 5, 2016
SUBJECT: Presentation of Placer County Transportation Planning Agency Sales Tax Measure

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RECOMMENDED ACTION: Adopt Resolution 15-2016 approving the expenditure plan for revenues obtained through a proposed tax measure to be placed on the November 8, 2016 Ballot by the Placer County Transportation Planning Agency acting as the Local Transportation Authority.

BACKGROUND AND ANALYSIS:

In an effort to generate revenue to allow the region to maintain, repair, and expand existing roadways and improvements, and to prevent the County’s existing infrastructure from falling into disrepair in the future, Placer County Transportation Planning Agency (PTCPA), as the Local Transportation Authority recommends placing a sales tax measure on the November 8, 2016 Ballot. This measure would secure a solid source of funding for transportation and road projects as competition for State and Federal highway funding is increasing while available funding decreases. Projects in regions of the State that have a local sales and use tax, which can be utilized as matching funds for State and Federal funds, have been and will continue to be more successful in securing such State and Federal funds for improvements.

Placing the measure on the Ballot is a multistep process:

1. Develop an Expenditure Plan to govern how funds obtained from the tax measure will be allocated.
2. Obtain approval of the Expenditure Plan from the majority of the local jurisdictions and the County Board of Supervisors.
3. Adoption of an ordinance by PTCPA as the Local Transportation Authority.
4. Placement of Measure on the November Ballot.

The proposed Expenditure Plan (attached as Exhibit A) was formulated with a broad spectrum of countywide public input over the course of the three years, and both the Expenditure Plan and Ordinance have been reviewed by legal counsel for each jurisdiction in the County.

PTCPA has asked the Council to review the proposed expenditure plan and approve the contents by resolution.

ATTACHMENTS:

1. Sales Tax Ordinance Summary
2. Resolution 15-2016
3. Attachment A – Expenditure Plan



Placer County Local Transportation Authority Transportation Improvement Plan And Retail Transactions and Use Tax Ordinance SUMMARY

- Ordinance Overview:
 - adopts a County transportation expenditure plan,
 - imposes one-half of one percent (0.5%) for a period of thirty (30) years
 - provides the authority to issue bonds and administer the tax proceeds, and
 - creates an independent Citizen Oversight Committee
 - to review the mandatory annual financial audits of program expenditures and
 - to produce an annual report of findings to the Authority Board of Directors and the public

- Bond Financing: Pay-as-you-go financing is the preferred method of financing transportation improvements and programs under this Ordinance. However, the Authority may decide to use bond financing as an alternative method if the scope of planned expenditures makes pay-as-you-go financing infeasible.

- Citizen Oversight Committee: The Citizen Oversight Committee will review the Authority's annual fiscal audit, administrative costs, and jurisdiction maintenance of effort reports to ensure compliance with the Ordinance. The committee will have 8 members, including one appointed by each city/town, and two appointed by the Board of Supervisors. One of the County's appointees must be from the Tahoe area.

- Expenditure Plan:
 - Major Highway/Road Program – 44.75%
 - Local Jurisdiction Subvention – 30%
 - Rail and Transit Program – 11.875%
 - Bicycle, Pedestrian, and NEV – 4.75%
 - Tahoe Subvention – 3%
 - Competitive Projects – 4.625%
 - Administration – 1%

The Authority may add projects to a category, should the Transportation Tax produce more revenue than now predicted or the Authority be more successful than anticipated in attracting state/federal matching funds,

developer impact fees, or obtaining other grants and funds for transportation infrastructure purposes.

- Eligible Projects for Local Projects Fund: First priority is for the overlay, reconstruction, repair, and maintenance of the local road system. Transportation Tax proceeds can also be used for other transportation projects, transit operations, projects that support transportation/land use coordination, and air quality improvement projects, as designated by this Plan. Some examples of allowable projects include bike paths, transit centers, widening of existing local roads, local matching funds for transportation grants or earmarks, fueling stations for electric vehicles, compressed natural gas or other alternative fuels, sidewalks and pedestrian paths, transportation demand management programs, lighting, landscaping, security for transportation facilities, park and ride lots, and traffic signal synchronization.
- Rural Road Maintenance and Repair Fund: No less than one-half of the unincorporated Placer County share of the Local Projects Fund is set aside into the Rural Road Maintenance and Repair Fund to address road maintenance and safety in rural areas outside of the Tahoe Basin, including Foresthill, Penryn, Meadow Vista, Newcastle, Ophir, North Auburn, Donner Summit, Sheridan, Rural Lincoln, Weimar, Applegate, and West Placer.
- Maintenance of Effort Requirement: The local agency must demonstrate that it has expended funds for local street improvements and maintenance other than Transportation Taxes allocated to it in an amount no less than an amount equal to the percentage of the general fund budget spent for local street improvements and maintenance for the 5 years prior to the date when the local agency submits its report as required by the Expenditure Plan.

On July 1 of each year, each jurisdiction must file:

- 1) a Five-Year Capital Improvement Program including all capital transportation projects, including projects funded by the jurisdiction's share of the Transportation Tax; and
 - 2) an annual Expenditure Report for the prior fiscal year identifying the amount of Transportation Taxes, developer impact fees and other local agency funds expended by the jurisdiction and certify that the maintenance of effort requirements have been satisfied.
- Project Selection for Bicycle, Pedestrian, and Neighborhood Electric Vehicle (NEV) Program: The Authority shall establish, in the first year after the adoption of this Ordinance, the selection criteria for the program. The eligibility and selection criteria shall include safety, connectivity, estimated usage/demand, ability to attract matching funds, and lack of other funding in this overall Transportation Expenditure Plan.
 - Project Selection for Competitive Projects: Same as for Bicycle Program, but criteria to include safety, congestion relief, ability to attract matching funds, and lack of other funding in this overall Transportation Expenditure Plan.

City of Colfax

City Council

Resolution № 15-2016

APPROVING THE EXPENDITURE PLAN FOR REVENUES OBTAINED THROUGH
A PROPOSED TAX MEASURE TO BE PLACED ON THE NOVEMBER 8, 2016
BALLOT BY THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY
ACTING AS THE LOCAL TRANSPORTATION AUTHORITY

WHEREAS, the Placer County Transportation Planning Agency acting as the Local Transportation Authority proposes placing a sales tax measure on the November 8, 2016 Ballot; and

WHEREAS, an Expenditure Plan for the governance or funds raised by a such a sales tax measure must be approved by a majority of Cities and the County Board of Supervisors before such measure may be placed on the Ballot; and

WHEREAS, the City Council of City of Colfax has reviewed the expenditure plan attached as Exhibit A; and

WHEREAS, the City Council of the City of Colfax has found the expenditure plan acceptable;

NOW, THEREFORE, BE IT RESOLVED that the City Council the City of Colfax hereby approves the Expenditure Plan attached hereto as Exhibit A and incorporated herein by this reference.

PASSED AND ADOPTED by the City Council of the City of Colfax on the 11th day of May, 2016 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Tom Parnham, Mayor

ATTEST:

Lorraine Cassidy, City Clerk

**EXPENDITURE PLAN
EXHIBIT A TO
ORDINANCE NO. 16-001**

**Placer County
Transportation Improvement Plan**

This TRANSPORTATION IMPROVEMENT PLAN, which shall act as the County's Expenditure Plan (the "Plan"), was prepared by the Placer County Local Transportation Authority (the "Authority") for the purpose of establishing a one-half of one percent (0.5%) retail transactions and use tax for transportation purposes (the "Transportation Tax") to be collected for thirty (30) years, if approved by the voters on November 8, 2016. This is proposed by the Authority as a means to fill the shortfall in funding needed to: implement necessary highway, rail, and transit projects; secure new transportation corridors through environmental clearance and right of way purchases; provide adequate maintenance and improvements on the local street and road system; promote economic growth throughout the County; and meet the needs of commuters and the specialized needs of the growing senior and disabled population.

CHAPTER 1: GOALS AND OBJECTIVES

1.1 *MAINTAIN AND IMPROVE THE QUALITY OF LIFE IN PLACER COUNTY BY SUPPLEMENTING EXISTING FUNDS FOR TRANSPORTATION*

Reduce current congestion and provide adequate transportation facilities to accommodate reasonable growth in the future.

Provide funding for the adequate maintenance and improvement of local streets and roads in the cities, town, and unincorporated areas.

Enhance Placer County's ability to secure state and federal funding for transportation by offering local matching funds.

1.2 *PROVIDE FOR ACCOUNTABILITY IN THE EXPENDITURE OF TAXPAYER FUNDS*

Provide for mandatory dedication of Transportation Tax funds only for the transportation improvements and programs identified in this Plan and no other purpose.

Provide for a mandatory, annual financial audit of program expenditures to insure

that all funds are spent in accordance with this voter adopted Plan and associated legal ordinance.

Provide for an independent Citizen Oversight Committee to review the mandatory annual financial audits of program expenditures and to produce an annual report of findings to the Board and the public.

Provide for a Maintenance of Effort requirement in funds made available to city, town, and County governments for local street and road programs to insure the new money for this purpose is adding to current funding levels.

Provide for the strict limitation of administrative staff costs in implementing this Plan, by limiting, in law, funds expended for salaries and benefits to no more than one percent (1%) of the annual amount of revenues raised by the Transportation Tax as provided in Section X of the Ordinance, net of the amount of fees paid to the State Board of Equalization for collection of the sales tax.

Provide for this Plan to be reviewed at least every ten (10) years for the period it is in effect to ensure that the changing needs and priorities of the jurisdictions are met, as provided in Section XIII of the Ordinance.

Provide for the mandatory termination of the Transportation Tax in thirty (30) years from the operative date, requiring additional voter approval at a County general election for any extension.

1.3 PROVIDE FOR EQUITY IN THE DISTRIBUTION OF TRANSPORTATION TAX REVENUES

Address the unique needs of each of the areas of the County.

Provide a reasonable balance between competing highway, rail, transit, bicycle/pedestrian, and local streets and road needs.

Return to the Tahoe Area a proportional share of the Transportation Tax generated in that area.

1.4 PROVIDE FOR LOCAL CONTROL OF THE TRANSPORTATION IMPROVEMENT PLAN

Provide for cost effective, local administration of the Plan through the existing Placer County Transportation Planning Authority. No new agency would be required to administer these funds.

Delegate appropriate administrative responsibility to the cities, town, and the County and other local agencies designated by a city, town, the County, or the Authority for local programs.

CHAPTER 2: TAXPAYER ACCOUNTABILITY SAFEGUARDS

2.1 LEGAL DEDICATION OF FUNDS

Funds generated by the Transportation Tax, net of the amount of fees paid to the State Board of Equalization, may only be used for transportation purposes as described in the Ordinance governing this Plan, including the acquisition, construction, environmental mitigation, maintenance, and operation of streets, roads, highways, including state highways and public transit systems and equipment, and for related transportation purposes. These purposes include but are not limited to expenditures for planning, environmental reviews, engineering and design costs, related right-of-way acquisition, and construction, engineering, project management, and administration.

2.2 MANDATORY ANNUAL FISCAL AUDIT

No less than annually, the Authority shall conduct an independent fiscal audit of the expenditure of all funds generated by the Transportation Tax. The audit, which shall be made available to the public, shall report on evidence that the expenditure of funds is in accordance with this Plan as adopted by the voters in approving the Ordinance on November 8, 2016. In addition, the audit shall determine compliance with the Maintenance of Effort requirements and requirements described in Section 3.3 of this Plan entitled "Local Transportation Programs." The audit shall also ensure that no more than one percent (1%) of the annual amount of Transportation Tax is used for administrative staff salaries and benefits in implementing this Plan, as required under Section X of the Ordinance.

2.3 INDEPENDENT CITIZEN OVERSIGHT COMMITTEE

An eight (8) member Independent Citizen Oversight Committee shall be formed to review the annual independent fiscal audit of the expenditure of the Transportation Tax funds and issue an annual report on its findings regarding compliance with the requirements of the Expenditure Plan and the Ordinance to the Authority Board of Directors. The annual report shall also be made available to the public. Membership in the Independent Citizen Oversight Committee shall be composed of one registered voter appointed by the governing body of each city and town, and two appointed by the Placer County Board of Supervisors. The two appointees of the County shall include at least one representing the Tahoe Area. Persons currently employed by the County of Placer or any incorporated city or town therein, or currently serving as a city or town councilmember or member of the Board of Supervisors, are not eligible for membership on the Citizen Oversight Committee.

In the event a new city or town is incorporated, the Independent Citizen Oversight Committee membership would be expanded to include one voter appointed by the governing body of that new city or town.

2.4 MANDATORY PLAN UPDATE AND TERMINATION OF TRANSPORTATION TAX

This Plan shall be reviewed by the Authority at least every ten (10) years that the Transportation Tax is in effect to reflect current and changing transportation priorities and needs in the County, as defined by the duly elected local government representatives on the Authority Board. Any changes to this Plan must be adopted in accordance with Section XIII of the Ordinance and with current law in effect at the time of the update, and must be based on findings of necessity for change by the Authority. The Transportation Tax authorized to be collected by the voters shall expire in exactly thirty (30) years, unless the voters approve an extension of the Transportation Tax prior to the expiration date, as may be required under state law in effect at the time of the vote for extension.

CHAPTER 3: SPECIFIC TRANSPORTATION PROGRAMS TO BE FUNDED

3.1 MAJOR HIGHWAY/ ROAD PROGRAMS – 44.75%

Many more state highway improvement projects are needed to deal with congestion and safety problems in Placer County than existing state and federal revenues can fund. Programmed and projected formula funds from these sources over the thirty (30) years are estimated to be \$117 million and will fund about 8% of the improvements needed and identified in this Plan. Funds generated by the Transportation Tax will supplement those funding sources with an estimated \$716 million and, along with an estimated \$715 million in developer impact fees, will cover the remaining costs estimated to accomplish these improvements. **The actual amount of funds available for expenditure on state highway improvement projects from the identified sources and the amount expended for such purposes may vary from these estimates.**

44.75% of the Transportation Tax is allocated to Major Highway/Road Projects. The Major Highway/Road projects to be implemented with the Transportation Tax revenues are as follows:

ROUTE	LIMITS	PROJECT
I-80/SR 65	Interchange Phase 1-3	Improve interchange operations and capacity
I-80	I-80/SR 174 Interchange I-80/Rocklin Road Interchange I-80/Horseshoe Bar Rd Interchange	Improve interchange capacity and operations
I-80	Douglas Blvd to Riverside Ave (westbound) SR 65 to Rocklin Rd (eastbound)	Add/extend auxiliary lanes

SR 65	Galleria Blvd/Stanford Ranch Blvd to Lincoln Blvd.	Widen to 3-5 lanes each direction
SR 65	SR 65/Nelson Lane Interchange	Improve to grade separated interchange
SR 49	I-80 to Dry Creek Road	Operational and safety improvements including widening, bikeways, sidewalks, signal synchronization and complete streets
Baseline Road	Foothills Blvd to SR 70/99	Widen to 4-6 lanes
Placer Parkway	SR 65 to SR 70/99	Construct 4 lane expressway

The final scope and project limits of all improvements proposed for the State Highway system will be determined through the environmental clearance process.

The Authority may add additional Major Highway/Road projects, should the Transportation Tax produce more revenue than now predicted or the Authority be more successful than anticipated in attracting state/federal matching funds, developer impact fees, or obtaining other grants and funds for transportation infrastructure purposes.

3.2. RAIL AND TRANSIT PROGRAM – 11.875%

This Plan will provide an estimated \$190 million of Transportation Taxes to expand rail, add bus rapid transit, and implement services and continue and expand programs to meet the transit needs of seniors, disabled persons and commuters.

3.2.a. Transportation Services for Seniors and Disabled Persons

Seniors and disabled persons are becoming an increasing percentage of the population each year, and will drive demand for more frequent transit service to more areas. In addition, a number of transportation programs have been implemented which meet specialized needs for transportation to medical services, social service agencies and programs, shopping and other purposes that cannot be met by conventional transit. An estimated \$55 million in Transportation Tax funds will be used to expand these transit services.

3.2.b. Capitol Corridor Rail and Bus Rapid Transit Service

The existing Capitol Corridor rail service has provided a viable alternative to the automobile for daily commuters to downtown Sacramento and reduces traffic on I-80. The current service level needs to be augmented by expanding capacity between Sacramento and Roseville to bring ten (10) round trips per day to Placer County. In addition, establishment of frequent and timely bus rapid transit service that provides a reasonable alternative to the automobile for existing and future daily commuters who travel to and within the South Placer area is needed. An estimated \$90 million of Transportation Tax funds will be made available for capital and operations of these rail and bus rapid transit services and to match available federal funds.

3.2.c. Commuter Bus Service

Placer County's existing commuter bus services provide a safe, convenient, and comfortable alternative to driving and removes congestion from highways. There is strong demand to expand this highly popular effective service to connect more residential areas and major employment centers. An estimated \$45 million of Transportation Tax funds will be made available for capital and operations of commuter bus services, and to match available federal and state funds.

The actual amount of funds available for expenditure on transit and other projects described in this Section from the identified sources and the amount expended for such purposes may vary from these estimates.

3.3. LOCAL TRANSPORTATION PROGRAM – 30%

The local transportation systems, particularly local streets and roads, are critical to the everyday movement of people within the cities, town, and the County.

Much of the road system is aging, has potholes, and is in need of expanded maintenance and rehabilitation. New local roads adjacent to new residential and business developments will continue to be constructed and paid for by the developers. Current resources, without the establishment of Transportation Tax revenues for transportation, cannot provide adequate funding to maintain the local street and road system at the level necessary to adequately serve the public.

The priorities for local transportation vary among individual local jurisdictions. While overlay, reconstruction, repair, and maintenance of the local road system are needs common to all and is specifically allowable as an expenditure of these funds, there are additional needs as well.

Transportation Tax funds can be used for transportation projects, transit operations, projects that support transportation/land use coordination, and air quality improvement projects, as designated by this Plan. Some examples of allowable projects include bike paths, transit centers, widening of existing local roads, local matching funds for transportation grants or earmarks, fueling stations for electric vehicles, compressed natural gas or other alternative fuels, sidewalks and pedestrian paths, transportation demand management programs, lighting, landscaping, security for transportation facilities, park and ride lots, Safe Routes to School programs, and traffic signal synchronization.

This Plan will provide an estimated \$ 480 million of Transportation Taxes specifically for these purposes. The funds will be distributed to the cities, town, and the County by a formula based on an equal weighting of each jurisdiction's proportionate share of the total County population and road miles, with a minimum allocation of \$250,000 for each jurisdiction. Allocations will be updated annually based on California Department of Finance population data and reported road miles.

The actual amount of funds available for expenditure on local transportation projects from the identified sources and the amount expended for such purposes may vary from these estimates.

In order to be eligible for these funds, each jurisdiction shall satisfy and continue to satisfy the following requirements:

1. On July 1 of each year, file a Five-Year Capital Improvement Program including all capital transportation projects, including projects funded by the jurisdiction's share of the Transportation Tax.
2. The portion of funds under this Program designated to the Non-Tahoe portion of Placer County shall include a minimum of 50% into a "Placer County Rural Roads Maintenance and Repair Fund." Expenditures from this Fund shall be restricted to the repair, safety, and maintenance of existing county roads, and not used for capacity increasing transportation improvements, in the areas represented by the following Municipal Advisory Councils (MACs):

- [Donner Summit](#)
- [Foresthill Forum](#)
- [Horseshoe Bar/Penryn](#)
- [Meadow Vista](#)
- [Newcastle/Ophir](#)
- [North Auburn](#)
- [Rural Lincoln](#)
- [Sheridan](#)
- [Weimar/Applegate/Colfax](#)
- [West Placer](#)

The County shall consult with each MAC at least once annually as part of the development of the MAC's Five-Year Capital Improvement Program to identify local priorities for resurfacing, pothole repair, and other road maintenance and repair.

3. Adopt and administer a development impact fee program that requires new development to pay a fair share of necessary transportation improvements attributable to the new development.

4. On July 1 of each year, file with the Authority an annual Expenditure Report for the prior fiscal year identifying the amount of Transportation Taxes, developer impact fees and other local agency funds expended by the jurisdiction and certify that the maintenance of effort requirements of the Ordinance and the Expenditure have been satisfied.

3.4 TAHOE AREA PROGRAM – 3%

The Tahoe Area of Placer County is that area east of the summit of the Sierra Nevada Mountains located within Placer County, including but not limited to Tahoe City, Kings Beach, Carnelian Bay, Squaw Valley, Martis Valley, Northstar, and Alpine Meadows. This Plan is designed to recognize the unique transportation challenges and priorities for the Tahoe Area by providing an estimated \$48 million for improvements such as:

- Provide funding for the improvement and expansion of the bicycle and pedestrian trail system, including maintenance and snow removal
- Improve and Expand Public and Specialty Transit Service
- Provide funding for Local Streets and Roads Improvements, including road rehabilitation
- Improve Safety and Visibility at Major Intersections and Arterial Roads, including snow removal

In order to be eligible for these funds, the Tahoe Area, as represented by the County of Placer, will be required to file a Five-Year Capital Improvement Program, updated annually, with the Authority outlining anticipated expenditures. The North Lake Tahoe Transportation Authority, created pursuant to Government Code Section 67964, will not have any role in developing or administering said programs or funds unless expressly designated by subsequent action of the Placer County Board of Supervisors.

3.5 BICYCLE AND PEDESTRIAN PROGRAM – 4.75%

Bicycle, pedestrian, and neighborhood electric vehicle (NEV) travel provide a viable alternative for short distance trips and enhance the quality of life in our neighborhoods. Safe, easy to use facilities in key areas support the attractiveness of these clean and healthy transportation modes. An estimated \$75 million in net Transportation Tax funds will be used to match local, state, and federal funds to construct and improve bicycle, pedestrian, and neighborhood electric vehicle facilities and otherwise to support walkable and bikeable communities including Safe Routes to School.

The Authority shall establish, in the first year after the adoption of this Ordinance, the criteria by which projects are deemed eligible for funding under this Program, and the selection criteria by which such eligible projects are selected. The eligibility and selection criteria shall include safety, connectivity to schools and to the overall system estimated demand/usage, ability to attract matching funds, and lack of other funding in the overall Transportation Expenditure Plan.

3.6 COMPETITIVE PROJECTS PROGRAM – 4.625%

It is recognized that the Plan cannot anticipate every factor that could affect transportation needs over its thirty (30) year life. New technologies, new travel patterns, and new transportation modes are amongst the many possibilities that may arise in the future. To provide the flexibility to meet those unanticipated needs and opportunities, the Transportation Plan is anticipated to provide approximately \$75 million to a Competitive Projects Program. The Authority shall establish, in the first year after the adoption of this Ordinance, the criteria by which projects are deemed eligible for funding under this Program, and the selection criteria by which such eligible projects are selected. The eligibility and selection criteria shall include safety, congestion relief, ability to attract matching funds, and lack of other funding in this overall Transportation Expenditure Plan. Any Competitive Projects Program funds unspent at the conclusion of the thirty (30) year Plan would be added to the Local Transportation Program.

CHAPTER 4: BOND FINANCING

Construction of the highway and rail projects and implementation of the local streets and roads and other programs identified in this Plan are needed as soon as possible. In order to accomplish this, some level of borrowing will be required, with debt to be repaid with Transportation Tax revenues. The Authority will determine the extent of borrowing that is reasonable and that can be supported by Transportation Tax revenues as the Plan is implemented.

CHAPTER 5: ALLOCATIONS SUMMARY

TRANSPORTATION TAX REVENUE ALLOCATIONS	
Major Highway/Road Program	44.75%
Rail and Transit Program	11.875%
Bicycle and Pedestrian Program	4.75%
Local Transportation Program/ Rural Roads Maintenance and Repair Program	30%
Tahoe Area Program	3%
Competitive Projects Program	4.625%
Transparency, Accountability, and Administration	1%
TOTAL	100%

The Authority may reallocate the expenditure of Transportation Taxes in any given year on a different percentage basis provided that the percentage allocations set forth above are achieved over the duration of the Ordinance.

CHAPTER 6. FUNDING FLEXIBILITY AND BONDING TO EXPEDITE PROJECTS

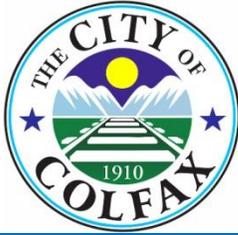
To more quickly deliver transportation projects for the benefit of Placer County residents, visitors, and businesses, the Authority may temporarily shift Transportation Tax revenues and developer impact fees administered by the South Placer Regional Transportation Authority (SPRTA) amongst projects in any given year. However, the proportionate shares for funding contributions and purposes over the 30-year period may not be changed without an amendment of this Plan as required by law and Section XIII of the Ordinance. Transportation Tax revenues subject to this temporary shift specifically exclude those annually allocated to the cities, town, and County under the Local Transportation Program (Section 3.3 of this Plan) and those allocated to the Tahoe Area under this Plan (although Tahoe Area funds may be shifted between projects benefiting the Tahoe Area). Shifts may not be made without previous consultation with the affected local agencies and two-thirds majority approval of the Authority Board of Directors.

CHAPTER 7. INFORMING THE PUBLIC OF LOCAL FUNDING SUPPORT

All projects using \$1 million or more of Transportation Tax revenues shall be signed to inform the public that Transportation Tax revenues support the project.

CHAPTER 8. SEVERANCE PROVISIONS

If any provision of this Plan, or the application thereof, is for any reason held invalid and unenforceable by a court of competent jurisdiction to a person or circumstance, the remainder of the Plan and the application of such provision to other persons or circumstances shall not be affected thereby, and the Authority declares that it would have passed each part of this Plan irrespective of the validity of any other part.



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 11, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager and Laurie Van Groningen, Finance Director
PREPARED BY: Staff
DATE: May 4, 2016
SUBJECT: Council/Public Presentation – Fiscal Year 2016-2017 and 2017-2018 Draft Budget

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT: ATTACHED -	MULTIPLE FUNDS IN PROPOSED BUDGET
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RECOMMENDED ACTION: Receive Draft Budget Presentation for Input from Public and Council

ISSUE STATEMENT AND DISCUSSION:

The goal of the draft budget presentation is to review projected revenues and expenditures for the upcoming two fiscal years, and to solicit input on budget priorities from the public and City Council.

Accompanying this report, the Council will find the draft two year budget documents. These are preliminary drafts and staff is requesting Council and Public input that we will bring back at the next or June 8 City Council meeting. Outlined below are highlights for each of the major funds.

General Fund

The City’s reserves have improved over the past budget cycle with the City’s prudent expenditure control and modest increases in revenue. The City Council established reserves (25% of operating ~ \$350,000) and the improving economic climate lead to a recommendation for modest increases in expenditures and staffing to address deferred maintenance and services.

The General Fund

The projections for the General Fund - Unrestricted reflect a decrease in Fund Balance from the current year end projection of approximately \$398,000 in 2016 to ~ \$314,000 in 2017 and ~ \$286,000 in 2018. While increasing expenditures, this balance is projected to still maintain our reserve target of 25% equating to ~ \$350,000. Additionally, at City Council’s direction, staff created a separate Pension Liability Reserve fund of \$45,000.

The projections for the **General Fund - Restricted**, also reflect a modest decrease in Fund Balance from the current year end projection of approximately \$1,221,000 to ~ \$1,191,000 in 2017 and ~ \$1,189,000 in 2018. As the fund title indicates, these amounts are restricted, and the funds are reserved for landfill diversion and post-landfill closure maintenance ongoing costs.

The projections for the **General Fund - Special Revenues**, reflect a slight decrease in Fund Balance from the current year end projection of approximately \$664,000 to \$587,000 in 2017 and increase to \$833,000 in 2018. As shown in the attached summary cover sheet, these revenues represent a variety of programs, all with specific requirements and limits on applicable expenses. Special Revenue funds include mitigation fees and Transportation funds (used primarily for maintaining our streets and roads). As budgeted, mitigation fees have very limited balances and short-term projected activity in these funds is minimal. With the hoped for success of grant applications, some mitigation funds may be able to be leveraged to accomplish improvements.

Capital Projects Fund reflects an expected expenditure of approximately \$313,000 in FY 2016-2017 on the City's current proposed projects. In addition, the individual operating areas have capital outlay projects shown.

Enterprise Funds

Colfax's **Enterprise Funds** consist of various wastewater system fund categories. The projection for the **Total Enterprise Funds** reflect a slight decrease in Fund Balance from the current year end projection of approximately \$1,296,000 to \$1,287,000 in 2017 and an increase to \$1,374,000 in 2018. As the enterprise operations are wastewater rate payer funded, these amounts are restricted to only the wastewater system and the funds are reserved for maintenance, operations, debt service, and system capital improvements. In accordance with the Finance Agreement with the State Water Board, our sewer funds must have a reserve equal to at least one year of note payments. Our projections indicate we will be in compliance with this requirement.

FINANCIAL AND/OR POLICY IMPLICATION:

The City draft budget proposals are consistent with the City's financial policies.

SUPPORTING DOCUMENTS:

1. Draft Budget Summary and Detail Pages

CITY OF COLFAX
All Funds - Projected Revenues, Expenditures, Transfers and Fund Balance
For Fiscal Year 2016-2017 and Fiscal Year 2017-2018

Fund Description	Fund #	Fiscal Year 2016-2017					Fiscal Year 2017-2018				
		Projected Fund Balance 07/01/2016	Projected Revenues	Projected Expenses	Transfers In (Out)	Projected Fund Balance 06/30/2017	Projected Fund Balance 07/01/2017	Projected Revenues	Projected Expenses	Transfers In (Out)	Projected Fund Balance 06/30/2018
General Fund - Unrestricted	100/120/570	\$ 397,830	\$ 1,641,450	\$ 1,640,836	\$ (84,802)	\$ 313,642	\$ 313,642	\$ 1,678,839	\$ 1,629,622	\$ (77,343)	\$ 285,516
General Fund - Restricted											
Operating Reserve - 25%	100	\$ 350,000	0	0	0	\$ 350,000	350,000	0	0	0	\$ 350,000
Pension Liability	100	\$ 45,000	0	0	0	\$ 45,000	45,000	0	0	0	\$ 45,000
2% AB939 Landfill Diversion	571	30,767	0	0	(30,767)	0	0	0	0	0	0
Landfill - Postclosure Maintenance	572	795,097	80,000	78,825	0	796,272	796,272	80,000	83,372	0	792,900
Total General Fund - Restricted		1,220,864	80,000	78,825	(30,767)	1,191,272	1,191,272	80,000	83,372	0	1,187,900
Special Revenues											
Mitigation Funds	210-17	228,381	825	0	0	\$ 229,206	229,206	825	0	0	\$ 230,031
Support Law Enforcement	218	0	100,000	100,000	-	\$ -	0	100,000	100,000	-	\$ -
CDBG - Program Income	244	253,168	1,500	6,000	0	\$ 248,668	248,668	1,500	6,000	0	\$ 244,168
Transportation - Streets/Roads	250	0	110,288	236,063	125,775	\$ 0	0	110,288	224,482	114,193	\$ (0)
Gas Taxes	253	27,329	56,906	19,101	(65,135)	\$ (0)	(0)	56,906	20,056	(36,850)	\$ 0
Sales Tax - Roads						\$ -		250,000			\$ 250,000
Beverage Recycling	270	33,052	0	0	(33,052)	\$ (0)	(0)	0	0	0	\$ (0)
Used Oil Grant	280	2,924	0	2,924	0	\$ (0)	(0)	0	0	0	\$ (0)
Bricks and Community Projects	286	5,246	0	5,246	0	\$ (0)	(0)	0	0	0	\$ (0)
Fire Capital Fund	292	108,909	12,000	12,000	0	\$ 108,909	108,909	12,000	12,000	0	\$ 108,909
Fire Construction - Mitigation	342	2,419	0	0	(2,419)	\$ -	0	0	0	0	\$ -
Recreation Construction	343	2,419	0	0	(2,419)	\$ -	0	0	0	0	\$ -
Total Special Revenues		\$ 663,846	\$ 281,519	\$ 381,334	\$ 22,750	\$ 586,782	\$ 586,782	\$ 531,519	\$ 362,537	\$ 77,343	\$ 833,106
Capital Projects											
North Main St Bike Route	370		220,000	249,000	29,000	\$ -	0	0	0	0	\$ -
Ballpark bleachers/shade			0	33,052	33,052	\$ -	0	0	0	0	\$ -
Corp Yard Security and Recycling Improve				30,767	30,767	\$ -	0	0	0	0	\$ -
Total Capital Projects		\$ -	\$ 220,000	\$ 312,819	\$ 92,819	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Enterprise Funds											
Sewer WWTP Maint and Ops	560	162,510	1,071,588	1,171,864	0	\$ 62,233	62,233	1,097,917	1,133,891	0	\$ 26,259
Sewer Collections Systems	561	309,231	184,500	207,306	(37,500)	\$ 248,925	248,925	184,500	176,699	(37,500)	\$ 219,225
WWTP/Debt Service	563	102,649	475,860	438,974	85,100	\$ 224,635	224,635	475,861	438,974	85,100	\$ 346,622
G. O. Bonds (Ends 2018)	565	14,815	185	7,750	-	\$ 7,250	7,250	100	7,350	-	\$ -
Inflows and Infiltration (Ends 2018)	567	(0)	85,100	0	(85,100)	\$ (0)	(0)	85,100	0	(85,100)	\$ (0)
Operating Reserve - 17% (Restricted)		230,000				\$ 230,000	230,000				\$ 230,000
Short Term Asset Reserve (Restricted)		37,500			37,500	\$ 75,000	75,000			37,500	\$ 112,500
Loan Payment Reserve (Restricted)		438,974				\$ 438,974	438,974				\$ 438,974
Total Enterprise Funds		\$ 1,295,678	\$ 1,817,233	\$ 1,825,894	\$ -	\$ 1,287,017	\$ 1,287,017	\$ 1,843,478	\$ 1,756,915	\$ -	\$ 1,373,581
TOTAL ALL FUNDS		\$ 3,578,219	\$ 4,040,202	\$ 4,239,707	\$ -	\$ 3,378,713	\$ 3,378,713	\$ 4,133,836	\$ 3,832,446	\$ -	\$ 3,680,103

CITY OF COLFAX
Fund Descriptions - General Funds

The General Fund receives all unrestricted money, which pays for departmental spending on the day-to-day operating costs for traditional City services. Major funding sources include property taxes, sales taxes, transient occupancy taxes, franchise fees, business license fees, building permits, and vehicle license fees. Most of the individual revenue sources are sensitive to changes in the economy, and most are not directly under the City's control.

Fund	Dept	Fund Name	Fund Description	Budget Notes/Assumptions
100				
	100	Central Services	Central Service Department provides support for city-wide services consumed by all City departments. Services include copy machine costs, office supplies, animal control contracts. The department also includes an allocation for City wide audit services.	
	110	City Council	The City Council serves as the Board of Directors for the municipal organization providing policy direction and guidance to staff. The City Council consists of five members, elected at-large on a non-partisan basis. Members serve for four years, with overlapping terms. The City Council enacts city ordinances, establishes policies, hears appeals, adopts annual budget, fixes salaries, represents the public, and maintains intergovernmental relations. The Mayor presides over the City Council meeting. Regular meetings of the Council are held on the second and fourth Wednesdays of every month. Council members also serve on regional and local boards, and on Council ad-hoc committees.	Council member stipends are projected at current rates of \$100 per month for members and \$150 per month for the mayor. The City Treasurer also receives a monthly stipend of \$100.
	120	Administration and Finance	The Administration and Finance Department implements the legislative actions of the City Council, provides for the City's administrative, fiscal, personnel, property management, public information, record keeping functions, maintaining the financial integrity, and managing the day-to-day financial operations of the City. In addition, its staff manages labor relations and staff support, inter-governmental relations, business license administration, and insurance administration.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
	160	City Attorney	The City Attorney prepares contracts, agreements, leases, and other legal documents, ordinances, and resolutions. The City Attorney advises the City Council and staff on legal matters, represents and defends the City in litigation and supervises outside Counsel activities in special areas.	City contracts with an outside attorney. Budget estimates of general fund legal expenses based on previous years' actual costs.
	200	Fire Department	The Fire Department's primary function and responsibility is to reduce the risk of life and property loss resulting from fire and hazardous materials incidents, and provide emergency medical assistance to the residents of Colfax. Fire protection services are provided primarily through the use of volunteers. Currently, management is provided by contract with Placer County using Cal Fire. Volunteer services are coordinated through the Cal Fire Fire Chief.	Budget estimates based on contract with Cal Fire - and projected expenses provided by Fire Chief.
	300	Sheriff	The Sheriff department is responsible for the enforcement of State laws and municipal ordinances, the prevention of crime, traffic, investigations, and apprehension of suspected criminals. The City contracts with Placer County for Sheriff services.	Budget estimates based on contract with Placer County. City also pays for telephone in Sheriffs office and booking fees.
	400	Building Dept	The Building Department administers and enforces the California Building Codes, other pertinent State and Federal Laws, and City ordinances regulating construction activities. The Department issues permits, collects fees, reviews construction plans for compliance, inspects construction projects, and provides information about the development.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
	425	City Engineer	The Engineering Department is responsible for all engineering related functions of the City. The city engineer reviews development and construction plans for impact to road circulation, water drainage, and other City impacts. Additionally, the City Engineer is also responsible for the City's capital improvement program.	The City contracts with an outside Engineering firm on an hourly basis. Budget estimates of general fund engineering expenses based on previous years actual costs.

450	Planning	The Planning Department oversees development and maintenance of the City General Plan, related community plans, design standards, zoning regulations and other development and design programs. It administers all City environmental review processes for public and private projects. Planning also coordinates projects through and administers all programs related to the Planning Commission. Planning also helps the City Manager develop and manage economic development programs.	The City contracts with an outside firm on an hourly basis. Budget estimates of general fund planning expenses based on previous years actual costs.
500	Bldg and Grounds	The Building and Grounds Department is responsible for the maintenance of all City-owned buildings and adjacent grounds areas. Included are City Hall, Fire Stations, and the Corporation Yard.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
530	Parks and Rec	The Park and Recreation Department is responsible for maintaining the City's park and recreation gathering areas, and for the maintenance and upkeep of the landscaped areas surrounding City facilities.	City staff and consultants are allocated to Fund/Departments based on annual estimates of tasks to be performed.
571	2% AB939	State Assembly Bill 939 requires the reduction of Solid waste going into landfills through "diversion" - diverting garbage away from landfills and into recycling programs.	This surcharge is no longer collected.
572	27% Landfill	The City of Colfax adopted Resolution 20-92 on March 10, 1992 implementing a surcharge on all refuse disposal fees for costs of closure of the Colfax Landfill.	City is required to maintain a fund balance to cover postclosure period (30 years initially)

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund			
Summary			

	Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES BY MAJOR CATEGORY						
	Property and Sales Taxes	\$ 1,270,651	\$ 1,228,000	\$ 1,165,000	\$ 1,264,300	\$ 1,301,689
	Franchise Fees	70,562	74,000	60,000	90,000	90,000
	Licenses and Permits	66,504	59,500	57,700	59,500	59,500
	Charges for Current Services	9,188	9,600	86,263	27,750	27,750
	Revenue from Other Agencies	176,546	133,000	130,000	133,000	133,000
	Other Sources of Revenues	57,125	64,400	47,300	60,900	60,900
	Transfers In	6,077	6,000	0	6,000	6,000
	TOTAL REVENUES	\$ 1,656,653	\$ 1,574,500	\$ 1,546,263	\$ 1,641,450	\$ 1,678,839
EXPENDITURES BY DEPARTMENT						
100	Central Services	97,897	113,140	107,725	119,279	120,673
110	City Council	10,711	12,600	18,550	23,150	23,200
120	Administration and Finance	176,357	187,332	191,778	174,105	178,910
160	City Attorney	46,575	51,000	43,000	60,000	54,000
200	Fire Department	35,646	46,000	46,000	63,500	53,500
300	Sheriff Department	500,889	514,609	514,909	528,300	549,180
400	Building Department	45,078	91,000	43,651	72,900	72,900
425	Engineering	29,098	5,000	40,000	20,000	20,000
450	Planning	13,315	55,100	36,500	57,600	57,600
500	Building & Grounds	232,850	268,500	178,843	424,019	387,324
530	Parks And Recreation	46,806	49,795	46,419	77,333	91,685
120-XXX	Land Development Fees	16,634	0	50,975	20,650	20,650
570	Garbage	1,215	500	0	0	0
	TOTAL EXPENDITURES	\$ 1,253,071	\$ 1,394,576	\$ 1,318,350	\$ 1,640,836	\$ 1,629,622
	EXCESS REVENUES OVER (UNDER) EXPENDITURES	403,583	179,924	227,913	614	49,217
Acct #						
9998	Transfer In	-12,352	0	3,600	0	0
9998	Transfers to UPPR project	0	-58,000	0	-60,640	-77,343
9998	Transfer to Fund 218 SLE	0	-3,705	-7,097	0	0
9998	Transfer to CDBG - Fund 236	0	-21,500	-25,000	0	0
	TOTAL TRANSFERS OUT	\$ (12,352)	\$ (83,205)	\$ (28,497)	\$ (60,640)	\$ (77,343)
	BEGINNING FUND BALANCE	-90,119	301,111	301,111	397,830	337,804
	ENDING FUND BALANCE	\$ 301,111	\$ 397,830	\$ 500,527	\$ 337,804	\$ 309,678

Notes: Housing element completed in 2013-14.
Update not required for eight years.

General Plan partial update due in FY2018

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

General Fund		
Revenue Detail		

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018

PROPERTY AND SALES TAXES

4010	Property Taxes	\$ 300,708	\$ 310,000	\$ 300,000	\$ 319,300	\$ 328,879
4020	Sales and Use Taxes	956,342	900,000	850,000	927,000	954,810
4040	Transient Occupancy Tax	13,601	18,000	15,000	18,000	18,000
TOTAL TAXES		1,270,651	1,228,000	1,165,000	1,264,300	1,301,689

3% increase projected each year
 3% increase projected each year
 No increase expected

FRANCHISES

4100	Franchises	70,562	74,000	60,000	90,000	90,000
TOTAL FRANCHISES		70,562	74,000	60,000	90,000	90,000

Anticipated increase in Recology Franchise

LICENSES AND PERMITS

4200	Business Licenses	29,333	29,000	27,000	29,000	29,000
4210	Plan Check Fees	9,300	5,000	5,000	5,000	5,000
4220	Building Permits	26,671	25,000	25,000	25,000	25,000
4240	Encroachment Permits	600	500	500	500	500
4270	Sign Permits	600	0	200	-	-
TOTAL LICENSES & PERMITS		66,504	59,500	57,700	59,500	59,500

No increase expected
 No increase expected
 No increase expected
 No increase expected
 No increase expected

CURRENT SERVICE CHARGES

4605	Recreation Fees	1,330	4,500	4,500	4,500	4,500
4620	Planning & Zoning Fees (Fund 120)	2,031	2,500	71,663	20,650	20,650
4630	Court Fines	5,699	2,500	10,000	2,500	2,500
4640	Copies & Reports	129	100	100	100	100
TOTAL CURRENT SERVICE CHARGES		9,188	9,600	86,263	27,750	27,750

No increase expected
 Pulls from Land Dev expense forecast
 No increase expected
 No increase expected

REVENUE FROM OTHER AGENCIES

4710	Motor Vehicle Fees	120,108	113,000	115,000	113,000	113,000
4760	Prop 172 Public Safety	22,419	20,000	15,000	20,000	20,000
4770	State Mandated Costs	34,019	0	0	-	-
TOTAL FROM OTHER AGENCIES		176,546	133,000	130,000	133,000	133,000

No increase expected
 No increase expected
 No increase expected

OTHER SOURCES OF FUNDS

4800	Rents and Leases	1,800	1,800	1,800	1,800	1,800
4810	Sign Rental & Leases	42,550	51,500	44,500	51,500	51,500
4815	Digital Sign Fees	1,100	1,100	0	1,100	1,100
4900	Miscellaneous	1,192	500	1,000	500	500

No increase expected
 No increase expected
 No increase expected
 No increase expected

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

General Fund	
Revenue Detail	

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
4950 UT Storage - Project closed	0	0	0	-	-
4962 Reimbursements	0	3,500	0	-	-
4964 Accounting Fee Reimbursements	0	0	0	-	-
4980 Interest Income	10,482	6,000	0	6,000	6,000
TOTAL OTHER SOURCES OF FUNDS	57,125	64,400	47,300	60,900	60,900
TRANSFERS IN					
4998 Transfer In - CDBG Defederalization	6,077	6,000	0	6,000	6,000
TOTAL TRANSFERS IN	6,077	6,000	0	6,000	6,000
TOTAL GENERAL FUND REVENUE	\$ 1,656,653	\$ 1,574,500	\$ 1,546,263	\$ 1,641,450	\$ 1,678,839

Project closed
 Not ongoing revenue
 None expected
 No increase expected

CDBG Admin and Defederalization - expect same as previous year

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail						
Department 100						
Central Services						
Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget		
				2016-2017	2017-2018	
SUPPLIES AND EQUIPMENT						
5201 Materials and Supplies	\$ 6,491	\$ 6,500	\$ 4,000	\$ 6,695	\$ 6,896	
5203 Office Expenses	1,761	0	0	\$ -	\$ -	
5220 Copy Machine	3,164	3,000	3,000	\$ 3,090	\$ 3,183	
5300 Equipment Repairs & Maintenance	896	2,500	0	0	0	
COMMUNICATIONS						
5410 Postage	1,718	2,000	4,000	2,000	2,000	
5420 Telephone	2,425	2,500	3,000	2,500	2,500	
5430 Internet/Website	3,883	4,000	3,500	4,000	4,000	
5440 Printing and Advertising	3,056	3,000	3,500	3,000	3,000	
CONTRACTED SERVICES						
5510 Animal Control Contracts	25,794	26,465	27,500	27,500	27,500	
5650 Annual Audit	7,432	9,500	9,500	9,500	9,500	
5660 Professional Services	1,932	2,500	0	2,500	2,500	
RESOURCE DEVELOPMENT						
5810 Memberships and Dues	2,245	2,800	2,500	2,800	2,800	
5815 Conferences & Meetings	1,903	3,500	0	0	0	
5820 Education and Training	510	0	0	0	0	
5830 Travel (move to specific dept)	440	0	0	0	0	
OCCUPANCY						
6120 Utilities	8,673	11,025	11,025	\$ 11,356	\$ 11,696	
CAPITAL OUTLAY						
7010 Office Equipment/Computer	977	5,250	5,000	15,000	15,000	
MISCELLANEOUS						
8250 Miscellaneous	(1,700)	1,000	1,000	1,000	1,000	
8252 Bank Charges	1,464	2,000	1,500	2,000	2,000	
8260 SB 2557 Prop Tax Admin Costs	7,785	8,000	10,000	\$ 8,240	\$ 8,487	
8300 Payment to Other Agencies	999	1,000	3,000	1,000	1,000	
8320 LAFCO Fees	1,027	1,600	700	\$ 1,648	\$ 1,697	
8400 Insurance and Bonds	15,021	15,000	15,000	\$ 15,450	\$ 15,914	
TOTALS	\$ 97,897	\$ 113,140	\$ 107,725	\$ 119,279	\$ 120,673	

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Department Detail		
Department 110		
City Council		

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5060 Council Member Stipends	\$ 7,235	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800
5110 Social Security Taxes	553	600	600	600	650
5115 Employment & Training Tax	29	0	500	0	0
SUPPLIES AND EQUIPMENT					
5201 Materials and Supplies	105				
COMMUNICATIONS					
5420 Telephone	8			0	0
5430 Internet/Website	232	0	0	0	0
5440 Printing & Advertising	0	0	250	250	250
CONTRACTED SERVICES					
5660 Professional Services - CDBG Consultant	0	0	5,000	5,000	5,000
RESOURCE DEVELOPMENT					
5815 Conference & Meetings	1,019	2,000	250	2,000	2,000
5820 Education and Training	0	0	2,000	5,000	5,000
5830 Travel and Mileage Reimbursement	30	200	0	500	500
MISCELLANEOUS					
8250 Miscellaneous	0	0	150	0	0
8263 Economic Development - Event support	1,500	2,000	2,000	2,000	2,000
TOTALS	\$ 10,711	\$ 12,600	\$ 18,550	\$ 23,150	\$ 23,200

Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Department 120
Administration and Finance

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5010 Salaries and Wages	\$ 94,583	\$ 110,000	\$ 107,149	\$ 109,229	\$ 115,010
5015 In Lieu Pay - Insurance	4,947	6,450	0	0	0
5110 Social Security Taxes	7,560	9,057	8,197	8,356	8,798
5115 Employment & Training Tax	680	825	712	809	838
5120 Worker's Compensation	4,552	5,000	5,627	5,439	5,941
5130 Health & Life Insurance	2,173	0	10,172	0	0
5160 Retirement	6,914	8,000	8,821	7,172	7,222
5175 Temporary Services	17,057	7,000	0	0	0
SUPPLIES AND EQUIPMENT					
5201 Materials & Supplies	10	1,000	0	1,000	1,000
COMMUNICATIONS					
5425 Cell Phone and Pagers	402	500	0	500	500
5440 Printing and Advertising	15				
CONTRACTED SERVICES					
5560 Software Service Contract	1,911	2,000	4,500	3,000	3,000
5660 Professional Services	32,696	35,000	41,000	30,000	30,000
RESOURCE DEVELOPMENT					
5815 Conference & Meetings	163	2,000	500	2,000	2,000
5820 Education & Training	101	0	1,000	1,000	1,000
5830 Travel/Mileage	80	500	1,000	500	500
MISCELLANEOUS					
8250 Miscellaneous	0	0	100	100	100
8400 Bonding Insurance	0	0	0	0	0
8550 Election Costs	1,336	0	2,000	4,000	2,000
8600 Codification	1,176	0	1,000	1,000	1,000
TOTALS	\$ 176,357	\$ 187,332	\$ 191,778	\$ 174,105	\$ 178,910

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail
Department 160
City Attorney and Legal Fees

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018

CONTRACTED SERVICES

5665 Legal Fees - City Attorney	\$ 46,575	\$ 50,000	\$ 42,000	60,000	54,000
5665 Legal Fees - Other	0	1,000	1,000	0	0
TOTALS	\$ 46,575	\$ 51,000	\$ 43,000	\$ 60,000	\$ 54,000

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail
Department 200
Fire Department

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5120 Worker's Compensation	\$8,276	\$8,000	\$8,000	\$8,000	\$8,000
SUPPLIES AND EQUIPMENT					
5201 Materials & Supplies	504	2,000	250	2,000	2,000
5203 Office Supplies	0	0	0	0	0
5300 Equipment Repairs & Maintenance	74	1,000	500	1,000	1,000
5320 Vehicle Repairs & Maintenance	910	5,000	5,000	5,000	5,000
5325 Gas & Oil	1,039	1,500	2,000	1,500	1,500
COMMUNICATIONS					
5420 Telephone, Answering Services	277	300	500	300	300
5400 Printing and Advertising	0	0	0	0	0
CONTRACT SERVICES					
5620 Fire Protection Services	21,956	25,000	25,000	31,000	31,000
5660 Professional Services	0	0	0	0	0
5660 Professional Services (Reimbursement)	0	0	0	0	0
RESOURCE DEVELOPMENT					
5820 Education and Training	80	0	0	1,000	1,000
5830 Travel & Mileage	0	0	0	0	0
OCCUPANCY					
6120 Utilities	1,782	2,000	3,200	2,000	2,000
6125 Water	681	700	550	700	700
6140 Building Repairs & Maintenance	0	0	500	5,000	0
CAPITAL OUTLAY					
7300 Machinery and Equipment	0	0	0	5,000	0
7030 Pagers and Radios	0	0	0	0	0
7050 Safety Equipment (Fire Clothings)	0	0	0	0	0
7060 Grant Equipment	0	0	0	0	0
MISCELLANEOUS					
8250 Miscellaneous	0	0	0	0	0
8532 Medical Screening/Exams	68	500	500	1,000	1,000

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TOTALS

\$ 35,646	\$ 46,000	\$ 46,000	\$ 63,500	\$ 53,500
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail					
Department 300					
Sheriff Department					

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
SUPPLIES AND EQUIPMENT					
5201 Materials and Supplies	\$237	\$0	\$0	\$0	\$0
5300 Equipment Repairs & Maintenance	\$4	\$0	\$100	\$0	\$0
COMMUNICATIONS					
5420 Telephone	1,049	500	2,500	500	500
CONTRACTED SERVICES					
5580 Booking Fees	222	800	800	800	800
5600 Placer County Sheriffs	497,258	508,309	508,309	522,000	542,880
OCCUPANCY					
6120 Utilities	2,119	5,000	3,200	5,000	5,000
CAPITAL OUTLAY					
7015 Other Equipment	0	0	0	0	0
TOTALS	\$ 500,889	\$ 514,609	\$ 514,909	\$ 528,300	\$ 549,180

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail			
Department 400			
Building Department			

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5010 Salaries and Wages	\$ 21,348	\$ 18,000	\$ 25,215	\$ -	\$ -
5015 In Lieu Pay - Wages	\$ 916	\$ 200			
5110 Social Security Taxes	1,703	1,400	1,929	0	0
5115 Employment & Training Tax	119	450	168	0	0
5120 Worker's Compensation	1,655	1,500	1,324	0	0
5130 Health & Life Insurance	1,629	1,000	5,372	0	0
5160 Retirement	1,711	1,000	2,173	0	0
5175 Temporary Services	2,333	6,500			
SUPPLIES AND EQUIPMENT					
5201 Materials & Supplies	327	250	1,200	500	500
5203 Office Supplies	0	0	1,500	0	0
COMMUNICATIONS					
5420 Telephone	49	0	125	0	0
5425 Cell Phone and Pagers	219	300	125	0	0
5440 Printing & Advertising	17	0	350	0	0
CONTRACTED SERVICES					
5660 Professional Services	12,261	60,000	2,500	72,000	72,000
RESOURCE DEVELOPMENT					
5810 Membership and Dues	190	200	200	200	200
5820 Education and Training	168	0	1,250	0	0
5830 Travel and Mileage	69	0	100	0	0
CAPITAL OUTLAY					
7010 Office Equipment	0	0	0	0	0
7010 Software	0	0	0	0	0
MISCELLANEOUS					
8250 Miscellaneous	0	0	0	0	0
8300 Payment to Other Agencies	363	200	120	200	200
TOTALS	\$ 45,078	\$ 91,000	\$ 43,651	\$ 72,900	\$ 72,900

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail					
Department 425					
Engineering					

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
CONTRACTED SERVICES					
5540 Engineering Services	\$29,098	\$5,000	\$40,000	\$20,000	\$20,000
MISCELLANEOUS					
8250 Miscellaneous	0	0	0	0	0
TOTALS	\$ 29,098	\$ 5,000	\$ 40,000	\$ 20,000	\$ 20,000

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail		
Department 450		
Planning		

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
SUPPLIES AND EQUIPMENT					
5201 Materials & Supplies	\$0	\$100	\$0	\$0	\$0
COMMUNICATIONS					
5440 Printing, Advertising, and Mapping	780	0	1,500	0	0
CONTRACTED SERVICES					
5570 Planning Services	12,535	55,000	35,000	57,600	57,600
MISCELLANEOUS					
8250 Miscellaneous	0	0	0	0	0
8300 Payments to Other Agencies	0	0	0	0	0
TOTALS	\$ 13,315	\$ 55,100	\$ 36,500	\$ 57,600	\$ 57,600

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail		
Department 500		
Buildings and Grounds		

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5010 Salaries and Wages	\$ 21,359	\$ 30,000	\$ 20,324	\$ 84,518	\$ 97,496
5015 In Lieu Pay - Wages	\$ 229	\$ 100			
5040 Salary - Call back	\$ 3,390	\$ 3,500			
5110 Social Security Taxes	1,911	2,500	1,555	6,466	7,458
5115 Unemployment and Training tax	204	300	135	626	710
5120 Worker's Compensation	1,655	1,500	1,067	4,208	5,037
5130 Health & Life Insurance	10,873	16,000	8,059	19,651	24,538
5150 Uniform Allowances	931	600	600	700	600
5160 Retirement	2,081	2,000	1,779	7,349	7,985
5175 Temporary Services	4,200	8,500			
SUPPLIES AND EQUIPMENT					
5201 Materials and Supplies	17,829	25,000	10,000	25,000	25,000
5320 Vehicle Repairs & Maintenance	34	1,000	250	1,000	1,000
5325 Gas and Oil	2,460	2,000	3,000	2,000	2,000
COMMUNICATIONS					
5420 Telephone	263	0	500	0	0
5425 Cell phone and pagers	402	400	300	400	400
5430 Internet/Website	470	0	600	0	0
5440 Printing and Advertising	0	0	100	0	0
RESOURCE DEVELOPMENT					
5820 Education	0	0	500	0	0
5830 Travel and Mileage Reimbursement	0	0	0	0	0
OCCUPANCY					
6100 Rents and Leases	225	100	0	100	100
6120 Utilities	15,770	20,000	21,499	20,000	20,000
6125 Water	1,317	1,500	1,575	1,500	1,500
6140 Building Repairs & Maintenance	3,694	3,000	1,500	10,000	3,000
6160 Security	723	500	500	500	500
CAPITAL OUTLAY					
7040 Vehicles - 3/4 Ton 4WD Utility	0	0	10,000	80,000	40,000
7500 City Hall - 1st Floor Conference room/Wkstn	0	0	0	10,000	0

MISCELLANEOUS

8310 Contamination UST - Project Closed
8720 Debt Service (Winner Chev Prop)

0	0	10,000	0	0
142,831	150,000	85,000	150,000	150,000

TOTALS

\$ 232,850	\$ 268,500	\$ 178,843	\$ 424,019	\$ 387,324
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City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail					
Department 530					
Parks and Recreation					

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018

PERSONNEL

5010 Salaries and Wages	\$ 15,834	\$ 17,500	\$ 12,518	\$ 34,610	\$ 43,494
5015 In Lieu Pay - Wages	\$ 229	\$ 60			
5040 Salary - Call Back	\$ 1,695	\$ 1,700			
5110 Social Security Taxes	1,129	1,300	958	2,648	3,327
5115 Unemployment and Training Tax	107	250	83	256	317
5120 Worker's Compensation	828	725	657	1,723	2,247
5130 Health Insurance	5,708	8,000	4,029	13,656	18,350
5160 Retirement	1,211	1,200	1,078	4,446	3,548
5175 Temporary Services	2,100	4,000			

SUPPLIES AND EQUIPMENT

5201 Materials and Supplies	3,462	1,000	5,000	5,000	5,000
5300 Equipment Repairs and Maintenance	486	500	1,000	1,000	1,000

COMMUNICATIONS

5425 Cell Phone and Pagers	223	225	100	250	250
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CONTRACTED SERVICES

5660 Professional Services	0	0	3,400	0	0
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RESOURCE DEVELOPMENT

5815 Conferences and Meetings	94	0	300	0	0
5820 Education and Training	735				
5830 Travel and Mileage	131	0	0	0	0

OCCUPANCY

6120 Utilities	3,154	3,150	2,867	3,245	3,342
6125 Water	9,499	10,000	12,679	10,300	10,609
6140 Repairs and Maintenance	0	0	1,000	0	0

CAPITAL OUTLAY

7500 Shaded Play Apparatus	0	0	0	0	0
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MISCELLANEOUS

8100 Art Lot Lease	180	185	750	200	200
8250 Miscellaneous	0	0	0	0	0

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8400 Insurance

0	0	0	0	0
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TOTALS

\$ 46,806	\$ 49,795	\$ 46,419	\$ 77,333	\$ 91,685
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

General Fund Departmental Detail		
Department 120-XXX		
Land Development Fees		

Description	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
				2016-2017	2017-2018
PERSONNEL					
5010 Wages & Salaries	\$0	\$0	\$0	\$0	\$0
5070 Commissioner Stipends	0	0	0	0	0
5110 Fica & Medicare	0	0	0	0	0
5115 Employment & Training Tax	0	0	0	0	0
5120 Worker's Compensation	0	0	0	0	0
5130 Health & Life Insurance	0	0	0	0	0
5160 Retirement	0	0	0	0	0
SUPPLIES AND EQUIPMENT					
5201 Materials & Supplies	0	0	500	0	0
COMMUNICATIONS					
5440 Printing, Advertising, and Mapping	669	0	500	0	0
CONTRACTED SERVICES					
5540 Engineering Services	10,197	0	25,725	6,250	6,250
5570 Planning Services	1,298	0	24,250	14,400	14,400
5660 Professional Services	4,471	0	0	0	0
TOTALS	\$ 16,634	\$ -	\$ 50,975	\$ 20,650	\$ 20,650

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

AB939 Solid Waste Reduction 2%
Fund #571

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4660	2% AB 939 Surcharge	\$0	\$0	\$0	\$0	\$0
4980	Interest	0	0	0	0	0
4982	Late Charges	0	0	0	0	0
TOTAL REVENUE		\$0	\$0	\$0	\$0	\$0
EXPENDITURES						
5010	Salaries and Wages	0	0	0	0	0
5110	FICA and Medicare	0	0	0	0	0
5115	Unemployment & Training Tax	0	0	0	0	0
5120	Worker's Compensation	0	0	0	0	0
5130	Health & Life Insurance	0	0	0	0	0
5201	Materials and Supplies	0	0	0	0	0
5440	Printing and advertising	0	0	0	0	0
5830	Travel & Reimbursements	0	0	0	0	0
8560	Recycling Program	0	0	0	0	0
TOTAL EXPENDITURES		\$0	\$0	\$0	\$0	\$0
OTHER SOURCES (USES)						
X999	Transfer In/Out	0	0	0	(30,767)	0
TOTAL OTHER SOURCES (USES)		0	0	0	(30,767)	0
Beginning Resources		30,767	30,767	30,767	30,767	0
Ending Resources		\$30,767	\$30,767	\$30,767	\$0	\$0

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Landfill Post Closure Maintenance
Fund #572

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4660	Landfill Closure Surcharge	\$ 79,723	\$ 80,000	\$ 72,000	\$ 80,000	\$ 80,000
4980	Interest	-	-	-		
4982	Late Fees	-	-	-	-	-
TOTAL REVENUE		\$ 79,723	\$ 80,000	\$ 72,000	\$ 80,000	\$ 80,000
EXPENDITURES						
5010	Salaries and Wages	18,501	20,000	20,841	26,378	29,532
5015	In Lieu Pay - Wages	689	700			
5040	Salary - Call Back	848	850			
5110	Social Security Taxes	1,532	1,700	1,594	2,018	2,259
5115	Unemployment & Training Tax	108	300	139	195	215
5120	Workmen's Compensation	1,241	1,200	1,094	1,313	1,526
5130	Health Insurance	3,126	4,000	2,686	5,441	6,614
5160	Retirement	1,567	1,500	1,729	2,554	2,301
5175	Temporary Services	1,050	2,500			
5201	Materials and Supplies	143	200	200	200	200
5425	Cell Phone and Pagers	223	225		225	225
5660	Professional Services	3,270	3,000	2,000	7,500	7,500
5665	Legal Expenses - City	244	0	300	0	0
6125	Water	0	0	0	0	0
8300	Payments to Other Agencies	12,965	13,000	10,000	15,000	15,000
8400	Bonds and Insurance	2,814	3,000	3,000	3,000	3,000
8525	Testing and Monitoring	8,498	10,000	10,000	15,000	15,000
8530	Bacteria and Lab Tests	16,576				
TOTAL EXPENDITURES		\$ 73,393	\$ 62,175	\$ 53,583	\$ 78,825	\$ 83,372
OTHER SOURCES (USES)						
		0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
Beginning Resources		770,942	777,272	777,272	795,097	796,272
Ending Resources		\$ 777,272	\$ 795,097	\$ 795,689	\$ 796,272	\$ 792,900

CITY OF COLFAX
Fund Descriptions - Special Revenue Funds

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by statute, or local ordinance to finance particular governmental functions or activities.			
Fund	Fund Name	Fund Description	Budget Notes/Assumptions
210-17	Mitigation Funds	The development fees for mitigation of traffic, drainage, trails, parks and recreation, city buildings, vehicles, and downtown parkings are necessary for community safety, welfare, and continued economic viability. The fees collected shall be expended only for the purposes mentioned.	No planned activity. If funding for Pool demolition/reconstruction is not received, funds may be transferred to cover costs expended to date for demolition.
218	Support Law Enforcement	Support Law Enforcement and COPS (Citizen Option for Public Safety): State of California appropriated special revenue funds to enhance law enforcement efforts in communities throughout the state. The funds are used primarily to enhance communications and records management, to improve information available to officers in patrol and other police services. The City has a contract with Placer County for police protection.	Budget assumes that the City will continue to receive annual COPS grant in the amount of \$100K. Funding is not constitutionally protected and is subject to reappropriation each year and may be eliminated at the discretion of the State Legislature, or by a veto of the Governor.
241	CDBG - Program Income	CDBG Program Income carried forward from previous years. Funds are restricted within CDBG guidelines.	Program Income less than \$25K per year can be "defederalized" and transferred to City General Funds.
250	Transportation /Streets & Roads	California Transportation Commission allocates funds for transit and transportation needs. Funds flow to the City as Local Transportation Funds (LTF) and State Transit Assistance (STA) through Placer County Transportation Planning Agency. STA funds can only be used for transit services. LTF funds must first be used on transit services, additional funds can be used for other transportation needs and streets/roads projects.	Funding levels based on Adopted apportionment approved by PCTPA.
253	Gas Taxes	The State currently imposes a 14 cent tax per gallon of gasoline, and allocates part of it to cities and counties on the basis of population and statutory formulas. These funds are restricted to use of street maintenance, traffic safety, and construction.	Expenses in fund include cost of street and traffic lights - residual of funds are transferred to Fund 250. Revenues projected at 5% increase.
270	Beverage Recycling	The Department of Resources Recycling and Recovery (CalRecycle) funds beverage container recycling and litter abatement projects. Expenses can be for education, recycling containers, etc.	City expects to expend all available funds FY 2016-2017. Program guidelines have changed.
280	Used Oil Grant	The Department of Resources Recycling and Recovery (CalRecycle) funds oil recycling projects. Expenses include all costs associated with City oil recycling center.	City expects to expend all available funds FY 2016-2017.
286	Bricks/Community Projects	City projects to be determined	
292	Fire Capital Fund	The City collects .5 percent on the value of new construction and on occasion "rents" equipment and volunteers to help with out of county fires. Net revenues of this fund is designated for capital costs associated with the Fire Department.	Balance in fund is reserved for replacement of current equipment.

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

		Mitigation Funds - Roads				
		Fund #210				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4225	Mitigation Fees	\$59,013	\$0	\$0	\$0	\$0
4980	Interest	22	200	0	200	200
TOTAL REVENUE		59,035	200	0	200	200
EXPENDITURES						
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	10,359	0	0	0
TOTAL EXPENDITURES		0	10,359	0	0	0
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
BEGINNING FUND BALANCE		3,884	62,919	62,919	52,760	52,960
ENDING RESTRICTED FUND BALANCE		\$ 62,919	\$ 52,760	\$ 62,919	\$ 52,960	\$ 53,160

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Funds - Drainage				
Fund #211				

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018

REVENUES

4225	Mitigation Fees	\$48	\$0	\$0	\$0	\$0
4980	Interest	7	10	10	10	10
TOTAL REVENUE		55	10	10	10	10

EXPENDITURES

5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0

BEGINNING FUND BALANCE	2,982	3,037	3,037	3,047	3,057
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ENDING RESTRICTED FUND BALANCE	\$ 3,037	\$ 3,047	\$ 3,047	\$ 3,057	\$ 3,067
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Funds - Trails						
Fund #212						
					Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4225	Mitigation Fees	\$1,069	\$0	\$0	\$0	\$0
4980	Interest	98	150	115	150	150
TOTAL REVENUE		\$ 1,167	\$ 150	\$ 115	\$ 150	\$ 150

EXPENDITURES

5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
BEGINNING FUND BALANCE		41,389	42,556	42,556	42,706	42,856
ENDING RESTRICTED FUND BALANCE		\$ 42,556	\$ 42,706	\$ 42,671	\$ 42,856	\$ 43,006

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Funds - Parks and Rec						
Fund #213						
Proposed Budget						
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4225	Mitigation Fees	\$5,467	\$0	\$0	\$0	\$0
4980	Interest	220	350	150	350	350
TOTAL REVENUE		5,687	350	150	350	350

EXPENDITURES

5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0

BEGINNING FUND BALANCE	91,767	97,454	97,454	97,804	98,154
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ENDING FUND BALANCE	\$ 97,454	\$ 97,804	\$ 97,604	\$ 98,154	\$ 98,504
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Fund - City Buildings						
Fund #214						
Proposed Budget						
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4225	Mitigation Fees	\$ 494	\$ -	\$ -	\$ -	\$ -
4980	Interest	1	5	5	5	5
TOTAL REVENUE		\$ 495	\$ 5	\$ 5	\$ 5	\$ 5

EXPENDITURES

5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0
BEGINNING FUND BALANCE		446	941	941	946	951
ENDING RESTRICTED FUND BALANCE		\$ 941	\$ 946	\$ 946	\$ 951	\$ 956

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Fund - City Vehicles						
Fund #215						
					Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4225	Mitigation Fees	\$4,244	\$0	\$0	\$0	\$0
4980	Interest	1	15	0	15	15
TOTAL REVENUE		4,245	15	0	15	15

EXPENDITURES

5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0

BEGINNING FUND BALANCE	231	4,476	4,476	4,491	4,506
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ENDING RESTRICTED FUND BALANCE	\$ 4,476	\$ 4,491	\$ 4,476	\$ 4,506	\$ 4,521
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Mitigation Fund - Downtown Parking						
Fund #217						
					Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4225	Mitigation Fees	\$420	\$0	\$0	\$0	\$0
4980	Interest	62	100	90	100	100
TOTAL REVENUE		482	100	90	100	100

EXPENDITURES

5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

9998	Transfer Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0

BEGINNING FUND BALANCE	26,044	26,526	26,526	26,626	26,726
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ENDING RESTRICTED FUND BALANCE	\$ 26,526	\$ 26,626	\$ 26,616	\$ 26,726	\$ 26,826
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Supplemental Law Enforcement
Fund #218

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018

REVENUES

4560	State Grant - COPS	\$ 106,230	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
4980	Interest	0	0	0	0	0

TOTAL REVENUE	106,230	100,000	100,000	100,000	100,000
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EXPENDITURES

5201	Materials and Supplies	0	0	0	0	0
5320	Vehicle Repairs & Supplies	0	0	0	0	0
5520	Accounting Services	0	0	0	0	0
5600	Placer Co. Sheriff Protection	106,230	100,000	117,362	100,000	100,000
5600	Sheriff Protection - Overtime	0	0	0	0	0

TOTAL EXPENDITURES	106,230	100,000	117,362	100,000	100,000
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OTHER SOURCES (USES)

4998	Transfer in from General Fund	0	0	17,362	0	0
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TOTAL OTHER SOURCES (USES)	0	0	17,362	0	0
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BEGINNING FUND BALANCE	0	0	0	0	0
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ENDING FUND BALANCE	\$ -				
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Rental Rehab - CDBG						
Fund #241						
				Proposed Budget		
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4980	Interest	\$ -	\$ -	\$ -	\$ -	\$ -
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TOTAL REVENUE		0	0	0	0	0
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EXPENDITURES

5440	Printing & Advertising	0	0	0	0	0
5660	Professional Services	0	0	0		
8250	Miscellaneous	0	0	0	0	0
8800	EDBG Loans Out	0	0	0		

TOTAL EXPENDITURES		0	0	0	0	0
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OTHER SOURCES (USES)

9998	Transfer In	0	0	0	0	0
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TOTAL OTHER SOURCES (USES)		0	0	0	0	0
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BEGINNING FUND BALANCE		0	0	0	0	0
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ENDING FUND BALANCE		\$ -				
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Staff is reviewing eligible uses of Program Income funds

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

CDBG - Program Income						
Fund #244						
					Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4980	Interest	\$1,865	\$1,500	\$1,500	\$1,500	\$1,500
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TOTAL REVENUE		1,865	1,500	1,500	1,500	1,500
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EXPENDITURES

5010	Salaries and Wages	0	0	0	0	0
5440	Printing and Advertising	0	0	0	0	0
5660	Professional Services	0	0	1,000	0	0
5570	Planning Services	0	0	0	0	0
8250	Miscellaneous	0	0	0	0	0
8800	EDBG Loans Out	0	0	0	0	0

TOTAL EXPENDITURES		0	0	1,000	0	0
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OTHER SOURCES (USES)

9998	Transfer Out	(5,864)	(6,000)	0	(6,000)	(6,000)
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TOTAL OTHER SOURCES (USES)		(5,864)	(6,000)	0	(6,000)	(6,000)
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BEGINNING FUND BALANCE		261,667	257,668	257,668	253,168	248,668
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ENDING FUND BALANCE		\$ 257,668	\$ 253,168	\$ 258,168	\$ 248,668	\$ 244,168
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Streets and Roads						
Fund #250						
Proposed Budget						
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

TRANSPORTATION FUND REVENUE

4280	Transportation Permit	\$ 732	\$ 1,100	\$ 1,200	\$ 1,100	\$ 1,100
4540	Transportation Allotment	99,151	115,321	117,000	102,188	102,188
4541	State Transit Assistance	7,156	7,720	7,000	7,000	7,000
4900	Miscellaneous Revenue	0	0	0	0	0
4980	Interest Earnings	(79)	0	0	0	0
Total Transportation Revenue		106,960	124,141	125,200	110,288	110,288

PERSONNEL

5010	Salaries and Wages	48,659	40,000	64,522	83,297	98,288
5015	In Lieu Pay - Wages	1,328	200	0		
5040	Salary - Call Back	3,390	3,000	0		
5110	Social Security Taxes	4,083	3,300	4,936	6,372	7,519
5115	Unemployment & Training Tax	445	400	429	617	716
5120	Worker's Compensation	4,552	4,200	3,388	4,148	5,078
5130	Health & Life Insurance	17,391	23,000	17,460	25,498	32,539
5150	Uniforms	984	800	1,500	800	800
5160	Retirement	4,089	3,000	5,563	9,281	7,861
5175	Temporary Services	4,200	7,500			

SUPPLIES AND EQUIPMENT

5201	Materials and Supplies	5,251	10,000	2,000	10,000	10,000
5300	Equip. Repairs & Maintenance	732	20,000	800	8,000	8,000
5320	Vehicle Repairs	550	7,500	3,500	3,500	3,500
5325	Gas & Oil	1,681	1,800	1,250	1,800	1,800
5350	Tool Rental	0	250	500	500	500

COMMUNICATIONS

5420	Telephone	0	0	500	0	0
5425	Cell phone and pagers	1,071	1,000	500	1,000	1,000

CONTRACTED SERVICES

5540	Engineering Services	15,685	6,000	18,000	8,750	8,750
5590	Transit Services	13,216	13,612	13,612	14,000	14,000
5650	Auditors	826	1,000	875	950	950
5660	Professional Services	6,539	7,500	7,500	7,500	7,500

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

		Streets and Roads				
		Fund #250				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
5540	Engineering Services	0	0	0	20,000	0
RESOURCE DEVELOPMENT						
5820	Education and Training	0	0	1,000	1,000	1,000
5830	Travel and Mileage Reimbursement	163	100	0	0	0
CAPITAL OUTLAY						
7300	Sewer Camera System - 25%	0	0	0	4,000	0
7300	Hydrovac Vacuum Trailer - 25%	0	0	0	11,250	0
7100	Street & Road Repairs	228	0	5,000	5,000	5,000
MISCELLANEOUS						
8250	Miscellaneous	0	0	0	0	0
8400	Bonds and Insurance	8,442	8,000	12,000	8,800	9,680
8710	Interest Expense	0	0	0	0	0
TOTAL EXPENDITURES		143,506	162,162	164,835	236,063	224,482
OTHER SOURCES (USES)						
4998	Transfer in - #100 General Fund	0	0	989	60,640	77,343
4998	Transfer in - #253 Gas Taxes	36,546	38,021	38,646	65,135	36,850
TOTAL OTHER SOURCES (USES)		36,546	38,021	39,635	125,775	114,193
BEGINNING FUND BALANCE		0	0	0	0	0
ENDING RESTRICTED FUND BALANCE		\$0	\$0	\$0	\$0	(\$0)

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

		Gas Tax Fund				
		Fund #253				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUE						
4050	Gas Tax 2103	\$ 21,405	\$ 27,669	\$ 27,669	\$ 4,703	\$ 4,703
4051	Gas Tax 2105	10,008	9,575	9,575	12,454	12,454
4052	Gas Tax 2106	10,936	12,251	12,251	10,879	10,879
4053	Gas Tax 2107	13,751	12,765	12,765	18,294	18,294
4980	Governor proposed additional funds	142	125	125	10,576	10,576
Total Gas Tax Revenues		56,242	62,385	62,385	56,906	56,906
PERSONNEL						
		0	0	0	0	0
SUPPLIES AND EQUIPMENT						
5201	Materials and Supplies	0	0	0	0	0
5300	Equip. Repairs & Maintenance		0	0	0	0
5320	Vehicle Repairs & Maintenance	0	0	0	0	0
5325	Gas & Oil	0	0	3,000	0	0
CONTRACTED SERVICES						
5520	Accounting Services	0	0	0	0	0
OCCUPANCY						
6120	Utilities	17,540	18,191	18,191	19,101	20,056
CAPITAL OUTLAY						
7010	Truck	0	0	0	0	0
7100	Streets & Road Repairs	2,518	0	0	0	0
TOTALS EXPENDITURES		20,057	18,191	21,191	19,101	20,056
OTHER SOURCES (USES)						
9998	Transfer to Streets /Road (250)	(58,239)	(38,021)	(38,646)	(65,135)	(36,850)
TOTAL OTHER SOURCES (USES)		(58,239)	(38,021)	(38,646)	(65,135)	(36,850)
BEGINNING FUND BALANCE		43,210	21,156	21,156	27,329	(0)
ENDING RESTRICTED FUND BALANCE		\$ 21,156	\$ 27,329	\$ 23,704	\$ (0)	\$ 0

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Beverage Recycling Fund				
		Fund 270				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4560	Grant Income	\$5,000	\$0	\$0	\$0	\$0
4980	Interest	77	0	0	0	0
TOTAL REVENUE		5,077	0	0	0	0
EXPENDITURES						
5010	Wages & Salaries	0	0	0	0	0
5110	FICA & Medicare	0	0	0	0	0
5115	Unemployment & Training Tax	0	0	0	0	0
5120	Worker's Compensation	0	0	0	0	0
5130	Health Insurance	0	0	0	0	0
5160	Retirement	0	0	0	0	0
5201	Materials and Supplies	0	0	0	0	0
5440	Printing & Advertising	0	0	0	0	0
5660	Professional Services	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0
OTHER SOURCES (USES)						
Transfer In/Out		0	0	0	(33,052)	0
TOTAL OTHER SOURCES (USES)		0	0	0	(33,052)	0
BEGINNING FUND BALANCE		27,975	33,052	33,052	33,052	(0)
ENDING FUND BALANCE		\$ 33,052	\$ 33,052	\$ 33,052	\$ (0)	\$ (0)

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Oil Grant Fund						
Fund #280						
Proposed Budget						
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4560	Grant Income	\$5,000	\$5,000	\$5,000	\$0	\$0
4980	Interest	2	5	5	0	0
TOTAL REVENUE		5,002	5,005	5,005	0	0

EXPENDITURES

5010	Salaries & Wages	2,854	3,852	3,852	1,453	0
5010	In Lieu Pay - Wages	46				
5015	Overtime	800				
5110	Social Security Taxes	268	295	295	111	0
5115	Unemployment & Training Tax	113	26	26	11	0
5120	Worker's Compensation	414	202	202	72	0
5130	Health Insurance	0	0	0	192	0
5160	Retirement	68	75	75	111	0
5201	Materials and Supplies	105	150	150	0	0
5440	Printing and Advertising	843				
5660	Professional Services	0	0	0	0	0
5820	Education and Training	0	0	500	0	0
5830	Travel & Mileage	79	250	250	0	0
6120	Utilities	126	150	150	0	0
8300	Payments to other agencies	0	0	0	0	0
8400	Bonds and Insurance	1,126	0	1,000	975	0
8560	Recycling Program	(1,405)	0	(1,200)	0	0
8565	Hazmat	0	0	0	0	0
TOTAL EXPENDITURES		5,436	5,000	5,300	2,924	0

OTHER SOURCES (USES)

9998	Transfer out	0	0	0	0	0
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TOTAL OTHER SOURCES (USES)		0	0	0	0	0
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BEGINNING FUND BALANCE		3,353	2,919	2,919	2,924	(0)
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ENDING FUND BALANCE		\$ 2,919	\$ 2,924	\$ 2,624	\$ (0)	\$ (0)
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Bricks and Community Projects		
Fund #286		

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018

REVENUES

4850	Donations	\$0	\$0	\$0	\$0	\$0
4980	Interest	12	0	0	0	0
TOTAL REVENUE		12	0	0	0	0

EXPENDITURES

5201	Materials and Supplies	0	0	0	0	0
5440	Bricks & Printing	0	0	0	0	0
5830	Travel and Mileage Reimbursements	0	0	0	0	0
7015	Other Equipment	0	0	0	0	0
8250	Miscellaneous	0	0	0	5,246	0
TOTAL EXPENDITURES		0	0	0	5,246	0

OTHER SOURCES (USES)

9998	Transfer Out	0	0	0	0	0
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TOTAL OTHER SOURCES (USES)		0	0	0	0	0
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BEGINNING FUND BALANCE		5,234	5,246	5,246	5,246	(0)
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ENDING FUND BALANCE		\$5,246	\$5,246	\$5,246	(\$0)	(\$0)
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Fire Capital Fund						
Fund #292						
Proposed Budget						
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4250	Fire Construction Fee	\$0	\$0	\$0	\$0	\$0
4560	State Grant	0	0	0	0	0
4720	Revenues from Other Agencies	43,519	84,351	0	12,000	12,000
4800	Fire Agreement Reimbursements	0	0	0	0	0
4980	Interest	114	400	50	0	0

TOTAL REVENUE

43,633	84,751	50	12,000	12,000
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EXPENDITURES

5010	Salaries and Taxes	0	12,500	0	0	0
5660	Professional Services - Volunteers	4,133	2,842	0	0	0
7022	Hoses, Nozzles, & Hydrants	0	0	1,000	0	0
7030	Pagers and Radios	0	0	0	0	0
7040	Apparatus Purchasing - Annual Lease	0	0	0	12,000	12,000
7050	Safety Equipment	0	0	4,000	0	0

TOTAL EXPENDITURES

4,133	15,342	5,000	12,000	12,000
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OTHER SOURCES (USES)

4998	Transfer In From General Fund	0	0	0	0	0
9998	Transfer Out to General Fund	0	0	0	0	0

TOTAL OTHER SOURCES (USES)

0	0	0	0	0
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BEGINNING FUND BALANCE

0	39,500	108,909	108,909	108,909
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CAPITAL ASSETS RESERVED

0	0	0	0	0
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ENDING FUND BALANCE

\$ 39,500	\$ 108,909	\$ 103,959	\$ 108,909	\$ 108,909
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Fire Construction - Mitigation				
Fund #342				

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018

REVENUES

4560	State Grant - CMAQ UPPR Ped Xing	\$0	\$0	\$0	\$0	\$0
4560	TDA Ped/Bike	0	0	0	0	0
4590	RSTP	0	0	0	0	0
4980	Interest Income	0	0	0	0	0
TOTAL REVENUE		0	0	0	0	0

EXPENDITURES

5440	Printing and Advertising	0	0	0		
5540	City Engineering Services	0	0	0	0	0
5570	Planning Services	0	0	0	0	0
7500	Structure Improvements	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

4998	Transfers In	0	0	0	0	0
9998	Transfers Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0

BEGINNING FUND BALANCE	2,419	2,419	2,419	2,419	2,419
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ENDING FUND BALANCE	\$ 2,419				
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City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Recreation Construction						
Fund #343						
					Proposed Budget	
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018

REVENUES

4560	State Grant - CMAQ UPPR Ped Xing	\$0	\$0	\$0	\$0	\$0
4560	TDA Ped/Bike	0	0	0	0	0
4590	RSTP	0	0	0	0	0
4980	Interest Income	0	0	0	0	0
TOTAL REVENUE		0	0	0	0	0

EXPENDITURES

5440	Printing and Advertising	0	0	0		
5540	City Engineering Services	0	0	0	0	0
5570	Planning Services	0	0	0	0	0
7500	Structure Improvements	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

OTHER SOURCES (USES)

4998	Transfers In	0	0	0	0	0
9998	Transfers Out	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		0	0	0	0	0

BEGINNING FUND BALANCE	2,419	2,419	2,419	2,419	2,419
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ENDING FUND BALANCE	\$ 2,419				
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CITY OF COLFAX
Fund Descriptions - Capital Project Funds

Capital Projects Funds are used to account for the resources expended to acquire permanent or long-term assets. These funds are established to provide special accounting for bond proceeds, grants and contributions designated for the acquisition of capital assets.

Fund	Fund Name	Fund Description	Budget Notes/Assumptions

CITY OF COLFAX
Fund Descriptions - Enterprise Funds

Enterprise Funds are used to account for the operations of self-supporting governmental activities that render services or goods to the public. The accounting records are maintained on an accrual basis. The intent of the City is that the costs (expenses and depreciation) of providing goods and services to the general public on a continuing basis be financed and recovered primarily through user charges.			
Fund	Fund Name	Fund Description	Budget Notes/Assumptions
560	Sewer WWTP Maintenance & Operations	This fund is for Sewer/Wastewater Treatment Plant maintenance and operations.	
561	Sewer Collections Systems	This fund is for the sewer system including the six lift stations maintained by the City of Colfax, and the two main lift stations are the Colfax Lift and the Ben Taylor Lift. Lift station fees are billed on a monthly basis.	
563	WWTP Debt Service	Fund originally set up for tracking costs on WWTP project funded by SRF loan.	Funds to be used for debt servicing on loan associated with building of WWTP (rolled into new project Fund 569) and new loan associated with new project Fund 569.
565	G.O. Bonds	The City issued 100 \$1,000 general obligation bonds on June 1, 1978. The interest rate applicable to these bonds is 5%.	
567	Inflows and Infiltration	The City adopted Ordinance #456, and established an annual sewer assessments of \$74.40/EDU in order to begin collecting funds to pay for repairs to correct infiltration and inflow in the City sewer system. This is in effect through 2018.	Revenue Funds to be used for debt servicing on loan associated with new project - Fund 569. Reserve for short term assets required by USDA grant. Reserve for one year debt payment required by SRF by end of construction (expected FY2014). Funds from Fund 567 transfer in to be used for debt service on new project 569 loan.

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

		Sewer WWTP Maint and Ops			Proposed Budget	
		Fund #560				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4660	Sewer Service Charges	\$ 990,554	\$ 1,027,500	\$ 1,024,379	\$ 1,053,188	\$ 1,079,517
4685	Industrial User Permit	18,556	18,500	13,000	0	0
4800	Rent	2,400	2,400	2,400	2,400	2,400
4900	Miscellaneous Revenue	0	0	0	0	0
4980	Interest from LAIF	2,848	4,000	2,000	4,000	4,000
4982	Interest/Late Charges	16,427	12,000	12,000	12,000	12,000
TOTAL REVENUE		1,030,784	1,064,400	1,053,779	1,071,588	1,097,917
PERSONNEL						
5010	Salaries and Wages	132,043	210,000	299,845	304,054	324,671
5015	In Lieu Pay - Wages	6,046	6,000			
5030	Overtime	81	500			
5040	Salary - Call back/Standby	5,085	14,000			
5110	Social Security Taxes	11,102	18,500	22,938	23,260	24,837
5115	Unemployment and Training Tax	935	4,000	1,993	2,253	2,366
5120	Worker's Compensation	15,311	15,000	15,745	15,140	16,772
5130	Health & Life Insurance	19,297	30,000	76,271	58,253	61,774
5150	Uniform & Shoe Allowances	861	1,000	1,500	1,500	1,500
5160	Retirement	11,624	20,000	25,783	11,854	25,672
5175	Temporary Services	17,162	20,000			
SUPPLIES AND EQUIPMENT						
5201	Materials and Supplies	33,462	30,000	30,000	30,000	30,000
5220	Copy Machine	1,054	1,000	1,000	1,000	1,000
5300	Equipment Repairs and Maintenance	19,131	75,000	30,000	75,000	75,000
5320	Vehicle Repairs and Maintenance	0	200	1,000	1,500	1,500
5325	Gas & Oil	2,416	3,000	1,250	3,000	3,000
5340	Chemicals	101,787	75,000	100,000	120,000	120,000
COMMUNICATIONS						
5410	Postage	885	1,000	1,200	1,000	1,000
5420	Telephone	2,220	2,500	3,750	2,500	2,500
5425	Cell phone and pagers	1,250	1,500		1,500	1,500
5430	Internet	1,199	1,200	1,000	1,200	1,200
5440	Printing and Advertising	188	1,000	500	1,000	1,000
CONTRACT SERVICES						
5540	City Engineering Services	5,818	8,000	15,000	10,000	10,000
5540	Engineering Services				15,000	
5560	Software Maintenance Contracts	1,911	4,000	4,000	4,000	4,000
5650	Auditors	8,258	9,325	7,600	8,550	8,550
5660	Professional Services	263,914	130,000	145,500	88,750	92,750

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

		Sewer WWTP Maint and Ops			Proposed Budget	
		Fund #560				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
5665	Legal Fees	13,106	8,000	20,000	18,000	18,000
5665	Legal Expenses - Other	0	0	0	20,000	20,000
RESOURCE DEVELOPMENT						
5810	Membership and Dues	500	800	750	800	800
5820	Education & Training	1,042	1,000	1,250	1,000	1,000
5830	Travel and Mileage	369	250	250	250	250
OCCUPANCY						
6100	Rents & Leases	8,970	5,000	9,000	5,000	5,000
6120	Utilities	132,463	140,000	126,788	140,000	140,000
6122	Sewer Overhead Costs	0	0	0	0	0
6140	Repairs & Maintenance	498	2,000	2,000	40,000	20,000
CAPITAL OUTLAY						
7015	Other Equipment	80	37,500	0	0	0
7040	Vehicle - Carryall	0	0	35,000	16,000	0
7500	Structure Improvements - Plumbing	0	0	40,000	17,000	0
MISCELLANEOUS						
8250	Miscellaneous	0	500	0	500	500
8270	Hepatitis Vaccination	0	0	0	0	0
8280	Sludge Removal	8,483	6,000	20,000	30,000	12,000
8300	Payments to Other Agencies	13,759	7,500	10,000	7,500	7,500
8400	Bonds and Insurance	25,327	25,000	30,000	27,500	30,250
8530	Bacteria and Lab Tests	62,508	68,000	55,000	68,000	68,000
8600	Codification	0	0	1,000	0	0
TOTAL EXPENDITURES		930,148	983,275	1,136,913	1,171,864	1,133,891
EXCESS OF REVENUES OVER EXPENDITURES		100,637	81,125	(83,134)	(100,276)	(35,974)
OTHER SOURCES (USES)						
4998	Transfer in	37,172	0	50,000	0	0
TOTAL OTHER SOURCES (USES)		37,172	0	50,000	0	0
Beginning Resources		(56,424)	81,385	81,385	162,510	62,233
Ending Resources		\$ 81,385	\$ 162,510	\$ 48,251	\$ 62,233	\$ 26,259

City of Colfax
Proposed Budget
For the Fiscal Years 2016-2017 and 2017-2018

Collection Systems/Lift Stations
Fund #561

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4680	Collection System/Lift Charges	\$ 172,393	\$ 172,500	\$ 186,032	\$ 172,500	\$ 172,500
4672	Inspection Fees	16,484	12,000	15,000	12,000	12,000
4560	State Grant	0	0	0	0	0
4980	Interest	0	0	0	0	0
TOTAL REVENUE		188,876	184,500	201,032	184,500	184,500
EXPENDITURES						
PERSONNEL						
5010	Salaries and Wages	37,038	55,000	55,119	59,376	65,808
5015	In Lieu Pay - Wages	1,430	1,500			
5030	Overtime	250	1,000			
5040	Salary - Call Back	2,542	2,500			
5110	Social Security Taxes	3,280	3,050	4,217	4,542	5,034
5115	Unemployment & Training Tax	373	400	366	440	480
5120	Worker's Compensation	2,897	3,000	2,894	2,956	3,400
5130	Health & Life Insurance	13,179	14,000	19,860	13,870	16,217
5160	Retirement	3,448	2,500	4,878	4,172	4,826
5175	Temporary Services	14,012	14,000			
SUPPLIES AND EQUIPMENT						
5201	Materials and Supplies	6,252	2,000	10,000	2,000	2,000
5300	Equipment Repairs & Maintenance	22,450	25,000	10,000	25,000	25,000
5325	Gas & Oil	1,149	2,000	1,000	2,000	2,000
5340	Chemicals	140	0	0		
COMMUNICATIONS						
5410	Postage	843	750	1,000	750	750
5425	Cell Phones and Pagers	625	750	750	750	750
5440	Printing and Advertising	0	0	0	0	0
CONTRACT SERVICES						
5540	City Engineers	9,484	2,000	25,000	5,000	5,000
5660	Professional Services	105	0	0	11,250	11,250
5665	Legal Fees	0	0	0	0	0
5830	Travel and Mileage	14	0	0	0	0

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

		Collection Systems/Lift Stations				
		Fund #561				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
OCCUPANCY						
6120	Utilities	12,839	14,000	15,435	14,700	15,435
6125	Water	351	300	500	500	500
6140	Building Repairs and Maintenance	105				
6160	Security	387	0	1,000	250	250
CAPITAL OUTLAY						
7300	Sewer Camera System - 75%	0	0	0	8,000	0
7300	Hydrovac Vacuum Trailer - 75%	0	0	0	33,750	0
7100	Streets Repairs and Maintenance	0	0	0	8,000	8,000
7500	Structures and Improvements	0	0	5,000	0	0
MISCELLANEOUS						
8300	Payments to Other Agencies	3,122	5,000	1,500	5,000	5,000
8400	Bonds and Insurance	4,503	5,000	5,000	5,000	5,000
9000	Depreciation	9,655	0	0	0	0
TOTAL EXPENDITURES		150,473	153,750	163,519	207,306	176,699
EXCESS OF REVENUES OVER EXPENDITURES		38,404	30,750	37,513	(22,806)	7,801
OTHER SOURCES (USES)						
9998	Transfer Out - Short Term Asset Reserve	10,032	(37,500)	(50,000)	(37,500)	(37,500)
9998	Transfer Out (563)	0	0	0	0	0
TOTAL OTHER SOURCES (USES)		10,032	(37,500)	(50,000)	(37,500)	(37,500)
Beginning Resources		267,545	315,981	315,981	309,231	248,925
Ending Resources		\$ 315,981	\$ 309,231	\$ 303,494	\$ 248,925	\$ 219,225

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

		WWTP/Debt Service				
		Fund #563				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4662	Debt Service Charges	\$446,616	\$462,000	\$439,744	\$475,860	\$475,861
4980	Interest	6,423	0	0	0	0
TOTAL REVENUE		453,039	462,000	439,744	475,860	475,861
EXPENDITURES						
7540	Reserve for Short term assets	0	0	0	0	0
8300	Payments to Other Agencies - Interest	94,403	95,000	76,000	95,000	95,000
8710	Debt Service	0	343,974	362,974	343,974	343,974
TOTAL EXPENDITURES		94,403	438,974	438,974	438,974	438,974
EXCESS OF REVENUES OVER EXPENDITURES		358,636	23,026	770	36,886	36,887
OTHER SOURCES (USES)						
9998	Transfer to - 560 Sewer	0	0	0	0	0
4998	Transfer in - 567 - Debt Service	146,546	137,509	150,000	85,100	85,100
TOTAL OTHER SOURCES (USES)		146,546	137,509	150,000	85,100	85,100
Beginning Resources		(563,068)	(57,886)	(57,886)	102,649	224,635
Ending Resources		\$ (57,886)	\$ 102,649	\$ 92,884	\$ 224,635	\$ 346,622

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

		General Obligation Bonds				
		Fund #565				
		Proposed Budget				
NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	2016-2017	2017-2018
REVENUES						
4060	Bonds Assessment Taxes	\$ 6,611	\$ 500	\$ 3,500	\$ 185	\$ 100
4980	Interest Income	8	1,318	100		
TOTAL REVENUE		6,619	1,818	3,600	185	100
EXPENDITURES						
8700	Interest	1,800	1,000	1,300	750	350
2650	PRINCIPAL PAYMENT	5,000	6,000	6,000	7,000	7,000
TOTAL EXPENDITURES		6,800	7,000	7,300	7,750	7,350
OTHER SOURCES (USES)						
9998	Transfer Out	0	0	0	0	0
BEGINNING RESOURCES		20,178	19,997	19,997	14,815	7,250
ENDING RESOURCES		\$ 19,997	\$ 14,815	\$ 16,297	\$ 7,250	\$ -

City of Colfax
 Proposed Budget
 For the Fiscal Years 2016-2017 and 2017-2018

Inflows and Infiltration Debt Assessments					
Fund #567					

NUMBER	DESCRIPTION	Actuals 2014-15	Estimate 2015-16	Budget 2015-16	Proposed Budget	
					2016-2017	2017-2018
REVENUES						
4665	I & I Surcharge	\$82,862	\$85,000	\$85,000	\$85,000	\$85,000
4982	Interest/Late Fees	132	100	100	100	100
TOTAL REVENUE		82,994	85,100	85,100	85,100	85,100
EXPENDITURES						
5010	Salaries and Wages	0	0	0	0	0
5110	Social Security Taxes	0	0	0	0	0
5440	Printing and Advertising	0	0	0	0	0
5540	City Engineering Services	0	0	0	0	0
5560	Professional Services	0	0	0	0	0
7015	Other Equipment	0	0	0	0	0
7500	I & I Construction	0	0	0	0	0
8300	Payments to Other Agencies	750	750	0	0	0
8490	Drains/ I and I Repairs	0	0	0	0	0
TOTAL EXPENDITURES		750	750	0	0	0
OTHER SOURCES (USES)						
9998	Transfer - Debt Service on WWTP/569 loans	(146,546)	(137,509)	(138,259)	(85,100)	(85,100)
TOTAL OTHER SOURCES (USES)		(146,546)	(137,509)	(138,259)	(85,100)	(85,100)
Beginning Resources		117,461	53,159	53,159	(0)	(0)
Ending Resources		\$53,159	(\$0)	(\$0)	(\$0)	(\$0)

CITY OF COLFAX
 PERMANENT EMPLOYEE PAY SCHEDULE
 Preliminary Budget for FY2016-2017

City Employees	Status	Union	Hours per week	FTE	FY 16 Rate of Pay	MOU2- 4%	Step Inc*	Hourly Rate	Annual Estimate Wages	In Lieu Pay	On-Call Pay	Comp Time Paid Out	Total Annual Wages	PERS %	PERS Cost Annual	Health Benefits Monthly	Health Benefits Annual
City Manager	FT	N	40	1.0	\$ 49.42	\$ 1.48	\$ 1.27	\$ 52.18	\$ 108,524	\$4,800	\$0	\$0	\$113,324	7.612%	\$8,261	\$0	\$0
City Clerk	PT	N	32	0.8	\$ 22.72	\$ 0.68	\$ 0.59	\$ 23.99	\$ 39,914	\$4,800	\$0	\$0	\$44,714	7.612%	\$3,038	\$0	\$0
Comm Serv Director	FT	N	40	1.0	\$ 40.95	\$ 1.23	\$ 1.05	\$ 43.23	\$ 89,925	\$0	\$0	\$0	\$89,925	7.612%	\$6,845	\$800	\$9,600
Public Works Supv	FT	N	40	1.0	\$ 25.20	\$ 0.76	\$ 0.65	\$ 26.60	\$ 55,338	\$0	\$0	\$0	\$55,338	7.612%	\$4,212	\$800	\$9,600
Customer Serv Rep	PT	N	16	0.4	\$ 16.00	\$ 0.48	\$ 0.41	\$ 16.89	\$ 14,054	\$0	\$0	\$0	\$14,054	0.000%	\$0	\$0	\$0
Tech Services Admin	FT	N	40	1.0	\$ 38.00	\$ 1.14	\$ 0.98	\$ 40.12	\$ 83,446	\$4,800	\$0	\$0	\$88,246	9.612%	\$8,021	\$0	\$0
Chief Plant Operator	FT	Y	40	1.0	\$ 37.80	\$ 1.13	\$ 0.97	\$ 39.91	\$ 83,007	\$0	\$8,320	\$1,596	\$92,924	9.612%	\$7,979	\$1,956	\$23,472
Sewer Operator II	FT	Y	40	1.0	\$ 22.32	\$ 0.67	\$ 0.57	\$ 23.56	\$49,014	\$0	\$8,320	\$943	\$58,276	9.612%	\$4,711	\$1,956	\$23,472
Operator In Training	FT	Y	40	1.0	\$ 18.34	\$ 0.55	\$ 0.47	\$ 19.36	\$ 40,274	\$0	\$5,547	\$774	\$46,595	9.612%	\$3,871	\$1,956	\$23,472
Maintenance Worker I	FT	Y	40	1.0	\$ 14.75	\$ 0.44	\$ 0.38	\$ 15.57	\$ 32,390	\$0	\$5,547	\$623	\$38,560	9.612%	\$3,113	\$1,956	\$23,472
Maintenance Worker I	FT	Y	40	1.0	\$ 14.75	\$ 0.44	\$ 0.38	\$ 15.57	\$ 32,390	\$0	\$5,547	\$623	\$38,560	9.612%	\$3,113	\$1,956	\$23,472
Accounting Technician	PT	N	24	0.6	\$ 17.00	\$ 0.51	\$ 0.44	\$ 17.95	\$ 22,399	\$0	\$0	\$0	\$22,399	7.612%	\$0	\$0	\$0
			0	0.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	\$0	\$0	\$0	7.612%	\$0	\$0	\$0
			0	0.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	\$0	\$0	\$0	7.612%	\$0	\$0	\$0
						3.0%	2.5%										
				<u>10.8</u>					<u>\$ 650,676</u>	<u>\$ 14,400</u>	<u>\$ 33,280</u>	<u>\$ 4,559</u>	<u>\$ 702,915</u>		<u>\$ 53,165</u>		<u>\$ 136,560</u>

Assumptions

On-Call Pay

WWTP (allocated to two employees) and Public works (allocated over 3 employees)
 Hours per week 128
 Hourly Rate \$ 2.50
 Annual Costs \$ 16,640

FY2016 Health Cost \$ 1,850
 Increase 10%
 FY2017 Health Cost \$ 2,035

Comp Time Paid Out

Estimated Annual hours - Public Works 40.00
 Estimated Annual hours - Sewer 40.00

*Note: Step Increases - Subject to fund availability.

CITY OF COLFAX
Employee Allocation Schedule
Preliminary Budget for FY2016-2017

Allocations												
	GF- Adm	GF-Fire	GF-Bldg	GF-Grnds	GF-Parks	Roads	Oil Recycle	Sewer	Lift Stat	GF-Landfill		
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	5XX	572	Total
City Manager	45%							50%			5%	100%
City Clerk	50%							25%	25%			100%
Comm Serv Director				29%	10%	35%	1%	10%	5%		10%	100%
Public Works Supv				29%	10%	35%	1%	10%	5%		10%	100%
Customer Serv Rep	50%							25%	25%			100%
Tech Services Admin	20%			20%				50%	10%			100%
Chief Plant Operator								100%				100%
Sewer Operator II								80%	20%			100%
Operator In Training				20%	10%	20%		30%	15%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Accounting Technician	50%							40%	10%			100%

CITY OF COLFAX
Wage Allocation Schedule
Preliminary Budget for FY2016-2017

Annual Wages														
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total		
City Manager	50,996	-	-	-	-	-	-	56,662	-	-	5,666	113,324	\$ 7,000	434
City Clerk	22,357	-	-	-	-	-	-	11,178	11,178	-	-	44,714	\$ 7,000	434
Comm Serv Director	-	-	-	26,078	8,992	31,474	899	8,992	4,496	-	8,992	89,925	\$ 7,000	434
Public Works Supv	-	-	-	16,048	5,534	19,368	553	5,534	2,767	-	5,534	55,338	\$ 7,000	434
Customer Serv Rep	7,027	-	-	-	-	-	-	3,514	3,514	-	-	14,054	\$ 7,000	434
Tech Services Admin	17,649	-	-	17,649	-	-	-	44,123	8,825	-	-	88,246	\$ 7,000	434
Chief Plant Operator	-	-	-	-	-	-	-	92,924	-	-	-	92,924	\$ 7,000	434
Sewer Operator II	-	-	-	-	-	-	-	46,621	11,655	-	-	58,276	\$ 7,000	434
Operator In Training	-	-	-	9,319	4,660	9,319	-	13,979	6,989	-	2,330	46,595	\$ 7,000	434
Maintenance Worker I	-	-	-	7,712	7,712	11,568	-	5,784	3,856	-	1,928	38,560	\$ 7,000	434
Maintenance Worker I	-	-	-	7,712	7,712	11,568	-	5,784	3,856	-	1,928	38,560	\$ 7,000	434
Accounting Technician	11,199	-	-	-	-	-	-	8,960	2,240	-	-	22,399	\$ 7,000	434
	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	0
	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	0
TOTAL	\$109,229	\$ -	\$ -	\$ 84,518	\$ 34,610	\$ 83,297	\$ 1,453	\$ 304,054	\$ 59,376	\$ -	\$ 26,378	\$ 702,915	\$ 84,000	\$ 5,208
	16%	0%	0%	12%	5%	12%	0%	43%	8%	0%	4%	100%		

Social Security Taxes	\$ 8,356		\$ -	\$ 6,466	\$ 2,648	\$ 6,372	\$ 111	\$ 23,260	\$ 4,542	\$ -	\$ 2,018	\$ 53,773
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Note: Calculated at 7.65% of wages paid

UI & Training Tax	\$ 809		\$ -	\$ 626	\$ 256	\$ 617	\$ 11	\$ 2,253	\$ 440	\$ -	\$ 195	\$ 5,208
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6.20%

Note: Annual estimate (7,000 per EE at 6.2%) allocated based on percent of total wages

Workers Comp	\$ 5,439	\$ 8,000	\$ -	\$ 4,208	\$ 1,723	\$ 4,148	\$ 72	\$ 15,140	\$ 2,956	\$ -	\$ 1,313	\$ 43,000
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13% 19% 0% 10% 4% 10% 0% 35% 7% 0% 3%

Note: Annual estimate (less portion for Fire department volunteers) allocated based on percent of total wages

\$ 35,000

CITY OF COLFAX
Employee Benefits - Retirement and Health Insurance
Preliminary Budget for FY2016-2017

5160 - Retirement - PERS												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	3,717	-	-	-	-	-	-	4,130	-	-	413	8,261
City Clerk	1,519	-	-	-	-	-	-	760	760	-	-	3,038
Comm Serv Director	-	-	-	1,985	685	2,396	68	685	342	-	685	6,845
Public Works Supv	-	-	-	1,222	421	1,474	42	421	211	-	421	4,212
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	-	-	-	1,604	802	1,604	-	2,406	1,203	-	401	8,021
Chief Plant Operator	-	-	-	1,596	1,596	2,394	-	1,197	798	-	399	7,979
Sewer Operator II	-	-	-	942	942	1,413	-	707	471	-	236	4,711
Operator In Training	1,936	-	-	-	-	-	-	1,548	387	-	-	3,871
Maintenance Worker I	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Worker I	-	-	-	-	-	-	-	-	-	-	-	-
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	\$ 7,172	\$ -	\$ -	\$ 7,349	\$ 4,446	\$ 9,281	\$ 111	\$ 11,854	\$ 4,172	\$ -	\$ 2,554	\$ 46,938
	15%		0%	16%	9%	20%	0%	25%	9%	0%	5%	100%

5130 - Health Insurance												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-	-	-	-	-	-
Comm Serv Director	-	-	-	2,784	960	3,360	96	960	480	-	960	9,600
Public Works Supv	-	-	-	2,784	960	3,360	96	960	480	-	960	9,600
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	-	-	-	-	-	-	-	-	-	-	-	-
Chief Plant Operator	-	-	-	-	-	-	-	23,472	-	-	-	23,472
Sewer Operator II	-	-	-	-	-	-	-	18,778	4,694	-	-	23,472
Operator In Training	-	-	-	4,694	2,347	4,694	-	7,042	3,521	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-

	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 19,651	\$ 13,656	\$ 25,498	\$ 192	\$ 58,253	\$ 13,870	\$ -	\$ 5,441	\$ 136,560
	0.0%	0.0%	0.0%	14.4%	10.0%	18.7%	0.1%	42.7%	10.2%	0.0%	4.0%	100.0%

CITY OF COLFAX
 Consultant Allocation Schedule
 Preliminary Budget for FY2016-2017

2016-2017 Allocations - \$																		
Consultants	GL Code	100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit	5650	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ -	\$ 8,550	\$ -	\$ -	\$ -	\$ 19,000
CDBG Consultant	5660	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
City Attorney	5665	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 80,000
Engineering	5540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 6,250	\$ -	\$ 8,750	\$ -	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ 50,000
Finance Director	5660	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 18,750	\$ 11,250	\$ 7,500	\$ -	\$ 75,000
Fire Protection	5660	\$ -	\$ -	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Legal	5665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Planning	5570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,600	\$ 14,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Building Inspector	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Sewer - Other	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
		\$ 9,500	\$ 5,000	\$ 30,000	\$ 60,000	\$ 31,000	\$ 72,000	\$ 20,000	\$ 57,600	\$ 20,650	\$ -	\$ 17,200	\$ -	\$ 147,300	\$ 16,250	\$ 7,500	\$ -	\$ 494,000

2016-2017 Allocations - %																		
Consultants		100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit		50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	5%	0%	45%	0%	0%	0%	100%
CDBG Consultant		0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
City Attorney		0%	0%	0%	75%	0%	0%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	100%
Engineering		0%	0%	0%	0%	0%	0%	40%	0%	13%	0%	18%	0%	20%	10%	0%	0%	100%
Finance Director		0%	0%	40%	0%	0%	0%	0%	0%	0%	0%	10%	0%	25%	15%	10%	0%	100%
Fire Protection		0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Legal		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%
Planning		0%	0%	0%	0%	0%	0%	0%	80%	20%	0%	0%	0%	0%	0%	0%	0%	100%
Building Inspector		0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Sewer - Other		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%

CITY OF COLFAX
 PERMANENT EMPLOYEE PAY SCHEDULE
 Preliminary Budget for FY2017-2018

City Employees	Status	Union	Hours per week	FTE	FY 17 Rate of Pay	MOU Cost of Living	Step Inc*	Hourly Rate	Annual Estimate Wages	In Lieu Pay	On-Call Pay	Comp Time Paid Out	Total Annual Wages	PERS %	PERS Cost Annual	Health Benefits Monthly	Health Benefits Annual
City Manager	FT	N	40	1.0	\$ 52.18	\$ 1.57	\$ 1.34	\$ 55.08	\$ 114,575	\$4,800	\$ -	\$ -	\$ 119,375	7.612%	\$ 8,721	\$ -	\$ -
City Clerk	PT	N	32	0.8	\$ 23.99	\$ 0.72	\$ 0.62	\$ 25.32	\$ 42,139	\$4,800	-	-	\$ 46,939	7.612%	\$ 3,208	\$ -	\$ -
Comm Serv Director	FT	N	40	1.0	\$ 43.23	\$ 1.30	\$ 1.11	\$ 45.64	\$ 94,938	\$0	-	-	\$ 94,938	7.612%	\$ 7,227	\$ 800	\$ 9,600
Public Works Supv	FT	N	40	1.0	\$ 26.60	\$ 0.80	\$ 0.69	\$ 28.09	\$ 58,423	\$0	-	-	\$ 58,423	7.612%	\$ 4,447	\$ 800	\$ 9,600
Customer Serv Rep	PT	N	16	0.4	\$ 16.89	\$ 0.51	\$ 0.43	\$ 17.83	\$ 14,838	\$0	-	-	\$ 14,838	0.000%	\$ -	\$ -	\$ -
Tech Services Admin	FT	N	40	1.0	\$ 40.12	\$ 1.20	\$ 1.03	\$ 42.36	\$ 88,099	\$4,800	-	-	\$ 92,899	9.612%	\$ 8,468	\$ -	\$ -
Chief Plant Operator	FT	Y	40	1.0	\$ 39.91	\$ 1.20	\$ 1.03	\$ 42.13	\$ 87,635	\$0	\$8,320	\$1,685	\$ 97,640	9.612%	\$ 8,423	\$ 1,956	\$ 23,472
Sewer Operator II	FT	Y	40	1.0	\$ 23.56	\$ 0.71	\$ 0.61	\$ 24.88	\$ 51,746	\$0	\$8,320	\$995	\$ 61,061	9.612%	\$ 4,974	\$ 1,956	\$ 23,472
Operator In Training	FT	Y	40	1.0	\$ 19.36	\$ 0.58	\$ 0.50	\$ 20.44	\$ 42,519	\$ -	\$4,160	\$818	\$ 47,497	9.612%	\$ 4,087	\$ 1,956	\$ 23,472
Maintenance Worker I	FT	Y	40	1.0	\$ 15.57	\$ 0.47	\$ 0.40	\$ 16.44	\$ 34,196	\$ -	\$4,160	\$658	\$ 39,014	9.612%	\$ 3,287	\$ 1,956	\$ 23,472
Maintenance Worker I	FT	Y	40	1.0	\$ 15.57	\$ 0.47	\$ 0.40	\$ 16.44	\$ 34,196	\$ -	\$4,160	\$658	\$ 39,014	9.612%	\$ 3,287	\$ 1,956	\$ 23,472
Accounting Technician	PT	N	24	0.6	\$ 17.95	\$ 0.54	\$ 0.46	\$ 18.95	\$ 23,648	-	-	-	\$ 23,648	7.612%	\$ -	\$ -	\$ -
Maintenance Worker I	FT	Y	40	0.0	\$ 15.57	\$ 0.47	\$ 0.40	\$ 16.44	\$ 34,196	\$ -	\$4,160	\$658	\$ 39,014	9.612%	\$ 3,287	\$ 1,956	\$ 23,472
			0	0.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	7.612%	\$ -	\$ -	\$ -
					<u>10.8</u>		3.0%	2.5%	<u>\$ 721,147</u>	<u>\$ 14,400</u>	<u>\$ 33,280</u>	<u>\$ 5,471</u>	<u>\$ 774,298</u>		<u>\$ 59,416</u>		<u>\$ 160,032</u>

Assumptions

On-Call Pay

WWTP (allocated to two employees) and Public works (allocated over 3 employees)

Hours per week	128
Hourly Rate	\$ 2.50
Annual Costs	\$ 16,640

FY2017 Health Cost	\$ 1,956
Increase	0%
FY2018 Health Cost	\$ 1,956

Comp Time Paid Out

Estimated Annual hours - Public Works	40.00
Estimated Annual hours - Sewer	40.00

*Note: Step Increases - Subject to fund availability

CITY OF COLFAX
Employee Allocation Schedule
Preliminary Budget for FY2017-2018

Allocations												
	Admin	Fire	Bldg Dept	Bldg/Grnd	Parks/Rec							
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	45%							50%			5%	100%
City Clerk	50%							25%	25%			100%
Comm Serv Director				30%	10%	35%		10%	5%		10%	100%
Public Works Supv				30%	10%	35%		10%	5%		10%	100%
Customer Serv Rep	50%							25%	25%			100%
Tech Services Admin	20%			20%				50%	10%			100%
Chief Plant Operator								100%				100%
Sewer Operator II								80%	20%			100%
Operator In Training				20%	10%	20%		30%	15%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%
Accounting Technician	50%							40%	10%			100%
Maintenance Worker I				20%	20%	30%		15%	10%		5%	100%

CITY OF COLFAX
Wage Allocation Schedule
Preliminary Budget for FY2017-2018

Annual Wages														
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total		
City Manager	53,719	-	-	-	-	-	-	59,687	-	-	5,969	119,375	\$ 7,000	434
City Clerk	23,469	-	-	-	-	-	-	11,735	11,735	-	-	46,939	\$ 7,000	434
Comm Serv Director	-	-	-	28,481	9,494	33,228	-	9,494	4,747	-	9,494	94,938	\$ 7,000	434
Public Works Supv	-	-	-	17,527	5,842	20,448	-	5,842	2,921	-	5,842	58,423	\$ 7,000	434
Customer Serv Rep	7,419	-	-	-	-	-	-	3,709	3,709	-	-	14,838	\$ 7,000	434
Tech Services Admin	18,580	-	-	18,580	-	-	-	46,449	9,290	-	-	92,899	\$ 7,000	434
Chief Plant Operator	-	-	-	-	-	-	-	97,640	-	-	-	97,640	\$ 7,000	434
Sewer Operator II	-	-	-	-	-	-	-	48,849	12,212	-	-	61,061	\$ 7,000	434
Operator In Training	-	-	-	9,499	4,750	9,499	-	14,249	7,125	-	2,375	47,497	\$ 7,000	434
Maintenance Worker I	-	-	-	7,803	7,803	11,704	-	5,852	3,901	-	1,951	39,014	\$ 7,000	434
Maintenance Worker I	-	-	-	7,803	7,803	11,704	-	5,852	3,901	-	1,951	39,014	\$ 7,000	434
Accounting Technician	11,824	-	-	-	-	-	-	9,459	2,365	-	-	23,648	\$ 7,000	434
Maintenance Worker I	-	-	-	7,803	7,803	11,704	-	5,852	3,901	-	1,951	39,014	\$ 7,000	434
	-	-	-	-	-	-	-	-	-	-	-	-	\$ 7,000	0
TOTAL	\$ 115,010	\$ -	\$ -	\$ 97,496	\$ 43,494	\$ 98,288	\$ -	\$ 324,671	\$ 65,808	\$ -	\$ 29,532	\$ 774,298	\$ 98,000	\$ 5,642
	15%	0%	0%	13%	6%	13%	0%	42%	8%	0%	4%	100%		

Social Security Taxes	\$ 8,798		\$ -	\$ 7,458	\$ 3,327	\$ 7,519	\$ -	\$ 24,837	\$ 5,034	\$ -	\$ 2,259	\$ 59,234
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Note: Calculated at 7.65% of wages paid

UI & Training Tax	\$ 838		\$ -	\$ 710	\$ 317	\$ 716	\$ -	\$ 2,366	\$ 480	\$ -	\$ 215	\$ 5,642	6.20%
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Note: Annual estimate (7,000 per EE at 6.2%) allocated based on percent of total wages

\$ 5,642

Workers Comp	\$ 5,941	\$ 8,000	\$ -	\$ 5,037	\$ 2,247	\$ 5,078	\$ -	\$ 16,772	\$ 3,400	\$ -	\$ 1,526	\$ 48,000
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12% 17% 0% 10% 5% 11% 0% 35% 7% 0% 3%

Note: Annual estimate (less portion for Fire department volunteers) allocated based on percent of total wages

\$ 40,000

CITY OF COLFAX
Employee Benefits - Retirement and Health Insurance
Preliminary Budget for FY2017-2018

5160 - Retirement - PERS												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	3,925	-	-	-	-	-	-	4,361	-	-	436	8,721
City Clerk	1,604	-	-	-	-	-	-	802	802	-	-	3,208
Comm Serv Director	-	-	-	2,168	723	2,529	-	723	361	-	723	7,227
Public Works Supv	-	-	-	1,334	445	1,557	-	445	222	-	445	4,447
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	1,694	-	-	1,694	-	-	-	4,234	847	-	-	8,468
Chief Plant Operator	-	-	-	-	-	-	-	8,423	-	-	-	8,423
Sewer Operator II	-	-	-	-	-	-	-	3,979	995	-	-	4,974
Operator In Training	-	-	-	817	409	817	-	1,226	613	-	204	4,087
Maintenance Worker I	-	-	-	657	657	986	-	493	329	-	164	3,287
Maintenance Worker I	-	-	-	657	657	986	-	493	329	-	164	3,287
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Worker I	-	-	-	657	657	986	-	493	329	-	164	3,287
	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	\$ 7,222	\$ -	\$ -	\$ 7,985	\$ 3,548	\$ 7,861	\$ -	\$ 25,672	\$ 4,826	\$ -	\$ 2,301	\$ 59,416
	12%		0%	13%	6%	13%	0%	43%	8%	0%	4%	100%

5130 - Health Insurance												
City Employees	100-120	100-200	100-400	100-500	100-530	250	280	560	561	569	572	Total
City Manager	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-	-	-	-	-	-
Comm Serv Director	-	-	-	2,880	960	3,360	-	960	480	-	960	9,600
Public Works Supv	-	-	-	2,880	960	3,360	-	960	480	-	960	9,600
Customer Serv Rep	-	-	-	-	-	-	-	-	-	-	-	-
Tech Services Admin	-	-	-	-	-	-	-	-	-	-	-	-
Chief Plant Operator	-	-	-	-	-	-	-	23,472	-	-	-	23,472
Sewer Operator II	-	-	-	-	-	-	-	18,778	4,694	-	-	23,472
Operator In Training	-	-	-	4,694	2,347	4,694	-	7,042	3,521	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472
Accounting Technician	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Worker I	-	-	-	4,694	4,694	7,042	-	3,521	2,347	-	1,174	23,472

	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 24,538	\$ 18,350	\$ 32,539	\$ -	\$ 61,774	\$ 16,217	\$ -	\$ 6,614	\$ 160,032
	0.0%	0.0%	0.0%	15.3%	11.5%	20.3%	0.0%	38.6%	10.1%	0.0%	4.1%	100.0%

CITY OF COLFAX
 Consultant Allocation Schedule
 Preliminary Budget for FY2017-2018

2015-2016 Allocations - \$																		
Consultants		100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit	5650	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ -	\$ 8,550	\$ -	\$ -	\$ -	\$ 19,000
CDBG Consultant	5660	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
City Attorney	5665	\$ -	\$ -	\$ -	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ 72,000
Engineering	5540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 6,250	\$ -	\$ 8,750	\$ -	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ 50,000
Finance Director	5660	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 18,750	\$ 11,250	\$ 7,500	\$ -	\$ 75,000
Fire Protection	5660	\$ -	\$ -	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Legal	5665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Planning	5570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,600	\$ 14,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Building Inspector	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Sewer - Other	5660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,000	\$ -	\$ -	\$ -	\$ 74,000
		\$ 9,500	\$ 5,000	\$ 30,000	\$ 54,000	\$ 31,000	\$ 72,000	\$ 20,000	\$ 57,600	\$ 20,650	\$ -	\$ 17,200	\$ -	\$ 149,300	\$ 16,250	\$ 7,500	\$ -	\$ 490,000

2015-2016 Allocations - %																		
Consultants		100-100	100-110	100-120	100-160	100-200	100-400	100-425	100-450	120	236	250	350	560	561	572	Other	Total
Audit		50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	5%	0%	45%	0%	0%	0%	100%
CDBG Consultant		0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
City Attorney		0%	0%	0%	75%	0%	0%	0%	0%	0%	0%	0%	0%	25%	0%	0%	0%	100%
Engineering		0%	0%	0%	0%	0%	0%	40%	0%	13%	0%	18%	0%	20%	10%	0%	0%	100%
Finance Director		0%	0%	40%	0%	0%	0%	0%	0%	0%	0%	10%	0%	25%	15%	10%	0%	100%
Fire Protection		0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Legal		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%
Planning		0%	0%	0%	0%	0%	0%	0%	80%	20%	0%	0%	0%	0%	0%	0%	0%	100%
Building Inspector		0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
Sewer - Other		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%



City of Colfax
 City Council Minutes
 Regular Meeting of Wednesday, April 27, 2016
 City Hall Council Chambers
 33 S. Main Street, Colfax CA

1 CONVENE MINUTES

1A. **Call to Order**

Mayor Parnham called the meeting to order at 6:30PM.

1B. **Roll Call**

Councilmembers present: Douglass, Harvey, Hesch, Parnham, Stockwin

1C. **Public Comment** – Closed Session Items

No public comment

1D. **Closed session agenda**

Public employee employment pursuant to Government Code Section 54957

Title of position to be filled: City Manager

Closed session ended at 7:00PM.

2 CONVENE OPEN SESSION

2A. **Call to Order**

Mayor Parnham called the Open Session to order at 7:05PM.

2B. **Pledge of Allegiance**

Sergeant Ty Conners led the Pledge of Allegiance.

2C. **Report from Closed Session**

Mayor Parnham stated there was nothing to report from Closed Session.

2D. **Roll Call**

Council Members present: Douglass, Harvey, Hesch, Parnham, Stockwin

2E. **Approval of Agenda Order**

On a motion by Councilmember Stockwin, seconded by Mayor Pro Tem Harvey, the City Council approved the agenda.

AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

3 PRESENTATIONS

3A. **Presentation Regarding Measure C, General Obligation Bonds for Schools**

Paul Lundberg, Principal Colfax High School Order

Mayor Parnham introduced Eric Vereyken, Assistant Superintendent of the Placer Union High School District, who spoke in the principal's absence. Mr. Vereyken outlined the need for General Obligation Bonds to improve facilities at the high schools in the district. He handed out a flyer about the proposed measure and encouraged everyone to get out and vote on Election Day.

3B. **Sierra Vista Community Center (SVCC) Annual Report**
Connie Heilaman, SVCC President

Ms. Heilaman thanked the Council for supporting the SVCC through the community rental exchange in lieu of sewer fees. She gave an overview of the SVCC financial records for 2015 stating the Center has been able to cover expenses without dipping into savings for the entire year.

She reminded everyone to attend the Chocolate, Wine and Art Indulgence on April 30.

4 CONSENT CALENDAR

4A. **Minutes City Council Meeting of April 13, 2016**

Recommendation: Approve the Minutes of the Regular Meeting of April 13, 2016.

4B. **Cash Summary Report – March 2016**

Recommendation: Receive and File.

On a motion by Mayor Pro Tem Harvey, seconded by Councilmember Stockwin, the City Council approved the Consent Calendar.

AYES: Douglass, Harvey, Hesch, Parnham, Stockwin

5 COUNCIL, STAFF, AND OTHER REPORTS

5A. **Committee Reports and Colfax Informational Items – All Councilmembers**

Councilmember Hesch

- Councilmember Hesch announced the Placer Sierra Railroad Historical Society will be participating in the Placer County Big Day of Giving on May 3rd and encouraged everyone to contribute and designate the funds to completion of the Caboose restoration.
- The Placer County Transportation Planning Agency (PCTPA) Board approved placing a Sales Tax Measure on the November ballot. If it passes, Colfax will receive a quarter million dollars yearly for road improvements. He commended both the PCTPA staff and Colfax staff for their cooperative efforts.

Councilmember Stockwin

- Councilmember Stockwin attended the WACMAC meeting. Fire protection was a major topic of discussion. He informed Council the 19 special fire districts which cover the region are underfunded. With lack of funding and the tree die-off from bark beetle infestations, the fire season may be very dangerous: “A perfect firestorm”.

Councilmember Douglass

- Councilmember Douglass reported participating in awards ceremonies at the schools and presenting Leo Club Awards to student volunteers and Soroptomist Student of the Month Awards.
- He attended the Placer County Economic Development meeting at Sierra College. One topic of discussion was the proposed sales tax initiative through PCTPA which will bring a quarter of a million dollars for road improvements to Colfax.
- He attended the SVCC meeting.

- At the SACOG meeting, he connected with someone from El Dorado County who is willing to give pointers to Colfax regarding starting a Pear Festival similar to the Apple Festival held in their county.
- As liaison to the Colfax schools, he attended a recent girls' soccer game. Colfax is in first place.

Mayor Pro Tem Harvey

- Mayor Pro Tem Harvey had nothing to report.

Mayor Parnham

- Mayor Parnham expressed his disappointment in the Historic Colfax Hotel abatement and requested staff accelerate the process to cause the owner to sell or repair the building.
- He asked if staff could look into bringing back a recycle station since the one at Sierra Market has closed.
- He announced the County prescription drug takeback will be held in Auburn on April 30th from 10AM to 2PM and emphasized the importance of taking advantage of this service. Flushing prescription drugs is disastrous for treatment plants and the fish.
- Flyers are out for the May 4th "Spring Cleanup" through Recology.
- He asked Councilmember Hesch about progress to contacting appropriate persons with Amtrak to update the script used by train docents as they arrive in Colfax. Councilmember Hesch will meet with the Railroad Society this week and will follow up then.

5B. City Operations – City Staff

City Manager Miller

- City Manager Miller stated staff will confer with City Attorney Cabral regarding the next steps to abate the Historic Colfax Hotel.
- Recycling stations were closed state wide because businesses were no longer profitable with the lower commodity prices. He will speak with Community Services Director Wes Heathcock to see if there is any funding to open a site in Colfax.
- He reiterated the importance of utilizing the Drug Takeback Event not only for landfill and water quality issues but also to prevent abuse of the medications by unauthorized persons.
- The Washington Ridge Camp crew is scheduled to thin undergrowth at the Ball Park in early May for a fee of only \$500.
- The Miles Concrete Plant is under new ownership. The new owners have met with the City Building Inspector and plan to renovate and upgrade the plant.
- Finance Director Laurie Van Groningen has offered to meet with councilmembers before the budget workshop next week.
- He suggested Council form an Ad Hoc committee to discuss the Sheriff Contract.
- The Wastewater Treatment Plant is operating well.
- The East Oak Street Sidewalk improvement project is anticipated to begin in about 2 weeks.

- He announced details of several upcoming events:
EVENT: Chocolate, Wine & Art Indulgence
DATE: April 30, 2016
TIME: 6:00pm – 3:00pm
LOCATION: SVCC

- EVENT: Film Series at Colfax Theatre
DATE: April 30, 2016
TIME: Show times at 4:00pm and 6:00pm
LOCATION: SVCC

- EVENT: Colfax Garden Club Plant Sale
DATE: May 7th, 2016
TIME: 7:00am – 3:00pm
LOCATION: Gazebo

- EVENT: Colfax Library Summer of Love Tie-Dying Event (for adults)
DATE: May 21st, 2016
TIME: 10:30am – 12:30pm
LOCATION: Library Park

5C. **Additional Reports – Agency Partners**

Ty Conners, Placer County Sheriff's Office Colfax Substation Commander

- Sergeant Conners welcomed the new Battalion Chief, Ty Labelle.
- He will be attending the California Peace Officer Memorial dedication honoring five new memorial inductions at the Sacramento Memorial.
- He thanked the Chamber and Chamber President, Frank Klein for organizing the July 3rd event for the last few years and reported the Green Machine members are excited to organize the event this year.
- He expects to have the grand opening for the substation in July.
- The Skatepark has received overwhelming community support. Fundraising efforts have already netted about \$10,000. The design has been upgraded to concrete instead of the portable structures in order to mitigate potential noise problems. On May 19th, Grantline, the company which will build the Skatepark structures, will conduct a design party hosted at the Colfax Theater.
- The new Sheriff's Contract is due for renewal soon. The department is projecting a 2.84% increase which is determined by County ordinance.
Mayor Pro Tem Harvey and Councilmember Hesch will serve on the ad hoc committee to discuss the contract.
- Sergeant Conners announced a brick fundraiser for the Skatepark. Citizens can purchase a brick to be engraved and placed in the entrance area of the new park feature for fifty dollars.

Councilmember Hesch thanked Sergeant Conners for his efforts on the Skatepark.

Frank Klein, President of the Colfax Area Chamber of Commerce

- Mr. Klein stated it has been a pleasure working with the City to organize the July 3 event for the past few years. He has compiled a checklist for the Green Machine volunteers.
- He attended a ribbon cutting for an electric car charging station in a local community and fully supports a station being installed here in Colfax.

- Chamber Mixers are scheduled for May 19 at Lighthouse Realty from 5:30-7:30PM and June 23 at the Colfax Mini Storage also from 5:30-7:30PM.

Sean Lomen, Colfax City Volunteer Fire Department Fire Captain

- He reported no major incidents have occurred in Colfax recently.
- Cal Fire announced fire season will commence May 2nd and burn permits will be required.
- The Request for Proposals for a new Light Rescue Vehicle has gone out and bids will be received by May 16th.
- The department is working to get the fire hydrant program in compliance to improve the ISO ratings for Colfax.

6 PUBLIC COMMENT

Larry Hillberg, Colfax resident

- Announced the Nevada County Radio station, KMVR, will host a 5 hour Fire Safety broadcast which will be very beneficial to locals. The station can be heard at 89.5FM or online at www.KMVR.org. The program will be broadcast live at Sierra College in conjunction with other activities.

7 COUNCIL BUSINESS

7A. **Discussion on City Manager Recruitment**

STAFF PRESENTATION: Mark Miller, City Manager

RECOMMENDATION: Receive update on recruitment and discuss as appropriate.

City Manager Miller stated the advertisement for the City Manager position has been published in pertinent publications and he has emailed local agencies to inform them of the vacancy.

Council emphasized the value in seeking candidates with Wastewater Treatment Plant experience, I and I, Economic Development, and UPRR experience.

7B. **Non-Binding Letter of Intent to Participate in the I-80 Corridor Electric Vehicle “Fast Charger” Grant**

STAFF PRESENTATION: Mark Miller, City Manager

RECOMMENDATION: Review and authorize the Mayor to sign the non-binding letter of intent to participate in the I-80 Corridor Electric Vehicle “Fast Charger” grant, and direct the City Manager to submit the application package.

City Manager Miller explained the City has the opportunity to join with the Air Quality Board and other local jurisdictions to apply for this grant which will fund installation of a quick charger for electric vehicles behind the Sierra Market. The City funding match can be in-kind services such as maintenance and landscaping near the charger. City Attorney Cabral has confirmed this is not binding to the City.

Council agreed to authorize the letter of intent.

7C. **Continuing Medical Marijuana Ordinance City Council Discussion**

STAFF PRESENTATION: Mark Miller, City Manager

RECOMMENDATION: Discuss and direct staff as appropriate

City Manager Miller stated this is the final aspect of the ongoing discussion. Staff is asking for Council input of the actual wording of the ballot measure, the amount of the tax on medical marijuana and if the funds should be general or designated. He reminded Council designating funds will trigger the need for a two-thirds majority voter approval.

Council agreed to a 15% tax on medical marijuana and to designate the funds. Suggested designations included: Road Maintenance, Parks and Recreation, and Sewer Rates. Designations will be discussed further at the public workshop which is scheduled for May 25, 2016.

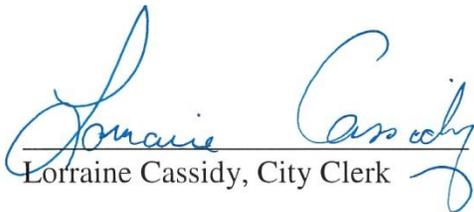
Stacie Younggren stated if recreational use is legalized then the tax rate should be higher than medical marijuana.

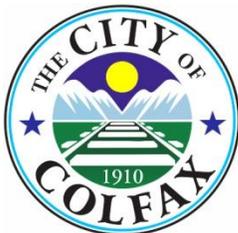
Jim Dion stated 15% on top of state fees and taxes would be too high.

8 ADJOURNMENT

As there was no further business on the agenda, Mayor Parnham adjourned the meeting at 8:46PM.

Respectfully submitted to City Council this 11rd day of May, 2016


Lorraine Cassidy, City Clerk



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 11, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Laurie Van Groningen, Finance Director
DATE: April 20, 2016
SUBJECT: City of Colfax – Quarterly Investment Report

<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	FUNDED	<input type="checkbox"/>	UN-FUNDED	AMOUNT:	FROM FUND:
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RECOMMENDED ACTION: Accept and File City of Colfax Quarterly Investment Report: March 31, 2016.

SUMMARY:

Staff recommends that the Council accepts and files the Colfax Quarterly Investment Report for the quarter ended March 31, 2016.

BACKGROUND AND ANALYSIS:

California Government Code Section 53646 and the City of Colfax Investment Policy require a quarterly investment report be submitted to the City Council. Such report shall include at least the following information:

- Types of Investments;
- Name of the institution in which funds are invested or deposited;
- Date of Maturity, if applicable;
- Par and dollar amount investment for all securities;
- Percent distribution of each type of investment or deposit; current market value as of the date of the report, including source of the valuation except those under LAIF;
- Rate of interest
- Average weighted yield of all investments
- A statement relating the report to the City’s Investment Policy; and
- A statement that there are sufficient funds to meet the City’s next six months’ financial obligations.

The current practice for cash management is to maintain an operating balance between \$75,000 and \$150,000 in the City’s US Bank Corporate checking account. This account accumulates Earnings Credits based on the account balance which offset/reduce monthly service charges. City funds in excess of targeted operating balance are transferred to the State of California Local Agency Investment Fund (LAIF) on a weekly basis. The checking account balance may be reported at an amount higher than the target balance by the Bank due to the timing of city checks being processed by vendors/service providers.

Investment opportunities outside the corporate checking and LAIF accounts are somewhat limited. Our investment policy dictates that City should have liquid short term securities to meet six month’s financial obligations. Preliminary rate analysis for Certificate of Deposits (CD) with US Bank requires a minimum balance of \$1,000,000 (uncollateralized) are reflected below:

US BANK, NA NEGOTIABLE CD (A1+/P1/F1+)									
03M	0.04%	04M	0.06%	05M	0.08%	06M	0.09%	07M	0.07%
08M	0.10%	09M	0.12%	10M	0.09%	11M	0.11%	12M	0.13%
18M	0.32%	24M	0.56%	36M	1.12%	48M	1.61%	60M	1.98%

Due to fluctuations in fund balances and the time requirement for interest earnings that exceed our current investment earnings rate, staff does not recommend CD Investments at this time. Staff will continue to monitor balances and investment opportunities.

CONCLUSION:

The attached schedule Analysis of Treasury Investment Pool satisfies the State’s reporting requirements. Additionally, we have determined:

- The investments held at March 31, 2016 conform to the City Investment Policy adopted by Resolution 29-2014,
- The composite yield of the City’s investment pool to be the rate of .36% for the quarter ended December 31, 2015,
- There are sufficient funds on deposit to meet all anticipated City expenditures for the period April 01, 2016 to September 30, 2016.

ATTACHMENTS:

1. Analysis of Treasury Investment Pool
2. State of California – PMIA and LAIF Performance Report (QE 03/31/2016)
3. State of California – PMIA Average Monthly Effective Yields

City of Colfax
Analysis of Treasury Investment Pool
Quarterly Analysis - FY2015-2016
Report Date: 04/20/2016

Quarter Ended 03/31/2016

Type of Investment	Financial Institution	Date of Maturity	Investment Amount	% of Total Investment	Average Investment Yield
Investment Fund	State Local Agency Investment Fund (LAIF)	N/A	\$ 3,253,488	93%	0.47%
Corporate Checking	US Bank	N/A	\$ 262,877	7%	0.20%
Total Investment Pool			\$ 3,516,364	100%	0.45%

Quarter Ended 12/31/2015

Type of Investment	Financial Institution	Date of Maturity	Investment Amount	% of Total Investment	Average Investment Yield
Investment Fund	State Local Agency Investment Fund (LAIF)	N/A	\$ 2,675,997	89%	0.38%
Corporate Checking	US Bank	N/A	\$ 336,495	11%	0.21%
Total Investment Pool			\$ 3,012,492	100%	0.36%

Quarter Ended 09/30/2015

Type of Investment	Financial Institution	Date of Maturity	Investment Amount	% of Total Investment	Average Investment Yield
Investment Fund	State Local Agency Investment Fund (LAIF)	N/A	\$ 2,773,326	80%	0.33%
Corporate Checking	US Bank	N/A	\$ 711,036	20%	0.20%
Total Investment Pool			\$ 3,484,362	100%	0.32%



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
03/29/16	0.51	0.47	152
03/30/16	0.51	0.47	146
03/31/16	0.51	0.47	146
04/01/16	0.52	0.52	153
04/02/16	0.52	0.52	153
04/03/16	0.52	0.52	153
04/04/16	0.52	0.52	153
04/05/16	0.52	0.52	153
04/06/16	0.52	0.52	154
04/07/16	0.52	0.52	153
04/08/16	0.52	0.52	153
04/09/16	0.52	0.52	153
04/10/16	0.52	0.52	153
04/11/16	0.52	0.52	151

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

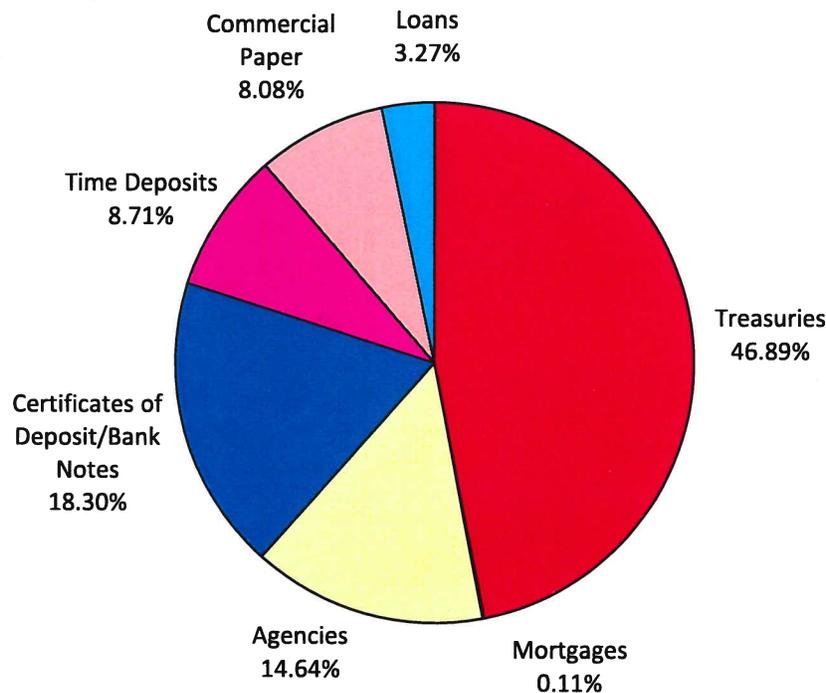
Quarter Ending 12/31/15

Apportionment Rate: 0.37%
 Earnings Ratio: 0.00001006140492611
 Fair Value Factor: 0.999186963
 Daily: 0.43%
 Quarter to Date: 0.38%
 Average Life: 179

PMIA Average Monthly Effective Yields

MAR 2016 0.506%
 FEB 2016 0.467%
 JAN 2016 0.446%

**Pooled Money Investment Account
Portfolio Composition
2/29/16
\$64.2 billion**





California State Treasurer
John Chiang



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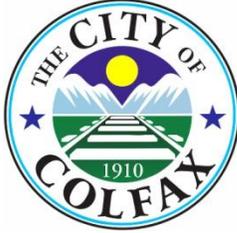
[Home](#) >> [PMIA](#) >>> PMIA Average Monthly Effective Yields



POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506									



STAFF REPORT TO THE COLFAX CITY COUNCIL

FOR THE MAY 11, 2016 COUNCIL MEETING

FROM: Mark Miller, City Manager
PREPARED BY: Staff
DATE: May 5, 2016
SUBJECT: Motorcycle Awareness Week Proclamation

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RECOMMENDED ACTION: Adopt Resolution 16-2016 proclaiming May 2016 as Motorcycle Awareness Month.

BACKGROUND AND SUMMARY:

The City of Colfax has a rich history as a transportation hub. As a community along Interstate 80 with Historic Route Highway 40 transecting downtown, it is appropriate to encourage safety for all modes of transportation.

American Brotherhood Aimed Toward Education (ABATE) of California is a motorcyclists' rights organization dedicated to preserving individual freedom and promoting safety. They support rider training, safety, and educational programs. Members also raise funds for the less fortunate, through charity runs and benefits. *ABATE* works to protect the rights of all motorcyclists through direct involvement in the political process with a full time lobbyist in Sacramento who tracks and promotes bills that affect motorcyclists.

ABATE is non-partisan and welcomes all riders, on-road and off-road. Those with a strong interest in motorcycling have united to become one of California's strongest motorcycle rights organizations. *ABATE* feels that all motorcycle riders, from the lifestyle rider to the off-road fan, are brothers and sisters with a common interest -- riding free.

May has been proclaimed as Motorcycle Awareness Month in California and the *ABATE* organization has requested the City of Colfax join them in recognizing this month with a proclamation. A resolution for Council's approval is attached.

ATTACHMENTS:

Resolution 16-2016

City of Colfax

City Council

Resolution № 16-2016

PROCLAIMING MAY 2016 AS MOTORCYCLE AWARENESS MONTH

WHEREAS, motorcycle riding is a popular form of recreation and efficient transportation for more than 850,000 people in California; and

WHEREAS, it is important that all vehicles be aware of one another and learn to Share the Road and practice courtesy; and

WHEREAS, the safety hazards created by automobile operators and motorcyclists who have not been educated in safety and awareness are of prime concern to all who share the road; and

WHEREAS, it is especially important that the citizens of Colfax be aware of motorcyclists on the streets and highways and recognize the importance of motorcycle safety; and

WHEREAS, American Brotherhood Aimed Toward Education (ABATE) of California, is an organization that is actively promoting safe operation, increased rider training and, and increased motorist awareness of motorcycles; and

WHEREAS, it is important to recognize the need for awareness on the part of all drivers, especially with regard to sharing the road with motorcycles, and in honor of motorcyclists' many contributions to the communities in which they live and ride.

NOW, THEREFORE, BE IT RESOLVED that the City Council the City of Colfax hereby declares May 2016 as Motorcycle Awareness Month in Colfax and urges both motorcycle riders and automobile drivers to follow the rules of the road so that all citizens remain safe.

PASSED AND ADOPTED by the City Council of the City of Colfax on the 11th day of May, 2016 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Tom Parnham, Mayor

ATTEST:

Lorraine Cassidy, City Clerk

PLACER COUNTY SHERIFF'S OFFICE
CITY OF COLFAX - CONTRACT SERVICES - **DRAFT**
FISCAL YEAR 2016/2017

SALARY AND BENEFITS:

Qty	Class/Description	Pay Type	Annual Hours/Units	Billable Hours/Units*	2015-2016 Hrly Rate	2016-2017 Hrly Rate	2015-2016 Cost	2016-2017 Cost	Increase/Decrease
0.5	Sergeant	Regular Pay	2080	1040	96.56	101.18	\$ 100,428	\$ 105,224	\$ 4,797
0.5	Sergeant	Overtime	120	60	91.09	96.18	\$ 5,465	\$ 5,771	\$ 306
0.5	Sergeant	Holiday Overtime	48	24	122.28	130.66	\$ 2,935	\$ 3,136	\$ 201
2.25	Deputy II	Regular Pay *	2080	4294	82.24	84.77	\$ 352,140	\$ 364,016	\$ 11,876
2.25	Deputy II	Overtime	127	285.75	75.05	76.57	\$ 21,446	\$ 21,881	\$ 435
2.25	Deputy II	Holiday Overtime	48	108	100.75	103.22	\$ 10,881	\$ 11,148	\$ 267
0.1	Detective (Deputy II)	Regular Pay	2080	208	80.24	83.35	\$ 16,710	\$ 17,337	\$ 627
0.1	Detective (Deputy II)	Overtime	127	12.7	72.34	76.57	\$ 919	\$ 973	\$ 54
0.1	Detective (Deputy II)	Holiday Overtime	48	4.8	97.11	103.22	\$ 466	\$ 495	\$ 29
Total Personnel Costs							\$ 511,391	\$ 529,982	\$ 18,591

OTHER COSTS:

Item	Description	2015-2016 Cost	2016-2017 Cost	Increase/Decrease
Communication	Telecomm System Access and Radio Costs	\$ 15,274	\$ 15,634	\$ 360
Direct Administrative Support	Dispatch and Administrative Operations	\$ 29,389	\$ 29,925	\$ 536
Equipment & Supplies	Equipment & Supplies	\$ 10,000	\$ 10,000	\$ -
Training	Based on Routine Annual Training	\$ 7,125	\$ 7,125	\$ -
Vehicle Expenses	4 vehicles	\$ 34,141	\$ 32,940	\$ (1,201)
Total Other Costs		\$ 95,928	\$ 95,624	\$ (304)

Total Contract Costs	\$ 608,319	\$ 625,605	\$ 17,286
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Total Contract Change	2.84%
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16-17 Base Quarterly Payments	\$ 156,401.32
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* 386 hr reduction in DS II Regular Time