

City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Sean Lomen · Mayor Pro Tem Caroline McCully
Councilmembers Trinity Burruss · Kim Douglass · Larry Hillberg

REGULAR MEETING AGENDA

May 28, 2025
Regular Session 6:00 PM

You may access the meeting and address the Council by the following means:

ZOOM at

<https://us02web.zoom.us/j/84968570574>

Dial in by calling one of the numbers listed below and enter the Webinar ID:

849 6857 0574

1 669 900 6833 / 1 669 444 9171 / 1 719 359 4580 / 1 253 205 0468

View only on Facebook Live on our City of Colfax page: City of Colfax, California. You may also submit written comments to the City Clerk via email at city.clerk@colfax-ca.gov, via regular mail to P.O. Box 702, Colfax, CA 95713, or by dropping them off at City Hall, 33 S. Main Street, Colfax, CA 95713. Comments received will be submitted to Council and made a part of the record.

While the City makes every effort to allow public participation in City Council meetings via Zoom and Facebook Live as described above, we cannot guarantee these services will be accessible. We encourage interested members of the public to submit written comments in advance of the meeting or attend the meeting in person.

1 OPEN SESSION

- 1A. Call Open Session to Order
- 1B. Pledge of Allegiance
- 1C. Roll Call
- 1D. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Recommended Action: By motion, accept the agenda as presented or amended.

1E. Statement of Conflict of Interest

2 CONSENT CALENDAR

Matters on the Consent Calendar are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Recommended Action: Approve Consent Calendar



Colfax City Council Meetings are ADA compliant. If you need disability-related modification or accommodation including auxiliary aids or services to participate in this meeting, please contact the City Clerk at (530) 346-2313 at least 72 hours prior to make arrangements for ensuring your accessibility.

May 28, 2025

- 2A. Minutes** *Pages 4-6*
Recommended Action: By Motion, approve the Colfax City Council minutes of 5/14/2025.
- 2B. Cash Summary – April 2025** *Pages 7-14*
Recommended Action: Accept and File.
- 2C. Risk Assessment Review** *Pages 15-18*
Recommended Action: Accept and File.
- 2D. City Projects Report** *Pages 19-23*
Recommended Action: Review and Comment.
- 2E. FY 2025/2026 SB 1 Funding Project List** *Pages 24-26*
Recommended Action: Adopt Resolution __-2025 adopting a list of potential projects to be funded in full or in part by SB 1: The Road Repair and Accountability Act, ensuring eligibility for State of California Road Maintenance and Rehabilitation Account (RMRA) revenues.
- 2F. Cap-to-Cap Information** *Pages 27-30*
Recommended Action: Receive and comment.

*** End of Consent Calendar ***

3 AGENCY REPORTS

- 3A. Placer County Sheriff's Office**
- 3B. California Highway Patrol**
- 3C. Placer County Fire Department/CALFIRE**
- 3D. Non-Profits**

4 PRESENTATIONS (NONE)

5 PUBLIC HEARING (NONE)

6 PUBLIC COMMENT

Members of the public are permitted to address the Council orally or in writing on matters of concern to the public within the subject matter jurisdiction of the City that are not listed on this agenda. Please make your comments as succinct as possible. Oral comments made at the meeting may not exceed five (5) minutes per speaker. Written comments should not exceed 800 words. Written comments received before the close of an agenda item may be read into the record, with a maximum allowance of five (5) minutes in length. Council cannot act on items not listed on this agenda but may briefly respond to statements made or questions posed, request clarification, refer the matter to staff, or place the matter on a future agenda.

7 COUNCIL AND STAFF

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- 7A. Committee Reports and Colfax Informational Items – All Councilmembers**
- 7B. City Operations Update – City Manager**

8 COUNCIL BUSINESS

- 8A. Safe Streets 4 All (SS4A) Grant** *Pages 31-40*
Recommended Action: Adopt Resolution __-2025 authorizing the City Manager to execute an agreement with Placer County Transportation Planning Agency for grant application and management.
- 8B. Ad Hoc Committee Assignment – Winterfest & Oktoberfest** *Page 41*
Recommended Action: Discuss and give direction to staff.



8C. Sierra Vista Community Center - Colfax Boys Basketball Program

Pages 42-46

Recommended Action: Adopt Resolution __-2025 authorizing the City Manager to make a donation in an amount between \$0.00 - \$14,000.00 to the Sierra Soar Non-Profit in support of the Colfax Boys Basketball program.

8D. S.A.F Algae Unit Testing and Pond Management

Pages 47-54

Recommended Action: Adopt Resolution __-2025 authorizing the City Manager to accept the S.A.F.

9 Algae Unit without any further equipment testing.

GOOD OF THE ORDER

Informal statements, observation reports and inquiries regarding the business of the City may be presented by Councilmembers under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

9A. Public Comment on Good of the Order

Members of the public are permitted to address the Council on matters that relate to general welfare of the City that have not been previously discussed on this agenda. Oral comments may not exceed five (5) minutes. Written comments should not exceed 800 words.

10 CLOSED SESSION (NONE)

11 ADJOURNMENT

I, Amanda Ahre, City Clerk for the City of Colfax, declare that this agenda was posted in accordance with the Brown Act at Colfax City Hall and Colfax Post Office. The agenda is also available on the City website at <http://colfax-ca.gov/>



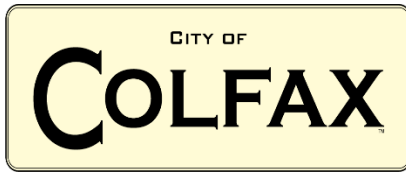
Amanda Ahre, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.

LEVINE ACT WARNING: In certain instances, parties, participants, and their agents before the City Council are subject to the campaign disclosure provisions detailed in Government Code Section 84308, California Code of Regulations Sections 18438.1 through 18438.8, and Fair Political Practices Commission Opinion 0-22-002. All parties, participants, and their agents are hereby directed to review these sections for compliance. If you believe that these provisions apply to you or a Council Member, please inform the City Clerk at the earliest possible opportunity.



City Council Minutes



Regular Meeting of Colfax City Council

Wednesday, May 14, 2025

City Hall Council Chambers, 33 S Main Street,

Colfax CA and attended via Teleconference through ZOOM

1

OPEN SESSION

1A. Call Open Session to Order – Mayor Pro Lomen called the Open Session to order at 6:01 p.m.

1B. Pledge of Allegiance – Mayor Lomen lead the Pledge of Allegiance.

1C. Roll Call

Present: , Councilmember Douglass, Councilmember Hillberg, Mayor Pro Tem McCully, Mayor Lomen

Absent: Councilmember Burruss

1D. Approval of Agenda Order

MOTION made by Mayor Pro Tem McCully to approve the agenda order, seconded by Councilmember Hillberg, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

1E. Statement of Conflict of Interest – No conflicts were identified by the Council or the public.

2

CONSENT CALENDAR

2A. Minutes

Recommended Action: By Motion, approve the Colfax City Council minutes of 4/23/2025.

2B. Administrative Policies & Procedures Review

Recommended Action: Adopt the revised administrative Policies and Procedures.

2C. City Projects Report

Recommended Action: Review and Comment.

2D. Emergency Sewer Repair of Force Main on Canyon Way

Recommended Action: Adopt Resolution 15-2025 authorizing the City Manager to make payment to Gabe Mendez, Inc. in the amount of \$25,657.15 for emergency Repair of the Force Main on Canyon Way.

2E. Fire Severity Map Ordinance

Recommended Action: Conduct a second reading and adopt the attached Ordinance designating Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection with modifications pursuant to Government Code Section 51179, to be effective 30 days after adoption.

MOTION made by Councilmember Hillberg to approve the consent calendar Seconded by Councilmember Burruss, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, McCully, Lomen

NOES:

ABSTAIN:

ABSENT:

3

Agency Reports

3A. Placer County Sheriff's – Sergeant Toby Williams reported on statistics from the month of April. PCSO had 152 calls for service within Colfax City Limits – 15 arrests, 10 calls for transient, 51 citizen-generated calls, and 76 Deputy-initiated calls.

3B. CHP – Absent

3C. Placer County Fire/CALFIRE— Battalion Chief Clint Siebert reported on statistics from the month of April. CalFire had 88 total calls. Chief Siebert introduced Kevin Ordway who works with Placer County Public Works to discuss the upcoming construction at Yankee Jim’s Bridge.

3D. Non-Profits – None

4 PRESENTATION (NONE)

5 PUBLIC HEARING (NONE)

6 PUBLIC COMMENT

Taylor Smith with Pioneer Community Energy spoke on different programs to help customers save money.

Connie Heilman asked if the Farmer’s Market would be able to keep parking spots open in front of her store.

7 COUNCIL AND STAFF

7A. Committee Reports and Colfax Informational Items – All Councilmembers.

Councilmember Douglass reminded everyone of the Placer Rides program.

Councilmember Hillberg has an upcoming Central Advisory Committee meeting (formerly WAC/MAC), attended a Bianchini Board meeting, and a SVCC meeting.

Councilmember Burruss reported on her Cap to Cap trip.

Mayor Pro Tem McCully attended a Bianchini Board meeting, a PG&E emergency event, Coffee and Conversations, the Concert Hosted by CareSphere, and Trivia Night.

Mayor Lomen attended the SVCC meeting, Pioneer Energy Meeting, and LAFCO Meeting,.

7B. City Operations Update – City Manager

City Manager Walker reported on his Cap to Cap trip, and CalOES grant reporting.

8 COUNCIL BUSINESS

8A. Public Works Week

Recommended Action: Proclaim May 18-24, 2025 Public Works Week.

City Manager Walker introduced this item.

Mayor Lomen read the proclamation, proclaiming May 18-24, 2025 as Public Works Week.

Mayor Pro Tem McCully recused herself and left the Dias for item 8B due to her conflict of interest as president of Railroad Days.

8B. 3rd of July Event Funding

Recommended Action: Adopt Resolution 16-2025 Approving a \$6,800.00 donation to the 3rd of July Organization (operating under Colfax Railroad Days 501c3) to help fund the 2025 3rd of July Event.

City Manager Walker introduced this item.

Caroline Glenn Presson, coordinator of 3rd of July, spoke of the fundraising efforts that have been done to date, as well as upcoming fundraisers. She also altered her request of funding from \$7,800.00 to \$6,800.00.

Council praised the success of the fundraising efforts.

Councilmember Burruss informed Caroline Glenn Presson that if it is later discovered that additional funding might be needed for crowd control services that she is welcome to return to Council for an additional funding request.

MOTION made by Councilmember Burruss to adopt Resolution 16-2025, seconded by Councilmember Hillberg, and approved by the following vote:

AYES: Burruss, Douglass, Hillberg, Lomen

NOES:

ABSTAIN:

ABSENT: McCully

9

GOOD OF THE ORDER

Councilmember Douglass would like to see a safety net in the City Budget for emergency transit needs for residents.

Councilmember Hillberg spoke of being in St. Petersburg in 1978 for the coronation of the Pope.

Councilmember Burruss would like to schedule a workshop with the SVCC Board to discuss solutions and actions to their current financial deficit.

Mayor Pro Tem McCully reminded everyone of the upcoming Farmer's Market, Art Walk and Car Show, and Green Machine Bingo.

Maor Lomen had nothing to report.

City Manager discussed creating an Ad Hoc Committee to discuss options for Oktoberfest and Winerfest due to the CACC no longer sponsoring those City events.

9A. Public Comment on Good of the Order

No public comment on good of the order.

10

CLOSED SESSION (NONE)

11

ADJOURNMENT

As there was no further business on the agenda, Mayor Lomen adjourned the meeting, by motion and without objection at 7:14 p.m. Respectfully submitted to City Council this 28th day of May, 2025.



Amanda Ahre, City Clerk



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Shanna Stahl – Administrative Services Officer
Subject: Cash Summary – April 2025

Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Accept and File.

Summary/Background

The monthly financial report includes General Fund Reserved Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The purpose of these reports is to provide the status of funds and transparency for Council and the public regarding the financial transactions of the City. The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports, and bank statements. Detailed budget comparisons are provided as a mid-year report and as part of the proposed budget process.

The attached reports reflect an overview of the financial transactions of the City of Colfax in April 2025. Some monthly highlights are listed below:

- April revenues included:
 - Allocation for Sales Tax revenues for the month of February 2025. (two-month lag).
 - Reimbursements for WWTP Construction Grant and CDBG Road Rehab.
- April expenditures included:
 - Approved capital project expenditures – expenditures on WWTP Construction Grant.
- Negative cash fund balances at the end of April are primarily due to the timing of funding allocations and reimbursements:
 - Fund 250 – Streets – Roads/Transportation. These expenses are funded by annual Transportation funding through Placer County Transportation Agency (PCTPA), transfer of City Gas Tax revenues, and a General Fund allocation.
 - Fund 348 – Home Hardening. This is a reimbursable grant with a 10% City match requirement. Reports will be submitted quarterly.
 - Fund 358 – CDBG Road Rehabilitation. This is a reimbursable grant –Reimbursement requests are currently on hold pending the approval of Phase II.
 - Fund 363 – Railroad Street Crossing. These expenses are being tracked for the Railroad Street Crossing Improvements with Union Pacific Railroad.
 - Fund 575 – WWTP Construction Grant. This is a reimbursable grant. Reimbursement requests are submitted quarterly.
 - Fund 590 – Sewer Consolidation Planning Grant. This is a reimbursable grant – reimbursement requests are scheduled to be submitted quarterly upon final award of application grant. Tentatively

scheduled for Fall 2025.

- Anticipated revenues/expenditures for May include:
 - Revenues
 - Allocation for Sales Tax revenues reported/paid to the State for the month of March 2025 (two-month lag).
 - Capital project reimbursements.
 - Second allocation (40%) of fiscal year 2024-2025 property tax and delinquent sewer charges from Placer County.
 - Expenditures
 - Approved capital project expenditures. The WWTP construction is in the final stages.
 - Ongoing monthly operating expenses.

Attachments:

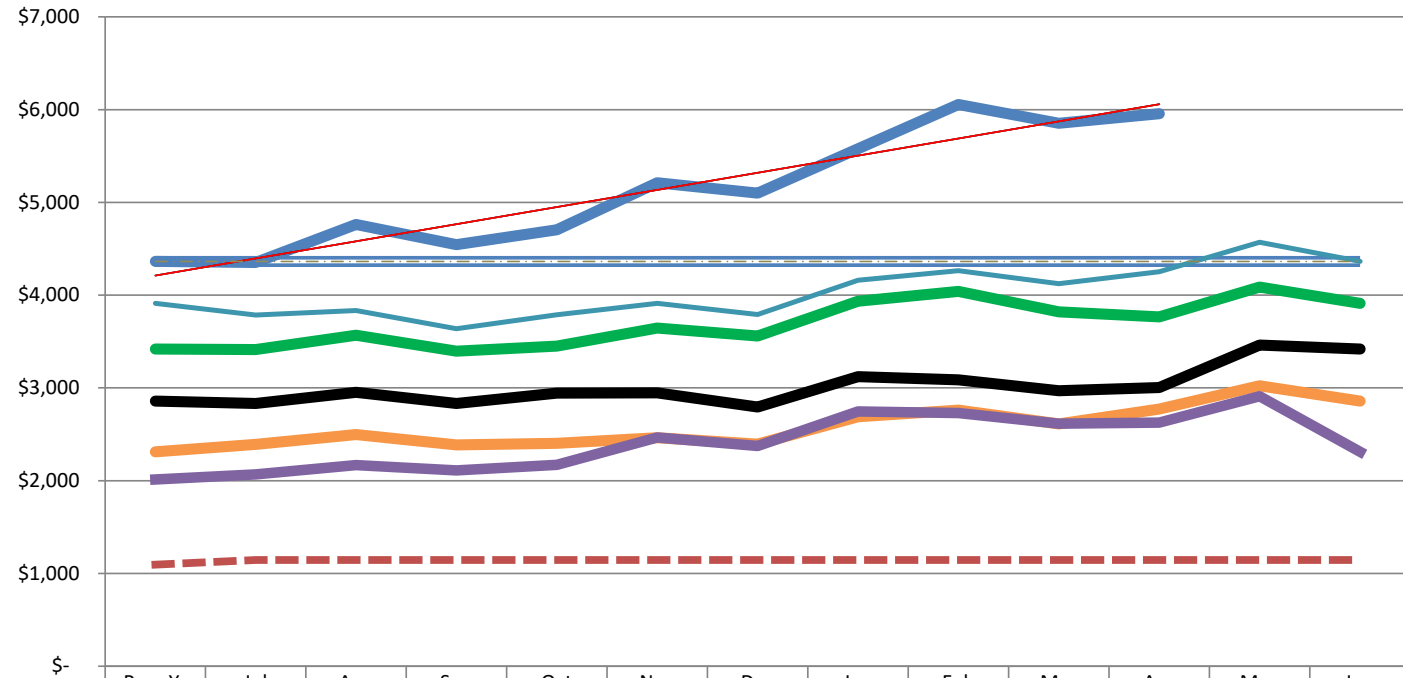
1. General Fund Reserved Cash Analysis Graph
2. Cash Activity Reports
 - a. Cash Summary
 - b. Cash Transactions Report – by individual fund
 - c. Check Register Report - Accounts Payable

City of Colfax - April 2025

General Fund Reserved Cash Analysis

(Dollars in Thousands)

Fiscal Year 2024-25 >>



	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2024-25	\$4,363	\$4,352	\$4,761	\$4,545	\$4,705	\$5,212	\$5,100	\$5,577	\$6,055	\$5,853	\$5,957		
Budget FY2024-25	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363	\$4,363
Cash Balance FY2023-24	\$3,911	\$3,785	\$3,834	\$3,638	\$3,789	\$3,911	\$3,791	\$4,162	\$4,263	\$4,124	\$4,251	\$4,570	\$4,363
Cash Balance FY2022-23	\$3,418	\$3,412	\$3,568	\$3,396	\$3,451	\$3,644	\$3,560	\$3,935	\$4,039	\$3,819	\$3,765	\$4,087	\$3,911
Cash Balance FY2021-22	\$2,857	\$2,831	\$2,953	\$2,833	\$2,943	\$2,946	\$2,794	\$3,120	\$3,088	\$2,971	\$3,004	\$3,462	\$3,418
Cash Balance FY2020-21	\$2,311	\$2,392	\$2,497	\$2,386	\$2,402	\$2,463	\$2,393	\$2,688	\$2,760	\$2,612	\$2,771	\$3,023	\$2,857
Cash Balance FY2019-20	\$2,013	\$2,069	\$2,169	\$2,110	\$2,170	\$2,467	\$2,373	\$2,747	\$2,730	\$2,615	\$2,627	\$2,910	\$2,311
*Reserves (Ops, Cap, Pen)	\$1,095	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145

**City of Colfax
Cash Summary
April 30, 2025**

	Balance 3/31/25	Revenues In*	Expenses Out*	Transfers	Balance 4/30/25
US Bank	\$ 156,134.26	\$ 1,407,898.69	\$ (870,500.34)	\$ (550,000.00)	\$ 143,532.61
LAIF	\$ 9,798,978.53	\$ 98,841.10	\$ -	\$ 550,000.00	\$ 10,447,819.63
Total Cash - General Ledger	<u>\$ 9,955,112.79</u>	<u>\$ 1,506,739.79</u>	<u>\$ (870,500.34)</u>	<u>\$ -</u>	<u>\$ 10,591,352.24</u>
Petty Cash (In Safe)	\$ 300.00				\$ 300.00
Total Cash	<u>\$ 9,955,412.79</u>	<u>\$ 1,506,739.79</u>	<u>\$ (870,500.34)</u>	<u>\$ -</u>	<u>\$ 10,591,652.24</u>

Change in Cash Account Balance - Total

\$ 636,239.45

Attached Reports:

1. Cash Transactions Report (By Individual Fund)	
2. Check Register Report (Accounts Payable)	\$ (752,558.09)
Cash Receipts	\$ 1,234,290.39
Payroll Checks and Tax Deposits	\$ (82,351.42)
Utility Billings - Receipts	\$ 138,017.47
LAIF Interest	\$ 98,841.10
Utility Billing Tax Rolls	\$ -
	<u>\$ 636,239.45</u>

\$ -

*Does not include transfers between funds

Prepared by: Shanna Stahl, Administrative Services Officer
Shanna Stahl, Administrative Services Officer

Reviewed by: Ron Walker
Ron Walker, City Manager

City of Colfax

Cash Transactions Report - April 2025

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 5,621,947.77	\$ 262,817.68	\$ (159,196.65)	\$ 5,725,568.80
Fund: 120 - Land Development Fees	\$ 206,505.71	\$ 3,222.93	\$ (3,762.50)	\$ 205,966.14
Fund: 200 - Cannabis Application	\$ 25,312.92	\$ 1,086.90	\$ -	\$ 26,399.82
Fund Type: 1.11 - General Fund - Unassigned	\$ 5,853,766.40	\$ 267,127.51	\$ (162,959.15)	\$ 5,957,934.76
Fund Type: 1.14 - General Fund - Restricted				
Fund: 205 - Escrow Funds	\$ -	\$ -	\$ -	\$ -
Fund: 571 - AB939 Landfill Diversion	\$ 23,299.04	\$ -	\$ -	\$ 23,299.04
Fund: 572 - Landfill Post Closure Maintenance	\$ 900,886.38	\$ 30,489.23	\$ (4,552.96)	\$ 926,822.65
Fund Type: 1.14 - General Fund - Restricted	\$ 924,185.42	\$ 30,489.23	\$ (4,552.96)	\$ 950,121.69
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ 25,811.10	\$ 254.41	\$ -	\$ 26,065.51
Fund: 211 - Mitigation Fees - Drainage	\$ 24,994.31	\$ 246.36	\$ -	\$ 25,240.67
Fund: 212 - Mitigation Fees - Trails	\$ 81,981.27	\$ 808.04	\$ -	\$ 82,789.31
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 204,142.21	\$ 2,012.09	\$ -	\$ 206,154.30
Fund: 214 - Mitigation Fees - City Bldgs	\$ 81,398.38	\$ 802.29	\$ -	\$ 82,200.67
Fund: 215 - Mitigation Fees - Vehicles	\$ 25,997.01	\$ 256.24	\$ -	\$ 26,253.25
Fund: 217 - Mitigation Fees - DT Parking	\$ 45,573.70	\$ 449.19	\$ -	\$ 46,022.89
Fund: 218 - Support Law Enforcement	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Fund: 244 - CDBG Program Inc - ME Lending	\$ 5,800.00	\$ 500.00	\$ -	\$ 6,300.00
Fund: 250 - Streets - Roads/Transportation	\$ (87,411.14)	\$ -	\$ (19,238.10)	\$ (106,649.24)
Fund: 253 - Gas Taxes	\$ 30,302.00	\$ 6,356.54	\$ (4,860.96)	\$ 31,797.58
Fund: 257 - Street /Road - Transit Capital	\$ 63,671.20	\$ 627.57	\$ -	\$ 64,298.77
Fund: 258 - Road Maintenance - SB1/RSTBG	\$ 31,946.52	\$ 4,504.21	\$ -	\$ 36,450.73
Fund: 270 - Beverage Container Recycling	\$ 20,858.16	\$ 205.59	\$ -	\$ 21,063.75
Fund: 280 - Oil Recycling	\$ 4,112.79	\$ 40.54	\$ -	\$ 4,153.33
Fund: 290 - SB1383 Implementation Grant	\$ 41,108.94	\$ 438.87	\$ -	\$ 41,547.81
Fund: 291 - City County Beverage Container	\$ 5,000.00	\$ 16.43	\$ -	\$ 5,016.43
Fund: 292 - Fire Department Capital Funds	\$ 101,847.05	\$ 1,003.84	\$ -	\$ 102,850.89
Fund: 342 - Fire Construction - Mitigation	\$ 100,150.83	\$ 1,367.12	\$ -	\$ 101,517.95
Fund: 343 - Recreation Construction	\$ 100,151.36	\$ 1,367.13	\$ -	\$ 101,518.49
Fund Type: 1.24 - Special Rev Funds - Restrict	\$ 932,435.69	\$ 21,256.46	\$ (24,099.06)	\$ 929,593.09
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 300 - GF Capital Projects	\$ -	\$ -	\$ -	\$ -
Fund: 348 - Home Hardening CalOES	\$ -	\$ -	\$ (1,450.00)	\$ (1,450.00)
Fund: 358 - CDBG Pavement	\$ (248,682.61)	\$ 47,104.56	\$ (151.19)	\$ (201,729.24)
Fund: 363 - Railroad Street Crossing	\$ (1,712.76)	\$ -	\$ -	\$ (1,712.76)
Fund Type: 1.34 - Capital Projects - Restricted	\$ (250,395.37)	\$ 47,104.56	\$ (1,601.19)	\$ (204,892.00)
Fund Type: 2.11 - Enterprise Funds				
Fund: 560 - Sewer	\$ 2,160,743.57	\$ 168,470.07	\$ (162,898.92)	\$ 2,166,314.72
Fund: 561 - Sewer Liftstations	\$ 447,505.40	\$ 16,889.20	\$ (59,182.77)	\$ 405,211.83
Fund: 563 - Wastewater Treatment Plant	\$ 1,310,066.87	\$ 37,167.92	\$ -	\$ 1,347,234.79
Fund: 564 - Sewer Connections	\$ 363,408.66	\$ -	\$ -	\$ 363,408.66
Fund: 575 - WWTP Construction Grant	\$ (1,727,484.54)	\$ 918,081.00	\$ (452,426.37)	\$ (1,261,829.91)
Fund: 590 - Sewer Consolidation Planning	\$ (62,372.96)	\$ -	\$ (2,779.92)	\$ (65,152.88)
Fund Type: 2.11 - Enterprise Funds - Unassign	\$ 2,491,867.00	\$ 1,140,608.19	\$ (677,287.98)	\$ 2,955,187.21
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	\$ 3,253.65	\$ 153.84	\$ -	\$ 3,407.49
Fund Type: 9.0 - CLEARING ACCOUNT	\$ 3,253.65	\$ 153.84	\$ -	\$ 3,407.49
Grand Totals:	\$ 9,955,112.79	\$ 1,506,739.79	\$ (870,500.34)	\$ 10,591,352.24

Check Register Report

Item 2B

Date: 05/02/2025

Time: 12:34 pm

Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
61589	04/01/25	Reconciled		04/30/25	03141	CALPERS	HEALTH PREMIUMS APR 25	17,646.36
61624	04/03/25	Reconciled		04/30/25	01142	4LEAF, INC.	HOME HARDENING MAR 25	1,450.00
61625	04/03/25	Reconciled		04/30/25	01448	AMERIGAS - COLFAX	SHERIFF DEPT PROPANE	151.33
61626	04/03/25	Reconciled		04/30/25	01500	ANDERSON'S SIERRA	BALL PARK SPRINKLER REPAIR	550.26
61627	04/03/25	Reconciled		04/30/25	03121	CALIFORNIA BUILDING	Q3 FY 24/25 GREEN FEES LESS 10%	125.10
61628	04/03/25	Reconciled		04/30/25	03160	CARTWRIGHT NOR CAL, INC.	ENG SVCS MAR 25	19,075.00
61629	04/03/25	Reconciled		04/30/25	03482	CLEAR PATH LAND EVOLVEMENT,	WWTP ANNUAL SURVEY	1,800.00
61630	04/03/25	Reconciled		04/30/25	03562	COMMERCIAL PUMP SERVICE, INC	LS #5 SERVICE CALL	5,977.69
61631	04/03/25	Reconciled		04/30/25	04250	DEPARTMENT OF CONSERVATION	SMIP FEES Q3 FY 24/25	765.53
61632	04/03/25	Reconciled		04/30/25	04532	DIVISION OF STATE ARCHITECT	SB1186 Q3 FY 24/25	7.60
61633	04/03/25	Reconciled		04/30/25	06278	FRONTIER COMMUNICATIONS	WWTP PHONE	322.35
61634	04/03/25	Reconciled		04/30/25	07570	GRAINGER	WWTP SUPPLIES	121.71
61635	04/03/25	Reconciled		04/30/25	08170	HILLS FLAT LUMBER CO	SUPPLIES	778.01
61636	04/03/25	Reconciled		04/30/25	08501	HOME DEPOT CREDIT SERVICES	SUPPLIES	559.71
61637	04/03/25	Reconciled		04/30/25	08660	HUNT AND SONS, LLC	FUEL	734.54
61638	04/03/25	Reconciled		04/30/25	09500	INTELLIPAY	CREDIT CARD REFUND	146.25
61639	04/03/25	Reconciled		04/30/25	09540	INTERSTATE SALES	ROUND ABOUT SIGNS	641.36
61640	04/03/25	Reconciled		04/30/25	11130	KRUGER, INC.	WWTP FILTERS	31,939.50
61641	04/03/25	Reconciled		04/30/25	23101	LARRY WALKER ASSOCIATES	NPDES PERMIT ASSIST JAN 25	2,293.50
61642	04/03/25	Printed			13250	CASEY MERRILL	BOX TO RTN MERCHANDISE	17.57
61643	04/03/25	Stop Payment	04/17/25		16035	PG&E	ELECTRICITY	0.00
61644	04/03/25	Reconciled		04/30/25	16161	PLACER COUNTY EXECUTIVE OFFICE	Q3 24/25 CAP FAC IMPACT FEES	1,718.35
61645	04/03/25	Reconciled		04/30/25	03580	PLACER COUNTY HHS	ANIMAL & FIELD SVCS Q4 FY 24/25	10,106.67
61646	04/03/25	Reconciled		04/30/25	16821	PSOMAS	WWTP I&I MITIGATION/ALGAE FEBRUARY 2025	362.75
61647	04/03/25	Reconciled		04/30/25	16821	PSOMAS	WWTP I&I MITIGATION/ALGAE JANUARY 2025	13,339.25
61648	04/03/25	Reconciled		04/30/25	18111	RARE EARTH LANDSCAPE MATERIALS	BALL PARK COMPOST	304.54
61649	04/03/25	Reconciled		04/30/25	19037	SAFE SIDE SECURITY	CORP YARD SECURITY APR 25	155.00
61650	04/03/25	Reconciled		04/30/25	19037	SAFE SIDE SECURITY	WWTP SECURITY APR 25	95.00
61651	04/03/25	Reconciled		04/30/25	19193	SECURE RECORD MANAGEMENT	SHREDDING SVCS Q4 FY 24/25	75.00
61652	04/03/25	Reconciled		04/30/25	19575	SHANNA STAHL	SCORE MILEAGE REIMB	191.80
61653	04/03/25	Reconciled		04/30/25	19743	WILLIAM STOCKWIN	APRIL 25 COLFAX CONNECTION	300.00
61654	04/03/25	Reconciled		04/30/25	19990	T-MOBILE USA INC	WWTP INTERNET MAR25	78.63
61655	04/03/25	Reconciled		04/30/25	21560	US BANK CORPORATE PMT SYSTEM	SUPPLIES	5,719.26
61656	04/03/25	Reconciled		04/30/25	22134	VISION QUEST	TECH SUPPORT MAY 25	4,053.33
61657	04/03/25	Reconciled		04/30/25	22134	VISION QUEST	CM NEW WEBCAM	75.39
61658	04/03/25	Reconciled		04/30/25	23169	WAVE BUSINESS SOLUTIONS	DEPOT PHONE	18.58
61659	04/03/25	Reconciled		04/30/25	23453	WM LYLES	ALGAE REDUCTION FEB 25	436,676.87
61660	04/04/25	Reconciled		04/30/25	05200	EMPLOYMENT DEV. DEPARTMENT	Q1 2025 1% SDI UNDER ASSESSED	222.90
61661	04/08/25	Reconciled		04/30/25	2087	BASIC PACIFIC	FSA BENEFITS PYMT	21.92
61662	04/10/25	Reconciled		04/30/25	01414	ALHAMBRA & SIERRA SPRINGS	WATER	63.42
61663	04/10/25	Reconciled		04/30/25	01448	AMERIGAS - COLFAX	SHERIFF DEPT PROPANE	117.92
61664	04/10/25	Reconciled		04/30/25	01766	AT&T MOBILITY	CITY CELL PHONES	803.27
61665	04/10/25	Reconciled		04/30/25	02901	BUREAU VERITAS NORTH AMERICA	PLAN CHECK	1,360.50
61666	04/10/25	Reconciled		04/30/25	02901	BUREAU VERITAS NORTH AMERICA	PLAN CHECK	1,650.00

Check Register Report

Item 2B

Date: 05/02/2025

Time: 12:34 pm

Page: 2

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
61667	04/10/25	Reconciled		04/30/25	02901	BUREAU VERITAS NORTH AMERICA	PLAN CHECK	1,672.50
61668	04/10/25	Reconciled		04/30/25	02901	BUREAU VERITAS NORTH AMERICA	PLAN CHECK	2,161.00
61669	04/10/25	Reconciled		04/30/25	02901	BUREAU VERITAS NORTH AMERICA	PLAN CHECK	675.00
61670	04/10/25	Reconciled		04/30/25	02901	BUREAU VERITAS NORTH AMERICA	PLAN CHECK	1,117.50
61671	04/10/25	Reconciled		04/30/25	03128(2)	CALIFORNIA RURAL WATER ASSOC	ANNUAL CRWA MEMEBERSHIP APRIL 25	782.00
61672	04/10/25	Reconciled		04/30/25	3425	CINTAS	UNIFORMS MAR 25	714.01
61673	04/10/25	Reconciled		04/30/25	03450	CITY OF LINCOLN	PCCOA DINNER	90.00
61674	04/10/25	Reconciled		04/30/25	3494	COLANTUONO, HIGHSMITH &	LEGAL MATTER MAR 25	8,050.00
61675	04/10/25	Reconciled		04/30/25	03795	CVH NETWORKS LLC	WWTP MODEM CRADLE	2,187.90
61676	04/10/25	Reconciled		04/30/25	08070	HANSEN BROS. ENTERPRISES	ROCK FOR CITY DRAINAGE	237.74
61677	04/10/25	Reconciled		04/30/25	08070	HANSEN BROS. ENTERPRISES	SAND FOR PUBLIC	50.99
61678	04/10/25	Reconciled		04/30/25	13191	MANAGEMENT ADVISORY SERVICES	PLANNING SVCS MAR 25	7,287.00
61679	04/10/25	Reconciled		04/30/25	18400	NAPA AUTO PARTS	SUPPLIES	390.68
61680	04/10/25	Reconciled		04/30/25	15900	PAC MACHINE CO., INC	LS#5 PUMP RENTAL	5,734.06
61681	04/10/25	Reconciled		04/30/25	17951	R3 CONSULTING GROUP	NON SB1383 CONSULTING MARCH 25	487.50
61682	04/10/25	Reconciled		04/30/25	19070	SCORE - SMALL CITIES ORGANIZED	WORKERS COMP Q4 FY 24/25	21,319.61
61683	04/10/25	Reconciled		04/30/25	01790	SIERRA OFFICE PRODUCTS	OFFICE SUPPLIES	89.04
61684	04/10/25	Reconciled		04/30/25	23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONES	215.71
61685	04/10/25	Reconciled		04/30/25	23301	WESTERN PLACER WASTE	SLUDGE REMOVAL MAR 25	1,223.32
61686	04/18/25	Reconciled		04/30/25	01500	ANDERSON'S SIERRA	WATER FOUNTAIN	92.09
61687	04/18/25	Reconciled		04/30/25	01794	AUBURN SAW INC	STRING TRIMMER	568.41
61688	04/18/25	Reconciled		04/30/25	02901	BUREAU VERITAS NORTH AMERICA	BLDG OFFICIAL SVCS MAR 25	6,836.00
61689	04/18/25	Reconciled		04/30/25	03164	CASH- PETTY CASH REIMBURSEMENT	2024/2025 PETTY CASH REIMBURSEMENT	87.93
61690	04/18/25	Reconciled		04/30/25	03401	CHOICE BUILDER	PREMIUMS MAY 25	770.95
61691	04/18/25	Reconciled		04/30/25	3494	COLANTUONO, HIGHSMITH &	HR LEGAL MATTERS JAN 25	4,907.50
61692	04/18/25	Reconciled		04/30/25	05120	EDWARDS HEATING & COOLING	PW BUILDING	378.69
61693	04/18/25	Reconciled		04/30/25	07460	GOLD MOUNTAIN CALIFORNIA	FIRE SEVERITY MAP	232.68
61694	04/18/25	Reconciled		04/30/25	08660	HUNT AND SONS, LLC	FUEL	687.52
61695	04/18/25	Reconciled		04/30/25	09520	INTERNATIONAL INSTITUTE OF	ANNUAL MEMBERSHIP	195.00
61696	04/18/25	Printed			12564	LORANG BROTHERS CONSTRUCTION	LS #5 REPAIR	18,824.48
61697	04/18/25	Reconciled		04/30/25	16300	PCWA -PLACER COUNTY	WATER	1,352.43
61698	04/18/25	Reconciled		04/30/25	16035	PG&E	ELECTRICITY	21,902.04
61699	04/18/25	Reconciled		04/30/25	16202	PLACER COUNTY OES FISCAL UNIT	FIRE MARSHAL SVCS Q3 FY 24/25	20,488.63
61700	04/18/25	Printed			19393	SIERRA MOUNTAIN INTERNET	WWTP INTERNET MAY 25	113.45
61701	04/18/25	Reconciled		04/30/25	21500	USA BLUE BOOK, INC	WWTP SUPPLIES	2,534.83
61702	04/18/25	Reconciled		04/30/25	23226	WESTECH	WWTP BRUSH SET	1,911.59
61703	04/18/25	Reconciled		04/30/25	23451	WOOD RODGERS	WWTP INSTRUMENTATION SURVEY MARCH 2025	625.00
61704	04/18/25	Reconciled		04/30/25	23451	WOOD RODGERS	WWTP FINAL DESIGN & CONST MARCH 2025	1,947.50
61705	04/18/25	Reconciled		04/30/25	23451	WOOD RODGERS	SEWER CONSOLIDATION MAR 25	2,779.92
61706	04/21/25	Reconciled		04/30/25	2087	BASIC PACIFIC	FSA BENEFITS PYMT	326.02
61707	04/29/25	Printed			011200	24 SEVEN FIRE PROTECTION	ANNUAL FIRE EXT SVC	846.79
61708	04/29/25	Printed			1161	49ER WATER SERVICES	WWTP TESTING MAR 25	2,158.00
61709	04/29/25	Printed			01448	AMERIGAS - COLFAX	CITY HALL PROPANE	842.20
61710	04/29/25	Printed			01448	AMERIGAS - COLFAX	DEPOT PROPANE	302.28

Check Register Report

Item 2B

Date: 05/02/2025

Time: 12:34 pm

Page: 3

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
61711	04/29/25	Printed			2819	BIG BRAND TIRE & SERVICE	PW TIRE REPAIR	48.48
61712	04/29/25	Printed			03540	COLFAX LIONS CLUB	REFUND DEPOSIT FOR EASTER EGG HUNT	100.00
61713	04/29/25	Printed			04234	DE LAGE LANDEN FINANCIAL	COPY MACH LEASE MAY 25	504.79
61714	04/29/25	Printed			04260	DEPARTMENT OF WATER RESOURCES	ANNUAL DAM FEES FY 25/26	21,075.00
61715	04/29/25	Printed			07175	GB GALAXIE GRAPHICS	ROUNDAABOUT SIGN	291.66
61716	04/29/25	Printed			08501	HOME DEPOT CREDIT SERVICES	SUPPLIES	89.83
61717	04/29/25	Printed			23101	LARRY WALKER ASSOCIATES	NPDES PERMIT ASSIST MAR 25	1,207.50
61718	04/29/25	Printed			12180	LAWRENCE & ASSOCIATES INC	LANDFILL MONITORING MAR 25	650.40
61719	04/29/25	Printed			12209	LIEBERT CASSIDY WHITMORE	EMPLOYEE HANDBOOK MAR 25	57.00
61720	04/29/25	Printed			16035	PG&E	ELECTRICITY	19,149.97
61721	04/29/25	Printed			22240	VULCAN MATERIALS COMPANY	ASHPALT PATCH	340.52
61722	04/29/25	Printed			23169	WAVE BUSINESS SOLUTIONS	CORP YARD INTERNET	71.83
61723	04/29/25	Printed			23169	WAVE BUSINESS SOLUTIONS	CITY HALL INTERNET	159.90

Total Checks: 101

Checks Total (excluding void checks): 752,558.09

Total Payments: 101

Bank Total (excluding void checks): 752,558.09

Total Payments: 101

Grand Total (excluding void checks): 752,558.09



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Shanna Stahl, Administrative Services Officer
Subject: Risk Assessment Review

Budget Impact Overview:

N/A: X	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Accept and File.

Summary/Background

The Fiscal Year 2017-2018 audit report included a recommendation for the city to include a discussion in the annual budget process to identify risks with the city that could result in fraud or material misstatement. Staff met earlier this month on this topic and the meeting agenda and findings are attached. Council and public discussion are encouraged on this topic.

Attachments:

1. May 8, 2025 Risk Assessment Review Minutes
2. Risk Assessment Review Matrix

Risk Assessment Review Meeting Minutes

May 8, 2025
8:15 am
Colfax City Hall

Attendees:

Walker, Ron	City Manager
Ryan, Tim	City Treasurer
Jones, Tim	Financial Services
Stahl, Shanna	Administrative Services Officer
Heath, Cecelia	Accounting Technician

Risk Assessment Process: It was recommended in previous financial audit reports that the City expand its annual budget process to include a formal risk assessment process to identify risks within the City that could result in fraud or material misstatement of the financial statements, and then implementation of internal controls to mitigate those identified risks.

City staff has established the practice of meeting at least once annually to address and monitor this topic. This process is a tool to effectively identify areas of fraud risk within the organization and with a focus on the review of potential fraud schemes and the internal controls in place to prevent or detect those schemes.

- We discussed the following List of “indicators” of financial stress that could indicate fraud or misstatement of financials in an organization:
 - Not paying vendors timely
 - Not making loan payments
 - Allowing customers to remain delinquent
 - Weak or non-existent accounting practices
 - Exorbitant salaries
 - Misuse or lack of competitive bidding process
 - Making loans without expectation of payback
 - Related party transactions
 - Personal use of City assets
 - Falsification of public records
 - Absence of Management Reviews/Oversight on financial transactions
 - Inadequate or missing records

- Reviewed any City risk areas for fraud or material misstatement.
It was recommended that the Staff look into utilizing Positive Pay through our bank to minimize fraud potential with accounts payable checks.
- Discussed current policies, procedures, and training to minimize fraud and/or misstatement of City Financials:
 - Whistleblower Policy,
 - Administrative Policies and Procedures
 - Investment Policy.
 - Employee Handbook (code of conduct)
 - Anonymous complaint process
 - Ethics Training
 - Form 700 Reporting
 - Cyber Security Training program for all staff and consultants (new)
 - Segregation of duties and multiple levels of review in financial processes
 - Annual Audit process which includes staff and council risk interviews.
- FY Activity of attempted fraud against the City
 - Staledated check was not appropriately voided in 2022 and was cashed in 2024.

City of Colfax Annual Financial Risk Assessment Matrix**Objective:** Identify potential financial risks, related mitigation strategies, and action items**Last Updated:** 8-May-25**Attendees** Ron Walker (City Manager), Tim Ryan (City Treasurer), Tim Jones (Financial Services), Shanna Stahl (Administrative Services Officer), and Cecelia Heath (Accounting Technician)

Indicator Category	Key Metrics	Risk Level	Mitigation Strategies	Action Items
Revenue Volatility	Number of revenue streams, permanent or temporary, aging of revenue	Medium	Analyze trends, identify new revenue sources, update/adjust current revenue sources, proactive collection of outstanding balances	Provide Council with outstanding receivables by fiscal year. Provide Council with a summary of when fees...were last reviewed and updated. Engage sales tax/property tax forecasting contractor?
Expenditure Control	Budget overruns, rising operational costs, pension/OPEB liabilities	Medium	Implement comprehensive budget controls, conduct annual financial audits, improve forecasting methods	Consider moving to a one year budget cycle. Discontinue mid-year revisions. Amend adopted budget only if material changes occur. Incorporate expenditure control policies in the annual budget document.
Fraud Prevention	Security of check stock, segregation of duties, access to accounting system, access to bank and investment institutions	Medium	Store blank check stock in City's safe, regular assessment of fiscal duties and appropriate level of segregation, limit access to bank and investment credentials to approved staff.	Create a diagram of the fiscal processes and include in fiscal policies document. Annually review it. Consider implementing Positive Pay for the City's operating bank account.
Debt Management	Debt-to-revenue ratio, bond ratings, repayment schedules	Low	Maintain sustainable debt levels, explore refinancing options, ensure compliance with debt covenants.	Regularly report debt activity to the Council.
Liquidity & Reserves	Cash flow stability, reserve fund levels, forecasting	Medium	Implement clear and appropriate reserve policies, improve cash flow management, optimize investment strategies	
Economic Conditions	Local business health, employment rates, property values	Low	Support and attract local businesses, identify new investments, assess spending priorities	
Financial Transparency	Audit compliance, timely financial reporting, identifying financial challenges	Low	Comprehensive, written internal controls, annual financial audits, monthly/quarterly/annual reporting to Council	Complete a comprehensive update to the financial policies and procedures document.



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: City Projects Report

Budget Impact Overview:

N/A: X	Funded:		Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Review and Comment.

Summary/Background

The following is a list of projects, by department, that have either been completed or are in progress.

Week of – April 27, 2025- May 3, 2025

City Manager

- Met with Councilmen Douglass.
- Met with Councilmen Hillberg.
- Met with Councilmen McCully.
- Met with Chief Plant Operator Matt Anderson.
- Worked with Jim Fletter – Algae Closeout Documents
- Prepared Council Agenda.
- Prepared for Cap-to-Cap trip.

Planning

- Out of the office this week.

Maintenance Department

- We continued pulling weeds around the Depot area and music rail cart.
- We continued weed eating S. Auburn St.
- Filled over 20 potholes large ones and small ones between S. Auburn St. and Canyon Way.
- Mowed all City parks, checked all irrigation and made repairs at Roy Tom's, the Art Park and the Splash pad.
- Completed multiple 811 locates.

Wastewater Treatment Plant/Sewer

- Finishing end-of-the-month reports.
- Plants ammonia problems have been identified and corrected.
- Pond 2 Mixer failed, working on fix or replacement.
- Normal operations.

Administrative Services

- Worked with Vision Quest to create an online Utility Billing update platform to collect customer contact information for future electronic invoicing.
- Collection efforts with IC Systems.
- Internal posting of a Maintenance Worker II position.
- Meeting with Tim Jones.
- Oversaw daily accounting activities including accounts payable, accounts receivable and payroll.
- Assigned required trainings to staff and Council members.
- Spoke with the auditor regarding audit needs for year ending 6/30/25.
- Bank Reconciliation for the month of April 2025.
- Cash Summary for month of April 2025 - Submitted to Tim Jones for review.
- Assisted with bi-monthly billing of sewer service charges.
-

City Clerk

- Reviewed the Records Retention policy to be able to start inventorying and archiving records.
- Attended an Institute of Local Government webinar: Grant Funding Uncertainties: Making Sense of Federal Grant Freezes and Executive Orders.
- Researched ways to enhance public participation in City Council meetings.
- Had an introductory meeting with Timothy Jones.
- Assisted in the day-to-day operations of City Hall.

Engineering

- Reviewed the Records Retention policy to be able to start inventorying and archiving records.
- Attended an Institute of Local Government webinar: Grant Funding Uncertainties: Making Sense of Federal Grant Freezes and Executive Orders.
- Researched ways to enhance public participation in City Council meetings.
- Had an introductory meeting with Timothy Jones.
- Assisted in the day-to-day operations of City Hall.

Building/Code Enforcement

- Preparing all correspondence with the solar company for the owner of 39 W. Church to help her recoup costs for the faulty installation.
- Preparing letter for Illegal ADU – converted to Airbnb at 129 W. Oak St.
- 29 Lincoln St.: brush has been cleared. Building improvements under way.
- Dave Gard applied for the lateral and moved ADA porta john behind building. He Must add a compliant bathroom.
- 7-11 sewer lateral: video cleared from Starbuck's cleanout to city main. First section to be repaired. Thursday pre-site meeting.
- Sent a letter to Starbuck's asking for compliance with the Fats, Oils and Grease that we saw during the lateral inspection.
- NID building on Whitcomb - TI design meetings w/ architect.
- 11 N. Main sewer smell. 14 N. Foresthill: Plumber found float/wires wrapped and not working right. Secured wire and replaced lid.
- 333 Canyon – TI for Sierra Animal Clinic. ADA parking to begin work. Shards of glass against the shed.
- Plan reviews and inspections sewer lateral inspections.

- 203/211 Grass Valley: Contractor added to application. Work to begin.
- Stairs and porch for 120 Pleasant. Sent an email to Tina Tran asking for update. She's hiring a second contractor. She also went through 2 architects as well.
- 1225 Hwy 174 commercial building development. Waiting for response to BV review.
- 416 Rubican SFD. 3rd plan set sent to BV for review.
- Reviewed/Sent the BV 3rd comments to ARCO TESLA project.
- Colfax Storage: BV sent 2nd round of comments to owner. Waiting for a response.
- 54 W. Oak St. sewer lateral replacement. Plumber starts May 9th.
- 734 HWY 174 New storage building: plans approved; permit issued.
- 333 Culver Code violation: HVAC and main panel w/o permit, wrong panel installed, unsafe service entrance. May have PGE cut power to building if non-compliance.
- Met fire/owner at 1225 S Auburn building. Fire requires sprinklers only at the cabinet shop.
- Orielly's civil plans almost complete. Building plans approved.
- 411 Veda retaining wall: on hold waiting for lot line adjustment
- Creating response to 222 N. Main. They claim previous inspector told them everything was good with their structures including illegal sewer lateral. They claim they should not have to grout in their sewer lateral and don't know how....
- Pursuing liens on a property on Alpine and on Dinky for non-response.
- Working with Tammy on old/expired permits.

Week of May 4, 2025 – May 10, 2025

City Manager

- Met with Councilmen Douglass.
- Met with Councilmen Hillberg.
- Met with Councilmen McCully.
- Met with Chief Plant Operator Matt Anderson.
- Worked with Jim Fletter – Algae Closeout Documents
- Prepared Council Agenda.

Planning

- Out of the office this week.

Maintenance Department

- Weeded Church St. along the new drainage rock we added and in front of the church.
- Weeded S. Main St. from Arbor Park all the way down to Walnut St.
- Replaced the irrigation timers at Art Park and at City Hall for the hanging baskets along Main St.
- We raised the flags back up from half mass.
- Picked up the public parking signs for Roy Tom's parking.
- Completed weeding the rest of the solar field at Wastewater and the whole access road leading to the upper area.
- Weeded Pine St. lift station over 30 feet around the station and 10 feet on both sides of the road leading to it.
- Weeded the corner of Rose and Lincoln St.

- Weed abatement of the Culver Street Island area.
- Weed abatement of the West Oak Island area.
- Started weeding behind the water tank and Splash Pad.
- Mowed all City parks.

Wastewater Treatment Plant/Sewer

- Plant diverted due to high ammonia content. Working on a solution.
- Solids in plant have recovered to normal range.
- Construction finishing up on the last items for completion of the SAF project
- Finishing end of month reports

Administrative Services

- Lift station rental pump being returned Monday.
- Lift station 5 pump is repaired and being installed 5/15.
- Second lift station 5 pump being sent back for repair free of charge 5/15.
- Normal operations.
-

City Clerk

- Met with representatives from CivicPlus regarding Agenda Management software.
- Attended webinar hosted by Zoom to learn about updates to the Zoom platform.
- Compiled, posted, and distributed the Agenda for the 5-14-25 City Council meeting.
- Assisted in the day-to-day operations of the Front Office.

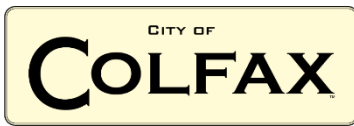
Engineering

- Review & respond to daily emails.
- Attend staff meeting.
- Review 1744 Canyon Way sewer.
- Research public vs private roads and 1993 Reso for Alpine Way.
- Review encroachment permit applications.
- Respond to complaints.

Building/Code Enforcement

- Preparing all correspondence with the solar company for the owner of 39 W. Church to help her recoup costs for the faulty installation.
- Preparing letter for Illegal ADU – converted to Airbnb at 129 W. Oak St.
- 29 Lincoln St.: brush has been cleared. Building improvements under way.
- Dave Gard applied for the lateral and moved ADA porta john behind building. He Must add a compliant bathroom.
- 7-11 sewer lateral to be repaired from 7-11 cleanout to Starbuck's cleanout. Plumber told to slurry backfill.
- Sent a letter to Starbuck's asking for compliance with the Fats, Oils and Grease that we saw during the lateral inspection.
- NID building on Whitcomb - TI design meetings w/ architect.

- 11 N. Main sewer smell. 14 Foresthill: Plumber found float/wires wrapped and not working right. Secured wire and replaced lid.
- 333 Canyon – TI for Sierra Animal Clinic. ADA parking to begin work. Shards of glass against the shed.
- Plan reviews and inspections sewer lateral inspections.
- 203/211 Grass Valley: Contractor added to application. Foundation is complete.
- Stairs and porch for 120 Pleasant. On hold.
- 1225 Hwy 174 commercial building development. Waiting for response to BV review.
- 416 Rubican SFD. 3rd plan set sent to BV for review.
- Reviewed/Sent the BV 3rd comments to ARCO TESLA project.
- Colfax Storage: BV sent 2nd round of comments to owner. Waiting for a response.
- 54 W. Oak St. sewer lateral replacement. Plumber starts May 9th.
- 734 HWY 174 New storage building: plans approved; permit issued.
- 333 Culver Code violation: HVAC and main panel w/o permit, wrong panel installed, unsafe service entrance.
- Met fire/owner at 1225 S Auburn building. On hold.
- Orielly's civil plans almost complete. Building plans approved.
- 411 Veda retaining wall: on hold waiting for lot line adjustment
- Working with Tammy on old/expired permits.
- Met with tenant of 21 sunset. Allowed 2 more weeks to remove junk RV trailer.
- Met with owner of 1744 S. Canyon to discuss sewer/septic issues. The rear house has to have the septic tank removed.



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Carl Moore, City Engineer
Subject: FY 2025/2026 SB 1 Funding Project List

Budget Impact Overview:

N/A: X	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Adopt Resolution __-2025 adopting a list of potential projects to be funded in full or in part by SB 1: The Road Repair and Accountability Act, ensuring eligibility for State of California Road Maintenance and Rehabilitation Account (RMRA) revenues.

Summary/Background

State Senate Bill (SB 1), also known as the Road Repair and Accountability Act (RRAA) of 2017, was signed into law by Governor Brown on April 28, 2017. SB 1 establishes funding to address deferred maintenance on the State highway system and local street and road systems. The bill provides that funds shall be used for: Road Maintenance and Rehabilitation, Safety Projects, Railroad Grade Separations, Complete Street Components or, Traffic Control Devices.

The City is expected to receive about \$51,594 in SB 1 Funds in Fiscal Year 2025-2026. SB 1 revenues should increase in subsequent years. The remaining grant and SB1 allowance from the 2024 CDBG project is \$1,371,840

To be considered for funding, SB 1 requires all projects proposed for SB 1 Funding be named and acknowledged by resolution. Staff is recommending the following projects:

Projects included in the current CDBG street improvement projects:

- **Depot Street** – This project involves reconstructing 465 lineal feet of 64-foot-wide Depot Street from Kneeland Street to N. Main Street. The project is estimated at \$594,600 and is intended to provide a new roadway surface to improve traffic flow and quality of the roadway.
- **E. Church Street** – This project involves reconstructing 278 lineal feet of 34-foot-wide E. Church Street from S. Auburn Street to North Star Avenue. The project is estimated at \$248,900 and is intended to provide a new roadway surface to improve traffic flow and quality of the roadway.
- **E. Oak Street** – This project involves reconstructing 383 lineal feet of 32-foot-wide E. Oak Street from S. Auburn Street to CA-174. The project is estimated at \$333,400 and is intended to provide a new roadway surface to improve traffic flow and quality of the roadway.
- **Marvin Avenue** – This project involves reconstructing 330 lineal feet of 16-foot-wide Marvin Avenue from S. Auburn Street to North Star Avenue. The project is estimated at \$144,000 and is intended to provide a new roadway surface to improve traffic flow and quality of the roadway.

The SB 1 funding will be used in conjunction with the Community Development Block Grant Over-the-Counter projects to maximize program administration efficiency.

Attachments:

1. Resolution __-2025

City of Colfax

City Council

Resolution № __-2025

ADOPT A LIST OF POTENTIAL PROJECTS FOR FISCAL YEAR 2025-2026 TO BE FUNDED IN FULL OR IN PART BY SB1, THE ROAD REPAIR AND ACCOUNTABILITY ACT, ENSURING ELIGIBILITY FOR STATE OF CALIFORNIA ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) REVENUES

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 was passed by the State Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and,

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Colfax are aware of the projects proposed for funding and which projects have been completed each fiscal year; and,

WHEREAS, the City of Colfax must adopt a resolution of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and,

WHEREAS, the City of Colfax, will receive an estimated \$52,447 in RMRA funding in FY 2025-2026 from SB 1; and,

WHEREAS, the City of Colfax adopted its City of Colfax 2018 Pavement Management Plan, revised June 26, 2020, and used said Pavement Management Plan to develop the SB 1 project list, so SB 1 funds are being used on the highest priority projects and in the most cost-effective way; and,

WHEREAS, the funding from SB 1 will help the City of Colfax maintain and/or rehabilitate street/roads within the City of Colfax this year and similar projects in the future.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Colfax affirms the foregoing recitals are true and correct. The City of Colfax hereby adopts the following list of projects to be funded in part or solely with Fiscal Year 2025-2026 Road Maintenance and Rehabilitation Account revenues.

CURRENT CDBG STREET IMPROVEMENT PROJECTS:

- **Depot Street Project**
 - **Description:** Street reconstruction. The project is estimated at \$594,600. The project is intended to provide a new roadway surface to improve traffic flow and the quality of the roadway.
 - **Location:** Depot Street from Kneeland Street to N. Main Street.
 - **Estimated Useful Life of Project:** 20 years.
 - **Estimated Year of Construction:** Fiscal Year 2025-2026

- E. Church Street Project
 - Description: Street reconstruction. The project is estimated at \$248,900. The project is intended to provide a new roadway surface to improve traffic flow and the quality of the roadway.
 - Location: E. Church Street from S. Auburn Street to North Star Avenue.
 - Estimated Useful Life of Project: 20 years.
 - Estimated Year of Construction: Fiscal Year 2025-2026
- E. Oak Street Project
 - Description: Street reconstruction. The project is estimated at \$333,400. The project is intended to provide a new roadway surface to improve traffic flow and the quality of the roadway.
 - Location: E. Oak Street from S. Auburn Street to CA-174.
 - Estimated Useful Life of Project: 20 years.
 - Estimated Year of Construction: Fiscal Year 2025-2026
- Marvin Avenue Project
 - Description: Street reconstruction. The project is estimated at \$144,000. The project is intended to provide a new roadway surface to improve traffic flow and the quality of the roadway.
 - Location: Marvin Avenue from S. Auburn Street to North Star Avenue.
 - Estimated Useful Life of Project: 20 years.
 - Estimated Year of Construction: Fiscal Year 2025-2026

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 28th day of May 2025 by the following vote of the Council:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Sean Lomen, Mayor

Amanda Ahre, City Clerk



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: Cap-to-Cap Information

Budget Impact Overview:

N/A:	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Receive and Comment.

Summary/Background

City Councilmember Trinity Burruss and City Manager Ron Walker joined the Cap-to-Cap Wildfire & Forestry Health Team—alongside representatives from the Placer County Water Agency, Placer County Air Pollution Control District, and the Sacramento Metropolitan Fire District—for a trip to Washington, D.C. The delegation met with Congressman Kevin Kiley, as well as representatives from the offices of Congressman Doug LaMalfa and Congressman Adam Schiff, to discuss response, recovery, and resilience related to fire and its affect communities.

Requested Action:

The Capitol Region—a critical hub for the state’s economic, water, and transportation infrastructure—is uniquely vulnerable to wildfire risks due to its proximity to fire-prone forestlands in Placer, El Dorado, Amador, and Nevada counties, much of which lie within federal responsibility areas. The proposed policy roadmap is built around three pillars – Response, Recovery, Resilience – informed by the 2023 Wildland Fire Mitigation and Management Commission Report and supported by a cross-sector coalition. Within this policy framework, the Wildfire and Forest Health Team urges federal partners to safeguard response capabilities, reduce barriers to recovery work, and enhance long-term resilience efforts through the following requested actions:

- Ensure funding is available for pre-positioning of local fire response apparatus, equipment, and personnel to mitigate threats on or adjacent to federal lands.
- Safeguard investment in FEMA’s Assistance to Firefighters Grant Programs, which directly aid local agencies for wildfire response and prevention.
- Prioritize proactive investment in wildfire preparedness, especially in the wildland urban interface. This includes water infrastructure for fire suppression, defensible space initiatives, fire-resistant building initiatives, smoke impact mitigation, and local implementation of landscape treatments on or adjacent to federal lands.
- Manage federal forested land for fuels reduction and forest health by providing categorical exclusions under the National Environmental Protection Act, utilizing good neighbor agreements to increase prescribed fire and landscape-scale treatments, and seeking ways to monetize timber and biomass materials.
- Invest in the National Interagency Fire Center (NIFC) and National Interagency Coordination Center (NICC) to support efficient resource management.

- Support H.R. 471 Fix Our Forests Act and other legislation that supports wildfire response, recovery and resilience.

How this supports Businesses:

Rapid wildfire response and recovery is essential for protecting the business interests of the Capitol Region. The requested actions enhance business resilience by ensuring swift response and mitigation, protecting commercial properties, supply chains, and economic activity. Enhanced support for local fire response allows for quicker containment of fires on or near federal lands, reducing catastrophic losses. Investing in FEMA's Assistance to Firefighters Grant Programs strengthens local fire agencies' ability to protect commercial and industrial areas, minimizing business disruptions. Proactive wildfire preparedness initiatives, such as defensible space programs and fire-resistant infrastructure, help businesses stay operational while reducing damages, insurance costs, and lost revenue.

Resilience efforts are just as critical to securing long-term economic stability for businesses in the Capitol Region. Efficient federal land management, made possible through streamlined regulations, supports industries that rely on healthy forests, such as timber, tourism, and agriculture, and provides opportunities for economic innovation in the utilization of timber and biomass materials. Facilitating collaboration between federal, state, and local partners on fuels reduction and forest management projects brings value and engagement to local businesses and supports sustainable resource management.

How this supports Residents of our Region:

Ensuring local fire resources are readily available to protect homes, neighborhoods, and essential infrastructure during wildfire events on or near federal lands significantly enhances public safety and quality of life in the Capitol Region. Prioritizing proactive wildfire preparedness—such as water infrastructure for fire suppression, defensible space, and fire-resistant building programs—reduces fire-related displacement and property loss, giving residents greater peace of mind.

Better federal land management, including prescribed burns and other fuel reduction strategies, lowers wildfire frequency and intensity, ultimately improving air quality and reducing health risks for all residents in the region. Strengthening interagency coordination at the NIFC and NICC enhances emergency preparedness and response, ensuring that residents receive timely evacuation warnings and critical resources when needed. Legislative support for wildfire resilience reinforces the federal commitment to protecting and enhancing the quality of life for all residents in the Capitol Region—from urban centers to wildland-urban interface communities.

Strategic Actions for Response, Recovery, and Resilience

To support healthy and fire-resistant forests, specific and strategic actions can be taken. These actions are vital to supporting wildfire response, recovery, and resilience. These actions are embodied in the report of the Wildland Fire Mitigation and Management Commission (Commission), completed in September 2023, which provided a comprehensive set of priority policies derived from the work of the bipartisan Commission. The requested action aligns with the recommendations of the Commission, specifically the recommendations noted below:

Community Resilience and Interagency Coordination

Promoting partnerships, local engagement, and coordination across agencies and jurisdictions in order to reduce red tape and streamline wildfire preparedness and response efforts.

Commission Recommendations (see Attachment):

#1, 29, 51, 52, 53, 56, 57, 58, 66, 67, 90, 126, 129, 132

Data, Planning & Workforce Development

Building capacity through data infrastructure improvements, proactive planning, and promoting a skilled workforce in order to reduce inefficiencies and modernize wildfire preparedness and response.

Commission Recommendations (see Attachment):

#4, 32, 33, 34, 42, 54, 55, 56, 57, 58, 66, 67, 90, 104, 132

Forest Management, Fuels Reduction & Innovation

Supporting active land management strategies like prescribed fire, fuels treatment, restoration, and innovation in wood processing and biomass utilization in order to reduce wildfire risks while promoting responsible resource utilization.

Commission Recommendations (see Attachment):

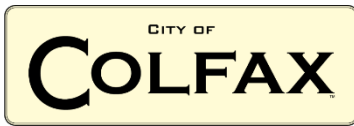
#12, 14, 17, 18, 19, 20, 21, 33, 42, 77, 126

Attachments:

1. Cited Recommendations

CITED RECOMMENDATIONS

- 1 Establish a Community Wildfire Risk Reduction Program via an interagency coordinating partnership including the U.S. Forest Service, the Federal Emergency Management Agency, the United States Fire Administration, the Office of Wildland Fire on behalf of the Department of the Interior's land management agencies, and the National Institute of Standards and Technology as principal agencies, to proactively address wildfire risk reduction actions and increase ignition resistance of the built environment.
- 4 Provide dedicated funding to evaluate, build and maintain existing federal, state, and local wildfire hazard data sets and identify a use case to refine and, if necessary, expand national datasets.
- 12 Work with Tribes, states, and local partners to develop a strategic plan for the implementation of prescribed fire at a national scale.
- 14 Instruct agencies to develop the necessary administrative systems to allow resource ordering for prescribed fire to be as seamless as it is for wildfire response.
- 17 Invest in fuels reduction treatments.
- 18 Support and expand the Collaborative Forest Landscape Restoration Program.
- 19 Invest in wood processing facilities and the wood utilization sector more generally.
- 20 Fund more research and pilot projects for biofuels and biomass utilization technologies and opportunities through a new collaboration between the Forest Service Research & Development and the Department of Energy.
- 21 Incentivize adoption of new technologies and processing systems to produce value added and demand-driven innovative wood products.
- 29 Ensure that federal agencies have the directive, capacity, and authority to enter into equitable and meaningful co-stewardship and co-management agreements for multi-jurisdictional lands, and to support Tribal self-governance in order to address wildfire risk reduction, management, and recovery, and to enable beneficial fire practices.
- 32 Expand funding and staffing for planning and Interdisciplinary Teams of federal land management agencies.
- 33 Explore mechanisms to make planning more effective and efficient, such as improved information gathering, training, staffing, collaboration, and programmatic analyses for restoration and hazardous fuels reduction activities.
- 34 Expedite funding to support water utilities in both immediate and long-term wildland fire recovery to maintain water delivery to consumers.
- 42 Direct the Environmental Protection Agency, the Department of the Interior, and the U.S. Department of Agriculture to work together to expeditiously evaluate current federal regulations and guidance around the treatment of smoke from wildland fire in air quality management programs with the intent of ensuring the programs can accommodate increased use of beneficial fire. Such an evaluation includes the exceptional events pathway and making any necessary changes to enhance programmatic and procedural ease and clarity while ensuring protection of public health, in a manner consistent with the Clean Air Act. Further, Congress should provide resources to ensure federal, state, and local authorities can expand their capacity to document and exclude wildfire and beneficial fire smoke from regulatory significance.
- 51 In order to facilitate the prioritization of public safety in response resource ordering, establish a task force of relevant entities to review eligible costs for the purposes of expedited resource deployment and reimbursements processes.
- 52 Some locations offer positive examples of more effective resource mobilization and should serve as models for other areas.
- 53 Direct a task force to explore the potential to improve the national resource ordering and status system and ensure that it is more accessible to qualified entities and individuals.
- 54 Increase access to qualifications and training opportunities for all partners.
- 55 Create and fund more training opportunities for the mitigation and management response workforce.
- 56 Increase support for the U.S. Fire Administration to provide expanded community-based wildfire training and engagement of the nation's non-federal fire service; promote fire-adapted communities to build community resilience; and improve coordination with wildland fire management as a critical and necessary partner in wildfire risk reduction.
- 57 Expand support for the further development and utilization of pre-fire response planning, such as the Potential Operational Delineations methodology, as a science based, collaborative, and interdisciplinary framework for improving wildfire management and mitigation, integration of land management objectives with wildfire management objectives, and collaborative engagement.
- 58 Increase and foster local participation in collaborative pre-fire planning and management through pre-fire planning initiatives like the Potential Operational Delineations process.
- 66 Authorize funding for integrated planning and management across all phases of fire management.
- 67 Provide funding to local entities to proactively complete assessments of values at risk susceptible to post-fire impacts.
- 77 Increase authorizations and appropriations for watershed rehabilitation programs post-wildfire.
- 90 Improve the contracts, grants and agreements process and expand investments in the non-federal workforce.
- 104 Establish an interagency joint office with dedicated and separate funding to fulfill the mission of comprehensive assessment and prediction of fire in the wildland and built environment interface through data aggregation and science-based decision support services.
- 126 Authorize and appropriate funds to support new and existing partnership programs to reduce wildfire threats, support landscape-scale, multi-jurisdictional mitigation, and post-fire recovery efforts on all lands impacted by wildfire.
- 129 Ensure that the U.S. Fire Administration and the Federal Emergency Management Agency have the resources necessary to support efforts to reduce wildfire risks to communities and the threat of urban conflagrations related to wildfire and provide post wildfire mitigation and recovery in communities.
- 132 Ensure that agencies have sustained funding to maintain wildfire risk and resilience improvements.



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Cory Peterson, Senior Transportation Planner (PCTPA)
Subject: Safe Streets for All (SS4A) Grant

Budget Impact Overview:

N/A:	Funded: √	Un-funded:	Amount: \$20,000	Fund(s): 100
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RECOMMENDED ACTION: Adopt Resolution __-2025 authorizing the City Manager to execute an agreement with Placer County Transportation Planning Agency for grant application and management.

Summary/Background

In 2024, Placer County Transportation Planning Agency (PCTPA) offered their assistance in applying for a Safe Streets for All (SS4A) from the USDOT to prepare a Comprehensive Safety Action Plan (CSAP) for the City of Colfax. The grant application was unsuccessful, and at the encouragement of USDOT staff, PCTPA and the City both intend to reapply in the current grant cycle. The purpose of a CSAP is to identify the most significant roadway safety concerns within a community and identify projects and programs for implementation to address roadway safety issues. These plans (or similar) are a requirement to apply for traffic safety capital grants from USDOT and Caltrans, and would open up the City to future funding opportunities to address traffic safety issues. In 2024, the SS4A grant request was \$100,000 with a 20% match, for a total project cost of \$120,000. In-kind PCTPA and City staff time can be used to make up some of the \$20,000 required match.

Conclusions and Findings

SS4A grants have two application types: Planning and Demonstration, and Implementation. PCTPA is proposing to apply for a Planning and Demonstration SS4A grant to prepare a CSAP for the City. A CSAP has eight main components that are explained in detail in a USDOT handout attached to this staff report. In short, the CSAP would provide an analysis and review of traffic safety concerns in Colfax, engage with the community, collaborate with stakeholders such as first responders, schools, etc; and provide an action plan with policy, program, and capital project recommendations. Once the CSAP is complete, the City would be eligible to apply for SS4A Implementation grants to implement the plan's recommendations, as well as Highway Safety Improvement Program (HSIP) grant funds from Caltrans.

PCTPA is willing to co-apply and write the grant application on the City's behalf, and if awarded, administer the grant, hire a consultant, and complete the planning work, all in close coordination with City staff. A combination of staff time from PCTPA, The grant request will be the same as 2024; \$100,000 with a 20% match, for a total project cost of \$120,000. City staff, and cash will be used to cover the required 20% match for the grant. The grant deadline to USDOT is June 26th, 2025 with awards expected in November.

Fiscal Impacts

The fiscal impact to the City is up to \$20,000. Future applications for capital grants may require additional match funds in future fiscal years.

Attachments:

1. Resolution __-2025
2. PCTPA Agreement
3. Safe Streets 4 All (SS4A) PowerPoint Presentation

City of Colfax

City Council

Resolution № __-2025

APPROVING AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN MEMORANDUM OF UNDERSTANDING (MOU) WITH THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA) TO CO-APPLY AND WRITE A GRANT APPLICATION FOR ASAFE STREET FOR ALL (SS4A) GRANT.

WHEREAS, the Placer County Transportation Planning Agency (PCTPA) would like to offer their assistance in applying for a Safe Streets for All (SS4A) Grant from the USDOT to prepare a Comprehensive Safety Action Plan (CSAP) for the City of Colfax; and,

WHEREAS, the purpose of a CSAP is to identify the most significant roadway safety concerns within a community and identify projects and programs for implementation to address roadway safety issues.; and,

WHEREAS, PCTPA is willing to co-apply and write the grant application on the City's behalf, and if awarded, administer the grant, hire a consultant, and complete the planning work, all in close coordination with City staff.; and,

WHEREAS, the City of Colfax wishes to execute an agreement with the PCTPA to co-apply and write the grant application on the City's behalf, and if awarded, administer the grant, hire a consultant, and complete the planning work, all in close coordination with City staff.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax approves and authorizes the City Manager to execute an agreement with the PCTPA to co-apply and write the grant application on the City's behalf, and if awarded, administer the grant, hire a consultant, and complete the planning work, all in close coordination with City staff.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on May 28, 2025, by the following vote of the Council:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Sean Lomen, Mayor

Amanda Ahre, City Clerk

MEMORANDUM OF UNDERSTANDING BETWEEN THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY AND THE CITY OF COLFAX

This Memorandum of Understanding (MOU) is entered into on the 11TH day of June in 2025 (herein referred to as the “Effective Date”) by and between:

Placer County Transportation Planning Agency (herein referred to as “PCTPA”) and

City of Colfax (herein referred to as “the City”).

PURPOSE

The purpose of this MOU is to establish a good-faith foundation between PCTPA and the City in the preparation of a grant application to the Safe Streets and Roads for All (SS4A) program and subsequent execution of said grant if awarded. The grant would fund the preparation of a Community Safety Action Plan (CSAP) for the City of Colfax. The Parties agree to work together in a cooperative and coordinated manner.

This MOU is designed to detail the specifics of the working relationship between PCTPA and the City to the mutual benefit of both parties and the communities they serve. This MOU does not obligate either party to provide funds or payment. This MOU does not bind Parties to any legal obligations.

ROLES AND RESPONSIBILITIES

To achieve Parties’ mutual desires, each party agrees to the following roles and responsibilities:

The two parties agree to submit the SS4A application as co-applicants with PCTPA being the lead applicant. PCTPA agrees to prepare a complete SS4A application, including (but not limited to): all narratives, required forms, budget, schedule, maps, and other attachments. City staff agrees to provide data as needed, fill out required forms if needed, and review the application in its entirety before submittal.

Should the SS4A grant be awarded, the two parties agree that PCTPA will be the administrator of said grant award. PCTPA will release an RFP, select a consultant, and complete the CSAP planning work in close coordination with City staff. City staff agrees to review the RFP before release, participate on the selection committee, and work closely with PCTPA staff throughout the development of the CSAP including participating in meetings and review/comment on all plan deliverables. Parties agree to uphold their roles and responsibilities in a committed, good-faith manner.

RESOURCES

To further the collaborative relationship between the Parties, the Parties agree to provide the following resources.

PCTPA and City staff agree to share the \$20,000 required grant match using in-kind staff time from both agencies. The specific break down of staff time for each agency will be determined later. On a monthly basis,

PCTPA and the City shall provide to the other documentation of the costs of staff time that is eligible as a grant expense in a format suitable to the grant awarding agency.

While it is anticipated that in-kind staff time will be sufficient to cover the \$20,000 grant match, should it fall short of the required amount, the City agrees to fund the remainder of the \$20,000 with cash.

Upon completion of the CSAP, should the City choose to pursue traffic safety capital grants to implement the CSAP, it is understood that PCTPA will not fund any required local matches and that the City would need to fund said matches.

Parties agree to provide the resources above at a minimum. The Parties may agree to provide additional resources in future agreements by amendments to this MOU or by another MOU. Each party agrees to bear their own financial burden of resources committed in this MOU unless otherwise specified.

AMENDMENTS

The terms of this MOU may be amended upon written approval by both parties and their designated representatives.

TERM AND TERMINATION

This agreement becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party or parties. It shall terminate if the grant is not awarded, unless an extension to re-apply for the grant is mutually agreed upon. If the grant is awarded, it shall terminate upon the completion of the CASP and the accepted closure of the SS4A grant by USDOT.

Both Parties may terminate this MOU by means of signing a termination addendum upon 30 days' written notice to the other party or parties. The undersigned Parties acknowledge and agree to this MOU:

FOR THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Matt Click, AICP
Executive Director

Date

FOR THE CITY OF COLFAX

Ron Walker
City Manager

Date



Colfax Safe Streets for All Grant Application

Colfax City Council Meeting
May 28, 2025

What is SS4A and a CSAP?

- **SS4A = Safe Streets for All**

- Federal grant program from USDOT to address traffic safety issues
- Funds planning and capital projects

- **CSAP = Comprehensive Safety Action Plan**

- Comprehensive analysis of traffic safety concerns specific to Colfax
- Data analysis, community outreach, stakeholder meetings, prioritized list of projects/programs/strategies
- Makes City eligible to apply for state and federal traffic safety capital grants
 - Examples: guard rail repair, pedestrian crossings, shoulder widening, signing and striping

Grant Application

- Applied in 2024; application was unsuccessful
- USDOT encouraged PCTPA and City to apply again
- \$100,000 request from USDOT with \$20,000 match from PCTPA and City
 - In-kind staff time will be used in lieu of cash
- PCTPA to write application and submit on behalf of City
- If awarded, PCTPA will administer and conduct planning work with consultant assistance and in close coordination with City staff

Next Steps

- Consider approval of MOU between PCTPA and City
- Grant application is due on June 26th
- Decisions are expected in the fall

Thank you!

Cory Peterson
Senior Transportation Planner
cpeterson@pctpa.net



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: Ad Hoc Committee – Winterfest & Oktoberfest

Budget Impact Overview:

N/A: X	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Discuss and give direction to staff.

Summary/Background

At the April 23, 2025 City Council meeting, Lauriana Cecchi of the Colfax Area Chamber of Commerce announced that the Chamber will no longer sponsor the 2025 Winterfest fireworks or vendor activities. Additionally, staff have since learned that the Chamber will also discontinue its sponsorship of the Oktoberfest event.

At the May 14, 2025 City Council meeting, staff recommended forming an ad hoc committee to explore options for continuing Oktoberfest and Winterfest in light of the Chamber's withdrawal. The Council directed staff to bring the item back for further discussion at the May 28, 2025 City Council meeting.



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Ron Walker, City Manager
Subject: Sierra Vista Community Center - Colfax Boys Basketball Program

Budget Impact Overview:

N/A:	Funded: √	Un-funded:	Amount:	Fund(s): 110-8263
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RECOMMENDED ACTION: Adopt Resolution __-2025 authorizing the City Manager to make a donation in an amount between \$0.00 - \$14,000.00 to the Sierra Soar Non-Profit in support of the Colfax Boys Basketball program.

Summary/Background

The Colfax Boys Basketball program, established in 1963, has seen more than 740 young men take the court. Over the decades, the program has achieved 17 league championships and 5 section titles, consistently fielding highly competitive teams—despite Colfax High School being the smallest school in its league.

Beyond wins and accolades, the program has played a vital role in preparing young men for the challenges of life. Through basketball, players learn essential life lessons: the value of hard work, perseverance, overcoming adversity, being a supportive teammate, executing a plan with precision, how to win with humility, and how to turn losses into motivation for growth.

The coaching staff serves as mentors, emphasizing respect for others, honesty, integrity, personal commitment, and the conduct expected of young men in our community. Each time a player puts on the uniform, he is reminded that he represents not only his teammates but also the generations of athletes who came before—and the City of Colfax itself.

Over the years, every team has included players from challenging backgrounds, including many without father figures or stable home environments. For these young men, the basketball program has been more than a sport—it has provided structure, support, and a sense of belonging. The coaches create a team culture that feels like family, offering guidance that often extends far beyond the gym, the program and its coaches helped lay the foundation for the future successes of the participants.

Staff has received a request from Bob Morales of Sierra Soar Non-Profit to assist with raising funds to improve the basketball gym at the SVCC community center.

The items on the Sierra Soar Non-Profits wish list are:

- Two new glass backboards with brackets
 - \$900
- New basketball court lines
 - \$500 with tape machine
- Floor refinishing
 - Last estimate was \$10,000 without the lines, \$12,000 with the lines
 - We are researching buying a floor sander and having local alumni volunteer their labor to sand and seal.

- Smart TV and rolling stand
 - \$500
- Local school logos painted on each wall by Foxy for:
 - CHS
 - Weimar
 - Colfax Elementary
 - Chicago Park
 - Materials
 - \$100

Conclusions and Findings

In conclusion, staff believes that the Colfax Boys Basketball program is a worthwhile cause, as it offers structure, support, and a strong sense of belonging to its participants. Therefore, the Council is encouraged to consider supporting the program with a donation in the range of \$0 to \$14,000.

Attachments:

1. Resolution __-2025
2. Sierra Soar non-profit funding request.

City of Colfax

City Council

Resolution No. __-2025

APPROVING AND AUTHORIZING THE CITY MANAGER TO MAKE A DONATION IN AN AMOUNT BETWEEN \$0.00 -\$14,000.00 TO THE SIERRA SOAR NON-PROFIT IN SUPPORT OF THE COLFAX BOYS BASKETBALL PROGRAM.

WHEREAS, The Colfax Boys Basketball program, established in 1963, has seen more than 740 young men take the court. Over the decades, the program has achieved 17 league championships and 5 section titles, consistently fielding highly competitive teams—despite Colfax High School being the smallest school in its league; and,

WHEREAS, beyond wins and accolades, the program has played a vital role in preparing young men for the challenges of life. Through basketball, players learn essential life lessons: the value of hard work, perseverance, overcoming adversity, being a supportive teammate, executing a plan with precision, how to win with humility, and how to turn losses into motivation for growth; and,

WHEREAS, the coaching staff serves as mentors, emphasizing respect for others, honesty, integrity, personal commitment, and the conduct expected of young men in our community. Each time a player puts on the uniform, he is reminded that he represents not only his teammates but also the generations of athletes who came before—and the City of Colfax itself; and,

WHEREAS, over the years, every team has included players from challenging backgrounds, including many without father figures or stable home environments. For these young men, the basketball program has been more than a sport—it has provided structure, support, and a sense of belonging. The coaches create a team culture that feels like family, offering guidance that often extends far beyond the gym, the program and its coaches helped lay the foundation for the future successes of the participants; and,

WHEREAS, staff has received a request from Bob Morales of Seirra Soar Non-Profit to assist with raising funds to improve the basketball gym at the SVCC community center.

The items on the Sierra Soar Non-Profits wish list are:

- Two new glass backboards with brackets
- \$900
- New basketball court lines
- \$500 with tape machine
- Floor refinishing
- Last estimate was \$10,000 without the lines, \$12,000 with the lines
- We are researching buying a floor sander and having local alumni volunteer their labor to sand and seal.
- Smart TV and rolling stand
- \$500
- Local school logos painted on each wall by Foxy for:
 - o CHS
 - o Weimar
 - o Colfax Elementary

- o Chicago Park
- o Materials
- \$100

;and,

WHEREAS, the City of Colfax wishes to support the Colfax Boys Basketball program with improvements to the SVCC gym.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax approves and authorizes the City Manager to make a donation to the Sierra Soar non-profit in an amount between \$0.00 - \$14,000.00.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on May 28, 2025, by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

ABSENT:

Sean Lomen, Mayor

ATTEST:

Amanda Ahre, City Clerk

City Manager

From: Bob Morales <bmorales@addlins.com>
Sent: Monday, May 19, 2025 8:10 PM
To: City Manager
Subject: RE: Sierra View Community Center - Colfax Boys Basketball Program

Dear Colfax City Council,

The Colfax Boys Basketball program began in 1963 and has had over 740 young men compete, producing 17 league championships and 5 section championships.

Colfax Basketball has produced highly competitive teams in a league where CHS has always been the smallest school.

It is more than basketball.

The program and coaches have been preparing our young men for the challenges of life. Many life lessons are taught including the benefits of hard work, perseverance and overcoming adversity, how to be a supportive teammate, learning to execute a plan with precision, how to win, and how to use a loss as motivation.

As mentors, the coaches emphasize the importance of having respect for others, honesty, integrity, commitment, and the actions expected of a young man in our community. When they put on the uniform, we remind them that they are representing all who came before them and the City of Colfax.

All teams have included players from broken homes. Many without father figures.

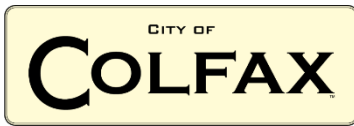
The program provides guidance, support, and a team “family” for these boys. As a young boy from a foster home myself, the coaches and program provided the foundation for many of my future successes.

I would not be the person I am today without the support and expectations set by my coaches when I was a child.

Our vision is to continue molding our future community leaders through the lessons of basketball.

Thank you for your time and consideration.

Best regards,



Staff Report to City Council

FOR THE MAY 28, 2025 REGULAR CITY COUNCIL MEETING

From: Ron Walker, City Manager
Prepared by: Matt Anderson, Chief Plant Operator
Subject: S.A.F. Algae Unit Testing and Pond Management

Budget Impact Overview:

N/A:	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Adopt Resolution __-2025 authorizing the City Manager to accept the S.A.F. Algae Unit without further equipment testing.

Summary/Background

Following multiple discussions with Jim Fletter regarding the start-up and testing of the new S.A.F. (Suspended Air Flotation) unit, it has been decided that the testing phase will not proceed as originally planned.

This decision is based on the current condition of our storage pond, which is at 20 million gallons with an NTU (turbidity) reading of less than 0.2. Based on our flow calculations, the volume is expected to decrease to approximately 10 million gallons by July 10, assuming no significant changes in plant flow rates.

Given the upcoming summer season, it is important to slow the flow from the pond into the plant to conserve water for ongoing treatment processes. Jim suggested that we slow the pond flow now and proceed with the SAF testing, which was intended to utilize algae growth. However, staff explained why this approach is not advisable.

If staff continues to discharge water from the pond quickly, it can prevent algae from developing. However, if staff intentionally encourage algae growth for testing and the SAF unit underperforms, it would force process algae-laden water through the plant. This could result in operational challenges and potential permit violations.

The pilot study previously conducted on the SAF unit supports this decision. During testing, the team discontinued the use of water from Pond 3 due to insufficient organic content and switched to Pond 2, which had higher organics. This history further supports our cautious approach.

Conclusions and Findings

In conclusion, staff believe it is more prudent to prioritize emptying the pond now and avoiding potential complications, rather than risking permit violations for the sake of testing. Therefore, staff are recommending to the council that we accept the project without further operational testing.

Attachments:

- Resolution __-2025
- Heron Pilot Test Document

City of Colfax

City Council

Resolution № __-2025

APPROVING AND AUTHORIZING THE CITY MANAGER TO ACCEPT THE S.A.F. ALGAE UNIT WITHOUT FURTHER EQUIPMENT TESTING

WHEREAS, following multiple discussions with Jim Fletter regarding the start-up and testing of the new S.A.F. (Suspended Air Flotation) unit, it has been decided that the testing phase will not proceed as originally planned; and,

WHEREAS, this decision is based on the current condition of our storage pond, which is at 20 million gallons with an NTU (turbidity) reading of less than 0.2. Based on our flow calculations, the volume is expected to decrease to approximately 10 million gallons by July 10, assuming no significant changes in plant flow rates; and,

WHEREAS, Given the upcoming summer season, it is important to slow the flow from the pond into the plant to conserve water for ongoing treatment processes. Jim suggested that we slow the pond flow now and proceed with the SAF testing, which was intended to utilize algae growth. However, staff explained why this approach is not advisable; and,

WHEREAS, if staff continues to discharge water from the pond quickly, it can prevent algae from developing. However, if staff intentionally encourage algae growth for testing and the SAF unit underperforms, it would force process algae-laden water through the plant. This could result in operational challenges and potential permit violations; and,

WHEREAS, the pilot study previously conducted on the SAF unit supports this decision. During testing, the team discontinued the use of water from Pond 3 due to insufficient organic content and switched to Pond 2, which had higher organics. This history further supports our cautious approach; and,

WHEREAS, staff believe it is more prudent to prioritize emptying the pond now and avoiding potential complications, rather than risking permit violations for the sake of testing. Therefore staff are recommending to the council that we accept the project without further operational testing.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Colfax approves and authorizes the City Manager to accept the S.A.F Algae unit without further equipment testing.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on May 28, 2025, by the following vote of the Council:

AYES:
NOES:
ABSTAIN:
ABSENT:

Sean Lomen, Mayor

ATTEST:

Amanda Ahre, City Clerk



Trial Summary – Colfax WWTP

June 17-19, 2020

General

Colfax WWTP utilizes an Aero-Mod Wastewater Treatment Plant to treat municipal waste generated throughout the City of Colfax. The plant discharges into an unnamed tributary of Smuthers Ravine. Plant capacity is permitted at 0.5M GPD; with additional allowances for wet weather.

Suspended Air® Flotation (SAF®) water treatment process trial utilizing its 350 gpm self-contained trailer, treated water from pond 3. The trailer was positioned at the north side of pond 3, between ponds 2 & 3. A pump station located on the south side of pond 3 near the dam, pumped water from pond 3 to the trailer. Treated water was gravity discharged back into the northern edge of pond 3.





Discussion

The SAF® trailer became operational on May 21, 2020. In the first two weeks of the trial, the SAF® trailer was typically operated by plant personnel during their regular (day) shift. A Heron Innovators Technician would visit the site every few days to assess progress. By request, flows were typically set at ~225gpm. While the onsite Heron technician was operating the trailer, it ran at 330gpm for an entire day, i.e., maximum flow available from plant feed pumps. Although not documented during the trial, good results (~2 NTU) were achieved at this higher hydraulic loading rate; confirming the 20 gpm/ft² loading capacity of SAF®.

During the initial days, the water quality in pond 3 looked much like clean storm water. Metering pumps were challenged to turn down abnormally low and although solids were being removed, it seemed like water quality was only marginally improved. It appeared as if the SAF® system was cleaning processed water. The data collected showed water treating to the 2 NTU range. For this reason, the much dirtier water from pond 2 was diverted to the trailer; this water, although not high in solids content, was treated utilizing typical chemical dosing. Solids collection and removal rates appeared to be similar to results Heron Innovators has experienced treating comparable water. After approximately one week of treating pond 2 water, the client clarified the need to focus the SAF® trial on treating pond 3.

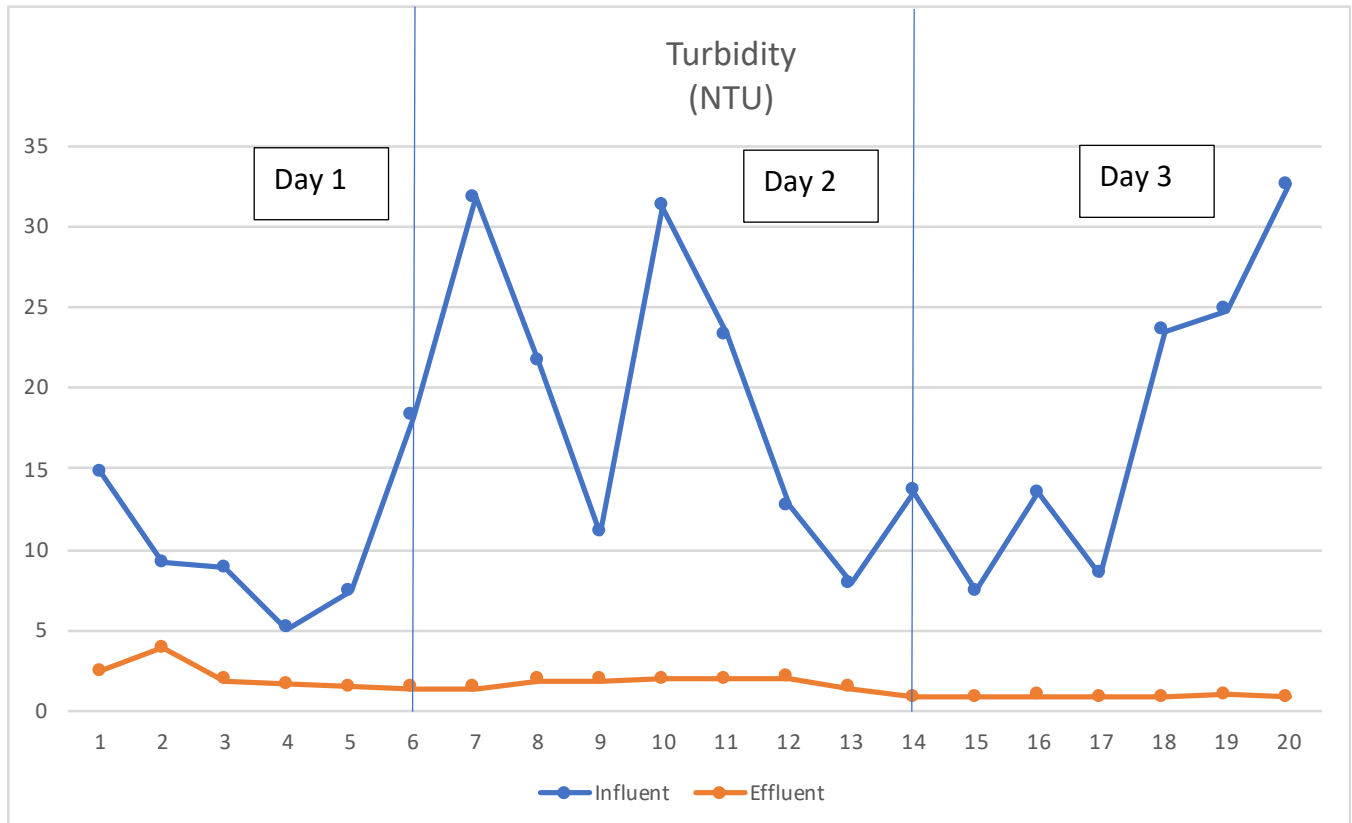
A formal 3-day continuous trial was agreed to commence on June 17, 2020, treating pond 3 water only. In anticipation of warmer weather and longer summer days, the trial was purposefully delayed for about a week to allow for an increase in algae growth such that pond 3 would have normal summer algae concentrations. This 3-day, 24 hour per day, trial would involve the collection of data during normal workdays, with the plant continuing to operate unattended during off-hours. Initially flows were to be set at 330 gpm; this being the maximum previously experienced flow deliverable from site pumps. However, for unknown reasons, the maximum flow on the first day was 305 gpm.

Although performance at this hydraulic loading rate was expectable, it became obvious that the lack of freshwater provided to the trailer via ~150ft of 5/8" garden hose was not sufficient. At this process flow rate, inertia pressure drops created by the SAF® solenoid when calling for water, were significant. With every solenoid cycle, freshwater supplied to the polymer dilution system would stop or nearly stop, for 7 seconds/cycle; effectively not feeding polymer to the incoming waste stream. At 305 gpm water is flowing through the 4" floctube at ~7.9ft/sec; in 7 seconds that water has traveled ~55ft or nearly the length of the floctube. Although this same phenomenon plays out at 225 gpm, it lasts only 3 seconds; this coupled with the fact that the water is traveling at a lower velocity through the floctube made for more consistent operation. This benefited water clarity and the decision was made to run at this acceptable, albeit lower run rate.

A Heron Technician was dispatched to observe and collect data during normal plant operating hours. Samples were collected for incoming and treated water on an hourly basis. These samples were analyzed for turbidity utilizing the Plant's Hach Model 2100Q Turbidimeter. In addition, PH was monitored at this same hourly frequency, utilizing the Foxboro Model PH875-TYFN-7 PH controller, contained on board the SAF® trailer (see attachment 1)



The table below shows the hourly sample results for Influent vs Effluent turbidities. Interestingly, effluent results, as well as chemistry dosing, were not sensitive to incoming turbidity. Incoming turbidity ranged from a low of ~5 NTU to a maximum of ~33 NTU, however effluent results remained steady; day 1&2 around 1.5-2.0 NTU, day 3, ~0.8 NTU. Chemical dosages were never adjusted until the very end of the 3rd test day.



Above table reports Influent vs Effluent Turbidities. Samples were collected hourly during the hours of 10AM-2PM over the 3-day continuous trial.

Aside from turbidity, data was collected for PH and Skimmed Solids Generation. Skimmed Solids were estimated by measuring the amount of time it took to fill a 5- gallon bucket. With regard to solids collection, no dewatering (draining) of water was accounted for in this estimate, it was clear that a significant amount of the water “pushed” over the beach by the chain and flight skimmer would easily separate from the algae. A subjective observation of this test was that the volume of skimmed solids could be greatly reduced by manipulation of the skimmer rake speed in conjunction with maximizing solids dewatering via optimization of the “On & Off” delay timers; standard features included on production units.

- **PH: 8.2-8.7**
- **Skimmed Solids Collection: 0.3 gal/min (5 gallons in 16 minutes)**



Summary

Overall, the results were good to excellent. The impact associated with the fresh water pressure cycles was felt throughout the trial, and results from a fully engineered installation will be significantly better. Those better results will not only manifest themselves with even better water quality, but also in lower chemical consumption and higher percent solids.

Although not thoroughly investigated during this short trial, the last few hours of the last day, showed a significant opportunity to reduce chemical dosing. For this application we anticipate the cost of operation would range from, \$100-\$300 per million gallons of water treated.



HERON INNOVATORS
The Clear Advantage

Attachment #1

Date	Time	pH	GPM	Polymer Dosage (Pump Max - 0.5GPH)				Coagulant Dosage (Pump Max - 4.0 GPH)			Froth Output			Turbidity (NTU)	
				Stroke %	Freq. %	GPH	PPM	% Pump	GPH	PPM	Froth GPM	GPH - FA	PPM	Influent	Effluent
17-Jun	10:00 AM		305	48	52	0.12	6.8	15	0.6	33	6.5	0.07	3.9	14.8	2.4
17-Jun	11:00 AM		305	30	51	0.08	4.2	10	0.4	22	6.5	0.07	3.9	9.15	3.9
17-Jun	12:00 PM		225	20	52	0.05	3.9	10	0.4	30	4.5	0.05	3.7	8.88	1.87
17-Jun	12:20 PM		225	20	52	0.05	3.9	10	0.4	30	4.5	0.05	3.7	5.1	1.6
17-Jun	1:00 PM		225	20	52	0.05	3.9	10	0.4	30	4.5	0.05	3.7	7.37	1.46
17-Jun	2:00 PM		225	20	52	0.05	3.9	10	0.4	30	4.5	0.05	3.7	18.2	1.36
18-Jun	9:30 AM	8.2	225	20	52	0.05	3.9	10	0.4	30	4.1	0.05	3.4	31.8	1.38
18-Jun	10:00 AM	8.2	225	20	52	0.05	3.9	10	0.4	30	4.1	0.05	3.4	21.7	1.84
18-Jun	11:00 AM	8.2	225	22	52	0.06	4.2	10	0.4	30	4.1	0.05	3.4	11	1.88
18-Jun	12:00 PM	8.2	225	22	52	0.06	4.2	10	0.4	30	4.1	0.05	3.4	31.2	1.97
18-Jun	1:00 PM	8.2	225	22	52	0.06	4.2	10	0.4	30	4.1	0.05	3.4	23.3	1.94
18-Jun	2:00 PM	8.2	225	22	52	0.06	4.2	10	0.4	30	4.1	0.05	3.4	12.7	2.06
18-Jun	7:45 AM	8.7	225	22	52	0.06	4.2	10	0.4	30	4.1	0.05	3.4	7.9	1.43
18-Jun	9:00 AM	8.7	225	18	52	0.05	3.5	10	0.4	30	4.1	0.05	3.4	13.6	0.81
19-Jun	9:45 AM	8.7	225	18	52	0.05	3.5	10	0.4	30	3.8	0.04	3.1	7.37	0.85
19-Jun	10:00 AM	8.7	225	18	52	0.05	3.5	10	0.4	30	3.8	0.04	3.1	13.5	0.88
19-Jun	11:00 AM	8.7	225	15	18	0.01	1.0	5	0.2	15	2	0.02	1.6	8.47	0.86
19-Jun	12:00 PM	8.7	225	15	18	0.01	1.0	5	0.2	15	2	0.02	1.6	23.5	0.84
19-Jun	1:00 PM	8.7	225	15	18	0.01	1.0	5	0.2	15	2	0.02	1.6	24.8	1.03
19-Jun	2:00 PM	8.7	225	15	18	0.01	1.0	5	0.2	15	2	0.02	1.6	32.6	0.86

Metering Pumps could
not reliably go lower