



1 OPEN SESSION

1A. Call to Order

Mayor Fatula called the meeting to order at 7:00PM.

1B. Pledge of Allegiance

Dale Bridges, local businessman and veteran, led the Pledge of Allegiance.

1C. Roll Call

Council members present: Burruss, Douglass, Fatula, Lomen, Mendoza

1D. Approval of Agenda Order

On a motion by Councilmember Burruss, seconded by Councilmember Lomen, the City Council approved the agenda order.

AYES: Burruss, Douglass, Fatula, Lomen, Mendoza

2 PRESENTATION

2A. City of Colfax Audit Reports as of June 30, 2018

Ingrid Shepline (Richardson and Co.), Auditor

Recommendation: Receive Audit Reports as of June 30, 2018 – Discuss and approve as appropriate.

Finance Director Van Groningen explained the audit is a very thorough examination of the financial records and processes of the City. This report plays an important role in ensuring the City functions with transparency and in accordance with standard accounting practices. She introduced Ms. Shepline, principal in the audit firm.

Ms. Shepline stated the City merited a clean audit report. The City financial standing is sound with one million dollars in reserve and a relatively small unfunded pension liability. The only debt of the City is \$8.2 million on the Wastewater Treatment Plant. The accounting staff was very well prepared. There was only one adjustment (average is ten or more) and two recommendations. The auditors suggest an annual evaluation of financial risk by a risk assessment committee and verification of the process to record development deposits as a liability.

Council asked several questions for clarification and to affirm the audit is positive as compared with other jurisdictions.

There were no comments from the public.

On a motion by Councilmember Lomen, seconded by Councilmember Burruss, the City Council accepted the audit report.

AYES: Burruss, Douglass, Fatula, Lomen, Mendoza

3 CONSENT CALENDAR

3A. Minutes - Regular Meeting December 12, 2018

Recommendation: Approve the Minutes of the Regular Meeting of December 12, 2018.

Mayor Pro Tem Mendoza asked to pull the Minutes from the Consent calendar. She asked to confirm the vote for the selection of Mayor Pro Tem. She was informed the vote was unanimous.

On a motion by Mayor Pro Tem Mendoza, and a second by Councilmember Lomen, the City Council approved the consent calendar.

AYES: Burruss, Douglass, Fatula, Lomen, Mendoza

4 PUBLIC COMMENT

Mayor Fatula asked for a scribe to write the public comments on an easel in order for the audience to see the subjects discussed. Mr. Jim Dion volunteered to write the comments.

Foxy McCleary, 127 Saunders Lane

- Ms. McCleary stated she is upset to hear of businesses leaving downtown Colfax.

Mayor Fatula agreed changes are difficult, but he believes there is also good news coming.

Jim Dion, Colfax Business Owner

- Mr. Dion thanked staff for painting over the graffiti at the old Dingus McGee site and mentioned a new pothole on Tokyana as well as issues with the City owned billboard.

City Manager Heathcock stated staff will refer any problems on Tokyana to the County as it is outside the City limits. Staff is looking into leasing the billboard to a local company.

5 COUNCIL, STAFF, AND OTHER REPORTS

5A. Committee Reports and Colfax Informational Items – All Councilmembers

Councilmember Lomen

- Councilmember Lomen thanked Laurie Van Groningen and Shanna Stahl for their hard work to ensure the audit went well.
- He reported Governor Newsom's first press conference was held at the Colfax Calfire station. Governor Newsom is committed to increasing funding for fire prevention.

Councilmember Douglass

- Councilmember Douglass represented the City on the Sacramento Area Council Of Governments (SACOG) board, the Pioneer Energy Board, and with the Sierra Vista Community Center.
- He commented that he was impressed with Governor Newsom.

Mayor Pro Tem Mendoza

- Mayor Pro Tem Mendoza thanked the City for removal of graffiti.
- She mentioned Governor Newsom will earmark \$305 million for the Office of Emergency Services in his budget. She recommends staff watch for opportunities to apply for fire prevention grants associated with the increase in state funding.

Councilmember Burruss

- Councilmember Burruss had nothing to report.

Mayor Fatula

- Mayor Fatula stated it is quite impressive for Governor Newsom to address fire prevention in the City of Colfax within twelve hours of taking office.

5B. City Operations – City Staff

City Manager Heathcock

- City Manager Heathcock explained he has been meeting with a regional group of cities, fire departments and Placer County to discuss regulations which will assist jurisdictions with enforcement of sound fire prevention and fuel reduction on private properties. The group will work on a regional Hazardous Vegetation Abatement Ordinance which will allow Calfire and other fire safety personnel to enforce code enforcement issues pertaining to fire safety.

5C. **Additional Reports – Agency Partners**

Sergeant Ty Conners, Colfax Substation Commander, Placer County Sheriff's Office

- Sergeant Conners updated Council on the recent activities of Colfax deputies and reminded everyone that Deputy Daniel Jacobs is now working the Colfax swing shift.
- He stated fundraising for the Skatepark is continuing and Sierra Vista Community Center is exploring the idea of allowing the skatepark on their property.
- On behalf of the Green Machine, he announced the annual Crab Feed will be held at the Sierra Vista Community Center on March 23, 2019.

Brian Eagan, Colfax Battalion Chief

- Chief Eagan updated Council on recent activities of the local Calfire station and the Colfax Volunteer Firefighters Association.
- He reinforced the need to follow up with the hazardous vegetation group's program to improve fuel reduction enforcement.

Council asked questions for clarification. Mayor Fatula asked staff to provide Council with a copy of the Placer County code enforcement ordinance.

City Manager Heathcock stated a copy would be placed in their boxes along with a copy of the Hazardous Committee presentation. Both will be posted on the City website.

- Chief Eagan suggested everyone sign up for Placer Alert through the Placer County website: <https://www.placer.ca.gov/departments/sheriff/citizenalert>. He also recommended citizens go to the Calfire wildfire preparedness website: <http://www.readyforwildfire.org/>. Every home also needs a defensible space.

Eric Gibbs, commented control of weeds such as scotch broom would reduce wildfire danger.

Fred Abbott, Colfax Event Liaison

- Mr. Abbott announced the Lions Crab Feed will be on February 2, 2019 and the Chocolate, Art and Wine event is scheduled for April 27, 2019.
- He gave a report on the plans for Railroad Days to be held September 21, 22, 2019.

Council asked several questions about the plans and thanked Mr. Abbott for his efforts to make Railroad Days a great community event.

Foxey McCleary and Sharon Conners, Sierra Vista Community Center and Veterans of Foreign Wars (VFW)

- Ms. McCleary reminded everyone of the 2nd Sunday breakfast for the VFW.
- Ms. Conners updated Council on events at the Sierra Vista Community Center.

Tim Ryan, Colfax Area Chamber of Commerce Board Member

- Mr. Ryan announced the Annual Chamber Luncheon to recognize the volunteer of the year and install the new board members will be February 12, 2019.
- Winterfest will be December 14, 2019 and plans are already underway.

Karen Furry asked when the 2018 Winterfest Banner will be taken down. Staff informed her the request for its removal has been sent to Wave Cable.

6 **COUNCIL BUSINESS**

6A. **S. Auburn St. and I-80 Roundabout Project – Design Approval and Bid Authorization**

Staff Presentation: Wes Heathcock, City Manager

Recommendation: Discuss and consider adopting Resolution 01-2019 approving the Plans and Specifications for the S. Auburn St. and I-80 Roundabout Project and authorizing the City Manager to advertise for construction bids in an amount not to exceed \$3,494,729 contingent upon Caltrans approval and issuance of Federal Highway Administration Funding Authorization (E76-Form).

City Manager Heathcock reviewed the series of actions taken by the City to obtain funding and approve the Auburn St. and I-80 Roundabout Project. The result is the design for the project that is before Council for approval and authorization to advertise for construction bids. The overall budget for the project includes a 25% contingency which is a higher contingency than usually required. He thanked Engineer Heather Anderson from GHD for her tenacity and professionalism to get the project through the Caltrans approval process. The request for authorization will be submitted to Caltrans soon and with that approval, the City can advertise for construction bids.

Ms. Anderson stated she enjoyed working with the City team and explained this process usually takes twice as long to obtain approval.

Council discussed the project and asked if access to Starbucks will be improved with this project. Ms. Anderson stated there will be a 200 ft 2-way left turn lane provided for access to that business. Council suggested signage to improve traffic flow.

City Manager Heathcock stated it would be valuable to discuss this with the Starbucks.

Ms. Anderson concurred that it would be better to work with local businesses at this point than to present Caltrans with changes in the current design.

Sharon Connors commented that removing the barrier between the gas station and Starbucks parking lots would also improve traffic flow.

On a motion by Mayor Pro Tem Mendoza, and a second by Councilmember Lomen, Council approved Resolution 01-2019.

Ayes: Douglass, Fatula, Lomen, Mendoza

Abstain: Burruss

6B. **Council Committee Assignments**

Staff Presentation: Wes Heathcock, City Manager

Recommendation: Review and approve committee assignments for 2019.

City Manager Heathcock handed out the assignment list from 2018 and the requests from the current Council for assignments. Council can use these to compare who was assigned last year with the proposed assignments.

Council asked for a few changes to the proposed list of assignments. The list will be adjusted as requested during the meeting. A copy of the revised list is attached. Council plans to revisit the assignments in about 3 months.

There was no public comment.

On a motion by Councilmember Lomen, and a second by Councilmember Burruss, Council approved the list as amended.

Ayes: Burruss, Douglass, Fatula, Lomen, Mendoza

6C. **Discussion regarding upcoming planning workshops**

Staff Presentation: Joe Fatula, Mayor

Recommendation: Discuss and recommend topics for Council workshops in 2019.

Mayor Fatula stated there are many topics of discussion in which the public could give valuable input. He would like to schedule workshops to discuss such topics as sewer rates, communication issues and fire safety.

City Manager Heathcock suggested Council select one topic to discuss, such as communication, and schedule the first workshop, perhaps on February 6, 2019. After the first workshop Council could determine details for additional workshops.

Mayor Fatula agreed communication would be a good first topic and the second should be fire safety.

Council and the public discussed topic priorities and good dates to hold workshops. City Manager Heathcock reminded Council the workshops would need to be publicly noticed in accordance with the Brown Act.

Council agreed to host the first workshop on February 6, 2019 to discuss ways to improve communication between the City and the public.

7 GOOD OF THE ORDER – INFORMAL COUNCIL STATEMENTS REGARDING THE BUSINESS OF THE CITY

Mayor Pro Tem Mendoza would like Colfax to have an Earth Day Celebration. She will draft a proposal for a future meeting.

Councilmember Lomen gave a report of the Volunteer Firefighters. With only 7-10 volunteers, the department has increased responses to calls for service and brought in \$60,000 for capital improvements. The Santa Run was a huge success.

Councilmember Douglass stated this is the 55th Council that has served the City of Colfax. He mentioned the Governor spoke at the Colfax press conference for 32 minutes but his inauguration speech was only 26 minutes. It may be an indication of the importance of Colfax!!

He also suggested Councilmember Burruss not only attend the SACOG meeting as an alternate but arrive 10 minutes early to network with other elected officials.

Councilmember Burruss requested issues related to Commercial Cannabis be placed on the next agenda. City Manager Heathcock stated staff will put together a report to describe recommendations and consequences.

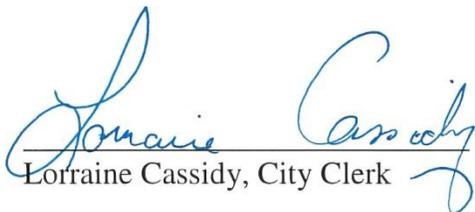
Mayor Fatula stated he would like to invite the Colfax High School football team to recognize their achievement as Northern California champions. He would also like to recognize the volunteer firefighters for the Santa Run at a Council meeting.

Councilmember Douglass provided a list of key information for those Councilmembers who are new to the committees they are serving on. Mayor Fatula added he would like each Councilmember to add to the descriptions provided by staff for the committee assignments.

8 ADJOURNMENT

Councilmember Lomen called for adjournment with a second by Councilmember Burruss. Mayor Fatula adjourned the meeting at 9:00PM.

Respectfully submitted to City Council this 9th day of January, 2019.


Lorraine Cassidy, City Clerk

2019 Proposed Committee Assignment List

Committee	Colfax Representative	Meeting Information	Reimbursement/ Stipend
Placer County Economic Development Board (PCEDB) Various Meeting Locations	Kim Douglass Alt: Joe Fatula	3 rd Thursday 4X/year	Submit to City/ No Stipend
Weimar, Applegate, Colfax/Municipal Advisory Council (WAC/MAC) City of Colfax, Council Chambers	Sean Lomen Alt: Joe Fatula	6:00 pm 3 rd Wednesday	No Stipend
Sacramento Area Council of Governments (SACOG) 1415 L. St. Sacramento	Kim Douglass Alt: Trinity Burruss	9:30 am 3 rd Thursday	Submit to SACOG \$100 Stipend
Placer County Air Pollution Control District (PCAPCD) BOS Chambers 175 Fulweiler Ave. Auburn	Trinity Burruss Alt: Marnie Mendoza	2:30 pm 2 nd Thursday 6X/year	Submit to PCAPCD \$100 Stipend
Placer Mosquito & Vector Control District (PMVCD) 2021 Opportunity Dr. Roseville	Will Stockwin	4:30 pm 3 rd Monday	Submit to City \$100 Stipend
Project Go 801 Vernon St, Roseville	Marnie Mendoza Alt: Kim Douglass	5:30 pm 3 rd Thursday	Submit to Project Go No Stipend
Placer County Transportation Planning Agency (PCTPA) BOS Chambers 175 Fulweiler Ave. Auburn	Trinity Burruss Alt: Joe Fatula	9:00 am 4 th Wednesday	Submit to PCTPA \$100 Stipend
Local Agency Formation Commission (LAFCO) BOS Chambers 175 Fulweiler Ave. Auburn	Colfax is rotated out Trinity Burruss, Marnie Mendoza	4:00 pm 2 nd Wednesday	Submit to City \$100 Stipend
Solid Waste Task Force Auburn Veterans Hall 100 East St Auburn	Wes Heathcock Alt: Sean Lomen	9:00am 1 st Thursday 4x/yr	Submit to City No Stipend
Placer Sierra Fire Safe Council City of Colfax Council Chambers	Sean Lomen Alt. Joe Fatula Alt 2:Marnie Mendoza	6:00 pm 4 th Thursday	No Stipend
Placer County Selection Committee	Mayor Mayor Pro Tem	Yearly	Submit to City No Stipend
League of California Cities Sacramento Valley Division Liaison	Marnie Mendoza Alt: Trinity Burruss	4X/year	Submit to City No Stipend
Bianchini Advisory Board	Marnie Mendoza Alt: Trinity Burruss		No Stipend
Sierra Vista Community Center Liaison	Kim Douglass Alt: Joe Fatula	3 rd Wednesday 6pm	No Stipend
Colfax Schools Liaison	Marnie Mendoza Sean Lomen		No Stipend
Pioneer Community Energy	Kim Douglas Alt: Trinity Burruss		Submit to City No Stipend
Landfill Use Ad Hoc Committee	Kim Douglass Alt: Trinity Burruss Public Representative: Reene Abbott		Submit to City No Stipend