



City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Joe Fatula · Mayor Pro Tem Marnie Mendoza
Councilmembers · Kim Douglass · Sean Lomen · Trinity Burruss

REGULAR MEETING AGENDA

September 11, 2019

Regular Session: 6:00PM

1 **CLOSED SESSION** (NO CLOSED SESSION ITEMS)

2 **OPEN SESSION**

- 2A. Call Open Session to Order
- 2B. Pledge of Allegiance
- 2C. Roll Call
- 2D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Recommended Action: By motion, accept the agenda as presented or amended.

3 **PRESENTATION** (NO PRESENTATION)

4 **PUBLIC HEARING** (NO PUBLIC HEARING)

Notice to the Public: City Council, when considering a matter scheduled for hearing, will take the following actions:

1. Presentation by Staff
2. Open the Public Hearing
3. Presentation, when applicable, by Applicant
4. Accept Public Testimony
5. When applicable, Applicant rebuttal period
6. Close Public Hearing (No public comment is taken, hearing is closed)
7. Council comments and questions
8. City Council Action

Public Hearings that are continued will be so noted. The continued Public Hearing will be listed on a subsequent council agenda and posting of that agenda will serve as notice

5 **CONSENT CALENDAR**

Matters on the Consent Agenda are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Recommended Action: Approve Consent Calendar

5A. Minutes – Regular Meeting of August 28, 2019 (Pages 1-5)

Recommendation: Approve the Minutes of the Regular Meeting of August 28, 2019.

5B. Sales Tax Analysis – Quarter Ended 06/30/2019 (Pages 6-9)

Recommendation: Information Only



- 5C. **Local Transportation Funds and State Transit Assistance Funds** (Pages 10-33)
Recommendation: Adopt Resolution __-2019 authorizing the City Manager to file claims or execute agreements for: Local Transportation Funds in the amount of \$138,622 for streets and road purposes (Article 8 – Section 99400 of the California Public Utilities Code), and State Transit Assistance Funds of \$14,062 for transit services (Article 6.5, Chapter 4, Section 99313 of the California Public Utilities Code).

6 PUBLIC COMMENT

Members of the audience are permitted to address the Council on matters of concern to the public within the subject matter jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible; not to exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

7 COUNCIL STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- 7A. **Committee Reports and Colfax Informational Items – All Councilmembers**
- 7B. **City Operations Update – City Manager**
- 7C. **Agency Partner Reports**

8 COUNCIL BUSINESS

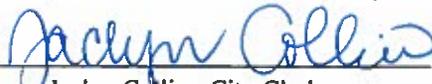
- 8A. **Chinese Monument Letter of Intent** (Pages 34-37)
Staff Presentation: Wes Heathcock, City Manager
Recommendation: Adopt Resolution __-2019 authorizing the mayor to sign the Chinese Monument Letter of Intent
- 8B. **Mayor/Mayor Pro Tem Appointment Subcommittee** (Page 38)
Staff Presentation: Wes Heathcock, City Manager
Recommendation: Discuss and consider establishing a mayor/mayor pro tem appointment policy subcommittee.
- 8C. **Colfax Connections Editor Stipend** (Pages 39-40)
Staff Presentation: Wes Heathcock, City Manager
Recommendation: Adopt Resolution __-2019 authorizing a \$300 per month stipend to the Colfax Connections Editor.

9 GOOD OF THE ORDER

Informal statements, observation reports and inquiries regarding the business of the City may be presented by council members under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

10 ADJOURNMENT

I, Jaclyn Collier, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at www.Colfax-ca.gov.



Jaclyn Collier, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.



Colfax City Council Meetings are ADA compliant. If you need special assistance to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

September 11, 2019

Page 2 of 2



City Council Minutes

Regular Meeting of Wednesday, August 28, 2019
City Hall Council Chambers
33 S. Main Street, Colfax CA

1 CLOSED SESSION

There was no closed session at this meeting.

2 OPEN SESSION

2A. Call Open Session to Order

Mayor Fatula called the open session to order at 6:03PM

2B. Pledge of Allegiance

Nick Goldsmith, Boy Scout with Life Rank, led the Pledge of Allegiance.

2C. Roll Call

Council Members present: Fatula, Mendoza, Douglass, Burruss, Lomen

2D. Approval of Agenda Order

By MOTION, approve the agenda as presented.

The motion was made by Council Member Lomen and seconded by Council Member Burruss and approved by the following voice vote:

AYES: Fatula, Mendoza, Douglass, Burruss, Lomen

NOES:

ABSENT:

3 PRESENTATION

3A. Community Branding Design Update

Ken Teichman, Solace Graphics and Pamela Biery, Thumblr

Ken and Pamela presented a PowerPoint explaining the process they went through to come up with the branding logo for Colfax. They showed other logo ideas that were entertained and compared other cities' logos and branding. Ken and Pamela introduced a branding logo that is adaptable and, they feel, will best fit the needs of Colfax. Informed Council that words can be added to the logo as needed to appropriately advertise for the many things the City of Colfax has to offer.

Council asked several questions and requested clarification on what the final branding is. Pamela and Ken explained how the brand is flexible and can be built to suit the need for the topic being advertised. Council offered support and appreciation for the work Ken and Pamela put in. Foxey McCleary spoke in favor of the branding. Fatula inquired about the logo being used by businesses, City Manager Heathcock and Councilmember Burruss explained branding is for the City and there could be liability in allowing use by anyone. City Manager Heathcock mentioned additional meetings for the next phases will be on upcoming agendas.

4 PUBLIC HEARING

There was no public hearing at this meeting.

5 CONSENT CALENDAR

Mayor Fatula asked for Item 5C to pulled for discussion

5A. Minutes – Regular Meeting August 14, 2019

Recommendation: Approve the Minutes of the Regular Meeting of August 14, 2019

5B. Cash Summary Report – July 2019

Recommendation: Accept and file.

By MOTION, approval of Items 5A and 5B.

The MOTION was made by Councilmember Burruss and seconded by Councilmember Lomen and approved by the following voice vote:

AYES: Fatula, Mendoza, Douglass, Burruss, Lomen

NOES:

ABSENT:

5C. City Funding Support for Colfax Railroad Days Event

Recommendation: Adopt Resolution 39-2019 authorizing a \$500 donation to Colfax Railroad Days Coordinators of the 2019 Colfax Railroad Days event, as the City’s contribution to the success of the Colfax Railroad Days event.

Item 5C pulled to discuss donation amount being increased from \$500 to \$1,000

Mayor Fatula suggested increase in donation with this being one of the biggest events of the year. Council discussed the increase. Foxey McCleary spoke about increasing funding for other events.

By MOTION, approval of the donation to Railroad Days increase from \$500 to \$1,000.

The MOTION was made by Councilmember Lomen, and seconded by Mayor Fatula and approved by the following voice vote:

AYES: Fatula, Douglass, Burruss, Lomen

NOES: Mendoza

ABSENT:

6 PUBLIC COMMENT

Foxy McCleary, 127 Saunders Lane

Spoke in favor of the new logo, requested to use it on the street for Railroad Days.

Nancy Hagman, area resident

Mentioned Margaret Mason passing away, talked about her history in Colfax, informed everyone her service is Sunday August 30th, 11:00 at Dominican Catholic Church.

Corey Juchau, Colfax Net owner

Provided an update on Colfax Net tower and different options they have entertained to please the neighboring residents as well as their customers. City Manager Heathcock requested documents for the scope of work, he and Corey had a discussion about notification requirements and fees. Conversation followed regarding when it was originally removed

from the agenda, Mick noted Corey's attorney requested it be removed. Discussion was stopped and all parties agreed to discuss the item at staff level.

7 COUNCIL STAFF AND OTHER REPORTS

Councilmember Lomen

Attended Placer Sierra Fire Safe Council Meeting, stated their website has been updated, Placer County is developing new procedures for fire wise communities and streamlining the process, provided updates on the fuel break projects. Spoke of Midway Heights Water District and their planned fuel break project, as well as US Forestry Service's project in the Nyack area. Mentioned a great turnout for the Fire Safe Council Meeting.

Councilmember Douglass

Attended Sacramento Area Council of Governments Meeting, provided an update. During the Artwalk and Carshow the Caboose was open and hoping to continue staffing the Caboose for future events. Sierra Vista Community Center is looking for new members, sending out flyers to sign up, states we need a thriving community center in this town. Attended the Pioneer Energy Meeting, discussed rate hike for 1 day and the Special Meeting called to bring rates back down, states they saved 4 million dollars for citizens.

Mayor Pro Tem Mendoza

Attended Bingo with the seniors and Green Machine, as well as the Chamber Mixer at the Dutch Flat Hotel, and the Car Show. Mentioned the Insurance Commissioner addressing insurance concerns in Auburn, CERT program has launched, and encouraged people to sign up with the Sierra Vista Community Center. Big Time Indian Pow Wow at the Sierra Vista Community Center was great.

Council Member Burruss

Attended the Placer County Transportation Meeting, provided an update on Senate Bill 1413 and how it could help Colfax, Hwy 65 Phase 1 project is on time and underbudget. Talked about disagreements between Trump Administration and CA Resource Control Board on fuel efficiency plans could affect projects.

Mayor Fatula

Attended the Chamber Mixer at Dutch Flat Hotel, now officially open for business. Stated he is trying to start a mentoring program with high school seniors for job experience.

City Manager, Wes Heathcock

No report. Mayor Fatula requested he summarize current projects. City Manager Heathcock provided updates on Shadow Wood, the Roundabout, Best Western and Riebes' possible move allowing the gym to expand. No further information on the

sewer main break, filed an insurance claim hoping it will cover the fines with will hopefully be less than expected.

City Attorney, Mick Cabral

States the Regional Board is flexible about using fines within the community, program is called Supplemental Environmental Project.

Mayor Pro Tem, Mendoza

Requested update on sewer grant money. Wes provided current status. Asked for clarification on the Sagar's Saloon being condemned, Wes confirmed it is not condemned but that property owner is working with the City to move forward with the current tenant.

Chris Nave, CHP Gold Run area

Provided update on Caltrans' shutdown of Hwy 50 in late September, expects most traffic to take Hwy 80 rather than the detour. Labor Day weekend will be a maximum enforcement period, grant funding for multiple DUI patrol units.

Brian Eagan, Battalion Chief CalFire

States 2 new volunteer firefighter applications were received. Personal Protective Equipment Testing renewal process has begun, provided update on fuel break projects and recent local fires. ISO renewal is due, meeting scheduled for October 22nd, which will affect the insurance rates in the city.

Ty Conners, Placer County Sheriff Sargent

Facebook page is working well, coming together with Eagle Eye project. September 3rd Sheriff Bell is being interviewed at 4:30 on KAHI radio, Green Machine working on family movie night. Request to contact him, Brian Eagan or Chris Nave for information so they can follow chain of command.

Tim Ryan, Treasurer

Provided updates on recent businesses opening, Chamber Mixer and appreciation BBQ. September 4th from 8am - 9:30am is Coffee and Conversations.

Sharon Connors, Sierra Vista Community Center

Sierra Vista Community Center is looking for members, provided updates on upcoming events.

Foxy McCleary

Provided updates on Legion dinners and VFW breakfast, Art open studio and encouraged everyone to attend Railroad Days.

Fred Abbott, Community Liasion

Item 5A

Handed out mugs and shirts to Council for Railroad Days Event, thanks the City of its support. Volunteer sign up sheet has openings, need volunteers and Railroad days needs the crowd. Discussed entertainment for Railroad Days and Show and Shine.

8 COUNCIL BUSINESS

8A Commercial Cannabis Micro Business Subcommittee

Recommendation: Discuss and consider establishing a commercial cannabis micro business subcommittee.

Council requests all members and public to be able to attend discussions about the issue. City Attorney Mick talked about the legality of cannabis delivery and current litigations over it. Council does not want to have a committee but would prefer Special Meetings or Workshops about this issue.

Council unanimously agreed to hold any public workshops as Special Meetings of the City Council.

8B Colfax Hotel Business Use

Recommendation: Discuss the Colfax Hotel business use concept and provide direction to staff.

City Planner Amy Feagans provided information on potential buyer who would like hotel to be converted into 20-21 small, multifamily residential units. Requesting direction from Council. Other options would be mixed use, residential, restaurants, commercial, office space. Discussed parking and historic building. Council Members Lomen, Burruss and Douglass spoke in opposition of the proposed use by the potential buyer, Mayor Pro Tem Mendoza and Mayor Fatula agreed.

Council unanimously agreed to oppose the potential buyer's proposed use of the Colfax Hotel as small, multifamily residential units.

9 GOOD OF THE ORDER

Council Member Douglass recognized Councilmember Lomen for joining Sierra Vista Community Center. States he reviewed Municipal Codes for other cities for how the mayor is determined. Council would like further discussion, City Manager Heathcock asked to form a subcommittee, requested to put on the next agenda.

As there was no further business on the agenda, Mayor Fatula adjourned the meeting, without objection at 7:59pm.

Respectfully submitted to City Council this 11th day of September, 2019



Jaclyn Collier, City Clerk



Staff Report to City Council

FOR THE SEPTEMBER 11, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Laurie Van Groningen, Finance Director
Subject: Sales Tax Analysis – Quarter Ended 06/30/2019

Budget Impact Overview:

N/A:	Funded: ✓	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Information Only

Summary/Background

The City has received the final accounting of Sales and Use Tax revenues for the quarter and fiscal year ended June 30, 2019.

A summary of sales tax revenues for fiscal year 2018-2019 and the previous fiscal year are reflected in the chart below.

	QE 09/30	QE 12/31	QE 03/31	QE 06/30	TOTAL	Budget	% of Budget
Fiscal Year 2017-2018	\$ 302,974	\$ 330,457	\$ 353,642	\$ 383,667	\$ 1,370,741	\$ 1,150,000	119%
Fiscal Year 2018-2019	\$ 354,152	\$ 353,870	\$ 336,721	\$ 356,865	\$ 1,401,608	\$ 1,350,000	104%
% Change - Previous Calendar Qtr	-8%	0%	-5%	6%			
% Change - Same Qtr - Prev Year	17%	7%	-5%	-7%	2%		
<i>Fiscal Year 2018-2019 Budget is the Estimated Actual reported during Mid Year review - Adopted Budget estimate was \$1,207,500</i>							

Fiscal Year 2018-2019 (Quarter Ended 06/30/2019)

Total sales tax revenue for the quarter ended (QE) June 30, 2019 was \$356,865 which is 6% higher than the previous quarter and 7% lower than the same quarter for last fiscal year. At the end of this fiscal year report, the City is at 104% of our annual budget (Mid-year review estimate) and 2% higher than the previous fiscal year.

Sales and Use Tax Revenue History

The attached chart – Retail Sales and Use Tax History – reports the history of sales tax revenues since 1999. As reported previously, the fiscal 2015-2016 year included the true up and final adjustments related to the end of the decade old triple flip sales tax program which ended December 31, 2015. This final adjustment is estimated to be approximately \$100,000 of the growth reported for the 2015-2016

fiscal year. Considering this adjustment was related to the time period of the entire triple flip process it should be considered when reviewing year to year changes in revenues.

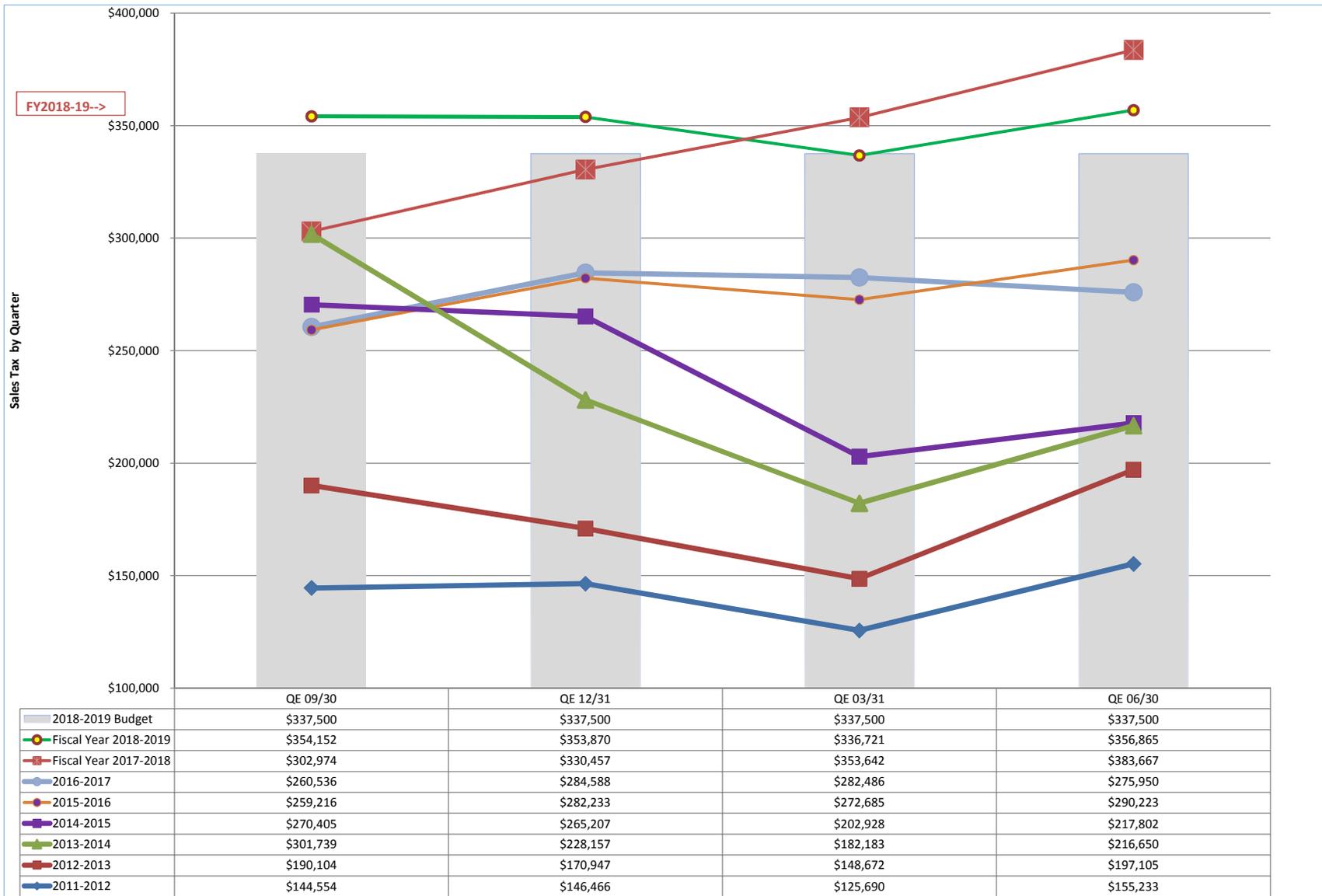
Fiscal Year 2019-2020

Budgeted sales tax revenues for fiscal year 2019-2020 were adjusted during the June 2019 budget revision to an estimate of \$1,400,000 which is right on target with the fiscal year 2018-2019 actuals. Staff will continue to monitor for adjustments as we receive data in the current fiscal year.

Attachments

1. Graph – City of Colfax - Retail Sales Tax Revenues
2. Chart – City of Colfax – Retail Sales Tax History

City of Colfax Retail Sales and Use Tax Revenues (Actuals Through Quarter Ended 06/30/2019)



City of Colfax

Retail Sales and Use Tax Revenues

City of Colfax Sales and Use Tax Revenue History

	Actuals	Change	% Change
1999-2000	\$ 478,169		
2000-2001	\$ 484,801	\$ 6,632	1%
2001-2002	\$ 592,392	\$ 107,591	22%
2002-2003	\$ 581,749	\$ (10,643)	-2%
2003-2004	\$ 601,276	\$ 19,527	3%
2004-2005	\$ 707,515	\$ 106,239	18%
2005-2006	\$ 749,583	\$ 42,068	6%
2006-2007	\$ 752,431	\$ 2,848	0%
2007-2008	\$ 648,989	\$ (103,442)	-14%
2008-2009	\$ 540,051	\$ (108,938)	-17%
2009-2010	\$ 538,549	\$ (1,502)	0%
2010-2011	\$ 551,953	\$ 13,404	2%
2011-2012	\$ 571,943	\$ 19,990	4%
2012-2013	\$ 706,828	\$ 134,885	24%
2013-2014	\$ 928,729	\$ 221,901	31%
2014-2015	\$ 956,342	\$ 27,613	3%
2015-2016	* \$ 1,104,357	\$ 148,015	15%
2016-2017	\$ 1,103,560	\$ (797)	0%
2017-2018	\$ 1,370,741	\$ 267,181	24%
2018-2019	\$ 1,401,608	\$ 30,867	2%

**Included true up and final adjustments related to the end of the decade old triple flip sales tax program which ended December 31, 2015*



Staff Report to City Council

FOR THE SEPTEMBER 11, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Laurie Van Groningen, Finance Director
Subject: Local Transportation Funds and State Transit Assistance Funds

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s): 250 Revenue
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RECOMMENDED ACTION: Adopt Resolution __-2019 authorizing the City Manager to file claims or execute agreements for: Local Transportation Funds in the amount of \$138,622 for streets and road purposes (Article 8 – Section 99400 of the California Public Utilities Code), and State Transit Assistance Funds of \$14,062 for transit services (Article 6.5, Chapter 4, Section 99313 of the California Public Utilities Code).

Summary/Background

Staff has completed the required Claim Documentation for Local and State Transportation Funds for the City allocation for Fiscal Year 2019-2020. The total amount allocated and requested is \$152,684 which is 15% higher than last fiscal year (\$132,000) and 15% higher than the fiscal year 2019-2020 budget (\$132,500). The excess amount may reduce the amount of budgeted Gas Taxes and/or General Funds applied to the Streets and Roads Fund for fiscal year 2019-2020.

Recommendation

Staff recommends approval of the Resolution and immediate submittal of claim forms for available funding.

Attachments

1. PCTPA – Final Findings of Apportionment for FY2019-2020 (3 pages)
2. TDA Compliance Checklist
3. TDA Claim Worksheet
4. Claim for Local Transportation Funds – Transit Purposes
5. Claim for Local Transportation Funds – Streets and Road Purposes
6. TDA Annual Project and Financial Plan
7. Copy of Agreement with Placer County for Transit Services
8. Resolution __-2019

PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA)

FINAL FINDINGS OF APPORTIONMENT FOR FY 2019/2020

LOCAL TRANSPORTATION FUND (LTF)

August 2019

		FY 2018/2019 Estimated Fund Balance Subtotal ⁽¹⁾	FY 2019/2020 Revenue Subtotal	FY 2019/2020 Apportionment Total
PLACER COUNTY LTF REVENUE ESTIMATE		\$3,227,401	\$26,462,261	\$29,689,662
TRPA Revenue Estimate ⁽²⁾	2.9353%		\$776,742	\$776,742
TRPA LTF Fund Balance		\$94,056		\$94,056
TRPA TOTAL			\$776,742	\$870,798
County Auditor Administrative Costs			\$264	\$264
BALANCE AVAILABLE FOR APPORTIONMENT BY TRPA				\$870,534
PCTPA Revenue Estimate	97.0647%		\$25,685,520	\$25,685,520
PCTPA LTF Fund Balance		\$3,133,345		\$3,133,345
PCTPA TOTAL			\$25,685,520	\$28,818,865
County Auditor Administrative Costs			\$8,736	\$8,736
PCTPA Administrative and Planning Costs ⁽³⁾			\$475,000	\$475,000
Pedestrian and Bicycle Allocation ⁽⁴⁾		\$62,667	\$504,035.68	\$566,703
Community Transit Service Article 4.5 Allocation ⁽⁵⁾		\$122,827	\$987,910	\$1,110,737
BALANCE AVAILABLE FOR APPORTIONMENT BY PCTPA		\$2,947,851	\$23,709,838	\$26,657,689

Apportionment of FY 2019/2020 PCTPA LTF Revenue Estimate by Jurisdiction					
Jurisdiction	Population January 1, 2019	Percent (%)	FY 2019/20 Allocation Subtotal	FY 2018/19 Carryover Apportionment ⁽⁶⁾	Revenue Apportionment
PLACER COUNTY	104,526	27.15%	\$6,436,343	\$795,976	\$7,232,319
AUBURN	14,392	3.74%	\$886,209	\$113,827	\$1,000,035
COLFAX	2,073	0.54%	\$127,648	\$16,750	\$144,398
LINCOLN	48,277	12.54%	\$2,972,728	\$378,547	\$3,351,274
LOOMIS	6,887	1.79%	\$424,077	\$53,162	\$477,239
ROCKLIN	69,249	17.98%	\$4,264,110	\$520,637	\$4,784,747
ROSEVILLE	139,643	36.27%	\$8,598,724	\$1,068,954	\$9,667,678
TOTAL	385,047	100.00%	\$23,709,838	\$2,947,851	\$26,657,689

Apportionment of FY 2019/2020 PCTPA LTF Revenue Estimate Available to Claimant			
Jurisdiction	Revenue Apportionment	Planning Contribution ⁽⁷⁾	Available to Claimant
PLACER COUNTY	\$7,232,319	(\$289,293)	\$6,943,026
AUBURN	\$1,000,035	(\$40,001)	\$960,034
COLFAX	\$144,398	(\$5,776)	\$138,622
LINCOLN	\$3,351,274	(\$134,051)	\$3,217,223
LOOMIS	\$477,239	(\$19,090)	\$458,150
ROCKLIN	\$4,784,747	(\$191,390)	\$4,593,357
ROSEVILLE	\$9,667,678	(\$386,707)	\$9,280,971
TOTAL	\$26,657,689	(\$1,066,308)	\$25,591,382

NOTES:

- 1) FY 2018/2019 LTF balance based on July 25, 2019 revised LTF Fund Estimate provided by the Placer County Auditor.
- 2) Tahoe Regional Planning Agency receives funds proportional to its population within Placer County (see box below).
- 3) Apportioned per Section 7.1 PCTPA Rules & Bylaws for FY 2019/2020 Final Overall Work Program and Budget, May 22, 2019.
- 4) Pedestrian and Bicycle Allocation is 2% of the remaining apportionment, per PCTPA Board direction.
- 5) Community Transit Service Article 4.5 allocation is up to 5% of the remaining apportionment, per PCTPA Board direction.
FY 2019/2020 Article 4.5 allocation is set at 4%.
- 6) FY 2018/19 carryover apportionment (see next page) uses May 2018 DOF population estimates.
- 7) PCTPA receives 4% of apportionment for regional planning purposes and implementation of FAST-Act planning requirements.

January 1, 2019 DOF Population Estimates ¹		
TRPA Population ²	11,644	2.9353%
PCTPA Population	385,047	97.0647%
TOTAL	396,691	100.00%

Sources

1. Table E-1: City/County Population Estimates January 1, 2018 to January 1, 2019. DOF, May 1, 2019.
2. Western Slope and Tahoe Basin for Placer County as of January 1, 2019. DOF, May 15, 2019.

**Calculation of FY 2018/19 PCTPA LTF Carryover
Using 2018 Population - Western Slope**

Amount of FY 2018/2019 Carryover: **\$2,947,851**

POPULATION			
JURISDICTION	January 1, 2018	PERCENT	ALLOCATION
PLACER COUNTY	102,173	27.00%	\$795,976
AUBURN	14,611	3.86%	\$113,827
COLFAX	2,150	0.57%	\$16,750
LINCOLN	48,591	12.84%	\$378,547
LOOMIS	6,824	1.80%	\$53,162
ROCKLIN	66,830	17.66%	\$520,637
ROSEVILLE	137,213	36.26%	\$1,068,954
TOTAL	378,392	100.00%	\$2,947,851

Sources:

1. Table E-1: City/County Population Estimates January 1, 2018 to January 1, 2019, DOF, May 15, 2019.
2. FY 2018/2019 LTF balance based on July 25, 2019 revised LTF Fund Estimate provided by the Placer County Auditor.

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
FY 2019/2020 STATE TRANSIT ASSISTANCE (STA) FUND FINAL ALLOCATION ESTIMATE
(EXCLUDING TAHOE BASIN)
August 2019**

PUC 99313 Allocation	\$2,720,724
PUC 99314 Allocation	\$439,862
Total STA Allocation⁽¹⁾	\$3,160,586

4 Percent Allocation of PUC 99313 to WPCTSA⁽²⁾ \$108,829

Total PUC 99313 Allocation Available to Jurisdictions \$2,611,895

FY 2019/2020 Jurisdiction PUC Section 99313 STA Fund Allocation

Jurisdiction	January 2019 Population ⁽³⁾	PUC 99313 Population Percentage	PUC 99313 Population Allocation
Placer County	104,526	27.15%	\$709,033
Auburn	14,392	3.74%	\$97,625
Colfax	2,073	0.54%	\$14,062
Lincoln	48,277	12.54%	\$327,478
Loomis	6,887	1.79%	\$46,717
Rocklin	69,249	17.98%	\$469,738
Roseville	139,643	36.27%	\$947,242
TOTAL	385,047	100.00%	\$2,611,895

Notes: (1) 2019/2020 State Transit Assistance Allocation Revised Estimate, California State Controller Division of Accounting and Reporting, August 1, 2019.

(2) 4% of unencumbered PUC 99313 Allocation is allocated to WPCTSA.

(3) Table E-1. City/County Population Estimates January 1, 2018 to January 1, 2019, DOF, May 1, 2019.

PUC = Public Utilities Code

FY 2019/2020 Jurisdiction PUC 99314 STA Final Fund Allocation

Jurisdiction	PUC 99314 Fare Revenue Basis ⁽⁴⁾	PUC 99314 Fare Revenue Percentage	PUC 99314 Fare Revenue Allocation	Total Jurisdiction Allocation
Placer County	\$4,593,182	78.4%	\$344,867	\$1,053,900
Auburn	\$21,850	0.4%	\$1,640	\$99,265
Colfax	\$0	0.0%	\$0	\$14,062
Lincoln	\$0	0.0%	\$0	\$327,478
Loomis	\$0	0.0%	\$0	\$46,717
Rocklin	\$0	0.0%	\$0	\$469,738
Roseville	\$1,243,374	21.2%	\$93,355	\$1,040,597
TOTAL	\$5,858,406	100.0%	\$439,862	\$3,051,757

Notes: (4) 2019/2020 State Transit Assistance Allocation Revised Estimate, California State Controller Division of Accounting and Reporting, August 1, 2019.

January 1, 2019 DOF Population Estimates ¹		
TRPA Population ²	11,644	2.9353%
PCTPA Population	385,047	97.0647%
TOTAL	396,691	100.00%

Sources:

1. Table E-1: City/County Population Estimates January 1, 2018 to January 1, 2019, DOF, May 1, 2019.

2. Western Slope and Tahoe Basin for Placer County as of January 1, 2019, DOF, May 15, 2019.

Albc 14,062
Reg FY20 12,545
\$ 1,517

Note: Allocated STA is for transit services (purchased or capital) only.

Carryover to be held for Colfax by PCTPA

City of Colfax

**ANNUAL VERIFICATION OF TDA COMPLIANCE TO ACCOMPANY LTF AND STA CLAIMS
FOR TRANSIT / STREETS AND ROADS PURPOSES**

PART I – ALL CLAIMANTS

1. Date annual TDA fiscal and compliance audit was approved by PCTPA Board:
4/24/2019
2. Is the claimant's retirement system fully funded?
 YES
 NO
3. Is the claimant using the maximum Federal funds available for transit and/or streets/roads purposes?
 YES
 NO

PART II – TRANSIT CLAIMANTS

4. Date Transit Operator's Financial Transaction Report was submitted to State Controller's Office: Click or tap to enter a date. Attach copy of dated, signed cover sheet from report.
5. Are public transit vehicles routinely staffed with one driver?
 YES
 NO (Explain) Click or tap here to enter text.
6. Has the proposed transit operating budget changed by more than 15% compared to the previous year?
 Yes (Explain) Click or tap here to enter text.
 NO
7. Did the transit operator meet its minimum farebox recovery requirement during the previous fiscal year? (requirement: 15% - Roseville; 12.94% - Placer County; 10% - Auburn)
 YES
 NO (see below)

If the farebox recovery requirement was **not met**, then claimant must complete the following worksheet for the most recent fiscal year.

Transit Operating Expenses:	enter text.	+	
Capital Purchases/Reserves:	enter text.	=	LTF spent in most
Subtotal:	enter text.	-	recent fiscal year
Federal Revenues:	enter text.	=	cannot exceed
STA Revenues:	enter text.	-	result below.
Total:	enter text.	* 0.5=	enter text.

8. Is there a prohibition on the employment of part-time drivers or on contracting with common carriers?

- YES
- NO (Explain) [Click or tap here to enter text.](#)

9. Are STA funds being used for transit operating purposes?

- YES (see below)
- NO

If STA funds are being used for transit operating purposes, indicate which efficiency standard was met. In calculating the operating cost, operators may exclude costs that exceed prior year costs, as adjusted by the CPI. Notes: (1) Use the STA Qualifying Criteria worksheet contained in the TDA Claim workbook to determine eligible exclusions. (2) These items may also be excluded when computing the farebox recovery ratio. (3) You may refer to operating cost figures from TDA fiscal audits for the applicable fiscal year.

Efficiency Standard #1: Yes No

Efficiency Standard #2: Yes No

If neither efficiency standard was met, list the percentage of STA Funding limited to:

Capital Expenditures: Enter %. Operating Expenditures: Enter %.

10. Describe or attach current fare structure:

[Click or tap here to enter text.](#)

11. Attach copy of latest CHP terminal inspection report.

12. Each transit claimant must report on efforts to implement recommendations included in the FY 2015/16 through FY 2017/18 triennial performance audit, which was completed in 2019 (attach additional pages as necessary).

[Click or tap here to enter text.](#)

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
TRANSPORTATION DEVELOPMENT ACT CLAIM WORKSHEET
2019/2020**

CITY/COUNTY OF: City of Colfax

Part 1 of 4

**ESTIMATED PUBLIC TRANSIT REVENUES AND EXPENSES FOR FISCAL YEAR
2018/19**

I. FY 2018/19 AVAILABLE RESOURCES

A. Carryover from prior fiscal year (Unexpended prior year transit cash receipts held in claimants treasury as of June 30, 2018. From TDA Financial Audit Report)	\$	-
B. Interest Earnings through June 30, 2018.	\$	-
C. Federal Grants & Reimbursements received in 2018/19:		
1. FTA Planning Assistance	\$	-
2. FTA Operating Assistance	\$	-
3. FTA Capital Assistance	\$	-
4. Other (list) _____	\$	-
D. State Grants (Source/Amount):	\$	-
E. Local Cash Grants:		
1. LTF-Operations (PUC 99260a; Article 4)	\$	-
2. LTF-Capital (PUC 99260a; Article 4)	\$	-
3. LTF-Community Transit Services(PUC 99275; Article 4.5)	\$	-
4. LTF-Contracted Transit Service (PUC 99400c; Article 8c)	\$	101.00
5. LTF-Capital Reserve Contribution (CCR 6648)	\$	-
6. LTF-Capital expenses for contracted transit services (PUC 99400e; Article 8e)	\$	-
7. STAF-Operations (CCR 6730a)	\$	-
8. STAF-Capital (CCR 6730b)	\$	14,274.00
9. STAF-Community Transit Services (CCR 6730d; <CTSA>)	\$	-
10. STAF-Contracted Service (CCR 6731b)	\$	-
11. SGR-Capital (CCR 6730b)	\$	-
12. Other (list) _____	\$	-
F. Operating Revenues:		
1. Passenger Fares	\$	-
2. Charters	\$	-
3. Other (list) _____	\$	-
G. Other Revenues	\$	-
H. TOTAL FY 2018/19 AVAILABLE RESOURCES (A+B+C+D+E+F+G)	\$	14,375.00

II. FY 2018/19 PROJECTED EXPENSES & USES	
---	--

I. Personnel	
1. Administrative Salaries and Wages	\$ -
2. Operating Salaries and Wages	\$ -
3. Other Salaries and Wages	\$ -
4. Fringe Benefits	\$ -
J. Services and Supplies	
1. Professional Services	\$ -
2. Maintenance Services	\$ -
3. Other Services	\$ -
4. Vehicle Materials & Supplies	\$ -
5. Utilities	\$ -
6. Insurance	\$ -
7. Purchased Transit Services	\$ 12,079.00
8. Miscellaneous	\$ -
9. Interest	\$ -
10. Leases & Rentals	\$ -
K. Capital Assets (Itemize)	
1.	\$ -
2.	\$ -
3.	\$ -
4.	\$ -
5.	\$ -
L. Other Uses:	
Capital Outlay Reserve Contribution (CCR 6648)	\$ -
M. TOTAL FY 2018/19 EXPENSES & USES (I+J+K+L)	\$ 12,079.00
N. Estimated Deferred Revenue as of June 30, 2019 (H-M)	\$ 2,296.00

Part 2 of 4

**BUDGETED PUBLIC TRANSIT REVENUES & EXPENSES FOR FISCAL YEAR
2019/20**
I. FY 2019/20 NON-TDA BUDGETED RESOURCES & DEFERRED REVENUE

A. Carryover from prior fiscal year (Unexpended prior year transit cash receipts held in claimants treasury as of June 30, 2019-- From Part 1, line N)	\$	2,296.00
B. Interest earnings through June 30, 2019	\$	-
C. Federal Grants & Reimbursements		
1. FTA Planning Assistance	\$	-
2. FTA Operating Assistance	\$	-
3. FTA Capital Assistance	\$	-
4. Other (list) _____	\$	-
D. State Grants (Source/Amount):		
1.	\$	-
2.	\$	-
E. Local Non-TDA Cash Grants:		
1.	\$	-
2.	\$	-
3.	\$	-
F. Operating Revenues:		
1. Passenger Fares	\$	-
2. Charters	\$	-
3. Other (list) _____	\$	-
G. Other Revenues		
1.	\$	-
H. TOTAL FY 2019/20 CARRYOVER & NON-TDA BUDGETED RESOURCES (A+B+C+D+E+F+G)	\$	2,296.00

I. TOTAL FY 2019/20 CARRYOVER & NON-TDA BUDGETED RESOURCES (From Line H)		\$ 2,296.00
II. FY 2019/20 PROJECTED EXPENSES & USES		
J. Personnel:		
1. Administrative Salaries and Wages	\$	-
2. Operating Salaries and Wages	\$	-
3. Other Salaries and Wages	\$	-
4. Fringe Benefits	\$	-
K. Services and Supplies:		
1. Professional Services	\$	-
2. Maintenance Services	\$	-
3. Other Services	\$	-
4. Vehicle Materials & Supplies	\$	-
5. Utilities	\$	-
6. Insurance	\$	-
7. Purchased Transit Services	\$	14,841.00
8. Miscellaneous	\$	-
9. Interest	\$	-
10. Leases & Rentals	\$	-
L. Capital Assets (Itemize):		
1.	\$	-
2.	\$	-
3.	\$	-
4.	\$	-
5.	\$	-
M. Other Uses:		
1. Capital Outlay Reserve Contribution.(CCR 6648)	\$	-
2.	\$	-
N. TOTAL FY 2019/20 EXPENSES & USES (J+K+L+M)	\$	14,841.00
O. Unfunded Balance (I - N)	\$	(12,545.00)

O. Unfunded Balance (I - N)	\$ (12,545.00)
III. FY 2019/20 TDA TRANSIT CLAIMS	
P. FY 2019/20 LTF TRANSIT CLAIMS:	
1. LTF-Operations (PUC 99260a; Article 4)	\$ -
2. LTF-Capital (PUC 99260a; Article 4)	\$ -
3. LTF-Community Transit Services (PUC 99275; Article 4.5)	\$ -
4. LTF-Contracted Transit Service (PUC 99400c; Article 8c)	\$ -
5. LTF-Capital Reserve Contribution (CCR 6648)	\$ -
6. LTF-Capital for contracted transit service (PUC 99400e; Article 8e)	\$ -
7. TOTAL LTF CLAIM (P1+P2+P3+P4+P5)	\$ -
Q. FY 2019/20 STAF CLAIMS:	
1. STAF-Operations (CCR 6730a)	\$ -
2. STAF-Capital (CCR 6730b)	\$ -
3. STAF-Community Transit Services (CCR 6730d) / CTSA	\$ -
4. STAF-Contracted Service (CCR 6731b)	\$ 12,545.00
5. TOTAL STF CLAIM (Q1+Q2+Q3+Q4)	\$ 12,545.00
R. FY 2019/20 SGR CLAIMS:	
1. SGR-Capital (CCR 6730b)	\$ -
2. TOTAL SGR CLAIM (R1)	\$ -
S. TOTAL 2019/20 TRANSIT CLAIMS (P6 + Q5 + R2) *	\$ 12,545.00

Part 3 of 4

ESTIMATED STREETS AND ROADS TDA EXPENDITURES FOR FISCAL YEAR 2018/19

I. FY 2018/19 AVAILABLE TDA STREET AND ROAD RESOURCES	
A. Carryover from prior fiscal year (Actual Unexpended Prior Year TDA Streets And Roads Cash Receipts Held in Claimant's Treasury as of June 30, 2018. From TDA Fiscal Audits)	\$ -
B. FY 2018/19 TDA Cash Receipts from LTF trust fund for streets and roads purposes (PUC 99400a).	\$ 118,552.00
C. Interest Earned on claimant TDA streets and roads cash balances through June 30, 2019.	\$ -
D. Total FY 2018/19 Available TDA Street and Road Resources. (A+B+C)	\$ 118,552.00
II. FY 2018/19 TDA STREET AND ROAD EXPENDITURES	
E. Administration and Engineering	\$ 13,708.00
F. Maintenance	\$ 100,325.00
G. Construction	\$ -
H. Equipment	\$ 4,519.00
I. Other	\$ -
J. TOTAL FY 2018/19 EXPENDITURES (E+F+G+H+I)	\$ 118,552.00
K. Estimated Carryover of TDA Street and Road Revenues at June 30, 2019 (D-J)	\$ -

Part 4 of 4

STREETS AND ROADS TDA BUDGET FOR FISCAL YEAR 2019/20**I. FY 2019/20 AVAILABLE TDA STREET AND ROAD RESOURCES**

A. Carryover as of June 30, 2019 (From Part 3, Line K.)	\$	-
B. 2019/20 TDA Funds Available For Streets And Roads		
1. FY 2019/20 LTF Total Apportionment (From PCTPA)	\$	138,622.00
2. FY 2019/20 LTF Transit Claim (From Part 2, Line P6)	\$	-
3. Balance of 2019/20 LTF Apportionment (B1-B2)	\$	138,622.00
4. FY 2019/20 LTF Apportionment To be Claimed for Streets and Roads Purposes Pursuant to PUC 99400a. (Can Not Exceed Line B3)	\$	138,622.00
C. FY 2019/20 Estimated Interest Earned on TDA Cash Balances through June 30, 2020.	\$	-
D. Total Estimated FY 2019/20 Available TDA Resources. (A+B4+C)	\$	138,622.00

II. FY 2019/20 ESTIMATED EXPENDITURES

H. Administration and Engineering	\$	16,000.00
I. Maintenance	\$	115,000.00
J. Construction	\$	-
K. Equipment	\$	7,622.00
L. Other	\$	-
M. Other	\$	-
N. Total FY 2019/20 Estimated Expenditures (H+I+J+K+L+M)	\$	138,622.00
O. Estimated Carryover as of June 30, 2020 (D-N)	\$	-

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM:

CLAIMANT: City of Colfax
ADDRESS: P.O. Box 702
Colfax, CA 95713

CONTACT PERSON: Laurie Van Groningen
Phone:(530) 346-2313 Email:laurie.vangroningen@colfax-
ca.gov

The Choose Agency hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State Transit Assistance be approved in the amount of \$14,062 for Fiscal Year 2019/20 , in the following amounts for the following purposes to be drawn from the State Transit Assistance fund deposited with the Placer County Treasurer.:

Transit Operations (6730a):	_____
Transit Capital (6730a):	_____
Contracted Transit Services (6731b):	<u>\$14,062</u>
Community Transit Services Provided by WPCTSA (6731.1):	_____

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:

BY: _____ **BY:** _____
(signature) (signature)

TITLE: _____ **TITLE:** City Manager

DATE: _____ **DATE:** 09/12/2019

CLAIM FOR LOCAL TRANSPORTATION FUNDS
STREETS & ROADS PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM:

CLAIMANT: City of Colfax
ADDRESS: PO Box 702
Colfax, CA 95713

CONTACT PERSON: Laurie Van Groningen
Phone: (530) 346-2313 Email: laurie.vangroningen@colfax-ca.gov

The City of Colfax hereby requests, accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2019/20, for street and road purposes (P.U.C. 99400a) in the amount of \$138,622 to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:

BY: _____ **BY:** _____
(signature) (signature)

TITLE: _____ **TITLE:** City Manager
DATE: _____ **DATE:** 09/12/19

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. Please show **BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: City of Colfax

Fiscal Year: FY 2019/20

Brief Project Description	Project Cost	Source of Funding & Amount
Public Transit with Placer County	\$14,841 Placer County Transit Services (Note: ½ of contract – Placer County receives FTA3511)	\$2,696 – Deferred Revenue at 06/30/19 \$14,062 FY2019-2020 STA \$1,517 – Anticipated deferred revenue at 06/30/20
TDA Streets & Roads Roadway maintenance, construction and related equipment	Streets and Roads Operating Expenses: \$214,025 (Adopted Budget FY2019-2020).	LTF - \$ 138,622 Gas Tax - \$ 22,600 Fund Transfer - \$ 52,803



April 10, 2019

Wes Heathcock
City Manager
City of Colfax
PO Box 702
Colfax, CA 95713

**RE: TRANSIT SERVICE AGREEMENT WITH THE CITY OF COLFAX, CONTRACT #12368 –
19/20 EXHIBITS**

Dear Wes,

As agreed in Contract #12368, which automatically renews on July 1, 2019, please find updated Exhibits A –D for your review. These exhibits list transit service schedules and cost details for fiscal year 2019/20. This is being sent to satisfy Section II C of our agreement. The total estimated cost for FY 2019/20 is \$14,841.

In the current year there is a credit for State of Good Repair funds through Placer County Transportation Planning Agency in the amount of \$2,353. If that credit is agreed to again in FY 19/20, the transit charges will be adjusted to account for that amount. No service changes are planned for FY 2019/20.

If you have any questions or would like to discuss the schedules and cost details further, please call me at (530) 745-7582.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Garner", written over a horizontal line.

Will Garner
Public Works Manager
Attachments: Exhibits A -E

Exhibit A Intercity Route Service Schedule

Colfax / Alta		
This service is available on weekdays only.		
<i>Reservations required for Alta destinations.</i>		
Eastbound	A.M.	P.M.
Auburn Station	7:00	3:15
Elder's	By Reservation Only	By Reservation Only
Bowman	By Reservation Only	By Reservation Only
Meadow Vista	By Reservation Only	By Reservation Only
Applegate	By Reservation Only	By Reservation Only
Weimar	By Reservation Only	By Reservation Only
Colfax Amtrak	7:20	3:45
Gold Run	By Reservation Only	By Reservation Only
Dutch Flat	By Reservation Only	By Reservation Only
Alta Store	8:00	4:15
This service is available on weekdays only.		
<i>Reservations required for Alta destinations.</i>		
Westbound	A.M.	P.M.
Alta Store	8:00	4:15
Dutch Flat	By Reservation Only	By Reservation Only
Gold Run	By Reservation Only	By Reservation Only
Colfax Amtrak	8:20	4:45
Weimar	By Reservation Only	By Reservation Only
Applegate	By Reservation Only	By Reservation Only
Meadow Vista	By Reservation Only	By Reservation Only
Bowman	By Reservation Only	By Reservation Only
Elder's	By Reservation Only	By Reservation Only
Auburn Station	Drop Off Only	Drop Off Only

For information, call Placer County Transit at (530) 885-BUSS or (916) 784-6177, or send email to pct@placer.ca.gov

**Service does not operate on New Year's Day, Presidents Day, Memorial Day,
Independence Day, Labor Day, Thanksgiving Day and Christmas Day.**

Exhibit B Regional Fixed Route Service Schedule

Connection with Taylor Road Shuttle made at Sierra College:

Westbound at: 17 minutes past the hour and eastbound at :40 minutes past the hour.

PCT operates Monday - Saturday. No service on Sunday.

Auburn to Light Rail																	
															Saturday times appear shaded		
	A.M.							P.M.									
Auburn Station	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00		
Sierra College	5:17	6:17	7:17	8:17	9:17	10:17	11:17	12:17	1:17	2:17	3:17	4:17	5:17	6:17	7:17		
Galleria	5:30	6:30	7:30	8:30	9:30	10:30	11:30	12:30	1:30	2:30	3:30	4:30	5:30	6:30	7:30		
Louis Ln & Orlando	5:40	6:40	7:40	8:40	9:40	10:40	11:40	12:40	1:40	2:40	3:40	4:40	5:40	6:40	7:40		
Light Rail-Watt/I-80	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00		

PCT operates Monday - Saturday. No service on Sunday.

Light Rail to Auburn																	
(First bus holds for 6:10 LRT arrival)														Saturday times appear shaded			
	A.M.							P.M.							*Drop off on Taylor Rd. by request (Sat. only)		
Light Rail-Watt/I-80	6:10	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00		
Louis Ln & Orlando	6:15	7:10	8:10	9:10	10:10	11:10	12:10	1:10	2:10	3:10	4:10	5:10	6:10	7:10	8:10		
Galleria	6:30	7:30	8:30	9:30	10:30	11:30	12:30	1:30	2:30	3:30	4:30	5:30	6:30	7:30	8:30		
Sierra College	6:40	7:40	8:40	9:40	10:40	11:40	12:40	1:40	2:40	3:40	4:40	5:40	6:40	7:40	8:40		
Auburn Station	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00		

For information, call Placer County Transit at (530) 885-BUSS or (916) 784-6177, or send email to pct@placer.ca.gov

Service does not operate on New Year's Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Exhibit C Commuter Bus Service

Operates on Monday through Friday only

Does not operate on New Year's Day, Martin Luther King Jr. Day,
President's Day, Cesar Chavez Day, Memorial Day, Independence Day, Labor Day,
Columbus Day, Veterans Day, Thanksgiving and Day After, and Christmas Day

Placer Commuter Express Bus Schedule - Effective May 27, 2008

	Morning Departures - AM				Evening Departures - PM				
	Bus 1	Bus 2	Bus 3	Bus 4	Bus 1	Bus 2	Bus 3	Bus 4	
Colfax Depot - Main St	5:20	5:40	6:23	****	J St. & 4th St.	4:17	4:22	4:32	5:15
Clipper Gap Park 'n' Ride	5:32	5:52	6:35	****	J St. & 8th St.	4:19	4:24	4:34	5:17
Auburn Station - Nevada St	5:43	6:03	****	6:37	J St. & 11 St.	4:21	4:26	4:36	5:19
Penryn Park 'n' Ride	5:55	6:15	6:50	****	15th St. & K St.	4:24	4:29	4:39	5:22
Loomis Station - Taylor/Horseshoe Bar	5:59	6:19	****	6:53	15th St. & N St.	4:25	4:30	4:40	5:23
Rocklin Station - Pacific St/Rocklin Rd	6:06	6:26	****	7:00	P St. & 13th St.	4:27	4:32	4:42	5:25
Roseville - Taylor Rd Park 'n' Ride next to Sunsplash	6:15	6:35	7:00	****	P St. & 9th St.	4:30	4:35	4:45	5:28
					P St. & 5th St.	4:32	4:37	4:47	5:30

**** Buses 3 and 4 depart from select bus stops only.

	Morning Arrivals - AM				Evening Arrivals - PM				
	Bus 1	Bus 2	Bus 3	Bus 4	Bus 1	Bus 2	Bus 3	Bus 4	
J St. & 4th St.	6:50	7:10	7:40	7:40	Roseville - Taylor Rd Park 'n' Ride next to Sunsplash	5:12	****	5:27	6:10
J St. & 8th St.	6:51	7:11	7:41	7:41	Rocklin Station - Pacific St/Rocklin Rd	****	5:17	5:35	6:18
J St. & 11 St.	6:52	7:12	7:42	7:42	Loomis Station - Taylor/Horseshoe Bar	****	5:24	5:42	6:25
15th St. & K St.	6:55	7:15	7:45	7:45	Penryn Park 'n' Ride	5:24	****	5:49	6:32
15th St. & N St.	6:56	7:16	7:46	7:46	Auburn Station - Nevada St	****	5:40	6:00	6:43
P St. & 13th St.	6:57	7:17	7:47	7:47	Clipper Gap Park 'n' Ride	5:39	****	6:12	6:55
P St. & 9th St.	6:58	7:18	7:48	7:48	Colfax Depot - Main St	5:51	****	6:24	7:07
P St. & 5th St.	7:00	7:20	7:50	7:50					

**** Buses 1 and 2 return to select bus stops only.

Exhibit D continued
FY 2019/20 Calculation of Transit Service Charges

Calculation of Bus Replacement Costs for Placer County Transit
City of Colfax

Total Bus Cost for 5 year Plan	\$ 569,403
Grant Funds (credit)	\$ -
Remaining Cost to County	\$ 569,403
Number of buses	9
Cost per bus (after grants)	\$ 63,267.00
Lifetime bus miles	200,000
Cost per lifetime bus mile	\$ 0.3163
LRT Extension Miles	387
Colfax Service Miles	8,230
Reimbursement for FY 2019/20	\$ -
Total Annual Charge	\$ 2,726

Allocation of Service Miles

Local Service	8,230
LRT Extension	387
Total	8,617



City of Colfax
Exhibit E
FY 2019/20 Calculation of Transit Service Charges

Local Intercity Route Service

Total cost per VSH		\$113.93
Estimated Fare per VSH		<u>(\$2.47)</u>
Charge per VSH		\$111.46
Minutes per round trip allocated to Colfax		25
Number of round trips per weekday		2
Number of round trips per Saturday		0
Number of weekdays in service per year		252
Number of Saturdays in service per year		0
Total round trips per year	(2x 252)	504
Total VSH per year	(504 x 25 min)/(60 min)	210
Total	(\$111.46 x 210)	\$23,406

Regional Fixed Route Service

Fuel cost per service mile		\$0.33
Maintenance cost per service Mile		<u>\$0.54</u>
Milage Cost per unit		\$0.87
Total Cost per VSH		\$113.93
Estimated Fare per VSH		<u>(\$10.52)</u>
Charge per VSH		\$103.41
Total Placer County West Slope Population		358,397
Percentage of Population in Colfax	(1,994 / 358,397)	0.56%

Service Added in 2001 for Auburn - Light Rail Route:

Miles per run added for extension to Light Rail		15.17
Number of runs per weekday		15
Number of runs per Saturday		10
Vehicle Service Hours added per weekday		2
Vehicle Service Hours added per Saturday		2
Number of weekdays in service per year		252

Number of Saturdays in service per year		52
Total number of runs on Express Route per year	$(15 \times 252) + (10 \times 52)$	4,300
Total miles added on Express Route for Extension to Light Rail	$(4,300 \times 15.17)$	65,231
Total Number of Service Hours added per year	$(2 \times 252) + (2 \times 52)$	608
Mileage extension allocated to Colfax	$(65,231 \times .56\%)$	365.29
Added service hours allocated to Colfax	$(608 \times .56\%)$	3.41
	$(365.29 \times \$.87)$	\$317.80
	$(\$3.41 \times \$103.41)$	<u>\$352.63</u>
Total		\$670
Commuter Bus Service		
MV Transportation, Inc & PCT Costs - FY 18/19		\$693,089
Fare Revenue Credit		<u>(\$373,822)</u>
		\$319,267
Colfax Commuters - 2017 On-Board Survey		0.90%
Total	$(\$319,267 \times .90\%)$	\$2,873
Bus Replacement Charge		\$2,726
Funding Credits		
FTA 5311		(\$14,835)
Subtotal Operating Charges & Credits		\$14,841

City of Colfax

City Council

Resolution No. __-2019

AUTHORIZING THE CITY MANAGER TO FILE CLAIMS OR EXECUTE AGREEMENTS FOR:

- LOCAL TRANSPORTATION FUNDS IN THE AMOUNT OF \$138,622 FOR STREETS AND ROADS PURPOSES (ARTICLE 8 – SECTION 99400 OF THE CALIFORNIA PUBLIC UTILITIES CODE),
- STATE TRANSIT ASSISTANCE FUNDS IN THE AMOUNT OF \$14,062 FOR CONTRACTED TRANSIT SERVICES (SECTION 99313 OF THE CALIFORNIA PUBLIC UTILITIES CODE, CHAPTER 4, ARTICLE 6.5)

Whereas, Title 21, Chapter 3 of the California Administrative Code establishes procedures for applying for Local Transportation Funds; and

Whereas, the Placer County Transportation Planning Agency is authorized to receive and approve all claims for Local Transportation Funds and State Transit Assistance Funds.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Colfax as follows:

1. The foregoing recitals are true and correct statements of facts and are incorporated by reference into this resolution.
2. The City Manager is authorized to submit claims to the Placer County Transportation Planning Agency for the City of Colfax’s Article 8 Local Transportation Funds and State Transit Assistance Funds.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 11th day of September 2019, by the following vote of the Council:

AYES:
NOES:
ABSTAIN:
ABSENT:

Joe Fatula, Mayor

ATTEST:

Jaclyn Collier, City Clerk



Staff Report to City Council

FOR THE SEPTEMBER 11, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Wes Heathcock, City Manager
Subject: Chinese Monument Letter of Intent

Budget Impact Overview:

N/A:	√	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Adopt Resolution __-2019 authorizing the mayor to sign the Chinese Monument Letter of Intent.

Summary/Background

Placer County has an extensive history of Chinese people contributing the economic growth in the region. In the region's early history, the Chinese workers were instrumental in the building of the first transcontinental railroad through the Sierra Nevada Range. The City of Colfax has an opportunity to provide a permanent location for the Chinese Monument (Attachment 2) memorializing the workers' contributions to the region.

Mayor Pro Tem Mendoza has worked with the Chinese Monument founder Steven Lee in steering the project to Placer County since 2014. Mayor Pro Tem Mendoza requests the council consider authorizing the mayor to sign the Chinese Monument Letter of Intent.

The suggested location in Colfax is near the north side of the Depot Building.

FISCAL IMPACT:

N/A

Attachments

1. Resolution __-2019
2. Chinese Monument Flyer
3. Letter of Intent

City of Colfax

City Council

Resolution No. __-2019

AUTHORIZING THE MAYOR TO SIGN THE CHINESE MONUMENT LETTER OF INTENT

Whereas, Placer County has an extended history of Chinese people contributing the economic growth in the region; and

Whereas, the City of Colfax has an opportunity to provide a permanent location for the Chinese Monument memorializing the workers’ contributions to the region; and

Whereas, Mayor Pro Tem Mendoza requests the council consider authorizing the mayor to sign the Chinese Monument Letter of Intent.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Colfax authorizes the mayor to sign the Chinese Monument Letter of Intent.

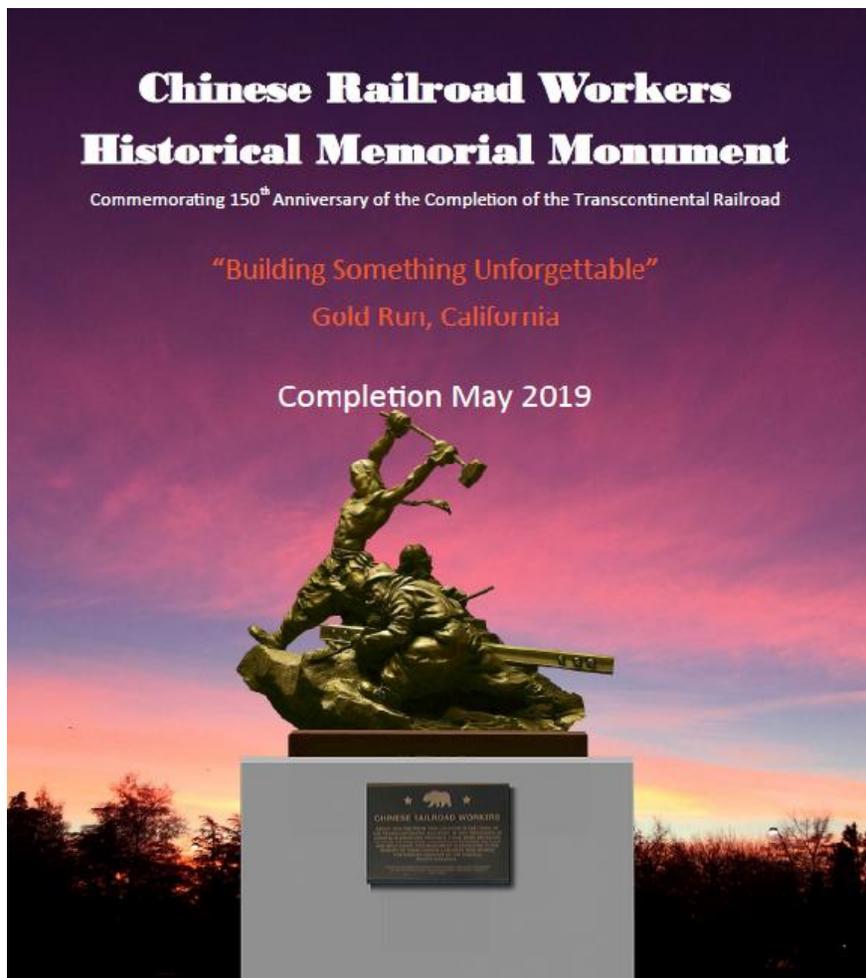
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 11th day of September 2019, by the following vote of the Council:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Joe Fatula, Mayor

ATTEST:

Jaclyn Collier, City Clerk



Chinese Railroad Workers Historical Memorial Monument

Commemorating 150th Anniversary of the Completion of the Transcontinental Railroad

"Building Something Unforgettable"

Gold Run, California

Completion May 2019



<http://uschinarfa.org/railroad150/> | www.uschinarfa.org | <http://www.crrwmemorialproject.com/>
 Email: railroad150@outlook.com
 Phone: 415-720-4208, 530-867-1373, 916-718-3383, Fax: 916-678-7555
 Non-profit 501 (c) (3) Tax ID: 30-0912185



US – CHINA RAILROAD FRIENDSHIP ASSOCIATION

中美鐵路文化友好協會

紀念華工建設太平洋鐵路一百五十周年
 www.uschinarfa.org

Your Support Is Important

Sponsorship Request to build Chinese Railroad Workers Historical Memorial Monument at Gold Run 2019

On July 1, 1862 President Lincoln signed the bill passed by Congress to construct the first transcontinental railroad. After 7 years, the first trans-state railway was united at Promontory, Utah on May 10, 1869. The completion of the railroad united America geographically and made United States one of the biggest and strongest economic countries in the world. The Transcontinental Railroad could not have been completed without the participation of thousands of Chinese workers. Between 1865 and 1869, about 12,000 of Chinese migrants were recruited to help construct America's First Transcontinental Railroad. Chinese railroad workers toiled at a grueling pace and in perilous working conditions, encountered many obstacles including blasting through hard granite, harsh winters, hazardous conditions, social isolation and pay inequality.

2019 marks the 150th Anniversary of the completion of the World's First Transcontinental Railroad. US – China Railroad Friendship Association (UCRFA) and Chinese Railroad Workers Memorial Monument Project Committee would build a memorial monument in Gold Run, California to recognize and commemorate the hard work and diligence of Chinese railroad workers, and those who lost their lives laboring on the Transcontinental Railroad.

We cordially request your generous donation to build Chinese Railroad Workers Historical Memorial Monument at Gold Run 2019, you are welcome to visit <http://uschinarfa.org/railroad150/> and www.uschinarfa.org for more information about UCRFA.

Member Organizations

- APAPA
California Center
CA State Railroad Museum
Foundation
- Sun Group USA
Confucius Institute at UC Davis

Board of Directors

- C.C. Yin, Co-Chair
- Margaret Wong, Co-Chair
- Manira Yeung Arima
- Charles C. Yang, Ph. D.
- Wesley Yee, Ph.D.
- Michell Yeh, Ph.D.
- Sean Huang

Officers

- Wei Zhang, Ph.D., President/CEO
- Stephen Zhou, Vice President
- Lucy Oback, Vice President
- Charon Shoemaker, Ph.D., Secretary
- Xin Xu, Treasurer

Honorary Chairs

- John Chiang, CA State Treasurer
- Betsy Yee, CA State Controller
- Judy Chu, Congresswoman
- Grace Meng, Congresswoman
- Ted Lieu, Congressman
- Kenneth Fong, Ph.D.
- Jun Lin, Former Chair, FROC
- 前僑聯主席林軍

Advisors

- Cordon Chang, Ph. D., Professor
- Amy Tong, CA State CIO
- Robert Wells, Author
- Limin Zhou, Producer

Executive Committee

- Vicki Beaton, Community Media
- Gordon Hinkle, Communications
- Andrew Jeng, Florida Liaison
- Steven Lee, Monument Project
- Andy Li, Bay Area Liaison
- Xiaojun Li, Graphic Design
- Marilyn Nielsen, Partnerships
- Charles Shoemaker, Logistics
- Michelle Wang, East Coast Liaison
- Min Zhou, Film Project

Sincerely

C.C. Yin, Co-Chair

Steven Lee, Project Founder

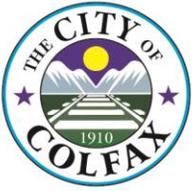
Stephen Zhou, Vice President

Margaret Wong Co-Chair

Wei Zhang, President

Lucy Oback, Vice President

4000 Truxel Rd, #3, Sacramento, CA 95834
 Email: railroad@outlook.com, Phone: 916-928-9988, Fax: 916-678-7555
 Non-profit 501 (c) (3) Tax ID No: 30-0912185



CITY of COLFAX

C A L I F O R N I A

CITY HALL, 33 SOUTH MAIN STREET, COLFAX, CA



September 5, 2019

Steven Lee
 Steven Lee Ventures
 2810 Gough Street #10
 San Francisco, CA 94123

RE: CHINESE MONUMENT LETTER OF INTENT

Dear Mr. Lee,

Placer County has an extensive history of the Chinese workers contributing to the economic development of the United States of America. Auburn, Colfax, and Dutch Flat had significant Chinese populations; therefore, it is only fitting and proper that the Chinese monument is adjacent to the railroad tracks that continue to serve the region. The City of Colfax City Council believes Colfax is the ideal location for the Chinese Monument given the community's history and access to the 11 million travelers on Interstate 80.

On May 9th 1969, Placer County Historical Society placed the first Transcontinental Railroad marker, California Landmark No. 780-5, at the tracks in historic downtown Colfax to celebrate the Centennial Anniversary. Placement of the monument next to this marker serving as a celebration of Sesquicentennial (150 years) in order to preserve the Chinese workers' contributions, and the thousands of lives lost while constructing the railroad.

Mayor Pro Tem Marnie Mendoza has diligently worked alongside the project coordinators, which is an extension of the council commitment to the memory of the thousands of Chinese workers' lives lost while building the transcontinental railroad. The City of Colfax City Council appreciates the opportunity to be considered as the permanent home of the Chinese Monument in our historic downtown area.

Please accept this letter as the City of Colfax's commitment and keep us apprised of the group's decision on the final location selection.

Sincerely,

Dr. Joe Fatula
 Mayor



Staff Report to City Council

FOR THE SEPTEMBER 11, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Wes Heathcock, City Manager
Subject: Mayor/Mayor Pro Tem Appointment Policy Subcommittee

Budget Impact Overview:

N/A: √	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Discuss and consider establishing a mayor/mayor pro tem appointment policy subcommittee.

Summary/Background

Staff received direction from Council at the August 28, 2019 City Council meeting to bring forward an agenda item to create an ad hoc subcommittee that will recommend policy for mayor/mayor pro tem appointment, if appropriate. If Council establishes the ad hoc subcommittee, staff will work with it to identify the applicable considerations and resources needed to achieve the objective.

If Council establishes the subcommittee, staff recommends that Council appoint two members of the elected body to serve on it.

FISCAL IMPACT:

N/A



Staff Report to City Council

FOR THE SEPTEMBER 11, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Wes Heathcock, City Manager
Subject: Colfax Connections Editor Stipend

Budget Impact Overview:

N/A:	Funded: √	Un-funded:	Amount: \$3,600	Fund(s): 100-110
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RECOMMENDED ACTION: Adopt Resolution __-2019 authorizing a \$300 per month stipend to the Colfax Connections Editor.

Summary/Background

The City Council established a monthly newsletter as a result of the March 6, 2019 Communication Workshop. The objective was to improve the communication between the City and citizens because the local newspaper discontinued publication. The newsletter (Colfax Connections) was kicked-off by Fred and Reene Abbott with an intention to continue the publication if the pilot was successful. The community has expressed interest in continuing the Colfax Connections publication; therefore, staff is looking to move the editorial duties from a voluntary position to a compensated position for continuity.

Staff is proposing council consider offering a stipend for the editor position since there is a considerable amount of time invested in creating each publication. Fred Abbott estimates the editor spends approximately 20-hours a month to produce the newsletter. Staff is recommending compensating the position with a monthly stipend in the amount of \$300.00, which equates to \$15.00 an hour based on the time estimate.

Allocating a stipend to the editor position instead of an individual allow staff flexibility in transferring the compensation to the person administering the newsletter. For example, Fred and Reene Abbott are stepping down from the editor position and Will Stockwin will step into the role in October 2019.

Staff recommends the authorizing of the \$300 per month stipend for the Colfax Connections editor position.

FISCAL IMPACT:

Funding is within City Council's budget to maintain the communication line between the City and its citizens from Fund 100-110. The annual cost for the editor stipend is \$3,600.

Attachments

1. Resolution __-2019

City of Colfax

City Council

Resolution No. __-2019

AUTHORIZING A \$300 PER MONTH STIPEND TO THE COLFAX CONNECTIONS
EDITOR

Whereas, The City Council established a monthly newsletter as a result of the March 6, 2019 Communication Workshop; and

Whereas, Fred Abbott estimates the editor spends approximately 20-hours a month to produce the newsletter; and

Whereas, staff is recommending compensating the editor position with a monthly stipend in the amount of \$300.00.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Colfax authorizes a \$300 per month stipend to the Colfax Connection editor.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 11th day of September 2019, by the following vote of the Council:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Joe Fatula, Mayor

ATTEST:

Jaclyn Collier, City Clerk