



City Council Meeting

COUNCIL CHAMBERS, 33 SOUTH MAIN STREET, COLFAX, CA

Mayor Joe Fatula · Mayor Pro Tem Marnie Mendoza
Councilmembers · Kim Douglass · Sean Lomen · Trinity Burruss

REGULAR MEETING AGENDA

August 28, 2019

Regular Session: 6:00PM

1 **CLOSED SESSION** (NO CLOSED SESSION ITEMS)

2 **OPEN SESSION**

- 2A. **Call Open Session to Order**
- 2B. **Pledge of Allegiance**
- 2C. **Roll Call**
- 2D. **Approval of Agenda Order**

This is the time for changes to the agenda to be considered including removal, postponement, or change to the agenda sequence.

Recommended Action: By motion, accept the agenda as presented or amended.

3 **PRESENTATION**

- 3A. **Community Branding Design Update** (Pages 1-22)

4 **PUBLIC HEARING** (NO PUBLIC HEARING)

Notice to the Public: City Council, when considering a matter scheduled for hearing, will take the following actions:

- 1. Presentation by Staff
- 2. Open the Public Hearing
- 3. Presentation, when applicable, by Applicant
- 4. Accept Public Testimony
- 5. When applicable, Applicant rebuttal period
- 6. Close Public Hearing (No public comment is taken, hearing is closed)
- 7. Council comments and questions
- 8. City Council Action

Public Hearings that are continued will be so noted. The continued Public Hearing will be listed on a subsequent council agenda and posting of that agenda will serve as notice

5 **CONSENT CALENDAR**

Matters on the Consent Agenda are routine in nature and will be approved by one blanket motion with a Council vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the Mayor.

Recommended Action: Approve Consent Calendar

- 5A. **Minutes – Regular Meeting of August 14, 2019** (Pages 23-28)
Recommendation: Approve the Minutes of the Regular Meeting of August 14, 2019.
- 5B. **Cash Summary Report – July 2019** (Pages 29-40)
Recommendation: Accept and file.



- 5C. **City Funding Support for Colfax Railroad Days Event (Pages 41-43)**
Recommendation: Adopt Resolution __-2019 authorizing a \$500 donation to Colfax Railroad Days LLC., coordinators of the 2019 Colfax Railroad Days event, as the City's contribution to the success of the Colfax Railroad Days event.

6 PUBLIC COMMENT

Members of the audience are permitted to address the Council on matters of concern to the public within the subject matter jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible; not to exceed three (3) minutes in length. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

7 COUNCIL STAFF AND OTHER REPORTS

The purpose of these reports is to provide information to the Council and public on projects, programs, and issues discussed at committee meetings and other items of Colfax related information. No decisions will be made on these issues. If a member of the Council prefers formal action be taken on any committee reports or other information, the issue will be placed on a future Council meeting agenda.

- 7A. **Committee Reports and Colfax Informational Items – All Councilmembers**
- 7B. **City Operations Update – City Manager**
- 7C. **Agency Partner Reports**

8 COUNCIL BUSINESS

- 8A. **Commercial Cannabis Micro Business Subcommittee (Page 44)**
Staff Presentation: Wes Heathcock, City Manager
Recommendation: Discuss and consider establishing a commercial cannabis micro business subcommittee.
- 8B. **Colfax Hotel Business Use (Page 45)**
Staff Presentation: Wes Heathcock, City Manager
Recommendation: Discuss the Colfax Hotel business use concept and provide direction to staff.

9 GOOD OF THE ORDER

Informal statements, observation reports and inquiries regarding the business of the City may be presented by council members under this agenda item or requests for placement of items of interest on a future agenda. No action will be taken.

10 ADJOURNMENT

I, Jaclyn Collier, City Clerk for the City of Colfax declare that this agenda was posted at Colfax City Hall and the Colfax Post Office. The agenda is also available on the City website at www.Colfax-ca.gov.



Jaclyn Collier, City Clerk

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to, said public hearing.



BRANDING COLFAX

OUR PROCESS

Following the outline of our proposal, with the City Council appointed team of Mayor Joe Fatula, Councilwoman Trinity Burruss, Fred Abbott, Chamber of Commerce Representatives Tim Ryan, Ted Zwerdling, and Amy Andrews with the leadership of City Manager Wes Heathcock, we:

- Held a kick-off meeting collecting input
- Held three progressive work/design reviews
- Are here to present a recap of this team's work



RATE THESE SIGNS

Signs are designed to provide a message.

How would you grade these signs?

What message about Colfax do you get from these signs?







COLFAX TRAFFIC

11 Million Vehicles*
Pass Colfax
Every Year

What if 1% of that
traffic came into
Colfax?

= 110,000+ visitors

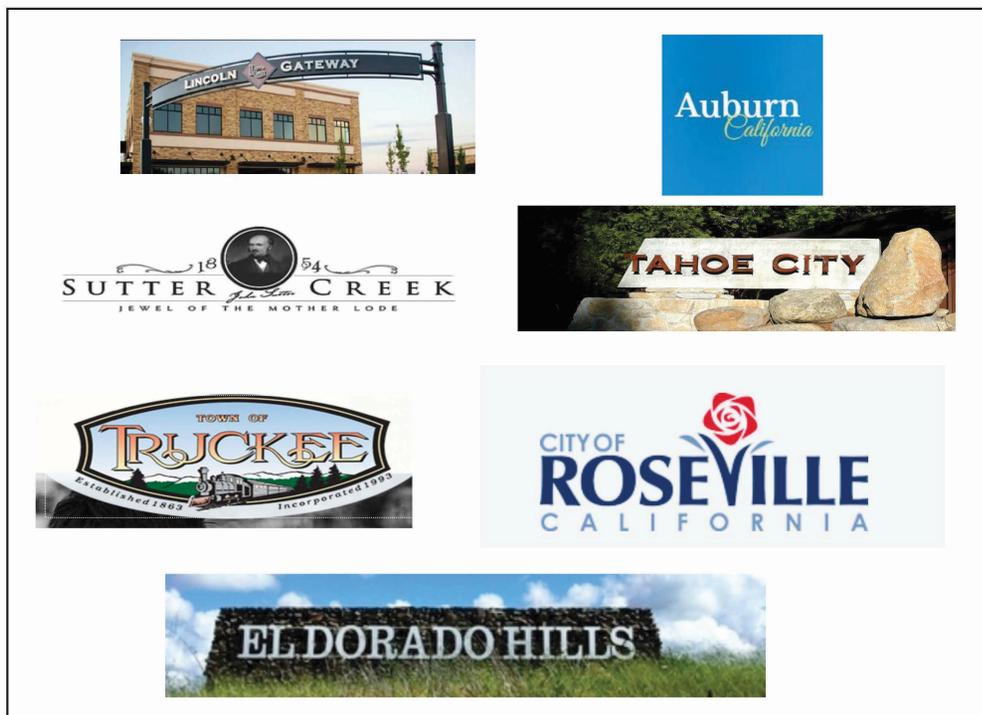
* As per Caltrans Statistics

The team established these core messages:

- Recreation
- Family
- History
- Railroad/Trains

SURROUNDING TOWN BRANDS

We looked at how local towns were branding themselves.

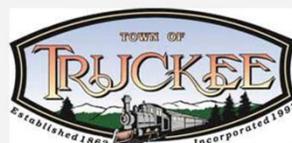
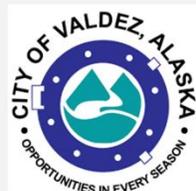


Presentation for the City of Colfax — Phase II, 1



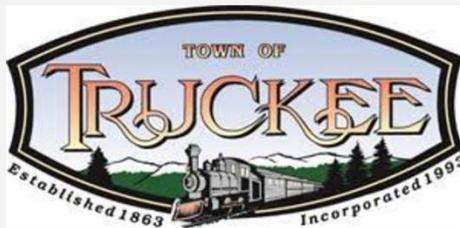
BREAKING OUTSIDE THE COLFAX SEAL

We looked at ways to transform the current Colfax City Logo into a brand.



OTHER CITIES

Top 10 USA Recreational Towns



OTHER CITIES

Top 5
California
Historic Towns

COLFAX

COLFAX

COLFAX

COLFAX

HISTORIC FONTS

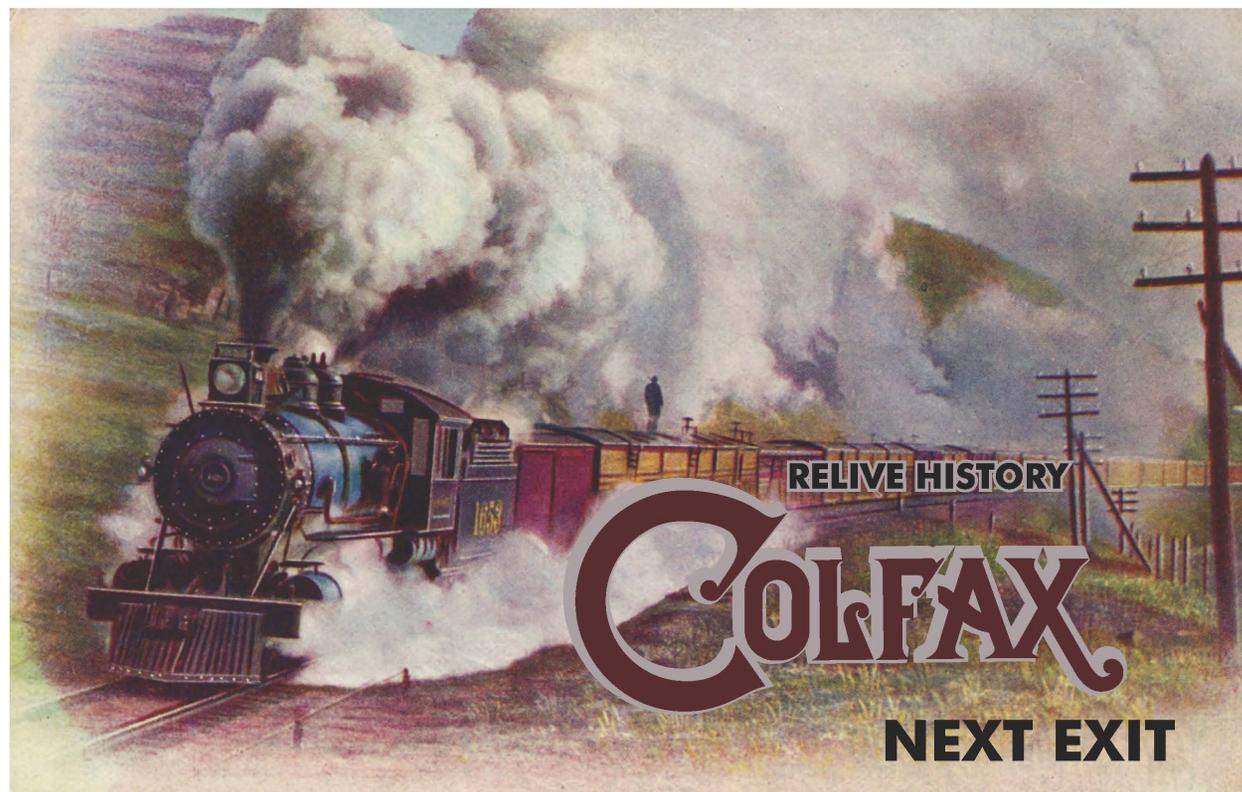
We researched font styles circa 1865 – 1910, selecting two fonts that met the criteria as branding options

Version 4



Presentation for the City of Colfax — Phase II, 2—a look at billboards

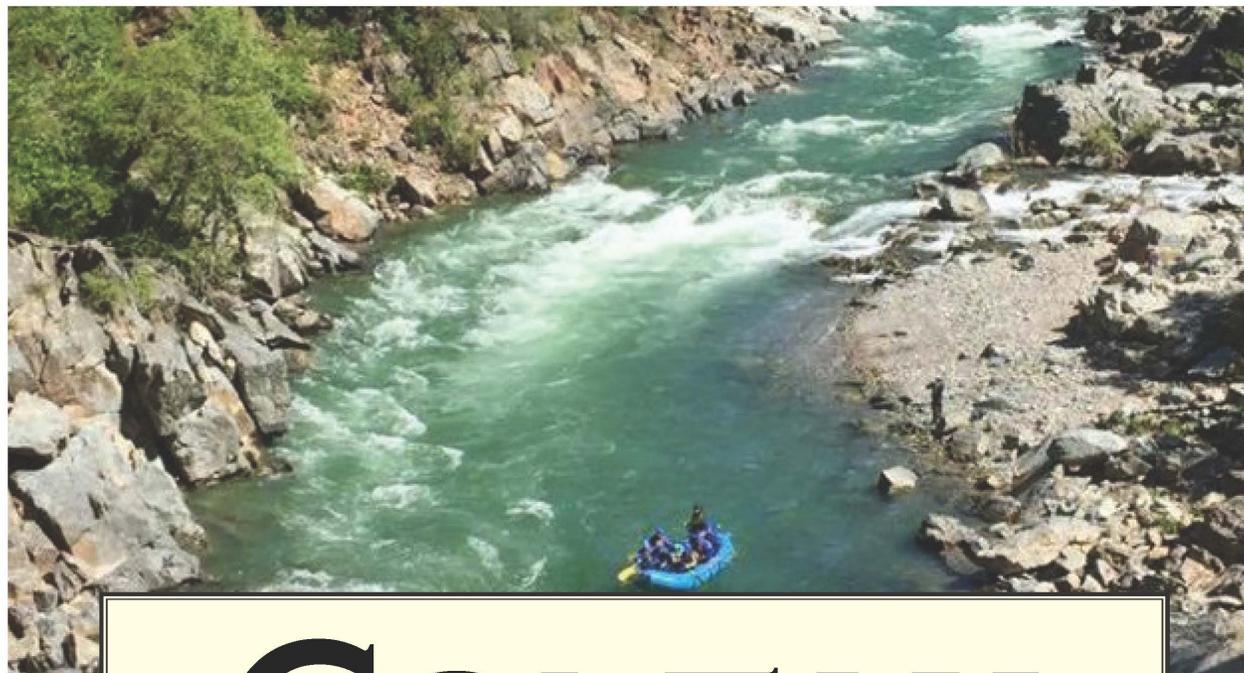
Version 5



Presentation for the City of Colfax — Phase II, 2—a look at billboards

 
Solace Graphics + Thumblr.net

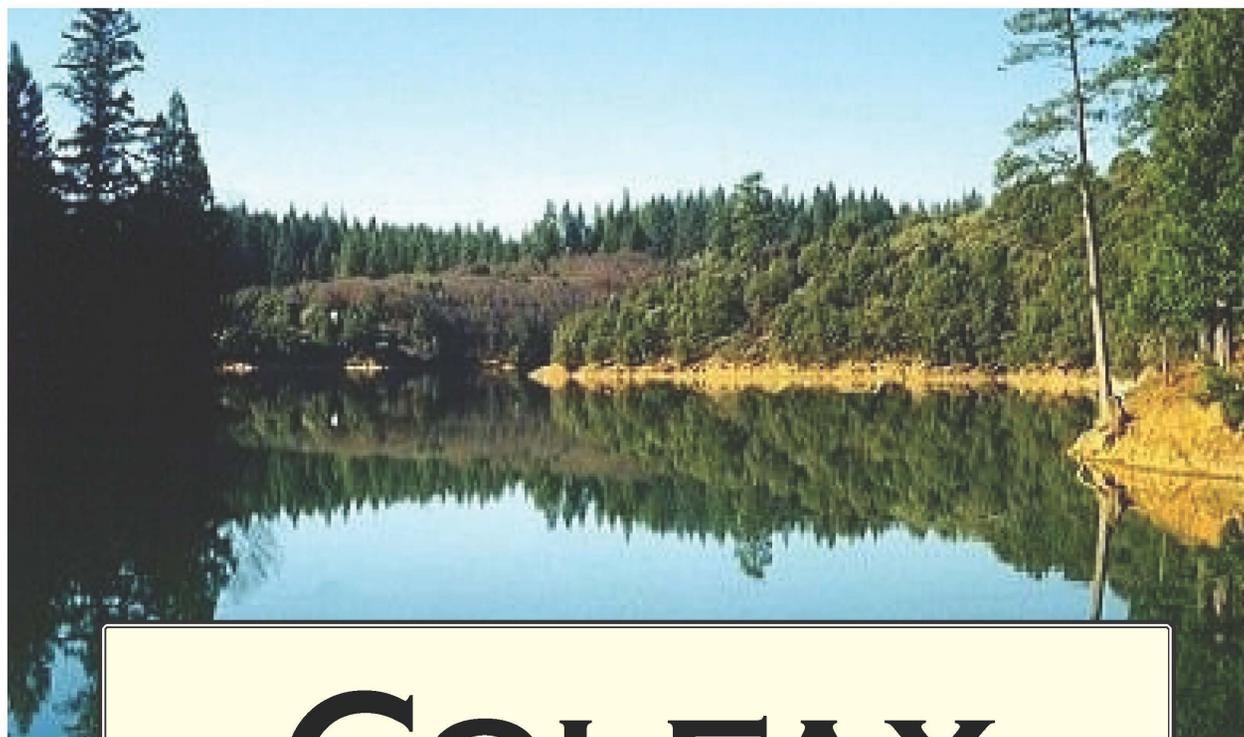
Version 1



COLFAX
VISIT - EXPLORE - ADVENTURE - RELIVE HISTORY

Presentation for the City of Colfax — Phase II, 2—a look at billboards

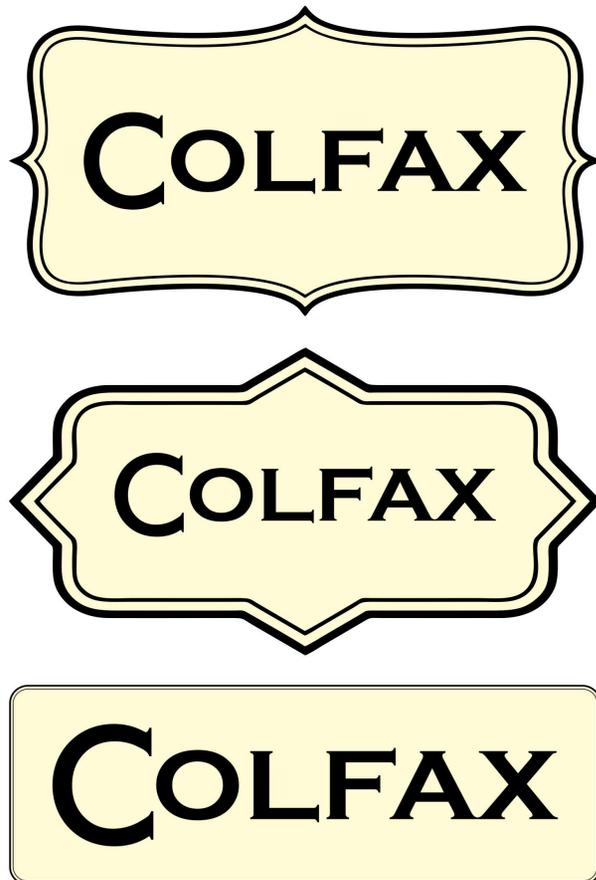
 
Solace Graphics + Thumblr.net



COLFAX

Presentation for the City of Colfax — Phase II, 3


Solace Graphics + Thumblr.net 



FRAMED FONT

A background added to the font style allows the brand to be separated from other background pictures or graphics. Here are a few considerations for the frame behind the Colfax brand.



COLFAX

USE CASE

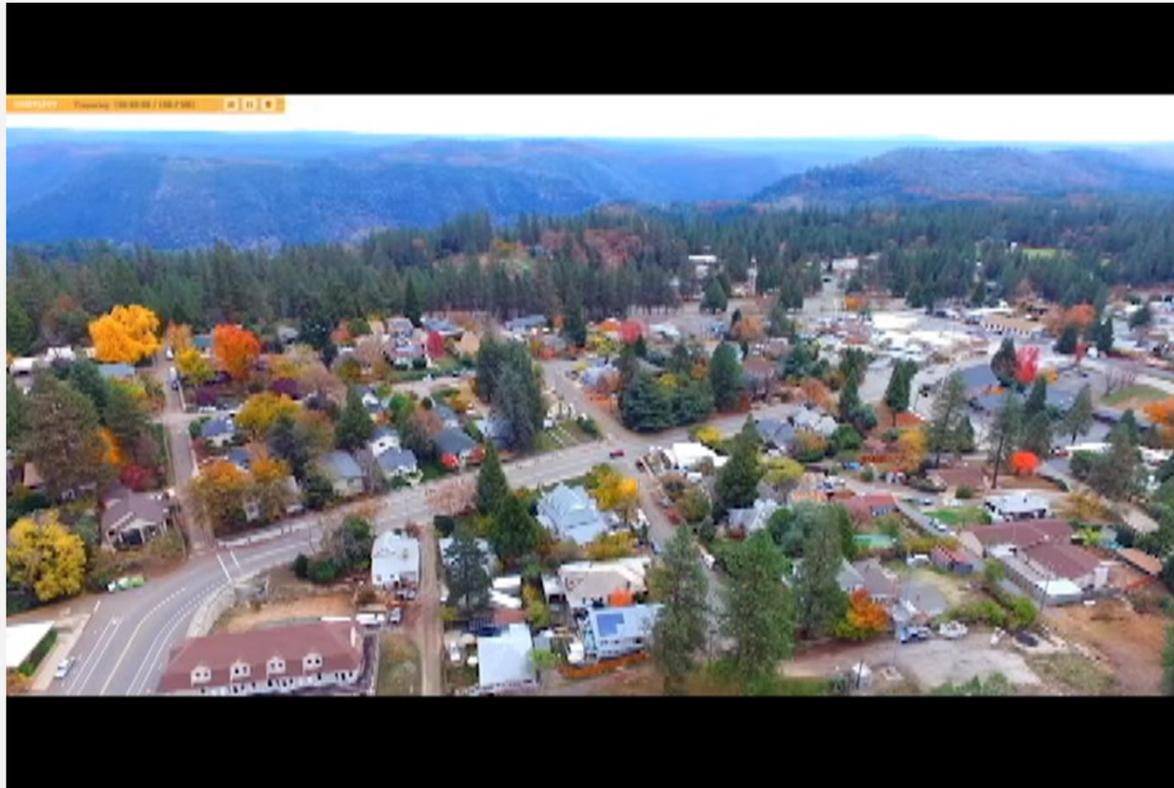
The brand version depends on its USE. Sometimes it becomes necessary to eliminate the border and background.

This example would work well for embroidery, such as a baseball cap or uniform.

COLFAX







COLFAX

Thank You



City of Colfax
City Council Minutes
Regular Meeting of Wednesday, August 14, 2019
City Hall Council Chambers
33 S. Main Street, Colfax CA

CLOSED SESSION

There was no closed session at this meeting.

1OPEN SESSION

1A.Call Open Session to Order

Mayor Fatula called the open session to order at 7:00P.M.

1B.Pledge of Allegiance

Boy Scout Joseph Painter led the Pledge of Allegiance.

1C.Roll Call

Council members present: Burruss, Douglass, Lomen, Mendoza, Fatula
Council members absent: None

1D.Approval of Agenda Order

By MOTION, approve the agenda as presented.

The motion was made by Council Member Lomen and seconded by Mayor Pro Tem Mendoza and approved by the following voice vote:

AYES: Burruss, Douglass, Lomen, Mendoza, Fatula

NOES:

ABSENT:

2PRESENTATION

There were no presentations at this meeting.

3CONSENT CALENDAR

3A. Minutes – Regular Meeting of July 24, 2019

Recommendation: Approve the Minutes of the Regular Meeting of July 24, 2019.

3B. Quarterly Investment Report- Quarter Ending June 30, 2019

Recommendation: Receive and file.

3C. Bureau Veritas Contract Extension for Building Inspection Services

Recommendation: Adopt a Resolution 2019-33 authorizing the City Manager to extend the contract with Bureau Veritas for building inspection services on an as needed basis not to exceed \$108,000 for the fiscal year ending June 30, 2020.

3D. South Auburn Street and I-80 Roundabout Project (Federal Project No. CML-5187(010) – Colfax Todds Valley Consolidated Tribe Contract

Recommendation: Adopt a Resolution 2019-34 authorizing the City Manager to enter into an agreement with Colfax Todds Valley Consolidated Tribe in an amount not to exceed \$15,000.

3E. **Osborne Development Proposal CEQA Document Preparation – Millennium Planning and Engineering Contract**

Recommendation: Adopt a Resolution 2019-35 authorizing the City Manager to execute an agreement with Millennium Planning and Engineering for the Osborn Development project CEQA document in an amount not to exceed \$21,100.

*** End of the Consent Calendar ***

By **MOTION**, approve the consent calendar.

The motion was made by Council Member Lomen and seconded by Mayor Pro Tem Mendoza and approved by the following voice vote:

AYES: Burruss, Douglass, Lomen, Mendoza, Fatula

NOES:

ABSENT:

4 **PUBLIC COMMENT**

None

5. **COUNCIL, STAFF AND OTHER REPORTS**

5A. **Committee Reports and Colfax Informational Items – All Councilmembers**

Council Member Douglass reported on the Placer County and City Officials Dinner hosted by Colfax, a School Give-a-Way event at the Baptist Church, a meeting with Placer County Supervisor Cindy Gustafson, and the Policy and Innovation Committee with SACOG. He spoke about two Pioneer Community Energy meetings and further explained a rate increase vote that took place. He also announced the new pharmacy in town is open.

Mayor Pro Tem Mendoza reported on Governor Newsom’s visit in Colfax, where he announced they are hiring 400 new firefighters to CalFIRE. She reported on the Placer County and City Officials Dinner in Colfax, the Heritage Trail through Dutch Flat, the meeting with Supervisor Gustafson where insurance cancellations and increases were discussed. She also spoke about the 2nd Annual Indian Days on August 24th at Sierra Vista Center, at 10am.

Mayor Fatula reported on the Colfax High School Kick-off day for opening day, Governor Newsom’s visit, stating there will actually be 393 new firefighters being hired on to

CalFIRE. He spoke about the Shaded Fuel Break, and the Placer County City Officials Dinner at the landfill site. He suggested looking into outdoor sports at the landfill location.

5B. City Operations Update – City Manager

City Manager Heathcock reported that on July 26th there was a lift station force main sewer break resulting in an estimated 22,000 gallons wastewater discharge. He spoke about potential fines from the Regional Water Board and the impacts of those fines. He also reported on a 6.5 million sewer grant application/ contract with the Regional Board, which will be out for review in 3 weeks. He estimates construction by next spring.

Mayor Fatula highlighted what this sewer grant could provide for the City.

5C. Agency Partner Reports

Sgt. Ty Conners, Colfax Station Commander, asked for a moment of silence for Officer Andre Moye, and gave details of the tragic situation in Riverside that led to his death. He spoke about the Colfax Facebook Group that is a subset of Placer County Sheriff's page, that provides information and allows for posts from public. He spoke about an officer staffing change (he will introduce the new Officer in to Council in September), mapping progress update, call and arrest stats, and he recognized staff for the PCCOA Dinner and the Governor's visit.

Council Member Lomen reported on behalf of Brian Eagan- Battalion Chief, CalFIRE, Placer County Fire, City of Colfax Fire Department. He reported on hydraulic rescue tools, annual recertification of fire gear, fire apparatus are all in working order, volunteers approved to provide fire apparatus and EMT at the Jr. Falcon Football games. He also provided updates on a grant, CalFIRE in the region, the Shaded Fuel Break and Fire activity.

Tim Ryan, Colfax Area Chamber of Commerce, reported on the Placer County City Officials Dinner, Summerfest, Railhead Grand Opening and Ribbon Cutting, Coffee and Conversation with Supervisor Gustafson, Railroad Days Fundraising Dinner, an upcoming Colfax Drug Company Grand Opening and Ribbon Cutting (8/21), the Chamber Mixer at Dutch Flat Hotel (8/27), and a new salon business on Depot Street. Conversation followed regarding local business trends.

Foxy McCleary, Colfax, reminded everyone of the VFW Breakfast on 2nd Sundays, Legion Dinner on 3rd Thursday, and a free yoga class at Sierra Vista. She spoke about the low attendance at the Railroad Days fundraiser.

Fred Abbott, Event Liaison for the City of Colfax, spoke about the Art Walk on the 16th, 3rd Annual Lions Car Show on 17th of August, Railroad Days Fundraiser, and the plans for the Railroad Day Event.

6. COUNCIL BUSINESS

6A. **Contract Award for Culver Street Rehabilitation Project – Phase I**

City Manager Wes Heathcock presented this item. He provided background and explained the project. He explained Simpson & Simpson was determined to be the lowest bidder, yet still higher than the engineers estimate. He explained the two different amounts in the actions requested.

Public Comment: Tim Ryan, resident of Colfax, asked about Culver Street past Newman Street.

City Manager Heathcock explained after Newman Street, this street becomes Pine Street. He explained the process and why this street was chosen for rehabilitation.

Council Member Burruss asked about the possible benefit of going back out to bid on the project.

Recommendation: Discuss and consider adopting a Resolution 36-2019 authorizing the City Manager to:

1. Award a construction contract to Simpson and Simpson Inc. in the amount of \$227,453 and authorize the City Manager to execute change orders up to the budgeted amount.
2. Adopt the total project budget for the Culver Street Rehabilitation Project – Phase I in the amount of \$307,045.

The motion was made by Council Member Burruss and seconded by Council Member Lomen and approved by the following voice vote:

AYES: Burruss, Douglass, Lomen, Mendoza, Fatula

NOES:

ABSENT:

6B. **City Clerk**

City Manager Wes Heathcock presented this item. He explained the background, spoke about the application and interview process, and said he is recommending current employee Jaclyn Collier for this position.

Jaclyn Collier introduced herself and expressed her interest in this community and this position.

Recommendation: Discuss and consider adopting a Resolution 37-2019 appointing Jaclyn Collier as City Clerk.

The motion was made by Mayor Pro Tem Mendoza and seconded by Council Member Burruss and approved by the following voice vote:

AYES: Burruss, Douglass, Lomen, Mendoza, Fatula

NOES:

ABSENT:

6C. City Engineering Consultant Services

City Manager Wes Heathcock presented this item. He provided background and explained the RFQ process conducted.

Mayor Fatula asked how this contract compares with the current contract with Coastland Consulting Services.

City Manager Heathcock explained this contract and services included. He also spoke about the positive history with this firm and the roundabout project.

Recommendation: Discuss and consider adopting a Resolution 38-2019 authorizing the City Manager to enter into a Contract Agreement with GHD for City Engineering services for a term of 3-year with an option for a 2-year extension.

The motion was made by Council Member Lomen and seconded by Council Member Burruss and approved by the following voice vote:

AYES: Burruss, Douglass, Lomen, Mendoza, Fatula

NOES:

ABSENT:

9. GOOD OF THE ORDER

City Manager Heathcock gave an update on the roundabout project.

Council Member Douglass spoke about the caboose being open this weekend to the public and warned every one of gas thieves in the area.

Mayor Pro Tem Mendoza spoke about her recent travel over 7 states, visiting national parks, attending events, including a mock disaster preparedness event with a pancake breakfast with over 700 volunteers. She also spoke about microbusiness licensing for cannabis and suggested a committee to look at this issue, **a consensus of the Council referred this item to staff to form this committee and bring back at the next Council meeting.** Both Mayor Pro Tem Mendoza and Lomen would like to be committee members. She also spoke about her friend Robert Wells, National Security Advisor, who helped get the old stagecoach maps. She said he will be doing a book signing on Oct 20th in the Council Chambers, from 2-3pm. She reminded everyone of the September 5-8th Gold Country Fair in Auburn.

Council Member Lomen introduced Officer Nave and asked if he would like to provide an agency report.

Officer Nave, CHP, announced Caltrans is closing Hwy 50 between the end of September and early Oct, Placerville to Myers for bridge work and the impact on Highway 80. Officer Nave was asked to write a short article for Colfax Connections.

Mayor Fatula spoke about concerns over sewer billing. Mayor Pro Tem Mendoza and Mayor Fatula volunteered for the subcommittee assignment. Committee will meet with the new city engineers (GHD) about sewer rates, and will report back in a month.

10. ADJOURNMENT

As there was no further business on the agenda, Mayor Fatula adjourned the meeting, without objection, at 7:13 PM.

Respectfully submitted to City Council this 28th day of August, 2019



Amy Lind, Interim City Clerk



Staff Report to City Council

FOR THE AUGUST 28, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Laurie Van Groningen, Finance Director
Subject: Cash Summary Report – July 2019
Budget Impact Overview:

N/A: ✓	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Accept and file.

Summary/Background

These monthly financial reports include General Fund Reserved Cash Analysis Graphs and the City of Colfax Cash Summary Report (with supporting documentation). The reports are prepared monthly on a cash basis and are reconciled to the General Ledger accounting system, previous reports, and bank statements. Detailed budget comparisons are provided as a mid-year report and also as part of the proposed budget process each year.

The purpose of these reports is to provide status of funds and transparency for Council and the public of the financial transactions of the City.

The attached reports reflect an overview of the financial transactions of the City of Colfax in July 2019. Monthly highlights include:

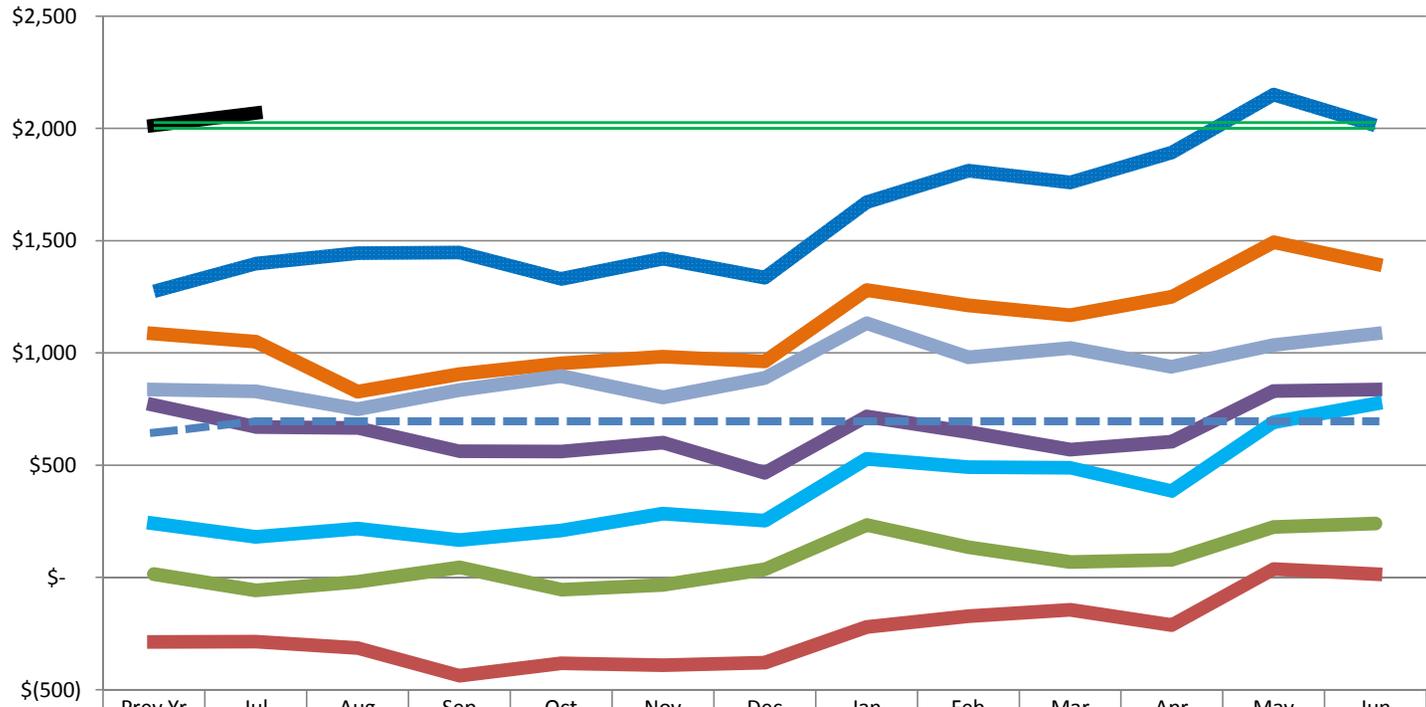
- Fiscal year 2018-2019 budgeted fund transfers have been completed and posted to the ending cash balances reported for June 2019.
- Cash balance increases for June included:
 - Fund 385 - Roundabout project. The balance of the Developer Road Improvements in the amount of \$84,000 was received and recorded in July. Note: The first payment on the Construction contract will be processed in August and will be immediately submitted for reimbursement from Caltrans.
- Negative cash fund balances are due to timing of funding allocations and reimbursements.
 - Fund 250 – The request for Fiscal year funding via Placer County Transportation Agency (PCTPA) will be submitted as soon as allocations are approved by the PCTPA Board (scheduled for August Board meeting). Full funding of budgeted transfers from Gas Tax Fund and General Fund will be recorded in fiscal year end closing process (June 2020).

Attachments

1. General Fund Reserved Cash Analysis Graphs
 - a. Cash Analysis – Balance
 - b. Expenses by Month
 - c. Revenues by Month
2. Cash Activity Reports
 - a. Cash Summary
 - b. Cash Transactions Report – by individual fund
 - c. Check Register Report - Accounts Payable
 - d. Daily Cash Summary Report (Cash Receipts)

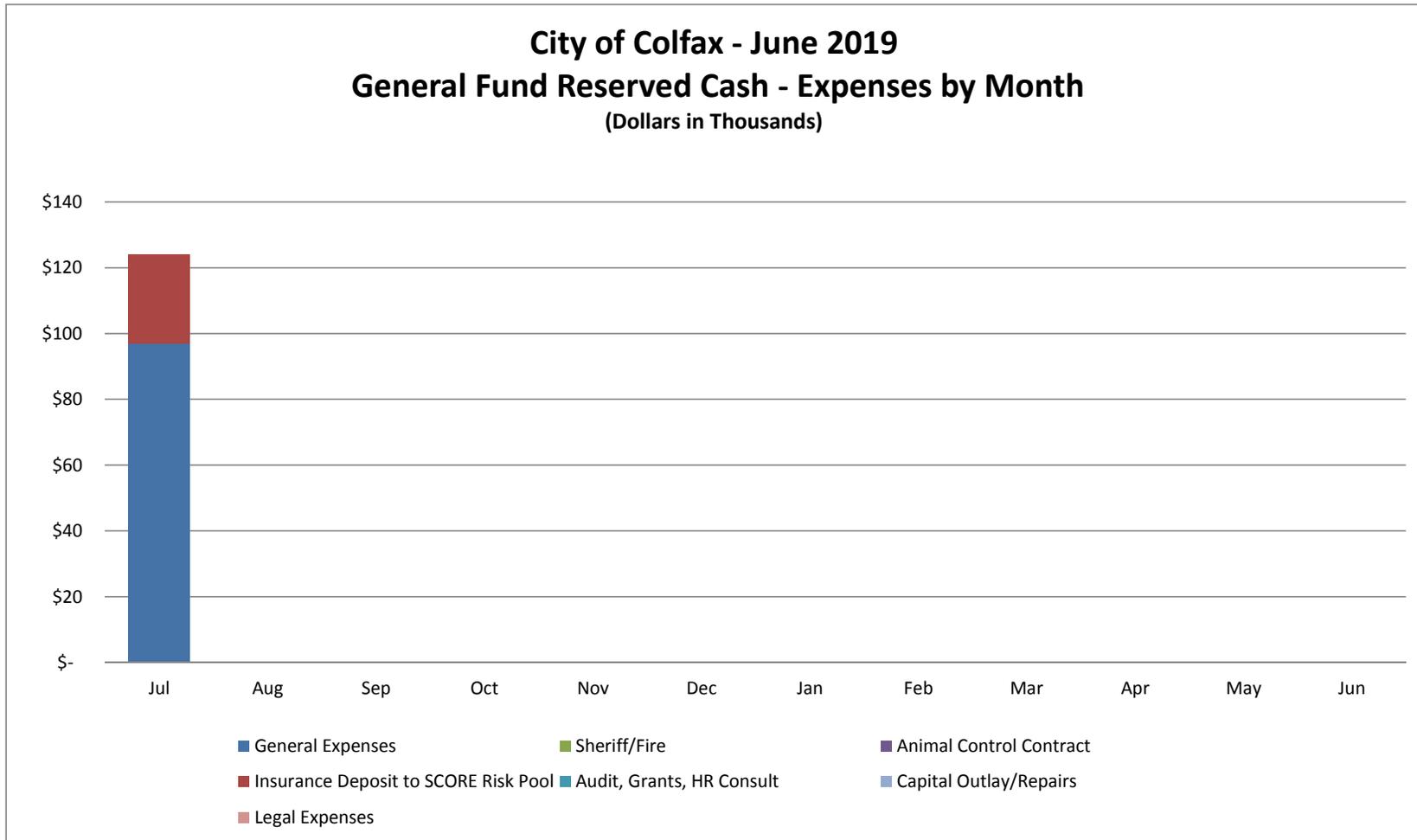
City of Colfax - July 2019 General Fund Reserved Cash Analysis (Dollars in Thousands)

Fiscal Year 2018-19 >>

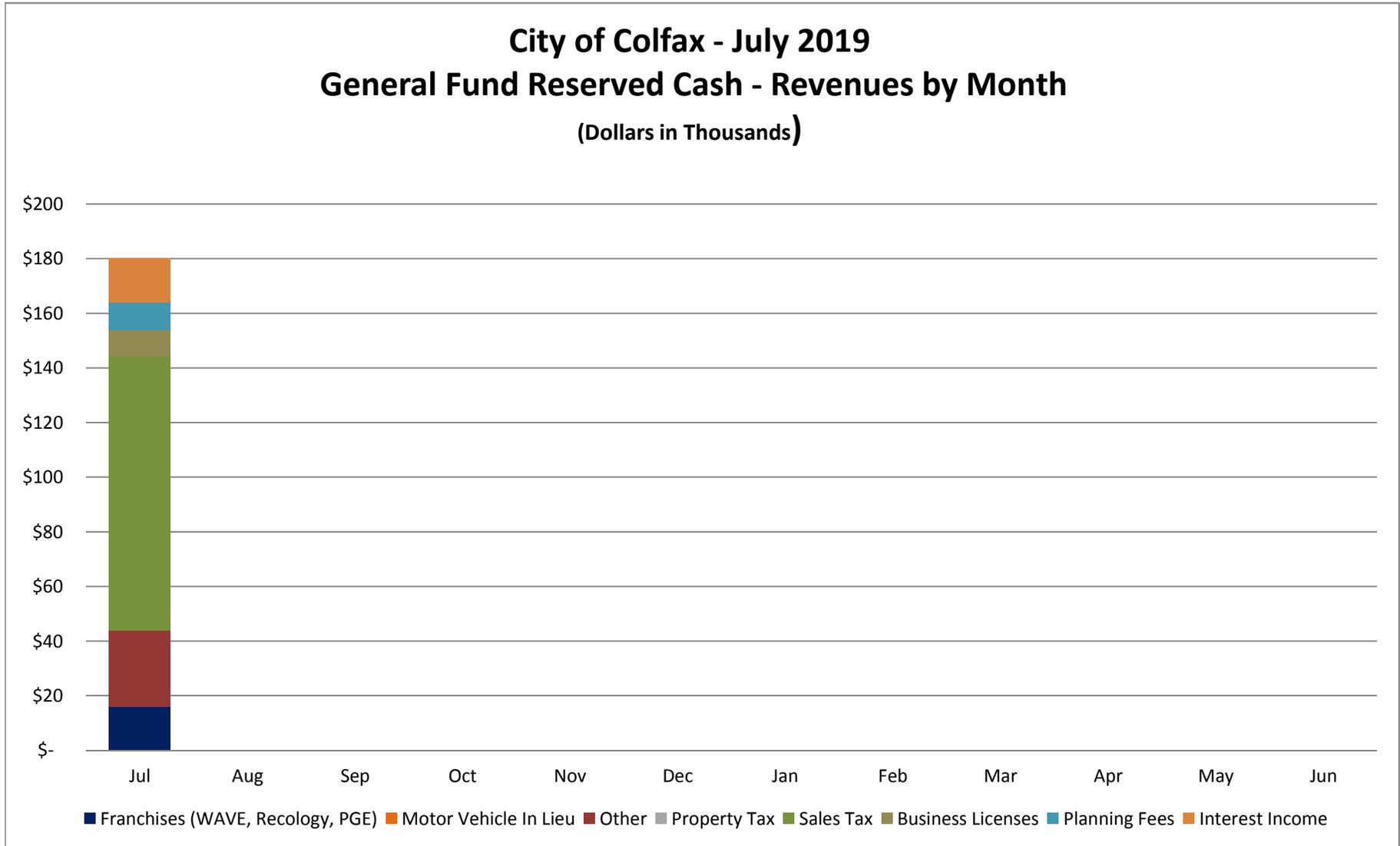


	Prev Yr	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cash Balance FY2019-20	\$2,013	\$2,069											
Cash Balance FY2018-19	\$1,275	\$1,398	\$1,444	\$1,447	\$1,329	\$1,420	\$1,336	\$1,672	\$1,812	\$1,760	\$1,893	\$2,151	\$2,013
Cash Balance FY2017-18	\$1,086	\$1,050	\$828	\$905	\$954	\$983	\$962	\$1,280	\$1,212	\$1,168	\$1,250	\$1,493	\$1,396
Cash Balance FY2016-17	\$838	\$829	\$750	\$835	\$897	\$802	\$889	\$1,133	\$981	\$1,022	\$938	\$1,034	\$1,086
Cash Balance FY2015-16	\$768	\$670	\$666	\$562	\$561	\$601	\$466	\$717	\$647	\$569	\$605	\$831	\$838
Cash Balance FY2014-15	\$240	\$181	\$217	\$167	\$209	\$284	\$253	\$528	\$491	\$489	\$385	\$691	\$773
Cash Balance FY2013-14	\$15	\$(57)	\$(20)	\$45	\$(55)	\$(34)	\$36	\$233	\$134	\$69	\$79	\$225	\$240
Cash Balance FY2012-13	\$(287)	\$(286)	\$(314)	\$(438)	\$(383)	\$(391)	\$(380)	\$(221)	\$(173)	\$(144)	\$(212)	\$37	\$15
*Reserves (Ops, Cap, Pen)	\$645	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695	\$695
Budget FY2018-19	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013	\$2,013

* General Fund (GF) Reserves per adopted budget.



City of Colfax - July 2019 General Fund Reserved Cash - Revenues by Month (Dollars in Thousands)



City of Colfax
Cash Summary
July 31, 2019

	Balance 06/30/2019	Revenues In	Expenses Out	Transfers	Balance 07/31/2019
US Bank	\$ 304,308.61	\$ 531,651.79	\$ (390,653.88)	\$ -	\$ 445,306.52
LAIF	\$ 6,038,334.13	\$ -	\$ -	\$ -	\$ 6,038,334.13
Total Cash - General Ledger	\$ 6,342,642.74	\$ 531,651.79	\$ (390,653.88)	\$ -	\$ 6,483,640.65
Petty Cash (In Safe)	\$ 300.00				\$ 300.00
Total Cash	\$ 6,342,942.74	\$ 531,651.79	\$ (390,653.88)	\$ -	\$ 6,483,940.65

Change in Cash Account Balance - Total \$ 140,997.91

Attached Reports:

- 1. Cash Transactions Report (By Individual Fund)
 - 2. Check Register Report (Accounts Payable) \$ (223,874.93)
 - 3. Cash Receipts - Daily Cash Summary Report \$ 264,027.56
 - Payroll Checks and Tax Deposits \$ (67,720.29)
 - Utility Billings - Receipts \$ 135,124.30
 - Electronic fund transfer - August \$ (45.00)
 - LAIF Interest \$ 33,486.27
- \$ 140,997.91 \$

Prepared by: Laurie Van Groningen
Laurie Van Groningen, Finance Director

Reviewed by: Wes Heathcock
Wes Heathcock, City Manager

City of Colfax

Cash Transactions Report - July 2019

	Beginning Balance	Debit Revenues	Credit (Expenditures)	Ending Balance
Fund Type: 1.11 - General Fund - Unassigned				
Fund: 100 - General Fund	\$ 2,016,408.72	\$ 156,942.60	\$ (111,168.65)	\$ 2,062,182.67
Fund: 120 - Land Development Fees	\$ 39,249.72	\$ 9,980.45	\$ (12,880.30)	\$ 36,349.87
Fund: 570 - Garbage Fund	\$ (81,578.95)	\$ 12,823.58	\$ -	\$ (68,755.37)
Fund Type: 1.11 - General Fund - Unassigned	\$ 1,974,079.49	\$ 179,746.63	\$ (124,048.95)	\$ 2,029,777.17
Fund Type: 1.14 - General Fund - Restricted				
Fund: 200 - Cannabis Application	\$ 4,155.00	\$ -	\$ -	\$ 4,155.00
Fund: 205 - Escrow Funds	\$ 101,623.23	\$ 2.15	\$ -	\$ 101,625.38
Fund: 571 - AB939 Landfill Diversion	\$ 26,917.26	\$ -	\$ -	\$ 26,917.26
Fund: 572 - Landfill Post Closure Maintenance	\$ 785,443.60	\$ 16,817.14	\$ (12,438.34)	\$ 789,822.40
Fund Type: 1.14 - General Fund - Restricted	\$ 918,139.09	\$ 16,819.29	\$ (12,438.34)	\$ 922,520.04
Fund Type: 1.24 - Special Rev Funds - Restricted				
Fund: 210 - Mitigation Fees - Roads	\$ 163,604.00	\$ 926.23	\$ -	\$ 164,530.23
Fund: 211 - Mitigation Fees - Drainage	\$ 3,163.23	\$ 18.39	\$ -	\$ 3,181.62
Fund: 212 - Mitigation Fees - Trails	\$ 45,344.28	\$ 261.49	\$ -	\$ 45,605.77
Fund: 213 - Mitigation Fees - Parks/Rec	\$ 4,867.64	\$ 57.42	\$ -	\$ 4,925.06
Fund: 214 - Mitigation Fees - City Bldgs	\$ 4,788.00	\$ 18.55	\$ -	\$ 4,806.55
Fund: 215 - Mitigation Fees - Vehicles	\$ 910.00	\$ 3.53	\$ -	\$ 913.53
Fund: 217 - Mitigation Fees - DT Parking	\$ -	\$ -	\$ -	\$ -
Fund: 218 - Support Law Enforcement	\$ -	\$ -	\$ -	\$ -
Fund: 244 - CDBG Program Inc - ME Lending	\$ 201,562.88	\$ 1,195.92	\$ -	\$ 202,758.80
Fund: 250 - Streets - Roads/Transportation	\$ 3,646.40	\$ -	\$ (25,985.91)	\$ (22,339.51)
Fund: 253 - Gas Taxes/SB1 Road Maint	\$ 28,150.99	\$ 8,541.76	\$ (1,286.75)	\$ 35,406.00
Fund: 270 - Beverage Container Recycling	\$ 18,500.54	\$ 107.51	\$ -	\$ 18,608.05
Fund: 280 - Oil Recycling	\$ 3,647.84	\$ 21.20	\$ -	\$ 3,669.04
Fund: 292 - Fire Department Capital Funds	\$ 89,434.09	\$ 519.68	\$ -	\$ 89,953.77
Fund: 342 - Fire Construction - Mitigation	\$ 10,547.69	\$ 45.74	\$ -	\$ 10,593.43
Fund: 343 - Recreation Construction	\$ 10,548.15	\$ 45.75	\$ -	\$ 10,593.90
Fund Type: 1.24 - Special Rev Funds - Restrict	\$ 588,715.73	\$ 11,763.17	\$ (27,272.66)	\$ 573,206.24
Fund Type: 1.34 - Capital Projects - Restricted				
Fund: 300 - Capital Projects - Gen (ADA project)	\$ -	\$ -	\$ -	\$ -
Fund: 351 - Rising Sun Project	\$ -	\$ -	\$ -	\$ -
Fund: 355 - CDBG Pavement - Culver	\$ -	\$ -	\$ (5,211.33)	\$ (5,211.33)
Fund: 385 - Roundabout	\$ 283,715.69	\$ 84,000.00	\$ (1,724.69)	\$ 365,991.00
Fund Type: 1.34 - Capital Projects - Restricted	\$ 283,715.69	\$ 84,000.00	\$ (6,936.02)	\$ 360,779.67
Fund Type: 2.11 - Enterprise Funds - Unassigned				
Fund: 560 - Sewer	\$ 1,098,322.48	\$ 157,395.14	\$ (189,648.82)	\$ 1,066,068.80
Fund: 561 - Sewer Liftstations	\$ 333,818.08	\$ 21,245.68	\$ (29,353.45)	\$ 325,710.31
Fund: 563 - Wastewater Treatment Plant	\$ 559,066.38	\$ 60,681.88	\$ (955.64)	\$ 618,792.62
Fund: 564 - Sewer Connections	\$ 55,881.90	\$ -	\$ -	\$ 55,881.90
Fund: 567 - Inflow & Infiltration	\$ 530,903.90	\$ -	\$ -	\$ 530,903.90
Fund Type: 2.11 - Enterprise Funds - Unassign	\$ 2,577,992.74	\$ 239,322.70	\$ (219,957.91)	\$ 2,597,357.53
Fund Type: 9.0 - CLEARING ACCOUNT				
Fund: 998 - PAYROLL CLEARING FUND	\$ -	\$ -	\$ -	\$ -
Fund Type: 9.0 - CLEARING ACCOUNT	\$ -	\$ -	\$ -	\$ -
Grand Totals:	\$ 6,342,642.74	\$ 531,651.79	\$ (390,653.88)	\$ 6,483,640.65

Checks Processed July 2019

Date: 08/08/2019

Time: 9:07 am

Page: 1

CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
54810	07/05/2019	Reconciled		07/31/2019	03141	CALPERS	HEALTH PREMIUMS JUL 2019	7,747.94
54812	07/05/2019	Reconciled		07/31/2019	03141	CALPERS	UNFUNDED LIABILITY PYMT 2019	7,256.00
54813	07/02/2019	Reconciled		07/31/2019	1425	ALL STAR FIRE EQUIPMENT	FIRE DEPT SUPPLIES	664.95
54814	07/02/2019	Reconciled		07/31/2019	01448	AMERIGAS - COLFAX	SHERIFF DEPT PROPANE	33.38
54815	07/02/2019	Reconciled		07/31/2019	01448	AMERIGAS - COLFAX	FIRE DEPT PROPANE	18.50
54816	07/02/2019	Reconciled		07/31/2019	01448	AMERIGAS - COLFAX	CITY HALL PROPANE	140.90
54817	07/02/2019	Reconciled		07/31/2019	01500	ANDERSON'S SIERRA	SPLASH PARK RESTROOMS	9.65
54818	07/02/2019	Reconciled		07/31/2019	01775	AUBURN AUTO DETAILING	NEW TRUCK BEDLINER	595.00
54819	07/02/2019	Reconciled		07/31/2019	03574	COOKS PORTABLE TOILETS &	PCCOA PORTA POTTY RENTAL	293.63
54820	07/02/2019	Reconciled		07/31/2019	14859	GHD INC.	ROUNDAABOUT ENG SVCS JUN 2019	734.68
54821	07/02/2019	Reconciled		07/31/2019	07570	GRAINGER	WWTP SUPPLIES	39.70
54822	07/02/2019	Reconciled		07/31/2019	08070	HANSEN BROS. ENTERPRISES	CANYON WAY ROCK	576.04
54823	07/02/2019	Reconciled		07/31/2019	08170	HILLS FLAT LUMBER CO	STMT 6/25/19	384.93
54824	07/02/2019	Reconciled		07/31/2019	23101	LARRY WALKER ASSOCIATES	NPDES PERMIT ASSISTANCE	645.00
54825	07/02/2019	Reconciled		07/31/2019	12209	LIEBERT CASSIDY WHITMORE	LEGAL MATTER CO036-00001	111.00
54826	07/02/2019	Reconciled		07/31/2019	16011(2)	PELLETREAU, ALDERSON &	CABRAL LEGAL SVCS JUN 2019	7,185.11
54827	07/02/2019	Reconciled		07/31/2019	18900	SACRAMENTO AREA COUNCIL	19/20 ANNUAL MEMBERSHIP OF	509.00
54828	07/02/2019	Reconciled		07/31/2019	19396	SIERRA SAFETY COMPANY	SPLASH PARK RESTROOMS	25.74
54829	07/02/2019	Reconciled		07/31/2019	19397	SIERRA SAW	WEEDEATER RPR	180.94
54830	07/02/2019	Reconciled		07/31/2019	8663	TEKNIGRAFIX	FIRE DEPT DECALS	152.66
54831	07/02/2019	Reconciled		07/31/2019	21560	US BANK CORPORATE PMT	SYSTEM STMT 6/24/19	3,211.91
54832	07/02/2019	Reconciled		07/31/2019	23169	WAVE BUSINESS SOLUTIONS	FIRE DEPT PROPANE	35.24
54833	07/02/2019	Reconciled		07/31/2019	23169	WAVE BUSINESS SOLUTIONS	CITY HALL PHONE	214.13
54834	07/12/2019	Reconciled		07/31/2019	01270	ADAMS ASHBY GROUP, INC.	CDBG CULVER ST. PROJECT	360.00
54835	07/12/2019	Reconciled		07/31/2019	01414	ALHAMBRA & SIERRA SPRING	9W/WWTP WATER	180.47
54836	07/12/2019	Reconciled		07/31/2019	01460	AMERIPRIDE UNIFORM	SERVICE UNIFORM SVC JUNE 2019	605.83
54837	07/12/2019	Reconciled		07/31/2019	02901	BUREAU VERITAS NORTH	AMERICA ENG SVCS JUNE 2019	5,285.00
54838	07/12/2019	Printed			03121	CALIFORNIA BUILDING	Q2 2019 GREEN FEES COLLECTED	84.60
54839	07/12/2019	Reconciled		07/31/2019	04250	DEPARTMENT OF CONSERVATION	Q2 2019 STRONG MOTION FEES	198.30
54840	07/12/2019	Reconciled		07/31/2019	04532	DIVISION OF STATE ARCHITECT	Q2 2019 SB1186 FEES	90.40
54841	07/12/2019	Reconciled		07/31/2019	05221	EOSI - ENVIRONMENT	OPERATING WWTP CHEMICALS	5,247.71
54842	07/12/2019	Reconciled		07/31/2019	07460	GOLD COUNTRY MEDIA	CITY CLERK JOB POSTING	114.00
54843	07/12/2019	Reconciled		07/31/2019	07465	GOLD MINER PEST CONTROL	FIRE STATION 37 PEST CONTROL	223.00
54844	07/12/2019	Reconciled		07/31/2019	07570	GRAINGER	WWTP SUPPLIES	32.29
54845	07/12/2019	Reconciled		07/31/2019	08070	HANSEN BROS. ENTERPRISES	CABOOSE BENCH ROCK	44.83
54846	07/12/2019	Reconciled		07/31/2019	08075	HARRIS INDUSTRIAL GASES	SHOP WELDING SUPPLIES	40.70
54847	07/12/2019	Reconciled		07/31/2019	08660	HUNT AND SONS, INC.	PW/WWTP FUEL	603.53
54848	07/12/2019	Reconciled		07/31/2019	11105	KOFF & ASSOCIATES	HR SVCS JUNE 2019	65.00
54849	07/12/2019	Reconciled		07/31/2019	12101	LAFCO	LAFCO FEES 2019-2020	868.31
54850	07/12/2019	Reconciled		07/31/2019	12200	LEAGUE OF CALIFORNIA	CITIES 2019 LOCAL ROADS ASSESSMENT	200.00
54851	07/12/2019	Reconciled		07/31/2019	14356	NORTHERN CALIFORNIA	GLOVE SUPPLIES	117.01
54852	07/12/2019	Reconciled		07/31/2019	16200	PLACER COUNTY SHERIFF	DEPT. JUNE 2019 BOOKING FEES	1,890.00
54853	07/12/2019	Reconciled		07/31/2019	18194	RGS - REGIONAL GOV	SERVICES JUNE 2019 PLANNING SVCS	5,775.00
54854	07/12/2019	Reconciled		07/31/2019	18400	RIEBES AUTO PARTS	STMT 6/30/19	122.87
54855	07/12/2019	Reconciled		07/31/2019	19037	SAFE SIDE SECURITY	CORP YARD SECURITY JULY 2019	95.00
54856	07/12/2019	Reconciled		07/31/2019	19193	SECURE RECORD	MANAGEMENT SHREDDING SVC Q2 2019	45.00
54857	07/12/2019	Reconciled		07/31/2019	01790	SIERRA OFFICE PRODUCTS	STMT 7/1/19	237.01
54858	07/12/2019	Reconciled		07/31/2019	19396	SIERRA SAFETY COMPANY	CABOOSE BENCH INSTALL	5.36

Check Register Report

Checks Processed July 2019

Date: 08/08/2019

Time: 9:07 am

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
54859	07/12/2019	Reconciled		07/31/2019	19319	SOLACE GRAPHICS	BRANDING CONSULTANTS	750.00
54860	07/12/2019	Reconciled		07/31/2019	19650	STATE BOARD OF EQUALIZATION	SELF ASSESSED SALES TAX Q2 19	118.18
54861	07/12/2019	Reconciled		07/31/2019	19791	SUTTER MEDICAL FOUNDATION	NEW HIRE/FIRE DEPT PHYSICALS	216.00
54862	07/12/2019	Reconciled		07/31/2019	22106	VAN GRONINGEN & ASSOCIATES	FINANCIAL SVCS JUNE 2019	6,168.75
54863	07/12/2019	Reconciled		07/31/2019	22134	VISION QUEST	TECH SUPPORT SUPPLIES	1,550.66
54864	07/12/2019	Reconciled		07/31/2019	23169	WAVE BUSINESS SOLUTIONS	CORP YARD INTERNET	54.90
54865	07/12/2019	Reconciled		07/31/2019	23169	WAVE BUSINESS SOLUTIONS	FIRE DEPT CABLE	5.22
54866	07/12/2019	Reconciled		07/31/2019	18883	WAXIE SANITARY SUPPLY	SUPPLIES	182.67
54867	07/12/2019	Reconciled		07/31/2019	23158	WEST COAST	FIRE DEPT #37 PUMP TEST	700.00
54868	07/12/2019	Reconciled		07/31/2019	23230	JEFF WHEELER	LOT OF ART WATER CHARGES	75.51
54869	07/12/2019	Reconciled		07/31/2019	23237	WHITLEY & SONS CUSTOM SIGNS	WWTP TRUCK DECALS	42.90
54870	07/17/2019	Reconciled		07/31/2019	01500	ANDERSON'S SIERRA	IRRIGATION SUPPLIES	24.53
54871	07/17/2019	Reconciled		07/31/2019	01766	AT&T MOBILITY	CITY CELL PHONES	710.83
54872	07/17/2019	Reconciled		07/31/2019	02901	BUREAU VERITAS NORTH AMERICA	PLAN CHK REVIEW - PLEASANT	6,243.75
54873	07/17/2019	Reconciled		07/31/2019	03401	CHOICE BUILDER	AUG 2019 PREMIUMS	757.24
54874	07/17/2019	Reconciled		07/31/2019	03493	COASTLAND CIVIL ENGINEERING	JUNE 2019 ENG SVCS	6,381.25
54875	07/17/2019	Reconciled		07/31/2019	03650	CRANMER ENGINEERING, INC.	LANDFILL TESTING	4,020.00
54876	07/17/2019	Reconciled		07/31/2019	04592	DACOMM	WWTP INTERNET	99.95
54877	07/17/2019	Reconciled		07/31/2019	07460	GOLD COUNTRY MEDIA	POND 3 LEGAL NOTICE	491.00
54878	07/17/2019	Reconciled		07/31/2019	07570	GRAINGER	WWTP SUPPLIES	23.86
54879	07/17/2019	Reconciled		07/31/2019	08086	HBE RENTALS	ST SIGN CONCRETE BREAKER RENT	413.40
54880	07/17/2019	Reconciled		07/31/2019	12180	LAWRENCE & ASSOCIATES	INCANDFILL MONITORING JUNE 2019	2,041.75
54881	07/17/2019	Reconciled		07/31/2019	13266	MIKE BLANCHAR	OIT BOOK/TEST	122.55
54882	07/17/2019	Reconciled		07/31/2019	16300	PCWA -PLACER COUNTY	WATER	3,138.88
54883	07/17/2019	Reconciled		07/31/2019	16035	PG&E	ELECTRICITY	19,145.53
54884	07/17/2019	Reconciled		07/31/2019	16202	PLACER COUNTY OES FISCAL	Q4 18/19 FIRE MARSHALL SVCS UNIT	6,477.80
54885	07/17/2019	Reconciled		07/31/2019	19070	SCORE - SMALL CITIES ORGANIZED	Q1 FY19/20 WC & 19/20 LIAB INS	97,684.96
54886	07/17/2019	Reconciled		07/31/2019	09095	JEFF SCOTT	WWTP TOILET/LIGHT REIMBURSE	237.48
54887	07/17/2019	Reconciled		07/31/2019	23169	WAVE BUSINESS SOLUTIONS	CITY HALL INTERNET	159.90
54888	07/17/2019	Reconciled		07/31/2019	23451	WOOD RODGERS	S AUBURN/WHITCOMB HOTEL CAP	285.00
54889	07/25/2019	Printed			1161	49ER WATER SERVICES	MAY 2019 MONTHLY TESTING	4,774.00
54890	07/25/2019	Printed			06730	COLFAX FARM AND COUNTRY STORE	STMT 7/23/19	74.36
54891	07/25/2019	Reconciled		07/31/2019	07591	COLFAX GREEN MACHINE	3RD OF JULY EVENT DEPOSIT REF	100.00
54892	07/25/2019	Printed			03540	COLFAX LIONS CLUB	3RD OF JULY PARADE REFUND	100.00
54893	07/25/2019	Reconciled		07/31/2019	06278	FRONTIER COMMUNICATIONS	WWTP PHONE	193.38
54894	07/25/2019	Reconciled		07/31/2019	7223	GEOCON CONSULTANTS INC.	POND 3 GEOTECHNICAL	1,732.50
54895	07/25/2019	Reconciled		07/31/2019	07460	GOLD COUNTRY MEDIA	CULVER ST NOTICE TO BIDDERS	293.48
54896	07/25/2019	Printed			08086	HBE RENTALS	LANDFILL CRACK SEAL PROPANE	16.30
54897	07/25/2019	Reconciled		07/31/2019	08660	HUNT AND SONS, INC.	PW/WWTP FUEL	705.37
54898	07/25/2019	Reconciled		07/31/2019	09540	INTERSTATE SALES	LANDFILL CRACK SEALER	142.11
54899	07/25/2019	Reconciled		07/31/2019	12209	LIEBERT CASSIDY WHITMORE	LEGAL MATTER CO036-000001	1,246.00
54900	07/25/2019	Printed			19390	MAR-VAL'S SIERRA MARKET	STMT 6/30/19	10.38
54901	07/25/2019	Printed			13266	MIKE BLANCHAR	OIT TEST RESULTS	17.39
54902	07/25/2019	Reconciled		07/31/2019	16010(2)	GARY PARSONS	DEPOT RENTAL DEPOSIT REFUND	100.00
54903	07/25/2019	Reconciled		07/31/2019	16140	PLACER COUNTY AIR POLLUTION	LS #5 EMERGENCY GENERATOR	2,064.65
54904	07/25/2019	Reconciled		07/31/2019	23169	WAVE BUSINESS SOLUTIONS	DEPOT PHONE	17.21
54905	07/25/2019	Reconciled		07/31/2019	18883	WAXIE SANITARY SUPPLY	SUPPLIES	369.17
54906	07/25/2019	Printed			23230	JEFF WHEELER	LOT OF ART WATER	151.93

Attachment 2c
Check Register Report

Item 5B

Checks Processed July 2019

Date: 08/08/2019

Time: 9:07 am

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CITY OF COLFAX

BANK: US BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
US BANK Checks								
54907	07/25/2019	Reconciled		07/31/2019	23439	WILLIAMS, JENNIFER	LITTLE TIKES EVENT DEPOSIT	100.00
54908	07/31/2019	Reconciled		07/31/2019	2087	BASIC PACIFIC	REF FSA PLAN FEES JULY 2019	45.00

Total Checks: 98

Checks Total (excluding void checks): 223,874.93

Total Payments: 98

Bank Total (excluding void checks): 223,874.93

Total Payments: 98

Grand Total (excluding void checks): 223,874.93

Attachment 2d
DAILY CASH SUMMARY REPORT

Item 5B

General Cash Receipts Jul 2019
07/01/2019 - 07/31/2019

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9:10 am

City of Colfax

		Debit	Credit	Net Chng
Fund: 100 - General Fund				
07/02/2019	Daily Totals	11,337.71	0.00	11,337.71
07/10/2019	Daily Totals	5,841.84	0.00	5,841.84
07/11/2019	Daily Totals	286.53	0.00	286.53
07/12/2019	Daily Totals	1,166.09	0.00	1,166.09
07/15/2019	Daily Totals	663.50	202.82	460.68
07/17/2019	Daily Totals	3,098.72	0.00	3,098.72
07/22/2019	Daily Totals	463.75	0.00	463.75
07/23/2019	Daily Totals	1,648.25	0.00	1,648.25
07/24/2019	Daily Totals	101,187.88	0.00	101,187.88
07/26/2019	Daily Totals	4,035.62	0.00	4,035.62
07/29/2019	Daily Totals	1,918.31	0.00	1,918.31
Fund: 100 - General Fund		TOTALS:	131,648.20	202.82
				131,445.38
Fund: 120 - Land Development Fees				
07/02/2019	Daily Totals	9,050.00	0.00	9,050.00
07/10/2019	Daily Totals	930.45	0.00	930.45
Fund: 120 - Land Development Fees		TOTALS:	9,980.45	0.00
				9,980.45
Fund: 205 - Escrow Account - Developers				
07/31/2019	Daily Totals	2.15	0.00	2.15
Fund: 205 - Escrow Account - Developers		TOTALS:	2.15	0.00
				2.15
Fund: 253 - Gas Taxes				
07/22/2019	Daily Totals	3,696.29	0.00	3,696.29
07/31/2019	Daily Totals	4,482.91	0.00	4,482.91
Fund: 253 - Gas Taxes		TOTALS:	8,179.20	0.00
				8,179.20
Fund: 385 - Roundabout Project				
07/10/2019	Daily Totals	84,000.00	0.00	84,000.00
Fund: 385 - Roundabout Project		TOTALS:	84,000.00	0.00
				84,000.00
Fund: 560 - Sewer				

Attachment 2d
DAILY CASH SUMMARY REPORT

Item 5B

General Cash Receipts Jul 2019
 07/01/2019 - 07/31/2019

Page: 2
 8/8/2019
 9:10 am

City of Colfax

		Debit	Credit	Net Chng
07/03/2019	Daily Totals	250.00	0.00	250.00
07/23/2019	Daily Totals	122.66	0.00	122.66
Fund: 560 - Sewer	TOTALS:	372.66	0.00	372.66
Fund: 561 - Sewer Liftstations				
07/23/2019	Daily Totals	407.00	0.00	407.00
Fund: 561 - Sewer Liftstations	TOTALS:	407.00	0.00	407.00
Fund: 570 - Garbage Fund				
07/23/2019	Daily Totals	12,823.58	0.00	12,823.58
Fund: 570 - Garbage Fund	TOTALS:	12,823.58	0.00	12,823.58
Fund: 572 - Landfill Post Closure Mainten				
07/23/2019	Daily Totals	16,817.14	0.00	16,817.14
Fund: 572 - Landfill Post Closure Mainten	TOTALS:	16,817.14	0.00	16,817.14
GRAND TOTALS:		264,230.38	202.82	264,027.56



Staff Report to City Council

FOR THE AUGUST 28, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Jaclyn Collier, City Clerk
Subject: City Funding Support for Colfax Railroad Days Event

Budget Impact Overview:

N/A:	Funded: √	Un-funded:	Amount: \$500	Fund(s): 100-110
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RECOMMENDED ACTION: Adopt Resolution __-2019 authorizing a \$500 donation to Colfax Railroad Days LLC., coordinators of the 2019 Colfax Railroad Days event, as the City's contribution to the success of the Colfax Railroad Days event.

Summary/Background

The City Council of the City of Colfax traditionally donates \$500 to support certain City-wide events each year. The Colfax Railroad Days Inc., organizers of the 2019 Colfax Railroad Days event, have requested \$500 as the City's contribution to the success of the event which is scheduled for September 21st and 22nd, 2019.

Staff recommends the authorizing of the donation of \$500 for Colfax Railroad Days.

FISCAL IMPACT:

Funding is within City Council's budget for Economic Development from Fund 100-110.

Attachments

1. Resolution __-2019
2. Donation Request Letter

City of Colfax

City Council

Resolution No. __-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX
AUTHORIZING A \$500 DONATION TO COLFAX RAILROAD DAYS INC.,
COORDINATORS OF THE 2019 RAILROAD DAYS EVENT, AS THE
CITY’S CONTRIBUTION TO THE SUCCESS OF COLFAX RAILROAD
DAYS EVENT

WHEREAS, the City Council of the City of Colfax traditionally donates \$500 to support certain City-wide events each year; and,

WHEREAS, the City requires the organizer to request the funding amount and how the money will be spent; and,

WHEREAS, the Colfax Railroad Days Inc., organizers of the 2019 Colfax Railroad Days event, have requested \$500 as the City’s contribution to the success of the event which is scheduled for September 21st and 22nd, 2019.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Colfax, approves a donation of \$500 to Colfax Railroad Days Inc. as the City’s contribution to the success of Colfax Railroad Days event in 2019.

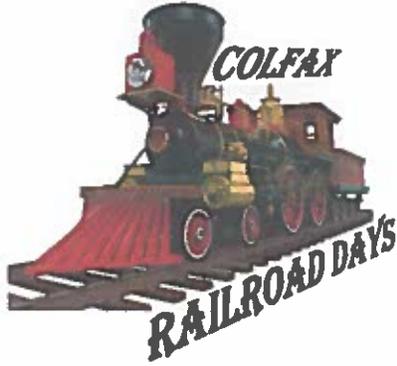
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED at the Regular Meeting of the City Council of the City of Colfax held on the 28th of August 2019 by the following vote of the Council:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Joe Fatula, Mayor

ATTEST:

Jaelyn Collier, City Clerk

Attachment 2

Colfax Railroad Days Inc.
PO Box 323
Colfax CA 95713
N.P.#23701D

City of Colfax:

August 12, 2019

On September 21st & 22nd Colfax Railroad Days will be holding its annual event. This event is to celebrate Colfax's participation in the construction of the transcontinental railroad.

Each year thousands of people attend this event. Some of the main attractions are the Union Pacific display of locomotive engines and rotary snow blower and other equipment, train setups, craft vendors, music and, of course, food.

Our organization raises money through donations from family and friends, businesses and various other donations. The cost of hosting the Colfax Railroad Days is covered through corporate donations. Therefore, all the money raised directly benefits Colfax Railroad Days.

Last year, CRRD raised over \$6300, while the expenses were over \$6200. As you can see we are keeping to the spirit of non-profit.

I am proud to be a part of Colfax Railroad Days and would appreciate any support you are able to offer. I have made a commitment to this event, but we cannot continue our tradition of success without help from family and friends. I have set a personal goal to raise \$7000 by September 15th, and I sincerely appreciate any donation you are able to offer. Please remember that any amount helps!

All donations to this educational non-profit are tax-deductible. All checks should be made payable to Colfax Railroad Days Inc. Please send your donation to: PO Box 323, Colfax CA 95713.

Please feel free to call me at (530-346-8728) if you have any questions regarding Colfax Railroad Days. Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Abbott", written over a white background.

Fred Abbott, President
Reene Abbott, Secretary/Treasurer



Staff Report to City Council

FOR THE AUGUST 28, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Wes Heathcock, City Manager
Subject: Commercial Cannabis Micro Business Subcommittee

Budget Impact Overview:

N/A: √	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Discuss and consider establishing a commercial cannabis micro business subcommittee.

Summary/Background

Staff received direction from Council at the August 14, 2019 City Council meeting to bring forward an agenda item to create an ad hoc subcommittee that will evaluate the process to establish a commercial cannabis micro business license regulation and develop the regulation language, if appropriate. If Council establishes the ad hoc subcommittee, staff will work with it to identify the applicable considerations and resources needed to achieve the objective.

If Council establishes the subcommittee, Staff recommends that Council appoint two members of the elected body to serve on it.

FISCAL IMPACT:

N/A



Staff Report to City Council

FOR THE AUGUST 28, 2019 REGULAR CITY COUNCIL MEETING

From: Wes Heathcock, City Manager
Prepared by: Wes Heathcock, City Manager
Subject: Colfax Hotel Business Use

Budget Impact Overview:

N/A: √	Funded:	Un-funded:	Amount:	Fund(s):
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RECOMMENDED ACTION: Discuss the Colfax Hotel business use concept and provide direction to staff.

Summary/Background

Over the years, the Colfax Hotel (10 Grass Valley Street) was primarily used for lodging with varying levels of commercial business use on the bottom floor. The past 30+ years the building has been unoccupied, thereby, reducing the economic strength of the downtown area.

The City of Colfax was recently approached by a potential buyer (Aziz) for the Colfax Hotel asking if council would support converting the building into apartments on all floor levels. Aziz has experience turning commercial buildings into multi-residential use in the Sacramento area. The concept is to create 450 ft² apartments in the \$850-\$950 rent range. Based on the square footage, the building would have approximately 21 residential units.

Staff did request the potential buyer look at the first floor use as restaurant space as part of their concept. Aziz’s realtor stated based on their calculations the property owner would need to charge \$2.30/ft² for the restaurant space to turn a profit. The prime commercial space on the I-80 corridor is charging \$1.25/ft² for the same commercial use. Ideally, the multi-commercial use would create the best outcome for the downtown economy. Conversely, the necessary cost to retain a restaurant on the first floor does not appear to be sustainable; therefore, the commercial use as apartments only is a more viable option for the building.

Staff is requesting council discuss and provide direction on the proposed Colfax Hotel business use concept.

FISCAL IMPACT:

N/A