

City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Sean Lomen · Mayor Pro Tem Caroline McCully
Councilmembers Trinity Burruss · Kim Douglass · Larry Hillberg

REGULAR MEETING AGENDA

February 26, 2025
Regular Session 6:00 PM

You may access the meeting and address the Council by the following means:

ZOOM at

<https://us02web.zoom.us/j/84968570574>

Dial in by calling one of the numbers listed below and enter the Webinar ID:

849 6857 0574

1 669 900 6833 / 1 669 444 9171 / 1 719 359 4580 / 1 253 205 0468

View Only on Facebook Live on our City of Colfax page: City of Colfax, California.

You may also submit written comments to the City Clerk via email at city.clerk@colfax-ca.gov, via regular mail to P.O. Box 702, Colfax CA 95713, or by dropping them off at City Hall, 33 S. Main Street, Colfax CA 95713. Comments received will be submitted to Council and made a part of the record.

1 **OPEN SESSION**

1A. Call Open Session to Order

1B. Pledge of Allegiance

1C. Roll Call

1D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Recommended Action: By motion, accept the agenda as presented or amended.

1E. Statement of Conflict of Interest

2 **CONSENT CALENDAR**

Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Recommended Action: Approve Consent Calendar

2A. Minutes

Pages 4-7

Recommended Action: By Motion, approve the Colfax City Council minutes of 2/12/2025.



Colfax City Council Meetings are ADA compliant. If you need disability-related modification or accommodation including auxiliary aids or services to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

February 26, 2025

- 2B. Cash Summary – January 2025**
Recommended Action: Accept and File.

Pages 8-14

- 2C. City Projects Report**
Recommended Action: Review and Comment.

Pages 15-19

*** End of Consent Calendar ***

3 AGENCY REPORTS

- 3A. Placer County Sheriff's Office**
3B. California Highway Patrol
3C. Placer County Fire Department/CALFIRE
3D. Non-Profits

4 PRESENTATIONS

- 4A. Placer County Water Association (PCWA) Project Updates**
Recommended Action: Receive Presentation.

Pages 20-32

5 PUBLIC HEARING

- 5A. New Sidewalk Repair Maintenance and Liability Ordinance**
Recommended Action: Introduce the proposed ordinance by title only, conduct a public hearing to adopt a Sidewalk Repair Ordinance, waive the first reading and schedule the proposed ordinance for a second reading and adoption at the next regular City Council meeting currently scheduled for March 12, 2025, to be effective 30 days after adoption.

Pages 33-49

6 PUBLIC COMMENT

Members of the public are permitted to address the Council orally or in writing on matters of concern to the public within the subject matter jurisdiction of the City that are not listed on this agenda. Please make your comments as succinct as possible. Oral comments made at the meeting may not exceed five (5) minutes per speaker. Written comments should not exceed 800 words. Written comments received before the close of an agenda item may be read into the record, with a maximum allowance of five (5) minutes in length. Council cannot act on items not listed on this agenda but may briefly respond to statements made or questions posed, request clarification, refer the matter to staff, or place the matter on a future agenda.

7 COUNCIL AND STAFF

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- 7A. Committee Reports and Colfax Informational Items – All Councilmembers**
7B. City Operations Update – City Manager



8 COUNCIL BUSINESS

8A. Farmer's Market Funding Request

Pages 50-52

Recommended Action: Adopt Resolution __-2025 authorizing the City Manager to provide \$2,500.00 in funding to the SVCC Farmer's Market.

9 GOOD OF THE ORDER

Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

9A. Public Comment on Good of the Order

Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.

10 CLOSED SESSION (NONE)

11 ADJOURNMENT

I, Amanda Ahre, City Clerk for the City of Colfax, declare that this agenda was posted in accordance with the Brown Act at Colfax City Hall and Colfax Post Office. The agenda is also available on the City website at <http://colfax-ca.gov/>



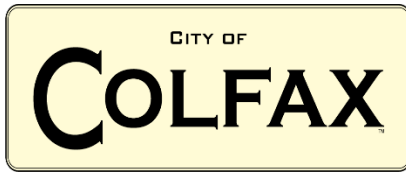
Amanda Ahre, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

LEVINE ACT WARNING: In certain instances, parties, participants, and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308, California Code of Regulations Sections 18438.1 through 18438.8, and Fair Political Practices Commission Opinion 0-22-002. All parties, participants, and their agents are hereby directed to review these sections for compliance. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity.



City Council Minutes



Regular Meeting of Colfax City Council

Wednesday, February 12, 2025

City Hall Council Chambers, 33 S Main Street,

Colfax CA and attended via Teleconference through ZOOM

1

OPEN SESSION

1A. Call Open Session to Order – Mayor Pro Tem McCully called the Open Session to order at 6:00 p.m.

1B. Pledge of Allegiance – Wastewater Treatment Chief Plant Operator Matt Anderson lead the Pledge of Allegiance.

1C. Roll Call

Present: Councilmember Burruss, Councilmember Douglass, Councilmember Hillberg, Mayor Pro Tem McCully, Mayor Lomen

Absent:

1D. Approval of Agenda Order

MOTION made by Councilmember Hillberg to approve the agenda order, seconded by Councilmember Douglass, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

1E. Statement of Conflict of Interest – No conflicts were identified by the Council or the public.

2

CONSENT CALENDAR

Item 2D was pulled from the Consent Calendar by Councilmember Burruss.

2A. Minutes

Recommended Action: By Motion, approve the Colfax City Council minutes of 1/22/2025.

2B. Quarterly Investment Report – Quarter Ended December 31, 2024

Recommended Action: Accept and File.

2C. Agreement with ICSystems to Perform Claims Collections for the City

Recommended Action: Adopt Resolution 3-2025 authorizing the City Manager to execute an agreement with ICSystems to perform Small Claims Collections for the City.

2E. City Project Report

Recommended Action: Review and Comment.

MOTION made by Councilmember Burruss to approve all but item 2D of the consent calendar, Seconded by Councilmember Hillberg, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

2D. Council Committee Assignments

Recommended Action: Approve amended City Council Committee Assignments for 2025.

Councilmember Burruss reviewed the Council Committee Assignments for 2025.

No Public comment.

MOTION made by Councilmember Burruss to approve item 2D of the consent calendar, Seconded by Councilmember Hillberg, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

3

Agency Reports

- 3A. **Placer County Sheriff's** – Sergeant Williams reported a total of 102 incidents that happened in January. 62 were deputy-initiated (traffic stops or subject stops), 13 were suspicious contacts, and 4 were transient-related. PCSO is currently preparing for the upcoming storm.
- 3B. **CHP** – Officer Lyman, Gold Run Communications officer, reported the statistics for January which included a total of 550 citations, 336 warnings, 237 motor services assists, and 7 arrests (4 of which were DUI related). There were 25 Traffic collisions, 3 with bodily injury and 22 that were property damage only. Snow is expected over the Summit this weekend, and drivers and residents should prepare for freeway closures.
- 3C. **Placer County Fire/CALFIRE** – Battalion Chief Siebert reported 4 vegetation fires, 2 structure fires, 1 vehicle fire, 10 traffic collisions, and 34 medical aid calls for the month of January. He also reported a large controlled burn project at Burnt Point which will take place on Tuesdays and Thursdays.
- 3D. **Non-Profits** – Erin Newington with the Historic Colfax Downtown Association reported on their successful January meeting. Another meeting will be scheduled for later in February.

4

PRESENTATION (NONE)

5

PUBLIC HEARING (NONE)

6

PUBLIC COMMENT

Tom Parnham has concerns about the running water on Culver St, he would like to see the City be more proactive in the Colfax Hotel remodel, and he would also like to see Caltrans provide Port-A-Potties for when Highway 80 is closed due to weather.

Renee would like to see the tree directly across the street from the City Corp Yard trimmed, and she had questions about the compost program.

7

COUNCIL AND STAFF**7A. Committee Reports and Colfax Informational Items – All Councilmembers.**

Councilmember Hillberg had nothing to report.

Councilmember Douglass attended Coffee and Conversations.

Councilmember Burruss attended an Ad Hoc meeting with business owners on Main St regarding the outdoor dining area, she would like to follow up with scheduling a Public Workshop to discuss this item further.

Mayor Pro Tem McCully attended a FEMA incident command training session in Auburn, the mid-year

review of the Colfax Budget, a meeting of the Colfax Skatepark, a SACOG meeting, the Colfax Historic Downtown Association meeting, and a Flood Control meeting.

Mayor Lomen attended a meeting of the Colfax Skatepark.

7B. City Operations Update – City Manager

City Manager Walker reported that the SCADA system for the WWTP is coming along, algae upgrade project ran into some hiccups, but that is moving forward. Skatepark design is almost complete. The storm drain on S. Auburn and Whitcomb is functioning properly after the repair. Public Works have been working on lights, potholes, and brush clearing. The design for the Roundabout signs are in the works. A meeting will be scheduled for a future date to discuss the Main St Outdoor dining area in further detail.

8 COUNCIL BUSINESS

8A. Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order – Wastewater Treatment Plant Equipment Purchase

Recommended Action: Adopt Resolution 4-2025 authorizing the City Manager to execute an agreement with Hach Company for 6 LDO meters, 1 Nitrate meter, 1 SC4500 Controller unit and 1 SC1000 controller unit for \$45,204.45.

City Manager Walker introduced the WWTP Chief Plant Operator Matt Anderson to introduce this item.

Matt Anderson introduced himself and gave a brief background on the necessity of this item.

Councilmember Hillberg questioned if this purchase was necessary due to deferred maintenance.

Matt Anderson explained that this is not deferred maintenance, but helping to advance technology at the WWTP.

Tom Parnham, Colfax resident and former operator at the WWTP, encouraged Council to listen to the requests of the WWTP Operators.

MOTION made by Councilmember Burruss to adopt Resolution 4-2025, seconded by Councilmember Hillberg, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

8B. Filter Panels for Filtration Unit at the Wastewater Treatment Plant – Single Source Purchase

Recommended Action: Adopt Resolution 5-2025 authorizing the City Manager to execute an agreement with Veolia Water Technologies Inc. for Original Equipment Manufactured Filtration Panels for the Filtration units at the Wastewater Treatment Facility.

Chief Plant Operator Matt Anderson introduced this item as well.

Councilmember Hillberg questioned if the cost of these filters would put a strain on the WWTP budget.

Tom Parnham, resident and former WWTP Operator, confirmed that it was 13 years ago that the filters were replaced.

MOTION made by Councilmember Hillberg to adopt Resolution 5-2025, seconded by Councilmember Burruss, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

8C. City Manager's Performance Evaluation and Merit-Based Compensation Adjustment

Recommended Action: Receive and File.

City Attorney Conor Harkins stated that the City Council agreed to amend the City Manager's contract with a Cost of living increase of 3.67%, and an increase in vehicle allowance from \$400/month to \$450/month.

MOTION made by Mayor Lomen to receive and file, seconded by Councilmember Burruss, and approved by the following

vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

9

GOOD OF THE ORDER

Councilmember Douglass would like to see event deposits held until banners are removed from above Grass Valley St.

Councilmember Hillberg would like the City Planner to look into renaming the St behind the VFW in honor of Ed Marson. He would also like to see mention of Historic downtown on the new roundabout signs.

Councilmember Burruss would like to schedule a prioritization workshop to list out what the City's priorities look like over the next two years so that expectations are understood by Council and Staff.

Mayor Pro Tem McCully reminded everyone of the upcoming Garden Club meeting, Flea market, Elementary school Taco Truck fundraiser, 3rd of July fireworks fundraisers, and the first ever Colfax Trivia night.

Mayor Lomen had nothing to report.

9A. Public Comment on Good of the Order

No public comment on good of the order.

10

CLOSED SESSION (NONE)

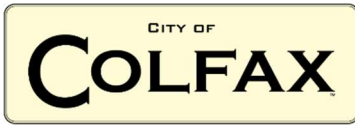
11

ADJOURNMENT

As there was no further business on the agenda, Mayor Pro Tem McCully adjourned the meeting, by motion and without objection at 6:59 p.m. Respectfully submitted to City Council this 26th day of February, 2025.



Amanda Ahre, City Clerk



Staff Report to City Council

FOR THE FEBRUARY 26, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Shanna Stahl – Administrative Services Officer
Subject: Cash Summary – January 2025

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Accept and File.

Summary/Background

The monthly financial report includes General Fund Reserved Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The purpose of these reports is to provide the status of funds and transparency for Council and the public regarding the financial transactions of the City. The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports, and bank statements. Detailed budget comparisons are provided as a mid-year report and as part of the proposed budget process each year.

The attached reports reflect an overview of the financial transactions of the City of Colfax in January 2025. Some monthly highlights are listed below:

- January revenues included:
 - Allocation for Sales Tax revenues reported/paid to the State for the month of November 2024 (two-month lag).
 - Progress reimbursement for the CDBG Road Rehabilitation Project and the WWTP Construction Grant.
 - First allocation (55%) of annual Property tax revenues and delinquent sewer charges from Placer County tax rolls.
- January expenditures included:
 - Approved capital project expenditures – expenditures on WWTP Construction Grant
- Negative cash fund balances at the end of December are primarily due to the timing of funding allocations and reimbursements:
 - Fund 250 – Streets – Roads/Transportation. These expenses are funded by annual Transportation funding through Placer County Transportation Agency (PCTPA), transfer of City Gas Tax revenues, and a General Fund allocation.
 - Fund 358 – CDBG Road Rehabilitation. This is a reimbursable grant – the final funding of the grant was awarded in November 2023. The City has begun the reimbursement process. SB1 Funds received will also help pay for the City’s match obligation.
 - Fund 363 – Railroad Street Crossing. These expenses are being tracked for the Railroad Street Crossing Improvements with Union Pacific Railroad.

- Fund 386 – Caboose Relocation. These expenses are being tracked for the relocation of the downtown caboose.
- Fund 575 – WWTP Construction Grant. This is a reimbursable grant. Reimbursement requests are scheduled to be submitted at least quarterly.
- Fund 590 – Sewer Consolidation Planning Grant. This is a reimbursable grant – reimbursement requests are scheduled to be submitted quarterly upon final award of application grant. Tentatively scheduled for Spring 2025.
- Anticipated revenues/expenditures for February include:
 - Revenues
 - Allocation for Sales Tax revenues reported/paid to the State for the month of December 2024 (two-month lag).
 - Capital project reimbursements.
 - Expenditures
 - Approved capital project expenditures. We anticipate continued expenditures for the Wastewater Treatment Plant Construction project as the Algae Reduction phase continues construction. The CDBG project is finalizing Phase I.
 - Ongoing monthly operating expenses.

Attachments:

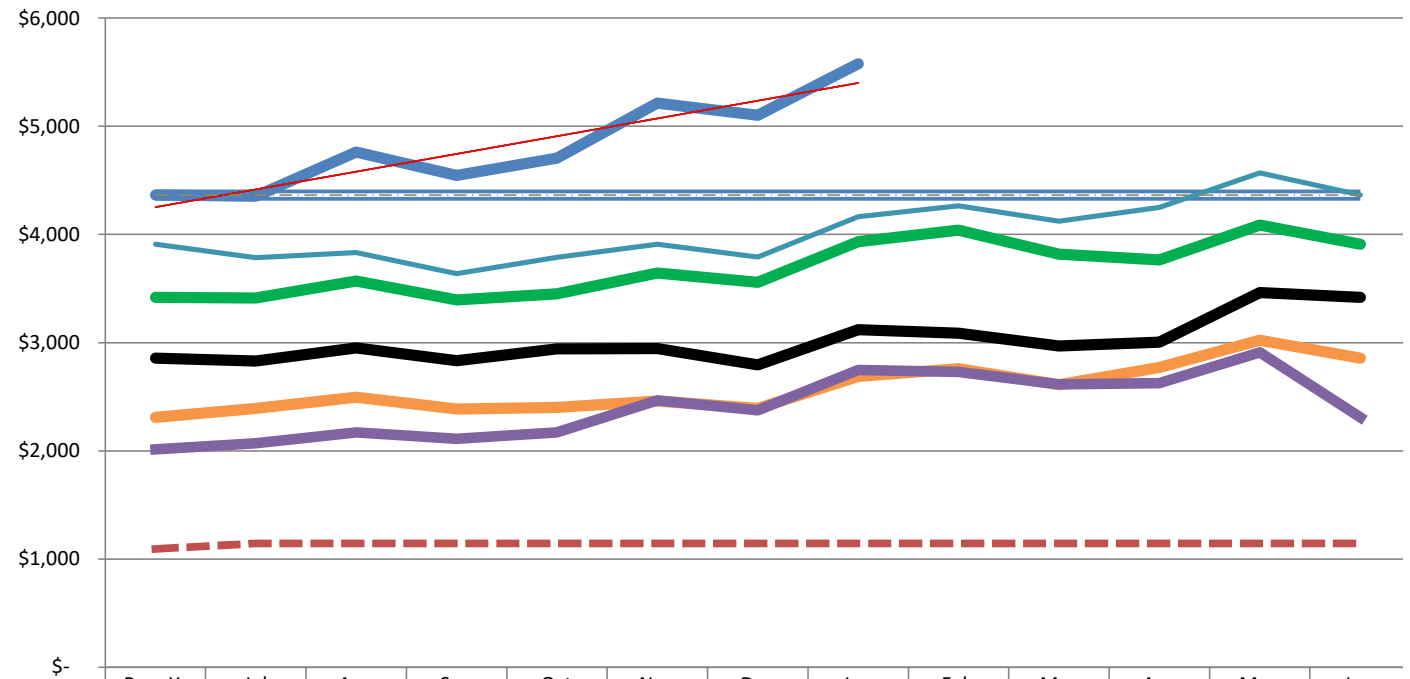
1. General Fund Reserved Cash Analysis Graph
2. Cash Activity Reports
 - a. Cash Summary
 - b. Cash Transactions Report – by individual fund
 - c. Check Register Report - Accounts Payable

City of Colfax - January 2025

General Fund Reserved Cash Analysis

(Dollars in Thousands)

Fiscal Year 2024-25 >>



	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2024-25	\$4,363	\$4,352	\$4,761	\$4,545	\$4,705	\$5,212	\$5,100	\$5,577					
Budget FY2024-25	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363
Cash Balance FY2023-24	\$3,911	\$3,785	\$3,834	\$3,638	\$3,789	\$3,911	\$3,791	\$4,162	\$4,263	\$4,124	\$4,251	\$4,570	\$4,363
Cash Balance FY2022-23	\$3,418	\$3,412	\$3,568	\$3,396	\$3,451	\$3,644	\$3,560	\$3,935	\$4,039	\$3,819	\$3,765	\$4,087	\$3,911
Cash Balance FY2021-22	\$2,857	\$2,831	\$2,953	\$2,833	\$2,943	\$2,946	\$2,794	\$3,120	\$3,088	\$2,971	\$3,004	\$3,462	\$3,418
Cash Balance FY2020-21	\$2,311	\$2,392	\$2,497	\$2,386	\$2,402	\$2,463	\$2,393	\$2,688	\$2,760	\$2,612	\$2,771	\$3,023	\$2,857
Cash Balance FY2019-20	\$2,013	\$2,069	\$2,169	\$2,110	\$2,170	\$2,467	\$2,373	\$2,747	\$2,730	\$2,615	\$2,627	\$2,910	\$2,311
*Reserves (Ops, Cap, Pen)	\$1,095	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145

**City of Colfax
Cash Summary
January 31, 2025**

	Balance 12/31/24	Revenues In*	Expenses Out*	Transfers	1/31/2025
US Bank	\$ 146,250.80	\$ 3,308,295.92	\$ (413,806.66)	\$ (2,800,000.00)	\$ 240,740.06
LAIF	\$ 6,717,805.65	\$ 81,172.88	\$ -	\$ 2,800,000.00	\$ 9,598,978.53
Total Cash - General Ledger	<u>\$ 6,864,056.45</u>	<u>\$ 3,389,468.80</u>	<u>\$ (413,806.66)</u>	<u>\$ -</u>	<u>\$ 9,839,718.59</u>
Petty Cash (In Safe)	\$ 300.00				\$ 300.00
Total Cash	<u>\$ 6,864,356.45</u>	<u>\$ 3,389,468.80</u>	<u>\$ (413,806.66)</u>	<u>\$ -</u>	<u>\$ 9,840,018.59</u>

Change in Cash Account Balance - Total \$ 2,975,662.14

Attached Reports:

1. Cash Transactions Report (By Individual Fund)	
2. Check Register Report (Accounts Payable)	\$ (259,147.33)
Cash Receipts	\$ 3,065,449.78
Payroll Checks and Tax Deposits	\$ (87,151.80)
Utility Billings - Receipts	\$ 175,338.61
LAIF Interest	\$ 81,172.88
Utility Billing Tax Rolls	\$ -
	<u><u>\$ 2,975,662.14</u></u>
	\$ -

*Does not include transfers between funds

Prepared by: Shanna Stahl, Administrative Services Officer
Shanna Stahl, Administrative Services Officer

Reviewed by: Ron Walker, City Manager
Ron Walker, City Manager

City of Colfax

Cash Transactions Report - January 2025

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 4,873,335.69	\$ 639,692.16	\$ (163,379.94)	\$ 5,349,647.91
Fund: 120 - Land Development Fees	\$ 205,434.61	\$ -	\$ (878.68)	\$ 204,555.93
Fund: 200 - Cannabis Application	\$ 22,049.19	\$ 1,086.91	\$ -	\$ 23,136.10
Fund Type: 1.11 - General Fund - Unassigned	\$ 5,100,819.49	\$ 640,779.07	\$ (164,258.62)	\$ 5,577,339.94
Fund Type: 1.14 - General Fund - Restricted				
Fund: 205 - Escrow Funds	\$ -	\$ -	\$ -	\$ -
Fund: 571 - AB939 Landfill Diversion	\$ 23,299.04	\$ -	\$ -	\$ 23,299.04
Fund: 572 - Landfill Post Closure Maintenance	\$ 892,084.03	\$ 40,838.01	\$ (16,047.20)	\$ 916,874.84
Fund Type: 1.14 - General Fund - Restricted	\$ 915,383.07	\$ 40,838.01	\$ (16,047.20)	\$ 940,173.88
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ -	\$ 25,811.10	\$ -	\$ 25,811.10
Fund: 211 - Mitigation Fees - Drainage	\$ 5,825.04	\$ 19,169.27	\$ -	\$ 24,994.31
Fund: 212 - Mitigation Fees - Trails	\$ 80,921.11	\$ 1,060.16	\$ -	\$ 81,981.27
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 201,093.54	\$ 3,048.67	\$ -	\$ 204,142.21
Fund: 214 - Mitigation Fees - City Bldgs	\$ 70,801.18	\$ 10,597.20	\$ -	\$ 81,398.38
Fund: 215 - Mitigation Fees - Vehicles	\$ 23,874.66	\$ 2,122.35	\$ -	\$ 25,997.01
Fund: 217 - Mitigation Fees - DT Parking	\$ 36,834.27	\$ 8,739.43	\$ -	\$ 45,573.70
Fund: 218 - Support Law Enforcement	\$ 1,905.42	\$ 17,045.61	\$ -	\$ 18,951.03
Fund: 244 - CDBG Program Inc - ME Lending	\$ 4,300.00	\$ 500.00	\$ -	\$ 4,800.00
Fund: 250 - Streets - Roads/Transportation	\$ (120,711.67)	\$ 3,860.19	\$ (23,429.77)	\$ (140,281.25)
Fund: 253 - Gas Taxes	\$ 20,526.29	\$ 5,572.37	\$ -	\$ 26,098.66
Fund: 257 - Street /Road - Transit Capital	\$ 61,657.04	\$ 2,014.16	\$ -	\$ 63,671.20
Fund: 258 - Road Maintenance - SB1/RSTBG	\$ 18,221.06	\$ 4,883.63	\$ -	\$ 23,104.69
Fund: 270 - Beverage Container Recycling	\$ 20,626.93	\$ 231.23	\$ -	\$ 20,858.16
Fund: 280 - Oil Recycling	\$ 4,067.19	\$ 45.60	\$ -	\$ 4,112.79
Fund: 290 - SB1383 Implementation Grant	\$ 47,829.43	\$ 553.71	\$ (1,803.75)	\$ 46,579.39
Fund: 292 - Fire Department Capital Funds	\$ 100,718.01	\$ 1,129.04	\$ -	\$ 101,847.05
Fund: 342 - Fire Construction - Mitigation	\$ 85,499.19	\$ 14,651.64	\$ -	\$ 100,150.83
Fund: 343 - Recreation Construction	\$ 85,499.68	\$ 14,651.68	\$ -	\$ 100,151.36
Fund Type: 1.24 - Special Rev Funds - Restrict	\$ 749,488.37	\$ 135,687.04	\$ (25,233.52)	\$ 859,941.89
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 300 - GF Capital Projects	\$ -	\$ -	\$ -	\$ -
Fund: 358 - CDBG Pavement	\$ (754,214.29)	\$ 743,644.29	\$ (6,605.00)	\$ (17,175.00)
Fund: 363 - Railroad Street Crossing	\$ (1,712.76)	\$ -	\$ -	\$ (1,712.76)
Fund: 386 - Caboose Relocation	\$ (570.00)	\$ -	\$ -	\$ (570.00)
Fund Type: 1.34 - Capital Projects - Restricted	\$ (756,497.05)	\$ 743,644.29	\$ (6,605.00)	\$ (19,457.76)
Fund Type: 2.11 - Enterprise Funds				
Fund: 560 - Sewer	\$ 2,000,213.59	\$ 223,890.60	\$ (106,996.96)	\$ 2,117,107.23
Fund: 561 - Sewer Liftstations	\$ 465,745.41	\$ 24,028.11	\$ (28,259.21)	\$ 461,514.31
Fund: 563 - Wastewater Treatment Plant	\$ 1,150,926.41	\$ 50,278.90	\$ -	\$ 1,201,205.31
Fund: 564 - Sewer Connections	\$ 321,774.88	\$ 41,633.78	\$ -	\$ 363,408.66
Fund: 575 - WWTP Construction Grant	\$ (3,030,355.54)	\$ 1,488,689.00	\$ (62,358.84)	\$ (1,604,025.38)
Fund: 577 - Capital Projects	\$ -	\$ -	\$ -	\$ -
Fund: 590 - Sewer Consolidation Planning	\$ (60,435.46)	\$ -	\$ -	\$ (60,435.46)
Fund Type: 2.11 - Enterprise Funds - Unassign	\$ 847,869.29	\$ 1,828,520.39	\$ (197,615.01)	\$ 2,478,774.67
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	\$ 6,993.28	\$ -	\$ (4,047.31)	\$ 2,945.97
Fund Type: 9.0 - CLEARING ACCOUNT	\$ 6,993.28	\$ -	\$ (4,047.31)	\$ 2,945.97
Grand Totals:	\$ 6,864,056.45	\$ 3,389,468.80	\$ (413,806.66)	\$ 9,839,718.59

Check Register Report

Item 2B

Date: 02/12/2025

Time: 12:14 pm

Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
61371	01/02/25	Reconciled		01/31/25	03141	CALPERS	HEALTH PREMIUMS JAN 25	18,662.49
61372	01/07/25	Reconciled		01/31/25	01448	AMERIGAS - COLFAX	CITY HALL PROPANE	757.65
61373	01/07/25	Reconciled		01/31/25	01448	AMERIGAS - COLFAX	DEPOT PROPANE	378.50
61374	01/07/25	Reconciled		01/31/25	01438	MATT ANDERSON	GRADE 5 CERTIFICATION	203.00
61375	01/07/25	Reconciled		01/31/25	01766	AT&T MOBILITY	CITY CELL PHONES	812.79
61376	01/07/25	Reconciled		01/31/25	02054	BANNER BANK	I&I Rentention Nov 24	36,659.59
61377	01/07/25	Reconciled		01/31/25	2819	BIG BRAND TIRE & SERVICE	PW TIRES	1,086.23
61378	01/07/25	Reconciled		01/31/25	03121	CALIFORNIA BUILDING	Q4 2024 GREEN FEES COLLECTED	25.20
61379	01/07/25	Printed			03540	COLFAX LIONS CLUB	REFUND DEPOSIT/WINTERFEST	100.00
61380	01/07/25	Reconciled		01/31/25	03650	CRANMER ENGINEERING, INC.	LANDFILL MONITORING DEC 24	6,680.00
61381	01/07/25	Reconciled		01/31/25	04234	DE LAGE LANDEN FINANCIAL	COPY MACHINE LEASE JAN 25	504.79
61382	01/07/25	Reconciled		01/31/25	04532	DIVISION OF STATE ARCHITECT	SB1186 FEES Q4 FY 24/25	12.80
61383	01/07/25	Reconciled		01/31/25	06278	FRONTIER COMMUNICATIONS	WWTP PHONE	307.98
61384	01/07/25	Reconciled		01/31/25	7291	GLADWELL GOVERNMENTAL SERVICES	RECORDS RETENTION	250.00
61385	01/07/25	Reconciled		01/31/25	07570	GRAINGER	WWTP SUPPLIES	106.63
61386	01/07/25	Reconciled		01/31/25	07570	GRAINGER	WWTP SUPPLIES	129.19
61387	01/07/25	Reconciled		01/31/25	08170	HILLS FLAT LUMBER CO	SUPPLIES	718.08
61388	01/07/25	Reconciled		01/31/25	08200	HINDERLITER, DE LLAMAS & ASSOC	SALES TAX AUDIT Q2 24/25	630.71
61389	01/07/25	Reconciled		01/31/25	08501	HOME DEPOT CREDIT SERVICES	SUPPLIES	107.22
61390	01/07/25	Reconciled		01/31/25	08660	HUNT AND SONS, LLC	FUEL	615.34
61391	01/07/25	Reconciled		01/31/25	23101	LARRY WALKER ASSOCIATES	NPDES PERMIT ASSIST. NOV 24	195.75
61392	01/07/25	Reconciled		01/31/25	13191	MANAGEMENT ADVISORY SERVICES	PLANNING SVCS DECEMBER 24	4,551.15
61393	01/07/25	Reconciled		01/31/25	13250	CASEY MERRILL	2025 BOOT ALLOWANCE	204.11
61394	01/07/25	Reconciled		01/31/25	18400	NAPA AUTO PARTS	REMOVE GRAFFITI FROM SIDEWALK	21.44
61395	01/07/25	Reconciled		01/31/25	03580	PLACER COUNTY HHS	ANIMAL & FIELD SVCS Q3 24/25	10,106.67
61396	01/07/25	Reconciled		01/31/25	18378	RICHARDSON & COMPANY, LLP	AUDIT SVCS FY 23/24	26,100.00
61397	01/07/25	Reconciled		01/31/25	19037	SAFE SIDE SECURITY	CORP YARD SECURITY JAN 25	155.00
61398	01/07/25	Reconciled		01/31/25	19037	SAFE SIDE SECURITY	BALLPARK SECURITY 2025	180.00
61399	01/07/25	Reconciled		01/31/25	19037	SAFE SIDE SECURITY	WWTP SECURITY JAN 25	95.00
61400	01/07/25	Reconciled		01/31/25	19393	SIERRA MOUNTAIN INTERNET	WWTP INTERNET JAN 25	113.45
61401	01/07/25	Reconciled		01/31/25	19396	SIERRA SAFETY COMPANY	WWTP RAIN PANTS	68.64
61402	01/07/25	Reconciled		01/31/25	16602	STAUSS, ERIC	REFUND LAND DEVELOP. DEPOSIT	291.18
61403	01/07/25	Reconciled		01/31/25	19743	WILLIAM STOCKWIN	JANUARY 2025 COLFAX CONNECTION	300.00
61404	01/07/25	Reconciled		01/31/25	21560	US BANK CORPORATE PMT SYSTEM	SUPPLIES	3,536.89
61405	01/07/25	Reconciled		01/31/25	21500	USA BLUE BOOK, INC	WWTP SUPPLIES	472.20
61406	01/07/25	Reconciled		01/31/25	22134	VISION QUEST	TECH SUPPORT FEB 25	4,053.33
61407	01/07/25	Reconciled		01/31/25	23169	WAVE BUSINESS SOLUTIONS	CORP YARD INTERNET	71.83
61408	01/07/25	Reconciled		01/31/25	23169	WAVE BUSINESS SOLUTIONS	CITY HALL INTERNET	159.90
61409	01/07/25	Reconciled		01/31/25	23169	WAVE BUSINESS SOLUTIONS	DEPOT PHONE	18.47
61410	01/07/25	Reconciled		01/31/25	23451	WOOD RODGERS	WWTP FINAL DESIGN & CONST NOV24	25,699.25
61411	01/09/25	Reconciled		01/31/25	9585	I.S. TOURS	2025 CAP TO CAP R.WALKER	10,020.00
61412	01/17/25	Reconciled		01/31/25	2087	BASIC PACIFIC	FSA BENEFITS PYMT	316.17
61413	01/22/25	Reconciled		01/31/25	1161	49ER WATER SERVICES	WWTP TESTING DEC 24	8,429.00
61414	01/22/25	Reconciled		01/31/25	01270	ADAMS ASHBY GROUP, INC.	CDBG GENERAL ADMIN DEC 24	5,000.00
61415	01/22/25	Printed			01414	ALHAMBRA & SIERRA SPRINGS	WATER	226.34
61416	01/22/25	Reconciled		01/31/25	01448	AMERIGAS - COLFAX	DEPOT PROPANE	322.14
61417	01/22/25	Printed			02901	BUREAU VERITAS NORTH AMERICA	BLDG OFFICIAL SVCS DEC 24	4,545.00
61418	01/22/25	Reconciled		01/31/25	03160	CARTWRIGHT NOR CAL, INC.	ENG SVCS DEC 24	10,117.50

Check Register Report

Item 2B

Date: 02/12/2025

Time: 12:14 pm

Page: 2

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
61419	01/22/25	Reconciled		01/31/25	03401	CHOICE BUILDER	PREMIUMS FEBRUARY 25	991.52
61420	01/22/25	Reconciled		01/31/25	3425	CINTAS	UNIFORMS DECEMBER 2024	404.25
61421	01/22/25	Reconciled		01/31/25	3494	COLANTUONO, HIGHSMITH &	LEGAL SPECIAL COUNSEL DEC24	9,390.00
61422	01/22/25	Reconciled		01/31/25	03650	CRANMER ENGINEERING, INC.	GEOTRACER EDF FILE	335.00
61423	01/22/25	Reconciled		01/31/25	7798	G&T TRUCK REPAIR	ROLLER REPAIR	940.62
61424	01/22/25	Reconciled		01/31/25	7223	GEOCON CONSULTANTS INC.	CDBG REHAB JULY 24	1,510.00
61425	01/22/25	Reconciled		01/31/25	07460	GOLD MOUNTAIN CALIFORNIA	HISTORIC RESOURCES NOTICE	222.74
61426	01/22/25	Reconciled		01/31/25	07460	GOLD MOUNTAIN CALIFORNIA	SIDEWALK ORDINANCE NOTICE	104.65
61427	01/22/25	Reconciled		01/31/25	07570	GRAINGER	WWTP TRASH BAGS	51.11
61428	01/22/25	Reconciled		01/31/25	08070	HANSEN BROS. ENTERPRISES	ROCK FOR CITY DRAINAGE	90.06
61429	01/22/25	Reconciled		01/31/25	08070	HANSEN BROS. ENTERPRISES	SAND FOR PUBLIC	36.17
61430	01/22/25	Reconciled		01/31/25	08070	HANSEN BROS. ENTERPRISES	ROCK FOR CITY DRAINAGE	85.27
61431	01/22/25	Reconciled		01/31/25	08660	HUNT AND SONS, LLC	FUEL	492.34
61432	01/22/25	Reconciled		01/31/25	12101	LAFCO	LAFCO FEES FY 24/25	2,372.64
61433	01/22/25	Reconciled		01/31/25	15900	PAC MACHINE CO., INC	WWTP PUMP	602.83
61434	01/22/25	Reconciled		01/31/25	16165	PLACER COUNTY ENVIRONMENTAL	LANDFILL MONITORING Q1 FY24/25	3,775.00
61435	01/22/25	Reconciled		01/31/25	16202	PLACER COUNTY OES FISCAL UNIT	FIRE MARSHAL SVCS Q2 FY24/25	20,488.63
61436	01/22/25	Reconciled		01/31/25	16560	PLATT ELECTRIC SUPPLY	DEPOT PARKING LOT LIGHTS	2,824.44
61437	01/22/25	Printed			17951	R3 CONSULTING GROUP	GRANT FUND MGMNT DEC 24	1,803.75
61438	01/22/25	Reconciled		01/31/25	19070	SCORE - SMALL CITIES ORGANIZED	WORKERS COMP Q3 FY 24/25	21,319.61
61439	01/22/25	Reconciled		01/31/25	19393	SIERRA MOUNTAIN INTERNET	WWTP INTERNET FEB 25	113.45
61440	01/22/25	Reconciled		01/31/25	01790	SIERRA OFFICE PRODUCTS	OFFICE SUPPLIES	263.55
61441	01/22/25	Reconciled		01/31/25	19762	STS AUTOMATION INCORPORATED	WWTP NEW VFD	4,504.50
61442	01/22/25	Reconciled		01/31/25	20063	TELSTAR INSTRUMENTS, INC	SMART COVER REPAIR	1,024.00
61443	01/22/25	Reconciled		01/31/25	22134	VISION QUEST	WWTP NEW COMPUTER	1,066.73
61444	01/22/25	Reconciled		01/31/25	23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONES	215.87

Total Checks: 74

Checks Total (excluding void checks):

259,147.33

Total Payments: 74

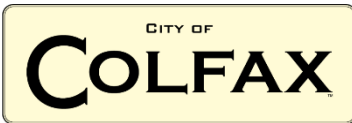
Bank Total (excluding void checks):

259,147.33

Total Payments: 74

Grand Total (excluding void checks):

259,147.33



Staff Report to City Council

FOR THE FEBRUARY 26, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: City Projects Report

Budget Impact Overview:

N/A:	Funded: √	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Review and Comment.

Summary/Background

The following is a list of projects, by department, that have either been completed or are in progress.

Week of - Feb 2, 2025

City Manager

- Investigated City Storm Drains with City Engineer.
- Met with Chief Plant Operator to discuss facility issues.
- Met with Gordon, for Gordon's Gym project.
- Inspected Skatepark area with City Engineer, and City Building Official.
- Prepared staff reports for next week's agenda.

Planning

- Respond to zoning inquiries, sign permits, business license questions.
- Respond to comments on Gordon's proposed gym, follow up on traffic study requirements.
- Preparing to take sidewalk ordinance back to Council 2/26/25.
- Additional zoning code amendments may be needed for additional new state laws.
- Working on Annual Progress Report and General Plan annual report to report units built in 2024 to the State for Housing Element compliance. Will bring to Council in March.

Maintenance Department

- Repairs to the Sheriff Sub Station Roof.
- Continued to remove piles of brush from hill side at Splash Pad.
- Fill Potholes along S. Auburn and Canyon.
- Fill potholes on Serria Vista St.
- Clearing of multiple storm drains.
- Re-arranged our cold patch bay and filled with fresh cold patch.
- Filled potholes at the Corp Yard entrance.
- Cleaning and re-arranging of the inside and outside of Corp Yard.

- Deep cleaning of City trucks.
- Marked City utilities per multiple Underground Service Alert ticket requests.

Wastewater Treatment Plant/Sewer

- Rained most of the week. Gained 2ft in the pond 3.
- Pond 1 full.
- Internet out at plant working on getting a secondary internet so we do not have to divert when our main internet goes down.
- Algae Project coming to an end with construction. Pond 3 pump should be replaced within 2 weeks.

Administrative Services

- Out of the office all week.

City Clerk

- Out of the office most of the week.
- Agenda prep, and agenda posting/distributing.
- Helped with the day-to-day operations of the front office.

Engineering

- Review & respond to daily emails.
- Respond to complaint of drainage on S. Forest Hill.
- Reviewed O' Reilly improvement plans.
- Reviewed Lyons Park building for demolition limits.
- Review retaining wall failure at 333 Canyon Ct with Joe.
- Assist Joe with various sewer inspections/issues.
- Gordon's Gym plans in review.
- Respond to complaints.
- Review encroachment permit applications.
- Prepare sewer evaluations.
- Coor w/ PW staff re: ramp at N. Main, Church ditch to rock, USA notifications, LS5 guardrail repair.

Building/Code Enforcement

- 29 Lincoln St.: Building not livable and in need of major repairs. New owner to get permit to do a full gut remodel.
- Working with Carl on the development of our FOG program. Setting up meeting time with SPMUD to learn their program. Advising restaurants for a new program.
- Waiting for Dave Gard's return to discuss unpermitted bathroom and sewer lateral. Informed tenant of the options for him to stay. No Dave yet.
- Old 7-11 sewer lateral cleanout installed at Starbucks entrance. Upcoming inspection of lateral section that terminates in round-about manhole.

- NID building on Whitcomb - TI design meetings w/ architect. Roof near complete.
- U.P. property cleanup finalized.
- 11 N. Main sewer smell. 14 N. Foresthill bad seal on sewer pump lid. Owner to replace.
- 333 Canyon – TI for Sierra Animal Clinic. ADA parking change/retaining wall discussion. TOC. Pre-final: issues to be resolved.
- LDS Church – New roof done. Holding up roof final to complete lateral inspection. Plumber to dig up buried private manhole to complete inspection.
- Plan reviews and inspections.
- Code enforcement. Canyon View apartment complaint about dead vegetation behind property.
- Working with contractor on stairs and porch for 120 Pleasant. Field changes discussed.
- Working with designer for 1225 Hwy 174 commercial building development.
- Working with Carl on the skate park plan.

Week of February 9, 2025

City Manager

- Attended A City Council Meeting
- Worked with IT to solve Computer Problems at City Hall
- Attended weekly staff meetings.
- Met with a representative of PCSO to discuss FUSUS camera system.
- Met with Jim Fletter, Dan Rich, and Matt Anderson to discuss the Algae project.
- Talked with City Engineer about water on Colver St.
- Met with PCWA to discuss pavement repair on Foresthill from water leak damage.

Planning

- Will be meeting with SACOG next week to discuss assistance on HCD Annual Housing reporting,
- Preparing annual General Plan status report and HCD Annual report, required to be submitted to the state by April 1st. Will bring reports to Council in March
- Ongoing zoning inquiries
- Completed the Boundary and Annexation Survey (BAS) yearly reporting to the Census Department
- Will attend SACOG's Placer County quarterly meeting to discuss regional planning issues in March
- The sidewalk ordinance will be brought back to Council 2/26.

Maintenance Department

- Identify and complete repairs to Sheriff sub station siding.
- Potholes along South Auburn and Canyon Way
- Filled dozens of potholes along Serria Vista St.
- Cleared and unclogged multiple storm drains throughout the city.
- Cleaning of the inside and outside of the Corp Yard (2 days)
- Multiple potholes along S. Auburn and Canyon Way
- Patched a couple areas to the entrance to the Corp Yard
- MULTIPLE 811 locate

Wastewater Treatment Plant/Sewer

- Heavy rain in mid-week. Not enough to hinder the plant process or fill the pond.
- Ordered the backup 5G hot spot for the plant Vision quest will install when received.
- Construction is done at the plant barring a few things. Lyles construction removed last Conex construction box off site on Wednesday.
- Normal ops.

Administrative Services

- Completed the Cash Summary and staff report for January 2025.
- Completed annual evaluation for staff a member.
- Oversaw daily accounting functions including accounts payable and cash receipts.
- Reconciled/allocated health benefits for January 2025 - journal entries as necessary.
- Emailed updated land development balances to developers.
- Submitted reimbursement request #15 to the State Water Board - pending signed change orders from CM.
- Journal Entries for mid-year review clean-up.
- Reconciled fund 200 - Cannabis activity.
- Provided final Phase I costs for the CDBG project NOC.
- Coordinated HR issues.
- Reviewed the 25/26 budget to evaluate sewer rate increase

City Clerk

- Prepared for a City Council meeting.
- Attended virtual training for FPPC Filing Officers
- Attended a Granicus webinar about new Web and Mobile Accessibility laws.
- Attended virtual training day for the Municipal Clerk's Institute.
- Assisted with the day-to-day running of the front office.

Engineering

- Review & respond to daily emails
- Coordinate FOG meeting with SPMUD and city staff
- Review drainage and streets for issues during storm
- Assist Joe with various sewer inspections/issues
- Gordon's Gym Design Review application in review
- Respond to complaints
- Review encroachment permit applications
- Prepare sewer evaluations

Building/Code Enforcement

- 29 Lincoln St.: Building not livable and in need of major repairs. New owner to get permit to do a full gut remodel. Application for Sewer lateral repair from house to Newman St.
- Working with Carl on the development of our FOG program. On 2/20 meeting with SPMUD to learn their program. Advising restaurants and car repair shops on a new program.
- Conversation with Dave Gard about sewer lateral. He's going to apply for the lateral and discuss his impact fees with the council/Ron.
- Old 7-11 sewer lateral cleanout installed at Starbucks entrance. Upcoming inspection of lateral section could reach halfway to round-about manhole.
- NID building on Whitcomb - TI design meetings w/ architect. Roof near complete. Waiting f/ special inspection report.
- 11 N. Main sewer smell. 14 N. Foresthill bad seal on sewer pump lid. Owner to replace.
- 333 Canyon – TI for Sierra Animal Clinic. ADA parking change/retaining wall discussion. TOC. Pre-final: issues to be resolved. TOC granted them to open with conditions.
- LDS Church – New roof done. Lateral inspection was done and passed.
- Plan reviews and inspections.
- Code enforcement. Closing Canyon View apartment complains about dead vegetation behind property. Distance is acceptable.
- Working with contractor on stairs and porch for 120 Pleasant. Field changes discussed.
- Working with designer for 1225 Hwy 174 commercial building development.
- Working with Carl on the skate park plan.



Staff Report to City Council

FOR THE FEBRUARY 26, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Amanda Ahre, City Clerk
Subject: Placer County Water Agency (PCWA) Presentation

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Receive Presentation

Summary/Background

The Placer County Water Agency (PCWA) is actively engaged in projects within Colfax to enhance water treatment capacity, infrastructure reliability, and service quality for local residents.

Doug York, project manager with PCWA for the Shady Glen Consolidation Project, and the Colfax Water Treatment Plant Replacement Project will be providing a overview of of each project, including their respective timelines, and potential effects on local businesses and residents at a city council meeting.

The Shady Glen Consolidation project includes installation of approximately 1,700 LF of 4, 6, & 18-inch pipe to consolidate the Shady Glen Community Water System, which serves 121 residential connections. The Colfax Water Treatment Plant Replacement project will replace the existing 1.2 MGD plant with a 2 MGD plant (expandable to 3 MGD). The existing WTP is approaching the end of its operational life and requires full replacement. A new 2 MGD plant will be constructed at the corner of SR 174 and Rollins Lake Rd. and will include additional capacity to accommodate future consolidations of smaller water purveyors in the region.

Fiscal

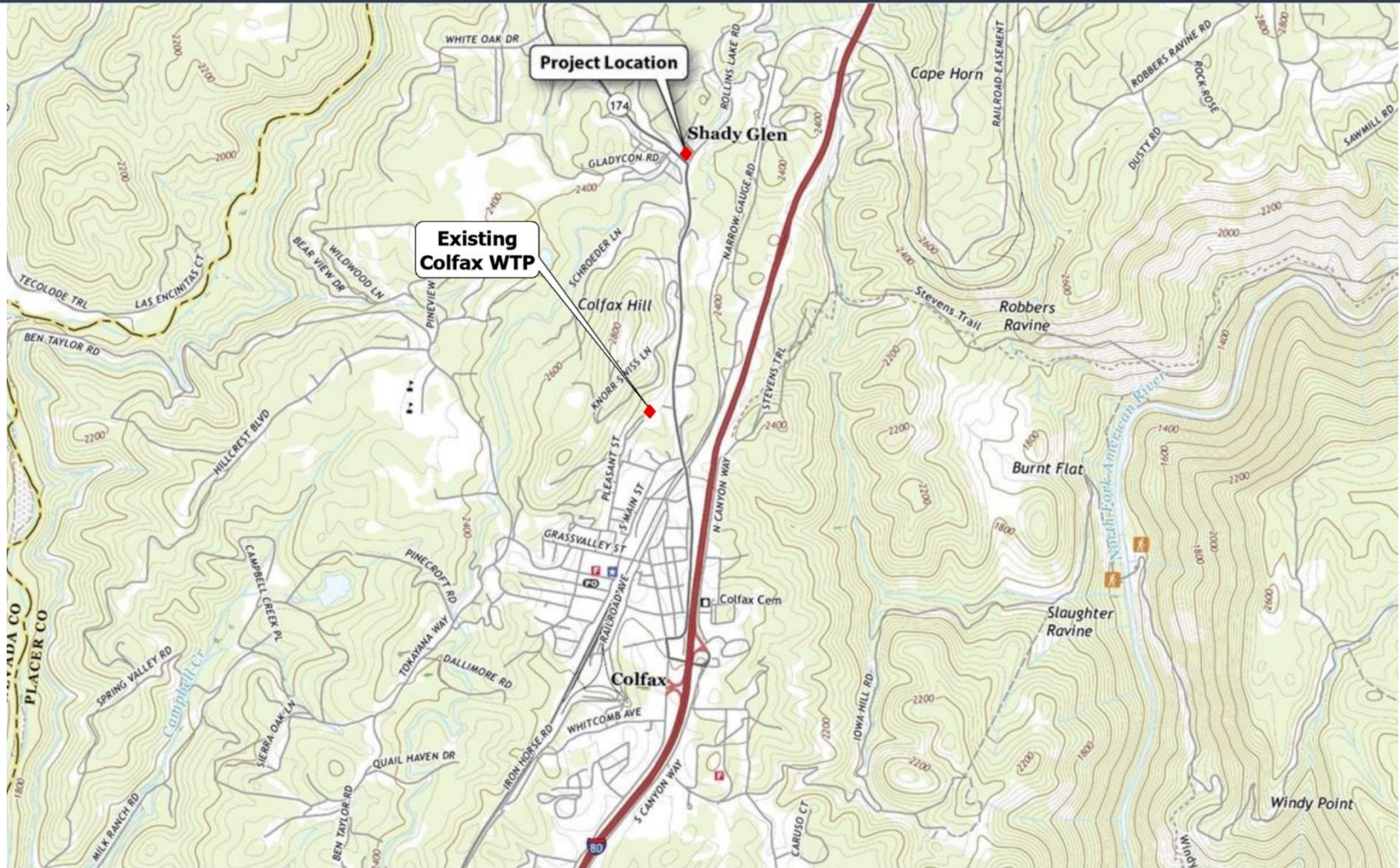
N/A

Attachments:

1. PCWA Presentation

Shady Glen Consolidation & Colfax Water Treatment Plant (WTP) Replacement Projects

Location Map



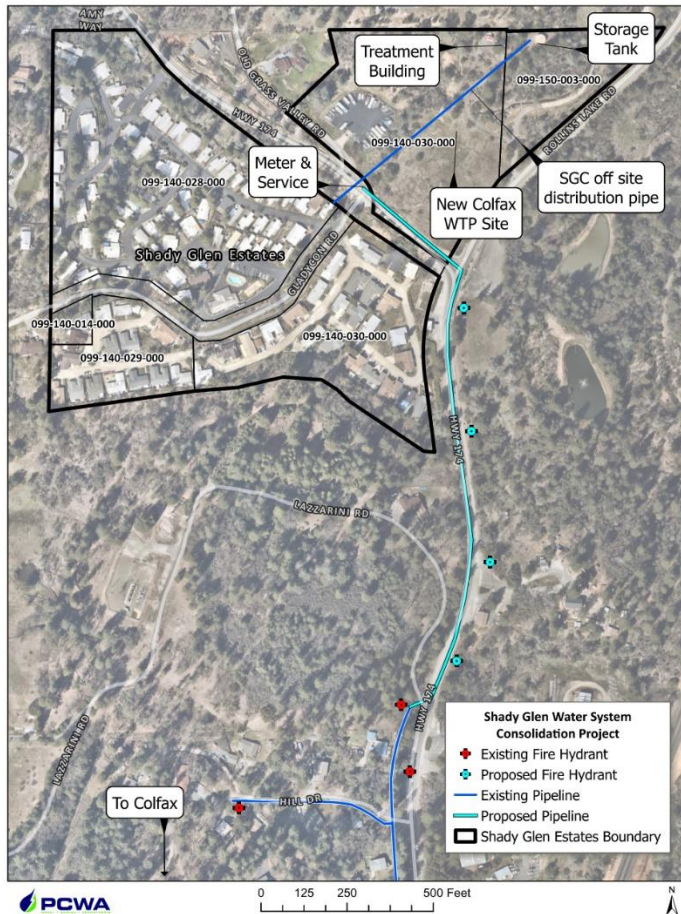
Shady Glen Consolidation

Purpose:

- Installation of 1,700 LF of 6-inch & 18-inch pipe
- Consolidate Shady Glen, serving 121 residential connections
- Provide a point of connection to the future New Colfax WTP
- **Benefits:** Improved water treatment & supply for Shady Glen. Additional hydrants along SR-174.
- **General Contractor:** Lorang Brothers Construction.

Project Cost	
Total Project Cost	\$3.5 Million
Grant Funding	\$3.5 Million

Shady Glen Consolidation Schedule



- Traffic Control
 - One lane to remain open
 - Periodic closures March through June
- Work Hours
 - 8:30 – 4:30*

*Dependent on Caltrans approval

Existing Colfax WTP



Future Colfax WTP

Parameter	Existing	New	Regionalized
Max Capacity	1.24 MGD	2.0 MGD	3.0 MGD
Storage	1.9 MG	1.9 MG	TBD
Connections	917	1040	~4300+

Project Cost	
Total Project Cost	\$35 Million
Construction Cost	\$28.6 Million

Future Colfax WTP Rendering



Future Colfax WTP

**Purpose:**

- The existing WTP is approaching the end of its operational life.
- Replace the existing 1.2 MGD plant with a 2 MGD plant (expandable to 3 MGD).
- New WTP will be constructed at SR-174 and Rollins Lake Rd.

Benefit:

- Improved water treatment and supply for Shady Glen, and future water system consolidations.

General Contractor: TBD

Future Colfax WTP Schedule

- Open Bids – March 7th
- Award Contract – April 3rd
- Issue Notice to Proceed – April 20th
- Groundbreaking – Late Q2/Early Q3 2025
- Final Completion – Q4 2027

Colfax WTP Regionalization/Consolidation



Colfax to Applegate Regionalization Study Area

Legend: Infrastructure

- Boardman Canal
- Interstate 80
- New Pipeline Connection
- WTP Water Treatment Plant (6)
- Future Colfax Water Treatment Plant (1)
- Larger Public Water Systems (7)
- Smaller Public Water Systems (12)
- Constructed Conveyance (31)

Legend: Water Systems

NO.	SYSTEM NAME	POPULATION	CONNECTIONS
1	Shady Glen Community Water System	200	120
2	Placer County Water Agency Colfax	2,987	917
3	North Eden Valley	52	21
4	Weimar Water Company (Investor-Owned Utility)	1,500	535
5	Midway Heights County Water District	1,080	406
6	Heather Glen Community Services District	250	100
7	Applegate Inn	-	1
8	Applegate Station	25	1
9	Live Oak Waldorf School	200	1
10	Sierra Reach Ministries	80	2
11	Applegate Motel Water System	35	3
12	Jesuit Retreat Center	-	1
13	Applegate Park	100	2
14	Placer County Water Agency Applegate	215	67
15	Meadow Vista County Water District	4,001	1,478
16	Christian Valley Park Community Services District	1,800	625
17	Clipper Gap Head Start	-	1
18	Lake Arthur Cabins	-	1
19	Oliver's Foothills Gas	-	1
TOTAL		12,525	4,283

State Funding

Shady Glen Consolidation:

Funding for this project has been provided in full or in part under the Budget Act of 2021 through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.

Colfax WTP Replacement:

“Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California’s Drinking Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.

Thank you!



Staff Report to City Council

FOR THE FEBRUARY 26, 2025, REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Kathy Pease, AICP, Planning Consultant
Subject: New Sidewalk Repair Maintenance and Liability Ordinance

Budget Impact Overview:

N/A: X	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Introduce the proposed ordinance by title only, conduct a public hearing to adopt a Sidewalk Repair Ordinance, waive the first reading and schedule the proposed ordinance for a second reading and adoption at the next regular City Council meeting currently scheduled for March 12, 2025, to be effective 30 days after adoption.

Summary/Background

Staff is bringing this proposed ordinance to establish a new Sidewalk Ordinance back to the City Council for consideration, based on public feedback at the meeting of January 12, 2025, where members of the public expressed concern regarding the definition of private versus city trees, and requested additional clarification. This is a proposal to consider adoption of a Municipal Code amendment to add a new section 12.24,

Discussion

As discussed previously, the responsibility of an owner to maintain sidewalks is found in the California Streets and Highways Code Section 5610 (see Attachment 4), which establishes adjacent property owner's obligation to repair a defective sidewalk. The State Legislature also adopted this in 1935 with the approval of Assembly Bill 1194, which provided for maintenance of sidewalks by adjacent property owners. This proposal by the City is simply to clarify existing responsibilities.

At the January 12, 2025, meeting the City Council directed the following changes to clarify the intent that the City will work with property owners and provide flexibility:

- Add language to clarify if any damage is caused by a city tree, the city will perform the repair.
- Define what a city tree is and what a privately owned tree is.
- Define the city's responsibility for repair caused by a city action such as snow plowing.

Staff have made these proposed amendments in redline (Attachment 2).

Fiscal

This action has minimal impact on the City's General Fund as a result of this amendment. The City of Colfax has limited staff and General Fund resources available to make sidewalk repairs without a revenue source. This amendment would be consistent with the State Highways code, that repairs are the responsibility of the abutting property owner, except in certain instances where

city responsibility is outlined.

Environmental Review

The City of Colfax finds that adoption of this ordinance does not constitute a project under the California Environmental Quality Act (CEQA), and further sidewalk repair would qualify for a Class 1 Existing Facilities exemption (Cal. Code Title 14 Section 15301) (repair, maintenance or minor alteration of an existing structure).

Attachments

1. Ordinance Cover
2. Chapter 12.24 Proposed Amendments
3. California Streets and Highway Code requiring owners to repair sidewalks
4. Presentation to Council

CITY OF COLFAX

ORDINANCE NO. 560

AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF COLFAX ADDING A NEW CHAPTER 12.24 TO THE
CITY'S MUNICIPAL CODE, SIDEWALK REPAIR, MAINTENANCE AND
LIABILITY.

The City Council of the City of Colfax does ordain as follows:

Section 1:

A new Chapter 12.24 to the Colfax Municipal Code is hereby added as set forth in Exhibit A attached hereto and by this reference incorporated herein.

Section 2. Superceding Provisions

The provisions of this ordinance and any resolution adopted pursuant hereto shall supersede any previous ordinance or resolution to the extent the same is in conflict herewith.

Section 3. Severability

If any section, phrase, sentence, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, the invalid or unconstitutional portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 4. California Environmental Quality Act Findings

The City of Colfax hereby finds that said action is exempt CEQA and the CEQA Guidelines, for the following reasons: The action falls the Class 1 CEQA exemption provided in 14 CCR 15061(c). Sidewalks are considered existing facilities and are exempt from CEQA under the Class 1 exemption, also known as the "existing facilities" exemption. This exemption applies to the repair, maintenance, or minor alteration of existing public or private structures.

This ordinance shall, within 15 days after its adoption, be published or posted in accordance with Section 36933 of the Government Code of the State of California with the names of those City Council members voting for and against it.

The foregoing ordinance was introduced at a duly held regular meeting of the City Council of the City of Colfax on the ____ day of _____ 202__ and passed and adopted at a duly held regular meeting of the City Council on the ____ day of _____ 202__ , by the following vote:

AYES:

NOES:

ABSENT:

Sean Lomen
Mayor

APPROVED AS TO FORM:

ATTEST:

Connor W. Harkins
City Attorney

Amanda Ahre
City Clerk

Chapter 12.24

SIDEWALK REPAIR, MAINTENANCE AND LIABILITY

12.24.010	Definitions
12.24.020	Owner's duty to repair defective sidewalk
12.24.030	Enforcement of chapter-Specifications
12.24.040	Civil liability for injuries
12.24.050	Indemnity
12.24.060	Purpose of chapter
12.24.070	Notice to Repair
12.24.080	Service of Notice
12.24.090	Contents of notice
12.24.100	Time for commencement and completion of repairs by Owner
12.24.110	Failure to make required repairs
12.24.120	Payment to make required repairs
12.24.130	Assessing costs of sidewalk repairs upon nonpayment of invoice
12.24.140	Lien protest process
12.24.160	Hearing and decision
12.24.170	Hearing before city council, Special assessment confirmed, Manner of Collection-Time for contest of assessment

12.24.010 Definitions

As used in this chapter, the terms listed below shall have the meaning assigned them:

"City Tree" City Tree means any woody plant which is growing within the public right-of-way along a city street and has a trunk four inches or more in diameter at four and on-half feet above normal ground level.

"Defective sidewalk" means a sidewalk where, in the judgment of the director, the vertical or horizontal line or grade is altered or displaced or such other condition exists that interferes with the public convenience in the use of the sidewalk.

"Director" means the director of the department of public works, or designee; "director" shall have the same meaning as the terms "superintendent of streets" and "city engineer" as those

terms are utilized in the Streets and Highways Code, Division 7, Part 3, Chapter 22, as amended or renumbered.

“Good Faith Effort” Owner’s diligent and honest effort to take deliberate action to obtain cost estimates and a timeline for and work and repair

"Lot," "lots" or "portion of a lot" means a parcel of real property located within the city of Colfax, fronting any portion of a public street, alley or other place where a sidewalk exists. When used in connection with the words, "fronting the defective sidewalk," or variation thereof, it shall refer to the property in front of or along the side of the defective sidewalk.

"Owner" means a person owning a lot (residential, commercial, industrial), or portion of a lot within the city of Colfax, and fronting any portion of a public street, alley or other place, where a sidewalk exists.

“Private Tree” A private tree is a tree whose trunk is completely outside of the City right-of-way.

"Repair" means elimination of a defective sidewalk by repair, removal and replacement of all or a portion of the existing sidewalk or by other methods.

“Sidewalk” As used in this chapter “sidewalk” includes a park or parking strip maintained in the area between the property line and the street line and also includes curbing, bulkheads, retaining walls or other works for the protection of any sidewalk or of any such park or parking strip.

“Standards of Repair” Over 99 percent of the sidewalk area should be free of vertical misalignments greater than ¼ inch, horizontal cracks greater than ¾ inch, or spalled areas greater than ½-inch. Repair should include grinding, crack filling and patching.

12.24.020 Owner's duty to repair defective sidewalk.

A. An Owner shall maintain and repair any defective sidewalk fronting such Owner's lot, lots or portion of a lot. Where a defective sidewalk is caused in whole or in part by a tree root or roots, the Owner shall nevertheless have the duty to repair the sidewalk. The Director may grant permission to cut the root(s) after consulting an arborist.

B. For properties on corner lots which may have an increased burden (more than one sidewalk, and American with Disabilities (ADA) requirements for special ramps/treatment etc.), sidewalk repair will be evaluated on a case-by-case basis, and at the City Manager’s discretion the city may waive the requirement for the repair.

C. The City will evaluate “sidewalks to nowhere” on a case-by-case basis. For sidewalks that are in remote areas or that do not provide meaningful connections, the City Manager has the discretion to waive the repair requirement.

D. For sidewalks on hillsides that are substantially separated from the adjacent sidewalk, the City shall evaluate requirements for repair on a case-by-case basis at the discretion of the City Manager.

E. Notwithstanding the foregoing, if the Owner believes that damage to the sidewalk was caused by a City Tree, the Owner shall so notify the Director in writing. If the Director determines that all or a

portion of the damage to the sidewalk was caused by a City Tree, the City shall repair the damage to the sidewalk caused solely by the City Tree. , The City's repair of such damage does not alter or affect the provisions of Section 12.24.040 and 12.24.050 hereof.

F. Notwithstanding the foregoing, if the Owner believes that the damage to the sidewalk was caused by the City, the owner shall so notify the Director. If the Director determines that all or a portion of the damage to the sidewalk was caused solely by the City, the City shall repair the damage to the sidewalk caused by the City. The City's repair of such damage does not alter or affect the provisions of Section 12.24.040 and 12.24.050 hereof.

12.24.030 Enforcement of chapter-Specifications. The Director shall enforce this chapter and establish criteria and specifications for each type of repair.

12.24.040 Civil liability for injuries.

Each Owner required by Section 12.24.020 to repair a defective sidewalk shall owe a duty to members of the public to keep and maintain the sidewalk area in a non-defective condition. If, as a result of the failure of any Owner to maintain or repair the sidewalk as required by Section 12.24.020, any person suffers injury or property damage, the property Owner shall be liable to such person for the resulting injury or damage.

12.24.050 Indemnity.

An Owner shall defend and indemnify the city and its employees and consultant staff from any action, claim, or judgment, and any cost or expense incurred, including attorneys' fees, which arise from the Owner's failure to maintain and repair the sidewalk as required in Section 12.24.020. Nothing in this section creates an obligation on an Owner to defend or indemnify the city from any action, claim or judgment to the extent any employee or instrumentality of the city caused the defective sidewalk which resulted in the claimant's injuries or damage.

12.24.060 Purpose of chapter.

It is the purpose of this chapter to provide sidewalk repair procedures which are alternative and supplementary to the procedures set forth in the California Streets and Highways Code, Division 7, Part 3, Chapter 22, commencing at Section 5600, as those sections now exist or may hereafter be amended or renumbered. The city, in each instance, may follow the procedure set forth in the Streets and Highways Code or those set forth in this chapter, or some combination thereof.

12.24.070 Notice to repair.

When the City Manager or Public Works Director has actual notice of the existence of a defective sidewalk, the Director shall give written notice to the Owner of the lot, lots or portion of the lot fronting the defective sidewalk, to repair the defective sidewalk. The director may also give notice to the person in possession of the lot, lots or portion of the lot, in addition to the notice given to the Owner.

12.24.080 Service of notice.

The notice to repair shall be served on the Owner by any of the following methods:

- A. Personal service of a copy of the notice on the Owner;
- B. Mailing the notice to the Owner by first class mail, postage prepaid, to the address of the Owner as set forth on the last equalized assessment roll;
- C. Personal service of a copy of the notice on the person in possession of the lot, lots or portion of the lots, fronting the defective sidewalk, if a copy of the notice so served is also mailed to the Owner in accordance with subsection B of this section;
- D. Posting the notice in a conspicuous place at the lot or lots fronting the defective sidewalk, if a copy of the notice so posted is also mailed to the Owner in accordance with subsection B of this section;

If the notice is served on the Owner by mail, the Director shall, not more than thirty (30) days after the mailing of the initial notice to repair, mail to the Owner in the same manner an additional notice to repair, marked "second notice," containing the same information set forth in the initial notice.

12.24.090 Contents of notice.

The notice to repair shall, at a minimum, contain the following information:

- A. That the sidewalk is a defective sidewalk;
- B. The nature of the work required to be done;
- C. The manner in which the work is to be done, including the specifications required by the city as to materials and workmanship;
- D. If after 90 days, and a good faith effort has been made to work if the property owner on a solution, if the repair is not commenced within the time specified in this chapter, or once commenced is not completed diligently and without interruption, the Director shall immediately commence and complete the repair and the cost thereof shall become a lien on the lot or lots of the Owner, fronting the defective sidewalk;
- E. Provided that the Owner may elect to perform the repairs him or herself, have the work performed by a licensed contractor, or have the work performed by the city, through a contractor selected by the city or with city employees with reimbursement by the property Owner;
- F. An agreement, in a form established by the director, which sets forth the election of the Owner and the city's requirements with respect to the manner in which the repairs must be performed.

12.24.100 Time for commencement and completion of repairs by Owner.

- A. The Owner shall commence the repairs required by the notice to repair within ninety (90) days after the Owner elects either to perform the repairs as outlined in Section 12.24.090 E, or within ninety (90) days after service of the second notice, whichever occurs first. Once commenced, the repairs shall be completed diligently and without interruption.

B. The city may grant time extension(s) on a case-by-case basis if a good faith effort has been made toward repairing the sidewalk.

12.24.110 Failure to make required repairs.

It is the City's intent to work with property owners and provide flexible solutions. If, after notice to repair has been served, the Owner fails to make the repairs required by the notice within the time set forth in this chapter or fails to respond and execute the agreement, the Director shall, within a reasonable period of time, cause the city to make the required repairs, and the cost shall be negotiated with the Owner, via payment installment plan, or voluntarily placed by the Owner of the payment on the tax rolls, and if all else fails then a lien on the lot or lots of the Owner fronting the defective sidewalk. If the city is required to make the repairs because the Owner fails to respond and execute the agreement or fails to make the repairs required by the notice, the city will repair the defective sidewalk by means of removal and replacement of the existing sidewalk.

12.24.120 Payment for repairs.

A. The Owner is responsible for paying the cost of all work provided by the city in connection with the repair of a defective sidewalk, including administrative and inspection costs, upon receipt of an invoice from the city.

B. If the Owner has not provided payment thirty (30) days after receipt of an invoice for the work provided by the city for repair of a defective sidewalk, the Finance Department may initiate proceedings to make the cost of the work performed by the City of a special assessment against the parcel(s) of property fronting the repaired sidewalk(s).

C. Notwithstanding any contrary provision of this chapter or the California Streets and Highways Code, if the Owner demonstrates to the reasonable satisfaction of the city Finance Department that payment of the cost of repair of the defective sidewalk will constitute a severe financial hardship on the Owner, then no action shall be taken to collect the repair cost provided that the Owner enters into an agreement to pay the costs on terms acceptable to the Finance Department. This could include a request for installment payments, or a request for the amount to be added voluntarily to the property's tax rolls. The City Manager shall have the authority to enter into and execute the agreement for the city. If the Owner fails to perform the agreement, then the city shall have the right to collect the costs in the amount then owing after ten (10) days' written notice is given to the Owner. This remedy shall be in addition to any other remedies at law or in equity which the city may have.

12.24.130 Assessing costs of sidewalk repairs upon nonpayment of invoice.

A. If the Owner has not provided payment thirty (30) days after receipt of an invoice for the work provided by the city for repair of a defective sidewalk, the Finance Department may initiate proceedings to make the cost of the work performed by the city a special assessment against the parcel(s) of property fronting the repaired sidewalk(s).

B. The Finance Department shall issue a notice of special assessment to all Owners who fail to pay for the work provided by the city for repair of a defective sidewalk. This notice shall provide a process for the Owner to dispute the amount due with city staff; set forth a due date for payment; and provide a process for the Owner to obtain a hearing before a lien hearing officer appointed by the City Manager.

C. In order for the Owner to obtain a hearing before the City Council, the Owner must first protest the charges with city staff. The notice shall be mailed to the address of the Owner as shown on the last equalized assessment roll or such other address of the Owners as may be known to the Finance Department. The notice shall set the date and time by which shall be filed with the Finance Department. No objection or protest received after that date and time shall be considered.

12.24.140 Lien protest process.

A protest must be submitted in writing by way of personal delivery, email, fax, or mail. City staff will investigate the protest, and at the conclusion of the city staff resolution process, a "finding of facts" letter will be prepared and mailed to the Owner. If the Owner disagrees with city staff findings, he or she may request a formal hearing before the City Council.

12.24.150 Notice of hearing.

The Finance Department shall cause notice of the hearing before the lien hearing office to be mailed to an Owner who requests a hearing. Notice shall be mailed not less than ten (10) days prior to the date of the hearing. The notice shall be mailed to the address of the Owner as shown on the last equalized assessment roll or such other address of the Owner as may be known to the Finance Department.

12.24.160 Hearing and decision.

At the time fixed for consideration of the protest, the City Council shall hear the matter from City staff, together with any objections and evidence of the Owner(s) liable to be assessed for the cost of repair or reconstruction. The City Council following a public hearing may make revisions, corrections, or modifications of the matter as they deem just, and City staff shall submit the report (as revised, corrected or modified) to the City Finance staff for adjustment and/or collection. The Finance shall send the results of the hearing to the protesting Owner by first class mail and shall include the date and time of the public hearing to be held by the City Council. The decision of the City Council on all protests or objections shall be final and conclusive.

Upon confirmation of the report by the City Council, the sidewalk repair costs contained therein shall constitute a special assessment against the property fronting the repaired sidewalk(s). Thereafter, such assessment may be collected at the same time and in the same manner as ordinary secured property taxes are collected and shall be subject to the same penalties and the same procedures of sale as provided for delinquent ordinary secured property taxes. The assessments shall be subordinate to all existing special assessment liens previously imposed upon the property and paramount to all other liens except those for state, county and

municipal taxes with which it shall be upon parity. The lien shall be continued until the assessment and all interest and penalties due and payable thereon are paid. All laws applicable to the levy, collection and enforcement of secured property taxes shall be applicable to such special assessments.

The validity of any assessment made under the provisions of this title shall not be contested in any action or proceeding unless the same commences within thirty (30) days after the assessment is confirmed by the City Council.



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STREETS AND HIGHWAYS CODE - SHC

DIVISION 7. THE IMPROVEMENT ACT OF 1911 [5000 - 6794] (Division 7 added by Stats. 1941, Ch. 79.)

PART 3. PERFORMING THE WORK [5100 - 5954] (Part 3 added by Stats. 1941, Ch. 79.)

CHAPTER 22. Maintenance of Sidewalks [5600 - 5630] (Chapter 22 added by Stats. 1941, Ch. 79.)

ARTICLE 2. Repairs [5610 - 5618] (Article 2 added by Stats. 1941, Ch. 79.)

The owners of lots or portions of lots fronting on any portion of a public street or place when that street or place ~~5610~~ is improved or if and when the area between the property line of the adjacent property and the street line is maintained as a park or parking strip, shall maintain any sidewalk in such condition that the sidewalk will not endanger persons or property and maintain it in a condition which will not interfere with the public convenience in the use of those works or areas save and except as to those conditions created or maintained in, upon, along, or in connection with such sidewalk by any person other than the owner, under and by virtue of any permit or right granted to him by law or by the city authorities in charge thereof, and such persons shall be under a like duty in relation thereto.

(Added by Stats. 1941, Ch. 79.)

When any portion of the sidewalk is out of repair or pending reconstruction and in condition to endanger persons ~~5611~~ or property or in condition to interfere with the public convenience in the use of such sidewalk, the superintendent of streets shall notify the owner or person in possession of the property fronting on that portion of such sidewalk so out of repair, to repair the sidewalk.

(Added by Stats. 1941, Ch. 79.)

Notice to repair may be given by delivering a written notice personally to the owner or to the person in ~~5612~~ possession of the property facing upon the sidewalk so out of repair, or by mailing a postal card, postage prepaid, to the person in possession of such property, or to the owner thereof at his last known address as the same appears on the last equalized assessment rolls of such city or to the name and address of the person owning such property as shown in the records of the office of the clerk.

(Added by Stats. 1941, Ch. 79.)

The postal card shall contain a notice to repair the sidewalk so out of repair, and the superintendent of streets ~~5613~~ shall, immediately upon the mailing of the notice, cause a copy thereof printed on a card of not less than 8 inches by 10 inches in size, to be posted in a conspicuous place on the property. In lieu of posting a copy of the mailed notice on the property as provided in this section, the superintendent of streets may, not less than seven days nor more than 10 days after the mailing of the first postal card notice, mail an additional postal card, postage prepaid, marked "Second Notice," to the person to whom the first postal card notice was addressed. The second notice shall otherwise contain the material required by this article, but shall not extend the time for commencing repairs specified in Section 5614.

(Amended by Stats. 1969, Ch. 211.)

The notice shall particularly specify what work is required to be done, and how it is to be done, and what ~~5614~~ materials shall be used in the repair and shall further specify that if the repair is not commenced within two weeks after notice is given and diligently and without interruption prosecuted to completion, the superintendent of streets shall make such repair, and the cost of the same shall be a lien on the property.

(Amended by Stats. 1953, Ch. 798.)

The legislative body may adopt a resolution determining that bonds shall be issued and assessments collected ~~5614.1~~ and enforced pursuant to Part 5 of this division. In such event, the notice to repair shall specify that bonds shall be issued to represent the security of the unpaid assessments, payable over a period of not to exceed six years, and shall further recite a maximum rate of interest to be paid on the indebtedness, which shall not exceed 7 percent a year, payable semiannually.

(Amended by Stats. 1968, Ch. 986.)

If the repair is not commenced and prosecuted to completion with due diligence, as required by the notice, the **5615** superintendent of streets shall forthwith repair the sidewalk. Upon the written request of the owner of the property facing the sidewalk so out of repair, as ascertained from the last equalized assessment roll of the city, or as shown in the records of the office of the clerk, the superintendent may repair any other portion of the sidewalk fronting on the property that is designated by the owner. The superintendent shall have power to prescribe the form of the written request. The cost of repair work done by request pursuant to this section shall be a part of the cost of repairs for which, pursuant to this chapter, subsequent notices are given, hearings held and assessment and collection procedures are conducted.

(Amended by Stats. 1963, Ch. 648.)

Upon the completion of the repair, the superintendent of streets shall cause notice of the cost of the repair to be **5616** given in the manner specified in this article for the giving of notice to repair, which notice shall specify the day, hour and place when the legislative body will hear and pass upon a report by the superintendent of streets of the cost of the repair together with any objections or protests, if any, which may be raised by any property owner liable to be assessed for the cost of such repair and any other interested persons. If bonds are to be issued, the notice shall also contain the information required by Section 5614.1.

(Amended by Stats. 1967, Ch. 615.)

Upon the completion of the repair, the superintendent of streets shall prepare and file with the legislative body a **5617** report specifying the repairs which have been made, the cost of the repairs, a description of the real property in front of which the repairs have been made and the assessment against each lot or parcel of land proposed to be levied to pay the cost thereof. Any such report may include repairs to any number of parcels of property, whether contiguous to each other or not.

(Added by Stats. 1941, Ch. 79.)

Upon the day and hour fixed for the hearing the legislative body shall hear and pass upon the report of the **5618** superintendent of streets, together with any objections or protests which may be raised by any of the property owners liable to be assessed for the work of making such repair and any other interested persons. Thereupon the legislative body may make such revision, correction or modifications in the report as it may deem just, after which, by motion or resolution, the report as submitted, or as revised, corrected or modified, shall be confirmed. The legislative body may adjourn the hearings from time to time. The decisions of the legislative body on all protests and objections which may be made, shall be final and conclusive.

(Added by Stats. 1941, Ch. 79.)

SIDEWALK REPAIR MAINTENANCE AND LIABILITY ORDINANCE CITY COUNCIL MEETING FEBRUARY 26, 2025

Item 5A



SIDEWALK REPAIR ORDINANCE

California Streets and Highways Code Section 5610- establishes adjacent property owner's obligation to repair a defective sidewalks

In 1935- Assembly Bill 1194 also provided for maintenance of sidewalks by adjacent property owners

A majority of California cities have adopted Sidewalk ordinances.



REVISIONS

- Add language to clarify if any damage is caused by a city tree, the city will perform the repair.
- Define what a city tree is and what a privately owned tree is.
- Define the city's responsibility for repair caused by a city action such as snow plowing.



RECOMMENDATION

- Introduce the proposed ordinance by title only, conduct a public hearing, waive the first reading and schedule the proposed ordinance for second reading and adoption at the next regular City Council meeting currently scheduled for March 12, 2025, to be effective 30 days after adoption.





Staff Report to City Council

FOR THE FEBRUARY 26, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: Farmer's Market Funding Request

Budget Impact Overview:

N/A:	Funded: √	Un-funded:	Amount: \$2,500	Fund(s): 8263
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RECOMMENDED ACTION: Adopt Resolution __-2024 authorizing the City Manager to provide \$2,500.00 in funding to the SVCC Farmer's Market.

Summary/Background

Jennifer Mullin, the SVCC Farmer's Market Manager, is requesting \$2,500 from the City to support the expansion of the Farmer's Market. The SVCC Farmer's Market is a key community event that provides access to fresh, local produce while fostering a vibrant gathering space for residents. Financial support from the City will assist in enhancing community engagement and overall market experience.

The proposed use of the funds includes:

- **Live Music:** Hiring local musicians to create an inviting and lively atmosphere.
- **Community Contests:** Organizing fun and interactive contests to encourage greater participation from residents and visitors.

Conclusions and Findings

The benefits of the City helping to fund the Farmer's Market are,

- Encouraging community members to attend the market regularly, thereby supporting local vendors.
- Providing a platform for local musicians to showcase their talents.
- Creating a sense of camaraderie and connection among residents through interactive contests.
- Offering a fun and entertaining destination for families and individuals on Thursday evenings.

Fiscal Impacts

\$2,500.00

Attachments:

1. Resolution __-2025
2. Jennifer Mullin's Funding Request Letter

City of Colfax

City Council

Resolution № __-2025

**APPROVING AND AUTHORIZING THE CITY MANAGER TO PROVIDE \$2,500.00 IN FUNDING
TO THE SVCC FARMER’S MARKET**

WHEREAS, Jennifer Mullin, the SVCC Farmer’s Market Manager, is requesting \$2,500 from the City to support the expansion of the Farmer’s Market; and,

WHEREAS, the SVCC Farmer’s Market is a key community event that provides access to fresh, local produce while fostering a vibrant gathering space for residents; and,

WHEREAS, financial support from the City will assist in enhancing community engagement and overall market experience; and,

WHEREAS, the proposed use of the funds includes:

- Live Music: Hiring local musicians to create an inviting and lively atmosphere.
- Community Contests: Organizing fun and interactive contests to encourage greater participation from residents and visitors.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax approves and authorizes the City Manager to provide \$2,500.00 in funding to the SVCC Farmer’s Market.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on February 26, 2025, by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Sean Lomen, Mayor

Amanda Ahre, City Clerk

Funding Request for Farmers Market Enhancement

Request for Community Engagement Support

Dear City Manager,

I hope this message finds you well. I am writing to request funding support in the amount of \$2500 to enhance our local farmers' market. This funding will be specifically allocated toward hiring live music and organizing fun contests during the summer months.

The farmer's market has always been a vital part of our community, providing fresh produce, homemade goods, and a gathering place for residents. By introducing live music and engaging contests, we aim to transform the market into an even more vibrant and enjoyable experience for all.

Purpose of the Request

The primary purpose of this request is to:

- Hire live music to create a lively and welcoming atmosphere.
- Organize fun contests that will engage attendees and foster a sense of community.

Benefits to the Community

This initiative will bring numerous benefits, including:

- Encouraging community members to attend the market regularly, thereby supporting local vendors.
- Providing a platform for local musicians to showcase their talents.
- Creating a sense of camaraderie and connection among residents through interactive contests.
- Offering a fun and entertaining destination for families and individuals on Thursday evenings.

The requested \$2500 will cover expenses related to hiring musicians, purchasing contest materials, and providing small prizes for contest winners. Your support will not only enhance the farmers market but also strengthen our community bonds.

Thank you for considering this request. I am confident that, with your assistance, we can make this summer's farmers market a memorable and enriching experience for everyone.

Sincerely,

Jennifer Mullin, SVC Farmer's Market Manager